



## **CITY OF SALINAS COUNCIL STAFF REPORT**

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**DATE:** MAY 6, 2025

**DEPARTMENT:** COMMUNITY DEVELOPMENT DEPARTMENT

**FROM:** LISA BRINTON, DIRECTOR

**THROUGH** VINCENT MONTGOMERY, PLANNING MANAGER

**BY:** KAYSHLA LOPEZ, HOMELESS SERVICES MANAGER

**TITLE:** ADMINISTRATIVE CORRECTION TO RESOLUTION NO. 23211

**RECOMMENDED MOTION:**

A motion to approve a Resolution authorizing an administrative correction of the not to exceed additional funding allocation amount stated in Resolution No. 23211 (N.C.S.) approved on March 25, 2025, and authorizing the Mayor to execute, and staff to submit a corrected State Resolution No. 23211 for the HCD Emergency Solutions Grant (ESG) Program Continuum of Care (CoC) Allocation of behalf of the City Council.

**EXECUTIVE SUMMARY:**

The Community Development Department is seeking an administrative correction to State Resolution No. 23211 for the California Department of Housing and Community Development (HCD) previously approved on March 25, 2025. HCD has indicated the need to correct the not to exceed additional funding allocation amount of \$117,919 referenced to reflect the correct amount of \$171,919.

**BACKGROUND:**

On March 25, 2025, the City Council approved Resolution No. 23211, authorizing the submission of an application to 2024 HCD ESG CoC Notice of Funding Availability (NOFA). HCD informed City staff that the State Resolution included an incorrect additional funding allocation amount. HCD has requested that City Council approve a new State resolution containing the corrected amount of the addition funding allocation for the City to be fully compliant with the requirements set forth by HCD to then allow for the execution of the ESG standard agreement for FY 25-26 and the execution of subsequent subrecipient agreements.

**CEQA CONSIDERATION:**

**Not a Project.** The City of Salinas has determined that this administrative action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

**STRATEGIC PLAN INITIATIVE:**

The City administers HCD ESG Program CoC Allocation funding to undertake a variety of programs instrumental in providing homeless services throughout the City and region, furthering partnerships with public service organizations, and addressing the service needs of the City’s low-income, elderly, and special needs communities. Execution of the proposed resolutions supports the City of Salinas Strategic Plan 2022-2025 Goal and Strategy of Housing/Affordable Housing.

**DEPARTMENTAL COORDINATION:**

This agenda item was prepared by the City’s Community Development Department in coordination with the City Attorney and Finance Department. Additional, external coordination with outside agencies and jurisdictions, such as HCD and staff of the local CoC #506 Leadership Council, has also occurred.

**FISCAL AND SUSTAINABILITY IMPACT:**

There is no General Fund impact associated with this agenda item. Awarded 2024 HCD ESG CoC funds will be appropriated to the Emergency Solutions Grant – CoC fund. If awarded, HCD ESG Program budget appropriation for 3 years could be up to \$1,031,517.

<b>Fund</b>	<b>Appropriation</b>	<b>Appropriation Name</b>	<b>Total Appropriation</b>	<b>Amount for recommendation</b>	<b>FY 24-25 Operating Budget Page</b>	<b>Last Budget Action (Date, Resolution)</b>
2941	n/a	n/a	n/a	\$1,031,517	n/a	n/a

**ATTACHMENTS:**

City Resolution No 23211

HCD Resolution No. 23211

City Resolution Authorizing Administrative Correction to Resolution No. 23211

HCD Resolution with Administrative Correction