

# City of Salinas

200 Lincoln Ave., Salinas, CA 93901

[www.cityofsalinas.org](http://www.cityofsalinas.org)



## Meeting Agenda - Final

Tuesday, May 6, 2025

4:00 PM

SALINAS ROTUNDA

### City Council

*Mayor Dennis Donohue*

*Councilmembers:*

*Jose Luis Barajas, District 1 - Tony Barrera, District 2  
Margaret D'Arrigo, District 3 - Gloria De La Rosa, District 4  
Andrew Sandoval, District 5 - Aurelio Salazar, District 6*

*Rene Mendez, City Manager*

*Christopher A. Callihan, City Attorney*

*City Clerk's Office: (831) 758-7381*

**ZOOM WEBINAR PARTICIPATION**

**JOIN THE ZOOM WEBINAR TO PARTICIPATE LIVE AT:**

**<https://cityofsalinas.zoom.us/j/84544425725>**

**To participate telephonically, call any number below:**

**+1 669 900 9128 US (San Jose) +1 669 444 9171 US +1 253 215 8782 US (Tacoma) +1 346  
248 7799 US (Houston) +1 719 359 4580 US +1 253 205 0468 US +1 689 278 1000 US +1  
301 715 8592 US (Washington DC) +1 305 224 1968 US +1 309 205 3325 US +1 312 626  
6799 US (Chicago) +1 360 209 5623 US +1 386 347 5053 US +1 507 473 4847 US +1 564  
217 2000 US +1 646 558 8656 US (New York) +1 646 931 3860 US**

**Webinar ID: 845 4442 5725**

**If prompted to enter a participant ID, press #.**

**PLEDGE OF ALLEGIANCE****ROLL CALL****NEW EMPLOYEE WELCOME AND INTRODUCTIONS****PROCLAMATIONS**

Asian American Pacific Islander Heritage Month, May 2025

Older American's Month, May 2025

National Poppy Day, May 2025

**CALIFORNIA GOVERNMENT CODE §84308 - LEVINE ACT**

*Government Code § 84308. Parties to any proceeding involving a license, permit or other entitlement for use pending before the City Council must disclose any campaign contributions over \$500 (aggregated) within the preceding 12 months made by the party, their agent, and those required to be aggregated with their contributions under Government Code § 82015.5. The disclosure must include the amount contributed and the name(s) of the contributor(s).*

**CLOSED SESSION**

*Receive public communications from the audience on Closed session items.  
The City Council will recess to closed session pursuant to:*

[ID#25-167](#)

**a. Real Property Negotiations** - California Government Code section 54956.8, conference with Real Property Negotiators, Rene Mendez, City Manager; Lisa Murphy, Assistant City Manager; Christopher A. Callihan, City Attorney; and Lisa Brinton, Community Development Director regarding 131 Sun Street (APN 003-051-087-000) and 139 Sun Street (APN 003-051-086-000) in the city of Salinas,

County of Monterey (Salinas Valley Solid Waste Authority).

**THE CITY COUNCIL WILL RECONVENE IN THE ROTUNDA AT 5:00 P.M.**

**CONSIDERATION**

[ID#25-172](#)      **2025 Salinas Strategic Plan**

**Recommendation:** Receive and approve the 2025 Salinas Strategic Plan.

**PUBLIC COMMENT PROCEDURES**

*If you wish to make a general public comment or comment on a specific agenda item, you are encouraged to attend the City Council meeting in person. Public comment may also be submitted via email at [PublicComment@ci.salinas.ca.us](mailto:PublicComment@ci.salinas.ca.us) and will be entered into the record. Public comments generally are limited to two minutes per speaker; the Mayor may further limit the time for public comments depending on the agenda schedule.*

**GENERAL PUBLIC COMMENTS**

*Receive public communications on items that are not on the agenda and that are in the City of Salinas' subject matter jurisdiction. Comments on Consideration, Public Hearing items, and the Consent Agenda should be held until the items are reached.*

**CONSENT AGENDA**

*Matters listed under the Consent Agenda may be enacted by one motion unless a member of the Council requests a separate vote or discuss. Members of the public may comment on the Consent Agenda items collectively during their public comment.*

[ID#25-171](#)      **Minutes**

**Recommendation:** Approve minutes of April 22, 2025.

[ID#25-107](#)      **Amendment to City-wide Landscape Service for Greenbelts, Medians & Roundabouts Agreements with Smith & Enright Landscaping**

**Recommendation:** Approve a Resolution to extend the term of the Agreement for City-Wide Landscape Services for Greenbelts, Medians & Roundabouts with Smith & Enright Landscaping for two (2) years; increase the annual amount of compensation for the Agreement in year 2025-2026 by 2.25% to a not to exceed amount of \$324,180; increase the annual amount of compensation for the Agreement in year 2026-2027 by 2.25% to a not to exceed amount of \$331,452; and authorize the City Manager to execute the amendments.

[ID#25-124](#)      **Citywide Sidewalk Repair Project Phase II, CIP 9720 Acceptance**

**Recommendation:** Approve a Resolution accepting the Citywide Sidewalk Repair Project Phase II CIP 9720, for maintenance and responsibility.

[ID#25-130](#)      **Salinas Project to Enhance Regional Stormwater Supply and Award the TP1 and IWWTF Facilities Improvements Project, CIP 9317**

**Recommendation:** Approve a Resolution approving the plans and specifications for the TP1 and IWTF Facilities Improvements Project (CIP 9317); adopting the CEQA addendum and Mitigation Monitoring and Reporting Program (MMRP) for the Salinas Project to Enhance Regional Stormwater Supply (SPERSS); and awarding a contract to Mountain Cascade Inc. to construct the TP1 and IWTF Facilities Improvements (CIP 9317) in the amount of \$7,050,000, plus a 5% contingency in the amount of \$352,500, for a total not to exceed amount of \$7,402,500.

[ID#25-131](#)      **Professional Service Agreement with Kimley-Horn and Associates, Inc. for Engineering Services for Harden Parkway Path and Safe Routes to School**

**Recommendation:** Approve a Resolution delegating authority to the City Manager to execute a Professional Service Agreement (PSA) with Kimley-Horn and Associates, Inc. for an amount not to exceed \$1,979,618.22, from June 2, 2025 through June 30, 2029, subject to the availability of funds; and authorizing the use of Harden Parkway Path and Safe Routes to School Project funds up to \$1,979,618.22 for the PSA with Kimley-Horn and Associates, Inc. for the Engineering Services for Harden Parkway Path and Safe Routes to School Project; and accepting and authorizing the use of the Regional Surface Transportation Program (RSTP) grant funds totaling \$1,556,000 as leveraging funds for the Harden Parkway Path and Safe Routes to School Project.

[ID#25-145](#)      **Rochex Avenue Neighborhood Traffic Calming Plan**

**Recommendation:** Approve a Resolution approving the Rochex Avenue Neighborhood Traffic Calming Plan supported by residents for implementation.

[ID#25-150](#)      **Administrative Correction to Resolution No. 23211**

**Recommendation:** Approve a Resolution authorizing an administrative correction of the not to exceed additional funding allocation amount stated in Resolution No. 23211 (N.C.S.) approved on March 25, 2025, and authorizing the Mayor to execute, and staff to submit a corrected State Resolution No. 23211 for the HCD Emergency Solutions Grant (ESG) Program Continuum of Care (CoC) Allocation of behalf of the City Council.

## PUBLIC HEARINGS

[ID#25-110](#)      **Conditional Use Permit 2024-058; Request to establish and operate a proposed off-sale alcohol related use (Type 20 ABC license) at an existing food and beverage sales use located at 695 East Alisal Street in the Commercial Retail - East Alisal Street/East Market Street Focused Growth Overlay (CR-FG-5) Zoning District**

**Recommendation:** Approve a Resolution finding the project exempt pursuant to Section 15061(b)(3) of the CEQA Guidelines, affirming the findings, and approving Conditional Use Permit 2024-058.

[ID#25-120](#)      **Fiscal Year 2025-26 City-Wide Schedule of Fees and Service Charges Annual Update**

**Recommendation:** Approve a Resolution authorizing adjustments and additions to the City-Wide Schedule of Fees and Service Charges effective July 1, 2025.

[ID#25-036](#)      **City Development Impact Fees Annual Adjustment**

**Recommendation:** Approve a Resolution increasing the City Development Impact Fees by 1.6% effective July 5, 2025.

**CONSIDERATION****[ID#25-092](#)      **City Council Committee Review and Update****

**Recommendation:** Review and consider updates to the City Council Committee/Regional Board list.

**[ID#25-169](#)      **Update on City Commissions, Committees, and Boards****

**Recommendation:** Consider adopting an Ordinance amending Article 1 of Chapter 3 of the Salinas Municipal Code with respect to the identification, composition, duties, and operations of the City's commissions, committees, and boards; and approve a Resolution establishing the meeting calendar for the Salinas Police Community Advisory Committee, the Measure E Oversight Committee, and the Measure G Oversight Committee and establishing the Uniform Bylaws for City Commissions, Committees, and Boards as the Bylaws for the Salinas Police Community Advisory Committee.

**COUNCILMEMBERS' REPORTS, APPOINTMENTS AND FUTURE AGENDA ITEMS**

*Receive communication from Councilmembers on reports, appointments and future agenda items. Councilmember comments are generally limited to three minutes.*

**ADJOURNMENT**

---

**Patricia M. Barajas, City Clerk**

**AGENDA MATERIAL / ADDENDUM**

*Any addendums will be posted within 72 hours of regular meetings or 24 hours of special meetings and in accordance with Californian Government Code Section 54954.2 and 54956. City Council agenda reports and other writings distributed to the legislative body may be viewed at the Salinas City Clerk's Office, 200 Lincoln Avenue, Salinas, and are posted on the City's website at [www.cityofsalinas.org](http://www.cityofsalinas.org) in accordance with California Government Code section 54597.5. The City Council may take action that is different than the proposed action reflected on the agenda.*

*Disability-related modification or accommodation, including auxiliary aids or services, may be requested by any person with a disability who requires a modification or accommodation in order to participate in the meeting. Language interpretation may be requested as soon as possible but by no later than 5 p.m. of the last business day prior to the meeting. Requests should be referred to the City Clerk's Office At 200 Lincoln Avenue, Salinas, 758-7381, as soon as possible but by no later than 5 p.m. of the last business day prior to the meeting. Hearing impaired or TTY/TDD text telephone users may contact the city by dialing 711 for the California Relay Service (CRS) or by telephoning any other service providers' CRS telephone number.*

**PUBLIC NOTIFICATION**

*This agenda was posted on May 1, 2025 in the Salinas Rotunda and City's website.*

*Meetings are streamed live at <https://salinas.legistar.com/Calendar.aspx>, televised live on Comcast Channel 25 and on <http://www.youtube.com/thesalinaschannel> at 4:00 p.m. on the date of the regularly scheduled meeting and will be broadcast throughout the day*

*on Friday, Saturday, Monday and Wednesday following the meeting. For the most up-to-date Broadcast Schedule for The Salinas Channel on Comcast 25, please visit or subscribe to our Google Calendar located at <http://tinyurl.com/SalinasChannel25>. All past City Council meetings may also be viewed on the Salinas Channel on YouTube at <http://www.youtube.com/thesalinaschannel>.*



# City of Salinas

200 Lincoln Ave., Salinas,  
CA 93901  
[www.cityofsalinas.org](http://www.cityofsalinas.org)

## Legislation Text

---

**File #:** ID#25-167, **Version:** 1

---

- a. Real Property Negotiations** - California Government Code section 54956.8, conference with Real Property Negotiators, Rene Mendez, City Manager; Lisa Murphy, Assistant City Manager; Christopher A. Callihan, City Attorney; and Lisa Brinton, Community Development Director regarding 131 Sun Street (APN 003-051-087-000) and 139 Sun Street (APN 003-051-086-000) in the city of Salinas, County of Monterey (Salinas Valley Solid Waste Authority).



# City of Salinas

200 Lincoln Ave., Salinas,  
CA 93901  
[www.cityofsalinas.org](http://www.cityofsalinas.org)

## Legislation Text

---

File #: ID#25-172, Version: 1

---

### **2025 Salinas Strategic Plan**

Receive and approve the 2025 Salinas Strategic Plan.



# CITY OF SALINAS

## COUNCIL STAFF REPORT

---

**DATE:** MAY 6, 2025

**DEPARTMENT:** ADMINISTRATION

**FROM:** RENE MENDEZ, CITY MANAGER

**BY:** PATRICIA M. BARAJAS, CITY CLERK

**TITLE:** 2025 SALINAS STRATEGIC PLAN

### RECOMMENDED MOTION:

Receive and accept the 2025 Salinas Strategic Plan.

### EXECUTIVE SUMMARY:

On February 22, 2025, the City Council held a Strategic Planning Session at the United Way Community Impact Center from 9:00 a.m. to 12:00 p.m. The City Council engaged in a half-day workshop with a focus on developing new strategic goals and priorities for 2025. The City retained Reva Feldman, LLC facilitator Reva Feldman to assist the Council the development of the Strategic Plan. The Plan is intended to serve as a roadmap for Council and staff for the next two years.

### BACKGROUND:

The City Council identified the following Strategic Goals and key strategies. The Strategic Plan, included as an attachment, include a complete list of the strategies identified for each goal.

1. Economic Development
  - a. Continue implementation of the Alisal Vibrancy Plan
  - b. Support and engage both new and established businesses
  - c. Explore and expand Economic Development opportunities
2. Housing
  - a. Effectively promote the health and safety of unsheltered residents through supportive services and housing
  - b. Encourage and incentivize senior housing development
  - c. Facilitate housing development while minimizing impacts to neighborhoods
3. Infrastructure
  - a. Prioritize energy and efficiency and resiliency in city projects

- b. Improve sidewalks, streets and pothole maintenance
  - c. Invest in recreational and public facilities
- 4. City Services
  - a. Continue working on the Vision Salinas 2040 General Plan
  - b. Provide responsive and high-quality customer service
  - c. Enhance city communication efforts and engagement
- 5. Public Safety
  - a. Continue community policing strategies
  - b. Promote and increase local hire and staffing levels for both police and fire department
  - c. Evaluate and expand code enforcement efforts
- 6. Youth and Seniors
  - a. Partner with regional stakeholder to improve access to the arts
  - b. Improve, expand and develop youth and senior facilities and engagement programs
  - c. Consider joint use agreements with school districts for community use of recreation spaces

CEQA CONSIDERATION:

**Not a Project.** The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). If future CEQA considerations are required for specific Strategies, staff will evaluate and bring forth for Council consideration.

STRATEGIC PLAN INITIATIVE:

This report establishes a new Strategic Plan document setting new goals and priorities.

GOVERNMENT CODE SECTION 84308 APPLIES:

No

DEPARTMENTAL COORDINATION:

The Salinas Strategic Plan document focuses on all areas of city government and will require cross-departmental coordination as key strategies are implemented.

FISCAL AND SUSTAINABILITY IMPACT:

Financing for strategies on the Strategic Plan will be budgeted within each Department's operation and capital improvement budgets. When individual projects bring an unforeseen, non-budgeted cost or a specific large cost into the picture, an action item will be presented to Council for consideration and approval.

ATTACHMENTS:  
City of Salinas Strategic Plan



# City of Salinas

200 Lincoln Ave., Salinas,  
CA 93901  
[www.cityofsalinas.org](http://www.cityofsalinas.org)

## Legislation Text

---

File #: ID#25-171, Version: 1

---

### **Minutes**

Approve minutes of April 22, 2025.



## Legislation Text

---

File #: ID#25-107, Version: 1

---

### Amendment to City-wide Landscape Service for Greenbelts, Medians & Roundabouts Agreements with Smith & Enright Landscaping

Approve a Resolution to extend the term of the Agreement for City-Wide Landscape Services for Greenbelts, Medians & Roundabouts with Smith & Enright Landscaping for two (2) years; increase the annual amount of compensation for the Agreement in year 2025-2026 by 2.25% to a not to exceed amount of \$324,180; increase the annual amount of compensation for the Agreement in year 2026-2027 by 2.25% to a not to exceed amount of \$331,452; and authorize the City Manager to execute the amendments.



**CITY OF SALINAS  
COUNCIL STAFF REPORT**

---

**DATE:** APRIL 22, 2025  
**DEPARTMENT:** PUBLIC WORKS  
**FROM:** DAVID JACOBS, P.E., L.S., PUBLIC WORKS DIRECTOR  
**BY:** VICTOR BAEZ, LANDSCAPE DISTRICTS/FORESTRY MGR.  
**TITLE:** AMENDMENT TO CITY-WIDE LANDSCAPE SERVICE FOR GREENBELTS, MEDIANS & ROUNDABOUTS AGREEMENTS WITH SMITH & ENRIGHT LANDSCAPING

RECOMMENDED MOTION:

A motion to approve a Resolution related to the City-Wide Landscape Services for Greenbelts, Medians & Roundabouts Agreements for Services with Smith & Enright Landscaping to:

1. Extend the terms of the Agreement for City-Wide Landscape Services for Greenbelts, Medians & Roundabouts for two (2) years;
2. Increase the annual amount of compensation for the Agreement in year 2025-2026 by 2.25% to a not to exceed amount of \$324,180;
3. Increase the annual amount of compensation for the Agreement in year 2026-2027 by 2.25% to a not to exceed amount of \$331,452; and
4. Authorize the City Manager to execute the amendments.

EXECUTIVE SUMMARY:

On June 14, 2022, the City Council approved Resolution No. 22387 (N.C.S.) and awarded a contract to Smith & Enright Landscaping for Landscaping services for the City-Wide Landscape Services for Greenbelts, Medians & Roundabouts. Within the terms of the agreements, Smith & Enright requested an extension of the current contract and revised the rate. The extension and revised rate are included in Amendment No.1. City staff also recommends authorizing the City Manager to execute all Landscape Maintenance Service Contract amendments.

BACKGROUND:

On April 26, 2022, Request for Proposals were received for the City-Wide Landscape Services for Greenbelts, Medians & Roundabouts Landscape Maintenance Services. On June 14, 2022, Council with Resolution No. 22387 awarded a contract to Smith & Enright Landscaping for the City-Wide Landscape Services for Greenbelts, Medians & Roundabouts Landscape Maintenance Services.

On March 11, 2025, Smith & Enright submitted a written request to exercise their option for an additional two (2) year term. The request included an increase of the ENR Cost Index of 4.5% for the two years term. To spread the cost according to the typical year inflation year 2025-2026 would increase 2.25% and the next year 2026-2027 would increase 2.25%. City staff agrees with the request for extension and increase for the City-Wide Landscape Services for Greenbelts, Medians & Roundabouts Agreement. The extended two (2) year term will end on June 14, 2027. The new monthly increase for 2025-2026 will be \$27,015.00 (2.25%) for a not-to exceed \$324,180.00 and the increase for year 2026-2027 monthly increase of \$27,621.00 (2.25%) for a not-to-exceed \$331,452.00.

Also, staff is exploring the possibility of engaging/partnering with Rancho Cielo to provide landscaping services. This would not only help provide valuable workforce development but provide a positive step forward for many of the youth going through that program. Your Council will be kept abreast as this develops further and any necessary actions will be brought forward for consideration and direction.

CEQA CONSIDERATION:

**Not a Project.** The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project. Because the matter does not cause a direct or foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

Yes

STRATEGIC PLAN INITIATIVE:

The Landscape Maintenance Service Contract for the City-Wide Landscape Services for Greenbelts, Medians & Roundabouts relates to the Council's Strategic Goal of Infrastructure and Environmental Sustainability.

DEPARTMENTAL COORDINATION:

This work is an ongoing partnership between divisions within the Public Works Department. The PW Admin. Division coordinates the procurement and contract execution phase, while the Maintenance Services Division oversees the day-to-day operations.

FISCAL AND SUSTAINABILITY IMPACT:

<b>Fund</b>	<b>Appropriation</b>	<b>Appropriation Name</b>	<b>Total Appropriation</b>	<b>Amount for recommendation</b>	<b>FY 24-25 Operating Budget Page</b>	<b>Last Budget Action (Date, Resolution)</b>
N/A	N/A	N/A	N/A	N/A	N/A	N/A

The cost for the two (2) year extension for City-Wide Landscape Services for greenbelts, medians & roundabouts proposed under this contract will be subject to the appropriation of funds in future budget processes.

ATTACHMENTS:

Resolution

Amendment No. 1

Attachment A (request for extension and price increase – City Wide Landscape Services for Greenbelts, Medians & Roundabouts)

**RESOLUTION NO. \_\_\_\_\_ (N.C.S.)**

**A RESOLUTION OF THE SALINAS CITY COUNCIL AMENDING CITY - WIDE  
LANDSCAPE SERVICES FOR GREENBELTS, MEDIANS & ROUNDABOUTS  
AGREEMENT WITH SMITH & ENRIGHT LANDSCAPING**

**WHEREAS**, on June 14, 2022, the City Council pursuant to Resolution No. 22387 (N.C.S.) approved City-Wide Landscape Services for Greenbelts, Medians & Roundabouts Agreement with Smith & Enright Landscaping (“Smith & Enright”); and

**WHEREAS**, on March 11, 2025, Smith & Enright exercised their right to request an extension and rate increase to the City-Wide Landscape Services for Greenbelts, Medians & Roundabouts Agreement

**WHEREAS**, the City-Wide Landscape Services for Greenbelts, Medians & Roundabouts Agreement term will be extended to June 14, 2027, with an increased not-to-exceed amount of \$324,180.00 for FY 2025-2026 and not-to-exceed amount of \$331,452.00 for FY 2026-2027; and

**WHEREAS**, City Council authorizes the City Manager to execute all Landscape Maintenance Service Contract Amendments.

**NOW, THEREFORE, BE IT RESOLVED** that the Salinas City Council approves an extension of the term of the Agreement for City-Wide Landscape Services for Greenbelts, Medians & Roundabouts for two (2) years to end on June 14, 2027; and

**NOW, THEREFORE, BE IT ALSO RESOLVED** that the Salinas City Council approves the rate increase to the City-Wide Landscape Services for Greenbelts, Medians & Roundabouts Agreement with an annual not-to-exceed amount of \$324,180.00 for FY 2025-2026 and not-to-exceed amount of \$331,452.00 for FY 2026-2027; and

**NOW, THEREFORE, BE IT ALSO RESOLVED** that the Salinas City Council authorizes the City Manager to execute all Landscape Maintenance Service Contract amendments approved in this Resolution.

**PASSED AND APPROVED** this 22nd day of April 2025, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**APPROVED:**

---

Dennis Donohue, Mayor

**ATTEST:**

---

Patricia M. Barajas, City Clerk



**AMENDMENT NO. 1 TO  
City-Wide Landscape Services for Greenbelts, Medians & Roundabouts  
AGREEMENT BETWEEN  
SMITH & ENRIGHT LANDSCAPING, INC., AND CITY OF SALINAS**

This Amendment No. 1 is for the two (2) year extension request for the City -Wide Landscape Services for Greenbelts, Medians & Roundabouts Agreement. The agreement is entered into this 22 day of April 2025, by and between the City of Salinas (the “City”) and Smith & Enright Landscaping, Inc., (the “Contractor”). City and Contractor may be individually referred to herein as a “Party” and collectively the City and Contractor may be referred to as the “Parties.”

**RECITALS**

WHEREAS, the City and Contractor first entered into an agreement for City-Wide Landscape Services for Greenbelts, Medians & Roundabouts effective June 14, 2022, pursuant to which Contractor agreed to act as and provide certain services to the City for compensation (the “Agreement”); and

WHEREAS, pursuant to Resolution No. 22387 the City Council awarded an agreement to Contractor for Three (3) years, with the option for an additional two (2) year term with an inflation rate increase per the ENR Cost Index; and

WHEREAS, on March 11, 2025, Contractor submitted a written request (Attachment A) to exercise the option for an additional two (2) year term with the request of the ENR Cost Index of 4.5% or less and will reflect all bid items. The new monthly increase for 2025-2026 will be \$27,015.00 at (2.25%) for one a not-to exceed amount of \$324,180.00 and the increase for year 2026-2027 monthly increase of \$27,621.00 (2.25%) for year two a not-to-exceed amount of \$331,452.00.

NOW, THEREFORE, in mutual consideration of the terms and conditions set forth below, the Parties agree as follows:

**TERMS**

1. The term of the Agreement is hereby extended for a two-year period commencing on June 14, 2025, and ending on June 14, 2027.
2. The new yearly rate for 2025-2026 will be for a not-to exceed amount of \$324,180.00 and the new yearly rate for 2026-2027 will be for a not-to-exceed amount of \$331,452.00. This will honor contractors request for ENR Cost Index of 4.5% for the two-year term with an overall contract not-to exceed amount of \$655,632.
3. All other covenants, terms, and conditions set forth in the Agreement and not amended by this Amendment No. 1 shall remain in full force and effect as if fully set forth herein.

IN WITNESS WHEREOF, the undersigned, as authorized representatives of the City and Contractor have entered into this Agreement as of the date first written above.

**CITY OF SALINAS**

\_\_\_\_\_  
Rene Mendez, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_

- Chris Callihan, City Attorney
- Rhonda Combs, Assistant City Attorney

**Smith & Enright Landscaping, Inc.**

\_\_\_\_\_  
Printed name: \_\_\_\_\_

Title: \_\_\_\_\_



# SMITH & ENRIGHT — Landscaping, Inc. —

ATTACHMENT A

March 11, 2025

City of Salinas  
Environmental & Maintenance Services  
426 Work St  
Salinas, CA 93901

ATTN: Victor Baez & Jenny Davila

RE: Contract with Smith & Enright for Greenbelts, Medians and Roundabouts

Dear Victor and Jenny,

As we near the end of our contract term coming up in June of 2025, I would like to formally request the renewal of our contract for an additional two-year term as outlined in the original agreement. If the option to extend the contract for an additional term is extended, we would like to request a cost-of-living increase of 4.5% for the two-year term. In order to spread the cost according to the typical year inflation – the first year would be an increase of 2.25% and the next year another 2.25%.

The new pricing would be:

	<b>25-26 Fiscal Year</b>	<b>26-27 Fiscal Year</b>
Original Greenbelt & Medians:	\$22,292	\$22,793
Downtown Parking:	\$4,468	\$4,568
Permit Center:	\$255	\$260

Please do let me know if you have any questions or concerns. We have appreciated caring for where we live and work.

Best Regards,

*Selena Herrin*

Selena Herrin  
General Manager

**RESOLUTION NO. 22387 (N.C.S.)**

**A RESOLUTION OF THE SALINAS CITY COUNCIL AWARDING A CONTRACT FOR CITY-WIDE LANDSCAPE SERVICES FOR GREENBELTS, MEDIANS & ROUNDABOUTS**

**WHEREAS**, representatives of the Public Works Department received and reviewed the bids for the City-Wide Landscape Services for Greenbelts, Medians & Roundabouts Request for Proposals submitted to PlanetBids on April 26, 2022; and

**WHEREAS**, for the City-Wide Landscape Services for Greenbelts, Medians & Roundabouts, the lowest bidder, Smith and Enright Landscaping Services, Inc. submitted a total annual bid of \$244,704.00 and sufficient funds are available to award the contract. Contract total for three years is \$734,112.00; and

**WHEREAS**, City staff thereupon reported the results of the proposals submitted to the City Council at its regular meeting on June 14, 2022, and the Council in open session at said meeting examined the report of staff.

**NOW, THEREFORE, BE IT RESOLVED** that the Salinas City Council that pursuant to Salinas Municipal Code section 12-21, in reference to the City-Wide Landscape Services for Greenbelts, Medians & Roundabouts contract, that all of said proposals are rejected except the proposal of Smith and Enright Landscaping Services, Inc. (hereinafter referred to as “Successful Bidder”), being the lowest and best bid, which is hereby accepted. The subject contract is hereby awarded to Successful Bidder for the sum of \$244,704.00 per year (for a period of three years, with an option to extend two additional years), and more specifically detailed in the unit and extra work prices particularly set forth and contained in the proposal for City-Wide Landscape Services for Greenbelts, Medians & Roundabouts. Said sum shall be paid by the City of Salinas to said Successful Bidder in cash, lawful money of the United States of America, payable at the time and in the manner specified in the contract documents in the City-Wide Landscape Services for Greenbelts, Medians & Roundabouts Request for Proposals.

**BE IT FURTHER RESOLVED** that said contract documents are hereby referred to for all of the details and particulars thereof, and said contract is by reference incorporated in and hereby made a part of this resolution.

**BE IT FURTHER RESOLVED** that the Mayor of Salinas is hereby authorized and directed on behalf of the City of Salinas to execute a contract consistent with the Proposal of the City-Wide Landscape Services for Greenbelts, Medians & Roundabouts’ Successful Bidder for said work effective the date of this Resolution.

**PASSED AND APPROVED** this 14th day of June 2022, by the following vote:

**AYES:** Councilmembers: Barrera, Cromeenes, González, McShane, Osornio, Rocha and Mayor Craig

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

**APPROVED:**

DocuSigned by:  
*Kimbley Craig*  
E554E94F4CE64C8  
\_\_\_\_\_  
Kimbley Craig, Mayor

**ATTEST:**

DocuSigned by:  
*Patricia Barajas*  
5BE31EC636A6432...  
\_\_\_\_\_  
Patricia M. Barajas, City Clerk



# City of Salinas

200 Lincoln Ave., Salinas,  
CA 93901  
[www.cityofsalinas.org](http://www.cityofsalinas.org)

## Legislation Text

---

File #: ID#25-124, Version: 1

---

Citywide Sidewalk Repair Project Phase II, CIP 9720 Acceptance

Approve a Resolution accepting the Citywide Sidewalk Repair Project Phase II CIP 9720, for maintenance and responsibility.



**CITY OF SALINAS  
COUNCIL STAFF REPORT**

---

**DATE:** APRIL 22, 2025  
**DEPARTMENT:** PUBLIC WORKS DEPARTMENT  
**FROM:** DAVID JACOBS, P.E., L.S., PUBLIC WORKS DIRECTOR  
**BY:** VICTOR SANCHEZ, ASSISTANT ENGINEER  
**TITLE:** CITYWIDE SIDEWALK REPAIR PROJECT PHASE II,  
CIP NO. 9720

RECOMMENDED MOTION:

A motion to approve a Resolution accepting the Citywide Sidewalk Repair Project Phase II CIP 9720, for maintenance and responsibility.

EXECUTIVE SUMMARY:

On February 6, 2024, City Council awarded the Citywide Sidewalk Repair Project Phase II, CIP 9720 to JJR Construction Inc. for a contracted amount of \$1,688,963.51 and authorized additional work in the amount of \$400,000.00. Construction began on April 15, 2024, with an allowance of 95 working days for project completion. JJR Construction has completed sidewalk repair for 24 street segments under this contract for a total amount, including eight contract change orders, of \$2,448,517.73. Substantial completion was issued on September 27, 2024. Plant establishment period ended on March 5, 2025. Staff recommends the approval of a resolution to accept the Citywide Sidewalk Repair Project Phase II, CIP 9720 for maintenance and responsibility.

BACKGROUND:

On August 5, 2021 the City Council adopted the Americans with Disabilities Act (ADA) Transition Plan for the City of Salinas. The plan identified ADA compliance deficiencies in facilities in the right of way including sidewalks, push buttons, bus stops and curb ramps. The Sidewalk Repair Program is a program that incorporates various divisions and programs to address ADA compliance in the right of way.

The Citywide Sidewalk Repair Project Phase II, CIP 9720, continues the City's ongoing efforts to repair and/or rehabilitate sidewalks, curbs and gutters, pedestrian curb ramps and driveways that are deteriorated or damaged, and to make the required improvements to meet current ADA requirements. Project construction plans and specifications were approved by the City Engineer on December 6, 2023.

On February 6, 2024, City Council awarded JJR Construction Inc. the Citywide Sidewalk Repair Project Phase II, CIP 9720 for a contracted amount of \$1,688,963.51 and authorized additional work in the amount of \$400,000.00. (Resolution No. 22889) and allowing 95 working days for

project completion. Construction commenced on April 15, 2024. A total of 24 street segments received sidewalk repairs or ADA improvements.

Table 1 identifies the street segments completed by JJR Construction through the Citywide Sidewalk Repair Project Phase II, CIP 9720.

**Table 1. Sidewalk Repair Segments**

Location	Street	Limits
1	1 <sup>st</sup> Ave	Between E Market Street & Garner Avenue
2	Ranchero Dr	Between La Honda Court & Las Casitas Drive
3	Tapadero St	Between Chaparral Street & E Laurel Drive
4	Pennsylvania Dr	Between Dartmouth Way & McKinnon Street
5	Van Buren Ave	Between Russell Road & San Juan Grade Road
6	Delancey Dr	Between Harden Parkway & Broadway Drive
7	Eisenhower St	Between Van Buren Avenue & Russell Road
8	E Romie Ln	Between S Main Street & Abbott Street
9	Kimmel St	Corner of Glenwood Court & Kimmel Street
10	Pescadero Dr	Intersection of Pescadero Drive & Arcadia Way Corner of Pescadero Drive & Compton Way Corner of Pescadero Drive & Emerald Way Corner of Pescadero Drive & El Sur Avenue
11	Maryal Dr	Corner of E Laurel Drive & Maryal Drive Corner of Maryal Drive & Reata St Corner of Maryal Drive & Chaparral Street Corner of Maryal Drive & Sequoia Street
12	Emerald Dr	Corner of Emerald Drive & Emerald Way
13	Glendora Way	Corner of Glendora Way & Arcadia Way Corner of Glendora Way & Redondo Way
14	Adams St	Corner of Adams Street & Tulane Street Corner of Adams Street & Mohawk Avenue Corner of Adams Street & Pueblo Drive
15	Crescent Way	Corner of Crescent Way & W Curtis Street Corner of Crescent Way and Boeing Avenue
16	N First Street	Corner of N First Street & Boeing Avenue
17	Cherokee Dr	Corner of Cherokee Drive & Seminole Way
18	Eucalyptus Dr	ADA Ramp at Eucalyptus Drive & Linden Street
19	Menlo Way	ADA Ramp at Menlo Way & Atherton Way ADA Ramp at Menlo Way & Los Altos Way
20	Campus Ave	ADA Ramp at Campus Avenue & College Drive ADA Ramp at Campus Avenue & Lemos Avenue ADA Ramp at Campus Avenue & Fairfax Drive
21	Sierra Madre Dr	ADA Ramp at Sierra Madre Drive & San Felipe Street ADA Ramp at Sierra Madre Drive & Ambrose Drive ADA Ramp at Sierra Madre Drive & W Acacia Street ADA Ramp at Sierra Madre Drive & Loma Vista Drive
22	Pueblo Dr	ADA Ramp at Pueblo Drive & W Curtis Street

Location	Street	Limits
		ADA Ramp at Pueblo Drive & Mohawk Avenue ADA Ramp at Pueblo Drive & N First Street
23	Parsons Ave	ADA Ramp at Parsons Avenue & Pike Way
24	Somersworth Way	Between Cabot Way & end

Table 2 summarizes the project’s measurable outputs. Staff notes that planting of trees is dependent on the residents’ willingness to water the street tree. Of the locations identified for new street tree locations, only a limited number of residents agreed to accepting a new street tree.

**Table 2: Project Summary**

Construction Activity Description	Quantity	Unit
Reconstruct Concrete Sidewalk	36,618	sf
Reconstruct Curb and Gutter	0.56	miles
Reconstruct Driveway Approach	4,406	sf
Grind Sidewalk Offsets	0.49	miles
Construct ADA Curb Ramps	66	each
Remove Street Trees	59	each
Plant Street Trees	6	each

A total of eight change orders totaling \$759,554.22 were issued for a total construction cost, including contract change orders, of \$2,448,517.73, as detailed on Table 3. A total of 70 additional working days were issued to complete the additional work requested. Contract change orders were approved in accordance with Department Policy 75-1, revised December 4, 2018.

**Table 3: Contract Change Orders**

Contract/ Change Order	Description	Working Days	Change Order Amount	Cumulative Contract Total
Contract	Base Bid 1-2	95		\$1,688,963.51
CCO 1	Corner Addresses	20	\$197,865.88	\$1,886,829.39
CCO 2	HMA Increase	0	\$10,500.00	\$1,897,329.39
CCO 3	ADA Ramps	30	\$372,246.60	\$2,269,575.99
CCO 4	Grievance (Somersworth)	5	\$31,658.44	\$2,301,234.43
CCO 5	138 E Romie Lane	5	\$23,432.60	\$2,324,667.03
CCO 6	118 E Romie Lane	5	\$39,619.07	\$2,364,286.10
CCO 7	70 E Romie Lane	5	\$36,691.37	\$2,400,977.47
CCO 8	Balance Change Order	0	\$47,540.26	\$2,448,517.73
Total		165	\$759,554.22	\$2,448,517.73

The project was substantially completed on September 27, 2024. The plant establishment period ended on March 6, 2025.

The construction methods and materials met the Project Specifications as set forth by the contract documents and the project has been deemed complete.

On November 16, 2021, City Council appropriated American Rescue Plan Act Funds (Resolution No. 22250), allocating \$6M for sidewalk repairs, majority to be spent in 93905 and 93906. ARPA funding was divided to be spent in two years on separate sidewalk repair projects. Additional funding for this project was allocated from CIP 9720 (General Fund, Measure G and Measure X).

CEQA CONSIDERATION:

The City of Salinas has determined that the project is exempt from the California Environmental Quality Act (CEQA) Guidelines (Section 15301(c), Class I) because the majority of the work will be maintenance of concrete sidewalks, curb and gutter.

Furthermore, the project does not qualify for any of the exceptions to the categorical exemptions found at CEQA Guidelines Section 15300.2 as all exceptions do not relate to the project scope of work for this project.

STRATEGIC PLAN INITIATIVE:

This item relates to the Council's Goal of Infrastructure and Environmental Sustainability and Public Safety by investing in the sidewalk repair program and allowing increased mobility for seniors, youth, and disabled individuals.

GOVERNMENT CODE SECTION 84308 APPLIES:

No.

DEPARTMENTAL COORDINATION:

The majority of the coordination is within the Public Works Department. The Divisions working together are the Engineering Division and Maintenance (Urban Forestry and Streets Divisions) for updates and coordination on the Sidewalk Repair request list, evaluation of tree roots, and tracking of the trees removed/replaced. Public Works coordinates contract execution with the Finance and Legal Departments.

FISCAL AND SUSTAINABILITY IMPACT:

The project was completed within the approved budget. Contract amounts were paid using ARPA funds for Base Bid No. 1 and CIP 9720 which included approximately a \$1 million appropriation from the General Fund (including Measure G) for Base Bid No. 2. The total construction cost was \$2,448,517.73.

ATTACHMENTS:

Resolution

## Before and After Photos

**RESOLUTION NO. \_\_\_\_\_ (N.C.S.)**

**A RESOLUTION ACCEPTING THE CITYWIDE SIDEWALK REPAIR PROJECT  
PHASE II, CIP 9720**

**WHEREAS**, on August 5, 2021, City Council adopted the Americans with Disabilities (ADA) Transition Plan which identified ADA compliance deficiencies in facilities in the right of way; and

**WHEREAS**, the Sidewalk Repair Program is a program that incorporates various divisions and programs to address ADA compliance in the right of way; and

**WHEREAS**, the Citywide Sidewalk Repair Project Phase II, CIP 9720 continues the City's ongoing efforts to repair and/or rehabilitate sidewalks, curbs and gutters, pedestrian curb ramps and driveways that are deteriorated or damaged and to make the require improvement to meet current ADA requirements; and

**WHEREAS**, on February 6, 2024, City Council awarded the Citywide Sidewalk Repair Project Phase II, CIP 9720 to JJR Construction Inc. for a contract amount of \$1,688,963.51 and authorized additional work in the amount of \$400,000; and

**WHEREAS**, a total of eight change orders totaling \$759,554.22 were issued, with the final contract cost including Contract Change Orders, is \$2,448,517.73; and

**WHEREAS**, a total of 24 street segments have been repaired and a total of 66 pedestrian curb ramps were installed; and

**WHEREAS**, the project has been deemed completed on March 6, 2025; and

**WHEREAS**, the project was completed within its allocated budget plus allowance and contingency; and

**WHEREAS**, the project was determined to be exempt from the California Environmental Quality Act (CEQA) Guidelines (Section 15301(c), Class I).

**NOW, THEREFORE, BE IT RESOLVED** that the Salinas City Council hereby accepts the Citywide Sidewalk Repair Project Phase II, CIP 9720, for maintenance and responsibility.

**PASSED AND APPROVED** this 22<sup>nd</sup> day of April 2025, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**APPROVED:**

\_\_\_\_\_  
Dennis Donohue, Mayor

**ATTEST:**

\_\_\_\_\_  
Patricia M. Barajas, City Clerk

# Citywide Sidewalk Repair Project Phase II, CIP 9720

---

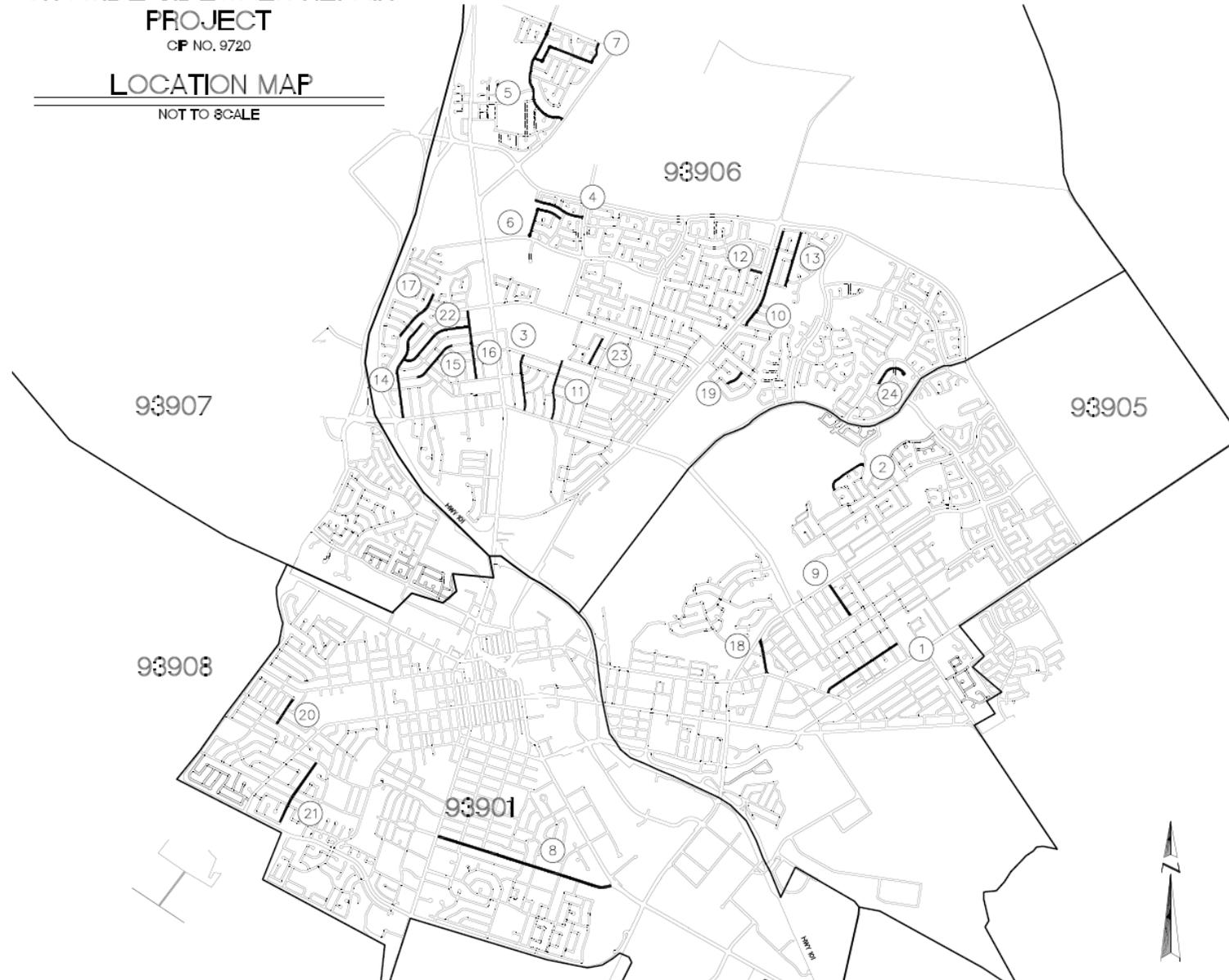
May 2024-March 2025

CITYWIDE SIDEWALK REPAIR  
PROJECT

CP NO. 9720

LOCATION MAP

NOT TO SCALE



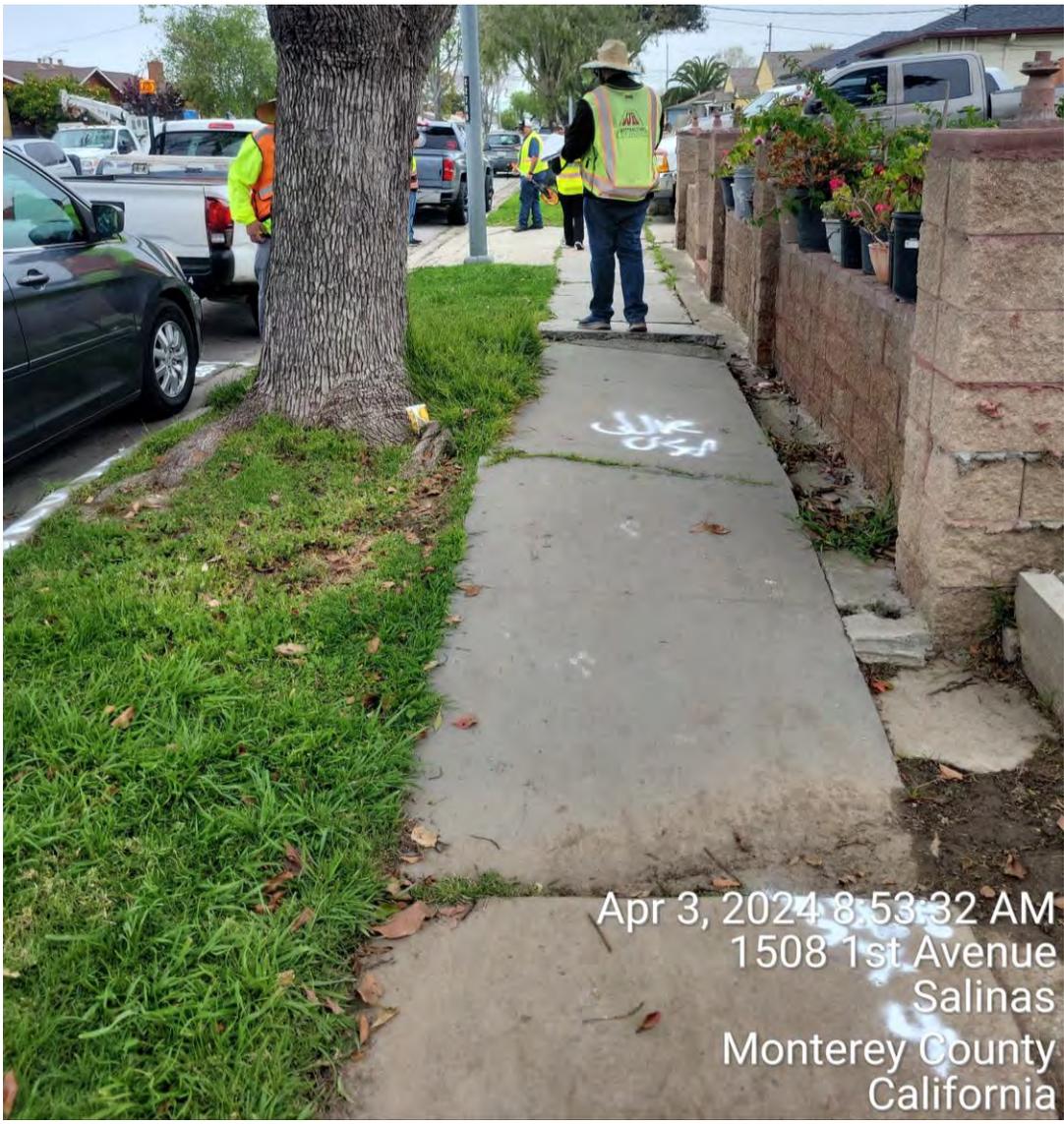
# Before



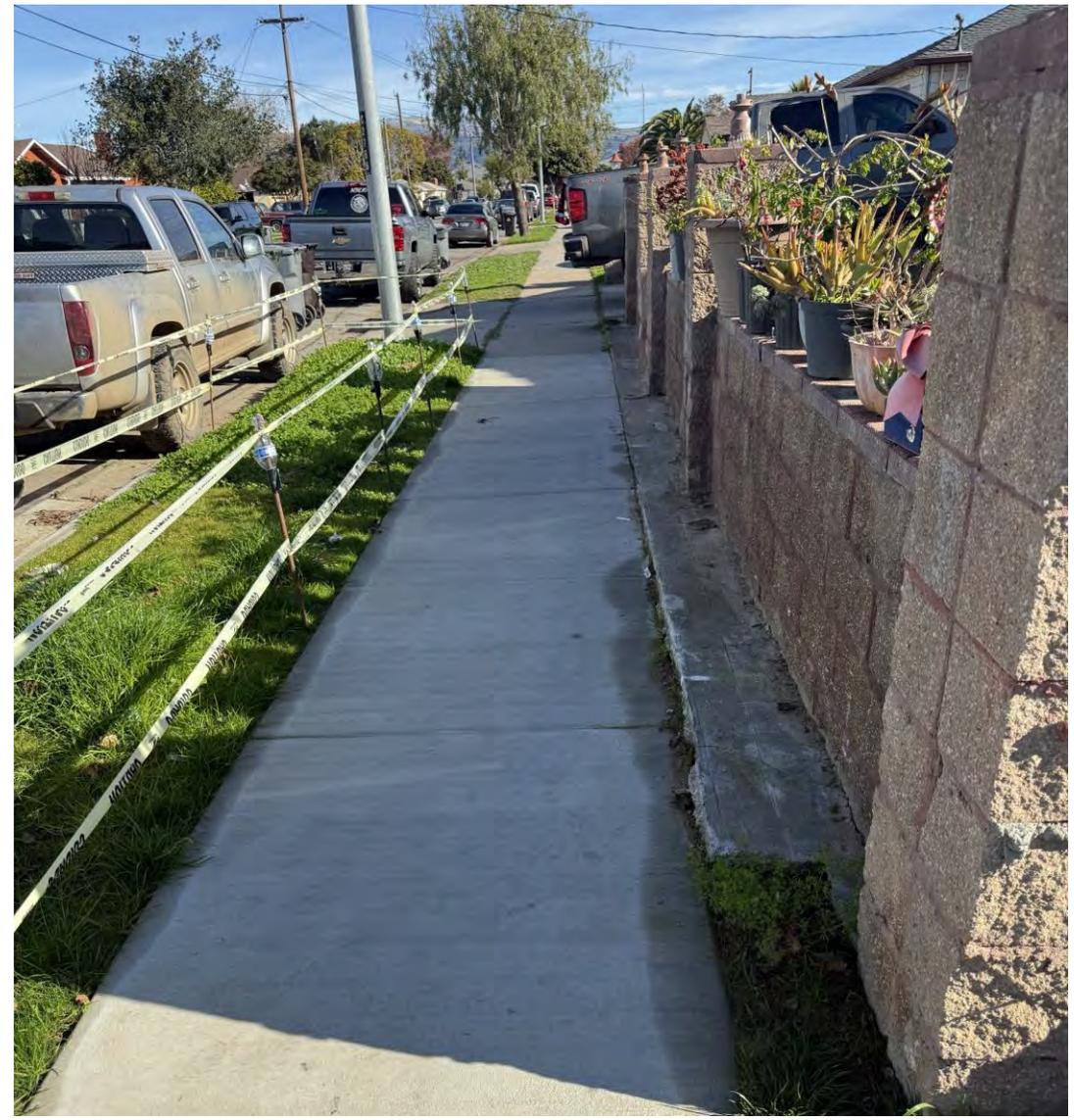
# After



# Before



# After



# Before



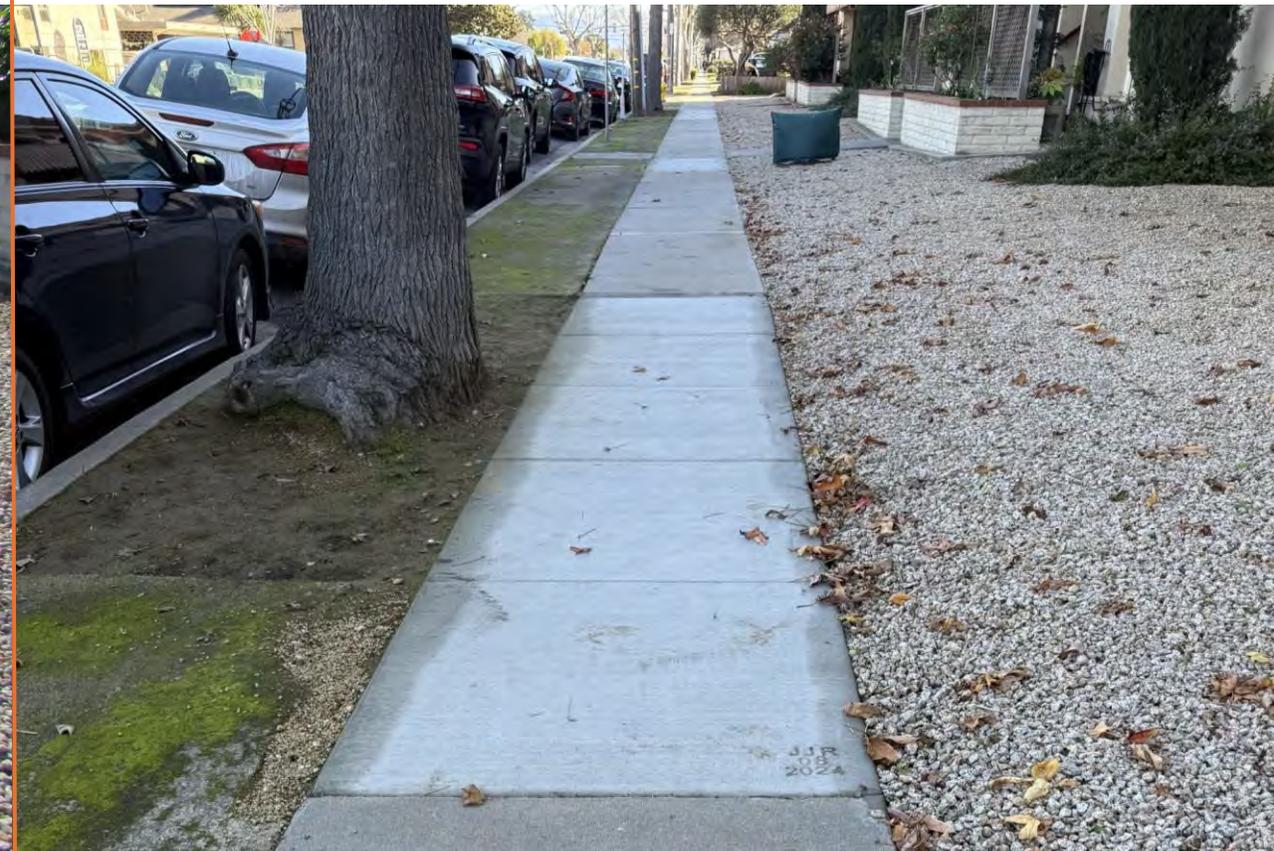
# After



# Before



# After



# Before



# After





## Legislation Text

---

File #: ID#25-130, Version: 1

---

Salinas Project to Enhance Regional Stormwater Supply and Award the TP1 and IWWTF Facilities Improvements Project, CIP 9317

Approve a Resolution approving the plans and specifications for the TP1 and IWTF Facilities Improvements Project (CIP 9317); adopting the CEQA addendum and Mitigation Monitoring and Reporting Program (MMRP) for the Salinas Project to Enhance Regional Stormwater Supply (SPERSS); and awarding a contract to Mountain Cascade Inc. to construct the TP1 and IWTF Facilities Improvements (CIP 9317) in the amount of \$7,050,000, plus a 5% contingency in the amount of \$352,500, for a total not to exceed amount of \$7,402,500.



**CITY OF SALINAS  
COUNCIL STAFF REPORT**

---

**DATE:** APRIL 22, 2025

**DEPARTMENT:** PUBLIC WORKS

**FROM:** DAVID JACOBS, DIRECTOR

**TITLE:** SALINAS PROJECT TO ENHANCE REGIONAL STORMWATER SUPPLY AND AWARD THE TREATMENT PLANT 1 AND INDUSTRIAL WASTEWATER TREATMENT FACILITIES IMPROVEMENTS PROJECT, CIP 9317

RECOMMENDED MOTION:

A motion to approve a Resolution to:

1. Approve the plans and specifications for the Treatment Plant 1 and Industrial Wastewater Facilities Improvements Project (CIP 9317); and
2. Approve the CEQA addendum and Mitigation Monitoring and Reporting Program (MMRP) for the Salinas Project to Enhance Regional Stormwater Supply; and
3. Award a contract to Mountain Cascade Inc. to construct the Treatment Plant 1 and Industrial Wastewater Facilities Improvements (CIP 9317) in the amount of \$7,050,000, plus a 5% contingency in the amount of \$352,500, for a total not to exceed amount of \$7,402,500.

EXECUTIVE SUMMARY:

On March 30, 2021, the City Council authorized entering into a funding agreement with the State Water Resources Control Board for the Salinas Project to Enhance Regional Stormwater Supply (SPERSS).

LSA, the City's consultant on this project, has prepared a CEQA addendum and Mitigation Monitoring and Reporting Program (MMRP) for the SPERSS. The State Water Resources Control Board requires the City Council approve these documents in order for the project to proceed.

The project was bid on January 29, 2025, and opened on February 27, 2025, with one bidder responding to the bid. Negotiations took place with the lone bidder to ensure a contract could be awarded within the available grant funds.

BACKGROUND:

The City owns and operates an Industrial Wastewater Collection and Conveyance System (IWCCS) that processes industrial wastewater from agricultural-related businesses operating in the City. The main trunk line for the IWCCS, which collects discharges from these industries, passes through the Treatment Plant No 1 (TP1) site before disposal at the Industrial Wastewater

Treatment Facility (IWTF). Also, all flows for the City Sanitary Sewer System are conveyed to the TP1 site where the Monterey One Water (M1W) Salinas Area Pump Station is located. Similarly, a portion of the City's Storm Water Collection System which drains into the Salinas River Outfall, also traverses the TP1 site.

The City and M1W recognized the opportunities presented by the proximity of these independent infrastructure systems and have collaborated to install permanent facilities to divert industrial wastewater to the M1W Regional Treatment Plant via the Salinas Area Pump Station. In 2015, M1W in coordination with the City, received \$10 million under Round 1 of the State Water Resources Control Board (State Board) Proposition 1 Storm Water Grant Program (SWGP) to enable diversion, storage, and reuse of storm water and dry weather urban flows by utilizing infrastructure at the TP1 and IWTF locations. Implementation work for the Round 1 Grant work was completed in December 2020 and a final report has been submitted.

In 2020, the City, with assistance from M1W staff, applied for an additional storm water implementation grant through Round 2 of the same program for the Salinas Project to Enhance Regional Stormwater Supply (SPERSS). The City was notified in February 2021 that it will receive a second Proposition 1 Grant of \$6.3M to further enhance the City's stormwater capture, storage, and conveyance infrastructure at the same TP1 and IWTF sites. City staff in collaboration with M1W, requested that the State reassess the award amount based on changes to the local cost share proposal in the grant application. The State later agreed to increase the grant award amount from \$6,263,327 to \$8,799,154 based on the availability of qualifying local cost match funds spent by M1W on the construction of the Pure Water Monterey Advanced Water Purification Facility (AWPF). As requested by the State Board, City and M1W staff provided information to demonstrate that storm water will be used to meet influent needs of the AWPF. The State again increased the funding for the project by \$660,381 for a total of \$9,459,535 at the request of City Staff to cover the increase cost that the City was seeing during the bidding process.

Components of the grant include:

- Stormwater Pump Station at TP-1
- Pipelines A and B (required to connect)
- Rehabilitation of 33-Inch IWW Pipeline
- Electrical/Instrumentation Work at TP-1
- Structural/Electrical/Instrumentation work at IWTF

The grant originally included a new influent pump station at the IWTF and the use of the old influent pump station to transfer stormwater to pond 1 at the IWTF. The bids for that project came in too high and the bids were rejected.

A second bid for TP1 and IWTF Facilities Improvements was issued on January 29, 2025, with a reduced scope to fit within the available funding. Bids were opened on February 27, 2025, with one bidder responding. The bid was again higher than the available funds, but since it was a competitive bid with only one responder, the City was able to negotiate with the bidder to come up with a project that would fit within the available funds.

## CEQA CONSIDERATION:

An Addendum was prepared pursuant to the California Environmental Quality Act (CEQA) to evaluate the potential environmental impacts of the proposed Salinas Project to Enhance Regional Stormwater Supply (SPERSS) Project (SPERSS Project) and the Salinas Storm Water Management Project (SSWMP), which is part of the Pure Water Monterey/Groundwater Replenishment Project (PWM/GWR Project) evaluated in the following documents, collectively referred to as the “prior CEQA documents”:

- *Final Environmental Impact Report for the Pure Water Monterey Groundwater Replenishment Project (2015 EIR)*<sup>1</sup>
- *Addendum to the Aquifer Storage and Recovery Project Environmental Impact Report/Environmental Assessment and the Pure Water Monterey/Groundwater Replenishment Project Environmental Impact Report for the Hilby Avenue Pump Station (Addendum No. 1)*<sup>2</sup>
- *Addendum No. 3 to the Aquifer Storage and Recovery Project Environmental Impact Report/Environmental Assessment and Addendum No. 2 to the Pure Water Monterey/Groundwater Replenishment Project Environmental Impact Report for the Monterey Pipeline (Addendum No. 2)*<sup>3</sup>
- *Addendum No. 3 to the Pure Water Monterey/Groundwater Replenishment Project Environmental Impact Report for the Advanced Water Treatment Facility Expanded Capacity Project Modifications (Addendum No. 3)*<sup>4</sup>
- *Final Supplemental Environmental Impact Report for the Proposed Modifications to the Public Water Monterey Groundwater Replenishment Project (2021 SEIR)*<sup>5</sup>
- *Addendum to the Expanded Pure Water Monterey/Groundwater Replenishment Project Supplemental Environmental Impact Report for the Deep Injection Well #6 Changes (Addendum to the 2021 SEIR)*<sup>6</sup>

---

<sup>1</sup> Denise Duffy and Associates Inc., Environmental Consultants Resource Planners. 2015. Pure Water Monterey Groundwater Replenishment Project, Final Environmental Impact Report, State Clearinghouse No. 2013051094. October.

<sup>2</sup> Denise Duffy and Associates. 2016. Addendum to the Aquifer Storage and Recovery Project Environmental Impact Report/Environmental Assessment and the Pure Water Monterey/Groundwater Replenishment Project Environmental Impact Report for the Hilby Avenue Pump Station. June 14.

<sup>3</sup> Denise Duffy and Associates. 2017. Addendum No. 3 to the Aquifer Storage and Recovery Project Environmental Impact Report/Environmental Assessment and Addendum No. 2 to the Pure Water Monterey/Groundwater Replenishment Project Environmental Impact Report for the Monterey Pipeline. February 13.

<sup>4</sup> Denise Duffy and Associates. 2017. Addendum No. 3 to the Pure Water Monterey/Groundwater Replenishment Project Environmental Impact Report for the Advanced Water Treatment Facility Expanded Capacity Project Modifications. October 24.

<sup>5</sup> Denise Duffy and Associates Inc. 2020. Final Supplemental Environmental Impact Report for the Proposed Modifications to the Pure Water Monterey Groundwater Replenishment Project (SCH# 2013051094). April.

<sup>6</sup> Denise Duffy and Associates Inc. 2021. Addendum to the Expanded Pure Water Monterey/Groundwater Replenishment Project Supplemental Environmental Impact Report (SCH# 2013051094) for the Deep Injection Well #6 Changes. November.

Pursuant to CEQA, when taking subsequent discretionary actions in furtherance of a project for which an EIR has been certified, the lead agency is required to review any changed circumstances or new information to determine whether any of the circumstances under Public Resources Code Section 21166 and CEQA Guidelines section 15162 require additional environmental review. City staff concluded that the prior CEQA documents fully analyzed and mitigated, where feasible, all potentially significant environmental impacts, if any, that would result from the SPERSS and SSWMP Projects, and therefore, no subsequent EIR or mitigated negative declaration was required. On that basis, and as the City is a responsible agency, City staff evaluated the SPERSS and SSWMP Projects, and all aspects of the changes, in light of the standards for subsequent environmental review outlined in Public Resources Code Section 21166 and CEQA Guidelines Section 15162, and prepared an Addendum for the changes, pursuant to CEQA Guidelines Section 15164.

The SPERSS and SSWMP Projects would improve stormwater capture, storage, and conveyance infrastructure, which will enhance the effectiveness of the PWM/GWR Project while providing water quality benefits in the Salinas area. Improvements proposed as part of the SPERSS Project include the following:

- A new trash capture facility;
- A diversion structure;
- Rehabilitation of an existing 33-inch-diameter pipeline to convey stormwater from the diversion structure to the Salinas Industrial Wastewater Treatment Facility (IWTF);
- Construction of a new pump station and upgrades to the existing pump station at the IWTF.
- A wetland rehabilitation pilot study.

Elements of the SPERSS and SSWMP Projects, including the proposed diversion facility and pump station at the IWTF, were described and evaluated as part of the prior CEQA documents. Other elements of the SPERSS and SSWMP Project are new (e.g., trash capture device) or slightly different from the project elements described in the prior CEQA documents. Therefore, an Addendum was prepared to evaluate whether implementation of the PWM/GWR Project, as modified to include the new and modified elements of the SPERSS and SSWMP Project, would result in new or substantially more severe significant effects or require new mitigation measures not identified in the prior CEQA documents.

Based on the analysis provided in the Addendum, City staff concluded that the prior CEQA documents may be used to fulfill the environmental review requirements of the SPERSS and SSWMP Project. The Addendum is appropriate pursuant to CEQA Guidelines section 15164 because the City is a responsible agency and no circumstances exist calling for the preparation of a subsequent or supplemental EIR pursuant to CEQA Guidelines sections 15162 and 15163. The proposed Addendum concluded that there are no substantial changes to the circumstances under which the SPERSS and SSWMP Projects are undertaken that would require major revisions to the prior CEQA documents. There is no new information of substantial importance which was not known or could not have been known at the time the prior CEQA documents were certified that shows the SPERSS and SSWMP Projects would have significant effects not discussed previously; a substantial increase in severity of a previously identified significant impact; mitigation measures or alternatives previously found infeasible that would now be feasible and would substantially

reduce one or more significant effects; or mitigation measures or alternatives which are considerably different from those analyzed in the prior CEQA document which would substantially reduce one or more significant effects on the environment. The SPERSS and SSWMP Project would not result in new or more severe impacts beyond those addressed in the prior CEQA documents and would not meet any other standards requiring further environmental review under State CEQA Guidelines Sections 15162 and 15163.

A Mitigation Monitoring and Reporting Program (MMRP) has been prepared based upon the findings of the Addendum. The MMRP lists the mitigation measures from the prior CEQA documents that are applicable to the proposed project and provides mitigation monitoring requirements only for those measures that still apply.

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

Yes

STRATEGIC PLAN INITIATIVE:

This project relates to the Council’s Goals of *Infrastructure and Environmental Sustainability* and *Public Safety* by maintaining the City’s existing roadways

DEPARTMENTAL COORDINATION:

Public Works staff and Finance staff have worked together on the funding of the TP1 and IWTF Facilities Improvements Project No. 9317.

FISCAL AND SUSTAINABILITY IMPACT:

There is no impact to the General Fund with this project.

<b>PROJECT COSTS</b>		
	Construction Cost	\$7,050,000
	Contingency (5%)	\$352,500
<b>TOTAL ESTIMATED PROJECT COSTS</b>		<b>\$7,402,500</b>
<b>AVAILABLE FUNDS</b>		<b>\$7,785,000</b>

Fund	Appropriation	Appropriation Name	Total Appropriation	Amount for recommendation	FY 24-25 Operating Budget Page	Last Budget Action (Date, Resolution)
5201	9317	Salinas Project – Enhance Stormwater	\$6,522,433	\$6,522,433	N/A	N/A
6200	9317	Salinas Project – Enhance Stormwater	\$1,664,599	\$1,262,567	N/A	N/A

ATTACHMENTS:

Resolution  
CEQA Addendum  
Mitigation Monitoring and Reporting Program (MMRP)  
Mountain Cascade Proposal

**RESOLUTION NO. \_\_\_\_\_ (N.C.S.)**

**A RESOLUTION APPROVING THE CEQA ADDENDUM AND AWARDING THE SALINAS PROJECT TO ENHANCE REGIONAL STORMWATER SUPPLY CIP 9317**

**WHEREAS**, On March 30, 2021, the City Council authorized entering into a funding agreement with the State Water Resources Control Board for the Salinas Project to Enhance Regional Stormwater Supply (SPERSS); and

**WHEREAS**, in October 2024, LSA prepared a CEQA addendum for SPERSS; and

**WHEREAS**, the SPERSS and SWSMP Projects have been examined and their effects independently determined to have been adequately analyzed in the CEQA Addendum to the Final Environmental Impact Report for the Pure Water Monterey Groundwater Replenishment Project (2015 EIR) as certified by the Monterey One Water (M1W) Board of Directors (M1W Board) on October 8, 2015 and the Final Supplemental Environmental Impact Report for the Proposed Modifications to the Public Water Monterey Groundwater Replenishment Project (2021 SEIR) as certified by the M1W Board on April 26, 2021, inclusive of the Addendum to the Aquifer Storage and Recovery Project Environmental Impact Report/Environmental Assessment and the Pure Water Monterey/Groundwater Replenishment Project Environmental Impact Report for the Hilby Avenue Pump Station (Addendum No. 1), Addendum No. 3 to the Aquifer Storage and Recovery Project Environmental Impact Report/Environmental Assessment and Addendum No. 2 to the Pure Water Monterey/Groundwater Replenishment Project Environmental Impact Report for the Monterey Pipeline (Addendum No. 2), Addendum No. 3 to the Pure Water Monterey/Groundwater Replenishment Project Environmental Impact Report for the Advanced Water Treatment Facility Expanded Capacity Project Modifications (Addendum No. 3), and Addendum to the Expanded Pure Water Monterey/Groundwater Replenishment Project Supplemental Environmental Impact Report for the Deep Injection Well #6 Changes (Addendum to the 2021 SEIR), a copy of which is attached hereto and incorporated herein by this reference; and

**WHEREAS**, the CEQA addendum included a Mitigation Monitoring and Reporting Program (MMRP) for SPERSS; and

**WHEREAS**, on January 29, 2025, the City Engineer approved the project specifications and authorized the call for bids for the TP1 and IWTF Facilities Improvements project; and

**WHEREAS**, on February 27, 2025, bids were publicly opened and examined for TP1 and IWTF Facilities Improvements, CIP 9317, in accordance with the project specifications; and

**WHEREAS**, only one bid was received, which allowed a negotiated scope and fee for the project; and

**WHEREAS**, the new scope and fee includes portions of the project that have been approved by the State Water Resources Control Board at a cost of \$7,050,000; and

**WHEREAS**, City staff thereupon reported the bid results to the City Council at its regular meeting on April 22, 2025, and the Council in open session at said meeting examined the staff report; and

**NOW, THEREFORE, BE IT RESOLVED** that pursuant to Salinas Municipal Code Section 12-21, in reference to TP1 and IWTF Facilities Improvements, CIP 9317, that the bid from Mountain Cascade Inc., (hereinafter referred to as “Successful Bidder”), being the best bid which is hereby accepted. The subject contract is hereby awarded to said Successful Bidder for the sum of \$7,050,000, and more specifically at the prices particularly set forth and contained in the Proposal for the TP1 and IWTF Facilities Improvements Project No. 9317, of said successful bidders previously filed in the office of the City Clerk; and

**BE IT FURTHER RESOLVED** that said specifications for TP1 and IWTF Facilities Improvements Project No. 9317 are hereby approved for said work and said specifications are by reference incorporated in and hereby made a part of this resolution; and

**BE IT FURTHER RESOLVED** that the City Manager is hereby authorized and directed on behalf of the City of Salinas to execute a contract consistent with the Proposal of said Successful Bidder for said work; and

**BE IT FURTHER RESOLVED** that the City Council authorizes \$352,500 (5%) above the bid price for construction contingencies; and

**BE IT FURTHER RESOLVED** that the City Manager is authorized to approve any and all change orders for completion of the project; and

**BE IT FURTHER RESOLVED** that the Council hereby adopts the CEQA Addendum to the 2015 EIR including Addendum No. 1, Addendum No. 2, Addendum No. 3, the 2021 SEIR and, pursuant to CEQA Guidelines section 15164, the Addendum to the 2021 SEIR, and the Mitigation Monitoring and Reporting Program (MMRP).

**PASSED AND APPROVED** this 22<sup>nd</sup> day of April 2025, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**APPROVED:**

\_\_\_\_\_  
Dennis Donohue, Mayor

**ATTEST:**

\_\_\_\_\_  
Patricia M. Barajas, City Clerk

# **CEQA ADDENDUM**

**SALINAS PROJECT TO ENHANCE REGIONAL STORMWATER SUPPLY (SPERSS)  
PROJECT AND SALINAS STORM WATER MANAGEMENT PROJECT (SSWMP)**

**SALINAS, MONTEREY COUNTY, CALIFORNIA**

**LSA**

October 2024

**This page intentionally left blank**

# **CEQA ADDENDUM**

**SALINAS PROJECT TO ENHANCE REGIONAL STORMWATER SUPPLY (SPERSS)  
PROJECT AND SALINAS STORM WATER MANAGEMENT PROJECT (SSWMP)  
SALINAS, MONTEREY COUNTY, CALIFORNIA**

Submitted to:

Carollo Engineers, Inc.  
2795 Mitchell Drive  
Walnut Creek, CA 94598  
(925) 932-1710

Prepared by:

LSA  
285 South Street, Suite P  
San Luis Obispo, CA 93401  
(805) 782-0745

Project No. 20242021.01



October 2024

**This page intentionally left blank**

## TABLE OF CONTENTS

LIST OF ABBREVIATIONS AND ACRONYMS.....	iii
<b>1.0 INTRODUCTION.....</b>	<b>1-1</b>
<b>2.0 PRIOR ENVIRONMENTAL REVIEW.....</b>	<b>2-1</b>
2.1 2015 EIR.....	2-1
2.2 Addenda to the 2015 EIR.....	2-2
2.2.1 Addendum #1.....	2-2
2.2.2 Addendum #2.....	2-2
2.2.3 Addendum #3.....	2-2
2.3 Supplemental 2021 EIR .....	2-2
2.4 Addendum to the 2021 SEIR .....	2-3
<b>3.0 PROJECT DESCRIPTION .....</b>	<b>3-1</b>
3.1 Project Location.....	3-1
3.2 Project Components.....	3-1
3.3 Construction.....	3-4
3.4 Operations and Maintenance .....	3-4
<b>4.0 CEQA FRAMEWORK FOR USE OF AN ADDENDUM .....</b>	<b>4-1</b>
<b>5.0 EVALUATION OF ENVIRONMENTAL EFFECTS.....</b>	<b>5-1</b>
5.1 Aesthetics .....	5-1
5.2 Agriculture and Forestry Resources .....	5-3
5.3 Air Quality.....	5-3
5.4 Biological Resources.....	5-5
5.5 Cultural Resources.....	5-10
5.6 Energy.....	5-11
5.7 Geology and Soils .....	5-13
5.8 Greenhouse Gas Emissions .....	5-16
5.9 Hazards and Hazardous Materials.....	5-16
5.10 Hydrology and Water Quality.....	5-18
5.11 Land Use .....	5-24
5.12 Mineral Resources.....	5-26
5.13 Noise.....	5-27
5.14 Population and Housing .....	5-28
5.15 Public Services .....	5-29
5.16 Recreation .....	5-31
5.17 Transportation.....	5-31
5.18 Tribal Cultural Resources .....	5-33
5.19 Utilities and Service Systems.....	5-34
5.20 Wildfire.....	5-34
<b>6.0 DETERMINATION.....</b>	<b>6-1</b>
6.1 Substantial Changes to the Project .....	6-1
6.2 Substantial Changes in Circumstances .....	6-1

6.3 New Information..... 6-1

**7.0 CONCLUSION ..... 7-1**

**APPENDIX**

A: MITIGATION MONITORING AND REPORTING PROGRAM

## LIST OF ABBREVIATIONS AND ACRONYMS

2015 EIR	Final Environmental Impact Report for the Pure Water Monterey Groundwater Replenishment Project
2021 SEIR	Final Supplemental Environmental Impact Report for the Proposed Modifications to the Public Water Monterey Groundwater Replenishment Project
Addendum No. 1	Addendum to the Aquifer Storage and Recovery Project Environmental Impact Report/Environmental Assessment and the Pure Water Monterey/Groundwater Replenishment Project Environmental Impact Report for the Hilby Avenue Pump Station
Addendum No. 2	Addendum No. 3 to the Aquifer Storage and Recovery Project Environmental Impact Report/Environmental Assessment and Addendum No. 2 to the Pure Water Monterey/Groundwater Replenishment Project Environmental Impact Report for the Monterey Pipeline
Addendum No. 3	Addendum No. 3 to the Pure Water Monterey/Groundwater Replenishment Project Environmental Impact Report for the Advanced Water Treatment Facility Expanded Capacity Project Modifications
Addendum to the 2021 SEIR	Addendum to the Expanded Pure Water Monterey/Groundwater Replenishment Project Supplemental Environmental Impact Report for the Deep Injection Well #6 Changes
AFY	acre-feet per year
BMPs	Best Management Practices
CalAm	California American Water
CAAQS	California Ambient Air Quality Standards
CAL FIRE	California Department of Forestry and Fire Protection
Caltrans	California Department of Transportation
CCWG	Central Coast Wetlands Group
CEQA	California Environmental Quality Act
CHP	California Highway Patrol
City	City of Salinas
cfs	cubic feet per second
CRLF	California red-legged frog
EIR	Environmental Impact Report

---

GHG	greenhouse gas
HCP	Habitat Conservation Plan
IPS	Influent Pump Station
IWTF	Salinas Industrial Wastewater Treatment Facility
IWW	Industrial Wastewater Pipeline
LRA	Local Responsibility Area
M1W	Monterey One Water
M1W Board	Monterey One Water Board of Directors
MBARD	Monterey Bay Air Resources District
MCWD	Marina Coast Water District
mgd	millions gallon per day
MMRP	Mitigation Monitoring and Reporting Program
MPWMD	Monterey Peninsula Water Management District
MRZ	Mineral Resource Zone
MS4	Salinas Medium Municipal Separate Storm Sewer System
NCCP	Natural Conservation Community Plan
NPDES	National Pollutant Discharge Elimination System
OHP	California Office of Historic Preservation
PG&E	Pacific Gas and Electric Company
PM <sub>10</sub>	particulate matter with a diameter of less than 10 micrometers
PWM/GWR Project	Pure Water Monterey/Groundwater Replenishment Project
Proposed Modifications	Proposed Modifications to the Pure Water Monterey Groundwater Replenishment Project
RUWAP	Regional Urban Water Augment Project
RWQCB	Regional Water Quality Control Board
SRSW	Salinas River Subwatershed
SPERSS	Salinas Project to Enhance Regional Stormwater Supply
SSWMP	Salinas Storm Water Management Project
SWPPP	Stormwater Pollution Prevention Plan
TACs	toxic air contaminants
TP-1	Salinas Treatment Plant No. 1

---

USACOE

United States Army Corps of Engineers

VHFHSZ

Very High Fire Hazard Severity Zone

**This page intentionally left blank**

## 1.0 INTRODUCTION

This Addendum prepared pursuant to the California Environmental Quality Act (CEQA) evaluates the potential environmental impacts of the proposed Salinas Project to Enhance Regional Stormwater Supply (SPERSS) Project (SPERSS Project) and the Salinas Storm Water Management Project (SSWMP), which is part of the Pure Water Monterey/Groundwater Replenishment Project (PWM/GWR Project) evaluated in the following documents:

- *Final Environmental Impact Report for the Pure Water Monterey Groundwater Replenishment Project (2015 EIR)*<sup>1</sup>
- *Addendum to the Aquifer Storage and Recovery Project Environmental Impact Report/ Environmental Assessment and the Pure Water Monterey/Groundwater Replenishment Project Environmental Impact Report for the Hilby Avenue Pump Station (Addendum No. 1)*<sup>2</sup>
- *Addendum No. 3 to the Aquifer Storage and Recovery Project Environmental Impact Report/ Environmental Assessment and Addendum No. 2 to the Pure Water Monterey/Groundwater Replenishment Project Environmental Impact Report for the Monterey Pipeline (Addendum No. 2)*<sup>3</sup>
- *Addendum No. 3 to the Pure Water Monterey/Groundwater Replenishment Project Environmental Impact Report for the Advanced Water Treatment Facility Expanded Capacity Project Modifications (Addendum No. 3)*<sup>4</sup>
- *Final Supplemental Environmental Impact Report for the Proposed Modifications to the Public Water Monterey Groundwater Replenishment Project (2021 SEIR)*<sup>5</sup>

---

<sup>1</sup> Denise Duffy and Associates Inc., Environmental Consultants Resource Planners. 2015. *Pure Water Monterey Groundwater Replenishment Project, Final Environmental Impact Report, State Clearinghouse No. 2013051094*. October.

<sup>2</sup> Denise Duffy and Associates. 2016. *Addendum to the Aquifer Storage and Recovery Project Environmental Impact Report/Environmental Assessment and the Pure Water Monterey/Groundwater Replenishment Project Environmental Impact Report for the Hilby Avenue Pump Station*. June 14.

<sup>3</sup> Denise Duffy and Associates. 2017. *Addendum No. 3 to the Aquifer Storage and Recovery Project Environmental Impact Report/Environmental Assessment and Addendum No. 2 to the Pure Water Monterey/Groundwater Replenishment Project Environmental Impact Report for the Monterey Pipeline*. February 13.

<sup>4</sup> Denise Duffy and Associates. 2017. *Addendum No. 3 to the Pure Water Monterey/Groundwater Replenishment Project Environmental Impact Report for the Advanced Water Treatment Facility Expanded Capacity Project Modifications*. October 24.

<sup>5</sup> Denise Duffy and Associates Inc. 2020. *Final Supplemental Environmental Impact Report for the Proposed Modifications to the Pure Water Monterey Groundwater Replenishment Project (SCH# 2013051094)*. April.

- *Addendum to the Expanded Pure Water Monterey/Groundwater Replenishment Project Supplemental Environmental Impact Report for the Deep Injection Well #6 Changes (Addendum to the 2021 SEIR)*<sup>6</sup>

Collectively, these environmental review documents are referred to as the “prior CEQA documents,” and are described further below.

The SPERSS and SSWMP Projects would improve stormwater capture, storage, and conveyance infrastructure, which will enhance the effectiveness of the PWM/GWR Project while providing water quality benefits in the Salinas area. Improvements proposed as part of the SPERSS Project include the following:

- A new trash capture facility;
- A diversion structure;
- Rehabilitation of an existing 33-inch-diameter pipeline to convey stormwater from the diversion structure to the Salinas Industrial Wastewater Treatment Facility (IWTF);
- Construction of a new pump station and upgrades to the existing pump station at the IWTF.
- A wetland rehabilitation pilot study.

As described further below, elements of the SPERSS and SSWMP Projects, including the proposed diversion facility and pump station at the IWTF, were described and evaluated as part of the prior CEQA documents. Other elements of the SPERSS and SSWMP Project are new (e.g., trash capture device) or slightly different from the project elements described in the prior CEQA documents. Details on the changes are included in the Project Description, below.

Per CEQA Section 15164, this Addendum evaluates whether implementation of the PWM/GWR Project, as modified, would result in new or substantially more severe significant effects or require new mitigation measures not identified in the prior CEQA documents. The City of Salinas (City) is both the project proponent and the CEQA Lead Agency for environmental review of the SPERSS and SSWMP Projects.

A Mitigation Monitoring and Reporting Program (MMRP) has been prepared based upon the findings of this Addendum. The MMRP, which is found in Appendix A, lists the mitigation measures from the prior CEQA documents that are applicable to the proposed project and provides mitigation monitoring requirements only for those measures that still apply. This MMRP table is intended to help the City of Salinas ensure compliance with the applicable mitigation measures during implementation of the proposed project.

---

<sup>6</sup> Denise Duffy and Associates Inc. 2021. *Addendum to the Expanded Pure Water Monterey/Groundwater Replenishment Project Supplemental Environmental Impact Report (SCH# 2013051094) for the Deep Injection Well #6 Changes*. November.

## 2.0 PRIOR ENVIRONMENTAL REVIEW

The following describes the prior CEQA documents upon which this Addendum relies.

### 2.1 2015 EIR

On October 8, 2015, per Board Resolution 2015-24, the Monterey One Water (M1W) Board of Directors (M1W Board) certified the 2015 EIR for the PWM/GWR Project and approved the project as modified by the Alternative Monterey Pipeline and the Regional Urban Water Augment Project (RUWAP) alignment for the Public Water Conveyance pipeline and booster pump station, which were presented and analyzed as alternatives in the 2015 EIR. The PWM/GWR Project would serve northern Monterey County. The purpose of the PWM/GWR Project is to provide: (1) purified recycled water for recharge of a groundwater basin that serves as drinking water supply; (2) purified recycled water for urban landscape irrigation within the Marina Coast Water District (MCWD) service area; and (3) recycled water to augment the existing Castroville Seawater Intrusion Project's agricultural irrigation supply. The PWM/GWR Project also includes a drought reserve component to support crop irrigation during dry years. M1W is currently implementing the PWM/GWR Project in partnership with both the Monterey Peninsula Water Management District (MPWMD) and MCWD.

The 2015 EIR identified the following significant and unavoidable impacts:

- Impact NV-1 : Construction Noise (Alternatives Monterey Pipeline)
- Impact NV-2: Construction Noise that Exceeds or Violates Local Standards (Tembladero Slough)

As part of the project approvals, the M1W Board adopted a Mitigation and Monitoring Reporting Program, which outlines the mitigation measures applicable to the SPERSS and SSWMP Projects. The M1W Board also adopted a Statement of Overriding Considerations in connection with its certification of the 2015 EIR.

The PWM/GWR Project, as evaluated in the 2015 EIR, included modifications to existing facilities and construction of new facilities to divert and convey new source waters through the existing municipal wastewater collection system, including:

1. Development of a new diversion structure at the Salinas Treatment Plant No. 1 (TP-1) site;
2. Demolition of the existing pump station at the IWTF;
3. Construction of a new 42-inch industrial wastewater pipeline to replace the existing 33-inch gravity main between the City's TP-1 site and the IWTF; and
4. Installation of an 18-inch return pipeline within the abandoned 33-inch pipeline to return water from the IWTF to the diversion structure at the TP-1 site.

## 2.2 ADDENDA TO THE 2015 EIR

Following certification of the 2015 EIR, three addenda were prepared and approved addressing changes to the PWM/GWR Project.

### 2.2.1 Addendum #1

Addendum No. 1 evaluated the environmental effects of constructing and operating an additional pump station, the Hilby Avenue Pump Station.

### 2.2.2 Addendum #2

Addendum No. 2 evaluated the environmental effects of realigning a 0.44-mile (2,350-linear-foot) segment of the Monterey Pipeline from its previous alignment within the existing right-of-way of Lily Street and Hoffman Avenue to a revised alignment along Irvine Avenue and Spencer Street. The revised alignment would begin at the intersection of Lily Street and Irving Avenue and end at the intersection of Spencer Street and Hoffman Avenue.

### 2.2.3 Addendum #3

Addendum No. 3 evaluated the environmental effects of increasing the peak capacity of the approved Advanced Water Treatment Facility from a maximum capacity of 4.0 million gallons per day (mgd) to 5.0 mgd. During its approval of Addendum No. 3, the M1W Board also approved the joint use of a MCWD conveyance pipeline<sup>7</sup> and storage tank (Blackhorse Reservoir) for delivering water to MCWD customers to use as urban landscape irrigation and to the groundwater replenishment injection wells in the Seaside Groundwater Basin.

All three addenda determined that the proposed modifications to the PWM/GWR Project would not result in new impacts or substantially more severe significant impacts than those previously identified in the 2015 EIR.

None of the changes evaluated in these three Addenda are part of the currently proposed SPERSS or SSWMP Projects.

## 2.3 SUPPLEMENTAL 2021 EIR

In 2021, M1W, as the CEQA Lead Agency, certified the Final Supplemental Environmental Impact Report for the Proposed Modifications to the Public Water Monterey Groundwater Replenishment Project (2021 SEIR)<sup>8</sup> and approved the Proposed Modifications to the Pure Water Monterey Groundwater Replenishment Project (Proposed Modifications) on April 26, 2021, per Board Resolution 2021-05.

The primary objectives of the Proposed Modifications were to reduce discharges of secondary effluent to Monterey Bay and to provide approximately 2,250 acre-feet per year (AFY) of additional

<sup>7</sup> The MCWD conveyance pipeline is a component of the RUWAP. The RUWAP is an urban recycled water project developed by MCWD.

<sup>8</sup> Denise Duffy and Associates Inc. 2020. *Final Supplemental Environmental Impact Report for the Proposed Modifications to the Pure Water Monterey Groundwater Replenishment Project (SCH# 2013051094)*. April.

purified recycled water for injection into the Seaside Groundwater Basin and subsequent extraction to replace the same quantity of California American Water's (CalAm) potable water supplies. In order to provide the additional purified recycled water for Seaside Basin injection and subsequent extraction for the CalAm service area, the Proposed Modifications to the PWM/GWR Project included improvements to M1W and CalAm facilities, as described below.

- **Modifications to M1W Facilities:**

- Improvements to the Advanced Water Purification Facility to increase peak capacity (adding equipment, pipelines, and storage within the approved and constructed facility buildings and paved areas);
- Up to 2 miles of new water conveyance pipelines;
- An additional deep injection well; and
- Relocation of previously approved deep injection wells and monitoring well sites.

- **Modifications to CalAm Facilities:**

- Four new extraction wells and associated infrastructure (e.g., treatment facilities, electrical building, and pipelines); and
- New potable and raw water pipelines.

The 2021 SEIR identified the following significant and unavoidable impacts:

- Impact NV-1: Construction Noise
- Secondary Effects of Growth Inducement

As part of the project approvals, the M1W Board adopted a Mitigation and Monitoring Reporting Program, which outlines the mitigation measures applicable to the SPERSS and SSWMP Projects. The M1W Board also adopted a Statement of Overriding Considerations in connection with its certification of the 2021 SEIR. None of the changes evaluated in the 2021 SEIR are part of the currently proposed SPERSS or SSWMP Projects.

## 2.4 ADDENDUM TO THE 2021 SEIR

On April 26, 2021, M1W approved an Addendum to the 2021 SEIR. The 2021 Addendum analyzed the impacts associated with the following modifications to the PWM/GWR Project:

- The relocation of a previously approved shallow injection well;
- A pipeline extension; and
- The relocation of a previously approved backflush basin.

The 2021 Addendum determined that the proposed modifications to the PWM/GWR Project would not result in new impacts or substantially more severe significant impacts previously identified in

the 2021 SEIR. None of the changes evaluated in the 2021 Addendum are part of the currently proposed SPERSS or SSWMP Projects.

## 3.0 PROJECT DESCRIPTION

The following describes the proposed Salinas Project to Enhance Regional Stormwater Supply (SPERSS) Project and the Salinas Storm Water Management Project.

### 3.1 PROJECT LOCATION

The PWM/GWR Project facilities, including the original and modified project facilities, are located within unincorporated areas of the Salinas Valley in Monterey County and within the cities of Salinas, Marina, Monterey, Pacific Grove, and Seaside. Specifically, the SPERSS and SSWMP Projects would include improvements to the Salinas IWTF located along the west side of Davis Road, just north of where it crosses the Salinas River, TP-1, located at 156 Hitchcock Road in Salinas, and under Hitchcock Road just east of the Hitchcock Road/Davis Road intersection, as described below.

### 3.2 PROJECT COMPONENTS

- this document as the Hitchcock Road crossing;

Construction of The SPERSS and SSWMP Projects propose improvements to the TP-1 and the IWTF, as described below. The intent of the SPERSS and SSWMP Projects are to improve stormwater capture, storage, and conveyance infrastructure to enhance the effectiveness of the overarching PWM/GWR Project, which would provide water quality benefits in the Salinas area. As outlined above, improvements proposed as part of the SPERSS and SSWMP Projects include the following:

- A new trash capture facility;
- A diversion structure;
- Rehabilitation of an existing 33-inch-diameter pipeline to convey stormwater from the diversion structure to the Salinas IWTF;
- Installation of a siphon to restore continuity of the 33-inch-diameter pipeline that runs below Hitchcock Road just east of the Hitchcock Road/Davis Road intersection, which is being referred to throughout a new pump station and upgrades to the existing pump station at the IWTF; and
- A wetland rehabilitation pilot study.

As described above, the new pump station at the IWTF was described and evaluated as part of the prior CEQA documents. New/modified components of the SPERSS and SSWMP Projects that are evaluated in this Addendum include:

- **Salinas River Subwatershed Trash Capture Device and Diversion Structure.** A trash capture device and a diversion facility, including conveyance piping, metering, and associated infrastructure, would be installed at TP-1 to improve the capacity and quality of stormwater

transported to the IWTF. The Salinas River Subwatershed (SRSW) trash capture device would treat stormwater flows from the SRSW and support compliance with the Salinas Medium Municipal Separate Storm Sewer System (MS4) National Pollution Discharge System (NPDES) permit by improving water quality of flows discharged to the Salinas River and the IWTF. The proposed trash capture device would consist of a hydrodynamic separator, which allows the stormwater to flow through a swirl unit that removes sediments and other debris. The device would be connected to an existing 48-inch-diameter storm drain pipeline that flows into an existing 72-inch-diameter pipeline that flows into the Salinas Storm Water Pump Station, located at TP-1. As part of ongoing operation/ maintenance activities, vacuum trucks would be used periodically to pump out trash, sediment, oil/grease, and water that has collected at the bottom of the trash capture device.

Specific improvements would include:

- A diversion structure constructed over the existing 48-inch-diameter storm drain pipeline. This structure would have two sections separated by a weir wall and would be designed to bypass storm flows above the design storm. The upstream section would divert stormwater to the trash capture device. Return flow from the trash capture device would then enter the downstream section of the diversion structure to be conveyed to the existing stormwater pump station at the TP-1 site.
- A trash capture device approximately 14 feet in diameter and 30 feet high installed approximately 30 feet below the existing grade. Inflow to this device would be from the upstream section of the diversion structure, and discharge would be diverted to the downstream section of the diversion structure and then to the stormwater pump station located at the TP-1 site.
- **Rehabilitation of the 33-Inch-Diameter Pipeline.** The SPERSS and SSWMP Projects would include construction of a Segregated Stormwater Diversion Facility near the existing TP-1. The Segregated Stormwater Diversion Facility would be separate from the diversion facility already installed at the TP-1 site. The implementation of the Segregated Stormwater Diversion facility would enable additional diversion of stormwater to the IWTF using an abandoned 33-inch pipeline. Currently, all diverted stormwater flows are combined with industrial wastewater, requiring large-capacity pumping at the Influent Pump Station (IPS) and treatment via the Aeration Basin at the IWTF. The Segregated Stormwater Diversion facility would allow the stormwater to be conveyed to the IWTF separately from industrial wastewater in order to improve the capacity of flows between the TP-1 and the IWTF, better match water quality to treatment methods, and achieve more sustainable and efficient operation of the IWTF. With implementation of the SPERSS Project, stormwater would also be conveyed directly to Percolation Pond 1 at the IWTF, resulting in energy savings and improved operational capacity and flexibility. With implementation of this improvement, the City of Salinas anticipates increasing stormwater capture to the IWTF by an average of 41 AFY and a peak of up to 652 AFY.

Rehabilitating the abandoned 33-inch-diameter pipeline to convey stormwater from the TP-1 to the IWTF represents a change from the PWM/GWR Project. The 33-inch diameter pipeline, which previously conveyed industrial wastewater, was replaced by the 42-inch diameter

pipeline that was identified and evaluated in the prior CEQA documents. As described in the prior CEQA documents, a new 18-inch return pipeline was to be inserted into the abandoned 33-inch-diameter pipeline; however, the 18-inch-diameter pipeline was never installed inside the 33-inch-diameter pipeline and is no longer being considered.

With implementation of the SPERSS and SSWMP Projects, the 33-inch-diameter pipeline would be rehabilitated for stormwater only and would be used in addition to (not to replace) the existing 42-inch-diameter Industrial Wastewater Pipeline (IWW) to convey stormwater from the TP-1 site to the IWTF.

Rehabilitation of the 33-inch-diameter pipeline would include reconstructing it in areas where it crosses the 42-inch-diameter pipeline, as well as installing new manholes and lowering the pipe so that it can siphon under the new 42-inch-diameter pipeline. In addition, initial field inspections indicated that a section of the 33-inch-diameter pipeline at the Hitchcock Road crossing was removed. Therefore, rehabilitation of the 33-inch-diameter pipeline would also include constructing a siphon at the Hitchcock Road crossing in order to restore the continuity of the 33-inch-diameter pipeline between the TP-1 site and the IWTF. After reconstruction, the 33-inch-diameter pipeline would have a calculated capacity of approximately 7 to 7.5 mgd, or approximately 10.8 to 11.6 cubic feet per second (cfs).

Project elements would include:

- CCTV inspection and condition assessment of existing 33-inch abandoned IWW pipeline;
  - Rehabilitation of a 33-inch abandoned IWW pipeline based on the results of the CCTV and condition assessment;
  - Construction of manholes and installation of a siphon connection at the Hitchcock Road crossing; and
  - Modifications to the existing diversion structure in front of the existing IPS at the IWTF.
- **Upgrades to Existing Influent Pump Station.** The existing IPS is to be replaced with a new influent pump station and the existing IPS is to be converted to a stormwater pump station. As described above, construction of the new influent pump station was analyzed in the prior CEQA documents and, therefore, is not part of the proposed project that is the subject of this Addendum. Upgrades to the existing IPS include the addition of energy-efficient pumps, raising the existing IPS above the 100-year flood, and connections to the rehabilitated 33-inch pipeline for influent stormwater flow and a new force main to discharge segregated stormwater conveyance directly to IWTF Percolation Pond 1, as described above. Because stormwater does not warrant aeration treatment, this new conveyance scheme will enable stormwater to bypass the Aeration Basin treatment process, saving energy and increasing system capacity for treating and processing stormwater for recycling/reuse.

Currently, the existing pump station electrical components, including motor controls, a transformer, and related instrumentation, are located within the 100-year floodplain, making

them vulnerable to inundation during large storm events. This equipment would be inundated in a 100-year flood event, rendering the IPS inoperable. In addition, the electrical components are approximately 45 to 50 years old and have reached the end of their useful life. The City of Salinas would make improvements to select IWTF electrical components associated with the IPS, enhancing its flood and climate resilience. All of these existing components would be replaced with new state-of-the-art equipment at a secure location above the 100-year floodplain.

Rehabilitation of the existing IPS would include:

- Rehabilitating the existing pump station with three stormwater pumps with combined capacity of 9 mgd;
  - Raising the existing perimeter pump station wall above the 100-year flood event;
  - Construction of a new force main from the IPS to percolation Pond No.1 to divert stormwater flows to Percolation Pond No. 1 without any treatment;
  - Construction of a new electrical building to house all electrical/instrumentation equipment above the 100-year flood; and
  - Installation of an emergency generator above the 100-year flood level to provide power during power outages for both the new and existing pump stations.
- **Wetland Rehabilitation Pilot Study.** The Central Coast Wetlands Group (CCWG) is planning to construct an initial water treatment system at the IWTF consisting of a treatment wetland chamber in a series with several pilot phosphate removal chambers. CCWG will then assess the system's functionality to determine the most cost-effective phosphate removal process.

### 3.3 CONSTRUCTION

Construction of the proposed improvements are anticipated to commence in August 2024 and extend for approximately 18 months. Construction methodology, equipment, and staging would be the same as identified in the prior environmental documents.

### 3.4 OPERATIONS AND MAINTENANCE

As described in the prior CEQA documents, the Salinas Pump Station Diversion site is adjacent to and north of the existing TP-1 site and would be maintained by the same M1W operations staff that currently operate TP-1. No additional employee site visits would be required at the TP-1 site. No ongoing materials delivery or solid waste generation would occur. Similarly, the new storage and recovery facilities at the IWTF would be managed by the same number of staff that currently operate the IWTF.

Installation of the trash capture facility would require periodic removal of trash, sediment, oil/grease, and water that has collected at the bottom. It is anticipated that removal would be required several times per year during the rainy season.

## 4.0 CEQA FRAMEWORK FOR USE OF AN ADDENDUM

Pursuant to Section 21166 of CEQA and Section 15162 of the *State CEQA Guidelines*, when an Environmental Impact Report (EIR) has been certified or a Negative Declaration has been adopted for a project, no subsequent EIR shall be prepared for the project unless the lead agency determines, on the basis of substantial evidence, that one or more of the following conditions are met:

- Substantial changes are proposed in the project that will require major revisions of the previous EIR or Negative Declaration due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects.
- Substantial changes occur with respect to the circumstances under which the project is undertaken that will require major revisions of the previous EIR or Negative Declaration due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects.
- New information of substantial importance, which was not known and could not have been known with the exercise of reasonable diligence at the time the previous EIR was certified as complete or Negative Declaration was adopted, shows any of the following:
- The project would have one or more significant effects not discussed in the previous EIR or Negative Declaration.
- Significant effects previously examined would be substantially more severe than identified in the previous EIR.
- Mitigation measures or alternatives previously found not to be feasible would in fact be feasible and would substantially reduce one or more significant effects of the project, but the project proponent declines to adopt the mitigation measures or alternatives.
- Mitigation measures or alternatives that are considerably different from those analyzed in the previous EIR would substantially reduce one or more significant effects on the environment, but the project proponent declines to adopt the mitigation measures or alternatives.

Section 15164 of the *State CEQA Guidelines* states that an Addendum to an EIR or Negative Declaration shall be prepared “if some changes or additions are necessary, but none of the conditions described in Section 15162 calling for preparation of a subsequent EIR have occurred.”

Pursuant to *State CEQA Guidelines* Section 15164(e), this Addendum summarizes the revisions to the PWM/GWR Project, any changes to the existing conditions that have occurred since the prior CEQA documents were approved, any new information of substantial importance that was not known and could not have been known with exercise of reasonable diligence at the time that the prior CEQA documents were approved, and whether, as a result of any changes or any new

information, a subsequent or supplemental EIR may be required. This examination includes an analysis of the provisions of Section 21166 of CEQA and Section 15162 of the *State CEQA Guidelines* and their applicability to the SPERSS Project. This Addendum relies on an environmental analysis of the issues listed in Appendix G of the *State CEQA Guidelines*.

## 5.0 EVALUATION OF ENVIRONMENTAL EFFECTS

The following environmental analysis evaluates the potential environmental impacts resulting from the SPERSS and SSWMP Projects as compared to the impacts of the PWM/GWR Project, which was analyzed in the prior CEQA documents, and whether there would be any difference in identified impacts or required mitigation measures from those identified in the prior CEQA documents. The comparative analysis for each of the environmental issues listed below provides the City of Salinas with a factual basis for determining whether changes in the PWM/GWR Project, changes in circumstances, or new information since approval of the prior CEQA documents require additional environmental review or preparation of a subsequent or supplemental EIR. The basis for each finding is explained in the issues-specific analysis provided below. Because the prior CEQA documents organized the impacts of each project component based on the location of the improvements (e.g., the TP-1 site, the IWTF site, and Hitchcock Road), this Addendum takes the same approach. The SRSW trash capture device, the associated diversion structure, and the 33-inch rehabilitated pipeline would be developed at the TP-1 site. Therefore, the discussion of impacts at the TP-1 site provided below reflects the impacts of these improvements. The proposed siphon for the 33-inch rehabilitated pipeline would be constructed at the 33-inch pipeline crossing at Hitchcock Road, approximately 0.36 mile south of the TP-1 site. This area was previously analyzed for construction activities associated with installation of the 42-inch pipeline that was evaluated in the prior CEQA documents and installed as part of the PWM/GWR Project. Because this improvement is similar in nature and extent to improvements proposed the TP-1 site and is associated with rehabilitation of the 33-inch-diameter pipeline, the discussion of impacts associated with the proposed siphon on Hitchcock Road is generally included with the discussion of impacts at the TP-1 site provided below. Where impacts differ between the TP-1 and Hitchcock Road sites, those impacts are so noted. The new IPS, the upgraded IPS, and the wetland rehabilitation pilot study would be developed at the IWTF site. Therefore, the discussion of impacts at the IWTF site provided below reflects the impacts of these improvements.

As described in detail herein, this analysis confirms that the impacts from the SPERSS and SSWMP Projects would be no more severe than those projected to result from implementation of the PWM/GWR Project. The projected impacts of the SPERSS and SSWMP Projects would either be the same as or less than the anticipated levels associated with the PWM/GWR Project, and no new significant impacts would result with implementation of the SPERSS and SSWMP Projects. Therefore, in accordance with Section 15164 of the *State CEQA Guidelines*, the Addendum to the prior CEQA documents is the appropriate environmental documentation for the SPERSS and SSWMP Projects.

### 5.1 AESTHETICS

**Summary Finding of the Prior CEQA Documents.** The prior CEQA documents concluded that the PWM/GWR Project would have less than significant impacts associated with aesthetics and visual resources with incorporation of mitigation, as discussed in more detail in the comparative analysis below.

**Analysis of the SPERSS and SSWMP Projects.** The TP-1 site is located at 156 Hitchcock Road. This site is referenced in the prior CEQA documents as the Salinas Pump Station Diversion Site. The TP-1

site, which contains existing public utility/facility uses, is surrounded by agricultural and rural residential land uses. The Salinas River, which is located approximately 1.5 miles to the southwest, is the primary natural feature in the vicinity of the TP-1 site. The TP-1 site is not located within a designated scenic vista or a scenic corridor as defined by the Monterey County General Plan. Therefore, the prior CEQA documents determined that visual quality of the TP-1 site is considered low. In addition, as State Scenic Highway 68 is located more than 1 mile from the site, prior CEQA documents determined that implementation of the PWM/GWR Project would not substantially impact resources associated with a scenic highway.

The improvements to the TP-1 site proposed by the SPERSS and SSWMP Projects would include installation of a trash capture device and a diversion facility to improve the capacity and quality of stormwater transported to the IWTF, as well as rehabilitation of an abandoned 33-inch-diameter pipeline to enable stormwater to be diverted to the IWTF separately from industrial wastewater. As these improvements would be located on the same TP-1 site analyzed in the prior CEQA documents and summarized above and would be located underground and out of view, these improvements would not impact the aesthetics or surrounding visual character of the TP-1 site. In addition, similar to the PWM/GWR Project, the improvements proposed at the TP-1 site as part of the SPERSS and SSWMP Projects would be underground facilities and pipelines. As such, these improvements would not be visible, and impacts associated with the creation of new sources of substantial light or glare would be less than significant. Therefore, similar to the PWM/GWR Project, aesthetic and visual impacts associated with the SPERSS and SSWMP Projects at the TP-1 site would be less than significant.

The IWTF site is located approximately 1 mile south of the TP-1 site. The existing IWTF site is located adjacent to the Salinas River, downstream of the Davis Road crossing, and is surrounded by agricultural operations to the north, east, and west, with the Salinas River to the south. The IWTF site contains utility-type development as a water and wastewater treatment and conveyance site, but the IWTF site's visual appearance is largely dominated by the existing percolation ponds that have the appearance of man-made open water. The IWTF site is not located within a designated scenic vista or a scenic corridor as defined by the Monterey County General Plan. Therefore, the prior CEQA documents determined that visual quality of the site is considered low. In addition, as State Scenic Highway 68 is located over 2 miles from the IWTF site, the prior CEQA documents determined that implementation of the PWM/GWR Project would not substantially impact resources associated with a scenic highway. The improvements to the IWTF site proposed by the SPERSS and SSWMP Projects would include construction of a new influent pump station; upgrades to the existing IPS, which would connect to the refurbished 33-inch pipeline for influent stormwater flow and discharge segregated stormwater conveyance directly to IWTF Percolation Pond 1; and installation of a wetland pilot project. As these improvements would be located on the same IWTF site analyzed in the prior CEQA documents, these improvements would be consistent with the existing land uses at the IWTF site and the surrounding visual character. Similar to the PWM/GWR Project, the improvements proposed at the IWTF site as part of the SPERSS and SSWMP Projects would consist of both underground facilities and pipelines and aboveground structures/pumps. However, the aboveground structures/pumps would be low-profile (i.e., less than 4 feet above ground). After construction is completed, the SPERSS and SSWMP Projects components at the IWTF site that are below ground would not be visible, and those that are aboveground would not have

permanent lighting installed. As such, similar to the PWM/GWR Project, impacts associated with the creation of new sources of substantial light or glare associated with the SPERSS and SSWMP Projects components at the IWTF site would be less than significant. Therefore, similar to the PWM/GWR Project, aesthetic and visual impacts associated with the SPERSS and SSWMP Projects at the IWTF site would be less than significant.

Based on the information in the prior CEQA documents and this environmental analysis, implementation of the SPERSS and SSWMP Projects would not substantially increase the severity of the previously identified impacts associated with aesthetics or result in new significant impacts.

While the prior CEQA documents did prescribe **Mitigation Measures AE-2 through AE-4** to reduce impacts on aesthetics and visual resources associated with the PWM/GWR Project, these mitigation measures were not prescribed for project components at the TP-1 and the IWTF sites. Therefore, mitigation measures prescribed for the PWM/GWR Project would not apply to the SPERSS and SSWMP Projects.

#### **Findings Related to Aesthetics:**

1. No new significant effects or substantial increase in the severity of previously identified significant effects requiring major changes to the prior CEQA documents;
2. No substantial change in project circumstances requiring major revisions to the prior CEQA documents;
3. No new information not known at the time the prior CEQA documents were approved showing new or more severe significant effects; and
4. ***No existing mitigation measures would apply, and no new mitigation measures would be required.***

## **5.2 AGRICULTURE AND FORESTRY RESOURCES**

**Summary Finding of the Prior CEQA Documents.** The prior CEQA documents concluded that the PWM/GWR Project would have less than significant impacts associated with agriculture and forestry resources with the incorporation of mitigation, as discussed in more detail in the comparative analysis below.

**Analysis of the SPERSS and SSWMP Projects.** In the prior CEQA documents, impacts on agriculture and forestry resources were analyzed as part of the discussion of impacts associated with land use and planning. As such, Section 5.11, Land Use, of this Addendum provides the comparative analysis for impacts associated with agriculture and forestry resources.

## **5.3 AIR QUALITY**

**Summary Finding of the Prior CEQA Documents.** The prior CEQA documents concluded that the PWM/GWR Project would have less than significant impacts associated with air quality with the incorporation of mitigation, as discussed in more detail in the comparative analysis below.

**Analysis of the SPERSS and SSWMP Projects.** The prior CEQA documents indicated that the North Central Coast Air Basin, which includes Monterey, Santa Cruz, and San Benito counties, is considered a nonattainment area for the California Ambient Air Quality Standards (CAAQS) for ground-level ozone and particulate matter with a diameter of less than 10 micrometers (PM<sub>10</sub>). The prior CEQA documents determined that while construction of individual PWM/GWR Project components would not have a significant impact on air quality, construction of the PWM/GWR Project as a whole would result in emissions of criteria pollutants, specifically PM<sub>10</sub>, that may conflict with or obstruct implementation of the applicable air quality plan, violate an air quality standard, or contribute substantially to an existing or projected air quality violation in a region that is designated as nonattainment under CAAQS. As such, the prior CEQA documents prescribed **Mitigation Measure AQ-1**, which requires that a construction fugitive dust control plan be implemented during construction activities to ensure emissions of PM<sub>10</sub> would be reduced to below the Monterey Bay Air Resources District (MBARD) emission thresholds. Therefore, similar to the PWM/GWR Project, with implementation of **Mitigation Measure AQ-1**, the SPERSS and SSWMP Projects would have a less than significant impact associated with construction criteria pollutant emissions, specifically PM<sub>10</sub>, for which the State is in nonattainment.

The prior CEQA documents determined that the PWM/GWR Project would not result in any new stationary sources of air pollutant emissions during operation and emissions of criteria pollutants from operational traffic would be below the thresholds adopted by MBARD for evaluating impacts related to ozone and PM<sub>10</sub>. As such, the prior CEQA documents determined that the PWM/GWR Project would not result in a net increase of criteria pollutants or contribute considerably to existing or projected violations of air quality standards pertaining to ozone or PM<sub>10</sub>. In addition, the prior CEQA documents determined that due to the minimal traffic associated with operation of the PWM/GWR Project, implementation of the PWM/GWR Project would not cause a carbon monoxide violation at surrounding intersections. Implementation of the SPERSS and SSWMP Projects would develop the TP-1 and IWTF sites with similar uses as analyzed in the prior CEQA documents and would not introduce any new stationary sources of air pollutant emissions during operation. In addition, as discussed in Section 5.17, Transportation, operational traffic would be minimal, similar to the PWM/GWR Project. Therefore, similar to the PWM/GWR Project, operation of the SPERSS and SSWMP Projects would not result in a net increase of criteria pollutants or contribute considerably to existing or projected violations of air quality standards pertaining to ozone or PM<sub>10</sub>. In addition, similar to the PWM/GWR Project, the small amount of project-related traffic would not substantially affect carbon monoxide levels and operation of the SPERSS and SSWMP Projects would not have the potential to cause a carbon monoxide violation at surrounding intersections.

The prior CEQA documents identified the nearest sensitive receptor to the TP-1 site as the farmhouse on Blanco Road located approximately 1,400 to 2,000 feet away, and the nearest sensitive receptors to the IWTF site as residences across David Road approximately 2,500 feet away. As detailed in the prior CEQA documents, the PWM/GWR Project would expose sensitive receptors to temporary emissions of toxic air contaminants (TACs) during construction activities, with the primary concern being exposure to diesel particulate matter emissions associated with operation of diesel-powered construction equipment and trucks. However, based on the MBARD screening criteria for TAC impacts from construction projects, the prior CEQA documents determined that construction activities would not expose sensitive receptors to significant levels of TACs. In addition,

although there may be intermittent odors associated with diesel exhaust during project construction that could be noticeable at residences in close proximity to the TP-1 and IWTF sites, the prior CEQA documents determined that given the distance of the sensitive receptors from the construction sites and the temporary nature of the construction activities, potential odors from construction equipment would not affect a substantial number of people. Therefore, similar to the PWM/GWR Project, construction of the SPERSS and SSWMP Projects would not expose sensitive receptors to substantial pollutant concentrations or significant odors.

The prior CEQA documents determined that operation of the PWM/GWR Project would not result in emissions of TACs that could affect nearby sensitive receptors as the PWM/GWR Project would not have any direct sources of operational TAC emissions and vehicle and truck traffic generated by the PWM/GWR Project would be minimal. In addition, the prior CEQA documents determined that improvements at the IWTF site would not generate odors beyond those currently present at the site and frequent objectionable odors would not occur at the TP-1 site due to the nature of the proposed improvements (e.g., underground diversion structures and pipes). Implementation of the SPERSS and SSWMP Projects would develop the TP-1 and IWTF sites with similar uses as analyzed in the prior CEQA documents and would not introduce any new direct sources of operational TAC emissions or new objectionable odors. In addition, as discussed in Section 5.17, Transportation, similar to the PWM/GWR Project, operational traffic associated with the SPERSS and SSWMP Projects would be minimal. Therefore, similar to the PWM/GWR Project, operation of the SPERSS and SSWMP Projects would not result in emissions of TACs or significant odors that could affect nearby sensitive receptors.

Based on the information in the prior CEQA documents and this environmental analysis, implementation of the SPERSS and SSWMP Projects would neither substantially increase the severity of the previously identified impacts on air quality nor result in new significant impacts. With implementation of **Mitigation Measure AQ-1**, there would be no new impacts or increase in severity of impacts related to air quality.

#### **Findings Related to Air Quality:**

1. No new significant effects or substantial increase in the severity of previously identified significant effects requiring major changes to the prior CEQA documents;
2. No substantial change in project circumstances requiring major revisions to the prior CEQA documents;
3. No new information not known at the time the prior CEQA documents were approved showing new or more severe significant effects; and
4. ***Mitigation Measure AQ-1 would apply, and no new mitigation measures would be required.***

## **5.4 BIOLOGICAL RESOURCES**

**Summary Finding of the Prior CEQA Documents.** The prior CEQA documents concluded that the PWM/GWR Project would have less than significant impacts on fisheries and terrestrial biological

resources with the incorporation of mitigation, as discussed in more detail in the comparative analysis below.

### Analysis of the SPERSS and SSWMP Projects.

**Fisheries.** The prior CEQA documents identified both the TP-1 and IWTF sites as located in proximity to aquatic resources that may support fisheries. The prior CEQA documents also indicated that operation of the PWM/GWR Project would potentially alter fish habitat conditions as flows would be diverted at certain locations, at various times of the year, and in varying amounts in the Salinas River, Reclamation Ditch, and Tembladero Slough. These changes in flow could impact steelhead trout, tidewater goby, and Monterey roach habitat and populations. As such, the prior CEQA documents prescribed **Mitigation Measures BF-1a through BF-1c** for implementing improvements at the Reclamation Ditch and Tembladero Slough Diversion sites to reduce impacts to less than significant levels. These mitigation measures did not apply to the TP-1 and IWTF sites. The prior CEQA documents also prescribed **Mitigation Measure BT-1a**, which requires the implementation of construction best practices for construction of all PWM/GWR Project components in order to address impacts on aquatic and terrestrial ecosystems. Although the SPERSS and SSWMP Projects also include a new diversion structure and trash capture facility at the TP-1 site and pump station improvements at the IWTF, these facilities would improve stormwater capture, storage, and conveyance infrastructure and would not divert additional flows from the Salinas River, Reclamation Ditch, or Tembladero Slough. Therefore, implementation of the SPERSS and SSWMP Projects would not impact steelhead trout and tidewater goby populations or their habitats and **Mitigation Measures BF-1a through BF-1c** would not apply. However, **Mitigation Measure BT-1a** is applicable to the SPERSS Project. Therefore, similar to the PWM/GWR Project, with implementation of **Mitigation Measure BT-1a**, the SPERSS and SSWMP Projects would not result in significant impacts associated with habitat modification.

The prior CEQA documents determined that operation of the PWM/GWR Project would result in changes in stream flows that may interfere with fish migration in the Salinas River and Reclamation Ditch. Specifically, PWM/GWR Project components at the TP-1 and IWTF sites would reduce flows in the Salinas River by diverting stormwater and IWTF inflow, and PWM/GWR Project components associated with the Reclamation Ditch Diversion would affect flows in the Reclamation Ditch. The prior CEQA documents determined that operation of the PWM/GWR Project would divert less than 2 percent of the baseline mean annual low in the Salinas River. In addition, the modeling analysis results show that under the PWM/GWR Project, suitable adult migration flows would be reduced below each of the passage flow indicator values less than 2 percent of the time and juvenile migration flows would be reduced below each of the passage flow indicator values less than 3 percent of the time, both relative to existing conditions. Although the percent of flow reductions would vary by month for all indicator flows, changes in flow within any month would be less than 6.7 percent with the highest change in December. Overall, modeling analysis performed in the prior CEQA documents indicated that the change in flow with implementation of the PWM/GWR Project would not result in significant impacts to steelhead migration in the Salinas River.

The stormwater diversion structure proposed as part of the SPERSS and SSWMP Projects would enable additional diversion of stormwater to the IWTF using the rehabilitated 33-inch-diameter pipeline. Currently, all diverted stormwater flows are combined with industrial wastewater, requiring large-capacity pumping at the IPS and treatment via the Aeration Basin at the IWTF. The diversion facility would allow the stormwater to be conveyed to the IWTF separately from industrial wastewater in order to improve the capacity of flows between the TP-1 and the IWTF, better match water quality to treatment methods, and achieve more sustainable and efficient operation of the IWTF. By separating the stormwater flows from the industrial wastewater, the IWTF would be able to treat more stormwater than under existing conditions. The treated stormwater would then be conveyed to the M1W system to be recycled rather than discharged into the Salinas River. As such, there may be a reduction in flows to the Salinas River given the increased capacity of the new stormwater capture and conveyance infrastructure.

Implementation of the SPERSS and SSWMP Projects is anticipated to capture an additional 41-AFY. This additional runoff capture is within the total watershed runoff capture assumed in the prior CEQA documents. Therefore, implementation of the SPERSS and SSWMP Projects would not result in a reduction of flows to the Salinas River beyond what was analyzed and discussed in the prior CEQA documents. As the prior CEQA documents determined that the reduction in flows to the Salinas River would result in less than significant impacts on steelhead migration, implementation of the SPERSS and SSWMP Projects would also result in less than significant impacts to steelhead migration in the Salinas River.

Implementation of the SPERSS and SSWMP Projects would not involve any work associated the Reclamation Ditch Diversion. Therefore, impacts on fish migration due to affected flows in the Reclamation Ditch would remain the same as discussed in the prior CEQA documents. The prior CEQA documents identified **Mitigation Measures BF-2a** and **BF-2b** to maintain migration flows in the Reclamation Ditch and modify the existing San Jon weir to provide for steelhead passage; however, these measures were not prescribed for project components at the TP-1 and the IWTF sites and would not apply to the SPERSS Project.

The prior CEQA documents determined that operation of the PWM/GWR Project would not result in a reduction of fish habitat or populations. As discussed above, the prior CEQA documents determined that changes to flows in the Salinas River would occur with operation of the improvements at the TP-1 and IWTF sites; however, it was determined that this impact would be less than significant. Further, the prior CEQA documents determined that operation of the PWM/GWR Project would not result in a significant impact on water quality in the Salinas River. Although the SPERSS and SSWMP Project includes a new diversion structure and trash capture facility at the TP-1 site and pump station improvements at the IWTF, these facilities would improve stormwater capture, storage, and conveyance infrastructure to enhance the effectiveness of the PWM/GWR Project and would not divert additional flows from the Salinas River. In addition, implementation of the SPERSS and SSWMP Projects would not result in a reduction of flows to the Salinas River beyond what was analyzed and discussed in the prior CEQA documents. Therefore, similar to the PWM/GWR Project, no additional impacts associated with a reduction of fish habitat, populations, or water quality would occur with implementation of the SPERSS and SSWMP Projects.

The prior CEQA documents determined that construction and operation of the PWM/GWR Project would not result in conflicts with local policies addressing protection of fishery resources or conflict with any Habitat Conservation Plan (HCP) or Natural Conservation Community Plan (NCCP) as no HCP or NCCP has been adopted in the area. As the SPERSS and SSWMP Projects would be implemented at the TP-1 and IWTF sites, which were analyzed in the prior CEQA documents, similar to the PWM/GWR Project, the SPERSS and SSWMP Projects would not result in conflicts with local policies addressing protection of fishery resources or conflict with any HCP or NCCP.

Based on the information in the prior CEQA documents and this environmental analysis, the SPERSS and SSWMP Projects would neither substantially increase the severity of the previously identified impacts on fisheries nor result in new significant impacts. With implementation of **Mitigation Measure BT-1a**, as discussed above, there would be no new or substantially more severe significant impacts related to fisheries.

While the prior CEQA documents did prescribe **Mitigation Measures BF-1a through BF-1c, BF-2a, and BF-2b** to reduce impacts on fisheries, these mitigation measures were not prescribed for project components at the TP-1 and the IWTF sites. Therefore, **Mitigation Measures BF-1a through BF-1c, BF-2a, and BF-2b** prescribed for the PWM/GWR Project would not apply to the SPERSS Project.

**Terrestrial.** The prior CEQA documents identified the TP-1 site as consisting of 35.9 acres of ruderal/developed/active agriculture land and the IWTF site as consisting of 6.4 acres of ruderal/developed/active agriculture land, 244.1 acres of wastewater ponds, and 34.7 acres of riparian habitat. No special status plant species were observed at either the TP-1 or IWTF sites. As no special-status plant species were observed at the TP-1 or IWTF sites and none are expected to occur, the prior CEQA documents determined that no impacts to special-status plant species would occur during construction at either of these sites.

Mature trees present on both of the sites may provide suitable habitat for roosting bat species and nesting raptors, migratory birds, or other protected avian species. No other suitable habitat for special-status wildlife occurs at the TP-1 site. In order to reduce potential impacts to roosting bat species and nesting raptors, migratory birds, or other protected avian species that may utilize existing mature trees on both the TP-1 and IWTF sites, the prior CEQA documents prescribed **Mitigation Measures BT-1b, BT-1g** (pre-construction surveys for special-species bats), and **BT-1k** (pre-construction surveys for protected avian species) to reduce impacts to less than significant.

Although no suitable upland habitat or breeding habitat occurs within the IWTF site, the IWTF site is located adjacent to the Salinas River, where the California red-legged frog (CRLF) is known to occur. Therefore, the prior CEQA documents prescribed **Mitigation Measure BT-1b**, which requires monitoring by a qualified biologist monitor for all ground-disturbing construction activities, and **Mitigation Measure BT-1q**, which includes measures to avoid and minimize impacts to CRLF.

The prior CEQA documents determined that although the riparian habitat at the IWTF site could support special-status wildlife species and is considered a sensitive habitat, no impacts to any other special-status wildlife species or direct impacts to riparian habitat would occur because construction activities at the IWTF site would be conducted on the eastern side of the wastewater ponds, more than 200 feet from the riparian habitat.

Construction associated with the SPERSS and SSWMP Projects would occur at both the TP-1 and IWTF sites. The rehabilitation of the 33-inch-diameter pipeline would also include the construction of a siphon at the Hitchcock Road crossing in order to restore continuity of the 33-inch-diameter pipeline between the TP-1 site and the IWTF. The SPERSS and SSWMP Projects would be implemented at the TP-1 and IWTF sites, which were analyzed in the prior CEQA documents, and construction activities associated with the SPERSS and SSWMP Projects would be similar to those identified and analyzed in the prior CEQA documents. In addition, although implementation of the SPERSS and SSWMP Projects would require the construction of a siphon at the Hitchcock Road crossing, potential impacts associated with activities at the Hitchcock Road crossing were included in the prior CEQA documents. The prior CEQA documents did not identify any significant impacts associated with construction or operation at this location. Therefore, implementation of the SPERSS and SSWMP Projects would result in similar construction and operational impacts associated with special-status species and sensitive habitat as the PWM/GWR Project. In addition, similar to the PWM/GWR Project, no impact to riparian habitat would occur with implementation of the SPERSS and SSWMP Projects.

Similar to the PWM/GWR Project, **Mitigation Measures BT-1b, BT-1g, BT-1k, and BT-1q** would apply to the SPERSS and SSWMP Projects to reduce potential impacts on special-status species to less than significant levels. The prior CEQA documents also prescribed **Mitigation Measures BT-1a** (as described in Fisheries above) and **BT-1c**, which requires the implementation of nonnative, invasive species controls to further reduce construction impacts on biological resources. These measures would also apply to the SPERSS and SSWMP Projects.

Neither the TP-1 or IWTF sites were identified in the prior CEQA documents as being located within documented wildlife corridors or native wildlife nurseries. As such, the prior CEQA documents determined that no impacts to the movement of native wildlife or to native wildlife nursery sites would occur during construction or operation of the PWM/GWR Project. The prior CEQA documents also determined that construction and operation of the PWM/GWR Project would not result in conflicts with local policies, ordinances, or an adopted HCP. As the SPERSS and SSWMP Projects would be implemented at the TP-1 and IWTF sites, which were analyzed in the prior CEQA documents, similar to the PWM/GWR Project, implementation of the SPERSS and SSWMP Projects would not impact the movement of native wildlife or native wildlife nursery sites or conflict with local policies, ordinances, or an adopted HCP.

Based on the information in the prior CEQA documents and this environmental analysis, the SPERSS Project would neither substantially increase the severity of the previously identified impacts on terrestrial biological resources nor result in new significant impacts. With implementation of **Mitigation Measures BT-1a, BT-1b, BT-1c, BT-1g, BT-1k, and BT-1q**, as discussed above, there would be no new or substantially more severe significant impacts related to terrestrial biological resources.

While the prior CEQA documents did prescribe **Mitigation Measures BT-1d through BT-1f, BT-1h through BT-1j, BT-1l through BT-1p, BT-2a through BT-2c, and BT-6** to reduce impacts on terrestrial biological resources, these mitigation measures were not prescribed for project components at the TP-1 and IWTF sites. Therefore, **Mitigation Measures BT-1d through BT-1f, BT-1h through BT-1j, BT-1l through BT-1p, BT-2a through BT-2c, and BT-6** prescribed for the PWM/GWR Project would not apply to the SPERSS Project.

#### Findings Related to Biological Resources:

1. No new significant effects or substantial increase in the severity of previously identified significant effects requiring major changes to the prior CEQA documents;
2. No substantial change in project circumstances requiring major revisions to the prior CEQA documents;
3. No new information not known at the time the prior CEQA documents were approved showing new or more severe significant effects; and
4. ***Mitigation Measures BT-1a, BT-1b, BT-1c, BT-1g, BT-1k, and BT-1q would apply, and no new mitigation measures would be required.***

## 5.5 CULTURAL RESOURCES

**Summary Finding of the Prior CEQA Documents.** The prior CEQA documents concluded that the PWM/GWR Project would have less than significant impacts associated with cultural resources with the incorporation of mitigation, as discussed in more detail in the comparative analysis below.

**Analysis of the SPERSS and SSWMP Projects.** The prior CEQA documents identified no historical resources at either the TP-1 or IWTF sites. Therefore, the prior CEQA documents determined that no impacts to historical resources would occur with implementation of the PWM/GWR Project. As the SPERSS Project would be implemented at the TP-1 and IWTF sites, which were analyzed in the prior CEQA documents, similar to the PWM/GWR Project, no impacts to historical resources would occur with implementation of the SPERSS Project.

Based on background research through the California Historic Resources Information System and the Native American Heritage Commission and the findings of the field survey and previous surveys undertaken within the PWM/GWR Project area, the prior CEQA documents determined that neither the TP-1 nor IWTF sites contain recorded or known archaeological resources or human remains. However, the prior CEQA documents indicated that there is a possibility for inadvertent discovery of previously unknown resources, including human remains, during any portion of project construction. As such, the prior CEQA documents prescribed **Mitigation Measure CR-2b**, detailing measures to address the inadvertent discovery of archaeological resources or human remains, and **Mitigation Measure CR-2c**, requiring that all listed Native American contacts be notified of any and all discoveries. As the SPERSS Project would be implemented at the TP-1 and IWTF sites, which were analyzed in the prior CEQA documents, implementation of the SPERSS and SSWMP Projects would result in similar impacts to archaeological resources as the PWM/GWR Project. Therefore, similar to

the PWM/GWR Project, **Mitigation Measures CR-2b** and **CR-2c** would apply to the SPERSS and SSWMP Projects to reduce potential impacts on the inadvertent discovery of archaeological resources or human remains to less than significant levels.

Based on the information in the prior CEQA documents and this environmental analysis, the SPERSS and SSWMP Projects would neither substantially increase the severity of the previously identified impacts on cultural resources nor result in new significant impacts. With implementation of **Mitigation Measures CR-2b** and **CR-2c**, as discussed above, there would be no new or substantially more severe significant impacts related to cultural resources.

While the prior CEQA documents did prescribe **Mitigation Measure CR-1**, which requires an avoidance and vibration monitoring plan for pipeline installation in the Presidio of Monterey Historic District and Downtown Monterey, and **Mitigation Measure CR-2a**, which details the specific archaeological monitoring plan applicable to the Monterey Pipeline segment of the CalAm Distribution System, these mitigation measures were not prescribed for project components at the TP-1 and IWTF sites. Therefore, **Mitigation Measures CR-1** and **CR-2a** prescribed for the PWM/GWR Project would not apply to the SPERSS and SSWMP Projects.

#### **Findings Related to Cultural Resources:**

1. No new significant effects or substantial increase in the severity of previously identified significant effects requiring major changes to the prior CEQA documents;
2. No substantial change in project circumstances requiring major revisions to the prior CEQA documents;
3. No new information not known at the time the prior CEQA documents were approved showing new or more severe significant effects; and
4. ***Mitigation Measures CR-2b and CR-2c would apply, and no new mitigation measures would be required.***

## **5.6 ENERGY**

**Summary Finding of the Prior CEQA Documents.** The prior CEQA documents concluded that the PWM/GWR Project would have less than significant impacts associated with energy with the incorporation of mitigation, as discussed in more detail in the comparative analysis, below.

**Analysis of the SPERSS and SSWMP Projects.** As discussed in the prior CEQA documents, construction of the PWM/GWR Project would consume fuel energy used by construction vehicles and equipment and bound energy found in construction materials, such as asphalt, steel, concrete, pipes, and manufactured or processed materials such as lumber and glass. Fossil fuels would be used during site clearing, grading, trenching, and construction. However, fuel energy consumed during construction would be temporary and would not represent a significant demand on energy resources. The prior CEQA documents also indicated that energy consumption for construction would not result in long-term depletion of nonrenewable energy resources and would not

permanently increase reliance on energy resources that are not renewable. In addition, the prior CEQA documents determined that the PWM/GWR Project would not conflict with existing energy standards. As the construction activities associated with the SPERSS and SSWMP Projects would be similar to those identified and analyzed in the prior CEQA documents, construction of the SPERSS and SSWMP Projects would result in similar energy use during construction activities as the PWM/GWR Project. Similar to the PWM/GWR Project, construction of the SPERSS and SSWMP Projects would not result in long-term depletion of nonrenewable energy resources, permanently increase reliance on energy resources that are not renewable, or conflict with applicable energy standards.

The prior CEQA documents determined that construction of the PWM/GWR Project could result in the wasteful or inefficient use of energy if construction equipment is not maintained or if haul trips are not planned efficiently. Therefore, the prior CEQA documents prescribed **Mitigation Measure EN-1**, which requires the preparation of a Construction Equipment Efficiency Plan that identifies specific measures to be implemented to increase the efficient use of construction equipment. Similar to the PWM/GWR Project, **Mitigation Measure EN-1** would apply to the SPERSS and SSWMP Projects and would ensure impacts associated with energy use during construction would be less than significant.

The operation and maintenance of the PWM/GWR Project would result in the ongoing consumption of energy, primarily the use of electricity for pumps, treatment processes, lighting, automated controls, and maintenance equipment. The prior CEQA documents determined that energy demands would be met by the existing Pacific Gas and Electric Company (PG&E) grid. Specifically, the improvements at the TP-1 and IWTF site would be served by local PG&E electricity and distribution systems and would not require a new PG&E utility connection. In addition, the TP-1 site would receive a large portion of its power from solar technologies that the City would purchase. Overall, because the electrical power would be provided directly from the PG&E grid (which has adequate capacity to supply the PWM/GWR Project demands), the existing treatment facilities are partially powered by solar energy and cogeneration of biogas, the PWM/GWR Project would be designed to be energy-efficient, and the energy resources that would be consumed would be for the public benefit, the prior CEQA documents determined the operational energy impact of the PWM/GWR Project would be less than significant. As the SPERSS and SSWMP Projects would develop the TP-1 and IWTF sites with uses similar to those analyzed in the prior CEQA documents and would not introduce any new, energy-intensive facilities at the sites, the energy consumption of the SPERSS and SSWMP Projects would be similar to the PWM/GWR Project. Therefore, similar to the PWM/GWR Project, the impacts associated with operational energy use would be less than significant.

Based on the information in the prior CEQA documents and this environmental analysis, the SPERSS and SSWMP Projects would neither substantially increase the severity of the previously identified impacts on energy nor result in new significant impacts. With implementation of **Mitigation Measure EN-1**, as discussed above, there would be no new or substantially more severe significant impacts related to energy.

#### **Findings Related to Energy:**

1. No new significant effects or substantial increase in the severity of previously identified significant effects requiring major changes to the prior CEQA documents;
2. No substantial change in project circumstances requiring major revisions to the prior CEQA documents;
3. No new information not known at the time the prior CEQA documents were approved showing new or more severe significant effects; and
4. ***Mitigation Measure EN-1 would apply, and no new mitigation measures would be required.***

## 5.7 GEOLOGY AND SOILS

**Summary Finding of the Prior CEQA Documents.** The prior CEQA documents concluded that the PWM/GWR Project would have less than significant impacts associated with geology and soils with the incorporation of mitigation, as discussed in more detail in the comparative analysis below.

**Analysis of the SPERSS and SSWMP Projects.** The prior CEQA documents determined that construction of the PWM/GWR Project would not result in substantial soil erosion or the loss of topsoil. Specifically, at the TP-1 site, the prior CEQA documents determined that given the limited area of disturbance (less than 0.25 acre) and the location of the TP-1 site within an area of low erosion hazard, construction at the TP-1 site would not result in significant erosion or loss of topsoil. The IWTF site is also located within an area of low erosion hazard; however, due to the larger area of disturbance (approximately 3 acres) and the IWTF site's proximity to the Salinas River, the prior CEQA documents determined that grading, pipeline installation, and other ground-disturbing activities would result in potentially significant erosion impacts. As discussed below in Section 5.10, Hydrology and Water Quality, construction at the IWTF site would require approval of a grading permit and implementation of the Stormwater Pollution Prevention Permit (SWPPP), which would ensure that erosion and loss of topsoil impacts would be less than significant.

Construction associated with the SPERSS and SSWMP Projects would occur at both the TP-1 and IWTF sites. The rehabilitation of the 33-inch-diameter pipeline would also include the construction of a siphon at the Hitchcock Road crossing in order to restore continuity of the 33-inch-diameter pipeline between the TP-1 site and the IWTF. The SPERSS and SSWMP Projects would be implemented at the TP-1 and IWTF sites, which were analyzed in the prior CEQA documents, and construction activities associated with the SPERSS and SSWMP Projects would be similar to those identified and analyzed in the prior CEQA documents. In addition, although implementation of the SPERSS and SSWMP Projects would require the construction of a siphon at the Hitchcock Road crossing, potential impacts associated with activities at the Hitchcock Road crossing were included in the prior CEQA documents. The prior CEQA documents did not identify any significant impacts associated with construction or operation at this location. Therefore, implementation of the SPERSS and SSWMP Projects would result in similar impacts related to erosion and loss of topsoil as the PWM/GWR Project. Similar to the PWM/GWR Project, construction at the TP-1 site would not result in significant erosion or loss of topsoil, and with the approval of a grading permit and implementation of a SWPPP consistent with regulatory requirements, soil erosion or the loss of topsoil due to construction at the IWTF site would be less than significant.

The prior CEQA documents determined that that exposure to, or creation of, soil stability hazards would not result in a significant impact at either the TP-1 or IWTF sites. As the SPERSS and SSWMP Projects would be implemented at the TP-1 and IWTF sites, which were analyzed in the prior CEQA documents, and construction activities associated with the SPERSS and SSWMP Projects would be similar to those identified and analyzed in the prior CEQA documents, similar to the PWM/GWR Project, implementation of the SPERSS and SSWMP Projects would not result in impacts associated with unstable geologic units or soil. Therefore, impacts associated with soil collapse or exposure to, or creation of, soil stability hazards during construction and implementation of the SPERSS and SSWMP Projects would be less than significant.

As identified in the prior CEQA documents, neither the TP-1 site nor the IWTF site are located in the vicinity of known, active, or potentially active fault traces or zones. Therefore, the prior CEQA documents determined that no impacts would result from fault rupture at these sites. However, the prior CEQA documents determined that all PWM/GWR Project components would be located within a seismically active region and an earthquake on local or regional faults could result in damage to structures and pipelines due to seismic shaking and/or liquefaction. Further, the TP-1 and IWTF sites are located within areas of high liquefaction susceptibility. Generally, the prior CEQA documents concluded that damages to facilities would be localized and minimized with adherence to local regulations, building codes, and recommendations of site-specific geotechnical reports. The application of applicable seismic design criteria associated with standard engineering practices, as recommended in project-specific geotechnical reports, would further ensure that the facilities would be designed and built to minimize the risk of damage. Although damage from an earthquake could result in temporary cessation of PWM/GWR Project operations until repairs are completed, the prior CEQA documents determined that the effects of seismic ground shaking and liquefaction would not result in a substantial risk of loss, injury, or death resulting in a significant impact. As the SPERSS and SSWMP Projects would be implemented at the TP-1 and IWTF sites, which were analyzed in the prior CEQA documents, similar to the PWM/GWR Project, implementation of the SPERSS and SSWMP Projects would not expose people or structures to substantial risk of adverse effects due to fault rupture at these sites. Because the SPERSS and SSWMP Projects would develop the TP-1 and IWTF sites with uses similar to those analyzed in the prior CEQA documents, damage from an earthquake would also be localized and minimized with adherence to local regulations, building codes, and recommendations of site-specific geotechnical reports. Similar to the PWM/GWR Project, although damage from an earthquake could result in temporary cessation of project operations until repairs are completed, effects of seismic ground shaking and liquefaction would not result in a substantial risk of loss, injury, or death resulting in a significant impact.

The prior CEQA documents determined that there is the potential for soil types at the TP-1 and IWTF sites that exhibit expansive and corrosive properties. The prior CEQA documents described that detailed site-specific geotechnical engineering studies, including subsurface exploration and laboratory testing, would be performed during project design to further assess site soils and provide design details for facility plans in response to soil conditions. Implementation of recommendations in the geotechnical studies would ensure that impacts associated with expansive and corrosive soils would be less than significant. As the SPERSS and SSWMP Projects would be implemented at the TP-1 and IWTF sites, which were analyzed in the prior CEQA documents, and project-specific geotechnical engineering studies would be performed during project design that would include

recommendations to address expansive soils, similar to the PWM/GWR Project, impacts would be less than significant.

The prior CEQA documents analyzed impacts related to paleontological resources during construction of the PWM/GWR Project and identified less than significant impacts. The prior CEQA documents indicated that the TP-1 site is within an area mapped by the County as having a low potential for discovery of paleontological resources. While the IWTF site was identified as being located within an area with the potential for discovery of paleontological resources, because the PWM/GWR Project components would be constructed within a limited extent of the Monterey Formation, within previously disturbed rights-of-way consisting of fill materials or previously disturbed materials, impacts to known paleontological resources would be less than significant. As the SPERSS and SSWMP Projects would be implemented at the TP-1 and IWTF sites, which were analyzed in the prior CEQA documents, and construction of the SPERSS and SSWMP Projects improvements at the IWTF site would not require substantial excavation beyond what was analyzed and discussed in the prior CEQA documents, similar to the PWM/GWR Project, impacts on known paleontological impacts from implementation of the SPERSS and SSWMP Projects would be less than significant.

Based on the information in the prior CEQA documents and this environmental analysis, the SPERSS and SSWMP Projects would neither substantially increase the severity of the previously identified impacts relating to geology and soils nor result in new significant impacts.

While the prior CEQA documents did prescribe **Mitigation Measure GS-5** to address impacts to a segment of the CalAm Distribution Pipeline (Monterey Pipeline) along Del Monte Boulevard that could become exposed due to projected sea level rise and associated coastal erosion, this mitigation measure was not prescribed for project components at the TP-1 and IWTF sites. Therefore, **Mitigation Measure GS-5** prescribed for the PWM/GWR Project would not apply to the SPERSS and SSWMP Projects.

#### **Findings Related to Geology and Soils:**

1. No new significant effects or substantial increase in the severity of previously identified significant effects requiring major changes to the prior CEQA documents;
2. No substantial change in project circumstances requiring major revisions to the prior CEQA documents;
3. No new information not known at the time the prior CEQA documents were approved showing new or more severe significant effects; and
4. ***No existing mitigation measures would apply, and no new mitigation measures would be required.***

## 5.8 GREENHOUSE GAS EMISSIONS

**Summary Finding of the Prior CEQA Documents.** The prior CEQA documents concluded that the PWM/GWR Project would have less than significant impacts associated with greenhouse gas (GHG) emissions, as discussed in more detail in the comparative analysis below, and no mitigation measures were required.

**Analysis of the SPERSS and SSWMP Projects.** The prior CEQA documents determined that construction and operation for the PWM/GWR Project would generate GHG emissions; however, these emissions would not exceed applicable significance thresholds and would not result in a considerable contribution to significant cumulative impacts of GHG emissions and the related global climate change impacts. In addition, the PWM/GWR Project was found to not conflict with any applicable plan, policy, or regulation adopted for the purpose of reducing GHG emissions, as the PWM/GWR Project would not conflict with provisions or implementation of the State Scoping Plan. As implementation of the SPERSS and SSWMP Projects would develop the TP-1 and IWTF sites with similar uses as those analyzed in the prior CEQA documents and would not include a new source of substantial GHG emissions, construction and operation of the SPERSS and SSWMP Projects would not result in GHG emissions impacts.

Based on the information in the prior CEQA documents and this environmental analysis, implementation of the SPERSS and SSWMP Projects would neither substantially increase the severity of the previously identified impacts on GHG emissions nor result in new significant impacts.

### Findings Related to Greenhouse Gas Emissions:

1. No new significant effects or substantial increase in the severity of previously identified significant effects requiring major changes to the prior CEQA documents;
2. No substantial change in project circumstances requiring major revisions to the prior CEQA documents;
3. No new information not known at the time the prior CEQA documents were approved showing new or more severe significant effects; and
4. ***No mitigation measures were prescribed in prior CEQA documents, and no new mitigation measures would be required.***

## 5.9 HAZARDS AND HAZARDOUS MATERIALS

**Summary Finding of the Prior CEQA Documents.** The prior CEQA documents concluded that the PWM/GWR Project would have less than significant impacts associated with hazards and hazardous materials with the incorporation of mitigation, as discussed in more detail in the comparative analysis below.

**Analysis of the SPERSS and SSWMP Project.** The prior CEQA documents determined that although construction of the PWM/GWR Project would involve the use of hazardous materials (primarily petroleum products such as gasoline, diesel fuels, lubricants, and cleaning solvents), the transport

and use of these hazardous materials would be required to comply with existing and future hazardous materials law and regulations set by the California Department of Transportation (Caltrans) and the California Highway Patrol (CHP). As such, the prior CEQA documents determined that the potential to create a significant hazard to the public or the environment relating to the routine use, transport, and disposal of hazardous materials during construction would be less than significant. As construction activities associated with the SPERSS and SSWMP Projects would be similar to those identified and analyzed in the prior CEQA documents, implementation of the SPERSS and SSWMP Projects would transport and use similar hazardous materials during construction as the PWM/GWR Project. As with the PWM/GWR Project, the transport and use of these hazardous materials would be required to comply with existing and future hazardous materials law and regulations set by Caltrans and the CHP. In addition, the prior CEQA documents indicated that the operation of proposed improvements at the TP-1 and IWTF sites would not include the routine storage or use of hazardous materials, except for minimal amounts of fuel and lubricants. As implementation of the SPERSS and SSWMP Projects would develop the TP-1 and IWTF sites with uses similar to those analyzed in the prior CEQA documents, the operation of the SPERSS Project would result in similar use of hazardous materials. Therefore, similar to the PWM/GWR Project, impacts associated with the routine use, transport, and disposal of hazardous materials during construction and operation of the SPERSS and SSWMP Projects would be less than significant.

The prior CEQA documents identified two types of hazardous material releases that could occur during construction, including the accidental release of hazardous materials that are routinely used during construction activities and the potential for construction activities to encounter contaminated soil or groundwater at the site. As discussed in the prior CEQA documents, the construction contractors would be required to prepare and implement a SWPPP for construction activities in accordance with the NPDES Construction General Permit requirements, which would include measures for preventing spills, inspecting equipment, and fuel storage. With implementation of a SWPPP, the prior CEQA documents determined that potential impacts associated with the accidental release of hazardous material that are routinely used during construction activities would be less than significant. As discussed below in Section 5.10, Hydrology and Water Quality, construction of the SPERSS and SSWMP Projects would also be required to prepare and implement a SWPPP for construction activities in accordance with the NPDES Construction General Permit. Similar to the PWM/GWR Project, with the applicable hazardous materials storage and stormwater permitting regulations, impacts from the potential release of hazardous materials routinely used during construction activities for the SPERSS and SSWMP Projects would be less than significant.

In order to assess the existing hazardous conditions at the construction sites, the prior CEQA documents identified a list of environmental cases compiled pursuant to Government Code Section 65962.5. The database search did not identify any hazardous materials release sites within 0.25 mile of either the TP-1 or IWTF sites. As such, the prior CEQA documents determined that the potential for construction activities to encounter contaminated soil or groundwater at the sites would be less than significant, and the construction and operation of improvements at these sites would not occur on a known hazardous materials site pursuant to Government Code Section 65962.5. The prior CEQA documents also identified no schools within 0.25 mile of either site. Because the SPERSS and SSWMP Projects would be implemented at the TP-1 and IWTF sites, which were analyzed in the

prior CEQA documents, similar to the PWM/GWR Project, implementation of the SPERSS and SSWMP Projects would result in less than significant impacts associated with the accidental release of hazardous materials at the site and would not occur on a known hazardous materials site pursuant to Government Code Section 65962.5. In addition, similar to the PWM/GWR Project, the construction at the TP-1 and IWTF sites would neither result in nor create a significant hazard to the public or the environment due to the handling of hazardous materials within 0.25 mile of the school.

Based on the information in the prior CEQA documents and this environmental analysis, the SPERSS and SSWMP Projects would neither substantially increase the severity of the previously identified impacts relating to hazards or hazardous materials nor result in new significant impacts.

While the prior CEQA documents did prescribe **Mitigation Measures HH-2a through HH-2c**, which require the preparation of a Phase I Environmental Site Assessment, Health and Safety Plan, and Materials and Dewatering Disposal Plan, these mitigation measures were not prescribed for project components at the TP-1 and IWTF sites. Therefore, mitigation measures prescribed for the PWM/GWR Project would not apply to the SPERSS and SSWMP Projects.

#### **Findings Related to Hazards and Hazardous Materials:**

1. No new significant effects or substantial increase in the severity of previously identified significant effects requiring major changes to the prior CEQA documents;
2. No substantial change in project circumstances requiring major revisions to the prior CEQA documents;
3. No new information not known at the time the prior CEQA documents were approved showing new or more severe significant effects; and
4. ***No existing mitigation measures would apply, and no new mitigation measures would be required.***

## **5.10 HYDROLOGY AND WATER QUALITY**

**Summary Finding of the Prior CEQA Documents.** The prior CEQA documents concluded that the PWM/GWR Project would have less than significant impacts on groundwater hydrology and water quality, and less than significant impacts on surface water hydrology and water quality with incorporation of mitigation, as discussed in more detail in the comparative analysis below. The prior CEQA documents also identified two beneficial impacts with operation of the PWM/GWR Project: increased groundwater quality in the Salinas Valley Groundwater Basin and increased marine water quality.

#### **Analysis of the SPERSS and SSWMP Projects.**

**Groundwater.** The prior CEQA documents indicated that construction of the PWM/GWR Project would result in the limited, temporary use of water, primarily for compaction and dust control. This water would be supplied from either the Salinas Valley Reclamation Plant, when it is experiencing a surplus of water needed for agriculture demands, or groundwater stored

beneath the Regional Wastewater Treatment Plant site. The prior CEQA documents determined that because of the limited amount of water needed and the temporary nature of the use, the use of water during construction would not have a significant adverse impact on groundwater recharge, volume, or levels. As construction activities associated with the SPERSS and SSWMP Projects would be similar to those identified and analyzed in the prior CEQA documents and would require a similar amount of water for compaction and dust control as the PWM/GWR Project, the use of water during construction of the SPERSS and SSWMP Projects would not have a significant adverse impact on groundwater recharge, volume, or levels.

The prior CEQA documents also determined that although some water would be used during construction, the amount of water to be used at the TP-1 and IWTF sites would not infiltrate the subsurface in significant quantities or carry substantial concentrations of pollutants to groundwater. In addition, as construction of the PWM/GWR Project components would result in the disturbance of more than 1 acre of the site, the construction contractors would be required to implement a SWPPP for construction activities in accordance with the NPDES Construction General Permit requirements. With the implementation of a SWPPP (including best management practices [BMPs]), during construction at both the TP-1 and IWTF sites, the prior CEQA documents determined that impacts associated with groundwater quality would be less than significant. As construction activities associated with the SPERSS and SSWMP Projects would be similar to those identified and analyzed in the prior CEQA documents and would be required to adhere to regulatory requirements, including the preparation and implementation of a SWPPP, similar to the PWM/GWR Project, impacts associated with groundwater quality during construction of the SPERSS and SSWMP Projects would be less than significant.

As discussed in the prior CEQA documents, implementation of the PWM/GWR Project components at the TP-1 and IWTF sites would alter the operation of the IWTF in terms of the amounts and types of water stored at the facility. These changes would alter the quantity and quality of percolation at the sites, which would affect the quantity and quality of the Salinas River and groundwater recharge in the Salinas Valley Groundwater Bains. However, the prior CEQA documents determined that local changes in recharge and water levels, as well as effects on nearby wells, would be less than significant due to the diversions of surface water from the Reclamation Ditch, Tembladero Slough, and Blanco Draft, and the diversions of agricultural wash water and stormwater to the Regional Wastewater Treatment Plant. Implementation of the SPERSS and SSWMP Projects would develop the TP-1 and IWTF sites with uses similar to those analyzed in the prior CEQA documents and would not modify the diversions of surface water from the Reclamation Ditch, Tembladero Slough, and Blanco Draft, or the diversions of agricultural wash water and stormwater to the Regional Wastewater Treatment Plant. Further, implementation of the SPERSS and SSWMP Projects would enable additional diversion of stormwater to the IWTF. Currently, all diverted stormwater flows are combined with industrial wastewater, requiring large-capacity pumping at the IPS and treatment via the Aeration Basin at the IWTF. The SPERSS and SSWMP Projects would allow the stormwater to be conveyed to the IWTF separately from industrial wastewater, which would improve the capacity of flows between the TP-1 and IWTF, better match water quality to treatment methods, and achieve more sustainable and efficient operation of the IWTF. With implementation of the SPERSS and SSWMP Projects, the stormwater would also be conveyed directly to Percolation Pond 1 at the

IWTF. With implementation of the SPERSS and SSWMP Projects, the City anticipates increasing stormwater capture to the IWTF by an average of 41 AFY and a peak of up to 652 AFY. Therefore, local changes in recharge and water levels, as well as effects on nearby wells, which would occur with implementation of the SPERSS and SSWMP Projects would be less than significant, similar to the PWM/GWR Project.

Due to the limited amount of impervious surfaces constructed at the TP-1 and IWTF sites (less than 200 square feet [sf]), and because the surrounding area would remain unpaved, the prior CEQA documents determined that the increase in impervious surface area at these sites would not substantially interfere with groundwater recharge. As implementation of the SPERSS and SSWMP Projects would not result in the construction of significantly more impervious surface area at the TP-1 and IWTF sites than what was analyzed in the prior CEQA documents, similar to the PWM/GWR Project, implementation of the SPERSS and SSWMP Projects would not substantially interfere with groundwater recharge at these sites.

Because the PWM/GWR Project would provide additional water for downgradient groundwater extraction, the prior CEQA documents indicated that implementation of the PWM/GWR Project would result in both higher and lower water levels in existing basin wells over time, depending on the timing of extraction and the current storage in the basin. However, modeling performed for the prior CEQA documents determined that simulated water levels would be generally higher than pre-project levels. Further, it was determined that no nearby municipal or private production wells would experience a reduction in well yield and all existing wells would be capable of pumping the current level of production or up to the permitted production rights. Therefore, the prior CEQA documents determined that impacts related to groundwater supply would be less than significant. As implementation of the SPERSS and SSWMP Projects would develop the TP-1 and IWTF sites with similar uses as those analyzed in the prior CEQA documents and would not include any new uses that would require substantial groundwater supply, similar to the PWM/GWR Project, operation of the SPERSS and SSWMP Projects would result in a less than significant impact to water levels in existing basin wells.

As described in the prior CEQA documents, seepage into the Salinas River derived from existing IWTF pond percolation consistently exceeds the surface water quality objective for nitrate and occasionally degrades Salinas River water quality with respect to total dissolved solids, chloride, and phosphorus. Because the PWM/GWR Project would decrease the annual volume of water percolated at the IWTF, the prior CEQA documents determined that implementation of the PWM/GWR Project would decrease the input of those contaminants to the river, resulting in a beneficial impact. As implementation of the SPERSS and SSWMP Projects would develop the TP-1 and IWTF sites with similar uses as those analyzed in the prior CEQA documents, would not substantially increase percolation of contaminated waters, and would be subject to similar federal, State, and local statutes and regulations established to protect water quality, similar to the PWM/GWR Project, impacts on groundwater quality would be less than significant.

Based on the information in the prior CEQA documents and this environmental analysis, the SPERSS and SSWMP Projects would neither substantially increase the severity of the previously identified impacts on groundwater hydrology and water quality nor result in new significant impacts.

**Surface Water.** The prior CEQA documents indicated that construction of the PWM/GWR Project would degrade water quality as a result of erosion and siltation generated from earthmoving activities or the accidental release of hazardous construction chemicals. As construction of the PWM/GWR Project would disturb more than 1 acre of soils, the prior CEQA documents indicated that all construction activities would be subject to the currently adopted NPDES Construction General Permit, including preparation of a SWPPP, and the Municipal Stormwater Permit requirements. In addition, because earthwork activities within waters of the State (i.e., trenching and excavation) is considered a discharge and is regulated by the United States Army Corps of Engineers (USACOE), the PWM/GWR Project would also require a Clean Water Act Section 404 Permit from the USACOE and a Section 401 Water Quality Certification from the Regional Water Quality Control Board (RWQCB). With compliance with the NPDES Construction General Permit (including the implementation of a SWPPP), Clean Water Act Sections 404 and 401, and other waste discharge requirements as necessary, the prior CEQA documents determined that the PWM/GWR Project would have a less than significant impact on water quality during construction. As implementation of the SPERSS and SSWMP Projects would be located on the same sites as those analyzed in the prior CEQA documents and construction activities associated with the SPERSS and SSWMP Projects would be similar to those identified and analyzed in the prior CEQA documents, construction of the SPERSS and SSWMP Projects would be required to comply with the most current NPDES Construction General Permit (General Permit for Stormwater Discharges Associated with Construction and Land Disturbance Activities [Order No. 2022-0057-DWQ, NPDES No. CAS000002]), Clean Water Act Sections 404 and 401, and other applicable waste discharge requirements. By complying with applicable permits and requirements, construction of the SPERSS and SSWMP Projects would result in a less than significant impact on water quality during construction.

The prior CEQA documents also indicated that due to varying subsurface water levels and depths of excavation throughout the PWM/GWR Project area, evacuation during construction of project components may encounter shallow or perched groundwater, requiring temporary construction dewatering. Specifically, the TP-1 and IWTF sites are located in an area underlain by Holocene alluvial deposits, with groundwater at approximately 10 feet below ground surface. As a result, the prior CEQA documents determined that trench excavations at these sites may encounter groundwater, moist to wet soils, and soft ground conditions, and trench dewatering may be required. However, most of the dewatering effluent generated during construction and excavation would be considered low-threat and can be discharged to land or local receiving water provided that the effluent complies with the currently adopted General Waste Discharge Permit relating to construction dewatering activities. As such, the prior CEQA documents determined that with adherence to permit requirements, construction dewatering associated with the PWM/GWR Project would not have a significant impact on water quality. As implementation of the SPERSS and SSWMP Projects would be located on the same sites as analyzed in the prior CEQA documents and construction activities associated with the SPERSS and SSWMP Projects would be similar to those identified and analyzed in the prior CEQA documents, construction of the SPERSS Project may also require trench dewatering. Similar to the PWM/GWR Project, construction dewatering would be required to comply with the most current dewatering permit (Waste Discharge Requirements NPDES General Permit for Discharges with Limited Threat to Water Quality [Order No. R3-2022-0335, NPDES No.

CAG99304]). Therefore, with adherence to current permit requirements, similar to the PWM/GWR Project, construction of the SPERSS and SSWMP Projects would not have a significant impact on water quality due to construction dewatering.

The prior CEQA documents determined that the diversion of agricultural wash water and City stormwater associated with improvements at the TP-1 and IWTF sites would allow for water to be conveyed to the Regional Wastewater Treatment Plant to be treated and recycled. Implementation of the SPERSS and SSWMP Projects would provide increased beneficial impacts due to the inclusion of the SRSW trash capture device and construction of the Segregated Stormwater Diversion Facility at the TP-1 site. The trash capture device and a diversion facility, including conveyance piping, metering, and associated infrastructure, would be installed at TP-1 to improve the capacity and quality of stormwater transported to the IWTF. The SRSW trash capture device would treat stormwater flows from the SRSW and support compliance with the City of Salinas MS4 NPDES Permit (Order No. R3-2019-0073, NPDES No. CA0049981) by improving the water quality of flows discharged to the Salinas River and the IWTF. Implementation of the SPERSS Project would allow stormwater to be conveyed to the IWTF separately from industrial wastewater in order to improve the capacity of flows between the TP-1 and IWTF, better match water quality to treatment methods, and achieve more sustainable and efficient operation of the IWTF. With implementation of the SPERSS and SSWMP Projects, the stormwater would also be conveyed directly to Percolation Pond 1 at the IWTF, resulting in energy savings and improved operational capacity and flexibility. Additionally, the SPERSS and SSWMP Projects would include implementation of a wetland rehabilitation pilot study to determine the most cost-effective phosphate removal process. Therefore, implementation of the SPERSS and SSWMP Projects would result in additional beneficial effects to water quality compared to the PWM/GWR Project due to the additional diversion and treatment of polluted waters and the inclusion of the wetland rehabilitation pilot study.

The prior CEQA documents indicated that implementation of the PWM/GWR Project components at the TP-1 and IWTF sites would increase the amount of impervious surface area at the sites, thereby altering drainage patterns and potentially increasing stormwater runoff. However, due to the limited amount of impervious surfaces constructed at the TP-1 and IWTF sites (less than 200 sf), and because the surrounding area would remain unpaved, rainwater falling on the facilities would sheet flow to unpaved areas and be allowed to infiltrate the ground in accordance with State and local permits. In addition, the prior CEQA documents indicated that the PWM/GWR Project would be subject to the post-construction stormwater management requirements of applicable municipal stormwater permits and other requirements that require projects to implement post-construction stormwater BMPs and incorporate low impact development measures into the final site designs and construction in compliance with the applicable municipal stormwater permits. As implementation of the SPERSS and SSWMP Projects would not result in the construction of significantly more impervious surface area at the TP-1 and IWTF sites than what was analyzed in the prior CEQA documents, and because the SPERSS Project would also require BMPs and low-impact development measures in compliance with the applicable municipal stormwater permits, similar to the PWM/GWR Project, implementation of the SPERSS and SSWMP Projects would have a less than significant impact related to alteration of drainage patterns and increased runoff.

The prior CEQA documents also indicated that portions of the PWM/GWR Project, including improvements at the TP-1 and IWTF sites, would be located within a 100-year flood hazard area and within the area of inundation in the unlikely event that either the Nacimiento or San Antonio dams fail. However, as the improvements at the TP-1 site would be below ground, the prior CEQA documents determined that construction of the improvements would not impede or redirect flood flows. The prior CEQA documents further determined that improvements at the IWTF site would be small and would not impede or redirect flood flows or necessitate revision of the flood maps. However, it should be noted that the prior CEQA documents determined that the ponds at the IWTF site themselves could be damaged by flood flows and the City may be required to rebuild or reconstruct all or part of the Salinas Treatment Facility in the event of a 100-year flood. In addition, the prior CEQA documents determined that project components at the TP-1 and IWTF sites are not considered at risk of loss due to inundation from dam failure because they include structures and infrastructure that would not be damaged by temporary inundation and because they would not expose people or structures to risk from flooding due to sea level rise and storm surges or tides, as they are located outside of coastal erosion hazard zones.

Implementation of the SPERSS and SSWMP Projects would be located on the same sites as those analyzed in the prior CEQA documents and would be subject to the same flood hazard conditions. Improvements at the TP-1 site under the SPERSS and SSWMP Projects would not include additional aboveground structures that could impede or redirect flows. The SPERSS and SSWMP Projects includes upgrades to select IWTF electrical components associated with the IPS, which would enhance its flood and climate resilience. All of these existing components, including motor controls, a transformer, and related instrumentation, would be replaced with new state-of-the-art equipment at a secure location above the 100-year floodplain. Therefore, similar to the PWM/GWR Project, implementation of the SPERSS and SSWMP Projects would have a less than significant impact associated with the impediment or redirection of flood flows. In addition, because the SPERSS and SSWMP Projects would be located at the same sites as those analyzed in the prior CEQA documents and would develop the sites with similar infrastructure and uses, implementation of the SPERSS and SSWMP Projects would result in similar impacts associated with inundation from dam failure and risk of flooding due to sea level rise and storm surges or tides as the PWM/GWR Project. Similar to the PWM/GWR Project, impacts would be less than significant.

The prior CEQA documents also determined that operation of the PWM/GWR Project would not expose people or structures to substantial risk from flooding due to seiche, tsunami, or mudflow as the PWM/GWR Project would not construct habitable structures near isolated bodies of water subject to inundation by seiche, no mudflows have been mapped at the sites, and the predominantly underground facilities would be located outside of the geographic area likely to be damaged by a tsunami. Because implementation of the SPERSS and SSWMP Projects would occur on the same sites as those analyzed in the prior CEQA documents, similar to the PWM/GWR Project, the SPERSS and SSWMP Projects components would not expose people or structures to substantial risk from flooding due to seiche, tsunami, or mudflow, and impacts would be less than significant.

Based on the information in the prior CEQA documents and this environmental analysis, the SPERSS and SSWMP Projects would neither substantially increase the severity of the previously identified impacts on hydrology and water quality nor result in new significant impacts.

While the prior CEQA documents prescribed **Mitigation Measure HS-4** to minimize erosion and failure of exposed or unvegetated banks, this mitigation measure was not prescribed for project components at the TP-1 and IWTF sites. Therefore, mitigation measures prescribed for the PWM/GWR Project would not apply to the SPERSS and SSWMP Projects.

#### **Findings Related to Hydrology and Water Quality:**

1. No new significant effects or substantial increase in the severity of previously identified significant effects requiring major changes to the prior CEQA documents;
2. No substantial change in project circumstances requiring major revisions to the prior CEQA documents;
3. No new information not known at the time the prior CEQA documents were approved showing new or more severe significant effects; and
4. ***No existing mitigation measures would apply, and no new mitigation measures would be required.***

### **5.11 LAND USE**

**Summary Finding of the Prior CEQA Documents.** The prior CEQA documents concluded that the PWM/GWR Project would have less than significant impacts associated with land use, as discussed in more detail in the comparative analysis below, and no mitigation would be required.

**Analysis of the SPERSS and SSWMP Projects.** As the SPERSS and SSWMP Projects would be implemented at the TP-1 and IWTF sites, which were analyzed in the prior CEQA documents, the SPERSS Project would be subject to the same land use plans discussed in the prior CEQA documents. Both the TP-1 and IWTF sites are located within existing public road rights-of-way and public facility sites.

The prior CEQA documents determined that the PWM/GWR Project components would conflict with applicable land use plans, policies, and regulations. As such, the prior CEQA documents prescribed mitigation to reduce potential impacts on the environment, which would ensure the PWM/GWR Project would be consistent with relevant plans. Mitigation measures relating to air quality, biological resources, cultural resources, energy, geology and soils, noise and vibration, public services and utilities, and traffic and transportation were prescribed throughout the prior CEQA documents in order to reduce potential impacts resulting from implementation of the PWM/GWR Project. With implementation of these mitigation measures, the prior CEQA documents determined that the PWM/GWR Project would be consistent with applicable land use plans, policies, and regulations. The SPERSS and SSWMP Projects would be subject to the applicable mitigation measures detailed in the prior CEQA documents and discussed throughout this Addendum in the

analyses for each issue area. With implementation of the applicable mitigation measures, similar to the PWM/GWR Project, the SPERSS Project would be consistent with applicable plans, policies, and regulations.

The TP-1 site is predominantly surrounded by land within unincorporated Monterey County that is currently used for agricultural production. The prior CEQA documents identified that the TP-1 site is designated as Other Land by the California Department of Conservation. As such, implementation of the PWM/GWR Project at the TP-1 site would not result in any conversion of farmland to nonagricultural use. Since a portion of the SPERSS and SSWMP Projects would be located on the same TP-1 site analyzed in the prior CEQA documents, implementation of the SPERSS and SSWMP Projects would not result in a conversion of farmland to nonagricultural use. Therefore, similar to the PWM/GWR Project, impacts associated with agriculture and forestry resources would be less than significant.

The IWTF site is surrounded by agricultural operations to the north, east, and west, and the Salinas River to the south. The prior CEQA documents identified the IWTF site as designated by the California Department of Conservation as both Prime Farmland and Urban and Build-Up Land. The PWM/GWR Project included the slip-lining of an existing 33-inch industrial wastewater pipeline within land designated as Prime Farmland. To minimize temporary construction-related disturbance impacts to agricultural uses in areas designated as Prime Farmland, the prior CEQA documents prescribed **Mitigation Measure LU-1** (Minimize Disturbance to Farmland), which requires that construction contractors minimize ground disturbance on lands designated as important farmland and restore the impacted farmland to pre-construction conditions.

The SPERSS and SSWMP Projects, as currently proposed, would include rehabilitation of a 33-inch pipeline for influent stormwater flow, which, similar to the PWM/GWR Project, would require some construction work within land designated as Prime Farmland. However, this work would not result in the permanent conversion of agricultural land to a nonagricultural use and would not result in a substantial temporary disturbance of agricultural uses in areas designated as Prime Farmland beyond what was analyzed and mitigated in the prior CEQA documents. Therefore, similar to the PWM/GWR Project, with implementation of **Mitigation Measure LU-1**, the SPERSS and SSWMP Projects would have a less than significant impact associated with the conversion of farmland to nonagricultural use during construction activities.

The prior CEQA documents also determined that no lands in the PWM/GWR project area, which included the TP-1 and IWTF sites, were enrolled in the Williamson Act program. As the SPERSS and SSWMP Projects would be implemented at the TP-1 and IWTF sites, similar to the PWM/GWR Project, the SPERSS and SSWMP Projects would have no impacts associated with conflict with lands under a Williamson Act contract.

Based on the information in the prior CEQA documents and this environmental analysis, the SPERSS and SSWMP Projects would neither substantially increase the severity of the previously identified impacts on land use and planning or agriculture and forestry resources, nor result in new significant impacts. With implementation of **Mitigation Measure LU-1** as discussed above, there would be no new or substantially more severe significant impacts related to agricultural resources.

While the prior CEQA documents did prescribe **Mitigation Measure LU-3** to reduce operational impacts on farmland, this mitigation measure was not prescribed for project components at the TP-1 and IWTF sites. Therefore, **Mitigation Measure LU-3** prescribed for the PWM/GWR Project would not apply to the SPERSS Project.

#### **Findings Related to Land Use:**

1. No new significant effects or substantial increase in the severity of previously identified significant effects requiring major changes to the prior CEQA documents;
2. No substantial change in project circumstances requiring major revisions to the prior CEQA documents;
3. No new information not known at the time the prior CEQA documents were approved showing new or more severe significant effects; and
4. ***Mitigation Measure LU-1 would apply, and no new mitigation measures would be required.***

## **5.12 MINERAL RESOURCES**

**Summary Finding of the Prior CEQA Documents.** The prior CEQA documents concluded that the PWM/GWR Project would have less than significant impacts associated with mineral resources, as discussed in more detail in the comparative analysis below, and no mitigation measures were required.

**Analysis of the SPERSS and SSWMP Projects.** As the SPERSS and SSWMP Projects would be implemented at the TP-1 and IWTF sites, which were analyzed in the prior CEQA documents, the SPERSS and SSWMP Projects would be subject to the same mineral resource conditions discussed in the prior CEQA documents.

The prior CEQA documents determined that neither the TP-1 nor the IWTF site is located within a designated mineral resource zone (MRZ) and therefore do not contain any known locally important mineral resources. As the SPERSS and SSWMP Projects would be located in the same area as the PWM/GWR Project, similar to the PWM/GWR Project, the SPERSS and SSWMP Projects would not result in the loss of availability of a known mineral resource of value to the region or residents of the State, or the loss of availability of a locally important mineral resource recovery site.

Based on the information in the prior CEQA documents and this environmental analysis, the SPERSS and SSWMP Projects would neither substantially increase the severity of the previously identified impacts on mineral resources nor result in new significant impacts.

#### **Findings Related to Mineral Resources:**

1. No new significant effects or substantial increase in the severity of previously identified significant effects requiring major changes to the prior CEQA documents;

2. No substantial change in project circumstances requiring major revisions to the prior CEQA documents;
3. No new information not known at the time the prior CEQA documents were approved showing new or more severe significant effects; and
4. ***No mitigation measures were prescribed in the prior CEQA documents, and no new mitigation measures would be required.***

### 5.13 NOISE

**Summary Finding of the Prior CEQA Documents.** The prior CEQA documents analyzed impacts on noise and vibration with implementation of the PWM/GWR Project. Although the prior CEQA documents identified two significant and unavoidable impacts associated with construction noise, these impacts only occurred at the Tembladero Slough and during construction of the Monterey Pipeline Alternative. Neither of these significant and unavoidable impacts were associated with construction activities at the TP-1 or IWTF sites. The prior CEQA documents concluded that the PWM/GWR Project components at the TP-1 and IWTF sites would have less than significant impacts associated with noise and vibration, as discussed in more detail in the comparative analysis below, and no mitigation measures were required.

**Analysis of the SPERSS and SSWMP Projects.** The prior CEQA documents determined that the maximum noise levels at the nearest residences generated by construction activities at both the TP-1 and IWTF sites would not exceed the significance thresholds for speech interference during the day or sleep disturbance at night. In addition, construction noise levels (approximately 45 A-weighted decibels [dBA] equivalent continuous noise level [ $L_{eq}$ ]) from construction at the TP-1 site at the nearest residences would be below the City's noise standards. The prior CEQA documents also determined that construction-related vibration at the TP-1 and IWTF sites would not exceed Caltrans' recommendation for vibration limits to prevent the damage of nearby structures. Therefore, the prior CEQA documents determined that construction of the PWM/GWR Project would result in less than significant noise and vibration impacts and would not exceed or violate applicable standards. As the SPERSS and SSWMP Projects would be located at the same sites analyzed in the prior CEQA documents and would require similar construction activities, including methods, equipment, and duration, similar to the PWM/GWR Project, construction of the SPERSS and SSWMP Projects would have less than significant noise and vibration impacts.

The prior CEQA documents determined that operational noise impacts at the TP-1 and IWTF sites would be less than significant. Under the SPERSS and SSWMP Projects, no new permanent noise-generating equipment is proposed at either the TP-1 or IWTF sites and operational noise levels at both sites would be similar to those analyzed in the prior CEQA documents. Therefore, similar to the PWM/GWR Project, operational noise impacts would be less than significant.

Based on the information in the prior CEQA documents and this environmental analysis, the SPERSS and SSWMP Projects would neither substantially increase the severity of the previously identified impacts relating to noise nor result in new significant impacts.

While the prior CEQA documents did prescribed **Mitigation Measures NV-1a through NV-1d, NV-2a, and NV-2b** to address significant and unavoidable construction noise impacts, these mitigation measures were not prescribed for project components at the TP-1 and the IWTF sites. Therefore, mitigation measures prescribed for the PWM/GWR Project would not apply to the SPERSS and SSWMP Projects.

#### **Findings Related to Noise:**

1. No new significant effects or substantial increase in the severity of previously identified significant effects requiring major changes to the prior CEQA documents;
2. No substantial change in project circumstances requiring major revisions to the prior CEQA documents;
3. No new information not known at the time the prior CEQA documents were approved showing new or more severe significant effects; and
4. ***No existing mitigation measures would apply, and no new mitigation measures would be required.***

#### **5.14 POPULATION AND HOUSING**

**Summary Finding of the Prior CEQA Documents.** The prior CEQA documents concluded that the PWM/GWR Project would have less than significant impacts associated with population and housing, as discussed in more detail in the comparative analysis below, and no mitigation measures were required.

**Analysis of the SPERSS and SSWMP Projects.** Similar to the PWM/GWR Project, the SPERSS and SSWMP Projects would not include the construction of new homes or businesses in the area. In addition, the prior CEQA documents indicated that the construction workforce requirements for the PWM/GWR Project would be met with the local labor force within the Monterey Bay area, which would not create demand for additional housing. While some workers might temporarily relocate from other areas, the increase would be minor and temporary, and would not result in a substantial permanent increase in population. Therefore, similar to the PWM/GWR Project, the SPERSS and SSWMP Projects would not result in substantial population growth in the region during construction or operation.

Based on the information in the prior CEQA documents and this environmental analysis, the SPERSS and SSWMP Projects would neither substantially increase the severity of the previously identified impacts associated with population and housing nor result in new significant impacts.

#### **Findings Related to Population and Housing:**

1. No new significant effects or substantial increase in the severity of previously identified significant effects requiring major changes to the prior CEQA documents;

2. No substantial change in project circumstances requiring major revisions to the prior CEQA documents;
3. No new information not known at the time the prior CEQA documents were approved showing new or more severe significant effects; and
4. ***No mitigation measures were prescribed in the prior CEQA documents, and no new mitigation measures would be required.***

### 5.15 PUBLIC SERVICES

**Summary Finding of the Prior CEQA Documents.** The prior CEQA documents concluded that the PWM/GWR Project would have less than significant impacts associated with public services, as discussed in more detail in the comparative analysis below, and no mitigation measures were required.

**Analysis of the SPERSS and SSWMP Projects.** The prior CEQA documents determined that any demand for public services with implementation of the PWM/GWR Project would be met through existing service providers without the need for new or physically altered governmental facilities to maintain existing service levels. Because the SPERSS and SSWMP Projects would not include housing or employment creation facilities and would not result in substantial population growth, the SPERSS and SSWMP Projects, similar to the PWM/GWR Project, would not increase demand for school services, new park facilities, or other public facilities or services within the vicinity of the project site.

The prior CEQA documents determined that construction-related solid waste disposal would not exceed the current Monterey Peninsula Landfill permitted daily solid waste acceptance rate. Construction activities associated with the SPERSS and SSWMP Projects would be similar to those identified and analyzed in the prior CEQA documents and would result in similar amounts of construction solid waste. In addition, the proposed improvements at the TP-1 and IWTF sites would not generate operational solid waste that would exceed the Monterey Peninsula Landfill permitted daily tonnage. Therefore, similar to the PWM/GWR Project, implementation of the SPERSS and SSWMP projects would not exceed landfill capacity during construction or operation.

Similar to the PWM/GWR Project, construction waste materials generated by the SPERSS and SSWMP Projects could make it difficult for the local jurisdictions to achieve solid waste diversion goals and other local regulations. Therefore, **Mitigation Measure PS-3**, requiring preparation and implementation of a construction waste reduction and recycling plan, would remain applicable to the SPERSS and SSWMP Projects.

The prior CEQA documents determined that the amount of construction water used at any individual construction sites would be negligible (estimated to be a one-time use of approximately 70 acre-feet total, or about 1.1 acre-foot per acre of ground disturbance) in comparison to total water demand of tens of thousands of acre-feet every year within the surrounding area. Further, no new or expanded water supplies, entitlements, or facilities would be needed to meet construction-related water demands. The prior CEQA documents also determined that implementation of the

PWM/GWR Project would result in minimal increased water demand due to the employment of nine new permanent workers, which could be served by existing water suppliers.

The prior CEQA documents indicated that the PWM/GWR Project operations would require substantial new sources of water supplies to meet its project objectives of recycling wastewater for beneficial use. Technical reports supporting the prior CEQA documents and impacts analysis and other facts in the record demonstrate that it is reasonably likely that approximately 16,000 to 17,000 AFY of surplus waters can feasibly be made available to meet PWM/GWR Project demands of approximately 9,860 AFY. As such, the prior CEQA documents concluded that impacts would be less than significant. The improvements to the TP-1 and IWTF sites proposed by the SPERSS and SSWMP Projects would not generate a significant water demand. Therefore, implementation of the SPERSS and SSWMP Projects would not generate significant water demand during construction or operation, and impacts would be less than significant.

According to the prior CEQA documents, construction at all sites would result in minimal wastewater generation from construction workers, and the existing Regional Wastewater Treatment Plant has more than sufficient capacity to serve temporary construction-related increases in wastewater requiring treatment. In addition, the prior CEQA documents determined that the PWM/GWR Project would result in a minimal increase in wastewater treatment demand due to the employment of nine new permanent workers, which could be treated by existing infrastructure. The improvements to the TP-1 and IWTF sites proposed by the SPERSS and SSWMP Projects would not generate additional wastewater demand beyond what was identified in the prior CEQA documents. Therefore, similar to the PWM/GWR Project, implementation of the SPERSS and SSWMP Projects would not generate significant wastewater demand during construction or operation.

The prior CEQA documents determined that any demand for recreational facilities with implementation of the PWM/GWR Project would be met through existing facilities without the need for new or physically altered facilities to maintain existing service levels. Because the SPERSS and SSWMP Projects would not include housing or employment creation facilities and would not result in substantial population growth, the SPERSS and SSWMP Projects, similar to the PWM/GWR Project, would not increase demand for new park facilities within the vicinity of the project site.

Based on the information in the prior CEQA documents and this environmental analysis, the SPERSS and SSWMP Projects would neither substantially increase the severity of the previously identified impacts associated with public services, recreation, or utilities and service systems nor result in new significant impacts. With implementation of **Mitigation Measure PS-3**, as discussed above, there would be no new or substantially more severe significant impacts related to public services, recreation, or utilities and service systems.

#### **Findings Related to Public Services:**

1. No new significant effects or substantial increase in the severity of previously identified significant effects requiring major changes to the prior CEQA documents;
2. No substantial change in project circumstances requiring major revisions to the prior CEQA documents;

3. No new information not known at the time the prior CEQA documents were approved showing new or more severe significant effects; and
4. ***Mitigation Measure PS-3 would apply, and no new mitigation measures would be required.***

## 5.16 RECREATION

**Summary Finding of the Prior CEQA Documents.** The prior CEQA documents concluded that the PWM/GWR Project would have less than significant impacts associated with recreation, as discussed in more detail in the comparative analysis below, and no mitigation measures were required.

**Analysis of the SPERSS and SSWMP Projects.** In prior CEQA documents, impacts associated with recreation were analyzed as part of the discussion of impacts to public services. As such, Section 5.15, Public Services, of this Addendum provides the comparative analysis for impacts associated with recreation.

## 5.17 TRANSPORTATION

**Summary Finding of the Prior CEQA Documents.** The prior CEQA concluded that the PWM/GWR Project would have less than significant impacts associated with transportation with incorporation of mitigation, as discussed in more detail in the comparative analysis below.

**Analysis of the SPERSS and SSWMP Projects.** The prior CEQA documents determined that construction of PWM/GWR Project components at the TP-1 site would generate approximately 34 daily construction worker trips distributed across two routes, with approximately 7 peak-hour trips along any one route. Construction of PWM/GWR Project components at the IWTF site would generate approximately 48 daily construction trips distributed across two routes, with approximately 13 peak-hour trips along any one route. Due to the low volumes along these routes and the short duration of the construction period, the prior CEQA documents determined that traffic impacts during construction of components at both the TP-1 and IWTF sites would be less than significant. In addition, the prior CEQA documents determined that construction at the TP-1 and IWTF sites would have no impact on parking in the area as the construction of these facility improvements would be set back from roadways, bike and pedestrian pathways, and public access to parking. Implementation of the SPERSS Project would develop the TP-1 and IWTF sites with similar uses at a similar intensity as that analyzed in the prior CEQA documents. Therefore, construction of the SPERSS and SSWMP Projects at these sites would be similar to the PWM/GWR Project, requiring similar numbers of construction worker vehicle trips and parking spaces. Therefore, similar to the PWM/GWR Project, temporary traffic and parking impacts associated with construction of the SPERSS and SSWMP Projects would be less than significant.

The prior CEQA documents determined that construction activities at the TP-1 and IWTF sites would not result in any traffic delays, safety hazards, or disruption of access as the construction of project improvements at these sites would not be within roadways. Construction activities at the TP-1 and IWTF sites would also not impede vehicular, bicycle, or pedestrian traffic flow or disrupt public transportation. However, the use of trucks to transport construction equipment and materials to and from construction sites could affect road conditions on local roadways that may not have been constructed to support use by heavy construction trucks and vehicles. Therefore, construction truck

trips could cause excessive wear on these roadways. In order to address this potential impact, the prior CEQA documents prescribed **Mitigation Measure TR-3**, which requires rehabilitation of any roadways damaged following construction. As the SPERSS and SSWMP Projects would be located at the same TP-1 and IWTF sites analyzed in the prior CEQA documents, implementation of the SPERSS and SSWMP Projects would not result in any traffic delays, safety hazards, or disruption of access, similar to the proposed project. In addition, although implementation of the SPERSS and SSWMP Projects would require the construction of a siphon at the Hitchcock Road crossing, potential impacts associated with activities at the Hitchcock Road crossing were included in the prior CEQA documents. The prior CEQA documents did not identify any significant impacts associated with construction or operation at this location. Therefore, construction activities at this location are not anticipated to result in any traffic delays, safety hazards, or disruption of access, similar to the PWM/GWR Project. **[To be confirmed pending information from Vinod.]** Also, similar to the PWM/GWR Project, **Mitigation Measure TR-3** would apply to the SPERSS and SSWMP Projects to reduce potential impacts related to the degradation of local roadways to less than significant levels.

The prior CEQA documents determined that PWM/GWR Project components at the TP-1 and IWTF sites would not require new employees for operation or maintenance of the facilities, result in the ongoing delivery of materials, or generate solid waste that would need to be hauled off site. Therefore, the prior CEQA documents determined that no impact related to operational traffic would occur with implementation of PWM/GWR Project components at the TP-1 and IWTF sites.

As implementation of the SPERSS and SSWMP Projects would develop the TP-1 and IWTF sites with similar uses as the PWM/GWR Project, operation of the proposed improvements would result in similar traffic impacts on the surrounding circulation system. However, implementation of the SPERSS and SSWMP Projects would include the installation of a trash capture device at the TP-1 site, which would require vacuum trucks to periodically pump out trash, sediment, oil/grease, and water that has collected at the bottom as part of ongoing operation/maintenance activities. Although this would result in a small increase in vehicle trips to and from the TP-1 site not previously identified and analyzed in the prior CEQA documents, this small increase in traffic would be minimal relative to existing conditions and would not substantially increase daily traffic volumes on local or regional roadways as the removal of trash, sediment, oil/grease, and water from the bottom of the trash capture device would occur only several times per year during the rainy season. Similar to the PWM/GWR Project, no new employees would be required at either the TP-1 or IWTF sites and no additional daily vehicle trips to and from the IWTF site would occur with implementation of the SPERSS and SSWMP Projects. Therefore, similar to the PWM/GWR Project, impacts related to operational traffic associated with the SPERSS and SSWMP Projects would be less than significant.

Based on the information in the prior CEQA documents and this environmental analysis, the SPERSS and SSWMP Projects would neither substantially increase the severity of the previously identified impacts on traffic and transportation nor result in new significant impacts.

While the prior CEQA documents did prescribe **Mitigation Measure TR-2** to reduce impacts from roadway construction and detours, this mitigation measure was not prescribed for project components at the TP-1 and IWTF sites. Therefore, mitigation measures prescribed for the PWM/GWR Project would not apply to the SPERSS and SSWMP Projects.

### Findings Related to Transportation:

1. No new significant effects or substantial increase in the severity of previously identified significant effects requiring major changes to the prior CEQA documents;
2. No substantial change in project circumstances requiring major revisions to the prior CEQA documents;
3. No new information not known at the time the prior CEQA documents were approved showing new or more severe significant effects; and
4. ***Mitigation Measure TRA-3 would apply, and no new mitigation measures would be required.***

## 5.18 TRIBAL CULTURAL RESOURCES

**Summary Finding of the Prior CEQA Documents.** Although the prior CEQA documents did not specifically address tribal cultural resources, the prior CEQA documents concluded that the PWM/GWR Project would have less than significant impacts associated with cultural resources and included mitigation to address potential impacts on tribal cultural resources with implementation of the PWM/GWR Project.

**Analysis of the SPERSS and SSWMP Projects.** As previously discussed, no recorded or known archaeological resources or human remains were identified on either the TP-1 or IWTF sites. However, the prior CEQA documents prescribed **Mitigation Measure CR-2b**, detailing measures to address the inadvertent discovery of archaeological resources or human remains, and **Mitigation Measure CR-2c**, requiring that all listed Native American contacts be notified of any and all discoveries. These mitigation measures would also be applicable to the discovery of unknown tribal cultural resources and/or Native American remains. As the SPERSS and SSWMP Projects would be implemented at the TP-1 and IWTF sites, which were analyzed in the prior CEQA documents, implementation of the SPERSS and SSWMP Projects would result in similar impacts on tribal cultural resources as the PWM/GWR Project. **Mitigation Measures CR-2b** and **CR-2c** would remain applicable to the SPERSS and SSWMP Projects to reduce potential impacts on the inadvertent discovery of tribal cultural resources or Native American remains to less than significant levels.

Based on the information in the prior CEQA documents and this environmental analysis, the SPERSS and SSWMP Projects would not substantially increase the severity of the previously identified impacts on tribal cultural resources, nor would it result in new significant impacts. With implementation of **Mitigation Measures CR-2b** and **CR-2c** as discussed above, there would be no new or substantially more severe significant impacts related to cultural resources.

### Findings Related to Tribal Cultural Resources:

1. No new significant effects or substantial increase in the severity of previously identified significant effects requiring major changes to the prior CEQA documents;
2. No substantial change in project circumstances requiring major revisions to the prior CEQA documents;

3. No new information not known at the time the prior CEQA documents were approved showing new or more severe significant effects; and
4. ***Mitigation Measures CR-2b and CR-2c would apply and no new mitigation measures would be required.***

## 5.19 UTILITIES AND SERVICE SYSTEMS

**Summary Finding of the Prior CEQA Documents.** The prior CEQA documents concluded that the PWM/GWR Project would have less than significant impacts associated with utilities and service systems with incorporation of mitigation, as discussed in more detail in the comparative analysis below.

**Analysis of the SPERSS and SSWMP Projects.** In prior CEQA documents, impacts to utilities and service systems were analyzed as part of the discussion of impacts to public services. As such, Section 5.15, Public Services, of this Addendum provides the comparative analysis for impacts associated with utilities and service systems.

## 5.20 WILDFIRE

**Summary Finding of the Prior CEQA Documents.** The prior CEQA documents concluded that the PWM/GWR Project would have less than significant impacts associated with wildfire, as discussed in more detail in the comparative analysis below, and no mitigation measures were required.

**Analysis of the SPERSS and SSWMP Projects.** The prior CEQA documents indicated that the TP-1 and IWTF sites are located within a Local Responsibility Area (LRA) and are not located within any Fire Hazard Zone. However, an area of Very High Fire Hazard Severity Zone (VHFHSZ) within an LRA is located approximately 0.9 mile southwest of the IWTF site. The prior CEQA documents determined that because construction of the PWM/GWR Project would be required to comply with the Public Resources Code and any additional requirements imposed by the California Department of Forestry and Fire Protection (CAL FIRE) and local fire protection departments, potential impacts related to wildland fires due to construction activities would be less than significant.

As the SPERSS and SSWMP Projects would be implemented at the TP-1 and IWTF sites, which were analyzed in the prior CEQA documents, and because construction activities associated with the SPERSS and SSWMP Projects would also be required to comply with the Public Resources Code and any additional requirements imposed by CAL FIRE and the local fire protection departments, similar to the PWM/GWR Project, potential impacts related to wildland fires due to construction activities would be less than significant.

Although the prior CEQA documents did not address potential operational impacts related to wildfire, improvements proposed as part of the SPERSS and SSWMP Projects would be consistent with and similar in nature to existing facilities at the TP-1 and IWTF sites and would not include any design features that would increase the potential for wildfire, affect emergency access/response, require the installation or maintenance of associated infrastructure that may exacerbate fire risk, or expose people or structures to significant risks as a result of post-fire slope instability or drainage and runoff. Therefore, impacts related to wildfire would be less than significant.

Based on the information in the prior CEQA documents and this environmental analysis, the SPERSS and SSWMP Projects would neither substantially increase the severity of the previously identified impacts associated with wildfire nor result in new significant impacts.

**Findings Related to Wildfire:**

1. No new significant effects or substantial increase in the severity of previously identified significant effects requiring major changes to the prior CEQA documents;
2. No substantial change in project circumstances requiring major revisions to the prior CEQA documents;
3. No new information not known at the time the prior CEQA documents were approved showing new or more severe significant effects; and
4. ***No mitigation measures were prescribed in the prior CEQA documents and no new mitigation measures would be required.***



## 6.0 DETERMINATION

Based on the information and analyses in this Addendum to the prior CEQA documents for the PWM/GWR Project and pursuant to Section 15162 of the *State CEQA Guidelines*, the City of Salinas has determined the following.

### 6.1 SUBSTANTIAL CHANGES TO THE PROJECT

There are no substantial changes associated with the SPERSS Project that would require major revisions of the prior CEQA documents due to new significant environmental effects or a substantial increase in the severity of impacts identified in the prior CEQA documents. Additionally, the changes identified with the SPERSS Project do not substantially change the scope of proposed improvements proposed and evaluated in the prior CEQA documents.

### 6.2 SUBSTANTIAL CHANGES IN CIRCUMSTANCES

The existing environmental conditions or circumstances under which the SPERSS Project is being undertaken have not changed, and implementation of the proposed minor modifications to the PWM/GWR Project would not result in new significant environmental effects or a substantial increase in the severity of significant environmental effects compared to those disclosed in the prior CEQA documents.

### 6.3 NEW INFORMATION

No new information of substantial importance, which was not known and could not have been known when the prior CEQA documents were approved, has been identified to show that the proposed minor modifications to the PWM/GWR Project would be expected to result in:

1. One or more new significant effects not discussed in the prior CEQA documents;
2. Impacts determined to be significant in the SPERSS and SSWMP Projects that would be substantially more severe;
3. Additional mitigation measures or alternatives to the SPERSS and SSWMP Projects that would substantially reduce one or more significant effects identified in the prior CEQA document; or
4. Additional mitigation measures or alternatives previously determined to be infeasible that would in fact be feasible and would substantially reduce one or more significant effects of the SPERSS and SSWMP Projects, but the City declines to adopt the mitigation measure or alternative.

In addition, the proposed minor modifications associated with the SPERSS and SSWMP Projects would not require new mitigation measures because no new or substantially more severe impacts are expected beyond those identified in the prior CEQA documents.

**This page intentionally left blank**

---

## 7.0 CONCLUSION

On the basis of the evaluation presented above, the SPERSS and SSWMP Projects, if implemented, would not result in any of the conditions listed under Section 5.0, CEQA Framework for Use of an Addendum, of this memorandum, requiring preparation of a subsequent or supplemental EIR. Thus, this Addendum satisfies the requirements of *State CEQA Guidelines* Sections 15162 and 15164. Therefore, no further environmental review is required beyond this Addendum to the prior CEQA documents.

**This page intentionally left blank**

---

## APPENDIX A

# MITIGATION MONITORING AND REPORTING PROGRAM

**This page intentionally left blank**



---

## **SALINAS PROJECT TO ENHANCE REGIONAL STORMWATER SUPPLY (SPERSS) AND SALINAS STORM WATER MANAGEMENT PROJECT (SSWMP) MITIGATION MONITORING AND REPORTING PROGRAM**

This Mitigation Monitoring and Reporting Program (MMRP) is formulated based upon the findings of the Addendum to the prior CEQA documents prepared for the Pure Water Monterey/Groundwater Replenishment Project (PWM/GWR Project). The MMRP, which is found in Table A, lists the mitigation measures from the prior CEQA documents that are applicable to the SPERSS and SSWMP Projects and provides mitigation monitoring requirements only for those measures that still apply. This MMRP table is intended to help the City prepare the conditions of approval for the current project and to ensure compliance with the applicable mitigation measures during implementation of the SPERSS and SSWMP Projects.

The MMRP is organized in a matrix format. The first column identifies the mitigation measures. The second and third columns identify the timing and implementation responsibility for the mitigation measure. The fourth and fifth columns identify the timing and responsibility for ensuring that the mitigation measure is implemented.

**This page intentionally left blank**

**Table A: Mitigation and Monitoring Reporting Program**

Mitigation Measure	Timing of Implementation	Implementation Responsibility	Timing	Responsibility for Compliance Monitoring
<b>Aesthetics</b>				
The SPERSS and SSWMP Projects would not result in any significant adverse impacts related to aesthetics. No mitigation is required.				
<b>Agricultural and Forestry Resources</b>				
Refer to <b>Mitigation Measure LU-1: Minimize Disturbance to Farmland.</b>				
<b>Air Quality</b>				
<p><b>Mitigation Measure AQ-1: Construction Fugitive Dust Control Plan.</b> The following standard Dust Control Measures shall be implemented during construction to help prevent potential nuisances to nearby receptors due to fugitive dust and to reduce contributions to exceedances of the state ambient air quality standards for PM<sub>10</sub>, in accordance with MBARD’s CEQA Guidelines.</p> <ul style="list-style-type: none"> <li>Water all active construction areas as required with non-potable sources to the extent feasible; frequency should be based on the type of operation, soil, and wind exposure and minimized to prevent wasteful use of water.</li> <li>Prohibit grading activities during periods of high wind (over 15 mph).</li> <li>Cover all trucks hauling soil, sand, and other loose materials and require trucks to maintain at least two (2) feet of freeboard.</li> <li>Sweep daily (with water sweepers) all paved access roads, parking areas, and staging areas at construction sites.</li> <li>Sweep streets daily (with water sweepers) if visible soil material is carried onto adjacent public streets.</li> <li>Enclose, cover, or water daily exposed stockpiles (dirt, sand, etc.).</li> <li>Replant vegetation in disturbed areas as quickly as possible.</li> <li>Post a publicly visible sign that specifies the telephone number and person to contact regarding dust complaints. This person shall respond to complaints and take corrective action within 48 hours. The phone number of the MBARD shall also be visible to ensure compliance with MBARD rules.</li> </ul>	During project construction	Construction contractor	During project construction	City of Salinas Department of Public Works and MBARD
<b>Biological Resources</b>				
<p><b>Mitigation Measure BT-1a: Implement Construction Best Management Practices.</b> The following best management practices shall be implemented during all identified phases of construction (i.e., pre-, during, and post-) to reduce impacts to special-status plant and wildlife species:</p> <ol style="list-style-type: none"> <li>A qualified biologist must conduct an Employee Education Program for the construction crew prior to any construction activities. A qualified biologist must meet with the construction crew at the onset of construction at the site to educate the</li> </ol>	Prior to, during, and after project construction	Qualified biologist and construction contractor	Prior to and during project construction	City of Salinas Department of Public Works and qualified biologist

**Table A: Mitigation and Monitoring Reporting Program**

Mitigation Measure	Timing of Implementation	Implementation Responsibility	Timing	Responsibility for Compliance Monitoring
<p>construction crew on the following: 1) the appropriate access route(s) in and out of the construction area and review project boundaries; 2) how a biological monitor will examine the area and agree upon a method which would ensure the safety of the monitor during such activities, 3) the special-status species that may be present; 4) the specific mitigation measures that will be incorporated into the construction effort; 5) the general provisions and protections afforded by the USFWS and CDFW; and 6) the proper procedures if a special-status species is encountered within the site.</p> <ol style="list-style-type: none"> <li>2. Trees and vegetation not planned for removal or trimming shall be protected prior to and during construction to the maximum extent possible through the use of exclusionary fencing, such as hay bales for herbaceous and shrubby vegetation, and protective wood barriers for trees. Only certified weed-free straw shall be used, to avoid the introduction of non-native, invasive species. A biological monitor shall supervise the installation of protective fencing and monitor at least once per week until construction is complete to ensure that the protective fencing remains intact.</li> <li>3. Protective fencing shall be placed prior to and during construction to keep construction equipment and personnel from impacting vegetation outside of work limits. A biological monitor shall supervise the installation of protective fencing and monitor at least once per week until construction is complete to ensure that the protective fencing remains intact.</li> <li>4. Following construction, disturbed areas shall be restored to pre-construction contours to the maximum extent possible and revegetated using locally-occurring native species and native erosion control seed mix, per the recommendations of a qualified biologist.</li> <li>5. Grading, excavating, and other activities that involve substantial soil disturbance shall be planned and carried out in consultation with a qualified hydrologist, engineer, or erosion control specialist, and shall utilize standard erosion control techniques to minimize erosion and sedimentation to native vegetation (pre-, during, and post-construction).</li> <li>6. No firearms shall be allowed on the construction sites at any time.</li> <li>7. All food-related and other trash shall be disposed of in closed containers and removed from the project area at least once a week during the construction period, or more often if trash is attracting avian or mammalian predators. Construction personnel shall not feed or otherwise attract wildlife to the area.</li> </ol>				

**Table A: Mitigation and Monitoring Reporting Program**

Mitigation Measure	Timing of Implementation	Implementation Responsibility	Timing	Responsibility for Compliance Monitoring
<p>8. To protect against spills and fluids leaking from equipment, the project proponent shall require that the construction contractor maintains an on-site spill plan and on-site spill containment measures that can be easily accessed.</p> <p>9. Refueling or maintaining vehicles and equipment should only occur within a specified staging area that is at least 100 feet from a waterbody (including riparian and wetland habitat) and that has sufficient management measures that will prevent fluids or other construction materials including water from being transported into waters of the state. Measures shall include confined concrete washout areas, straw wattles placed around stockpiled materials and plastic sheets to cover materials from becoming airborne or otherwise transported due to wind or rain into surface waters.</p>				
<p><b>Mitigation Measure BT-1b: Implement Construction-Phase Monitoring.</b> The project proponents shall retain a qualified biologist to monitor all ground disturbing construction activities (i.e., vegetation removal, grading, excavation, or similar activities) to protect any special-status species encountered. Any handling and relocation protocols of special-status wildlife species shall be determined in coordination with CDFW prior to any ground disturbing activities, and conducted by a qualified biologist with an appropriate scientific collection permit. After ground disturbing project activities are complete, the qualified biologist shall train an individual from the construction crew to act as the on-site construction biological monitor. The construction biological monitor shall be the contact for any special-status wildlife species encounters, shall conduct daily inspections of equipment and materials stored on site and any holes or trenches prior to the commencement of work, and shall ensure that all installed fencing stays in place throughout the construction period. The qualified biologist shall then conduct regularly scheduled and unscheduled visits to ensure the construction biological monitor is satisfactorily implementing all appropriate mitigation protocols. Both the qualified biologist and the construction biological monitor shall have the authority to stop and/or redirect project activities to ensure protection of resources and compliance with all environmental permits and conditions of the project. The qualified biologist and the construction monitor shall complete a daily log summarizing activities and environmental compliance throughout the duration of the project. The log shall also include any special-status wildlife species observed and relocated.</p>	<p>Prior to and during project construction</p>	<p>Qualified biologist and construction contractor</p>	<p>Prior to and during project construction</p>	<p>City of Salinas Department of Public Works and qualified biologist</p>

**Table A: Mitigation and Monitoring Reporting Program**

Mitigation Measure	Timing of Implementation	Implementation Responsibility	Timing	Responsibility for Compliance Monitoring
<p><b>Mitigation Measure BT-1c: Implement Non-Native, Invasive Species Controls.</b> The following measures shall be implemented to reduce the introduction and spread of non-native, invasive species:</p> <ol style="list-style-type: none"> <li>1. Any landscaping or replanting required for the project shall not use species listed as noxious by the California Department of Food and Agriculture</li> <li>2. Bare and disturbed soil shall be landscaped with California Department of Food and Agriculture recommended seed mix or plantings from locally adopted species to preclude the invasion on noxious weeds in the Project Study Area.</li> <li>3. Construction equipment shall be cleaned of mud or other debris that may contain invasive plants and/or seeds and inspected to reduce the potential of spreading noxious weeds, before mobilizing to arrive at the construction site and before leaving the construction site.</li> <li>4. All non-native, invasive plant species shall be removed from disturbed areas prior to replanting.</li> </ol>	<p>During project construction</p>	<p>Construction contractor</p>	<p>During project construction</p>	<p>City of Salinas Department of Public Works, qualified biologist, and construction biological monitor</p>
<p><b>Mitigation Measure BT-1g: Conduct Pre-Construction Surveys for Special-Status Bats.</b> To avoid and reduce impacts to special status bat species, the project proponents shall retain a qualified bat specialist or wildlife biologist to conduct site surveys during the reproductive season (May 1 through September 15) to characterize bat utilization of the component site and potential species present (techniques utilized to be determined by the biologist) prior to tree or building removal. Based on the results of these initial surveys, one or more of the following shall occur:</p> <ul style="list-style-type: none"> <li>• If it is determined that bats are not present at the component site, no additional mitigation is required.</li> <li>• If it is determined that bats are utilizing the component site and may be impacted by the project, pre-construction surveys shall be conducted no more than 30 days prior to any tree or building removal (or any other suitable roosting habitat) within 100 feet of construction limits. If, according to the bat specialist, no bats or bat signs are observed in the course of the pre-construction surveys, tree and building removal may proceed. If bats and/or bat signs are observed during the pre-construction surveys, the biologist shall determine if disturbance would jeopardize a maternity roost or another type of roost (i.e., foraging, day, or night).</li> <li>• If a single bat and/or only adult bats are roosting, removal of trees, buildings, or other suitable habitat may proceed after the bats have been safely excluded from</li> </ul>	<p>Prior to project construction</p>	<p>Qualified biologist and construction contractor</p>	<p>Prior to project construction</p>	<p>City of Salinas Department of Public Works and qualified biologist</p>

**Table A: Mitigation and Monitoring Reporting Program**

Mitigation Measure	Timing of Implementation	Implementation Responsibility	Timing	Responsibility for Compliance Monitoring
<p>the roost. Exclusion techniques shall be determined by the biologist and would depend on the roost type.</p> <ul style="list-style-type: none"> <li>If an active maternity roost is detected, avoidance is preferred. Work in the vicinity of the roost (buffer to be determined by biologist) shall be postponed until the biologist monitoring the roost determines that the young have fledged and are no longer dependent on the roost. The monitor shall ensure that all bats have left the area of disturbance prior to initiation of pruning and/or removal of trees that would disturb the roost. If avoidance is not possible and a maternity roost must be disrupted, authorization from CDFW shall be required prior to removal of the roost.</li> </ul>				
<p><b>Mitigation Measure BT-1k: Conduct Pre-Construction Surveys for Protected Avian Species, including, but not limited to, whitetailed kite and California horned lark.</b> Prior to the start of construction activities at each project component site, a qualified biologist shall conduct pre-construction surveys for suitable nesting habitat within the component Project Study Area and within a suitable buffer area from the component Project Study Area. The qualified biologist shall determine the suitable buffer area based on the avian species with the potential to nest at the site. In areas where nesting habitat is present within the component project area or within the determined suitable buffer area, construction activities that may directly (e.g., vegetation removal) or indirectly (e.g., noise/ground disturbance) affect protected nesting avian species shall be timed to avoid the breeding and nesting season. Specifically, vegetation and/or tree removal can be scheduled after September 16 and before January 31. Alternatively, a qualified biologist shall be retained by the project proponents to conduct pre-construction surveys for nesting raptors and other protected avian species where nesting habitat was identified and within the suitable buffer area if construction commences between February 1 and September 15. Pre-construction surveys shall be conducted no more than 14 days prior to the start of construction activities during the early part of the breeding season (February through April) and no more than 30 days prior to the initiation of these activities during the late part of the breeding season (May through August). Because some bird species nest early in spring and others nest later in summer, surveys for nesting birds may be required to continue during construction to address new arrivals, and because some species breed multiple times in a season. The necessity and timing of these continued surveys shall be determined by the qualified biologist based on review of the final construction plans.</p> <p>If active raptor or other protected avian species nests are identified during the preconstruction surveys, the qualified biologist shall notify the project proponents and an appropriate no-</p>	<p>Prior to project construction and if found establish and comply with no-disturbance buffer</p>	<p>Qualified biologist and construction contractor</p>	<p>Prior to project construction</p>	<p>City of Salinas Department of Public Works and qualified biologist</p>

**Table A: Mitigation and Monitoring Reporting Program**

Mitigation Measure	Timing of Implementation	Implementation Responsibility	Timing	Responsibility for Compliance Monitoring
<p>disturbance buffer shall be imposed within which no construction activities or disturbance shall take place until the young have fledged and are no longer reliant upon the nest or parental care for survival, as determined by a qualified biologist.</p>				
<p><b>Mitigation Measure BT-1q: Avoid and Minimize Impacts to California Red-Legged Frog.</b> The following measures for avoidance and minimization of adverse impacts to California Red-Legged Frog (CRLF) during construction of the Project components are those typically employed for construction activities that may result in short-term impacts to individuals and their habitat. The focus of these measures is on scheduling activities at certain times of year, keeping the disturbance footprint to a minimum, and monitoring.</p> <ul style="list-style-type: none"> <li>• The City shall annually submit the name(s) and credentials of biologists who would conduct activities specified in the following measures. No project construction activities at the component site would begin until the City receives confirmation from the USFWS that the biologist(s) is qualified to conduct the work.</li> <li>• A USFWS-approved biologist shall survey the work site 48 hours prior to the onset of construction activities. If CRLF, tadpoles, or eggs are found, the approved biologist shall determine the closest appropriate relocation site. The approved biologist shall be allowed sufficient time to move the CRLF, tadpoles or eggs from the work site before work activities begin. Only USFWS-approved biologists shall participate in activities associated with the capture, handling, and moving of CRLF.</li> <li>• Before any construction activities begin on the project component site, a USFWS-approved biologist shall conduct a training session for all construction personnel. At a minimum, the training shall include a description of the CRLF and its habitat, the importance of the CRLF and its habitat, general measures that are being implemented to conserve the CRLF as they relate to the project, and the boundaries within which the project construction activities may be accomplished. Brochures, books and briefings may be used in the training session, provided that a qualified person is on hand to answer any questions.</li> <li>• A USFWS-approved biologist shall be present at the work site until such time as all removal of CRLF, instruction of workers, and disturbance of habitat have been completed. After this time, the biologist shall designate a person to monitor onsite compliance with all minimization measures and any future staff training. The USFWS-approved biologist shall ensure that this individual receives training outlined in</li> </ul>	<p>Prior to and during project construction</p>	<p>Qualified biologist and construction contractor</p>	<p>Prior to project construction</p>	<p>City of Salinas Department of Public Works and qualified biologist</p>

**Table A: Mitigation and Monitoring Reporting Program**

Mitigation Measure	Timing of Implementation	Implementation Responsibility	Timing	Responsibility for Compliance Monitoring
<p>Mitigation Measure Bt-1a and in the identification of CRLF. The monitor and the USFWS-approved biologist shall have the authority to stop work if CRLF are in harm's way.</p> <ul style="list-style-type: none"> <li>The number of access routes, number and size of staging areas, and the total area of the activity shall be limited to the minimum necessary to achieve the project goal. Routes and boundaries shall be clearly demarcated, and these areas shall be outside of riparian and wetland areas to the extent practicable.</li> <li>If a work site is to be temporarily dewatered by pumping, intakes shall be completely screened with wire mesh not larger than five millimeters (mm) to prevent CRLF from entering the pump system. Water shall be released or pumped downstream at an appropriate rate to maintain downstream flows during construction. Upon completion of construction activities, any barriers to flow shall be removed in a manner that would allow flow to resume with the least disturbance to the substrate. The Declining Amphibian Populations Task Force's Fieldwork Code of Practice shall be followed to minimize the possible spread of chytrid fungus or other amphibian pathogens and parasites.</li> </ul>				
<b>Cultural Resources</b>				
<p><b>Mitigation Measure CR-2b: Discovery of Archaeological Resources or Human Remains.</b> If archaeological resources or human remains are unexpectedly discovered during any construction, work shall be halted within 50 meters (±160 feet) of the find until it can be evaluated by a qualified professional archaeologist. If the find is determined to be significant, appropriate mitigation measures shall be formulated and implemented. The County Coroner shall be notified in accordance with provisions of Public Resources Code 5097.98-99 in the event human remains are found and the Native American Heritage Commission shall be notified in accordance with the provisions of Public Resources Code section 5097 if the remains are determined to be of Native American origin.</p>	During project construction	Construction contractor and if needed, qualified archaeologist	During project construction	City of Salinas Department of Public Works and qualified archaeologist
<p><b>Mitigation Measure CR-2c: Native American Notification.</b> Because of their continuing interest in potential discoveries during construction, all listed Native American Contacts shall be notified of any and all discoveries of archaeological resources in the project area.</p>	During project construction	Construction contractor and if needed, qualified archaeologist	During project construction	City of Salinas Department of Public Works and qualified archaeologist
<b>Energy</b>				

**Table A: Mitigation and Monitoring Reporting Program**

Mitigation Measure	Timing of Implementation	Implementation Responsibility	Timing	Responsibility for Compliance Monitoring
<b>Mitigation Measure EN-1: Construction Equipment Efficiency Plan.</b> City shall contract a qualified professional (i.e., construction planner/energy efficiency expert) to prepare a Construction Equipment Efficiency Plan that identifies the specific measures that City will implement as part of project construction to increase the efficient use of construction equipment. Such measures shall include, but not necessarily be limited to: procedures to ensure that all construction equipment is properly tuned and maintained at all times; a commitment to utilize existing electricity sources where feasible rather than portable diesel-powered generators; consistent compliance with idling restrictions of the state; and identification of procedures (including the use of routing plans for haul trips) that will be followed to ensure that all materials and debris hauling is conducted in a fuel efficient manner.	Prior to project construction	Construction contractor	During project construction	City of Salinas Department of Public Works
<b>Geology and Soils</b>				
The SPERSS Project would not result in any significant adverse impacts related to geology and soils. No mitigation is required.				
<b>Greenhouse Gas Emissions</b>				
The SPERSS Project would not result in any significant adverse impacts related to greenhouse gas emissions. No mitigation is required.				
<b>Hazards and Hazardous Materials</b>				
The SPERSS Project would not result in any significant adverse impacts related to hazards and hazardous materials. No mitigation is required.				
<b>Hydrology and Water Quality</b>				
The SPERSS Project would not result in any significant adverse impacts related to hydrology and water quality. No mitigation is required.				
<b>Land Use and Planning</b>				
<b>Mitigation Measure LU-1: Minimize Disturbance to Farmland.</b> To support the continued productivity of designated Prime Farmland and Farmland of Statewide Importance, the following provisions shall be included in construction contract specifications: <ul style="list-style-type: none"> <li>Construction contractor(s) shall minimize the extent of the construction disturbance, including construction access and staging areas, in designated important farmland areas.</li> <li>Prior to the start of construction, the construction contractor(s) shall mark the limits of the construction area and ensure that no construction activities, parking, or staging occur beyond the construction limits.</li> <li>Upon completion of the active construction, the site shall be restored to pre-construction conditions.</li> </ul>	During project construction	Construction contractor	During project construction	City of Salinas Department of Public Works
<b>Mineral Resources</b>				
The SPERSS Project would not result in any significant adverse impacts related to mineral resources. No mitigation is required.				
<b>Noise</b>				
The SPERSS Project would not result in any significant adverse impacts related to noise. No mitigation is required.				

**Table A: Mitigation and Monitoring Reporting Program**

Mitigation Measure	Timing of Implementation	Implementation Responsibility	Timing	Responsibility for Compliance Monitoring
<b>Population and Housing</b>				
The SPERSS Project would not result in any significant adverse impacts related to population and housing. No mitigation is required.				
<b>Public Services</b>				
<b>Mitigation Measure PS-3: Construction Waste Reduction and Recycling Plan.</b> The construction contractor(s) shall prepare and implement a construction waste reduction and recycling plan identifying the types of construction debris the Project will generate and the manner in which those waste streams will be handled. In accordance with the California Integrated Waste Management Act of 1989, the plan shall emphasize source reduction measures, followed by recycling and composting methods, to ensure that construction and demolition waste generated by the project is managed consistent with applicable statutes and regulations. In accordance with the California Green Building Standards Code and local regulations, the plan shall specify that all trees, stumps, rocks, and associated vegetation and soils, and 50% of all other nonhazardous construction and demolition waste, be diverted from landfill disposal. The plan shall be prepared in coordination with the Monterey Regional Waste Management District and be consistent with Monterey County's Integrated Waste Management Plan. Upon project completion, City shall collect the receipts from the contractor(s) to document that the waste reduction, recycling, and diversion goals have been met.	Prior to, during, and after project construction	Construction contractor	Upon project completion	City of Salinas Department of Public Works
<b>Recreation</b>				
The SPERSS Project would not result in any significant adverse impacts related to recreation. No mitigation is required.				
<b>Transportation</b>				
<b>Mitigation Measure TR-3: Roadway Rehabilitation Program.</b> Prior to commencing project construction, City shall detail the preconstruction condition of all local construction access and haul routes proposed for substantial use by project-related construction vehicles. The construction routes surveyed must be consistent with those identified in the construction traffic control and safety assurance plan developed under Mitigation Measure TR-2. After construction is completed, the same roads shall be surveyed again to determine whether excessive wear and tear or construction damage has occurred. Roads damaged by project-related construction vehicles shall be repaired to a structural condition equal to, or greater than, that which existed prior to construction activities.	Prior to project construction and after project construction	Construction contractor	After project construction	City of Salinas Department of Public Works
<b>Tribal Cultural Resource</b>				
Refer to <b>Mitigation Measures CR-2b and CR-2c.</b>				
<b>Utilities and Service Systems</b>				

**Table A: Mitigation and Monitoring Reporting Program**

Mitigation Measure	Timing of Implementation	Implementation Responsibility	Timing	Responsibility for Compliance Monitoring
Refer to <b>Mitigation Measure PS-3</b> .				
<b>Wildfire</b>				
The SPERSS Project would not result in any significant adverse impacts related to wildfire. No mitigation is required.				

Source: LSA 2023

MBARD = Montrey Bay Air Resources District

California Department of Fish and Wildlife (CDFW) = California Department of Fish and Wildlife

CRLF = California red-legged frog



555 Exchange Court  
Livermore, CA 94550

Phone (925) 373-8370  
Main Fax (925) 373-0179  
Estimator's Fax (925) 373-0940

PO Box 5050  
Livermore, CA 94551

## PROPOSAL

April 2, 2025

E2 Consulting Engineers, Inc.

Attn: Vinod Badani

PROJECT: TP1 And IWTF Facilities Improvements, Trash Capture, Segregated Stormwater Diversion and IWTF Electrical Improvements- Phase, 2A

### Proposal:

- Our Revised Number does not include the work associated with bid items 5, 6, 8, 11 16 and eighteen.
- To complete this project with the we will also need a time extension for the electrical gear to be approved, fabricated and installed. This will stretch the construction schedule to 600 calendar Days to be completed.
- We also included a price for a slightly different Flygt pump as a cost savings. Flygt model NP3301LT w/818 trim hard iron "N" Impeller.
- With this Flygt pump excluded field vibration testing to lower our proposal number.

Please see the Attached bid Schedule:

Mountain Cascade, Inc.

A handwritten signature in black ink, appearing to read "D. Hicks", is written over the printed name.

David Hicks  
VP of Estimating

04/02/2025

11:19

2025065 Salinas IWTF, Stormwater, Trash Capture

\*\*\* GLEN LAMOREAUX

**BID TOTALS**

<u>Biditem</u>	<u>Description</u>	<u>Status - Rnd</u>	<u>Quantity</u>	<u>Units</u>	<u>Unit Price</u>	<u>Bid Total</u>
10000	Mobilization \$600,000 Fixed	F - New	1.000	LS	600,000.00	600,000.00
20000	Demolition TP1 Stormwater Pump Station	F - New	1.000	LS	130,000.00	130,000.00
30000	Demolition of Existing TPI 48"	F - New	1.000	LS	14,000.00	14,000.00
40000	Structural Work For TP1 Storm Water Pump Station	F - New	1.000	LS	65,000.00	65,000.00
70000	Structural and at work @ IWTF Bldg.	F - New	1.000	LS	1,270,000.00	1,270,000.00
90000	Mechanical Work at the TP1 Stormwater P/S	F - New	1.000	LS	165,000.00	165,000.00
100000	Mechanical work for TP1 Valve Vault	F - New	1.000	LS	1,700,000.00	1,700,000.00
120000	Construct New Manhole over existing Pipe	F - New	1.000	LS	45,000.00	45,000.00
130000	Site Work at stormwater pump station	F - New	1.000	LS	40,000.00	40,000.00
140000	Site Work at the IWTF	F - New	1.000	LS	41,000.00	41,000.00
150000	Electrical & Instrumentation TPI	F - New	1.000	LS	1,100,000.00	1,100,000.00
170000	New elec. for the IWTF	F - New	1.000	LS	1,500,000.00	1,500,000.00
190000	Allow unmarked 50k	F - New	1.000	LS	50,000.00	50,000.00
200000	Allow Change for Underground 25K	F - New	1.000	LS	25,000.00	25,000.00
210000	Excavation Safety Measures TPI	F - New	1.000	LS	30,000.00	30,000.00
220000	Excavation Safety Measure IWTF	F - New	1.000	LS	20,000.00	20,000.00
230000	As build allow 15K	F - New	1.000	LS	15,000.00	15,000.00
240000	Allow compliance for Permits 25K	F - New	1.000	LS	25,000.00	25,000.00

Base Bid

\$6,835,000.00





## Legislation Text

---

File #: ID#25-131, Version: 1

---

Professional Service Agreement with Kimley-Horn and Associates, Inc. for Engineering Services for Harden Parkway Path and Safe Routes to School

Approve a Resolution delegating authority to the City Manager to execute a Professional Service Agreement (PSA) with Kimley-Horn and Associates, Inc. for an amount not to exceed \$1,979,618.22, from June 2, 2025 through June 30, 2029, subject to the availability of funds; and authorizing the use of Harden Parkway Path and Safe Routes to School Project funds up to \$1,979,618.22 for the PSA with Kimley-Horn and Associates, Inc. for the Engineering Services for Harden Parkway Path and Safe Routes to School Project; and accepting and authorizing the use of the Regional Surface Transportation Program (RSTP) grant funds totaling \$1,556,000 as leveraging funds for the Harden Parkway Path and Safe Routes to School Project.



**CITY OF SALINAS  
COUNCIL STAFF REPORT**

---

**DATE:** APRIL 22, 2025

**DEPARTMENT:** PUBLIC WORKS DEPARTMENT

**FROM:** DAVID JACOBS P.E., L.S., PUBLIC WORKS DIRECTOR

**BY:** GERARDO RODRIGUEZ, ASSISTANT ENGINEER

**TITLE:** PROFESSIONAL SERVICE AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR ENGINEERING SERVICES FOR HARDEN PARKWAY PATH AND SAFE ROUTES TO SCHOOL PROJECT

RECOMMENDED MOTION:

A motion to approve a Resolution:

- 1) Delegating authority to the City Manager to execute a Professional Service Agreement (PSA) with Kimley-Horn and Associates, Inc. for an amount not to exceed \$1,979,618.22, from June 2, 2025 through June 30, 2029, subject to the availability of funds; and
- 2) Authorizing the use of Harden Parkway Path and Safe Routes to School Project funds up to \$1,979,618.22 for the PSA with Kimley-Horn and Associates, Inc. for the Engineering Services for Harden Parkway Path and Safe Routes to School Project; and
- 3) Accepting and authorizing the appropriation of the Regional Surface Transportation Program (RSTP) grant funds totaling \$1,556,000 to the Harden Parkway Path and Safe Routes to School Project.

EXECUTIVE SUMMARY:

On December 6, 2022, City Council adopted the Salinas Safe Routes to Schools Plan. At its meeting on May 16, 2023, City Council accepted an Active Transportation Program (ATP) grant in the amount of \$8,079,000 for the Harden Parkway Path and Safe Routes to School Project. On February 11, 2025, staff released a Request for Proposal for Engineering Services for the Harden Parkway Path and Safe Routes to School Project. Proposals were due on March 4, 2025, and only one consultant, Kimley-Horn and Associates, Inc., submitted a proposal. Based on evaluation of the submittal from the selection committee, staff recommends award of the Harden Parkway Path and Safe Routes to School Project to Kimley-Horn and Associates.

BACKGROUND:

On December 6, 2022, the City of Salinas adopted the Salinas Safe Routes to Schools Plan as a strategic planning document through Resolution No. 22533 (Attachment 1). Public input was the foundation of the process to create the Safe Routes to Schools Plan. Staff developed an outreach plan and sought input from community members to understand school transportation needs and barriers and refine the draft recommendations. Parent and student surveys, presentations at parent meetings, and walking audits with school staff all contributed input on the barriers to walking and biking to schools in Salinas and the types of improvements that community members would like to see.

According to the 2021 Citywide safe routes to schools survey, the top barriers to children walking and bicycling in Salinas are “driver behavior” and “traffic speed”. These concerns have been validated through school site audits, speed surveys and photos. The feedback from the parent community clearly expressed a need for routes with slower traffic or more space and protection from motorized vehicles. This means that on certain streets, bicycle lanes are not comfortable enough to encourage children and less confident riders to take the trip by bicycle instead of by car. Harden Parkway and McKinnon Street both currently have bicycle lanes and sidewalks but have safety issues that need to be addressed to encourage higher levels of bicycling and walking in Salinas.

Harden Parkway provides access to the Northridge Mall and Harden Ranch Plaza, major shopping and employment hubs on busy North Main Street, a 6-lane arterial street which runs north-south through the community. Just a 10-minute bike ride to the south-side of the community is the Sherwood Park neighborhood. In combination with several other streets and paths, Harden Parkway and McKinnon Street provide one of the only routes for students and residents of the Sherwood Park neighborhood and Harden Plaza affordable housing complex to access Harden Middle School, higher education and the Northridge Mall while minimizing travel on dangerous North Main Street.

On June 15, 2022, the City in partnership with the Transportation Agency for Monterey County (TAMC) applied to the Active Transportation Grant Program to request funding for improvements identified in the Salinas Safe Routes to Schools Plan, including a 0.77-mile multi-use path with a road diet on Harden Parkway from El Dorado Drive to Regency Circle. The reconfiguration will transform a 4-lane roadway to a 2-lane roadway with a roundabout at McKinnon Street, 2-way multiuse path separated by a planted stormwater swale, and accessible sidewalks. Connecting to Harden Parkway, the project includes safe routes to school improvements on McKinnon Street including protected bike lanes connecting the proposed multiuse path on Harden Parkway to newly installed bike facilities on E. Alvin Drive, high-visibility crosswalk in front of Harden Middle School and curb extensions along Westminster Drive connecting McKinnon Street to El Dorado Park. As part of this effort the City and TAMC also secured \$1,548,000 of grant funding for outreach and education tasks to help encourage and promote safe walking and biking to school.

In December 2022, City staff was notified that it was awarded \$8,079,000 of ATP Grant funds. On May 16, 2023, City Council approved Resolution No. 22665, authorizing the acceptance of ATP grant funds and appropriation to the newly CIP 9367 Harden Parkway Path and Safe Routes to School Project. The City also, applied for the 2023 RSTP Competitive Grant for the Harden Parkway Path and Safe Routes to School for a total request of \$1,556,000 and in August 2023 the

TAMC Board approved and the City was notified that it was awarded \$398,097 (Attachment 3). The \$398,097 was awarded with the assumption FHWA Repurposed Funds were approved. Recently, the City received an update to these grant funds that the repurposed funds were allocated to another project which provided for the full RSTP grant funds of \$1,556,000 be awarded to the City (Attachment 4).

On February 11, 2025, city staff released an RFP for Engineering Services for the Harden Parkway Path and Safe Routes to School Project. The scope of work for this RFP, includes preliminary engineering studies, surveys and mapping, environmental studies and documentation, utility coordination, design plans, outreach, and optional construction support. The deadline to submit proposals was March 4, 2025, and the City received one proposal from Kimley-Horn and Associates, Inc. A selection committee comprised of staff from the Public Works Department evaluated the proposal and found Kimley-Horn to be very competent. From the original proposal, there were modifications requested to a specific task on the scope of work which had minor effects on the fee.

CEQA CONSIDERATION:

The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). CEQA and NEPA documentation clearance will occur from tasks on the scope of work of the agreement, prior to construction.

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

Yes

STRATEGIC PLAN INITIATIVE:

This item supports the City Council’s goals of “Infrastructure and Environmental Sustainability”, “Public Safety”, and “Youth and Seniors”.

DEPARTMENTAL COORDINATION:

The Public Works Department and Finance Department manage the project accounting. The Public Works Department manages construction contract, inspection, and final acceptance of construction projects.

FISCAL AND SUSTAINABILITY IMPACT:

There is no direct cost to the General Fund. This Council action authorizes the use of the funds from CIP Harden Parkway Path and Safe Routes to School Project (CIP 9367). City Council Resolution No. 22665, authorized the appropriation totaling \$9,635,000 to CIP 9367, a transfer of \$8,079,000 from the Special Const Fed & St Fund to the CIP Fund and a transfer of \$1,556,000 matching funds from Measure X. The previous \$1,556,000 matching funds from Measure X will not be replaced with RSTP grant funds.

<b>Fund</b>	<b>Appropriation</b>	<b>Appropriation Name</b>	<b>Total Appropriation</b>	<b>Amount for recommendation</b>	<b>FY 24-25 Operating Budget Page</b>	<b>Last Budget Action (Date, Resolution)</b>
2510 (Measure X)	9367	Harden Parkway Path SRTS	\$44,965	\$18,929.22	n/a	5/16.23, 22665
5201 (Special Const Assistance)	9367	Harden Parkway Path SRTS	\$404,689	\$404,689	n/a	5/16.23, 22665
TBD (RSTP)	TBD	Harden Parkway Path SRTS	TBD	\$1,556,000	n/a	n/a

**ATTACHMENTS:**

- Resolution
- Attachment 1 Resolution No. 22533
- Attachment 2 Resolution No. 22665
- Attachment 3 TAMC Master Funding Agreement Exhibit A
- Attachment 4 TAMC Master Funding Agreement Exhibit A Updated
- Attachment 5 Professional Service Agreement between the City of Salinas and Kimley-Horn and Associates Inc.
- Attachment 6 Exhibit B – Scope and Fee

RESOLUTION NO. \_\_\_\_\_ (N.C.S.)

**A RESOLUTION TO: 1) AUTHORIZE THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICE AGREEMENT (PSA) BETWEEN THE CITY OF SALINAS AND KIMLEY-HORN AND ASSOCIATES, INC. FOR A TOTAL COMPENSATION AMOUNT NOT TO EXCEED \$1,979,618.22; AND 2) AUTHORIZE THE USE OF HARDEN PARKWAY PATH AND SAFE ROUTES TO SCHOOL PROJECT (5800.50.9367) FUNDS UP TO \$1,979,618.22 FOR THE PSA WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR THE ENGINEERING SERVICES FOR HARDEN PARKWAY PATH AND SAFE ROUTES TO SCHOOL PROJECT; AND 3) ACCEPTING AND AUTHORIZING THE USE OF THE REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) GRANT FUNDS TOTALING \$1,556,000 AS LEVERAGING FUNDS FOR THE HARDEN PARKWAY PATH AND SAFE ROUTES TO SCHOOL PROJECT.**

**WHEREAS**, the City Council in December 2022 approved by Resolution No. 22533 a Safe Routes to Schools Plan over a three-year process involving extensive community outreach and public engagement; and

**WHEREAS**, in partnership with the Transportation Agency for Monterey County the City submitted an application to the Active Transportation Grant Program and successfully secured \$8,079,000 in funding for the Harden Parkway Path and Safe Routes to School Project; and

**WHEREAS**, the City submitted an application to the 2023 Regional Surface Transportation Program (RSTP) and city was notified in August 2023 that it was awarded and would receive \$1,556,000 in grant funds; and

**WHEREAS**, on February 11, 2025 city staff released an RFP for Engineering Services for the Harden Parkway Path and Safe Routes to School Project and received one proposal from Kimley-Horn and Associates, Inc. at the deadline of March 4, 2025; and

**WHEREAS**, after evaluating the proposal Kimley-Horn and Associates, Inc. was selected to enter into an agreement for the scope of work; and

**WHEREAS**, The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). CEQA and NEPA documentation clearance will occur from tasks on the scope of work of the agreement, prior to construction.

**NOW, THEREFORE, BE IT RESOLVED** that the Salinas City Council authorizes the City Manager to execute a Professional Service Agreement (PSA) between The City of Salinas and Kimley-Horn and Associates, Inc. for a total compensation amount not to exceed \$1,979,618.22; and

**BE IT FURTHER RESOLVED** that the Salinas City Council authorizes the use of Harden Parkway Path and Safe Routes to School Project (5800.50.9367) funds up to \$1,979,618.22 for the PSA with Kimley-Horn and Associates, Inc. for the Engineering Services for the Harden Parkway Path and Safe Routes to School Project; and

**BE IT FURTHER RESOLVED** that the Salinas City Council accept and authorize the use of the Regional Surface Transportation Program (RSTP) grant funds totaling \$1,556,000 as leveraging funds for the Harden Parkway Path and Safe Routes to School Project

**PASSED AND APPROVED** this 6th day of May 2025 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**APPROVED:**

---

Dennis Donohue, Mayor

**ATTEST:**

---

Patricia M. Barajas, City Clerk

**RESOLUTION NO. 22533 (N.C.S.)**

**A RESOLUTION OF THE SALINAS CITY COUNCIL ADOPTING THE SALINAS SAFE ROUTES TO SCHOOLS PLAN AS A STRATEGIC PLANNING DOCUMENT**

**WHEREAS**, at its October 22, 2019, meeting the City Council authorized an agreement with the Transportation Agency for Monterey County for the use of state grant funds for the development of a Salinas Safe Routes to Schools Plan; and

**WHEREAS**, the Traffic and Transportation Commission received updates during the December 12, 2019, March 12, 2020 and April 12, 2022 meetings; and

**WHEREAS**, the Draft Safe Routes to School Plan was presented to City Council on October 18, 2022, and the Council was requested to provide feedback prior to adoption; and

**WHEREAS**, the City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

**NOW, THEREFORE, BE IT RESOLVED** that the Salinas City Council hereby approves a Resolution adopting the Salinas Safe Routes to Schools Plan as a strategic planning document.

**PASSED AND APPROVED** this 6th day of December 2022, by the following vote:

**AYES:** Councilmembers: Barrera, Cromeenes, Gonzalez, McShane, Osornio, Rocha and Mayor Craig

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

**APPROVED:**

DocuSigned by:  
  
E554E94F40E64C8...  
Kimbley Craig, Mayor

**ATTEST:**

DocuSigned by:  
  
5BE31EC636A6432...  
Patricia M. Barajas, City Clerk

**RESOLUTION NO. 22665 (N.C.S.)**

**A RESOLUTION TO: 1) AUTHORIZE THE ACCEPTANCE OF ACTIVE TRANSPORTATION GRANT FUNDS IN THE AMOUNT OF \$8,079,000; 2) AUTHORIZE THE ESTABLISHMENT OF A NEW CIP PROJECT, “HARDEN PARKWAY PATH AND SAFE ROUTES TO SCHOOL PROJECT,” WITH APPROPRIATIONS TOTALING \$9,635,000, A TRANSFER OF \$8,079,000 FROM THE SPECIAL CONST ASSIST – FED & ST FUND TO THE CIP FUND, PLUS A TRANSFER OF \$1,556,000 MATCHING FUNDS FROM THE MEASURE X TRANSPORTATION AND SAFETY FUND TO THE CIP FUND AND A CORRESPONDING REVENUE BUDGET FOR THE HARDEN PARKWAY PATH AND SAFE ROUTES TO SCHOOL PROJECT; AND 3) AUTHORIZE THE PUBLIC WORKS DIRECTOR TO EXECUTE ALL AGREEMENTS AND ANY REQUIRED PAPERWORK WITH CALTRANS FOR THE ACTIVE TRANSPORTATION GRANT PROGRAM**

**WHEREAS**, the recently developed a Safe Routes to Schools Plan over a three-year process involving extensive community outreach and public engagement; and

**WHEREAS**, as part of the Safe Routes to Schools planning effort, the City implemented a pop-up demonstration project for Harden Middle School; and

**WHEREAS**, after the pop-up demonstration project, the team conducted a survey and found that the majority of the participating students and parents supported the project; and

**WHEREAS**, input received from the community helped form the final Salinas Safe Routes to Schools Plan adopted by City Council Resolution on December 6, 2022; and

**WHEREAS**, in partnership with the Transportation Agency for Monterey County the City submitted an application to the Active Transportation Grant Program and successfully secured \$8,079,000 in funding for the Harden Parkway Path and Safe Routes to School Project; and

**WHEREAS**, The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

**NOW, THEREFORE, BE IT RESOLVED BY THE SALINAS CITY COUNCIL** authorizes the acceptance of Active Transportation Grant funds in the amount of \$8,079,000; and

**BE IT FURTHER RESOLVED** that the Salinas City Council authorize the establishment of a new CIP project, “Harden Parkway Path and Safe Routes to School Project,” with appropriations totaling \$9,635,000, a transfer of \$8,079,000 from the Special Const Assist – Fed & St Fund to the CIP fund and a corresponding revenue budget, plus a transfer of

\$1,556,000 matching funds from the Measure X Transportation and Safety Fund to the CIP Fund for the Harden Parkway Path and Safe Routes to School Project; and

**BE IT FURTHER RESOLVED** that the Salinas City Council approves a Resolution to authorize the Public Works Director to execute all agreements and any required paperwork with Caltrans for the Active Transportation Grant Program.

**PASSED AND APPROVED** this 16<sup>th</sup> day of May 2023, by the following vote:

**AYES:** Councilmembers Barrera, Gonzalez, McShane, Osornio, Rocha, Sandoval and Mayor Craig

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

**APPROVED:**

DocuSigned by:  
  
E554E94F4CE64C8...

Kimbley Craig, Mayor

**ATTEST:**

DocuSigned by:  
  
5BE31EC636A6432...

Patricia M. Barajas, City Clerk

AGREEMENT  
FOR PROFESSIONAL SERVICES  
BETWEEN  
THE CITY OF SALINAS AND KIMLEY-  
HORN AND ASSOCIATES, INC.



Contents

RECITALS ..... 4

TERMS ..... 4

1. Scope of Service. .... 4

2. Term; Completion Schedule. .... 4

3. Compensation. .... 4

4. Billing. .... 4

5. Meet & Confer. .... 5

6. Additional Copies..... 5

7. Responsibility of Consultant..... 5

8. Responsibility of City. .... 5

9. Acceptance of Work Not a Release. .... 6

10. Indemnification and Hold Harmless. .... 6

11. Insurance. .... 6

12. Access to Records. .... 6

13. Non-Assignability. .... 6

14. Changes to Scope of Work. .... 6

15. Ownership of Documents. .... 7

16. Termination..... 7

17. Compliance with Laws, Rules, and Regulations. .... 8

18. Exhibits Incorporated..... 8

19. Independent Contractor..... 8

20. Integration and Entire Agreement..... 8

21. Jurisdiction and Venue..... 8

22. Severability ..... 9

23. Notices. .... 9

24. Nondiscrimination..... 9

25. Conflict of Interest. .... 10

26. Headings. .... 10

27. Attorneys’ Fees ..... 10

28. Non-Exclusive Agreement..... 10

29. Rights and Obligations Under Agreement..... 10

30. Licenses..... 10

31. Counterparts..... 10

32. Legal Representation ..... 10  
33. Joint Representation ..... 11  
34. Warranty of Authority..... 11  
35. No Waiver of Rights. .... 11  
Exhibit A- Insurance Requirements..... 12  
Exhibit B- Scope of Service..... 15

**AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN  
THE CITY OF SALINAS AND KIMLEY-HORN AND ASSOCIATES, INC.**

This Agreement for Professional Services (the “Agreement” and/or “Contract”) is made and entered into this \_\_\_\_ day of May, 2025, between the **City of Salinas**, a California Charter city and municipal corporation (hereinafter “City”), and **Kimley-Horn and Associates, Inc.**, a North Carolina corporation, (hereinafter “Consultant”).

**RECITALS**

**WHEREAS**, Consultant represents that he, she, or it is specially trained, experienced, and competent to perform the special services which will be required by this Agreement; and

**WHEREAS**, Consultant is willing to render such professional services, as hereinafter defined, on the following terms and conditions.

**NOW, THEREFORE**, City and Consultant agree as follows:

**TERMS**

1. **Scope of Service.** The project contemplated and the scope of Consultant’s services are described in **Exhibit B**, attached hereto and incorporated herein by reference.
2. **Term; Completion Schedule.** This Agreement shall commence on June 2, 2025 and shall terminate on June 30, 2029, unless extended in writing by either party upon (30) days written notice. This Agreement may be extended only upon mutual written consent of the parties, and may be terminated only pursuant to the terms of this Agreement.
3. **Compensation.** City hereby agrees to pay Consultant for services rendered the City pursuant to this Agreement on a time and materials basis according to the rates of compensation of as set forth in **Exhibit B**. The total amount of compensation to be paid under this Agreement shall not exceed **one million, nine hundred seventy-nine thousand, six hundred eighteen dollars and twenty-two cents (\$1,979,618.22)**.
4. **Billing.** Consultant shall submit to City an itemized invoice, prepared in a form satisfactory to City, describing its services and costs for the period covered by the invoice. Except as specifically authorized by City, Consultant shall not bill City for duplicate services performed by more than one person. Consultant’s bills shall include the following information to which such services cost or pertain:
  - (A) A brief description of services performed;
  - (B) The date the services were performed;
  - (C) The number of hours spent and by whom;
  - (D) A brief description of any costs incurred; and

(E) The Consultant's signature.

Any such invoices shall be in full accord with any and all applicable provisions of this Agreement.

City shall make payment on each such invoice within thirty (30) days of receipt; provided, however, that if Consultant submits an invoice which is incorrect, incomplete, or not in accord with the provisions of this Agreement, City shall not be obligated to process any payment to Consultant until thirty (30) days after a correct and complying invoice has been submitted by Consultant. The City shall process undisputed portion immediately.

5. **Meet & Confer.** Consultant agrees to meet and confer with City or its agents or employees with regard to services as set forth herein as may be required by the City to ensure timely and adequate performance of the Agreement.

6. **Additional Copies.** If City requires additional copies of reports, or any other material which Consultant is required to furnish as part of the services under this Agreement, Consultant shall provide such additional copies as are requested, and City shall compensate Consultant for the actual costs related to the production of such copies by Consultant.

7. **Responsibility of Consultant.** By executing this Agreement, Consultant agrees that the services to be provided and work to be performed under this Agreement shall be performed in a fully competent manner. By executing this Agreement, Consultant further agrees and represents to City that the Consultant possesses, or shall arrange to secure from others, all of the necessary professional capabilities, experience, resources, and facilities necessary to provide the City the services contemplated under this Agreement and that City relies upon the professional skills of Consultant to do and perform Consultant's work. Consultant further agrees and represents that Consultant shall follow the current, generally accepted practices in this area to the profession to make findings, render opinions, prepare factual presentations, and provide professional advice and recommendations regarding the projects for which the services are rendered under this Agreement.

8. **Responsibility of City.** To the extent appropriate to the projects to be completed by Consultant pursuant to this Agreement, City shall:

(A) Assist Consultant by placing at its disposal all available information pertinent to the projects, including but not limited to, previous reports and any other data relative to the projects. Nothing contained herein shall obligate City to incur any expense in connection with completion of studies or acquisition of information not otherwise in the possession of City.

(B) Examine all studies, reports, sketches, drawings, specifications, proposals, and other documents presented by Consultant, and render verbally or in writing as may be appropriate, decisions pertaining thereto within a reasonable time so as not to delay the services of Consultant.

(C) City Manager, or his designee, shall act as City's representative with respect to the work to be performed under this Agreement. Such person shall have the complete authority to transmit instructions, receive information, interpret and define City's policies and decisions with respect to materials, equipment, elements, and systems pertinent to Consultant's services. City may unilaterally change its representative upon notice to the Consultant.

(D) Give prompt written notice to Consultant whenever City observes or otherwise becomes aware of any defect in a project.

9. **Acceptance of Work Not a Release.** Acceptance by the City of the work to be performed under this Agreement does not operate as a release of Consultant from professional responsibility for the work performed.

10. **Indemnification and Hold Harmless.**

Pursuant to the full language of California Civil Code §2782, design Consultant agrees to indemnify, including the cost to defend, City and its officers, officials, employees, and volunteers from and against any and all claims, demands, costs, or liability that arise out of, or pertain to, or relate to the negligence, recklessness, or willful misconduct of design Consultant and its employees or agents in the performance of services under this contract, but this indemnity does not apply to liability for damages arising from the sole negligence, active negligence, or willful acts of the City; and does not apply to any passive negligence of the City unless caused at least in part by the design Consultant. The City agrees that in no event shall the cost to defend charged to the design Consultant exceed that professional's proportionate percentage of fault. This duty to indemnify shall not be waived or modified by contractual agreement or acts of the parties.

11. **Insurance.** Consultant shall procure and maintain for the duration of this Agreement insurance meeting the requirements specified in **Exhibit A** hereto.

12. **Access to Records.** Consultant shall maintain all preparatory books, records, documents, accounting ledgers, and similar materials including but not limited to calculation and survey notes relating to work performed for the City under this Agreement on file for at least three (3) years following the date of final payment to Consultant by City. Any duly authorized representative(s) of City shall have access to such records for the purpose of inspection, audit, and copying at reasonable times during Consultant's usual and customary business hours. Consultant shall provide proper facilities to City's representative(s) for such access and inspection.

13. **Non-Assignability.** It is recognized by the parties hereto that a substantial inducement to City for entering into this Agreement was, and is, the professional reputation and competence of Consultant. This Agreement is personal to Consultant and shall not be assigned by it without express written approval of the City.

14. **Changes to Scope of Work.** City may at any time, and upon a minimum of ten (10) days written notice, seek to modify the scope of services to be provided for any project to be

completed under this Agreement. Consultant shall, upon receipt of said notice, determine the impact on both time and compensation of such change in scope and notify City in writing. Upon agreement between City and Consultant as to the extent of said impacts to time and compensation, an amendment to this Agreement shall be prepared describing such changes. Execution of the amendment by City and Consultant shall constitute the Consultant's notice to proceed with the changed scope.

**15. Ownership of Documents.** Title to all final documents, including drawings, specifications, data, reports, summaries, correspondence, photographs, computer software (if purchased on the City's behalf), video and audio tapes, software output, and any other materials with respect to work performed under this Agreement shall vest with City at such time as City has compensated Consultant, as provided herein, for the services rendered by Consultant in connection with which they were prepared. City agrees to hold harmless and indemnify the Consultant against all damages, claims, lawsuits, and losses of any kind including defense costs arising out of any use of said documents, drawings, and/or specifications on any other project without written authorization of the Consultant.

**16. Termination.**

**(A)** City shall have the authority to terminate this Agreement, upon ten days written notice to Consultant, as follows:

(1) If in the City's opinion the conduct of the Consultant is such that the interest of the City may be impaired or prejudiced, or

(2) For any reason whatsoever.

**(B)** Upon termination, Consultant shall be entitled to payment of such amount as fairly compensates Consultant for all work satisfactorily performed up to the date of termination based upon the Consultant's rates shown in **Exhibit B** and/or Section 3 of this Agreement, except that:

(1) In the event of termination by the City for Consultant's default, City shall deduct from the amount due Consultant the total amount of additional expenses incurred by City as a result of such default. Such deduction from amounts due Consultant are made to compensate City for its actual additional costs incurred in securing satisfactory performance of the terms of this Agreement, including but not limited to, costs of engaging another consultant(s) for such purposes. In the event that such additional expenses shall exceed amounts otherwise due and payable to Consultant hereunder, Consultant shall pay City the full amount of such expense.

**(C)** In the event that this Agreement is terminated by City for any reason, Consultant shall:

(1) Upon receipt of written notice of such termination promptly cease all services on this project, unless otherwise directed by City; and

(2) Deliver to City all documents, data, reports, summaries, correspondence, photographs, computer software output, video and audio tapes, and any other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement. Such material is to be delivered to City in completed form; however, notwithstanding the provisions of Section 15 herein, City may condition payment for services rendered to the date of termination upon Consultant's delivery to the City of such material.

(D) In the event that this Agreement is terminated by City for any reason, City is hereby expressly permitted to assume the projects and complete them by any means, including but not limited to, an agreement with another party.

(E) The rights and remedy of the City and Consultant provided under this Section are not exclusive and are in addition to any other rights and remedies provided by law or appearing in any other section of this Agreement.

**17. Compliance with Laws, Rules, and Regulations.** Services performed by Consultant pursuant to this Agreement shall be performed in accordance and full compliance with all applicable federal, state, and City laws and any rules or regulations promulgated thereunder.

**18. Exhibits Incorporated.** All exhibits referred to in this Agreement and attached to it are hereby incorporated in it by this reference. In the event there is a conflict between any of the terms of this Agreement and any of the terms of any exhibit to the Agreement, the terms of the Agreement shall control the respective duties and liabilities of the parties.

**19. Independent Contractor.** It is expressly understood and agreed by both parties that Consultant, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and not an employee of the City. Consultant expressly warrants not to represent, at any time or in any manner, that Consultant is an employee or servant of the City.

**20. Integration and Entire Agreement.** This Agreement represents the entire understanding of City and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters contained herein. This Agreement may not be modified or altered except by amendment in writing signed by both parties.

**21. Jurisdiction and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of California, County of Monterey, and City of Salinas. Jurisdiction of litigation arising from this Agreement shall be in the State of California, in the County of Monterey or in the appropriate federal court with jurisdiction over the matter.

**22. Severability.** If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of the Agreement shall continue to be in full force and effect.

**23. Notices.**

(A) Written notices to the City hereunder shall, until further notice by City, be addressed to:

City Manager  
City of Salinas  
200 Lincoln Avenue  
Salinas, California 93901

With a copy to:

City Attorney  
City of Salinas  
200 Lincoln Avenue  
Salinas, California 93901

(B) Written notices to the Consultant shall, until further notice by the Consultant, be addressed to:

Kimley-Horn and Associates, Inc.  
Attn: Frederik Venter  
2801 Monterey-Salinas Highway, Suite K  
Monterey, CA 93940  
frederik.venter@kimley-horn.com

(C) The execution of any such notices by the City Manager shall be effective as to Consultant as if it were by resolution or order of the City Council, and Consultant shall not question the authority of the City Manager to execute any such notice.

(D) All such notices shall either be delivered personally to the other party's designee named above, or shall be deposited in the United States Mail, properly addressed as aforesaid, postage fully prepaid, and shall be effective the day following such deposit in the mail.

**24. Nondiscrimination.** During the performance of this Agreement, Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, ancestry, creed, sex, national origin, familial status, sexual orientation, age (over 40 years) or disability. Consultant shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, ancestry, creed, sex, national origin, familial status, sexual orientation, age (over 40 years) or disability.

- 25. Conflict of Interest.** Consultant warrants and declares that it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, in any manner or degree which will render the services required under the provisions of this Agreement a violation of any applicable local, state or federal law. Consultant further declares that, in the performance of this Agreement, no subcontractor or person having such an interest shall be employed. In the event that any conflict of interest should nevertheless hereinafter arise, Consultant shall promptly notify City of the existence of such conflict of interest so that City may determine whether to terminate this Agreement. Consultant further warrants its compliance with the Political Reform Act (Government Code section 81000 et seq.) and Salinas City Code Chapter 2A that apply to Consultant as the result of Consultant's performance of the work or services pursuant to the terms of this Agreement.
- 26. Headings.** The section headings appearing herein shall not be deemed to govern, limit, modify, or in any manner affect the scope, meaning or intent of the provisions of this Agreement.
- 27. Attorneys' Fees.** In case suit shall be brought to interpret or to enforce this Agreement, or because of the breach of any other covenant or provision herein contained, the prevailing party in such action shall be entitled to recover their reasonable attorneys' fees in addition to such costs as may be allowed by the Court. City's attorneys' fees, if awarded, shall be calculated at the market rate.
- 28. Non-Exclusive Agreement.** This Agreement is non-exclusive and both City and Consultant expressly reserves the right to contract with other entities for the same or similar services.
- 29. Rights and Obligations Under Agreement.** By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.
- 30. Licenses.** If a license of any kind, which term is intended to include evidence of registration, is required of Consultant, its representatives, agents or subcontractors by federal, state or local law, Consultant warrants that such license has been obtained, is valid and in good standing, and that any applicable bond posted in accordance with applicable laws and regulations.
- 31. Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute a single agreement.
- 32. Legal Representation.** Each party affirms that it has been represented, if it so chose, by legal counsel of its own choosing regarding the preparation and the negotiation of this Agreement and the matters and claims set forth herein, and that each of them has read this Agreement and is fully aware of its contents and its legal effect. Neither party is relying on any statement of the other party outside the terms set forth in this Agreement as an inducement to enter into this Agreement.

**33. Joint Representation.** The language of all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against any party. No presumptions or rules of interpretation based upon the identity of the party preparing or drafting the Agreement, or any part thereof, shall be applicable or invoked.

**34. Warranty of Authority.** Each party represents and warrants that it has the right, power, and authority to enter into this Agreement. Each party further represents and warrants that it has given any and all notices, and obtained any and all consents, powers, and authorities, necessary to permit it, and the persons entering into this Agreement for it, to enter into this Agreement.

**35. No Waiver of Rights.** Waiver of a breach or default under this Agreement shall not constitute a continuing waiver or a waiver of a subsequent breach of the same or any other provision of this Agreement. The failure to provide notice of any breach of this Agreement or failure to comply with any of the terms of this Agreement shall not constitute a waiver thereof. Failure on the part of either party to enforce any provision of this Agreement shall not be construed as a waiver of the right to compel enforcement of such provision or any other provision. A waiver by the City of any one or more of the conditions of performance under this Agreement shall not be construed as waiver(s) of any other condition of performance under this Agreement.

**IN WITNESS WHEREOF**, the parties hereto have made and executed this Agreement on the date first written above.

**CITY OF SALINAS**

\_\_\_\_\_  
René Mendez, City Manager

APPROVED AS TO FORM:

- \_\_\_\_\_  
 Christopher A. Callihan, City Attorney, or  
 Rhonda Combs, Assistant City Attorney

**CONSULTANT**

\_\_\_\_\_  
By (Printed Name): \_\_\_\_\_  
Its (Title): \_\_\_\_\_

## Exhibit A- Insurance Requirements

### Insurance Requirements

Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Consultant, his agents, representatives, employees, or subcontractors. With respect to General Liability and Professional Liability, coverage should be maintained for a minimum of five (5) years after Agreement completion.

#### MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

- (A) **Commercial General Liability** (“CGL”): Insurance Services Office Form (“ISO”) CG 00 01 covering CGL on an occurrence basis, including products and completed operations, property damage, bodily injury, and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
- (B) **Automobile Liability**: ISO Form CA 0001 covering any auto, or if Consultant has no owned autos, hired and non-owned, with limits no less than **\$1,000,000** per accident for bodily injury and property damage.
- (C) **Workers’ Compensation** insurance as required by the State of California, with Statutory Limits, and Employer’s Liability Insurance with a limit of no less than **\$1,000,000** per accident for bodily injury or disease.
- (D) **Professional Liability** (also known as Errors and Omissions) insurance appropriate to the work being performed, with limits no less than **\$1,000,000** per occurrence or claim, **\$2,000,000** aggregate per policy period of one year.

If the Consultant maintains broader coverage and/or higher limits than the minimums shown above, the City of Salinas requires and shall be entitled to the broader coverage and/or higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

#### OTHER INSURANCE PROVISIONS

**The insurance policies are to contain, or be endorsed to contain, the following provisions:**

##### *Additional Insured Status*

**The City of Salinas, its officers, officials, employees, and volunteers are to be covered as additional insureds** on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Consultant’s insurance (at least as broad as ISO Form CG 20 10, CG 11 85, or **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 forms if later revisions used).

### ***Primary Coverage***

For any claims related to this Agreement or the project described within this Agreement, the **Consultant's insurance coverage shall be primary coverage** at least as broad as ISO Form CG 20 01 04 13 as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

### ***Notice of Cancellation***

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

### ***Waiver of Subrogation***

Consultant hereby grants to City a waiver of any right to subrogation which any insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City of Salinas for all work performed by the Consultant, its employees, agents, and subcontractors.

### ***Self-Insured Retentions***

Self-insured retentions must be declared by Consultant to and approved by the City. At the option of the City, Consultant shall provide coverage to reduce or eliminate such self-insured retentions as respects the City, its officers, officials, employees, and volunteers; or the consultant shall provide evidence satisfactory to the City guaranteeing payment of losses and related investigations, claim administrations, and defense expenses. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City.

### ***Acceptability of Insurers***

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

### ***Claims Made Policies***

If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of this Agreement or the beginning of Agreement work.
2. Insurance must be maintained and evidence of insurance must be provided ***for at least five (5) years after completion of the Agreement of work.***
3. If coverage is canceled or non-renewed, and not ***replaced with another claims-made policy form with a Retroactive Date*** prior to the Agreement effective date, the Consultant must purchase "extended reporting" coverage for a minimum of ***five (5) years*** after completion of Agreement work.
4. A copy of the claims reporting requirements must be submitted to the City for review.

***Verification of Coverage***

Consultant shall furnish the City with original certificates and amendatory endorsements or copies of the applicable insurance language effecting coverage required by this Agreement. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

***Subcontractors***

Consultant shall require and verify that all sub-consultants and/or subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure that Entity is an additional insured on insurance required from such sub-consultants and/or subcontractors.

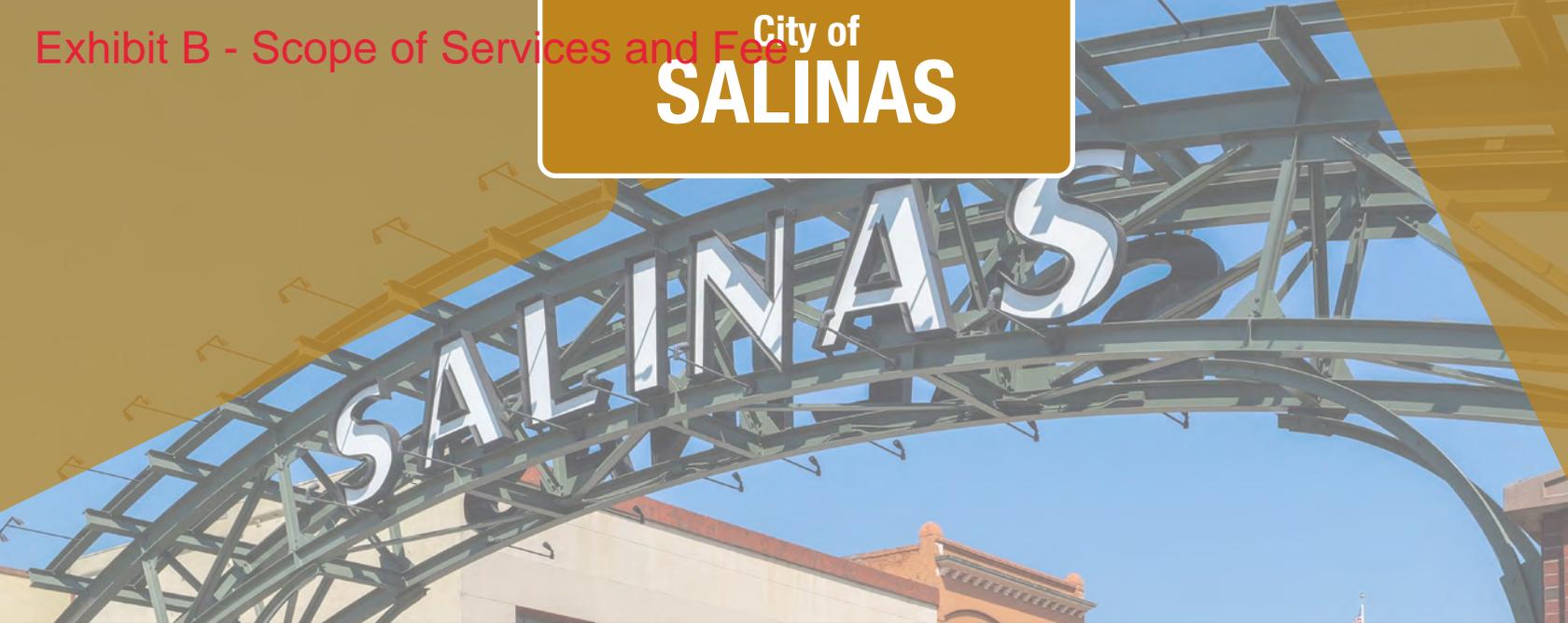
***Special Risks or Circumstances***

City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

***Maintenance of Insurance***

Maintenance of insurance by Consultant as specified shall in no way be interpreted as relieving Consultant of its indemnification obligations or any responsibility whatsoever and the Consultant may carry, at its own expense, such additional insurance as it deems necessary.

## **Exhibit B- Scope of Service and Fee**



PROPOSAL FOR  
**Engineering Services for the  
Harden Parkway Path &  
Safe Routes to School Project**



*Prepared by:*

**Kimley»Horn**

Expect More. Experience Better.



### Coordination with Caltrans and CTC

There are particular milestone and time constraints specific to ATP-funded projects, and utilizing a team well-versed in coordination with Caltrans and CTC is vital to completing the Project team. The Project is subject to the LAPM and must comply with all the requirements of ATP funding as well as federal funding for the construction phase. The Kimley-Horn team is not only familiar with, but also committed to successfully delivering this Project in accordance with LAPM processes as well as LAPG, with particular attention to Chapter 25, State Programs for Local Agency Projects.

LAPG sets forth funding parameters that must be adhered to, including the Timely Use of Funds provision. Compliance with the Timely Use of Funds provisions is crucial for Project success, and we have built CTC deadlines into our schedule. Should unforeseen circumstances arise as the result of third-party delay, the CTC may approve up to one extension per phase during the PA&ED, PS&E, Right-of-Way (R/W), and Construction (CON) phases, with the time extension dependent on the nature of the request. Kimley-Horn's experience is that the CTC will grant extensions when well documented and verified that the local agency is not responsible for the delay. Furthermore, the extension granted must correspond to the number of months of justifiable delay, as the CTC will not automatically award the maximum time extension identified in LAPG.

### E76 FOR CONSTRUCTION

The Kimley-Horn team has experience with not only CTC coordination as mentioned above, but also obtaining the E76 required for construction. During his years as a public agency engineer, our QC/QA manager, **Hunter Young, PE**, managed numerous federally funded projects through the construction phase serving as resident engineer (RE) on multiple occasions. **He is also a graduate of the Caltrans Resident Engineers Academy.** While construction of roadway improvements may be a couple of years away, at Kimley-Horn, we believe in beginning with the end in mind. For that reason, our team recently reviewed the Caltrans Post-Construction Review Checklist utilized by Caltrans Construction Oversight Engineers during their final "audit" of the Project. We will include relevant information into the Project technical specifications. For example, references to the City's Quality Assurance Program (QAP), including, but not limited to, proper testing of materials permanently incorporated during construction, submittal of Certificates of Compliance, and receipt of all Buy America certificates, will be included. Additionally, the technical specifications will include required provisions on labor compliance/Equal Employment Opportunity documents, trainee programs for apprentices, disadvantaged business enterprise (DBE) subcontractors, and environmental commitments/mitigation monitoring. By adhering to these requirements, our team will set the Project up for successful completion and submittal of the required E76 and associated forms.

## 5. SCOPE OF WORK

### TASK 1: PROJECT MANAGEMENT, COORDINATION, AND DOCUMENTATION

We assume the project management task to occur over 24 months and conclude with the submittal of the Final PS&E for advertisement. Project management, coordination, and meetings during the construction phase are assumed to be included in **Task 10: Bidding Support Services** and **Task 11: Design Support During Construction (DSDC)**.

#### Task 1.1. Project Administration

Kimley-Horn will supervise, coordinate, and monitor Project design activities. Kimley-Horn will coordinate with the City, including providing monthly Project status reports. We will develop and maintain a critical path method (CPM) Project schedule, updating monthly and as requested by the City.

#### Task 1.2. Coordination and Meetings

Kimley-Horn will participate in an initial kick-off meeting with the City to discuss the proposed Project approach, potential design challenges, schedule, and deadlines. We assume up to 48 additional biweekly meetings with the City, with the remainder of coordination through email and telephone calls. Meetings will be summarized with meeting minutes, and we assume all meetings will be online format. If requested by the City, we can be available for limited in-person meetings, up to the estimated budget for this task.

#### Task 1.3. MST Coordination

Kimley-Horn will meet with MST to review the proposed improvements that directly impact their existing bus stops along the corridor and planned future stops or improvements. We assume coordination will be through telephone conference and email correspondence. This scope includes up to 24 hours for this task. Meetings will be summarized with meeting minutes, and we assume all meetings will be online format.

#### Task 1.4. QC/QA

Kimley-Horn will follow a structured QC/QA process that will be implemented throughout the life of the Project. An internal senior staff member will perform independent reviews ahead of the 60%, 90%, and Final/Bid PS&E submittals to review overall constructability and quality of our deliverables.

The project manager will maintain a log to record QC measures taken during the Project, including corrective actions taken.

### TASK DELIVERABLES

- Monthly invoices (PDF)
- Monthly schedule updates (PDF)
- Meeting notes (PDF)
- QC markups (as requested, PDF)



## TASK 2: PRELIMINARY ENGINEERING STUDIES

### Task 2.1. Stormwater and Drainage Analysis

#### **SUBTASK 2.1.1. STORMWATER CONTROL PLAN**

Kimley-Horn will prepare a Preliminary Stormwater Control Plan (SCP) to meet requirements in the City's NPDES-Stormwater Permit and related regulations such as the Post-Construction Stormwater Management Requirements for Development Projects in the Central Coast Region. The Preliminary SCP will be based on the Preliminary Grading and Drainage Plan and will include an exhibit showing approved low impact development (LID) features. A Threshold Determination Spreadsheet is also required in this phase. Based on a cursory review, it is not confirmed that this Project requires hydromodification mitigation, and therefore this task does not address hydromodification. If research concludes that hydromodification management control is required, further modeling using the Salinas Hydrology Model (SalinasHM) or equivalent program to model selected best management practices (BMPs) will be provided as additional services.

#### **SUBTASK 2.1.2. DRAINAGE ANALYSIS**

This task includes the preparation of one drainage memorandum to summarize the pre-Project and post-Project 10-year rainfall event runoff conditions along Harden Parkway as necessary to design improvements to the existing storm drain system along the roadway. This preliminary memorandum is limited to the Project area, and regional modeling beyond the Project limits is excluded. This scope does not include analysis of the downstream drainage systems to intercept the existing runoff from Harden Parkway nor any upsizing of these existing downstream drainage systems. Kimley-Horn's drainage analysis will focus on roadway runoff and how to prevent ponding on the roadway.

The following items are included in this task:

- ▲ Research of readily available drainage reports and related studies
- ▲ Preparation of existing and proposed condition drainage maps
- ▲ Drainage areas will be based upon Project survey area and readily available topographic data. The offsite tributary area, which conveys flow into the Project area, will be approximate for the purpose of this analysis and noted if further survey and investigations are required.
- ▲ Hydrology calculations based upon rational method for the 10-year storm event following the Salinas Hydrology Model. Drainage areas will be limited to the proposed Project limits, and up to 30 areas are included based upon existing inlets. Computer modeling of the drainage system is excluded from this scope.
- ▲ Hydraulic calculations for up to 30 existing inlet laterals and gutter spread based upon Manning's Equations will be prepared utilizing flowmaster software and summarized in tabular format.
- ▲ This task assumes downstream hydraulic grade line (HGL) information will be provided by the City or an agreed upon determination by the County and/or City.

### Task 2.2. Urban Design Palette Concepts

#### **PRELIMINARY LANDSCAPE AND HARDSCAPE CONCEPTS:**

Kimley-Horn will develop up to three (3) different conceptual improvement themes that will identify the colors, materials, textures, layout, and general size of landscape and hardscape improvements. It is anticipated that this information will be conveyed through plans, elevations, sketches, and sample character imagery. We assume up to one (1) round of revisions based on staff and/or stakeholder input. Additional revisions may be provided as additional services.

#### **PREFERRED LANDSCAPE AND HARDSCAPE CONCEPT:**

Kimley-Horn will utilize input received from staff and stakeholders on the preliminary landscape and hardscape design concepts to create one (1) final preferred theme for final design direction prior to beginning the PS&E phase. The concept will illustrate final colors, materials, textures, layout, and general size of hardscape and landscape elements. It is anticipated that this information will be conveyed through plans, elevations, sketches, and sample character imagery. We assume up to one (1) round of revisions based on staff and/or stakeholder input. Additional revisions may be provided as additional services.

### Task 2.3. Geotechnical Services

The Kimley-Horn team will provide geotechnical services. We will review pertinent reports of the site provided by the City, and participate in Project planning and coordination (up to two [2] meetings) and post-report design consultations (up to two [2] meetings at 2 hours each). A draft and final Geotechnical Report will be prepared and submitted to the City. The Kimley-Horn team will complete the following scope of work:

- ▲ Site visit to mark coring locations for Utility Service Alert (USA)
- ▲ Obtaining a City of Salinas Minor Encroachment permit and fees
- ▲ Field exploration consisting of advancing eight pavement cores (one approximately every 1,000 feet per direction). The cores will be advanced through the existing asphalt concrete (AC)/concrete and hand-excavated through any existing asphalt base to the underlying subgrade. The location of the cores will be chosen to identify the prominent pavement sections and significant changes in the pavement section based on surface observations. The subgrade will be identified, and sampled for laboratory testing. The maximum depth of the pavement cores is 15 inches into the existing hot mix asphalt (HMA)/concrete with a total depth of 2 feet.
- ▲ Traffic control consisting of a two-person traffic control with arrow board to route traffic around the coring rig using California Manual on Uniform Traffic Control Devices (MUTCD) traffic control pattern 6C-1 modified for mobile operations
- ▲ Laboratory testing of selected samples considered representative of site conditions, in order to ascertain or derive relevant engineering properties including:
  - Moisture/density
  - Soil classification
  - Expansion potential
  - R-value (two [2] each) includes sample collection and drop-off at outside laboratory
  - Engineering analysis of collected data



- ▲ Preparation of a Geotechnical Report, with design of new pavement sections including recycling options, maintenance options, overlays where applicable, table of existing pavement section thicknesses, description of existing pavement conditions, earthwork criteria, and photo documentation
- ▲ New pavement sections and FDR options will be designed for 15 to 20 years based on the Caltrans design method and R-values. Rigid pavement sections will be designed for 30 to 50 years based on the Caltrans design method and R-values. Overlay and other maintenance options such as mill-and-fill, cold in-place recycling (CIR), and seal coats will be provided where pavement conditions allow based on our team's surface observations. The pavement life given for overlay and maintenance options will be an estimate based on our team's experience.

### Task 2.4. Pavement Assessment

Kimley-Horn will conduct a Project-level pavement condition assessment to evaluate existing pavement conditions and identify appropriate roadway maintenance and rehabilitation strategies. Pavement conditions will be mapped geospatially and integrated into the decision-making process. Coupled with geotechnical and traffic information, the pavement condition assessment will allow Kimley-Horn to value-engineer a pavement solution that is practical, cost-effective, and sustainable. This scope assumes up to 50 hours for this task.

### Task 2.5. Field Visits

This task includes data gathering and field visits to support preliminary engineering and final design, geotechnical analysis, drainage analysis, determination and preparation of right-of-way information, and utility coordination. We assume up to eight (8) field visits with up to three (3) team members each for this task.

#### TASK DELIVERABLES

- Geotechnical Report (one [1] hard copy, PDF)
- Pavement Condition Assessment Memorandum (one [1] hard copy, PDF)
- Stormwater Control Plan (one [1] hard copy, PDF)
- Hydraulics and Hydrology Memorandum (one [1] hard copy, PDF)
- Draft and Final Concept Landscape and Hardscape Board (one [1] 24"x36" hard copy board of final concept, PDF)

## TASK 3: SURVEYS AND MAPPING

### Task 3.1. Topographic Survey

The Kimley-Horn team will provide 1"=20' aerial mapping with 1' contours of the area shown on the attached exhibit, to be supplemented with ground based surveying, record right-of-way information, and record utility data.

#### SUBTASK 3.1.1

We will coordinate survey tasks with the City and schedule resources.

#### SUBTASK 3.1.2

The Kimley-Horn team will establish local survey control and tie to a vertical datum and horizontal coordinate system using global positioning system (GPS) methods. Surveyed elevations will be relative to the NAVD88 vertical datum unless otherwise specified by the City prior to commencing work. We will establish and survey approximately 18 aerial mapping targets surrounding the mapping area for aerial mapping control purposes, together with additional control points as deemed necessary for supplemental ground-based surveying. We will research and review recorded maps in the vicinity, plot the record right-of-way boundaries in CAD, and recover and survey adequate existing boundary monuments to align the record right-of-way boundaries to the topographic mapping. (Note: this will not constitute a boundary survey.)

#### SUBTASK 3.1.3

The Kimley-Horn team will perform a ground-based supplemental survey along the mapped alignments. The survey will include any observed hardscape improvements obscured by tree canopy or otherwise not compiled in the aerial mapping. Additionally, utility structures (manhole and valve covers, utility vaults, and cabinets) compiled in the aerial mapping will be inspected from the ground to identify the utility types if possible. Trunk locations for any trees with trunks greater than 6" in diameter at breast height within the mapping area will also be surveyed as part of the supplemental survey efforts. This task additionally includes ground-based surveying at 12 curb returns along Westminster Drive.

#### SUBTASK 3.1.4

Where safely practicable, we will open sanitary sewer or storm drain manholes within the survey area, measure invert depths, and note pipe sizes and directions.

#### SUBTASK 3.1.5

The Kimley-Horn team will request utility maps from known utility providers including Pacific Gas & Electric Company (PG&E) and AT&T. We will plot the presumed locations of underground utilities based on surveyed surface evidence reconciled with utility maps.

#### SUBTASK 3.1.6

The Kimley-Horn team will prepare a topographic map of the surveyed property incorporating the aerial mapping and all additional surveyed features. The topographic map will show 1-foot contours and overlaid record right-of-way boundaries drafted at a scale of 1"=20'. We will provide the topographic mapping to the City as a CAD drawing in AutoCAD Civil 3-D 2018 .dwg format.



### Task 3.2. Monument Preservation Survey

#### SUBTASK 3.2.1

The Kimley-Horn team will research existing recorded maps to identify survey monuments of record that could be impacted by construction of the proposed improvements.

#### SUBTASK 3.2.2

The Kimley-Horn team will perform a field survey to document the locations of any threatened survey monuments and set reference marks outside the expected construction limits from which any destroyed monuments could be reestablished.

#### SUBTASK 3.2.3

We will prepare a Record of Survey map depicting the relative positions of all surveyed monuments and reference marks and process the map through the County of Monterey, respond to County plan check comments, and provide a mylar copy for recordation.

### Exclusions

The following work is specifically excluded from the Surveyor's Scope of Services:

1. Boundary surveying and preparation of a Record of Survey or other recorded map
2. Preparation of legal descriptions or plats for easement acquisitions, property transfers, or any other purposes
3. Determination of any pipe sizes or invert elevations that are not visible, discernable, or directly measurable from ground level looking down the manholes
4. Utility surveys of underground facilities, including electronic sensor detection or physical potholing
5. Traffic control: any surveying that would require lane closures or third-party traffic control to safely accomplish
6. Locating or surveying of additional manholes outside the defined survey limits (e.g., upstream and downstream manholes)
7. Design services
8. Changes in scope of the survey work, or any work not specifically included in **Task 3: Surveys and Mapping**

Please note that upon your request, the Kimley-Horn team may be able to provide some of the above services at an additional cost.

### TASK DELIVERABLES

- Topographic Survey and Right-of-Way AutoCAD file (if requested)

### ~~TASK 4: ENVIRONMENTAL STUDIES AND DOCUMENTATION~~ **Removed Task 4**

~~This scope of work for environmental documentation is consistent with Federal Highway Program Guidelines, LAPM, LAPG, and NEPA. NEPA is required due to core federal funding for the Project.~~

#### ~~Task 4.1. Preliminary Environmental Study (PES) Form and Area of Potential Effects (APE) Map~~

~~Environmental issues that may require further detailed study will be documented in the PES. Kimley-Horn will complete a PES Form and first submittal to the City for review. After addressing City comments, Kimley-Horn will submit the PES to Caltrans for their review and approval. Kimley-Horn staff has evaluated the anticipated Project concepts, existing Project site conditions, surrounding vicinity, and publicly available databases with information commonly used to complete the PES Form. Based on this review and experience on similar projects, Kimley-Horn anticipates that the evaluation of environmental resources can be addressed within the PES Form, and additional technical studies will not be required but have been included as Optional Tasks.~~

~~While we do not anticipate that additional technical studies will be required, the final decision will be made by Caltrans. This is particularly true regarding cultural resources. Caltrans Professionally Qualified Staff (PQS) will review the PES form and APE Map to determine the Project's potential to affect both Archaeology and Historic Architecture (as applicable). It is anticipated that the PQS will find that a Screened Undertaking Memorandum will be sufficient for the Project, and no additional evaluation will be required. The Screened Undertaking Memorandum would be prepared by Caltrans PQS.~~

~~This scope also assumes Caltrans will prepare the NEPA Categorical Exclusion pursuant to Section 23 USC 326, 23 CFR 771 activity (c)(23). We will also prepare a Draft Environmental Commitments Record (ECR), if necessary, which will be submitted to Caltrans for review and approval. Should any of the studies identify the need to prepare the Environmental Assessment, a separate scope and fee will be provided to the City to complete that effort.~~

#### ~~Task 4.2. California Environmental Quality Act (CEQA) Documentation~~

~~Kimley-Horn will complete a CEQA Categorical Exemption and supporting memorandum to obtain environmental clearance for the Project. This scope anticipates that the Project would have no impacts on the environment, and it would qualify for a Categorical Exemption under State CEQA Guideline Section 15301(c) Existing Facilities. This Section applies to existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities for the purpose of public safety, and other alterations such as the addition of bicycle facilities, including but not limited to, bicycle parking, bicycle-share facilities and bicycle lanes, transit improvements such as bus lanes, pedestrian crossings, street trees, and other similar alterations that do not create additional automobile lanes.~~

~~Kimley-Horn believes that use of a Categorical Exemption would avoid the need to prepare an Initial Study/Mitigated Negative Declaration (IS/MND) or other more involved CEQA document.~~

## TASK 4: ENVIRONMENTAL STUDIES AND DOCUMENTATION

This scope of work for environmental studies and documentation is consistent with Federal Highway Program Guidelines, LAPM, LAPG, and NEPA. NEPA is required due to core federal funding for the Project.

**Updated/Revised Task 4**

## *Task 4.1. Technical Study Work Program*

Kimley-Horn will complete the requested technical documentation per the signed Preliminary Environmental Study (PES) approved by Caltrans on December 3, 2024. Per Caltrans Professionally Qualified Staff (POS) review of the signed PES form, this scope also includes an Area of Potential Effects (APE) Map and an Historic Property Survey Report (HPSR), including Archaeological Survey Report (ASR) and Historic Resources Evaluation Report (HRER) to determine the **Project's** potential to affect both Archaeological resources and Historic Architecture.

Kimley-Horn will prepare the technical documentation listed below:

### Traffic Memorandum

Kimley-Horn will prepare a traffic memorandum as requested by Caltrans. The memorandum will include a brief project description, discussion of the affected environment (existing site and surrounding conditions), temporary and permanent impacts, and avoidance and minimization measures if necessary. This scope of work excludes any traffic counts or Level of Service analysis for intersections or roadway segments. Should operational traffic analysis be required, Kimley-Horn can accommodate this as an additional service. Kimley-Horn assumes one round of consolidated City comments on the memorandum. Kimley-Horn will incorporate revisions, submit to the City for final approval and then submit to Caltrans.

### Noise Technical Memorandum

Kimley-Horn will prepare a construction noise memorandum per request of Caltrans. The memorandum will include a brief project description, discussion of the affected environment (existing site and surrounding conditions), potential noise impacts from construction, and avoidance and minimization measures if necessary. This scope of work excludes any onsite noise measurements or noise modeling analysis. Should noise modeling be required, Kimley-Horn can accommodate this as an additional service. Kimley-Horn assumes one round of consolidated City comments on the memorandum. Kimley-Horn will incorporate revisions, submit to the City for final approval and then submit to Caltrans.

### Hazardous Materials Technical Memorandum

Kimley-Horn will prepare a hazardous materials technical memorandum per request of Caltrans. The memorandum will include a brief project description, affected environment (existing site and surrounding conditions), discussion of applicable sites listed on the DTSC Envirostor database or California State Water Resources Control Board (CWRCB) Geotracker list, and avoidance and minimization measures if necessary. This scope of work does not include the preparation of an Initial Site Assessment or any soil testing. Kimley-Horn assumes one round of consolidated City comments on the memorandum. Kimley-Horn will incorporate revisions, submit to the City for final approval and then submit to Caltrans.

### Section 4(f) Memorandum

Kimley-Horn will prepare a Section 4(f) memorandum per request of Caltrans. Caltrans indicated the finding would be to minimize, which refers to minor impacts in which extensive environmental review or mitigation is not needed. The memorandum will include a brief project description, discussion of the affected environment (existing site and surrounding conditions) including existing recreational resources and discuss that any temporary and/or permanent impacts would be minor and that no avoidance or minimization measures would be necessary. Kimley-Horn assumes one round of consolidated City comments on the memorandum. Kimley-Horn will incorporate revisions, submit to the City for final approval and then submit to Caltrans.

### Visual Resources Memorandum

Kimley-Horn will prepare a visual resources memorandum per request of Caltrans. The memorandum will include a brief project description, discussion of the affected environment (existing aesthetics of the site and surrounding conditions), temporary and/or permanent impacts, and avoidance and minimization measures if necessary. This scope of work does not include the preparation of any visual simulations or renderings. Should visual simulations be required, Kimley-Horn can provide those as an additional cost. Kimley-Horn assumes one round of consolidated City comments on the memorandum. Kimley-Horn will incorporate revisions, submit to the City for final approval and then submit to Caltrans.

### Land Use Memorandum

Kimley-Horn will prepare a land use memorandum per request of Caltrans. The memorandum will include a brief project description, discussion of the affected environment (existing site and property ownership), potential for the project to require temporary and/or permanent construction easements of property acquisitions, and avoidance and minimization measures if necessary. This scope of work assumes that project will not result in any permanent loss of existing parking, take of private property such that a residence or

business would be adversely affected or require relocation. Kimley-Horn assumes one round of consolidated City comments on the memorandum. Kimley-Horn will incorporate revisions, submit to the City for final approval and then submit to Caltrans.

### Cultural Resources Documentation

#### *Area of Potential Effect*

Kimley-Horn and Associates, Inc. (Kimley-Horn) will coordinate with the City, Caltrans, project cultural resources staff, and project engineering staff to develop an Area of Potential Effect (APE) Map and APE Description. The map will be prepared pursuant to Caltrans guidelines. This scope includes up to two updates to the APE Map based upon Caltrans comments. For the purposes of this scope, the APE is generally defined as approximately 1.4 linear miles on Harden Parkway and McKinnon Street.

#### *Archaeological Survey Report*

Kimley-Horn will prepare an Archaeological Survey Report (ASR) for the proposed undertaking pursuant to Section 106 of the National Historic Preservation Act (NHPA), the National Environmental Policy Act (NEPA), and the California Environmental Quality Act (CEQA). The report will be completed pursuant to Caltrans guidelines and formats. All efforts will be completed by, or under the supervision of, a **cultural resource professional that meets the United States Secretary of the Interior's Professional Qualifications Standards for Archaeology and Architectural History**. Tasks will include:

Research: Kimley-Horn will conduct a cultural resources records search at the Northwest Information Center (NWIC) to determine if any previously recorded cultural resources are located within the APE or ½ mile buffer. Staff will research geomorphology and land use history through applicable databases, historic aerials, and topographic maps. Staff will also review applicable literature, repositories and databases for additional research of the cultural sensitivity of the APE.

Outreach: Staff will request a tribal consultation list and records search of Sacred Lands Files (SLF) through the Native American Heritage Commission (NAHC) for the APE. **Staff will contact the Native American Tribes listed on the NAHC's consultation list** to request any information about cultural resources or sacred sites in or near the APE. Outreach will include one initial correspondence and up to one additional follow-up correspondence to the Tribes on the contact list. Staff will also contact up to two historical organizations or societies as part the outreach effort for the ASR. Any additional outreach effort required by Caltrans will require an adjusted scope and fee.

Field Survey: Staff will conduct a pedestrian survey of the entirety of the APE. Survey methods will be non-collective, and all identified archaeological resources will be recorded utilizing CA DPR 523 series forms.

Report: Upon conclusion of coordination, research, outreach, and field survey efforts, Kimley-Horn will produce an ASR that follows Caltrans formats and guidelines. The ASR will include a summary of the records search results, Native American outreach, brief historic and ethnographic background sections, description of field methodology, results of the survey, and necessary maps. This scope includes up to two updates to the ASR based upon Caltrans comments.

#### Exclusions:

- Extended Phase I archaeological testing
- Phase II excavation

#### *Historic Resources Evaluation Report*

Kimley-Horn will prepare a Historic Resources Evaluation Report (HRER) for the proposed undertaking pursuant to Section 106 of the NHPA, NEPA, and CEQA. The report will be completed pursuant to Caltrans guidelines and formats. All efforts will be completed by, or **under the supervision of, a cultural resource professional that meets the United States Secretary of the Interior's Professional Qualifications Standards for Archaeology and Architectural History**. Tasks will include:

Research: Kimley-Horn will utilize the research results from the ASR. Kimley-Horn will conduct additional research of the built environment to identify any historic-age built environment resources in the APE (e.g., reviewing property records). Kimley-Horn will an additional review of scholarly literature to develop the Historical Overview section of the HRER.

Field Survey: Kimley-Horn assumes that the survey for the HRER will be conducted concurrently with the survey for the ASR. All identified historic resources will be recorded utilizing CA DPR 523 series forms. This scope also accounts for the evaluation of recorded historic resources for eligibility for listing in the California Register of Historical Resources (CRHR) and National Register of Historic Places (NRHP).

Report: Kimley-Horn will produce an HRER that follows Caltrans formats and guidelines. The HRER will include a summary of the

research results, historical overview, results of the survey, description of historic resources, evaluations, and necessary maps. This scope includes up to two updates to the HRER based upon Caltrans comments.

#### *Historic Property Survey Report*

Upon completion of the APE, ASR, and HRER, Kimley-Horn will prepare a short-format Historic Property Survey Report (HPSR) form following Caltrans formats and guidelines. The report will outline the findings made for and within the ASR and HRER. The document also provides evidence of coordination with Native American groups, local government, and other interested persons and organizations. The final drafts of the APE, ASR, and HRER will be attached as appendices.

#### Exclusions:

- Consultation with the State Historic Preservation Officer (SHPO),
- Support of formal government-to-government consultation with Native American Tribes. All outreach to Tribes outlined in the scope is for the purposes of gathering information for the report and does not constitute consultation required under AB52 (CEQA, as amended) or Section 106 of the NHPA,
- Environmentally Sensitive Area Action Plan.
- Finding of Effect
- **Secretary of the Interior's Standards for the Treatment of Historic Properties Action Plan**

#### NEPA Documentation

This scope also assumes Caltrans will prepare the NEPA Categorical Exclusion pursuant to Section 23 USC 326, 23 CFR 771 activity (c)(23). Kimley-Horn will prepare a Draft Environmental Commitments Record (ECR), if necessary, which will be submitted to Caltrans for review and approval. Should any of the studies identify the need to prepare the Environmental Assessment, a separate scope and fee will be provided to the City to complete that effort.

#### *Task 4.2. California Environmental Quality Act (CEQA) Documentation*

Kimley-Horn will complete a CEQA Categorical Exemption and supporting memorandum to obtain environmental clearance for the Project. This scope anticipates that the Project would have no impacts on the environment, and it would qualify for a Categorical Exemption under State CEQA Guideline Section 15301(c) Existing Facilities. This Section applies to existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities for the purpose of public safety, and other alterations such as the addition of bicycle facilities, including but not limited to, bicycle parking, bicycle-share facilities and bicycle lanes, transit improvements such as bus lanes, pedestrian crossings, street trees, and other similar alterations that do not create additional automobile lanes.

This scope assumes that a Categorical Exemption will be sufficient for CEQA approval and negate the need to prepare an Initial Study/Mitigated Negative Declaration (IS/MND).



**Task 4.3. Technical Study Work Program (Optional Task)**

Kimley-Horn does not anticipate that additional technical reports will be required for the Project. If, however, after review of the PES form, Caltrans does require additional technical reports, we are ready to prepare technical studies in conformance with NEPA, pertinent Federal Highway Administration (FHWA) regulations, Caltrans' Environmental Handbook, and CEQA. If this task is required, we will coordinate with Caltrans staff to formalize the specific content and format requirements for each study. We will work with the City to provide a subsequent scope and fee at our then-hourly rates for preparation any such documentation.

**HISTORIC PROPERTY SURVEY REPORT (HPSR) AND ARCHAEOLOGICAL SURVEY REPORT (ASR)**

The Kimley-Horn team would provide a complete scope for preparation of an HPSR and ASR should it be requested by the PQS. Due to the highly disturbed nature of the Project site, past use as agricultural land, post-1985 development, and minimal ground disturbance required for the Project, it is not anticipated that these services would be required. However, if requested by Caltrans, the HPSR and ASR would document the methods and results of a cultural resources investigation, including the on-site survey and records search in a formal report.

**VISUAL ASSESSMENT MEMORANDUM**

The Project occurs within a highly urbanized environment and would be designed to be consistent with the existing visual environment and community sensitivity to the Project is anticipated to be low. To make sure impacts to the visual environment fall within appropriate Caltrans guidelines, Kimley-Horn will prepare the Caltrans' Questionnaire to Determine Visual Impact Assessment (VIA) Level. While we do not anticipate the need for additional documentation beyond that contained in the PES form, Caltrans may request a memorandum briefly discussing the existing visual setting, sensitive receptors, and analysis of changes to the visual environment as compared to baseline conditions.

**TASK 5: UTILITY COORDINATION**

The Kimley-Horn team will coordinate with utility owners whose facilities may be directly impacted by proposed Project improvements to clear the Project via an approved Right-of-Way Certification (LAPM Exhibit 13-B).

**Task 5.1. Utility Location and Facility Mapping**

Kimley-Horn will request mapping of overhead and underground utilities (i.e., 'A' Letter) from utility owners as specified by the City. Utility-furnished mapping will be shown in the Project plans. Utility design is not included in this scope of work, but could be provided for additional scope and fee if requested by the City. 'A' Letters will be submitted to utility owners as specified by the City, which are anticipated to include: AT&T, PG&E, Alco Water Service, California Water Service, and Salinas Valley Solid Waste Authority.

**Task 5.2. Utility Potholing**

Due to the uncertainty of the need for potholing, we have included a budget for 50 pothole locations. Based on the recommended pothole locations identified in the PA&ED phase, a final budget and scope of potholing services will be prepared. Kimley-Horn will coordinate with the City on the final scope and budget prior to commencing potholing services. 2M Engineering will complete all potholing scope tasks as described below.

This scope includes and is limited to the following:

- ▲ Mobilization
- ▲ Traffic control plans
- ▲ Traffic control (10 days)
- ▲ Potholing
  - 2-man Hydrovac Crew
  - Backfill with sand and Class II AB
  - Dump fees
  - AC Cold Patch
- ▲ Permits and fees (if needed)

**Task 5.2.A. Additional Utility Potholing (Optional Task)**

Per the RFP, we have included an optional task for an additional 25 pothole locations. Kimley-Horn will coordinate with the City on the final scope and budget prior to commencing additional potholing services.

**Task 5.3. Utility Coordination**

Upon completion of the 65% PS&E submittal and following positive utility locations by means of potholing, Kimley-Horn will coordinate with utility owners whose facilities may be directly impacted by proposed Project improvements by submitting written notification (i.e., 'B' Letter). We will submit a conflict map and request a claim letter with determination of liability for who is financially responsible for the utility work. We assume up to one (1) field meeting with each utility owner to review and verify impacts to their facilities.

Our team will then prepare draft utility packages, which will require Caltrans review and approval by the District Utility Coordinator since federal funding is involved. The utility packages will consist of the following documents:

- ▲ Notice to Owner (LAPM Exhibit 14-D)
- ▲ Report of Investigation (LAPM Exhibit 14-E)
- ▲ Utility Claim Letter
- ▲ Engineer's Cost Estimate for the Utility Work
- ▲ FHWA Specific Authorization/Approval of Utility Agreement (LAPM Exhibit 14-C)
- ▲ Utility Agreement (LAPM Exhibit 14-F)



Kimley-Horn will provide communication with utility owners to seek resolution to impacted facilities with a relocation plan by their respective owner. Once the City and utility owners agree upon liability and Caltrans has approved the draft utility packages, Kimley-Horn will issue the final utility notifications (i.e., 'C' Letters) in the form of the Notice to Owner (LAPM Exhibit 14-D). We assume that each utility company will be responsible for relocating their facilities to meet the Project schedule.

Upon issuance of the 'C' Letters, the Kimley-Horn team will complete the utility section of the Right-of-Way Certification (LAPM Exhibit 13-B).

**TASK DELIVERABLES**

- Utility Record Maps and Base Map AutoCAD file (if requested)
- Potholing Results
- Utility coordination 'A,' 'B,' and 'C' Letters with supporting utility packages

**TASK 6: RIGHT-OF-WAY AND DETERMINATION**

Kimley-Horn will prepare Request for Authorization (RFA) to advance the Project to the Right-of-Way Phase using procedures outlined in the LAPM under **Task 9: Coordination with Caltrans Local Assistance**. We assume no right-of-way impact requiring acquisition, appraisals, or formal temporary construction easements (TCEs) will be required for the Project and therefore excludes any right-of-way coordination under this task. We assume temporary construction access to install the sidewalks adjacent to the private properties will be through property owner coordination and letter agreements.

**TASK 7: DESIGN**

**Task 7.1. Concept Refinement**

Kimley-Horn will refine the previously developed conceptual layouts included in the ATP grant application. During concept refinement, options and trade-offs typically considered are variations on the roundabouts' inscribed circle diameter and central island, location of the roundabout, and variations in the approach and departure geometry. Kimley-Horn will evaluate up to three (3) alternatives including different cross section alternatives for Harden Parkway between Main Street and El Dorado Drive. Colored, 2-D concept renderings will depict critical roundabout features and geometric design elements as well as preliminary layouts for the Harden Parkway and McKinnon Street corridors. In addition, the layouts will include color-coded areas identifying landscape opportunities and potential sight line constraints based on estimated sight lines. Project constraints and right-of-way will be identified.

Key features evaluated during this phase typically include:

- ▲ Size and location of roundabout relative to right-of-way and geometric constraints
- ▲ Potential interim phasing strategies to minimize future construction costs
- ▲ Approach and departure alignment
- ▲ Local access impacts and circulation
- ▲ Design speed, design vehicle, and sight line considerations (Calculations will not be conducted at this phase of concept refinement. Design check calculations will be completed with **Task 7.2. 30% Design/GAD**.)
- ▲ Travel paths for bicyclists and pedestrians
- ▲ Continuity for pedestrian travel and access to transit facilities

It is assumed that constraints at the Project location, including planned developments, will be identified by the City and provided to Kimley-Horn prior to development of the refined Project concepts. This scope assumes development of one draft concept layout for review by the City. Kimley-Horn will incorporate one (1) set of consolidated, non-conflicting comments into the final concept layout.

**Task 7.2. 30% Design/GAD**

**GEOMETRIC APPROVAL (HORIZONTAL)**

This task includes the preparation of preliminary engineering drawings and design check calculations to obtain geometric approval of the refined concept developed under **Task 7.1. Concept Refinement**. Preliminary engineering plans are assumed to extend from N. Main Street to El Dorado Drive along Harden Parkway, from Harden Parkway to E. Alvin Drive along McKinnon Street, and along Westminster Street at the intersections with Tynan Way, Placer Way, Derby Way, Cambridge Court, Hampton Street, and Devonshire Way.

Preliminary engineering drawings will be prepared to identify the horizontal design limits of critical geometric elements such as curb geometry, lane widths, channelization, lane transitions, pavement markings, sightlines, and conform conditions to either the existing street infrastructure or proposed typical street section. The functional area of the roundabout intersection will be defined, and typical sections of each leg, including the roundabout circulatory roadway and central island will be prepared.

We assume the roundabout will be constructed as a single-lane roundabout.

Design checks specific to vehicles navigating roundabout intersections will be calculated and documented in a technical memorandum. Roundabout curb geometry and lane markings will be adjusted to achieve target design values for estimated speeds, design vehicles, and sight lines. If site conditions or other constraints require a deviation from guidance described in NCHRP Report 1043, the deviation will be identified in the technical memorandum along with a description why the deviation is being requested.

The following design checks will be evaluated for vehicles:

- ▲ Fastest path estimation for R1 through R5
- ▲ Swept path and tire tracking for design vehicles (assume up to two [2] design vehicles)
- ▲ Intersection angle of visibility
- ▲ Intersection Sight Distance (Assume tc=5.0 seconds)
- ▲ Stopping Sight Distance



The design checks and roundabout operations will be summarized and documented in a Roundabout Performance Memorandum that will be submitted to the City with the 30% Design/GAD.

**GEOMETRIC APPROVAL (VERTICAL)**

Based on the approved horizontal geometry, centerline and curb profiles will be generated to a level sufficient to identify estimated grading of the roadway finished surface and to identify drainage patterns. A preliminary contour plan of the finished surface will be prepared as a design check for drainage, right-of-way, sight line, and driver comfort.

**GEOMETRIC APPROVAL DRAWINGS**

We assume the specifications will not be prepared at this level. We will prepare an Opinion of Probable Construction Cost (OPCC) for the 30% Design improvements. Kimley-Horn will submit the GAD and design checks to the City for review. Following receipt of one (1) set of consolidated, non-conflicting comments, Kimley-Horn will incorporate City comments into the final GAD, at which time Kimley-Horn will consider the roundabout geometrically approved. After approval, any requests or directions to change the horizontal curb geometry within the functional area of the roundabout will be considered out-of-scope work.

**Task 7.3. 60% PS&E**

Based on comments received on the 30% Design and roll plots, the 60% Design will be developed. We anticipate the plans will include the sheets below with limited details and vertical design information. The construction detail sheets for the proposed drainage improvements will provide limited vertical design information. Proposed drainage horizontal layout (as needed) will be provided at this design level.

We assume the specifications will not be prepared at this level. We will prepare an OPCC for the proposed improvements.

**ASSUMED PS&E PLAN SHEETS (60%, 90%, AND FINAL)**

- ▲ Title sheet (1)
  - ▲ General notes (1)
  - ▲ Typical sections (4)
  - ▲ Horizontal control (4)
  - ▲ Demolition plans (4)
  - ▲ Layout plans (8)
  - ▲ Roundabout Profiles (4)
  - ▲ Construction details (12)
  - ▲ Utility plans (8)
  - ▲ Drainage plan and profiles (12)
  - ▲ Signing and striping plans (4)
  - ▲ Electrical plans and details (4)
  - ▲ Urban Design plans (8)
  - ▲ Planting and irrigation plans and details (8)
- Total Estimated Sheets: 82**

We assume the Contractor will be responsible for stage construction and traffic handling plans, and as such, these sheets are not included in our scope of work.

Plans and specifications will comply with the Americans with Disabilities Act (ADA), City Improvement Standards, Caltrans Highway Design Manual (HDM), and MUTCD.

**Task 7.4. 90% PS&E**

Based on one (1) set of non-conflicting City review comments with only minor changes to the plans and design, Kimley-Horn will advance the design and plans to the 90% Design level. Kimley-Horn will prepare a response-to-comments matrix for City comments stemming from the 60% review. Significant design or plan changes will be considered additional scope and can be performed for additional fee.

Kimley-Horn will perform a street lighting analysis to determine appropriate lighting levels and locations of proposed and existing street lighting. Street light plans, specifications, and estimates will be included in the PS&E package.

Technical specifications will be developed at this level according to the Caltrans 2024 format. The City will prepare the front-end boilerplate specification, including incorporating Project-specific information (Project name, notice to contractors, estimate, etc). Kimley-Horn will review the front-end boilerplate specifications and coordinate potential modifications with the City prior to compiling the final Project specifications. Technical specifications will be developed using Caltrans special provisions and any City-provided technical specifications. All proposed changes to special provisions will be tracked at the 90% level. Changes will be tracked in the specifications up until the Final PS&E.

**Task 7.5. Final/Bid PS&E**

Based on one (1) set of non-conflicting City review comments with only minor changes to the plans, Kimley-Horn will advance the design and plans to the Final/Bid Design level. Significant design or plan changes will be considered additional scope and can be performed for additional fee.

All tracked changes in the technical specifications will be accepted, and a clean version will be provided. Final technical specifications will be provided to the City, who will merge them, along with the front-end boilerplate, into the overall final Project specifications.

To comply with ATP Project Reporting, traffic, bicycle, and pedestrian counts must be collected no more than 6 months in advance of the construction contract award or the beginning of the construction phase, and after construction is complete. Kimley-Horn will provide the raw count data to the City. Analysis or evaluation of the data is not included in this scope of services.



**TASK DELIVERABLES**

- Draft and Final concept layouts
- Draft and Final layout roll plot (30% Design) and Design Check Technical Memorandum for geometric approval
- Preliminary contour plan in PDF and CADD format
- 60% Plans (PDF, two [2] hard copies, 24"x36", bond)
- 60% OPCC (Excel, PDF)
- 90% Plans (PDF, two [2] hard copies, 24"x36", bond)
- 90% OPCC (Excel, PDF)
- 90% Technical Specifications (DOC, PDF)
- Responses to City's review comments on 60% Submittal with return markups
- Final/Signed Plans (PDF, one [1] hard copy, 24"x36", bond)
- Final/Signed Specifications (PDF)
- Final OPCC (PDF)
- Responses to City's review comments on 90% Submittal with return markups
- Raw before and after count data (PDF)

**TASK 8: PUBLIC OUTREACH AND STAKEHOLDER COORDINATION**

**Task 8.1. Stakeholder Coordination**

**SUBTASK 8.1.1. CITY STAFF DESIGN MEETINGS**

Kimley-Horn will conduct focused meetings with City staff to discuss key Project features, corridor segments, and design concerns, and solicit their feedback. This scope of work assumes four (4) in-person meetings over the course of the Project.

**SUBTASK 8.1.2. STAKEHOLDER MEETINGS**

Kimley-Horn will conduct a series of meetings with affected stakeholders, community groups, and business groups to inform them about the Project and solicit their feedback. This scope assumes the stakeholders will be defined during the Project kick-off meeting. This scope of work assumes up to six (6) meetings over the course of the Project. If conditions dictate, virtual/online format meetings can be accommodated.

**SUBTASK 8.1.3. MEETINGS WITH CITY COUNCIL MEMBERS AND CITY COMMISSION GROUPS**

In coordination with City staff, Kimley-Horn will prepare for and present an overview of the Project to specific members of the City Council representative(s) for the Project area and relevant City staff and/or City Commissions. This scope assumes the Council members and commissions will be defined during the Project kick-off meeting. These meetings will address the Project scope and schedule, and provide an overview regarding our findings regarding baseline conditions and alternatives. We will solicit feedback about the corridor, which will be used to further identify existing corridor multimodal deficiencies and help define specific Project objectives. This scope of work assumes up to four (4) meetings over the course of the Project. If conditions dictate, virtual/online format meetings can be accommodated.

**Task 8.2. Meetings and Coordination**

We understand that Kimley-Horn staff will not be required to participate in public outreach events and will prepare outreach material for community engagement lead by City staff through community meetings, school board meetings, Traffic and Transportation Commission meetings, City Council meetings, and social media postings. The material will include one (1) rendering of the roundabout at Harden Parkway and McKinnon Street and artistic cross-sections of the proposed multi-use path, walkways, and other proposed facilities.

**COMMUNITY WORKSHOP #1 - EXISTING CONDITIONS AND CORRIDOR CONCEPT**

Kimley-Horn will prepare for Community Workshop #1 – Existing Conditions and Corridor Concept in coordination with City staff. The purpose of the workshop will be to provide a presentation on the existing conditions and concept improvements, and collect public feedback on issues to consider in refining Project improvements. This feedback will be used during **Task 6.1. Concept Refinement**.

A workshop flyer will be prepared for distribution, emailing to stakeholders and persons on the Project email contact list, and public posting (by City staff).

**COMMUNITY WORKSHOP #2 - PROPOSED PROJECT**

Kimley-Horn will prepare for Community Workshop #2 – Proposed Project in coordination with City staff. The purpose of the workshop will be to provide a presentation on the selected Project features that are included in the 30% Design/GAD which will be designed in the PS&E phase.

A workshop flyer will be prepared for distribution, emailing to stakeholders and persons on the Project email contact list, and public posting (by City staff).

**Task 8.3. Traffic Simulation and Renderings**

**SUBTASK 8.3.1. DATA COLLECTION**

This scope of work will build off of the previous ICE prepared for the Project. Kimley-Horn will be entitled to rely on the completeness and accuracy of all information provided by the City. Any additional analysis not included in this scope of work may require an amendment to scope and fee.

The City shall provide all information requested by Kimley-Horn during the Project including, but not limited to, the following:

- ▲ Recent/relevant Project area traffic data (i.e., volumes, classifications, speeds, collisions, etc.)
- ▲ Forecast traffic data (volume, truck volumes, etc.) in readily useable format for Cumulative Conditions
- ▲ Seasonal adjustment factors to convert average daily traffic (ADT) to average annual daily traffic (AADT)

Kimley-Horn will complete a site visit of the Project vicinity to observe existing operations and lane configurations, vehicle storage lengths, existing traffic control,



speed limits, lane utilization, adjacent land uses, and other readily apparent features for the study facilities that are deemed by Kimley-Horn to be relevant to the Scope of Services. Kimley-Horn will coordinate with the City and Salinas Airport to obtain drone videos of the intersection for analysis of existing vehicle movements.

This Scope of Services includes collection of up to three (3) total 48-hour weekday, AM and PM peak-period intersection turning movement counts (2 hours each peak, 8 hours total per intersection).

**SUBTASK 8.3.2 TRAFFIC SIMULATION**

Kimley-Horn will prepare VISSIM simulations based on the facility traffic data collected under **Task 8.3.1. Data Collection**. We will prepare a VISSIM model for one roadway network including the following intersection:

- ▲ Harden Parkway at McKinnon Street (Intersection 1)

Intersection 1 will be evaluated under roundabout control consistent with geometries established as part of the Project's ICE and under a traffic signal control with a road diet corridor alternative. The weekday AM and weekday PM peak-hours will be evaluated.

The simulation will be used to qualitatively evaluate:

- 1. Vehicle queuing at the study intersections
- 2. Interactions between pedestrians and vehicles
- 3. Interactions between cyclists and vehicles

**SUBTASK 8.3.3: 3-D ANIMATION**

Two (2) 3-D video renderings will be prepared for the study facilities and peak-hours identified in **Task 8.3.1. Data Collection**. The scenarios will feature Intersection 1 under the following intersection control:

- ▲ Roundabout
- ▲ Traffic Signal

**Task 8.4. Project Information and Outreach Materials**

The outreach materials required for the aforementioned meetings and coordination tasks are included in this task and are assumed to be the following:

- ▲ PowerPoint presentation
- ▲ Meeting handouts
- ▲ Two (2) 3-D Video Renderings
- ▲ Project fact sheets
- ▲ Graphic poster boards
- ▲ Cross sections
- ▲ Community meeting notice flyers

**TASK DELIVERABLES**

- Community meeting notice flyers (two)
- Public outreach materials for all community, stakeholder and local government meetings, including graphic poster boards (up to 6, 24"x36"), PowerPoint presentations, handouts, and signup and comment sheets
- Summary meeting notes for all community, stakeholder, and local government meetings
- Weekday AM and Weekday PM peak-hour VISSIM simulation video (four [4] total videos, peak 15-minute period per peak-hour, showing corridor)
- Select 3-D VISSIM simulation video showing pedestrian-vehicle and cyclist-vehicle interactions at Intersection 1 (two [2] total videos, showing Intersection 1)
- 3-D Simulation video showing pedestrian-vehicle interactions at Intersection 1

**TASK 9: COORDINATION WITH CALTRANS LOCAL ASSISTANCE**

Kimley-Horn will support the City in preparing Caltrans documents required by the LAPM and CTC in order to clear the Project for construction. This task assumes up to 120 hours of time to complete miscellaneous documents, including: CTC allocation paperwork, LAPM Exhibit 3-A to request authorization for construction funding, LAPM Exhibit 13-B for right-of-way certification, LAPM Exhibit 12-D (PS&E Checklist), and coordination calls and/or meetings with Caltrans or CTC staff. Included in this task is the submittal of documentation necessary to comply with the Design Engineering Evaluation Report (DEER) permitting process. Kimley-Horn will assist the City with preparing the necessary documentation as required by CTC to submit for the Baseline Agreement and RFA for the PS&E phase, ROW phase, and CON phase. Kimley-Horn will also assist the City in with preparing the necessary documentation as required by Caltrans to submit quarterly ATP Project Progress Reports, the Completion Report, and a Final Delivery Report. Time required to complete grant related documents for LAPM compliance or to coordinate with Caltrans for permitting purposes beyond the time identified in this paragraph can be provided for additional scope and fee.

We assume DBE calculations will be required.

**TASK DELIVERABLES**

- Baseline Agreement and RFA documentation (PDF)
- Assistance with Quarterly Progress Reports, Completion Report, and Final Delivery Report
- Submittal of Caltrans permitting documentation

**TASK 10: BIDDING SUPPORT SERVICES**

The Kimley-Horn team will provide support to the City during the bidding phase by attending one (1) pre-bid meeting and reviewing and responding to bidders' questions and RFIs. Our scope includes up to 60 hours total of Kimley-Horn staff time.

We assume the bidding support task to occur over 2 months.



## **TASK 11: DSDC**

### **Task 11.1. DSDC**

Kimley-Horn team will coordinate with and provide support to the City during construction. We assume this task to occur over 12 months. The following list of services may be provided as requested by the City. In providing these services, our scope includes up to 200 hours of Kimley-Horn staff. Effort beyond the assumed scope can be provided for an additional scope and fee.

#### **PROJECT MANAGEMENT AND COORDINATION**

Kimley-Horn will provide management and coordination of Kimley-Horn and subconsultant staff, including management and review of Consultant team contract and deliverables. We assume coordination with the City will occur through email and teleconference, in addition to the meetings identified below.

#### **PRE-CONSTRUCTION MEETING**

Attend the pre-construction meeting (up to two (2) Kimley-Horn staff). We assume the meeting to be conducted in person at the City offices or other location to be determined.

#### **VISITS TO SITE**

Kimley-Horn will make Project site visits as directed by the City. Such site visits will not be exhaustive or extend to every aspect of the Contractor's work.

Kimley-Horn will not supervise, direct, or have control over the Contractor's work, nor will Kimley-Horn have authority to stop the Work or have responsibility for the means, methods, techniques, equipment choice and usage, schedules, or procedures of construction selected by the Contractor, for safety programs incident to the Contractor's work, or for any failure of the Contractor to comply with any laws. Kimley-Horn does not guarantee the performance of any Contractor and has no responsibility for the Contractor's failure to perform its work in accordance with the Contract Documents.

#### **CLARIFICATIONS AND INTERPRETATIONS**

Kimley-Horn will respond to reasonable and appropriate Contractor requests for information and issue necessary clarifications and interpretations of the Contract Documents. Any orders authorizing variations from the Contract Documents will be made by the City.

#### **SHOP DRAWINGS AND SAMPLES**

Kimley-Horn will review and approve or take other appropriate action in respect to Shop Drawings and Samples and other data which the Contractor is required to submit, but only for conformance with the information given in the Contract Documents. Such review and approvals or other action will not extend to means, methods, techniques, equipment choice and usage, schedules, or procedures of construction or to related safety programs.

#### **SUBSTANTIAL COMPLETION**

Kimley-Horn will, after notice from the Contractor that it considers the Work ready for its intended use, in company with the City and Contractor, conduct a site visit to determine if the Work is substantially complete. Work will be considered substantially complete following satisfactory completion of all items with the exception of those identified on a final punch list.

#### **FINAL NOTICE OF ACCEPTABILITY OF THE WORK**

Kimley-Horn, if requested by the City, will conduct a final site visit to determine if the completed Work of the Contractor is generally in accordance with the Contract Documents and the final punch list. Kimley-Horn will also provide a notice that the Work is generally in accordance with the Contract Documents to the best of Kimley-Horn's knowledge, information, and belief based on the extent of its services and based upon information provided to Kimley-Horn.

#### **LIMITATION OF RESPONSIBILITIES**

Kimley-Horn will not be responsible for the acts or omissions of any Contractor, or of any of their subcontractors, suppliers, or of any other individual or entity performing or furnishing the work. Kimley-Horn will not have the authority or responsibility to stop the work of any Contractor.

We assume the City's own forces or a construction management (CM) firm will handle standard construction management, earthwork, and compaction testing. A Resident Engineer (RE) representing the City will oversee the construction. The regular earthwork observation and compaction testing are not in this scope of work.

### **Task 11.2. Prepare Record Drawings**

Based on redline markups of the construction contract drawings provided by the Contractor and RE, Kimley-Horn will prepare record drawings that reflect the actual improvements constructed in the field. The accuracy of the record drawings will be limited by the accuracy and completeness of the redlines provided to Kimley-Horn. We have assumed a total of 100 hours for Kimley-Horn staff time. An electronic PDF of the record drawings will be provided to the City.





# City of Salinas

200 Lincoln Ave., Salinas,  
CA 93901  
[www.cityofsalinas.org](http://www.cityofsalinas.org)

## Legislation Text

---

File #: ID#25-145, Version: 1

---

### **Rochex Avenue Neighborhood Traffic Calming Plan**

Approve a Resolution approving the Rochex Avenue Neighborhood Traffic Calming Plan supported by residents for implementation.



**CITY OF SALINAS  
COUNCIL STAFF REPORT**

---

**DATE:** MAY 6, 2025  
**DEPARTMENT:** PUBLIC WORKS DEPARTMENT  
**FROM:** DAVID JACOBS, PUBLIC WORKS DIRECTOR  
**BY:** ADRIANA ROBLES, CITY ENGINEER  
GERARDO RODRIGUEZ, ASSISTANT ENGINEER  
**TITLE:** ROCHEX AVENUE NEIGHBORHOOD TRAFFIC  
CALMING PLAN

RECOMMENDED MOTION:

A motion to approve a Resolution approving the Rochex Avenue Neighborhood Traffic Calming Plan supported by residents for implementation.

EXECUTIVE SUMMARY:

City Council approved the FY 2023-2024 Prioritization of Traffic Calming Projects, which ranked Rochex Avenue as the fourth highest priority. Staff held two community meetings and worked with residents of Rochex Avenue to develop a traffic calming plan. A vote was conducted to gauge community support. The Rochex Avenue Neighborhood Traffic Calming Plan did not meet the support requirements as prescribed by the City's Policy. On February 13, 2025, the Traffic and Transportation Commission recommended a second vote to be conducted for the Rochex Avenue Neighborhood Traffic Calming Plan. City staff conducted a second vote and the neighborhood met the support requirements prescribed by the City's Policy.

BACKGROUND:

In October 2009, the City Council adopted the Salinas Neighborhood Traffic Management Program (NTMP) to address residential neighborhood traffic concerns. The program was established to address traffic concerns from residential neighborhoods. Traffic calming devices are generally not considered traffic control devices as defined by the State and Federal Manual of Uniform Traffic Control Devices (MUTCD). The City began compiling traffic calming studies in 2002 and found there were very few applications in California. To assist in the development of the City's policy, the City hired a consultant to develop the Salinas NTMP. The resulting Traffic Calming Policy ("Policy") contains a toolbox of traffic calming measures that can be used to address neighborhood problems associated with speeding and vehicle volume on residential streets. The adoption of the policy also included the adoption of the traffic calming tools. The policy also provides the process for consideration of projects under the program which is important for securing the residents' support.

While developing the Policy, City staff met with affected parties including emergency response providers, solid waste collection services and street sweeping. Therefore, implementation of the Traffic Calming Program includes considerations and understanding of the program by potentially affected parties.

On November 7, 2017, following an influx of traffic calming requests received, the City Council approved criteria for prioritizing traffic calming requests based on traffic conditions, collision history, nearby land uses, roadway geometrics and facilities. These criteria provide a more holistic way of analyzing and prioritizing requests given the City's limited resources. In order to process requests based on the approved criteria, staff annually present a recommended traffic calming priorities list to the Traffic and Transportation Commission and City Council. City staff then proceed with plan development, plan support and plan implementation based on Council approved priorities.

City staff has received comments and questions regarding the process of the Traffic Calming Policy from residents, Councilmembers, and Commissioners. There has been concerns of the length of the process from when a traffic calming petition is submitted to when traffic calming devices are implemented, resources for the program, and the prioritization process. Staff has taken the comments and questions and will be working towards updating the Traffic Calming Policy. Staff is aiming to begin the process by having a study session with the Traffic and Transportation Commission in July.

In March 2022, residents of Rochex Avenue submitted a petition requesting the City to investigate speeding issues along Rochex Avenue. Staff conducted traffic studies at various locations along the street, compiled data, analyzed the street, and the results confirmed pedestrian/bicycle collisions, horizontal curvature, and proximity to a designated school and pedestrian generator on Rochex Avenue. Rochex Avenue was ranked the fourth highest in the 2023-2024 Traffic Calming Prioritization, approved by City Council.

The Traffic and Transportation Division held two community meetings on January 18, 2024 and August 22, 2024, to develop a traffic calming plan with residents of Rochex Avenue neighborhood to address the concerns. With residents' input received at both meetings, a neighborhood traffic calming plan was developed. The plan includes two (2) speed cushions and striping modifications. Striping modifications will result in narrow travel lanes and shorter crossing distance at the crosswalk on Rochex Avenue and N 4<sup>th</sup> St. Attachment 1 provides the approximate locations of the speed cushions and striping modifications.

In accordance with the Policy, the plan was taken to vote to determine support from residents. The vote was conducted over a 6-week period. On January 2, 2025, the voting period ended, and the neighborhood did not meet the support vote required. The City received ballots from 43% of all households, not meeting the 50% return rate requirement. Of the ballots received, 94% were in favor of the Plan. Therefore, staff recommended closing the traffic calming request for Rochex Avenue as presented to the Traffic and Transportation Commission on its meeting of February 13, 2025.

Staff conducted a second vote for the Rochex Avenue Neighborhood Traffic Calming Plan over a 4-week period. On March 27, 2025, the voting period ended, and the neighborhood met the support vote required. The City received ballots from 55% of all households, meeting the 50% return rate requirement. Of the ballots received, 95% were in favor of the Plan. Therefore, staff now recommend the approval and implementation of the Rochex Avenue Neighborhood Traffic Calming Plan supported by its residents.

While conducting the second vote for the Rochex Avenue Neighborhood Traffic Calming Plan, it was brought to the attention of staff that the number of households included some businesses fronting North Main Street. This was brought to staff's attention during the first week of the second vote round. Staff acknowledged there had been an error with these addresses and removed them from the remainder of the time period of the second vote. A review of the adjusted results from the first vote revealed that the neighborhood had not met the plan support requirement.

#### *Traffic And Transportation Commission*

The Rochex Avenue Neighborhood Traffic Calming Plan was presented to the Traffic and Transportation Commission at its February 13, 2025, meeting with staff's recommendation to close the traffic calming petition because plan support requirements were not met as prescribed by the City's Policy. At the meeting, the Traffic and Transportation Commission recommended for a second vote to be conducted. After conducting the second vote as described previously, staff represented the Rochex Avenue Neighborhood Traffic Calming Plan to the Traffic and Transportation Commission at its meeting on April 10, 2025, with staff's recommendation to recommend an approval of the Plan for implementation supported by residents. At this meeting the Commission voted (5-0) recommending City Council approve a Resolution approving the Rochex Avenue Neighborhood Traffic Calming Plan supported by residents for implementation.

It is important to point out that this recommendation is being brought forward under the existing Council adopted process. However, the current process is scheduled to be brought before the Commission in the near future for review and possible changes. Any updates and/or changes would then be subsequently brought forward to the Council for consideration.

#### CEQA CONSIDERATION:

Staff has determined that the project is exempt from the California Environmental Quality Act (CEQA) Guidelines (Section 15301, Class 1). The project consists of the operation, repair, or minor alteration of public streets involving no expansion of use. There would be no significant effect on the environment.

#### CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

No.

#### STRATEGIC PLAN INITIATIVE:

The Traffic Calming Policy support Council's goal of "Public Safety".

DEPARTMENTAL COORDINATION:

Public Works staff coordinate with the Salinas Fire Department on the recommendation of the traffic calming plan. Staff also coordinates with the Salinas Police Department if traffic calming enforcement assistance is necessary.

FISCAL AND SUSTAINABILITY IMPACT:

There is no direct fiscal impact associated with approving the Rochex Avenue Neighborhood Traffic Calming Plan. Sufficient funding is available in the Traffic Calming Program budget (CIP 9163) to complete this work.

<b>Fund</b>	<b>Appropriation</b>	<b>Appropriation Name</b>	<b>Total Appropriation</b>	<b>Amount for recommendation</b>	<b>FY 24-25 Operating Budget Page</b>	<b>Last Budget Action (Date, Resolution)</b>
n/a	n/a	n/a	n/a	n/a	n/a	n/a

ATTACHMENTS:

Resolution

Attachment 1: Rochex Avenue Neighborhood Traffic Calming Plan

**RESOLUTION NO. \_\_\_\_\_ (N.C.S.)**

**A RESOLUTION APPROVING THE ROCHEX AVENUE NEIGHBORHOOD TRAFFIC CALMING PLAN SUPPORTED BY RESIDENTS FOR IMPLEMENTATION**

**WHEREAS**, the City Council adopted the City's Traffic Calming Policy at its October 6, 2009 meeting (Resolution No. 19764) which outlined a process for consideration of traffic calming requests from the community; and

**WHEREAS**, the City Council adopted a resolution approving the prioritization strategy for Traffic Calming requests on its November 7, 2017 meeting (Resolution No. 21291) with the support of the Traffic and Transportation Commission; and

**WHEREAS**, at its June 13, 2023 meeting, City Council approved the 2023-2024 fiscal year Neighborhood Traffic Calming Project Prioritization List (Resolution No. 22696), whereas Rochex Avenue ranked the fourth highest priority; and

**WHEREAS**, staff worked with residents of Rochex Avenue to develop a traffic calming plan. As required by the City's policy, a vote was conducted to gauge community support, and the Rochex Avenue Neighborhood Traffic Calming Plan did not meet the plan support required as prescribed by the City's policy; and

**WHEREAS**, The Rochex Avenue Neighborhood Traffic Calming Plan was presented to the Traffic and Transportation Commission at its February 13, 2025, meeting with staff's recommendation to close the traffic calming petition because plan support requirements were not met as prescribed by the City's Policy, but the Commission recommended a second vote be conducted; and

**WHEREAS**, A second vote was conducted where the neighborhood met the plan support requirements and staff represented the Rochex Avenue Neighborhood Traffic Calming Plan to the Traffic and Transportation Commission at its meeting of April 10, 2025, with staff's recommendation to recommend an approval of the Plan for implementation supported by its residents. The Commission voted (5-0) recommending City Council approve a Resolution approving the Rochex Avenue Neighborhood Traffic Calming Plan supported by residents for implementation; and

**WHEREAS**, the City of Salinas has determined that implementing the traffic calming plan is exempt from the California Environmental Quality Act (CEQA) Guidelines (Section 15301, Class 1). The project consists of the operation, repair, or minor alteration of public streets involving no expansion of use. There would be no significant effect on the environment

**NOW THEREFORE, BE IT RESOLVED** that the Salinas City Council approves the Rochex Avenue Neighborhood Traffic Calming Plan supported by residents for implementation utilizing CIP 9163 – Traffic Calming Improvements for expenditures.

**PASSED AND APPROVED** this 6<sup>th</sup> day of May 2025, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSENT:**

APPROVED:

---

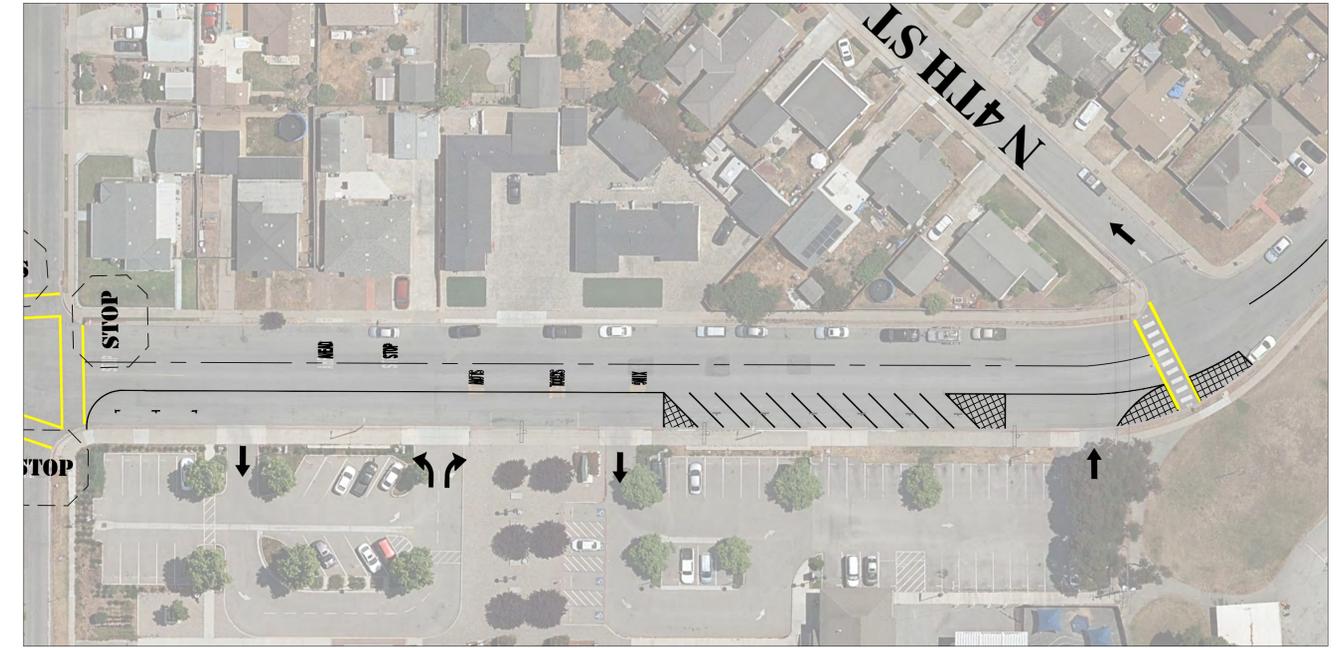
Dennis Donohue, Mayor

ATTEST:

---

Patricia M. Barajas, City Clerk

# PROPOSED ROCHEX AVE TRAFFIC CALMING PLAN PLAN DE PROPUESTO DE MODERACIÓN DE TRAFICO EN LA CALLE ROCHEX AVE



**DETAIL B  
STRIPING MODIFICATIONS**



## LEGEND

 PROPOSED SPEED CUSHION

 EXISTING STOP SIGN



**DETAIL A  
TYPICAL INSTALLATION**





## Legislation Text

---

File #: ID#25-150, Version: 1

---

### **Administrative Correction to Resolution No. 23211**

Approve a Resolution authorizing an administrative correction of the not to exceed additional funding allocation amount stated in Resolution No. 23211 (N.C.S.) approved on March 25, 2025, and authorizing the Mayor to execute, and staff to submit a corrected State Resolution No. 23211 for the HCD Emergency Solutions Grant (ESG) Program Continuum of Care (CoC) Allocation of behalf of the City Council.



**CITY OF SALINAS  
COUNCIL STAFF REPORT**

---

**DATE:** MAY 6, 2025  
**DEPARTMENT:** COMMUNITY DEVELOPMENT DEPARTMENT  
**FROM:** LISA BRINTON, DIRECTOR  
**THROUGH** VINCENT MONTGOMERY, PLANNING MANAGER  
**BY:** KAYSHLA LOPEZ, HOMELESS SERVICES MANAGER  
**TITLE:** ADMINISTRATIVE CORRECTION TO RESOLUTION NO. 23211

RECOMMENDED MOTION:

A motion to approve a Resolution authorizing an administrative correction of the not to exceed additional funding allocation amount stated in Resolution No. 23211 (N.C.S.) approved on March 25, 2025, and authorizing the Mayor to execute, and staff to submit a corrected State Resolution No. 23211 for the HCD Emergency Solutions Grant (ESG) Program Continuum of Care (CoC) Allocation of behalf of the City Council.

EXECUTIVE SUMMARY:

The Community Development Department is seeking an administrative correction to State Resolution No. 23211 for the California Department of Housing and Community Development (HCD) previously approved on March 25, 2025. HCD has indicated the need to correct the not to exceed additional funding allocation amount of \$117,919 referenced to reflect the correct amount of \$171,919.

BACKGROUND:

On March 25, 2025, the City Council approved Resolution No. 23211, authorizing the submission of an application to 2024 HCD ESG CoC Notice of Funding Availability (NOFA). HCD informed City staff that the State Resolution included an incorrect additional funding allocation amount. HCD has requested that City Council approve a new State resolution containing the corrected amount of the addition funding allocation for the City to be fully compliant with the requirements set forth by HCD to then allow for the execution of the ESG standard agreement for FY 25-26 and the execution of subsequent subrecipient agreements.

CEQA CONSIDERATION:

**Not a Project.** The City of Salinas has determined that this administrative action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

STRATEGIC PLAN INITIATIVE:

The City administers HCD ESG Program CoC Allocation funding to undertake a variety of programs instrumental in providing homeless services throughout the City and region, furthering partnerships with public service organizations, and addressing the service needs of the City’s low-income, elderly, and special needs communities. Execution of the proposed resolutions supports the City of Salinas Strategic Plan 2022-2025 Goal and Strategy of Housing/Affordable Housing.

DEPARTMENTAL COORDINATION:

This agenda item was prepared by the City’s Community Development Department in coordination with the City Attorney and Finance Department. Additional, external coordination with outside agencies and jurisdictions, such as HCD and staff of the local CoC #506 Leadership Council, has also occurred.

FISCAL AND SUSTAINABILITY IMPACT:

There is no General Fund impact associated with this agenda item. Awarded 2024 HCD ESG CoC funds will be appropriated to the Emergency Solutions Grant – CoC fund. If awarded, HCD ESG Program budget appropriation for 3 years could be up to \$1,031,517.

<b>Fund</b>	<b>Appropriation</b>	<b>Appropriation Name</b>	<b>Total Appropriation</b>	<b>Amount for recommendation</b>	<b>FY 24-25 Operating Budget Page</b>	<b>Last Budget Action (Date, Resolution)</b>
2941	n/a	n/a	n/a	\$1,031,517	n/a	n/a

ATTACHMENTS:

- City Resolution No 23211
- HCD Resolution No. 23211
- City Resolution Authorizing Administrative Correction to Resolution No. 23211
- HCD Resolution with Administrative Correction

**RESOLUTION NO. 23211 (N.C.S.)**

**A RESOLUTION OF THE SALINAS CITY COUNCIL  
APPROVING APPLICATION TO THE CALIFORNIA DEPARTMENT OF HOUSING  
AND COMMUNITY DEVELOPMENT 2024 CONTINUUM OF CARE EMERGENCY  
SOLUTIONS GRANT PROGRAM**

**WHEREAS**, the City of Salinas (City) is the only City within Monterey and San Benito Counties that administers the California Department of Housing and Community Development (HCD) Emergency Solutions Grants (ESG) Program Continuum of Care (CoC) Allocation; and

**WHEREAS**, HCD released the 2024 Notice of Funding Availability (NOFA) on December 31, 2024 announcing the availability of approximately \$39 million in federal ESG funds over the next three years; and

**WHEREAS**, the 2024 ESG CoC Allocation Notice of Funding Availability (NOFA) announced an estimated allocation of \$678,678 for the local Salinas/Monterey/San Benito Counties CoC #506; and

**WHEREAS**, HCD recommends applying for 150% of the expected allocation (\$1,031,517) to facilitate CoC Leadership Council appropriation and City acceptance of any additional ESG funding that becomes available over the 3-year period; and

**WHEREAS**, the local CoC Leadership Council will determine any funding component modifications up to the not to exceed amount of \$1,031,517; and

**WHEREAS**, the City, as the CoC #506 Administrative Entity, intends to submit a 2024 HCD ESG CoC Allocation NOFA application by the March 28, 2025, application deadline; and

**WHEREAS**, the 2024 HCD ESG CoC NOFA requires approval of a 3- year resolution using the HCD-approved template to receive an ESG grant which has been duly adopted and approved by the Applicant's governing board necessary to submit with the application; and

**WHEREAS**, the City hereby agrees to administer ESG funds for eligible activities as approved by the CoC #506 Leadership Council and HCD in accordance with all applicable state and federal statutes, rules, regulations, laws, and guidelines, including without limitation all rules and laws regarding the ESG Program, as well as in a manner consistent and in compliance with the Standard Agreement and any other contracts between the City and HCD; and

**WHEREAS**, the City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

**NOW, THEREFORE, BE IT RESOLVED** that the Salinas City Council hereby authorizes the submission of an application to the California Department of Housing and Community Development (HCD) for the 2024 HCD Emergency Solutions Grant (ESG) Continuum of Care Allocation (CoC) Program Notice of Funding Availability (NOFA); and

**BE IT FURTHER RESOLVED** that the Salinas City Council authorizes the Mayor or designee to execute, and amend if needed, the City and HCD 3-year ESG Program Resolutions; and

**BE IT FURTHER RESOLVED** that the Salinas City Council authorizes the Mayor or designee to receive ESG grant funds, in accordance with all HCD rules and laws for an amount not to exceed \$1,031,517, including up to \$117,919 of disencumbered ESG funds 2024 ESG CoC Allocation funding during the three-year period to the local Salinas/Monterey/San Benito Counties CoC #506; and

**BE IT FURTHER RESOLVED** that the Salinas City Council authorizes the Mayor or designee to execute a Standard Grant Agreement, all applicable HCD grant documents, and any amendments thereto from the 2024-2027 funding years of the State ESG program, Continuum of Care Allocation NOFA; and

**BE IT FURTHER RESOLVED** that if funds are awarded, the Salinas City Council authorizes the establishment of an HCD ESG Program budget appropriation of \$271,366 for Year 1 (2025-2026) and up to \$1,031,517 over the three funding years (2024-2027); and

**BE IT FURTHER RESOLVED** that the Salinas City Council authorizes the Mayor or designee to execute, Subrecipient Funding Agreements, and necessary amendments to fund programs approved by the CoC #506 Leadership Council during the term of the Standard Agreement with HCD.

**PASSED AND APPROVED** this 25<sup>th</sup> day of March 2025, by the following vote:

**AYES:** Councilmembers Barajas, Barrera, D'Arrigo, De La Rosa, Salazar, Sandoval and Mayor Donohue

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**APPROVED:**

Signed by:  
  
580C799697274F5  
Dennis Donohue, Mayor

**ATTEST:**

DocuSigned by:  
  
B6D51CD0847B44F  
Alexis Mejia, Assistant City Clerk



## RESOLUTION NO. 23211

### **A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2024-2027 FUNDING YEARS OF THE STATE ESG PROGRAM.**

A necessary quorum and majority of the council members of The City of Salinas (“Applicant”) hereby consent to, adopt and ratify the following resolution:

A. WHEREAS the State of California (the “State”), Department of Housing and Community Development (“Department”) issued a Notice of Funding Availability (“NOFA”) dated December 31, 2024, under the Emergency Solutions Grants (ESG) Program (“Program” or “ESG Program”); and

B. WHEREAS Applicant is an approved Subrecipient or Contractor.

SECTION 1. Applicant is an approved Subrecipient or Contractor by their Continuum of Care and is hereby authorized and directed to receive an ESG Program grant, in an amount not to exceed \$1,031,517 in accordance with all applicable rules and laws.

SECTION 2. Applicant hereby affirms that if ESG Program funds remain available for allocation after the deadline for submitting an application, and if the Department advises Applicant that Applicant is eligible for an additional allocation from these remaining funds, Applicant is hereby authorized and directed to accept this additional allocation of funds (“Additional ESG Allocation”) up to the amount authorized by Department but not to exceed \$117,919.

SECTION 3. Applicant hereby affirms that the ESG Program funds and allocation amounts published under the NOFA represent three consecutive Annual Funding Cycles; the second and third Annual Funding Cycles are estimated amounts only, and actual amounts, if any, are contingent upon the Department receiving an annual grant agreement from the United States Department of Housing and Urban Development (HUD).

SECTION 4. The Department may approve funding allocations for the ESG Program, subject to the terms and conditions of the NOFA, Program regulations, Program guidelines, and the Standard Agreement. The Applicant acknowledges compliance with all state and federal public participation requirements in the development of its applications.



SECTION 5. If Applicant receives a grant of ESG Program funds from the Department pursuant to the above referenced ESG Program NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, laws, and guidelines, including without limitation all rules and laws regarding the ESG Program, all as may be subsequently amended from time to time, as well as any and all other contracts Applicant may have with the Department.

SECTION 6. The Applicant hereby authorizes and directs the City of Salinas Mayor or designee\*, to execute and deliver all applications and act on the Applicant's behalf in all matters pertaining to all such applications.

SECTION 7. If an application is approved, the City of Salinas Mayor, or designee\*, is authorized and directed to act on behalf of Applicant in connection with the ESG Allocation Award and any Additional ESG Allocation enter into, execute and deliver the grant agreement (*i.e.*, Standard Agreement) and any and all subsequent amendments thereto with the State of California for the purposes of the grant.

SECTION 8. If an application is approved, the City of Salinas Mayor, or designee\*, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with the grant.

PASSED AND APPROVED at a regular meeting of the City Council held on March 25, 2025 by the following vote:

AYES: Councilmembers Barajas, Barrera, D'Arrigo, De La Rosa, Salazar, Sandoval and Mayor Donohue

NOES: None

ABSTENTIONS: None

ABSENT: None

Signed by:  
  
580C799697274F5...  
Dennis Donohue  
Salinas Mayor



I, Alexis Mejia, am the Assistant City Clerk of the City of Salinas, State of California, a California Charter City and Municipal Corporation, and as such, am familiar with the facts herein and do hereby certify as follows:

1. That the City of Salinas is a California Charter City and Municipal Corporation, duly formed, validly existing and duly qualified to transact business in the State of California, with full power and authority to enter into agreements with the Department of Housing and Community Development ("Department").

DocuSigned by:

*Alexis Mejia*

B6D51CD0847B44F...

By: Alexis Mejia,

Assistant City Clerk of the City of Salinas

Date: March 25, 2025

**RESOLUTION NO. \_\_\_\_\_(N.C.S.)**

**A RESOLUTION AUTHORIZING AN ADMINISTRATIVE CORRECTION TO  
CITY AND STATE RESOLUTIONS NO. 23211**

**WHEREAS**, on March 25, 2025, the City Council approved the State Resolution No. 23211 reflecting the approval of a 3-year resolution using the HCD-approved template to receive an ESG grant which has been duly adopted and approved by the Applicant’s governing board necessary to submit with the application; and

**WHEREAS**, the City hereby agreed to administer ESG funds for eligible activities as approved by the CoC #506 Leadership Council and HCD in accordance with all applicable state and federal statutes, rules, regulations, laws, and guidelines, including without limitation all rules and laws regarding the ESG Program, as well as in a manner consistent and in compliance with the Standard Agreement and any other contracts between the City and HCD; and

**WHEREAS**, the City, as the CoC #506 Administrative Entity, submitted a 2024 HCD ESG CoC Allocation NOFA application on March 28, 2025, application deadline; and

**WHEREAS**, subsequently, HCD notified the City that to be compliant with the requirements set forth by HCD, the City and State Resolutions No. 23211 require correction to reflect a corrected not to exceed \$171,919; and

**WHEREAS**, the City of Salinas has determined that this administrative action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

**NOW, THEREFORE, BE IT RESOLVED** that the Salinas City Council finds that the above recitals are true and accurate and are the basis for its action; and

**BE IT FURTHER RESOLVED** that the Salinas City Council hereby approves and authorizes the Mayor to execute, and staff to submit to HCD corrected City and State Resolutions for the ESG CoC Allocation reflecting an updated Additional ESG Allocation amount not to exceed \$171,919.

**PASSED AND APPROVED** this 6th day of May 2025, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**APPROVED:**

---

Dennis Donohue, Mayor

**ATTEST:**

---

Patricia M. Barajas, City Clerk



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2024-2027 FUNDING YEARS OF THE STATE ESG PROGRAM.**

A necessary quorum and majority of the council members of The City of Salinas (“Applicant”) hereby consent to, adopt and ratify the following resolution:

A. WHEREAS the State of California (the “State”), Department of Housing and Community Development (“Department”) issued a Notice of Funding Availability (“NOFA”) dated December 31, 2024, under the Emergency Solutions Grants (ESG) Program (“Program” or “ESG Program”); and

B. WHEREAS Applicant is an approved Subrecipient or Contractor.

SECTION 1. Applicant is an approved Subrecipient or Contractor by their Continuum of Care and is hereby authorized and directed to receive an ESG Program grant, in an amount not to exceed \$1,031,517 in accordance with all applicable rules and laws.

SECTION 2. Applicant hereby affirms that if ESG Program funds remain available for allocation after the deadline for submitting an application, and if the Department advises Applicant that Applicant is eligible for an additional allocation from these remaining funds, Applicant is hereby authorized and directed to accept this additional allocation of funds (“Additional ESG Allocation”) up to the amount authorized by Department but not to exceed \$171,919.

SECTION 3. Applicant hereby affirms that the ESG Program funds and allocation amounts published under the NOFA represent three consecutive Annual Funding Cycles; the second and third Annual Funding Cycles are estimated amounts only, and actual amounts, if any, are contingent upon the Department receiving an annual grant agreement from the United States Department of Housing and Urban Development (HUD).

SECTION 4. The Department may approve funding allocations for the ESG Program, subject to the terms and conditions of the NOFA, Program regulations, Program guidelines, and the Standard Agreement. The Applicant acknowledges compliance with all state and federal public participation requirements in the development of its applications.



SECTION 5. If Applicant receives a grant of ESG Program funds from the Department pursuant to the above referenced ESG Program NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, laws, and guidelines, including without limitation all rules and laws regarding the ESG Program, all as may be subsequently amended from time to time, as well as any and all other contracts Applicant may have with the Department.

SECTION 6. The Applicant hereby authorizes and directs the City of Salinas Mayor or designee\*, to execute and deliver all applications and act on the Applicant's behalf in all matters pertaining to all such applications.

SECTION 7. If an application is approved, the City of Salinas Mayor, or designee\*, is authorized and directed to act on behalf of Applicant in connection with the ESG Allocation Award and any Additional ESG Allocation enter into, execute and deliver the grant agreement (*i.e.*, Standard Agreement) and any and all subsequent amendments thereto with the State of California for the purposes of the grant.

SECTION 8. If an application is approved, the City of Salinas Mayor, or designee\*, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with the grant.

PASSED AND ADOPTED at a regular meeting of the City Council held on May 6, 2025 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

---

Dennis Donohue, Mayor  
Salinas City Council



I, Alexis Mejia, am the Assistant City Clerk of the City of Salinas, State of California, a California Charter city and municipal corporation, and as such, am familiar with the facts herein and do hereby certify as follows:

1. That the City of Salinas is a California Charter city and municipal corporation duly formed, validly existing and duly qualified to transact business in the State of California, with full power and authority to enter into agreements with the Department of Housing and Community Development (“Department”).

**[Insert Signature Block]**

By: Alexis Mejia, Assistant  
City Clerk of the City of Salinas  
Date: May 6, 2025



# City of Salinas

200 Lincoln Ave., Salinas,  
CA 93901  
[www.cityofsalinas.org](http://www.cityofsalinas.org)

## Legislation Text

---

File #: ID#25-110, Version: 1

---

Conditional Use Permit 2024-058; Request to establish and operate a proposed off-sale alcohol related use (Type 20 ABC license) at an existing food and beverage sales use located at 695 East Alisal Street in the Commercial Retail - East Alisal Street/East Market Street Focused Growth Overlay (CR-FG-5) Zoning District

Approve a Resolution finding the project exempt pursuant to Section 15061(b)(3) of the CEQA Guidelines, affirming the findings, and approving Conditional Use Permit 2024-058.



**CITY OF SALINAS  
COUNCIL STAFF REPORT**

---

**DATE:** APRIL 22, 2025 – CONTINUED  
MAY 6, 2025s

**DEPARTMENT:** COMMUNITY DEVELOPMENT DEPARTMENT

**FROM:** THOMAS WILES, SENIOR PLANNER

**TITLE:** **CONDITIONAL USE PERMIT 2024-058; REQUEST TO ESTABLISH AND OPERATE AN OFF-SALE ALCOHOL RELATED USE (TYPE 20 ABC LICENSE) AT AN EXISTING FOOD AND BEVERAGE SALES USE LOCATED AT 695 EAST ALISAL STREET IN THE COMMERCIAL RETAIL – EAST ALISAL STREET/EAST MARKET STREET FOCUSED GROWTH OVERLAY (CR-FG-5) ZONING DISTRICT**

RECOMMENDED MOTION:

A motion to approve a resolution finding the project exempt pursuant to Sections 15061(b)(3) of the CEQA Guidelines, affirming the findings, and approving Conditional Use Permit (CUP) 2024-058.

EXECUTIVE SUMMARY:

RJK Liquor Incorporated is proposing to establish and operate an off-sale alcohol related use (Type 20 ABC license – Off-sale beer and wine) at an existing 2,960 square-foot food and beverage sales use (La Corona Market) located at 695 East Alisal Street. The site is developed with multiple structures and is classified by the Zoning Code as a mixed-use development containing both commercial and residential uses. On April 2, 2025, the Planning Commission considered the CUP request and reached a tie vote of 2 to 2, as not all members were present. Per Section 6 of the Bylaws for the Planning Commission (Resolution No. 21165), because of the tie vote, the Planning Commission public hearing resulted in no action and the item is to be forwarded to the City Council for final determination. (See attached draft April 2, 2025, Planning Commission minutes).

BACKGROUND:

RJK Liquor Incorporated is proposing to establish and operate an off-sale alcohol related use (Type 20 ABC license – License No. 663957) at an existing 2,960 square-foot food and beverage sales use (La Corona Market). A Type 20 license includes sales of beer and wine for off site consumption (see attached Site Plan and Floor Plans). The Applicant is proposing to transfer an active Type 20 off-sale alcohol license (License No. 570016 – Fresh Market and Produce) from 201 East Alisal Street to the project site. There was a previous Type 20 off-sale alcohol license (License No. 136372) on-site, which per ABC records was canceled on May 4, 2011.

The subject property is owned by Hebbbron Properties LLC. The site is developed with multiple structures consisting of an existing food and beverage sales use (La Corona Market), an adjacent business and professional office use (Amezcu Insurance) at 7 North Hebbbron Avenue, and three (3) residential units (13 North Hebbbron Avenue #A, #B, and #C) located to the rear of the property without direct access to the main entrance of the food and beverage sales use which is facing East Alisal Street. Per the Zoning Code, the site is classified as a mixed-use development containing both commercial and residential uses.

The subject property is in the CR-FG-5 (Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay) Zoning District. The following provides an overview of the land uses and zoning districts adjacent to the project site:

North: Residential / Residential Medium Density (R-M-2.9)

South: Restaurant / Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay (CR-FG-5)

East: Restaurant / Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay (CR-FG-5)

West: Restaurant / Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay (CR-FG-5)

Analysis:

Undue Concentration

Concerning off-sale alcohol-related uses, “undue concentration” is defined per California Business and Professions Code Section 23958.4 as either: (1) the ratio of off-sale retail licenses to population in the census tract or census division in which the premises is located exceeds the ratio of off-sale retail licenses to population in the county in which the premises is located: or (2) the premises is located in a crime reporting district that has a twenty percent (20%) greater number of reported crimes (i.e., the most recent yearly compilation by the local law enforcement agency of reported offenses of criminal homicide, forcible rape, robbery, aggravated assault, burglary, larceny, theft, and motor vehicle theft, combined with all arrests for other crimes, both felonies and misdemeanors, except traffic violations) than the average number of reported crimes as determined from all crime reporting districts within the jurisdiction of the local law enforcement agency.

The proposed location is within Census Tract 5.01 (CT 5.01). Per ABC, there are currently five (5) active off-sale licenses within CT 5.01 as shown below:

<u>Name of Licensee</u>	<u>Address</u>	<u>Distance from Project Site</u>
1. East Market Store (Type 20)	701 East Market Street	1,150 feet
2. Maritza Market (Type 20)	549 East Market Street	1,600 feet
3. Young’s Market (Type 21)	660 East Market Street	1,060 feet
4. Neighborhood Market (Type 20)	505 East Market Street	1,900 feet

5. Los Primos Market (Type 20)

825 East Market Street

1,020 feet

Per ABC, four (4) off-sale licenses are authorized in CT 5.01. Currently, the subject CT 5.01 is classified as undue concentration as there are five (5) active off-sale alcohol licenses, which is higher than the four (4) authorized. Approval of the proposed Type 20 off-sale alcohol license would result in six (6) off-sale alcohol licenses in a census tract that is already undue concentrated for the number of off-sale alcohol licenses.

The attached Map of off-sale Alcohol Licenses dated October 2019 shows the location of the proposed off-sale alcohol license to other off-sale alcohol licenses. The closest off-sale license to the project site is located at 606 East Alisal Street (GL Liquor), which is in CT 9 and is approximately 650 feet to the west of the project site. The average distance to off-sale alcohol outlets in CT 5.01 is 1,346 feet, which is greater than the average of 956 feet for approved off-sale alcohol CUPs in a CT since 2010 (see Table 1 below).

The project site is in a PRD which exceeds the number of reported crimes. As shown on Table 1 below, the average level of undue concentration for Conditional Use Permits processed since 2010 is 119%. The proposed project exceeds this number (150% vs. 119%). The crime rate for the subject PRD is 182% over the average rate considered as undue concentration for crime (328% vs. 146%).

Table 1: Comparison to Off-sale Alcohol Conditional Use Permits Since 2010

	Distance to residentially zoned property (feet)	Distance to public schools (feet)	Distance to parks/ playgrounds (feet)	Average Distance to off-sale alcohol outlets in CT (feet)	Average Alcohol outlets in Salinas CT's (% - proposed/ allowed)	Crime rate in PRD's (%) (120% = undue concentration)	Number of crimes reported
Average	484	1,900	1,919	956	119%	146%	61.21
Minimum	0	450	400	1,200	40%	29%	1
Maximum	3,200	5,800	5,400	6,960	800%	386%	261
CUP 2024-058	0	630	830	1,346	150% (6/4)	328% (241/73.45) (2023 PRD)	241

Salinas Police Department Comments and Conditions

Salinas Police Department reports an average of 61.21 reported crimes across all Police Reporting Districts (PRD) for 2023, the most recent date of PRD records. Adding twenty percent (20%), the formula allows for no more than 73.45 reported crimes within this PRD to avoid the “undue concentration” designation. 2023 Salinas Police Department (SPD) crime statistics showing 241 reported crimes in PRD 52, which is above the 73.45 threshold, which places the site within an area of undue concentration due to crime. The attached 2024 Salinas PRD statistics shows that the crime rate in PRD 52 has increased from 241 to 259. Per the Salinas Police Department

memorandum, while an increase in police services for this project is anticipated, the Police Department does not object to the approval of Conditional Use Permit 2024-058 with the conditions of approval stated in the memorandum (see attached Salinas Police Department memorandum dated October 18, 2024).

Because the proposed site is located within an area of undue concentration due to number of alcohol licenses in the CT 5.01 and the number of reported crimes in PRD 52, a finding that Public Convenience or Necessity is served by approving the off-sale alcohol use is required should the City Council determine to approve the CUP. A finding of Public Convenience or Necessity could be determined as customers would be able to complete their shopping needs without having to travel to a range of retail outlets.

Proximity to Residences, Parks, and Schools

The closest residences are located on the subject property and residentially zoned land located adjacent to the north of the proposed alcohol related use (15 Hebbbron Avenue). The nearest park is La Paz Neighborhood Park (560 Roosevelt Street), which is located approximately 830 feet to the northwest of the subject site. The subject site is located approximately 1,830 feet to the south of Cesar Chavez Park. The nearest public school is Sherwood Elementary School (110 South Wood Street), which is located approximately 630 feet southwest from the subject site.

The subject property is located less than the average distance of other similar projects to residences, residentially zoned properties, parks/playgrounds, and other public schools than other CUP applications (approved, denied, or expired) dating back to the year 2010. Table 2 below lists the 59 Conditional Use Permit (CUP) applications for alcohol related uses that have been processed since 2010. Five (5) off-sale alcohol related CUPs located in an area of undue concentration have been required to comply with the City’s former One-for-One policy.

Table 2: Conditional Use Permit Applications for Alcohol Related Uses

No.	Project Number	Status	Type	Address	Approval Date	Approval Body	1:1 Req?	Off-sale?
1.	CUP 2010-004	Approved	Off-Sale Alcohol	970 Work St.	4/19/2011	City Council	Yes	Yes
2.	CUP 2010-006	Expired	Off-Sale Alcohol	1532 N. Main St.	6/14/2011	City Council	Yes	Yes
3.	CUP 2010-007	Approved	Off-Sale Alcohol	615 W. Laurel Dr.	6/6/2010	Planning Commission	Yes	Yes
4.	CUP 2010-013	Approved	Off-Sale Alcohol	306 N. Main St.	10/12/2010	City Planner	No	Yes
5.	CUP 2010-018	Approved	On Site Alcohol	242 Williams Rd.	8/2/2011	City Planner		No
6.	CUP 2011-005	Denied	Off-Sale Alcohol	575 N. Sanborn Rd.	N/A			
7.	CUP 2011-009	Approved	Off-Sale Alcohol	1375 N. Davis Rd.	6/1/2011	Planning Commission	Yes	Yes
8.	CUP 2011-010	Approved	Off-Sale Alcohol	1800 N. Main St.	6/14/2011	City Council	Yes	Yes

9.	CUP 2011-022	Approved	On-Sale Alcohol	1730 N. Main St.	10/10/2011	City Planner		No
10.	CUP 2011-023	Withdrawn	Off-Sale Alcohol	1730 N. Main St.	N/A			
11.	CUP 2012-001	Approved	On-Sale Alcohol	1391 N. Davis Rd.	2/12/2012	City Planner		No
12.	CUP 2012-003	Approved	On-Sale Alcohol	1748 N. Main St.	3/27/2012	City Planner		No
13.	CUP 2012-005	Denied	Off-Sale Alcohol	8 Williams Rd.	N/A			
14.	CUP 2013-003	Approved	Off-Sale Alcohol	1045 N. Main St.	9/24/2013	City Council	No	Yes
15.	CUP 2013-006	Approved	On-Sale Alcohol	1988 N. Main St.	7/1/2013	City Planner		No
16.	CUP 2014-004	Withdrawn	On-Sale Alcohol	242 Williams Rd.	N/A			
17.	CUP 2014-025	Denied	Off-Sale Alcohol	1532 N. Main St.	N/A			
18.	CUP 2015-004	Approved	On-Sale Alcohol	124 Abbott St.	8/4/2015	City Planner		No
19.	CUP 2015-011	Approved	On-Sale Alcohol	1938 N Main St.	6/9/2015	City Planner		No
20.	CUP 2015-016	Approved	Off-Sale Alcohol	215 E. Alisal St.	9/16/2015	Planning Commission	No	Yes
21.	CUP 2015-023	Denied	Off-Sale Alcohol	602 Williams Rd.	N/A			
22.	CUP 2015-034	Denied	Off-Sale Alcohol	170 E. Laurel Dr.	N/A			
23.	CUP 2016-002	Withdrawn	On-Sale Alcohol	242 Williams Rd.	N/A			
24.	CUP 2016-005	Approved	On-Sale Alcohol	66 W. Alisal St.	6/7/2016	City Planner		No
25.	CUP 2016-006	Approved	Off-Sale Alcohol	150 Main St.	6/24/2016	City Planner		N/A
26.	CUP 2016-013	Withdrawn	Off-Sale Alcohol	1000 Market St.	N/A			
27.	CUP 2016-019	Approved	Off-Sale Alcohol	201 Monterey St.	03/21/2017	City Council	No	
28.	CUP 2016-020	Approved	On-Sale Alcohol	1000 Davis Rd.	12/12/2016	City Planner		No
29.	CUP 2017-003	Approved	On-Sale Alcohol	350 Northridge Mall	04/07/2017	City Planner		No
30.	CUP 2017-005	Withdrawn	Off-Sale (Type 20 To 21)	980 Acosta Plaza.	N/A			
31.	CUP 2017-014	Withdrawn	On-Sale Alcohol	309 Williams Rd.	N/A			
32.	CUP	Approved	On-Sale	1600	02/27/2018	City Planner		No

	2018-001		Alcohol	Northridge Mall				
33.	CUP 2018-002	Approved	On-Sale Alcohol	723 Alisal St.	10/12/2018	City Planner		No
34.	CUP 2018-003	Expired	On-Sale Alcohol	1220 S. Main St.	02/26/2018	City Planner		No
35.	CUP 2018-005	Approved	Off-Sale Alcohol	1764 N. Main St.	10/02/2019	Planning Commission	No	Yes
36.	CUP 2018-008	Expired	Off-Sale Alcohol	1438 S. Main St.	N/A			
37.	CUP 2018-012	Withdrawn	On-Sale Alcohol	1366 s. Main St.	N/A			
38.	CUP 2018-023	Approved	On-Sale Alcohol	309 Williams Rd.	01/09/2019	City Planner		No
39.	CUP 2018-024	Approved	On-Sale Alcohol	213 Monterey St.	11/27/2018	City Planner		No
40.	CUP 2018-025	Approved	On-Sale Alcohol	242 Williams Rd.	04/30/2019	City Planner		No
41.	CUP 2018-029	Approved	On-Sale Alcohol	1790 Northridge Mall	02/20/2029	City Planner		No
42.	CUP 2019-009	Approved	On-Sale Alcohol	210 Main St.	08/22/2019	City Planner		Not determined
43.	CUP 2019-020	Approved	On-Sale Alcohol	1582 Constitution Blvd.	01/07/2020	City Planner		No
44.	CUP 2020-015	Approved	Off-Sale Alcohol	1264 De La Torre	10/23/2020	City Planner	No (Not Und.)	Yes
45.	CUP 2021-008	Approved	On-Sale Alcohol	1220 S. Main St.	04/02/2021	City Planner		No
46.	CUP 2021-022	Approved	Off-Sale Alcohol	1640 N. Main St.	09/15/2021	Planning Commission	No	Yes
47.	CUP 2021-025	Approved	On-Sale Alcohol	835 S. Main St.	12/15/2021	Planning Commission		No
48.	CUP 2021-029	Approved	On-Sale Alcohol	822 E. Alisal St.	01/03/2022	City Planner		No
49.	CUP 2021-030	Approved	On-Sale Alcohol	1259 De La Torre St.	12/20/2021	City Planner		No
50.	CUP 2022-017	Approved	On-Sale Alcohol	216 John St.	04/01/2022	City Planner		No
51.	CUP 2022-026	Approved	On-Sale Alcohol	66 W. Alisal St.	05/06/2022	City Planner		No
52.	CUP 2022-030	Approved	On-Sale Alcohol	215 Monterey St.	08/15/2022	City Planner		No
53.	CUP 2022-054	Approved	Off-Sale Alcohol	933 W. Alisal St.	12/21/2022	Planning Commission	No	Yes
54.	CUP 2022-061	Approved	On-Sale Alcohol	344 Main St.	02/28/2023	City Planner		No

55.	CUP 2023-017	Approved	Off-Sale Alcohol	1050 N. Davis Rd.	10/04/2023	Planning Commission	No	Yes
56.	CUP 2023-038	Approved	On-Sale Alcohol	1447 N. Main St.	09/09/2024	City Planner		No
57.	CUP 2023-047	Approved	On-Sale Alcohol	1002 Del Monte Ave. Ste. A	09/17/2024	City Planner		No
58.	CUP 2024-054	Approved	On-Sale Alcohol	66 W. Alisal St.	10/01/2024	City Planner		No
59.	CUP 2024-022	Approved	Off-Sale Alcohol	1012 Abbott St.	11/19/2024	Planning Commission	No	Yes

Conditions of Approval

The City generally requires a CUP for alcohol-related uses (Salinas City Code §37-50.030) and may lawfully regulate through its land use and zoning authority the potentially negative social and environmental effects of alcohol serving businesses. In this regard, the City's Zoning Code imposes a variety of specific requirements for alcohol-related uses and for all alcohol-related uses located in areas of undue concentration, which are discussed in turn below.

Pursuant to Zoning Code Section 37-50.030(f), if the City Council determines that a public convenience or necessity would be served by the approval of the CUP and the subsequent issuance of an alcohol license by ABC, the CUP would contain the following conditions of approval:

1. Alcohol shall not be sold between the hours of 10:00 p.m. and 6:00 a.m. Coolers containing alcoholic beverages shall be locked between the hours of 10:00 p.m. and 6:00 a.m.
2. The premises shall be maintained free of litter at all times.
3. No sale or distribution of alcoholic beverages shall be made from a drive-up or walk-up window.
4. No display of alcoholic beverages shall be made from an ice tub.
5. No "single-serving" or "one-can" sales of alcoholic beverages shall be made from the premises. A sign to this effect in English and Spanish shall be maintained at the cashier station at all times.
6. No more than four (4) cooler doors shall be allocated to alcohol sales. Coolers without doors shall be limited to 32 lineal feet.
7. No alcoholic beverage shall be displayed within five feet of the cash register or the front door of the premises unless displayed in a permanently affixed cooler.
8. No self-illuminated advertising for alcoholic beverages shall be located on buildings or windows.

9. All business owners and managers shall complete a program certified by the Department of Alcoholic Beverage Control (ABC) as a qualified responsible beverage service (RBS) program prior to the commencement of the use. Any business established after the effective date of the ordinance codified in this section shall require such training of all owners and managers within ninety days of ownership transfer or hire. Failure of managers to obtain training shall be the liability of the owner. The owner shall maintain on the premises a file containing the certificates of training and shall present the file and its contents upon request by the City at any time during normal business hours. The provisions of this section regarding responsible beverage training shall be suspended upon a finding by the City Planner that the training is not reasonably available.
10. An electronic age verification scanner shall be installed, maintained, and utilized for all off-sale alcohol sales.
11. Signs shall be posted at the location in English and Spanish with regard to prohibitions of open containers and loitering at the location, and no loitering will be tolerated.
12. No single 40 oz. containers of beer may be sold from premises.
13. No malt liquor or fortified wine products (wines with greater than 15% alcohol content) shall be sold.
14. Sales of wine shall be in containers of at least 750 ml.
15. No coin operated video or arcade games and no adult magazines or videos shall be sold.
16. No pay telephone booths shall be permitted on the premises.
17. Any alcohol license violation and/or suspension by the Alcohol Beverage Control Board or significant criminal activity, in the opinion of the City Police Chief, shall constitute grounds for review and modification or revocation of this use Permit in accordance with Section 37-60.640: Expiration- transferability; recordation; rescission; revocation, of the Salinas Zoning Code.

Additional conditions could be added, including those recommended by the Salinas Police Department per the attached comments dated October 18, 2024 (Exhibit “E” of CUP 2024-058):

1. Digital surveillance system with high quality cameras focused on the points of sales, entrances/exits of the business and the parking lot, with the capability to store the digital images captured. The video/photos must be retained for 30 days and be made available to Police upon request.

2. Ample lighting in the parking lots, exterior area of entrances/exits and situated in areas to enhance video surveillance equipment.

April 2, 2025, Planning Commission Meeting

On April 2, 2025, the Planning Commission considered CUP 2024-058. Commissioners expressed concerns with the distance of the project site to nearby parks and schools and the high number of off-sale alcohol outlets in the surrounding area. The Planning Commission voted 2 to 2 (tie vote). Per Section 6 of the Bylaws for the Planning Commission (Resolution No. 21165), because of the tie vote, the Planning Commission public hearing resulted in no action and the item was forwarded to the City Council for final determination (see draft April 2, 2025. Planning Commission minutes).

TIME CONSIDERATION:

The project was deemed complete on March 23, 2025. Final action is required by May 22, 2025, pursuant to the Permit Streamlining Act.

CEQA CONSIDERATION:

The environmental impacts of the project have been analyzed in accordance with the California Environmental Quality Act (CEQA). The project has been determined to be exempt from the California Environmental Quality Act (CEQA) under Section 15061(b)(3) of the CEQA Guidelines. The proposed project is exempt because the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

Alternatives Available to the Council:

The City Council has the following alternatives:

1. Affirm the findings set forth in the attached Resolution, find the application exempt from the California Environmental Quality Act (CEQA), and approve Conditional Use Permit 2024-058 with modifications; or
2. Find that the proposal is not appropriate and establish findings at the public hearing stating the reasons for not approving Conditional Use Permit 2024-058.

Findings:

The City Council may approve an application for Conditional Use Permit to establish and operate an off-sale alcohol related use (Type 20 ABC license) for an existing 2,960 square-foot food and beverage sales use (La Corona Market) located on a mixed-use property, if all the findings set forth in the proposed City Council Resolution are established.

CALIFORNIA GOVERNMENT CODE §84308:

No.

STRATEGIC PLAN INITIATIVE:

If approved, this action supports the Council's Strategic Goals of Economic Development through the provision of additional commercial opportunities for the community.

DEPARTMENTAL COORDINATION:

The proposed project has been discussed among the Community Development Department and the Police Department.

FISCAL AND SUSTAINABILITY IMPACT:

No significant impacts to the City's General Fund are anticipated with this application.

ATTACHMENTS:

Proposed City Council Resolution

Draft Conditional Use Permit 2024-058 with the following exhibits:

- Exhibit "A" Vicinity Map
- Exhibit "B" Site Layout (Sheet A0.0)
- Exhibit "C" Floor Plan (Sheet A2.1)
- Exhibit "D" Building Elevations (Sheet A3.1)
- Exhibit "E" Police Department Memorandum, dated October 18, 2024

April 2, 2025 Planning Commission Staff Report without exhibits

Draft April 2, 2025 Planning Commission minutes

Map of off-sale Alcohol Licenses

Salinas 2024 PRD Statistics

Map of Areas of Undue Concentration of Off-sale Licenses and Reported Crimes (Combined)

Cc: RJK Liquor Inc., Applicant  
Hebbron Properties, LLC, Property Owner  
Sgt. Gerardo Magana, Salinas Police Department  
Sun Street Centers  
Other interested parties

I:\ComDev\Planning Share Space\Conditional Use Permits\2024 CUP's\CUP 2024-058 - 695 E Alisal St\CUP 2024-058 CC Staff Report.docx

**RESOLUTION NO. \_\_\_\_\_ (N.C.S.)**

**A RESOLUTION OF THE SALINAS CITY COUNCIL APPROVING A CONDITIONAL USE PERMIT TO ESTABLISH AND OPERATE A PROPOSED OFF-SALE ALCOHOL USE (TYPE 20 ABC LICENSE) AT AN EXISTING FOOD AND BEVERAGE SALES USE LOCATED AT 695 EAST ALISAL STREET IN THE COMMERCIAL RETAIL – EAST ALISAL STREET/EAST MARKET STREET FOCUSED GROWTH OVERLAY (CR-FG-5) ZONING DISTRICT (CUP 2024-058)**

**WHEREAS**, on April 2, 2025, the Salinas Planning Commission, at the request of the Applicant, RJK Liquor Incorporated, held a duly noticed public hearing to consider Conditional Use Permit 2024-058 to establish and operate a proposed off-sale alcohol related use (Type 20 ABC license) at an existing 2,960 square-foot and beverage sales use (La Corona Market) located at 695 East Alisal Street in the Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay (CR-FG-5) Zoning District (Assessor's Parcel Number 004-074-016-000); and

**WHEREAS**, the Planning Commission weighed the evidence presented at said public hearing, including the Staff Report which is on file at the Community Development Department together with the record of environmental review; and

**WHEREAS**, Commissioners expressed concerns with the distance of the project site to nearby parks and schools and with the high number of off-sale alcohol outlets in the surrounding area; and

**WHEREAS**, on April 2, 2025, the Planning Commission voted 2-2 (tie vote) resulting in no action thereby requiring the item to be forwarded directly to the City Council; and

**WHEREAS**, the Salinas City Council held a duly noticed public hearing on April 22, 2025; and

**WHEREAS**, on April 22, 2025, the Salinas City Council continued this item to the May 6, 2025 public hearing; and

**WHEREAS**, the City Council weighed the evidence presented at said public hearing, including the Staff Report which is on file at the Community Development Department together with the record of environmental review; and

**NOW, THEREFORE, BE IT RESOLVED** by the Salinas City Council that it approves Conditional Use Permit 2024-058; and

**BE IT FURTHER RESOLVED** that the Salinas City Council adopts the following findings as the basis for its determination, and that the foregoing recitations are true and correct, and are included herein by reference as findings:

- 1. The project has been found to be Exempt pursuant to Sections 15061(b)(3) of the*

***California Environmental Quality Act (CEQA) Guidelines;***

The project has been determined to be exempt from the California Environmental Quality Act (CEQA) under Section 15061(b)(3) of the CEQA Guidelines. The proposed project is exempt because the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

2. ***The proposed location of the use is in accordance with the objectives of the Salinas General Plan, this Zoning Code and the purposes of the district in which the site is located;***

The site is designated Mixed Use by the 2002 Salinas General Plan. The proposed use is consistent with General Plan Goals and Policies. Retail sales of beer and wine for off-site consumption at the food and beverage sales use would provide City residents in the community with opportunities for jobs and shopping, consistent with Land Use Goal LU-1 and Policy LU-1.1. A new off-sale alcohol use it would be consistent with Economic Development Element Policy ED-LU-1.17, which identifies and promotes opportunities for new investment in property and land development.

Per Section 37-50.030(a), the purpose of Alcohol License Review regulations is to provide for the orderly integration of alcohol-related uses in the City. In accordance with Section 37-50.030(c), the proposed off-sale alcohol-related use at 695 East Alisal Street would be regulated by a Conditional Use Permit (CUP). As shown on the official Zoning Map, the site is in the CR-FG-5 (Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay) Zoning District. Per Zoning Code Section 37-30.300(e)(1), the CR district provides for a range of retail stores, restaurants, hotels and motels, commercial recreation, personal services, business services, offices, financial services, mixed use residential and/or limited residential uses.

3. ***The proposed location of the conditional use and the proposed conditions under which it would be operated or maintained are consistent with the Salinas General Plan and will not be detrimental to the public health, safety, or welfare of persons residing or working in or adjacent to the neighborhood of such use, nor detrimental to properties or improvements in the vicinity or the general welfare of the City of Salinas; and***

The site is designated Mixed Use by the 2002 Salinas General Plan. The proposed use is consistent with General Plan Goals and Policies. Retail sales of beer and wine for off-site consumption at the existing retail sales use would provide City residents in the community with opportunities for jobs and shopping, consistent with Land Use Goal LU-1 and Policy LU-1.1. New off-sale alcohol use it would be consistent with Economic Development Element Policy ED-LU-1.17, which identifies and promotes opportunities for new investment in property and land development. The project will be required to comply with conditions of approval contained in the Conditional Use

Permit, including the Police Department conditions requiring installation of a digital surveillance system and ample on-site lighting.

**4. *The proposed conditional use will comply with the provisions of the Salinas Zoning Code, including any specific conditions required for the proposed use.***

Conditions have been recommended for this permit to ensure that, when implemented, the project will conform and comply with the provisions of the Salinas Zoning Code. Per Zoning Code Section 37-50.030(f), conditions required for an off-sale alcohol-related use include but are not limited to the following: the premises shall be maintained free of litter at all times; and, all business owners and managers shall complete a program certified by the Department of Alcoholic Beverage Control (ABC) as a qualified responsible beverage service (RBS) program prior to the commencement of the use. Additional conditions of approval in the Conditional Use Permit require a digital surveillance system with high quality cameras, ample lighting in the exterior area of entrances/exits, and the posting of trespassing signs.

**5. *The Alcohol-Related use will neither adversely affect the welfare of the area nor of surrounding residentially zoned neighborhoods, giving due consideration to the distance of the proposed use from other Alcohol-Related uses, residentially zoned property, public schools, public playgrounds, and other similar uses; and giving further consideration to crime rates, calls for emergency services, and residential densities in the surrounding area; and***

The proposed location is within Census Tract 5.01 (CT 5.01). Per ABC, there are currently five (5) active off-sale licenses within CT 5.01 which are shown below:

<u>Name of Licensee</u>	<u>Address</u>
1. East Market Store (Type 20)	701 East Market Street
2. Maritza Market (Type 20)	549 East Market Street
3. Young's Market (Type 21)	660 East Market Street
4. Neighborhood Market (Type 20)	505 East Market Street
5. Los Primos Market (Type 20)	825 East Market Street

Per ABC, four (4) off-sale licenses are authorized in CT 5.01. Currently, the subject CT 5.01 is undue concentrated for the number of off-sale alcohol licenses (four (4) authorized, five (5) active). Approval of the proposed Type 20 off-sale alcohol license would result in six (6) off-sale alcohol licenses in census tract that is already undue concentrated in terms of the number of off-sale alcohol licenses. The Applicant is transferring an active Type 20 off-sale alcohol license (License No. 570016 – Fresh Market and Produce) from 201 East Alisal Street to the project site.

The closest off-sale license to the project site is located at 606 East Alisal Street (GL Liquor), which is in CT 9 and is approximately 650 feet to the west of the project site. The average distance to other off-sale alcohol outlets in CT 5.01 is 1,346 feet, which is greater than the average of 956 feet for approved off-sale alcohol CUPs in a Census Tract since 2010.

The closest residences are located on the subject property and residentially zoned land located adjacent to the north of the proposed alcohol related use (15 Hebron Avenue). The nearest park is La Paz Neighborhood Park (560 Roosevelt Street), which is located approximately 830 feet to the northwest of the subject site. The nearest public school is Sherwood Elementary School (110 South Wood Street), which is located approximately 630 feet southwest from the subject site.

The subject property is located less than the average distance of similar projects to residences, residentially zoned properties, parks/playgrounds, and other public schools than other CUP applications (approved, denied, or expired) dating back to the year 2010. For the above reasons, the proposed project will neither adversely affect the welfare of the area nor of surrounding residentially zoned neighborhoods

Per the Salinas Police Department memorandum dated October 18, 2024, the Police Department reports an average of 61.21 reported crimes across all Police Reporting Districts (PRD) for 2023, the most recent date of PRD records. Adding 20%, the formula allows for no more than 73.45 reported crimes within this PRD to avoid the “undue concentration” designation. The 2023 Salinas Police Department (SPD) crime statistics indicated 241 reported crimes in PRD 52, which is above the 73.45 threshold, indicating that it is appropriate to label the site within an area of undue concentration due to crime. Per the Salinas Police Department memorandum, an increase in police services for this project is anticipated. However, the Salinas Police Department does not object to the approval of Conditional Use Permit 2024-058, if the following recommended conditions, which are included as conditions of approval in the Conditional Use Permit, are required:

1. Digital surveillance system with high quality cameras focused on the points of sales, entrances/exits of the business and the parking lot, with the capability to store the digital images captured. The video/photos must be retained for 30 days and be made available to police upon request.
  2. Ample lighting in the parking lots, exterior area of entrances/exits and situated in areas to enhance video surveillance equipment.
6. ***The location of the proposed Off-sale Alcohol-Related use is located within an area of undue concentration (as defined by Business and Professions Code Sections 23958.4 and administered by the State Department of Alcoholic Beverage Control), pursuant to Business and Professions Code Sections 23817.7, the public convenience or necessity would be served by the issuance of the alcohol license by the ABC.***

The project site is in an area of undue concentration due to the number of off-sale retail licenses within the census tract and crime within the Salinas Police Reporting District (PRD). The Salinas Police Department does not object to the approval of Conditional Use Permit 2024-058 if the comments stated in their memorandum dated October 18, 2024, are included as conditions of approval in the Conditional Use Permit. Public convenience or necessity would be served by the issuance of the license by the ABC because it would provide a convenience to the public that allows customers to avoid additional trips to other stores to purchase beer and wine which

minimizes additional trips on the street network. The operator of the proposed off-sale alcohol related use shall be required to obtain a beverage sales license from the State Alcoholic Beverage Control Board (ABC) and comply with all applicable regulations of the state permit, including the terms and conditions of the City of Salinas Conditional Use Permit.

**PASSED AND APPROVED** this 6th day of May 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED

\_\_\_\_\_  
Dennis Donohue, Mayor

ATTEST

\_\_\_\_\_  
Patricia M. Barajas, City Clerk

When recorded, return to:

CITY OF SALINAS  
Community Development Department  
65 West Alisal Street, Salinas, CA 93901  
Attn: Thomas Wiles, Senior Planner

SPACE ABOVE FOR RECORDER'S USE ONLY

Title of Document

## **CONDITIONAL USE PERMIT NO. 2024-058**

### **City of Salinas**

### **Community Development Department**

**WHEREAS**, the Salinas City Council, at a public hearing duly noticed and held on May 6, 2025, found that the proposed location of the use is in accord with the objectives of the Salinas Zoning Code and the purposes of the zoning district in which the site is located; that the location of the use and the proposed conditions under which it would be operated and maintained will be consistent with the Salinas General Plan and will not be detrimental to the public health, safety, or welfare of persons residing or working in or adjacent to the neighborhood of such use, nor detrimental to properties or improvements in the vicinity or the general welfare of the City of Salinas; that the use will comply with the provisions of the Salinas Zoning Code, including the specific conditions required for the proposed use; that the proposed off-sale alcohol-related use will neither adversely affect the welfare of the area nor of surrounding residentially zoned neighborhoods, giving due consideration to the distance of the proposed use from other off-sale alcohol-related uses, residentially zoned property, public schools, public playgrounds, and other similar uses; and giving further consideration to crime rates, calls for emergency services, and residential densities in the surrounding area; that although the proposed off-sale alcohol-related use is located within an area of undue concentration (as defined by Business and Professions Code Sections 23958.4 and 23817.5, and administered by the State Department of Alcoholic Beverage Control), pursuant to Business and Professions Code Section 23817.7, the public convenience or necessity would be served by the issuance of the alcohol license by the ABC; and that this conditional use has been reviewed and evaluated in accordance with the California Environmental Quality Act and is considered Exempt to CEQA.

**NOW, THEREFORE**, the Salinas City Council hereby grants and issues Conditional Use Permit No. 2024-058 pursuant to *Article VI, Division 8: Conditional Use Permits*, of Chapter 37 of the Salinas City Code and upon the following terms and conditions and not otherwise, to wit:

<b>ISSUED TO:</b>	RJK Liquor Incorporated
<b>PROPERTY OWNER:</b>	Hebbron Properties, LLC
<b>FOR USE:</b>	Establish and operate a proposed off-sale alcohol related use

(Type 20 ABC license) at an existing food and beverage sales use.

**ON PROPERTY LOCATED AT:** 695 East Alisal Street

**ASSESSOR'S PARCEL NO.:** 004-074-016-000

**ZONING DISTRICT:** Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay (CR-FG-5)

**ENVIRONMENTAL REVIEW ACTION & DATE:** Exempt from the California Environmental Quality Act (CEQA) under Section 15061(b)(3) on May 6, 2025.

**EXPIRATION DATE:** None, once properly established, unless the subject off-sale alcohol related use ceases operation for a continuous period of six (6) months or more.

**RIGHT TO OPERATE/DEVELOP**

1. The Permittee shall have the right to establish and operate a proposed off-sale alcohol related use (Type 20 ABC license) for an existing 2,960 square-foot food and beverage sales use (La Corona Market) located on the above-described property in accordance with the following exhibits incorporated herein by reference and made a part of this Permit:

- Exhibit "A" Vicinity Map**
- Exhibit "B" Site Layout (Sheet A0.0)**
- Exhibit "C" Floor Plan (Sheet A2.1)**
- Exhibit "D" Building Elevations (Sheet A3.1)**
- Exhibit "E" Police Department Memorandum dated October 18, 2024**

**LIMITATIONS ON USE**

2. Alcohol shall not be sold between the hours of 10:00 p.m. and 6:00 a.m. Coolers containing alcoholic beverages shall be locked between the hours of 10:00 p.m. and 6:00 a.m.
3. The premises shall be maintained free of litter at all times.
4. No alcoholic beverages shall be consumed on the premises.
5. No sale or distribution of alcoholic beverages shall be made from a drive-up or walk-up window.
6. No display of alcoholic beverages shall be made from an ice tub.
7. No "single-serving" or "one-can" sales of alcoholic beverages shall be made from

the premises. A sign to this effect in English and Spanish shall be maintained at the cashier station at all times.

8. No more than four (4) cooler doors shall be allocated to alcohol sales. Coolers without doors shall be limited to 32 lineal feet.
9. No alcoholic beverage shall be displayed within five feet of the cash register or within five feet of the front door of the permitted premises.
10. No self-illuminated advertising for alcoholic beverages shall be located on buildings or windows.
11. All business owners and managers shall complete a program certified by the Department of Alcoholic Beverage Control (ABC) as a qualified responsible beverage service (RBS) program prior to the commencement of the use. Any business established after the effective date of the ordinance codified in this section shall require such training of all owners and managers within ninety days of ownership transfer or hire. Failure of managers to obtain training shall be the liability of the owner. The owner shall maintain on the premises a file containing the certificates of training and shall present the file and its contents upon request by the City at any time during normal business hours. The provisions of this section regarding responsible beverage training shall be suspended upon a finding by the City Planner that the training is not reasonably available.
12. An electronic age verification scanner shall be installed, maintained, and utilized for all off-sale alcohol sales.
13. Signs shall be posted at the location in English and Spanish with regard to prohibitions of open containers and loitering at the location, and no loitering shall be tolerated.
14. No single 40 oz. containers of beer may be sold from the premises.
15. No malt liquor or fortified wine products (wines with greater than 15% alcohol content) shall be sold.
16. Sales of wine shall be in containers of at least 750 ml.
17. No coin operated video or arcade games and no adult magazines or videos shall be sold.
18. No pay telephone booths shall be permitted on the premises.
19. Any alcohol license violation and/or suspension by the Alcohol Beverage Control Board or significant criminal activity, in the opinion of the City Police Chief, shall constitute grounds for review and modification or revocation of this use Permit in

accordance with *Section 37-60.540: Expiration- transferability; recordation; rescission; revocation*, of the Salinas Zoning Code.

20. The City Planner may conduct a review of this Permit after inauguration, and may require modifications, if appropriate. The City Planner may also schedule a review by the Salinas Planning Commission, at a public hearing, if considered necessary. In the event that a public hearing is necessary, the Permittee shall reimburse the City of Salinas for all costs and expenses required to prepare for and conduct said hearing.
21. If the subject off-sale alcohol related use ceases operation for a continuous period of six (6) months or more, this Conditional Use Permit shall become null and void.
22. No outdoor storage, display, or sale of merchandise of any kind will be permitted except as authorized subject to the issuance of a Temporary Use of Land Permit in accordance with the Salinas Municipal Code.

#### **CRIME PREVENTION REQUIREMENTS**

23. The applicant shall comply with all requirements of the Salinas Police Department identified in Exhibit "E".

#### **SIGNS**

24. Prior to the establishment of the off-sale alcohol related use, all illegal on-site window signs shall be removed, subject to review by the Community Development Department.

#### **MAINTENANCE**

25. All parking areas, driveways, other paved surfaces, accessways and grounds shall be regularly maintained and kept free of weeds, litter, and debris. All traffic signs and pavement markings shall be clear and legible at all times. All landscaped areas shall be maintained free of weeds, trash, and debris, and all plant material shall be continuously maintained in a healthy, growing condition. All exterior building and wall surfaces shall be regularly maintained, and any damage caused by weathering, vandalism, or other factors shall be repaired in conformance with the terms and conditions of this Permit.
26. The Applicant, or successor-in-interest, shall eradicate graffiti painted or marked on the facility within seventy-two (72) hours of occurrence pursuant to Municipal Code Section 5-03.19(a)(4).

#### **PERMIT NOT TO SUPERSEDE OTHER REQUIRED LICENSING OR PERMITS**

27. The issuance of this Permit is required in addition to the issuance of an alcoholic

beverage sales license from the State Alcoholic Beverage Control Board.

28. The issuance of this Permit shall not relieve the Permittee of any requirement to obtain permits or licensing from any county, regional, state or federal agencies. If applicable, a City Business License shall be obtained prior to commencement of use.

### **MODIFICATION OF APPROVED USE AND PLANS**

29. Any modification to the terms and conditions of this Permit are subject to the issuance of a new Permit. The City Planner may approve minor modifications to this Permit if the City Planner finds the modification to be in substantial compliance with the original approval.

### **VIOLATION; REVOCATION**

30. Use of the property shall be conducted in such a way that it does not constitute a nuisance to the use and enjoyment of surrounding properties or the City. Any permittee, person, firm, corporation, whether as principal, agent, employee or otherwise, violating, causing or maintaining the violation of any of the provision of this Permit shall be guilty of a misdemeanor or an infraction, as charged. Alternatively, any violation of this Permit may be prosecuted administratively pursuant to the City's Administrative Remedies Ordinance and/or other applicable laws, regulations or codes. Upon determination by the City Planner that there are reasonable grounds for revocation of this Permit, a revocation hearing shall be set to be heard before the Salinas Planning Commission in accordance with *Article VI, Division 18: Enforcement and Penalties* of the Salinas Zoning Code or such codes as may be subsequently adopted.

### **SUBSTANTIAL ACTION TIME LIMIT**

31. This Permit shall expire one year after its effective date unless:
  - a. The use is established in conformance with the provisions of the Zoning Code;  
or
  - b. The City Planner determines that substantial action has commenced to carry out the terms and intent of the Conditional Use Permit.

### **PERMIT VALIDATION**

32. Pursuant to Zoning Code Section 37-60.530, this Permit shall be null and void and all terms and conditions shall have no force or effect unless this Permit is signed by the Permittee(s) and returned to City of Salinas Community Development Department within 90 days of approval. ***It is the applicant's responsibility to track the 90-day expiration date. No notice will be sent.***

## STANDARD CONDITIONS

33. Pursuant to **Salinas City Code Section 1-8.1: Civil action enforcement**, and **Section 1-8.2: Liability for costs**, permittee shall reimburse the City of Salinas for all costs and expenses (including but not limited to fees and charges of architects, engineers, attorneys, and other professionals, and court costs) incurred by the City in enforcing the provisions of this Permit.
34. The applicant(s) shall defend, indemnify, and hold harmless the City of Salinas or any of its boards, commissions, agents, officers, and employees from any claim, action or proceeding against the City, its boards, commissions, agents, officers, or employees to attack, set aside, void, or annul, the approval of this project/use. For Tentative Maps, this shall also apply when such claim or action is brought within the time period provided for in applicable state and/or local statutes. The City shall promptly notify the applicant(s) of any such claim, action, or proceeding. The City shall cooperate in the defense. Nothing contained in this condition shall prohibit the City from participation in a defense of any claim, action, or proceeding if the City bears its own attorney's fees and costs, and the City defends the action in good faith.
35. Notwithstanding any of the provisions in this permit, all improvements and uses shall comply with all other ordinances and regulations of the City of Salinas and all local, state and federal laws and regulations.
36. No further development other than that shown on this permit or attached exhibits shall be allowed unless or until an amendment to this permit has been approved. Requests for a minor modification of an approved permit may be granted by the City Planner provided the modification is substantially in compliance with the original approval and conditions.

## NOTICE OF CHALLENGE LIMITATIONS

37. Code of Civil Procedure Section 1094.6 requires all Court challenges to the decision to grant this Permit be initiated within 90 days of the final decision of the City in this matter.

## EXECUTIONS

**THIS CONDITIONAL USE PERMIT** was approved by action of the Salinas City Council on May 6, 2025, and shall become effective immediately:

Effective Date: May 6, 2025

\_\_\_\_\_  
Courtney Grossman  
Planning Manager, City of Salinas

(Signatures Listed Below on Pages 7 through 9 Must Be Notarized)

**THIS CONDITIONAL USE PERMIT** is hereby accepted upon the express terms and conditions hereof, and the undersigned Permittee agrees to strictly conform to and comply with each and all of this Permit's terms and conditions.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Jaswinder Singh, RJK Liquor Inc.  
Permittee

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA  
COUNTY OF MONTEREY

On \_\_\_\_\_ 202\_\_, before me, \_\_\_\_\_, Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_

CONSENT is hereby granted to the Permittee to carry out the terms and conditions of this Conditional Use Permit.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Gerry Engles, Agent, Hebbbron Properties, LLC  
Property Owner

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA  
COUNTY OF MONTEREY

On \_\_\_\_\_ 202\_\_, before me, \_\_\_\_\_, Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
Enjay Inc.  
Property Owner

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

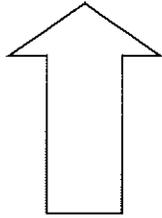
STATE OF CALIFORNIA  
COUNTY OF MONTEREY

On \_\_\_\_\_ 202\_\_, before me, \_\_\_\_\_, Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

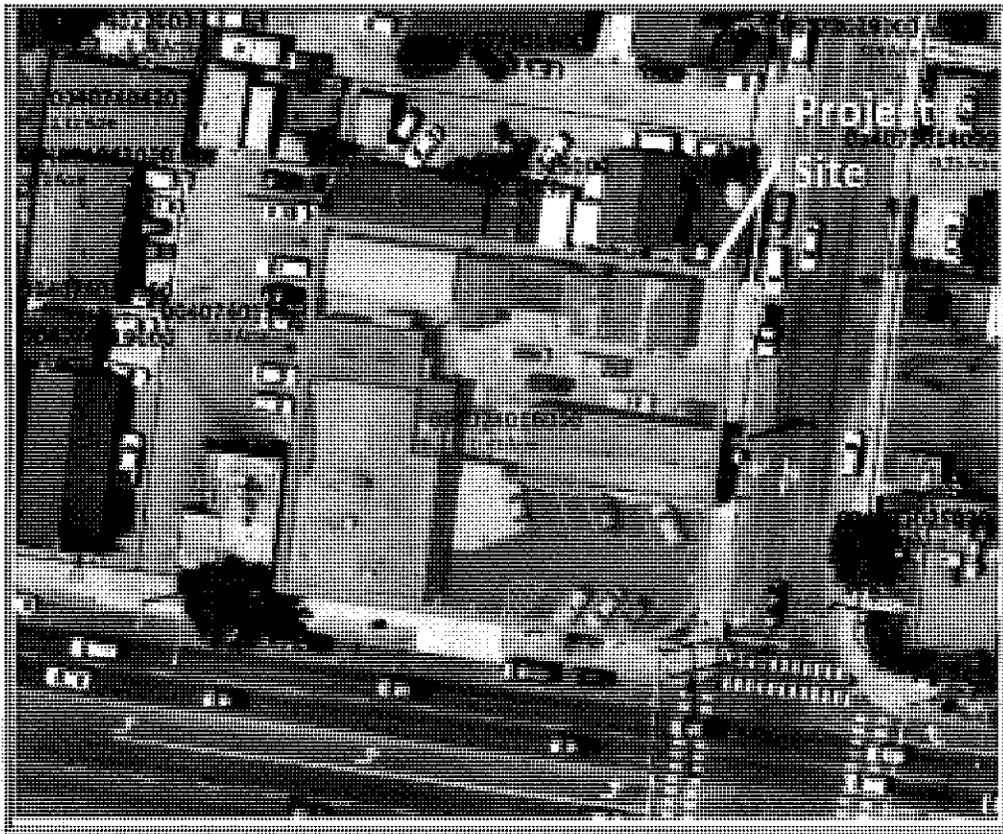
WITNESS my hand and official seal.

Signature \_\_\_\_\_



**North**

**Vicinity Map**



**CONDITIONAL USE PERMIT 2024-058  
695 East Alisal Street**

**Exhibit A**

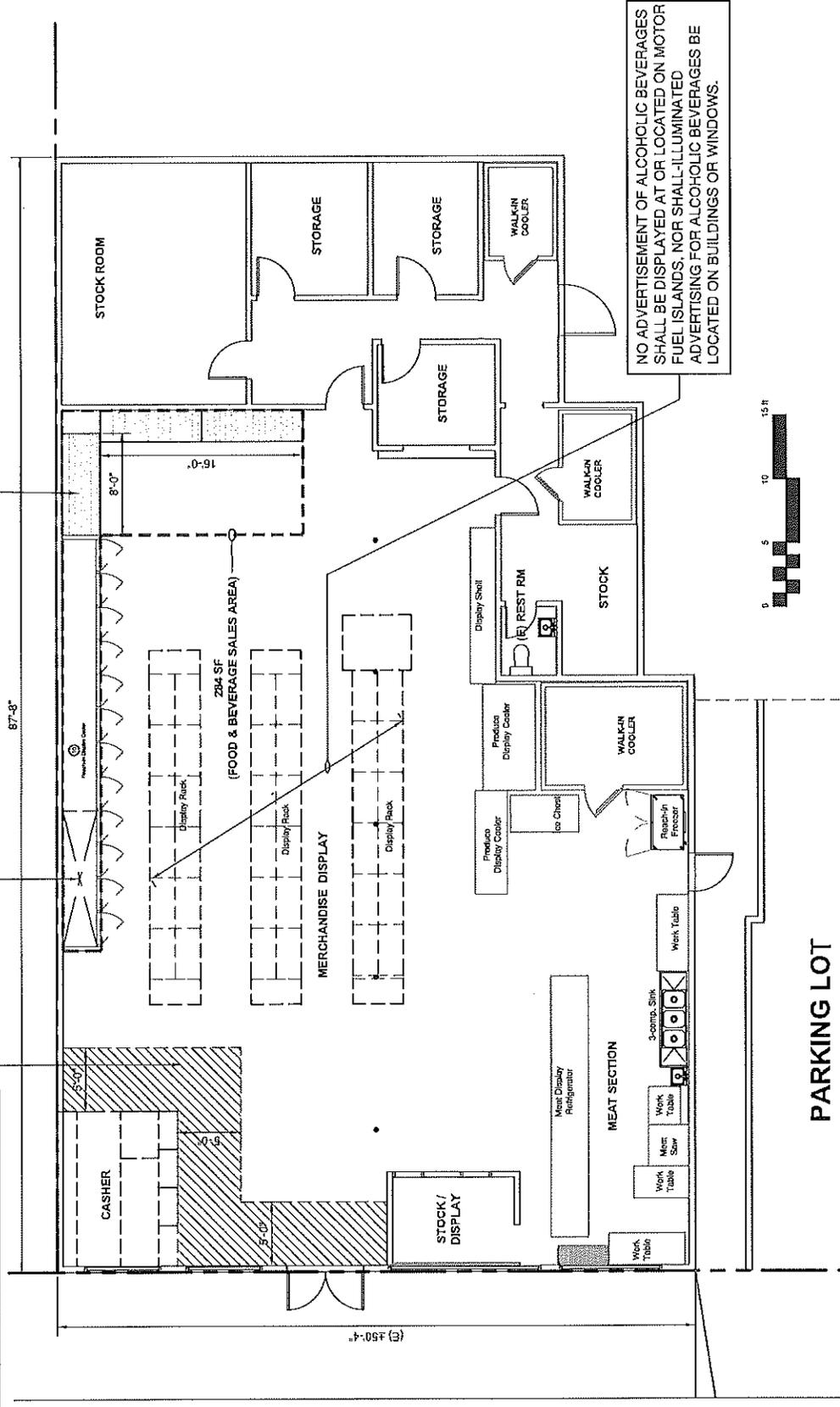


E ALISAL STREET

NO ALCOHOLIC BEVERAGE SHALL BE DISPLAYED WITHIN 5 FEET OF THE CASH REGISTER OR UNLESS DISPLAYED IN A PERMANENTLY AFFIXED COOLER.

(4) DOORS ARE LIMITED TO ALLOCATED FOR BEER & WINE

OPEN DISPLAY COOLER COOLERS WITHOUT DOORS ALLOCATED BEER AND WINES SHALL BE LIMITED TO 92 LINEAL FEET

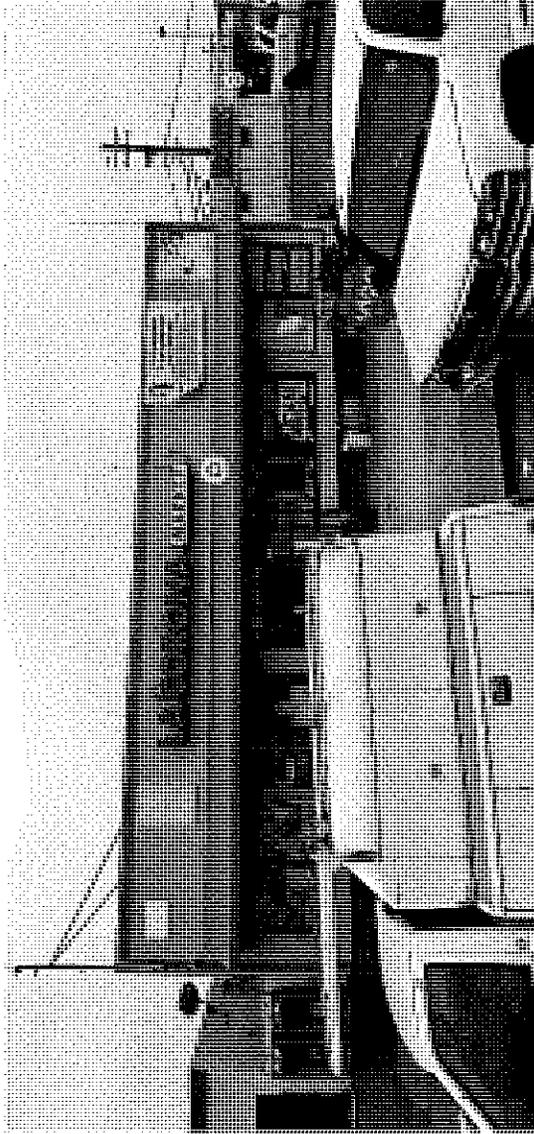


NO ADVERTISEMENT OF ALCOHOLIC BEVERAGES SHALL BE DISPLAYED AT OR LOCATED ON MOTOR FUEL ISLANDS, NOR SHALL ILLUMINATED ADVERTISING FOR ALCOHOLIC BEVERAGES BE LOCATED ON BUILDINGS OR WINDOWS.

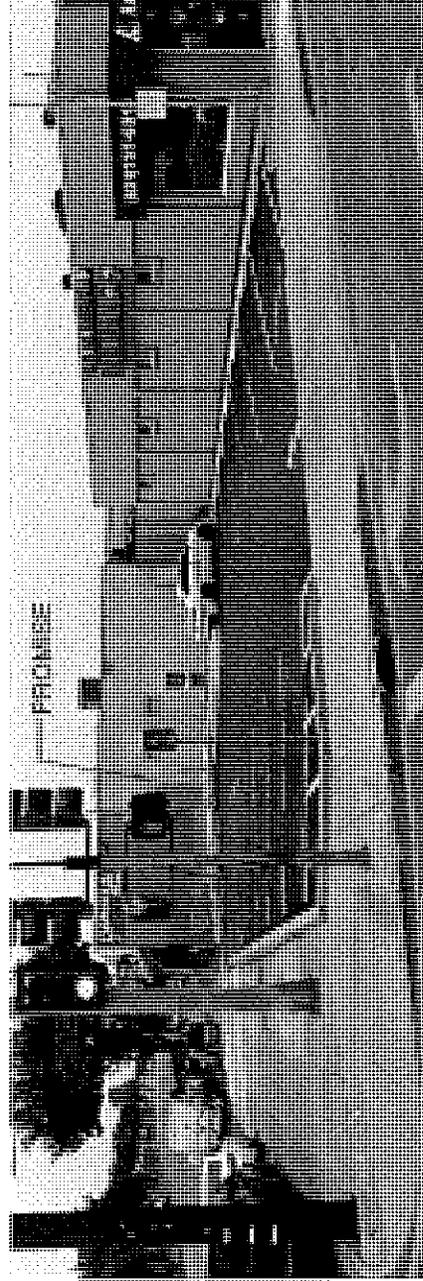
**LA CORONA MARKET**  
695 E ALISAL STREET, SALINAS, CALIFORNIA 93905

A2.1  
FLOOR PLAN

**Exhibit** C



FRONT (SOUTH)



HIGHTSIDE (EAST)

## LA CORONA MARKET

695 E ALISAL STREET, SALINAS , CALIFORNIA 93905

A3.1  
BUILDING ELEVATIONS



CITY OF SALINAS  
POLICE DEPARTMENT  
MEMORANDUM

DATE: October 18, 2024  
TO: Tom Wiles, Senior Planner  
FROM: Gerardo Magana, Sergeant  
SUBJECT: CUP 2024-058 (695 E. Alisal St.)

I have reviewed the provided information regarding CUP 2024-058, proposed alcohol license type 20 off sale alcohol for location 695 E. Alisal St. Salinas, Ca. 93905.

This location is in Police Reporting District (PRD) #52. The police department's statistics office provided me with an overall 2023 average crime rate of 61.21 per PRD. According to the police department's statistics office, the crime statistics for 2023 for PRD #52 is 241, which is above the PRD average.

City of Salinas PRD #52 Year 2023	
Murder	1
Robbery	16
Burglary	7
Rape	5
Aggravated Assault	17
Simple Assault	40
Stolen Vehicles	20
Larceny	41
Part Two Crimes	93
Arson	1
TOTAL	241
***all charges include attempted**	

PRD #52 is located on E. Alisal St. business district. A majority of the crimes that occur in this area are Part II crimes which consist of a variety of crimes such as Forgery, Embezzlement, Fraud, Vandalism, Theft, Drug Abuse, DUI, Public Intoxication, Loitering, and others.

It is my opinion that there may be an increase for police services for this project based on the fact PRD #52 has a higher-than-average crime rate in the City of Salinas.

The Salinas Police Department does not object to the approval of CUP 2024-058, subject to the following recommendations:

- Digital surveillance system with **high quality** cameras focused on the points of sales, entrances/exits of the store and the parking lot, with the capability to store the digital images captured. The video/photos must be retained for 30 days and be made available to police upon request.
- Ample lighting in the exterior area of entrances/exits and situated in areas to enhance video surveillance equipment.
- All legal requirements be met so that the business be posted for trespassing and enforceable by the police department for Salinas City Code (SCC) 21-35.

**Sec. 21-35. - Trespass—Prohibited on posted land.**

It shall be unlawful for any person to enter or go upon or pass over or remain upon any land of another where the owner of such property, or the person entitled to the possession thereof for the time being, or the authorized agent of either, has posted or caused to be posted upon the land printed notices that the land is private property and warning all persons from trespassing thereon.



**CITY OF SALINAS  
PLANNING COMMISSION REPORT**

---

**DATE:** APRIL 2, 2025

**TO:** PLANNING COMMISSION

**FROM:** COURTNEY GROSSMAN, PLANNING MANAGER

**BY:** THOMAS WILES, SENIOR PLANNER

**TITLE:** **CONDITIONAL USE PERMIT 2024-058; REQUEST TO ESTABLISH AND OPERATE AN OFF-SALE ALCOHOL RELATED USE (TYPE 20 ABC LICENSE) AT AN EXISTING FOOD AND BEVERAGE SALES USE LOCATED AT 695 EAST ALISAL STREET IN THE COMMERCIAL RETAIL – EAST ALISAL STREET/EAST MARKET STREET FOCUSED GROWTH OVERLAY (CR-FG-5) ZONING DISTRICT**

RECOMMENDED MOTION:

A motion to approve a resolution finding the project exempt pursuant to Sections 15061(b)(3) of the CEQA Guidelines, affirming the findings, and approving Conditional Use Permit 2024-058.

EXECUTIVE SUMMARY:

RJK Liquor Incorporated is proposing to establish and operate an off-sale alcohol related use (Type 20 ABC license – Off-sale beer and wine) at an existing 2,960 square-foot food and beverage sales use (La Corona Market) located at 695 East Alisal Street. The site is developed with multiple structures and is classified by the Zoning Code as a mixed-use development containing both commercial and residential uses.

DISCUSSION:

Background:

RJK Liquor Incorporated is proposing to establish and operate an off-sale alcohol related use (Type 20 ABC license – License No. 663957) at an existing 2,960 square-foot food and beverage sales use (La Corona Market). A Type 20 license includes sales of beer and wine for off site consumption (see attached Site Plan and Floor Plans). The Applicant is proposing to transfer an active Type 20 off-sale alcohol license (License No. 570016 – Fresh Market and Produce) from

201 East Alisal Street to the project site.

The subject property is owned by Hebbbron Properties LLC. The site is developed with multiple structures consisting of an existing food and beverage sales use (La Corona Market), an adjacent business and professional office use (Amezcu Insurance) at 7 North Hebbbron Avenue, and three (3) residential units (13 North Hebbbron Avenue #A, #B, and #C) located to the rear of the property without direct access to the main entrance of the food and beverage sales use which is facing East Alisal Street. Per the Zoning Code, the site is classified as a mixed-use development containing both commercial and residential uses.

The subject property is in the CR-FG-5 (Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay) Zoning District. The following provides an overview of the land uses and zoning districts adjacent to the project site:

North: Residential / Residential Medium Density (R-M-2.9)

South: Restaurant / Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay (CR-FG-5)

East: Restaurant / Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay (CR-FG-5)

West: Restaurant / Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay (CR-FG-5)

Analysis:

*Undue Concentration*

Concerning off-sale alcohol-related uses, “undue concentration” is defined per California Business and Professions Code Section 23958.4 as either: (1) the ratio of off-sale retail licenses to population in the census tract or census division in which the premises is located exceeds the ratio of off-sale retail licenses to population in the county in which the premises is located: or (2) the premises is located in a crime reporting district that has a twenty percent (20%) greater number of reported crimes (i.e., the most recent yearly compilation by the local law enforcement agency of reported offenses of criminal homicide, forcible rape, robbery, aggravated assault, burglary, larceny, theft, and motor vehicle theft, combined with all arrests for other crimes, both felonies and misdemeanors, except traffic violations) than the average number of reported crimes as determined from all crime reporting districts within the jurisdiction of the local law enforcement agency.

The proposed location is within Census Tract 5.01 (CT 5.01). Per ABC, there are currently five (5) active off-sale licenses within CT 5.01 as shown below:

<u>Name of Licensee</u>	<u>Address</u>	<u>Distance from Project Site</u>
1. East Market Store (Type 20)	701 East Market Street	1,150 feet

2. Maritza Market (Type 20)	549 East Market Street	1,600 feet
3. Young’s Market (Type 21)	660 East Market Street	1,060 feet
4. Neighborhood Market (Type 20)	505 East Market Street	1,900 feet
5. Los Primos Market (Type 20)	825 East Market Street	1,020 feet

Per ABC, four (4) off-sale licenses are authorized in CT 5.01. Currently, the subject CT 5.01 is classified as undue concentration as there are five (5) active off-sale alcohol licenses, which is higher than the four (4) authorized. Approval of the proposed Type 20 off-sale alcohol license would result in six (6) off-sale alcohol licenses in a census tract that is already undue concentrated for the number of off-sale alcohol licenses.

The attached Map of off-sale Alcohol Licenses dated October 2019 shows the location of the proposed off-sale alcohol license to other off-sale alcohol licenses. The closest off-sale license to the project site is located at 606 East Alisal Street (GL Liquor), which is in CT 9 and is approximately 650 feet to the west of the project site. The average distance to off-sale alcohol outlets in CT 5.01 is 1,346 feet, which is greater than the average of 956 feet for approved off-sale alcohol CUPs in a CT since 2010 (see Table 1 below).

The project site is in a PRD which exceeds the number of reported crimes. As shown on Table 1 below, the average level of undue concentration for Conditional Use Permits processed since 2010 is 119%. The proposed project exceeds this number (150% vs. 119%). The crime rate for the subject PRD is 182% over the average rate considered as undue concentration for crime (328% vs. 146%).

Table 1: Comparison to Off-sale Alcohol Conditional Use Permits Since 2010

	Distance to residentially zoned property (feet)	Distance to public schools (feet)	Distance to parks/ playgrounds (feet)	Average Distance to off-sale alcohol outlets in CT (feet)	Average Alcohol outlets in Salinas CT’s proposed/ allowed (%)	Crime rate in PRD’s (%) (120% = undue concentration)	Number of crimes reported
Average	484	1,900	1,919	956	119%	146%	61.21
Minimum	0	450	400	1,200	40%	29%	1
Maximum	3,200	5,800	5,400	6,960	800%	386%	261
CUP 2024-058	0	630	830	1,346	150% (6/4)	328% (241/73.45) (2023 PRD)	241

*Salinas Police Department Comments and Conditions*

Salinas Police Department reports an average of 61.21 reported crimes across all Police Reporting Districts (PRD) for 2023, the most recent date of PRD records. Adding twenty percent (20%), the formula allows for no more than 73.45 reported crimes within this PRD to avoid the “undue concentration” designation. 2023 Salinas Police Department (SPD) crime statistics showing 241

reported crimes in PRD 52, which is above the 73.45 threshold, which places the site within an area of undue concentration due to crime. The attached 2024 Salinas PRD statistics shows that the crime rate in PRD 52 has increased from 241 to 259. Per the Salinas Police Department memorandum, while an increase in police services for this project is anticipated, the Police Department does not object to the approval of Conditional Use Permit 2024-058 with the conditions of approval stated in the memorandum (see attached Salinas Police Department memorandum dated October 18, 2024).

Because the proposed site is located within an area of undue concentration due to number of alcohol licenses in the CT 5.01 and the number of reported crimes in PRD 52, a finding that Public Convenience or Necessity is served by approving the off-sale alcohol use is required should the Planning Commission determine to approve the CUP. A finding of Public Convenience or Necessity could be determined as customers would be able to complete their shopping needs without having to travel to a range of retail outlets.

#### *Proximity to Residences, Parks, and Schools*

The closest residences are located on the subject property and residentially zoned land located adjacent to the north of the proposed alcohol related use (15 Hebbbron Avenue). The nearest park is La Paz Neighborhood Park (560 Roosevelt Street), which is located approximately 830 feet to the northwest of the subject site. The nearest public school is Sherwood Elementary School (110 South Wood Street), which is located approximately 630 feet southwest from the subject site.

The subject property is located less than the average distance of other similar projects to residences, residentially zoned properties, parks/playgrounds, and other public schools than other CUP applications (approved, denied, or expired) dating back to the year 2010.

#### *One-for-One Policy*

The Planning Commission previously determined that a One-for-One policy should be required for off-sale licenses located in areas of undue concentration. A One-for-One policy would require the elimination of one existing, active off-sale alcohol-related use located within City limits to be either from an area of “undue concentration” (based on either the number of retail off-sale ABC licenses or the number of reported crimes) or a nonconforming use (i.e., without a Conditional Use Permit). The One-for-One Policy was originally established in 2007 by the City Council to limit the number of off-sale alcohol outlets in the City, by requiring new outlets to retire an existing license within the City of Salinas. However, the policy was eliminated by City Council on July 9, 2013. As stated above, the Applicant is transferring a Type 20 off-sale alcohol license (License No. 570016) from 201 East Alisal Street to the project site.

Table 2 below lists the 59 Conditional Use Permit (CUP) applications for alcohol related uses that have been processed since 2010. Five (5) off-sale alcohol related CUPs located in an area of undue concentration have been required to comply with the City’s former One-for-One policy.

Table 2: Conditional Use Permit Applications for Alcohol Related Uses

No.	Project Number	Status	Type	Address	Approval Date	Approval Body	1:1 Req?	Off-sale?
1.	CUP 2010-004	Approved	Off-Sale Alcohol	970 Work St.	4/19/2011	City Council	Yes	Yes
2.	CUP 2010-006	Expired	Off-Sale Alcohol	1532 N. Main St.	6/14/2011	City Council	Yes	Yes
3.	CUP 2010-007	Approved	Off-Sale Alcohol	615 W. Laurel Dr.	6/6/2010	Planning Commission	Yes	Yes
4.	CUP 2010-013	Approved	Off-Sale Alcohol	306 N. Main St.	10/12/2010	City Planner	No	Yes
5.	CUP 2010-018	Approved	On Site Alcohol	242 Williams Rd.	8/2/2011	City Planner		No
6.	CUP 2011-005	Denied	Off-Sale Alcohol	575 N. Sanborn Rd.	N/A			
7.	CUP 2011-009	Approved	Off-Sale Alcohol	1375 N. Davis Rd.	6/1/2011	Planning Commission	Yes	Yes
8.	CUP 2011-010	Approved	Off-Sale Alcohol	1800 N. Main St.	6/14/2011	City Council	Yes	Yes
9.	CUP 2011-022	Approved	On-Sale Alcohol	1730 N. Main St.	10/10/2011	City Planner		No
10.	CUP 2011-023	Withdrawn	Off-Sale Alcohol	1730 N. Main St.	N/A			
11.	CUP 2012-001	Approved	On-Sale Alcohol	1391 N. Davis Rd.	2/12/2012	City Planner		No
12.	CUP 2012-003	Approved	On-Sale Alcohol	1748 N. Main St.	3/27/2012	City Planner		No
13.	CUP 2012-005	Denied	Off-Sale Alcohol	8 Williams Rd.	N/A			
14.	CUP 2013-003	Approved	Off-Sale Alcohol	1045 N. Main St.	9/24/2013	City Council	No	Yes
15.	CUP 2013-006	Approved	On-Sale Alcohol	1988 N. Main St.	7/1/2013	City Planner		No
16.	CUP 2014-004	Withdrawn	On-Sale Alcohol	242 Williams Rd.	N/A			
17.	CUP 2014-025	Denied	Off-Sale Alcohol	1532 N. Main St.	N/A			
18.	CUP 2015-004	Approved	On-Sale Alcohol	124 Abbott St.	8/4/2015	City Planner		No
19.	CUP 2015-011	Approved	On-Sale Alcohol	1938 N Main St.	6/9/2015	City Planner		No
20.	CUP 2015-016	Approved	Off-Sale Alcohol	215 E. Alisal St.	9/16/2015	Planning Commission	No	Yes
21.	CUP 2015-023	Denied	Off-Sale Alcohol	602 Williams Rd.	N/A			
22.	CUP 2015-034	Denied	Off-Sale Alcohol	170 E. Laurel Dr.	N/A			
23.	CUP	Withdrawn	On-Sale	242	N/A			

	2016-002		Alcohol	Williams Rd.				
24.	CUP 2016-005	Approved	On-Sale Alcohol	66 W. Alisal St.	6/7/2016	City Planner		No
25.	CUP 2016-006	Approved	Off-Sale Alcohol	150 Main St.	6/24/2016	City Planner		N/A
26.	CUP 2016-013	Withdrawn	Off-Sale Alcohol	1000 Market St.	N/A			
27.	CUP 2016-019	Approved	Off-Sale Alcohol	201 Monterey St.	03/21/2017	City Council	No	
28.	CUP 2016-020	Approved	On-Sale Alcohol	1000 Davis Rd.	12/12/2016	City Planner		No
29.	CUP 2017-003	Approved	On-Sale Alcohol	350 Northridge Mall	04/07/2017	City Planner		No
30.	CUP 2017-005	Withdrawn	Off-Sale (Type 20 To 21)	980 Acosta Plaza.	N/A			
31.	CUP 2017-014	Withdrawn	On-Sale Alcohol	309 Williams Rd.	N/A			
32.	CUP 2018-001	Approved	On-Sale Alcohol	1600 Northridge Mall	02/27/2018	City Planner		No
33.	CUP 2018-002	Approved	On-Sale Alcohol	723 Alisal St.	10/12/2018	City Planner		No
34.	CUP 2018-003	Expired	On-Sale Alcohol	1220 S. Main St.	02/26/2018	City Planner		No
35.	CUP 2018-005	Approved	Off-Sale Alcohol	1764 N. Main St.	10/02/2019	Planning Commission	No	Yes
36.	CUP 2018-008	Expired	Off-Sale Alcohol	1438 S. Main St.	N/A			
37.	CUP 2018-012	Withdrawn	On-Sale Alcohol	1366 s. Main St.	N/A			
38.	CUP 2018-023	Approved	On-Sale Alcohol	309 Williams Rd.	01/09/2019	City Planner		No
39.	CUP 2018-024	Approved	On-Sale Alcohol	213 Monterey St.	11/27/2018	City Planner		No
40.	CUP 2018-025	Approved	On-Sale Alcohol	242 Williams Rd.	04/30/2019	City Planner		No
41.	CUP 2018-029	Approved	On-Sale Alcohol	1790 Northridge Mall	02/20/2029	City Planner		No
42.	CUP 2019-009	Approved	On-Sale Alcohol	210 Main St.	08/22/2019	City Planner		Not determined
43.	CUP 2019-020	Approved	On-Sale Alcohol	1582 Constitution Blvd.	01/07/2020	City Planner		No
44.	CUP	Approved	Off-Sale	1264 De La	10/23/2020	City Planner	No	Yes

	2020-015		Alcohol	Torre			(Not Und.)	
45.	CUP 2021-008	Approved	On-Sale Alcohol	1220 S. Main St.	04/02/2021	City Planner		No
46.	CUP 2021-022	Approved	Off-Sale Alcohol	1640 N. Main St.	09/15/2021	Planning Commission	No	Yes
47.	CUP 2021-025	Approved	On-Sale Alcohol	835 S. Main St.	12/15/2021	Planning Commission		No
48.	CUP 2021-029	Approved	On-Sale Alcohol	822 E. Alisal St.	01/03/2022	City Planner		No
49.	CUP 2021-030	Approved	On-Sale Alcohol	1259 De La Torre St.	12/20/2021	City Planner		No
50.	CUP 2022-017	Approved	On-Sale Alcohol	216 John St.	04/01/2022	City Planner		No
51.	CUP 2022-026	Approved	On-Sale Alcohol	66 W. Alisal St.	05/06/2022	City Planner		No
52.	CUP 2022-030	Approved	On-Sale Alcohol	215 Monterey St.	08/15/2022	City Planner		No
53.	CUP 2022-054	Approved	Off-Sale Alcohol	933 W. Alisal St.	12/21/2022	Planning Commission	No	Yes
54.	CUP 2022-061	Approved	On-Sale Alcohol	344 Main St.	02/28/2023	City Planner		No
55.	CUP 2023-017	Approved	Off-Sale Alcohol	1050 N. Davis Rd.	10/04/2023	Planning Commission	No	Yes
56.	CUP 2023-038	Approved	On-Sale Alcohol	1447 N. Main St.	09/09/2024	City Planner		No
57.	CUP 2023-047	Approved	On-Sale Alcohol	1002 Del Monte Ave. Ste. A	09/17/2024	City Planner		No
58.	CUP 2024-054	Approved	On-Sale Alcohol	66 W. Alisal St.	10/01/2024	City Planner		No
59.	CUP 2024-022	Approved	Off-Sale Alcohol	1012 Abbott St.	11/19/2024	Planning Commission	No	Yes

### Conditions of Approval

The City generally requires a CUP for alcohol-related uses (Salinas City Code §37-50.030) and may lawfully regulate through its land use and zoning authority the potentially negative social and environmental effects of alcohol serving businesses. In this regard, the City’s Zoning Code imposes a variety of specific requirements for alcohol-related uses and for all alcohol-related uses located in areas of undue concentration, which are discussed in turn below.

Pursuant to Zoning Code Section 37-50.030(f), if the Planning Commission determines that a public convenience or necessity would be served by the approval of the CUP and the subsequent issuance of an alcohol license by ABC, the CUP would contain the following conditions of approval:

1. Alcohol shall not be sold between the hours of 10:00 p.m. and 6:00 a.m. Coolers containing alcoholic beverages shall be locked between the hours of 10:00 p.m. and

6:00 a.m.

2. The premises shall be maintained free of litter at all times.
3. No sale or distribution of alcoholic beverages shall be made from a drive-up or walk-up window.
4. No display of alcoholic beverages shall be made from an ice tub.
5. No "single-serving" or "one-can" sales of alcoholic beverages shall be made from the premises. A sign to this effect in English and Spanish shall be maintained at the cashier station at all times.
6. No more than four (4) cooler doors shall be allocated to alcohol sales. Coolers without doors shall be limited to 32 lineal feet.
7. No alcoholic beverage shall be displayed within five feet of the cash register or the front door of the premises unless displayed in a permanently affixed cooler.
8. No self-illuminated advertising for alcoholic beverages shall be located on buildings or windows.
9. All business owners and managers shall complete a program certified by the Department of Alcoholic Beverage Control (ABC) as a qualified responsible beverage service (RBS) program prior to the commencement of the use. Any business established after the effective date of the ordinance codified in this section shall require such training of all owners and managers within ninety days of ownership transfer or hire. Failure of managers to obtain training shall be the liability of the owner. The owner shall maintain on the premises a file containing the certificates of training and shall present the file and its contents upon request by the City at any time during normal business hours. The provisions of this section regarding responsible beverage training shall be suspended upon a finding by the City Planner that the training is not reasonably available.
10. An electronic age verification scanner shall be installed, maintained, and utilized for all off-sale alcohol sales.
11. Signs shall be posted at the location in English and Spanish with regard to prohibitions of open containers and loitering at the location, and no loitering will be tolerated.
12. No single 40 oz. containers of beer may be sold from premises.
13. No malt liquor or fortified wine products (wines with greater than 15% alcohol

content) shall be sold.

14. Sales of wine shall be in containers of at least 750 ml.
15. No coin operated video or arcade games and no adult magazines or videos shall be sold.
16. No pay telephone booths shall be permitted on the premises.
17. Any alcohol license violation and/or suspension by the Alcohol Beverage Control Board or significant criminal activity, in the opinion of the City Police Chief, shall constitute grounds for review and modification or revocation of this use Permit in accordance with Section 37-60.640: Expiration- transferability; recordation; rescission; revocation, of the Salinas Zoning Code.

Additional conditions could be added, including those recommended by the Salinas Police Department per the attached comments dated October 18, 2024 (Exhibit “E” of CUP 2024-058):

1. Digital surveillance system with high quality cameras focused on the points of sales, entrances/exits of the business and the parking lot, with the capability to store the digital images captured. The video/photos must be retained for 30 days and be made available to Police upon request.
2. Ample lighting in the parking lots, exterior area of entrances/exits and situated in areas to enhance video surveillance equipment.

Findings:

The Planning Commission may approve an application for Conditional Use Permit to establish and operate an Off-sale alcohol related use (Type 20 ABC license) for an existing 2,960 square-foot food and beverage sales use (La Corona Market) located on a mixed-use property, if all the findings set forth in the proposed Planning Commission Resolution are established.

CEQA CONSIDERATION:

The environmental impacts of the project have been analyzed in accordance with the California Environmental Quality Act (CEQA). The project has been determined to be exempt from the California Environmental Quality Act (CEQA) under Section 15061(b)(3) of the CEQA Guidelines. The proposed project is exempt because the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

TIME CONSIDERATION:

The project was deemed complete on March 23, 2025. Final action is required by May 22, 2025, pursuant to the Permit Streamlining Act.

ALTERNATIVES AVAILABLE TO THE COMMISSION:

The Planning Commission has the following alternatives:

1. Affirm the findings set forth in the attached Resolution, find the application exempt from the California Environmental Quality Act (CEQA), and approve Conditional Use Permit 2024-058 with modifications; or
2. Find that the proposal is not appropriate and establish findings at the public hearing stating the reasons for not approving Conditional Use Permit 2024-058.

ATTACHMENTS:

Proposed Planning Commission Resolution

Draft Conditional Use Permit 2024-058 with the following exhibits:

- Exhibit "A" Vicinity Map
- Exhibit "B" Site Layout (Sheet A0.0)
- Exhibit "C" Floor Plan (Sheet A2.1)
- Exhibit "D" Building Elevations (Sheet A3.1)
- Exhibit "E" Police Department Memorandum, dated October 18, 2024

Map of off-sale Alcohol Licenses

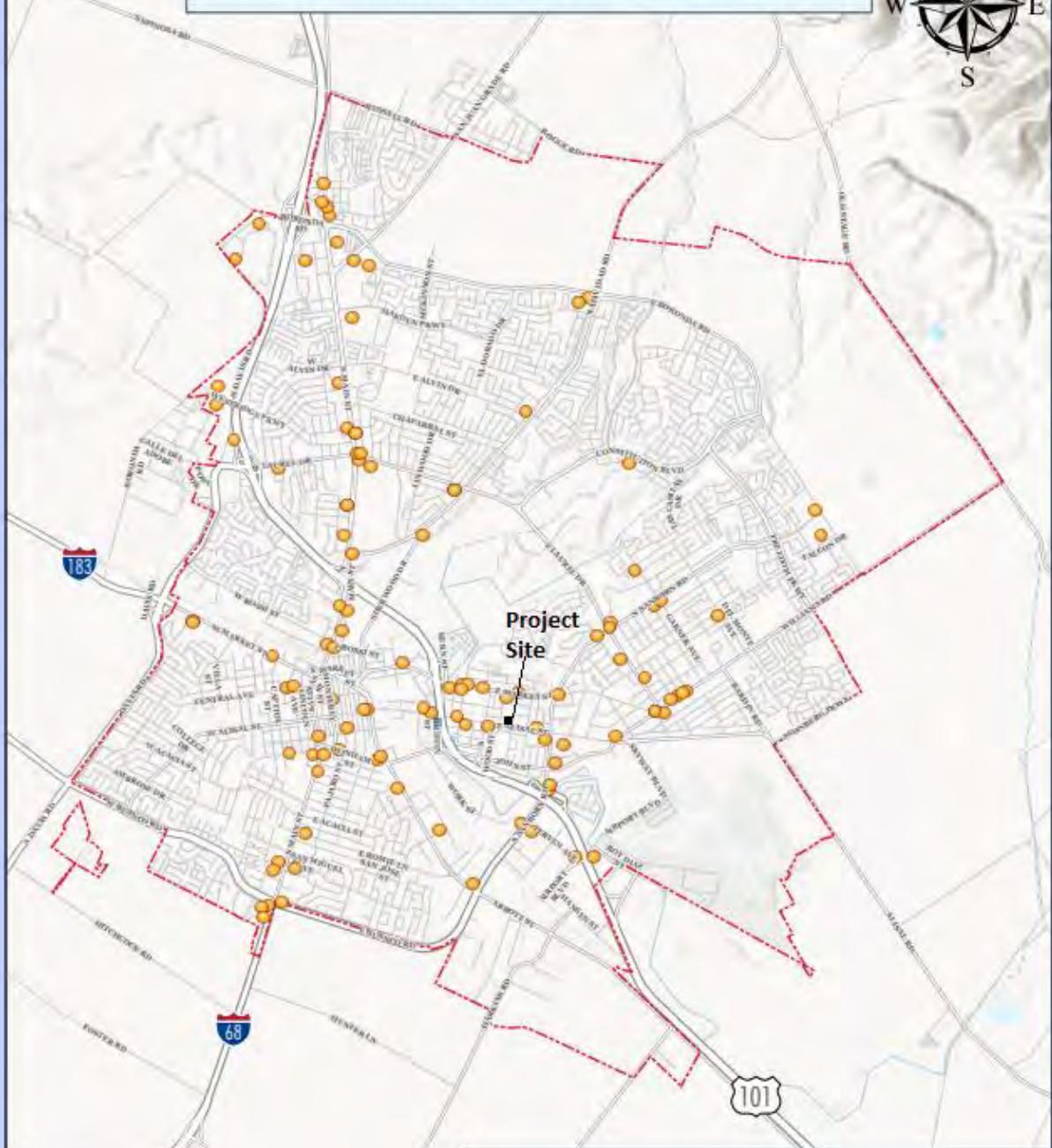
Salinas 2024 PRD Statistics

Map of Areas of Undue Concentration of Off-sale Licenses and Reported Crimes (Combined)

Cc: RJK Liquor Inc., Applicant  
Hebbron Properties, LLC, Property Owner  
Sgt. Gerardo Magana, Salinas Police Department  
Sun Street Centers  
Other interested parties

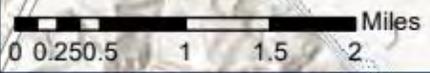
I:\ComDev\Planning Share Space\Conditional Use Permits\2024 CUP's\CUP 2024-058 - 695 E Alisal St\CUP 2024-058 PC Staff Report - 3-24-25 revisions.docx

# Off-sale Alcohol Licenses



## Legend

- Off-sale License Locations, Oct 2019 (111)
- ▭ City of Salinas Boundary

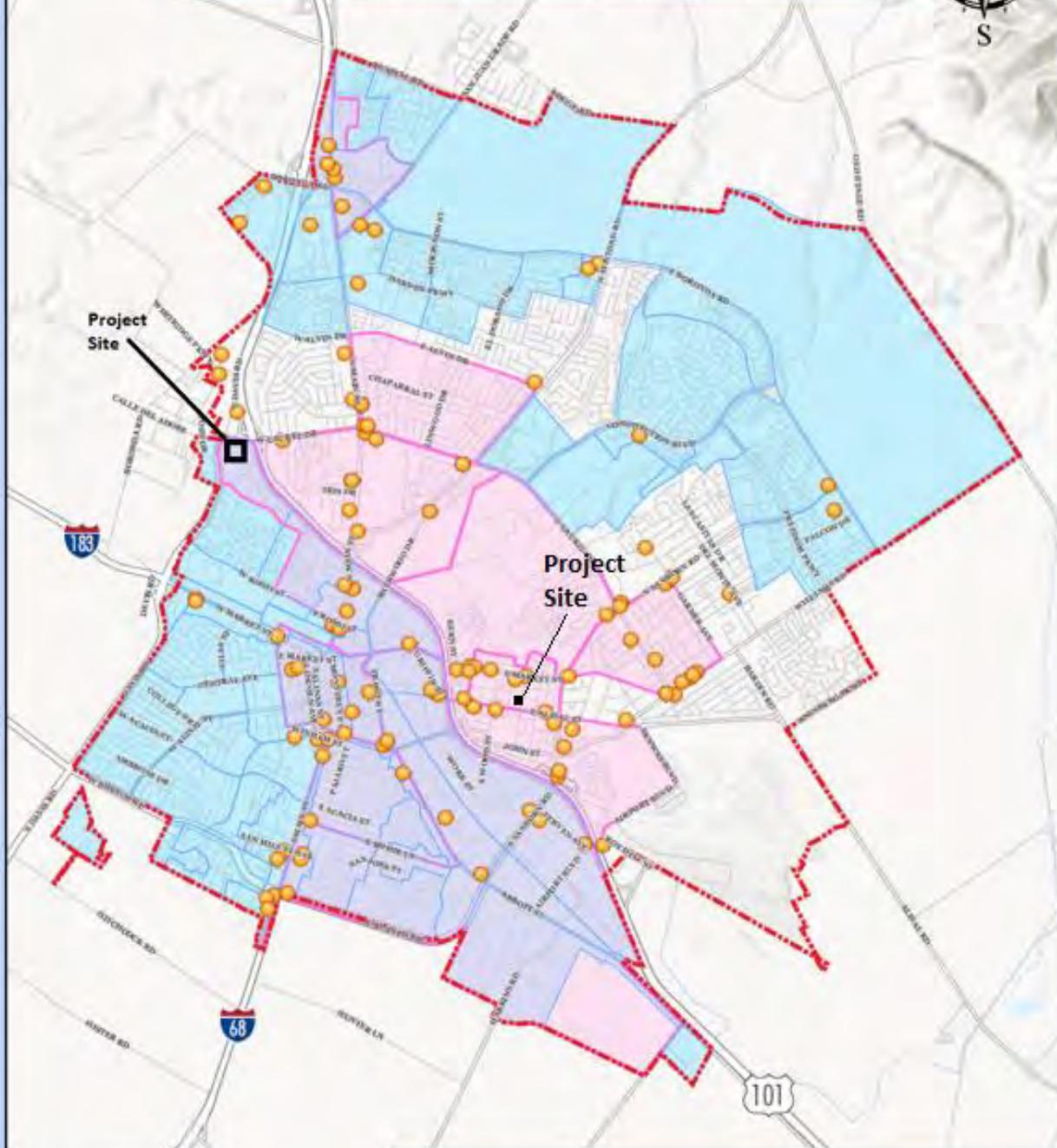


Salinas PD Reporting Districts	Total
011	56
012	63
013	23
014	21
014	35
015	18
021	53
022	59
023	45
024	52
031	59
032	79
033	90
034	37
041	78
042	112
043	62
044	39
045	55
051	33
052	259
053	101
054	59
055	5
061	82
062	101
063	71
064	141
071	114
072	64
073	91
074	49
075	55
076	12
077	12
081	69
082	113
083	55
084	88
091	64
092	86
093	258
094	85

095	12
096	8
097	21
098	6
101	60
102	29
103	69
104	43
105	66
106	19
107	47
108	17
109	1
111	32
112	33
113	19
114	8
115	17
121	20
122	78
123	18
124	9
125	20
126	13
131	51
132	239
133	116
134	8
141	15
142	34
143	61
144	18
151	32
152	6
153	16
154	138
155	4
161	8
162	20
171	59
172	25
173	55
174	3
181	98

182	73
183	79
184	56
185	107
186	17
187	6
188	7
190	4
191	78
192	21
193	75
195	111
196	48
197	126
198	137
201	211
202	73
203	68
211	49
212	137
213	50
214	69
215	41
221	261
222	39
223	40
224	20
225	29
300	51
301	11
<b>Total</b>	<b>6868</b>

# Areas of Undue Concentration of Off-sale Licenses and Reported Crimes (Combined)



## Legend

- Off-sale License Location
- PRDs w/ Undue Concentration (107.15 Reported Crimes (89.29+20%)) [As of 2018]
- Census Tracts w/ Undue Concentration [As of Oct. 2019]
- City of Salinas Boundary





# Conditional Use Permit 2024-058

Tuesday, May 6, 2025

Salinas City Council

Thomas Wiles, Senior Planner -  
Community Development Department

# Executive Summary

Applicant: RJK Liquor Incorporated

Use: Off-sale alcohol

Type 20 ABC license – Beer & Wine

Existing 2,960 sf. food and beverage sales

La Corona Market

Located on mixed-use site

# Background



- Hebbbron Properties LLC, Property Owner
- Multiple structures and uses on-site
- Zoned CR-FG-5
- Surrounding uses:
  - Commercial &
  - Residential



# Recommendation

- Approve a resolution finding the project exempt pursuant to Section 15061(b)(3) of the CEQA Guidelines, affirming the findings, and approving Conditional Use Permit 2024-058.



Questions?



# City of Salinas

200 Lincoln Ave., Salinas,  
CA 93901  
[www.cityofsalinas.org](http://www.cityofsalinas.org)

## Legislation Text

---

File #: ID#25-120, Version: 1

---

Fiscal Year 2025-26 City-Wide Schedule of Fees and Service Charges Annual Update

Approve a Resolution authorizing adjustments and additions to the City-Wide Schedule of Fees and Service Charges effective July 1, 2025.



## **CITY OF SALINAS COUNCIL STAFF REPORT**

---

**DATE:** APRIL 22, 2025 – CONTINUED  
MAY 6, 2025

**DEPARTMENT:** FINANCE

**FROM:** ABE PEDROZA, ACTING ASSISTANT FINANCE DIRECTOR  
SELINA ANDREWS, FINANCE DIRECTOR

**TITLE:** FISCAL YEAR 25-26 CITY-WIDE SCHEDULE OF FEES AND  
SERVICE CHARGES

RECOMMENDATION:

A motion to approve a Resolution authorizing adjustments and additions to the City-Wide Schedule of Fees and Service Charges effective July 1, 2025.

EXECUTIVE SUMMARY:

Each year, the City’s fee schedule is reviewed and adjusted by each department, as applicable, to ensure fees and charges keep pace with inflation, providing full recovery of City service costs. The updated Schedule of Fees and Charges will be effective 60 days after City Council adoption and will begin July 1, 2025.

BACKGROUND:

Pursuant to Article XIII B of the California Constitution and Chapter 11B of the Salinas Municipal Code, fees for governmental services may be charged to recover all costs reasonably borne in providing all regulation, products, or services. Costs reasonably borne are defined in City Code Section 11B-3 as a) all applicable direct costs; b) all applicable indirect costs; c) fixed assets recovery expenses (depreciation); d) general overhead; e) departmental overhead; f) debt service costs; and g) costs for necessary public services.

City Code Section 11B - Fee and Service Charge Revenue

Chapter 11B of the Salinas Municipal Code provides for adjustments to existing City fee/service charge revenue based upon increases provided in the Consumers Price Index (CPI) – All Urban Consumers for the San Francisco, Oakland, and San Jose areas. Such adjustments are presented to City Council for adoption by resolution.

Study by Willdan Financial Services

In October 2015, City Council adopted an updated Fee Schedule based on a Comprehensive Fee Study prepared by Willdan Financial Services. Willdan analyzed a variety of factors, ultimately quantifying the full cost incurred by the City in providing the respective services. The recommended fee amount was then established to achieve as close to full cost recovery as possible. A number of factors prevented full cost recovery from being attained for certain fees, including mandated fee amounts, industry averages, and full cost recovery amounts that were either exceedingly high and/or varied greatly from the prior established fee. The resulting adopted fee schedule, effective January 1, 2016, is the basis for which the current CPI increase was calculated.

## DISCUSSION:

### Consumer Price Index

The Consumers Price Index (CPI) – All Urban Consumers for the San Francisco, Oakland, and San Jose areas increased 2.8% in calendar year 2024. Therefore, staff recommends City fees and service charges be increased 2.8% effective July 1, 2025.

While staff recommends most City fees be increased by 2.8%, some exceptions exist. Specifically, fifty-two fees are mandated by various regulations, cannot increase, and are identified in the “Notes” column of the attachment. As a result of a joint operations agreement, seventy-four Animal Shelter fees were not increased to align with Monterey County. Department discretion was considered on a case-by-case basis, resulting in eighty-nine fees either remaining unchanged or decreasing and are identified in the “Notes” and “Recommended” columns of the attachment (70 of the 89 are from the Airport section). Conversely, departments recommended that nine fees be increased at an amount other than the CPI and are identified accordingly. Lastly, twelve new fees are being proposed and are identified in the narrative below and on the attachment.

### Finance Committee Recommendations & Outreach

At the April 8, 2025 Finance Committee meeting, committee members unanimously moved to recommend staff’s proposed fee schedule, including a 2.8% increase per the CPI. Staff will ultimately adjust the fee schedule at the rate determined by City Council, but cannot exceed the established index factor, which in this case, is the CPI.

Consistent with previous years, outreach to the Salinas Valley Chamber of Commerce, SUBA, and the Non-Profit Alliance of Monterey County was conducted. Staff did not receive any notice of objection or issue in regards to the proposed fee schedule for next year.

### Attachment – FY 25-26 City-Wide Schedule of Fees and Service Charges

#### *Finance & Administration*

Recommendation includes a 2.8% CPI increase.

#### *Cannabis*

Recommendation includes a 2.8% CPI increase.

#### *Planning*

Recommendation includes a 2.8% CPI increase.

Staff recommends adding the below seven (7) new fees to the City's Fee Schedule in FY 2025-26.

1. **Site Plan Review – per review (Residential Multi-Family 25+ Units)** to address larger projects in FGA. These projects that have 25 or more units take significantly more staff time. On average for all projects with 25 or more units, it takes twice the amount of time it takes for a 10-25 unit project. Original fee cost for was determined by a time and motion study, proposed fee is set to double the amount of the fee for a 10-25 unit project. Fee \$4,338.50
2. **Site Plan Review-per review (Commercial/Industrial Commercial/Industrial 10,000+ s.f.)** to address larger projects in FGA. Large commercial/industrial projects in the FGA that are 10,000 s.q. feet or more take significant staff time. These large projects average twice the staff time it takes for commercial/industrial projects up to 9,999 s.q. feet. Original fee cost was determined by a time and motion study, proposed fee is set to double the amount of the fee for commercial/ industrial projects up to 9,999 s.q. feet. Fee \$5,978.00
3. **Miscellaneous Planning Fee (SB330 Application Review)** is the same as the Tentative Map Application fee due to an equivalent level of staff time needed to process the review. The Tentative Map Application fee was established using a time and motion study. California Government Code Section 65941.1 enables processing fees for applications. \$10,968.25
4. **Planning Inspection Fee-per inspection (Residential 25+ Units)** to address larger projects in FGA. Inspections for projects that have 25 or more units take more staff time to ensure compliance with plans and building code. Original fee cost was determined by a time and motion study. Proposed fee amount follows the same incremental increase of \$76.50 that exists between the other tiers, Residential: 1-9 Units, ADU & JADU and Residential 10-24 Units. Fee \$482.50
5. **Planning Inspection Fee-per inspection (Commercial/Industrial 10,000+ sq ft)** Fee created to address larger projects in FGA. Inspections for projects that are more than 10,000 s.q. feet take more staff time to ensure compliance with plans and building code. Original fee cost was determined by a time and motion study. Proposed fee amount follows the same incremental increase of \$76.50 that exists between the other tiers, Commercial/Industrial 0-4,999 sq ft and Commercial/Industrial 5,000-9,999 sq ft. Fee \$482.50
6. **Temporary Use of Land Permit (Model Home Complex)** for the task of processing model home complexes in FGA. These are currently processed under Temporary Land Use Permit - Uses up to one year (\$348.25), but the permit for a Model Home Complex will stay open until 30 days after sale of the last house, which can take up to 10 years. The Miscellaneous Planning Fees - Preliminary Project Review is the same amount of work, so we propose using that fee as our basis. The Preliminary Project Review fee was determined by a time and motion study. \$1,045.00

7. **Miscellaneous Planning Fees (Landscape Plan Review - Commercial/Industrial)** to address larger commercial and industrial landscaping projects. The complexity of a landscape plan review for a commercial or industrial property is much greater than that of a single-family home. Typically, these projects take twice the amount of staff time. We propose doubling the current landscape review fee, which was determined using a time and motion study. \$331.50

Staff recommends the below two (2) fees are increased at an amount that different from the CPI.

1. **Conditional Use Permit (CUP-Plumbing in Accessory Structure-Administrative)** Fee was set intentionally low to allow accessory plumbing for farm workers, but it is now primarily being used as a workaround for ADUs. It takes as much staff time as the CUP - Minor Exception - Administrative fee, which was determined by a time and motion study. Recommend increasing the fee to \$979.75
2. **Miscellaneous Planning Fee (CEQA -Negative Declaration/ Mitigated Negative Declaration)** Fee is increased to align with the fees charged by the City of Seaside (\$5,544) and City of Monterey (\$5,000 deposit + any additional consulting fees). The average cost for consultant and staff time for these fees is more than triple what we are currently charging. To align the fee to recover the cost of providing the service, staff recommends a \$5,000 fee for internal work or the total of all consulting costs plus 20% for consultant and project management. The cost + 20% fee will allow staff to enter a funding agreement with the developers to cover both the consulting costs and staff time for complex projects. Fee \$5,000.00 or cost + 20%

### Public Works

Recommendation includes a 2.8% CPI increase for most fees.

The below six (6) fees are not being recommended for an increase at this time as staff determined the existing amount was sufficient to cover the cost of providing the service.

1. Fines and Citations (NPDES construction enforcement)
2. Fines and Citations (permit violations)
3. Fines and Citations (vending without permit)
4. Fines and Citations (vendor permit violation)
5. Fines and Citations (work without permit)
6. Fines and Citations (illegal tree removal)

### Airport

Recommendation includes a 2.8% CPI increase, although staff recommends that the below seventy (70) fees remain unchanged from the prior year.

1. Airport Storage Hangars - Group 1 A - End Room
2. Airport Storage Hangars - Group 1 A - T Hanger
3. Airport Storage Hangars - Group 1 B - End Room
4. Airport Storage Hangars - Group 1 B - T Hanger
5. Airport Storage Hangars - Group 1 C - End Room
6. Airport Storage Hangars - Group 1 C - T Hanger
7. Airport Storage Hangars - Group 2 K - End Room
8. Airport Storage Hangars - Group 2 K - T Hanger

9. Airport Storage Hangars - Group 2 L - End Room
10. Airport Storage Hangars - Group 2 L - T Hanger
11. Airport Storage Hangars - Group 2 M - End Room
12. Airport Storage Hangars - Group 2 M - T Hanger
13. Airport Storage Hangars - Group 2 O - End Room
14. Airport Storage Hangars - Group 2 O - T Hanger
15. Airport Storage Hangars - Group 2 Q - End Room
16. Airport Storage Hangars - Group 2 Q - T Hanger
17. Airport Storage Hangars - Group 2 S - End Room
18. Airport Storage Hangars - Group 2 S - T Hanger
19. Airport Storage Hangars - Group 2 T - End Room
20. Airport Storage Hangars - Group 2 T - T Hanger
21. Airport Storage Hangars - Group 3 N - 1
22. Airport Storage Hangars - Group 3 N - 2-8
23. Airport Storage Hangars - Group 4 D - T Hanger
24. Airport Storage Hangars - Group 4 E - End Room
25. Airport Storage Hangars - Group 4 E - T Hanger
26. Airport Storage Hangars - Group 4 Portable
27. Airport Storage Hangars - Executive R1
28. Airport Storage Hangars - Executive R2-5
29. Airport Storage Hangars - Executive R6
30. Airport Storage Hangars - Executive R7-10
31. Airport Storage Hangars - T-Shelter/Storage G - Covered
32. Airport Storage Hangars - T-Shelter/Storage H1
33. Airport Storage Hangars - T-Shelter/Storage H2
34. Airport Storage Hangars - T-Shelter/Storage H3
35. Airport Storage Hangars - T-Shelter/Storage H4
36. Airport Storage Hangars - T-Shelter/Storage H5
37. Airport Storage Hangars - T-Shelter/Storage H6
38. Airport Storage Hangars - T-Shelter/Storage H7
39. Airport Storage Hangar - Refuse Fee
40. Airport Storage Hangar - Non-Aeronautical Use Surcharge
41. Airport Storage Hangar - Non-Airworthy Aircraft
42. Airport Storage Hangar - Non-Airworthy Aircraft
43. Airport Storage Hangar - Non-Airworthy Aircraft
44. Aircraft Parking Fee - Single Engine
45. Aircraft Parking Fee - Twin Engine
46. Aircraft Parking Fee - Jet
47. Aircraft Parking Fee - Helicopter
48. Aircraft Parking Fee - Airship Mooring
49. Aircraft Parking Fee - Single Engine
50. Aircraft Parking Fee - Twin Engine
51. Aircraft Parking Fee - Jet
52. Aircraft Parking Fee - Helicopter
53. Aircraft Parking Fee - Airship Mooring
54. Terminal Overnight Vehicle Parking Fee - Single Space

55. Terminal Overnight Vehicle Parking Fee - Double Space
56. Terminal Overnight Vehicle Parking Fee - Semi-Truck
57. Long-Term Vehicle Storage
58. Airport Access Control - New Card/Replacement Card
59. Airport Access Control - Remote Control
60. Airport Access Control - Annual Renewal
61. Airport Access Control - Annual Access Code
62. Airport Access Control - City Locks (Lost/Replacement)
63. Airport Access Control - Replacement/Additional Keys
64. Fuel Flowage Fee Per Gallon Quart of Oil
65. Hangar Waitlist Fee
66. Hazardous Material Disposal Fee
67. Hazardous Material Disposal Material Replacement
68. Refuge Disposal Fee
69. Special Event Fee
70. Special Use Permit Fee

Fire

Recommendation includes a 2.8% CPI increase.

Police

Recommendation includes a 2.8% CPI increase.

Animal Shelter

Fees were not adjusted to align with Monterey County per joint operations agreement.

Library

Recommendation includes a 2.8% CPI increase.

Recreation

Recommendation includes a 2.8% CPI increase.

Building-Permit Center

Recommendation includes a 2.8% CPI increase.

Staff recommends adding the below five (5) new fees to the City's Fee Schedule in FY 2025-26.

1. **Revision Submittals (scope of work will determine the amount of review time needed at intake)** Fee \$165.00
2. **Consultant Plan Review** Fee Actual Cost
3. **Administrative Processing Fees** (for additional work required due to failure by applicant) Fee \$60.00
4. **Subdivision Master Plans (Combo Plan Check fee + 10%)** Fee BCP + 10%
5. **Solar Cancellation Charge (permit issuance fee only)** Fee \$100.00

Staff recommends an increase to the below six (6) fees at an amount different from the CPI.

1. **Building Permit Fee Valuation Fee \$1 - \$500** Fee \$182 minimum

2. **Building Permit Fee Valuation Fee \$501 to \$2,000** Fee \$182 for the first \$500 plus \$4.50 for each additional \$100, or fraction thereof, to and including \$2,000
3. **Building Permit Fee Valuation Fee \$2,001 to \$25,000** Fee \$364 for the first \$2,000 plus \$19.00 for each additional \$1,000, or fraction thereof, to and including \$25,000
4. **Subdivision plot plan review** Fee \$1,600 or 25%, whichever is greater
5. **Supplemental Plan Check** (after 2nd PC comments, each re-submittal or OTC check fraction thereof) Fee \$159
6. **Abbreviated Plan Check** per hour OR 1/4 hour increments

The below two (2) fees are not being recommended for an increase at this time as staff determined the existing amount was sufficient for to cover the cost of providing the service.

1. **Building Investigation Fee**
2. **Stop Work Notice**

Code Enforcement

Recommendation includes a 2.8% CPI increase.

Staff recommends an increase to the below fee at an amount different from the CPI.

1. **Special Inspection (SCI)** Fee \$181.25

Housing

Recommendation includes a 1.6% Engineering News-Record Construction Cost Index increase as stipulated in the Inclusionary Housing Ordinance.

Staff does not recommend increasing the Residential Rental Registration, Rent Stabilization, and Affordable Housing Plan Review fees at this time.

CEQA CONSIDERATION:

**Not a Project.** The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

No.

STRATEGIC PLAN INITIATIVE:

Updating the City-Wide Schedule of Fees and Service Charges supports the City of Salinas Strategic Plan 2022-2025 goals of Effective and Culturally Responsive Government.

DEPARTMENTAL COORDINATION:

Preparation of the City-Wide Schedule of Fees and Service Charges required communication with all departments.

FISCAL AND SUSTAINABILITY IMPACT:

New and increased fees and service charges are an integral part of the City Council’s budget-balancing solutions, as these revenues recover the cost of the services being provided. Increased annual revenue associated with the recommended fees and service charge adjustments based on the CPI (2.8%) is estimated to be approximately \$125,000. The fee increases will be included in Fiscal Year 2025-26 estimated revenue projections.

The Citywide schedule of fees and charges generate approximately \$11 million each year. Of this total amount, the General Fund generates about \$3.5 million.

<b>Fund</b>	<b>Appropriation</b>	<b>Appropriation Name</b>	<b>Total Appropriation</b>	<b>Amount for recommendation</b>	<b>FY 24-25 Operating Budget Page</b>	<b>Last Budget Action (Date, Resolution)</b>
N/A	N/A	N/A	N/A	N/A	N/A	N/A

ATTACHMENTS:

- Resolution
- FY 25-26 City-Wide Schedule of Fees and Service Charges DRAFT
- Schedule of Fees & Service Charges Annual Update PowerPoint

**RESOLUTION NO. \_\_\_\_\_ (N.C.S.)**

**A RESOLUTION ESTABLISHING A SCHEDULE OF FEES AND SERVICE CHARGES TO RECOVER ALL COSTS REASONABLY BORNE IN PROVIDING ALL REGULATION PRODUCTS OR SERVICES BY THE CITY OF SALINAS**

**WHEREAS**, a Public Hearing was properly noticed to be held on April 22, 2025 and said hearing was continued to May 6, 2025; and

**WHEREAS**, on May 6, 2025, the Salinas City Council held a duly noticed public hearing to consider proposed amendments on cost recovery fees and service charges; and

**WHEREAS**, the City Council has considered the proposed increases in the current schedule of fees and service charges for cost recovery in providing all regulation, products or services pursuant to Section 11-B of the Salinas Municipal Code; and

**WHEREAS**, Section 9-42 (b) of the Salinas City Code regarding development impact fees allows the development fees to be adjusted annually with the percentage change in the ENR Index from January 1 to January 1 of the preceding year; and

**NOW, THEREFORE, BE IT RESOLVED BY THE SALINAS CITY COUNCIL** that the City Council hereby adopts the attached schedule of fees and service charges attached as “FY 25-26 City-Wide Schedule of Fees and Service Charges”, specifically identified in the column entitled “Recommended Fees Effective 7/1/25” and incorporated into this resolution by reference, effective July 1, 2025.

**PASSED AND APPROVED** this 22<sup>nd</sup> day of April 2025 by the following votes:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
Dennis Donohue, Mayor

**ATTEST:**

\_\_\_\_\_  
Patricia M. Barajas, City Clerk

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
<b>FINANCE &amp; ADMINISTRATION</b>									
6801.50.5446-52.5070		Parking Garage Permits	Monterey Street Parking Garage	per hour	\$ 1.25		\$ 1.25		District rates calculated and approved by Council separately
6801.50.5446-52.5040		Parking Garage Permits	Monterey Street Parking Garage	per month	\$ 50.00		\$ 50.00		District rates calculated and approved by Council separately
6801.50.5446-52.5020		Parking Garage Permits	Salinas Street Garage	per month	\$ 40.00		\$ 40.00		District rates calculated and approved by Council separately
6801.50.5446-52.5010		Parking Lot Permits	Parking Lots 5 & 8	per month	\$ 55.00		\$ 55.00		District rates calculated and approved by Council separately
6801.50.5446-52.5010/5011		Parking Garage Permits	Parking Lot 12	per month	\$ 40.00		\$ 40.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Annual Residential Permit (first and second)	each	\$ 25.00		\$ 25.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Annual Residential Permit (third)	each	\$ 20.00		\$ 20.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Annual Residential Permit (fourth)	each	\$ 15.00		\$ 15.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Annual Residential Permit (fifth and sixth)	each	\$ 10.00		\$ 10.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Annual Guest Permit	each	\$ 30.00		\$ 30.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Daily Guest Permit (first ten)	each	\$ 5.00		\$ 5.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Daily Guest Permit (eleventh to twenty-fifth)	each	\$ 10.00		\$ 10.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Re-issuance of Annual Residential Permit	each	\$ 15.00		\$ 15.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Re-issuance of Annual Guest Permit (first time)	each	\$ 18.00		\$ 18.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Re-issuance of Annual Guest Permit (second time)	each	\$ 36.00		\$ 36.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Re-issuance of Annual Guest Permit (third and all subsequent times)	each	\$ 54.00		\$ 54.00		District rates calculated and approved by Council separately
1000.20.2030-52.5030		Finance	Garage Sale Permits		\$ 15.00	\$ 15.42	\$ 15.50		
1000.20.2034-56.2010		Finance	Bus License Application Fees	per application	\$ 6.50	\$ 6.68	\$ 6.75		
1000.20.2030-56.8040		Finance	TEFRA Hearing Fee (Conduit Bond Issues)	per hearing	\$ 1,525.00	\$ 1,567.70	\$ 1,567.75		
1000.00.0000-56.8020		Finance/Administration	COBRA Administration Fee % of premium		\$ 13.75	\$ 14.14	\$ 14.25		
1000.20.2034-56.2030		Finance	Credit Card Convenience Fee				Pass-through	Pass-through fee - 3% of total	
1000.00.0000-57.8080		Finance	Late Charge for past due A/R-per month				3% per month	Penalty	
1000.40.4130-56.4161		Finance	Tobacco Retailer Fee		\$ 384.00		\$ 384.00	Fee charged by Monterey County	Fee must match Monterey County (\$384.00 amount subject to change to match approved Monterey County fee)
1000.20.2031-56.2020		Returned Check Fees	For the first returned check		\$ 25.00		\$ 25.00	Per Civil Code 1719	Fee amount regulated by mandate, cannot increase
1000.20.2031-56.2020		Returned Check Fees	For each subsequent returned check		\$ 35.00		\$ 35.00	Plus any additional charges per Civil Code 1719	Fee amount regulated by mandate, cannot increase
1000.12.1120-56.8030		Sale of Printed Material	Budget or Audit Report	per report	\$ 39.50	\$ 40.61	\$ 40.50		
1000.12.1120-56.8030		Sale of Printed Material	Business License Reports (List of Businesses)	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030		Sale of Printed Material	Business License Verification	per license	\$ 2.50	\$ 2.57	\$ 2.50		
1000.12.1120-56.8030		Sale of Printed Material	Duplicate Business License	per license	\$ 2.50	\$ 2.57	\$ 2.50		
1000.12.1120-56.8030		Sale of Printed Material	Business License Change	per license	\$ 5.00		\$ 5.00		Fee amount per Ordinance, cannot increase
1000.00.0000-56.8060		Copying Fees	Copy Per page		\$ 0.25	\$ 0.26	\$ 0.25		
1000.00.0000-56.8060		Copying Fees	DVD/CD		\$ 18.25	\$ 18.76	\$ 18.75		
1000.00.0000-56.8060		Copying Fees	Fax-per page		\$3.25 doc & 0.25/page		\$3.25 doc & 0.25/page		
1000.00.0000-56.8060		Copying Fees	Scanning/E-mailing Document-per page		\$2.20 doc & 0.25/page		\$2.20 doc & 0.25/page		
1000.00.0000-56.8060		Copying Fees	Campaign & Economic Strmts-per page		\$ 0.10		\$ 0.10	FPPC Regulated	Fee amount regulated by mandate, cannot increase
1000.12.1120-56.1020		Administration	Candidate Filing Fees		\$ 25.00		\$ 25.00	Per Election Code Section 10228	Fee amount regulated by mandate, cannot increase
1000.12.1120-56.1020		Administration	Ballot Initiative Refundable Filing Fee		\$ 200.00		\$ 200.00	Not to exceed \$200 per Election Code	Fee amount regulated by mandate, cannot increase

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.00.0000-56.8130		Administration	Newspaper notice for public hearing initiated by applicant		Actual Newspaper Publication Cost		Actual Newspaper Publication Cost		
1000.55.6232-56.6090		Rental Fees	Rotunda (Or Council Chamber Room)		\$ 221.00		\$ 221.00	Four - eight hours, plus \$20.00 per hour if outside of regular business hours	Fee amount per Ordinance, cannot increase
1000.55.6232-56.6090		Rental Fees	Rotunda (Or Council Chamber Room)		\$ 111.00		\$ 111.00	Less than four hours, plus \$20.00 per hour if outside of regular business hours	Fee amount per Ordinance, cannot increase
1000.00.0000-56.8120		Legal	Special Events Insurance Application Fee	per event	\$ 34.25	\$ 35.21	\$ 35.25		

**CANNABIS**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.30.3462-56.8010		Cannabis Fees	Administrative Fees		Actual Cost + City Admin		Actual Cost + City Admin		
1000.00.0000-50.2081		Cannabis Fees	Cannabis Business License		Gross Receipts		Gross Receipts		
1000.30.3462-52.8015		Cannabis Fees	Cannabis Business Admin Permit		\$ 460.25	\$ 473.14	\$ 473.25		
1000.30.3462-56.8035		Cannabis Fees	Cannabis Monitoring Fee (CDD)		\$ 2,534.00	\$ 2,604.95	\$ 2,605.00		
1000.30.3462-56.8010		Cannabis Fees	Administrative Fees		Actual Cost + CDD Cost		Actual Cost + CDD Cost		
1000.30.3462-52.1205		Cannabis Fees	Cannabis Permit-New Application		\$ 3,617.75	\$ 3,719.05	\$ 3,719.00		
1000.30.3462-52.1206		Cannabis Fees	Cannabis Permit-Amendment Major		\$ 2,955.50	\$ 3,038.25	\$ 3,038.25		
1000.30.3462-52.1207		Cannabis Fees	Cannabis Permit-Amendment Minor		\$ 973.25	\$ 1,000.50	\$ 1,000.50		
1000.30.3462-52.1208		Cannabis Fees	Cannabis Permit-Appeal		\$ 910.25	\$ 935.74	\$ 935.75		
1000.30.3462-52.1209		Cannabis Fees	Cannabis Permit-Renewal		\$ 1,660.50	\$ 1,706.99	\$ 1,707.00		
1000.30.3462-56.8010		Cannabis Fees	Administrative Fees		\$ 253.50	\$ 260.60	\$ 260.50		
1000.14.1400-56.8035		Cannabis Fees	Cannabis Monitoring Fee (City Attorney)		\$ 831.25	\$ 854.53	\$ 854.50		
1000.40.4110-56.1141		Cannabis Fees	Cannabis Work Permit Fee-Application		\$ 199.50	\$ 205.09	\$ 205.00		
1000.40.4110-56.1141		Cannabis Fees	Cannabis Work Permit Fee-Renewal		\$ 160.25	\$ 164.74	\$ 164.75		
1000.40.4110-56.1141		Cannabis Fees	Cannabis Work Permit Fee-Transfer		\$ 160.25	\$ 164.74	\$ 164.75		
1000.40.4110-56.8035		Cannabis Fees	Cannabis Monitoring Fee (Police)	annually	\$ 9,517.00	\$ 9,783.48	\$ 9,783.50		

**PLANNING (Technology Surcharge is not included in the Fee Table)**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.30.3462-56.3020		Miscellaneous Planning Fees	Parcel Map		\$ 3,176.75	\$ 3,265.70	\$ 3,265.75		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Administrative		\$ 2,541.50	\$ 2,612.66	\$ 2,612.75		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Amendment Administrative		\$ 1,906.25	\$ 1,959.63	\$ 1,959.75		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Residential Design Review-Administrative		\$ 953.00	\$ 979.68	\$ 979.75		
1000.30.3462-56.3080		Conditional Use Permit	Minor Exception - Administrative - Driveway Width Increase		\$ 571.75	\$ 587.76	\$ 587.75		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Minor Exception-Administrative		\$ 953.00	\$ 979.68	\$ 979.75		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Plumbing in Accessory Structure-Administrative		\$ 254.00	\$ 261.11	\$ 979.75	This fee was set intentionally low to allow accessory plumbing for farm workers, but it is now primarily being used as a workaround for ADUs. It takes as much staff time as the CUP - Minor Exception - Administrative fee, which was determined by a time and motion study. Recommend increasing the fee for cost recovery.	
1000.30.3462-56.3080		Conditional Use Permit	CUP-Live Entertainment/On-Sale Alcohol-Administrative		\$ 1,525.00	\$ 1,567.70	\$ 1,567.75		
1000.30.3462-56.3190		Variance Fees	Variance - Administrative		\$ 2,541.50	\$ 2,612.66	\$ 2,612.75		
1000.30.3462-56.3100		Planned Unit Development	Minor Modification		\$ 1,016.50	\$ 1,044.96	\$ 1,045.00		
1000.30.3462-56.3210		Site Plan Review-per review	On-Sale Alcohol Use		\$ 1,270.50	\$ 1,306.07	\$ 1,306.00		
1000.30.3462-56.3210		Site Plan Review-per review	Mural Review		\$ 381.25	\$ 391.93	\$ 392.00		
1000.30.3462-56.3210		Site Plan Review-per review	Minor Modifications		\$ 953.00	\$ 979.68	\$ 979.75		
1000.30.3462-56.3210		Site Plan Review-per review	Parking Reduction Review		\$ 1,016.50	\$ 1,044.96	\$ 1,045.00		
1000.30.3462-56.3210		Site Plan Review-per review	Alternative Means of Compliance Review		\$ 635.50	\$ 653.29	\$ 653.25		
1000.30.3462-56.3210		Site Plan Review-per review	Multi-Family 2-9 units		\$ 1,309.25	\$ 1,345.91	\$ 1,346.00		
1000.30.3462-56.3210		Site Plan Review-per review (Residential)	Multi-Family 10-24 units		\$ 2,110.25	\$ 2,169.34	\$ 2,169.25		
1000.30.3462-56.3210	<b>NEW</b>	Site Plan Review-per review (Residential)	Multi-Family 25+ units				\$ 4,338.50	Recommend a new fee category to address larger projects in FGA. These projects that have 25 or more units take significantly more staff time. On average for all projects with 25 or more units, it takes twice the amount of time it takes for a 10-25 unit project. Original fee cost for was determined by a time and motion study, proposed fee is set to double the amount of the fee for a 10-25 unit project.	

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.30.3462-56.3210	NEW	Site Plan Review-per review (Commercial/Industrial)	Commercial/Industrial 10,000+ s.f.				\$ 5,978.00		Recommend a new fee category to address larger projects in FGA. Large commercial/industrial projects in the FGA that are 10,000 s.q. feet or more take significant staff time. These large projects average twice the staff time it takes for commercial/industrial projects up to 9,999 s.q. feet. Original fee cost was determined by a time and motion study, proposed fee is set to double the amount of the fee for commercial/ industrial projects up to 9,999 s.q. feet.
1000.30.3462-56.3210		Site Plan Review-per review (Commercial/Industrial)	Commercial/Industrial 5,000-9,999 s.f.		\$ 2,907.50	\$ 2,988.91	\$ 2,989.00		
1000.30.3462-56.3210		Site Plan Review-per review	Commercial/Industrial 0-4,999 s.f.		\$ 2,110.25	\$ 2,169.34	\$ 2,169.25		
1000.30.3xxx-5x.xxxx	NEW	Miscellaneous Planning Fees	SB330 Application Review				\$ 10,968.25		California Government Code Section 65941.1 enables processing fees for applications. The proposed fee is the same as the Tentative Map Application fee due to an equivalent level of staff time needed to process the review. The Tentative Map Application fee was established using a time and motion study.
1000.30.3462-56.3020		Miscellaneous Planning Fees	Resubdivision Review Fees - Lot line adjustment, Lot consolidation, Certificate of Compliance		\$ 2,907.50	\$ 2,988.91	\$ 2,989.00		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Minor Modification		\$ 1,016.50	\$ 1,044.96	\$ 1,045.00		
1000.30.3462-56.3090		Miscellaneous Planning Fees	Preliminary Project Review		\$ 1,016.50	\$ 1,044.96	\$ 1,045.00		
1000.30.3462-56.3120		Miscellaneous Planning Fees	Architectural Review		\$ 635.50	\$ 653.29	\$ 653.25		
1000.30.3462-56.3040		Specific Plan Application	Minor Modification		\$ 1,016.50	\$ 1,044.96	\$ 1,045.00		
1000.30.3462-56.3170		Master Sign Plans-per review	Master Sign Plans-Minor (<10 tenants)		\$ 635.50	\$ 653.29	\$ 653.25		
1000.30.3462-56.3170		Master Sign Plans-per review	Master Sign Plans-Major (10+ tenants)		\$ 1,016.50	\$ 1,044.96	\$ 1,045.00		
1000.30.3462-56.3170		Master Sign Plans-per review	Amendment		\$ 381.25	\$ 391.93	\$ 392.00		
1000.30.3462-56.3070		Miscellaneous Planning Fees	Planning Decision Appeal		\$ 900.75	\$ 925.97	\$ 926.00		
1000.12.1120-56.8030		Sale of Printed Material	Specific Plan	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030		Sale of Printed Material	Specific Plan Final EIR	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030		Sale of Printed Material	General Plan Update-Final	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030		Sale of Printed Material	General Plan EIR-Final	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030		Sale of Printed Material	General Plan-Existing Conditions Report	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030		Sale of Printed Material	General Plan-Executive Summary	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030		Sale of Printed Material	Subdivision Ordinance	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030		Sale of Printed Material	Zoning Code with Binder	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.30.3351-56.8100		Miscellaneous Planning Fees	Map Sales		Actual Cost		Actual Cost		
1000.00.0000-57.8050		Miscellaneous Planning Fees	Misc-Fed Express Shipping		Actual Cost		Actual Cost		
1000.00.0000-56.8060		Miscellaneous Planning Fees	Copying Fees-per page		\$ 0.25	\$ 0.26	\$ 0.25		
1000.30.3462-56.3140		Miscellaneous Planning Fees	CEQA - Environmental Impact Report		Cost + 20%		Cost + 20%		
5203.00.0000-56.3050		Miscellaneous Planning Fees	Planning Commission Interpretation-Single Family		\$ 444.75	\$ 457.20	\$ 457.25		
1000.30.3462-56.3070		Miscellaneous Planning Fees	Planning Decision Appeal-Single Family		\$ 444.75	\$ 457.20	\$ 457.25		
1000.30.3462-56.3180		Miscellaneous Planning Fees	Technical Assistance Fee		Actual Cost		Actual Cost		
1000.30.3462-56.3220		Planning Inspection Fee-per inspection	Residential: 1-9 Units, ADU & JADU		\$ 320.50	\$ 329.47	\$ 329.50		
1000.30.3462-56.3220		Planning Inspection Fee-per inspection	Commercial/Industrial 0-4,999 sq ft		\$ 320.50	\$ 329.47	\$ 329.50		
1000.30.3462-56.3220		Planning Inspection Fee-per inspection	Residential 10-24 Units		\$ 395.00	\$ 406.06	\$ 406.00		
1000.30.3xxx-5x.xxxx	NEW	Planning Inspection Fee-per inspection	Residential 25+ Units				\$ 482.50		Fee created to address larger projects in FGA. Inspections for projects that have 25 or more units take more staff time to ensure compliance with plans and building code. Original fee cost was determined by a time and motion study. Proposed fee amount follows the same incremental increase of \$76.50 that exists between the other tiers, Residential: 1-9 Units, ADU & JADU and Residential 10-24 Units.
1000.30.3xxx-5x.xxxx	NEW	Planning Inspection Fee-per inspection	Commercial/Industrial 10,000+ sq ft				\$ 482.50		Fee created to address larger projects in FGA. Inspections for projects that are more than 10,000 s.q. feet take more staff time to ensure compliance with plans and building code. Original fee cost was determined by a time and motion study. Proposed fee amount follows the same incremental increase of \$76.50 that exists between the other tiers, Commercial/Industrial 0-4,999 sq ft and Commercial/Industrial 5,000-9,999 sq ft.
1000.30.3462-56.3220		Planning Inspection Fee-per inspection	Commercial/Industrial 5,000-9,999 sq ft		\$ 395.00	\$ 406.06	\$ 406.00		
1000.30.3462-56.3160		Temporary Use of Land Permit	Tax Exempt Organization		No Fee		No Fee		
1000.30.3462-56.3290		Miscellaneous Planning Fees	Landscape/Deferred Completion Agreement Deposit		\$161.25 plus deposit		\$165.75 plus deposit		

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.30.3462-56.3160	NEW	Temporary Use of Land Permit	Model Home Complex				\$ 1,045.00		Proposed new fee for the task of processing model home complexes in FGA. These are currently processed under Temporary Land Use Permit - Uses up to one year (\$348.25), but the permit for a Model Home Complex will stay open until 30 days after sale of the last house, which can take up to 10 years. The Miscellaneous Planning Fees - Preliminary Project Review is the same amount of work, so we propose using that fee as our basis. The Preliminary Project Review fee was determined by a time and motion study.
1000.30.3462-56.3160		Temporary Use of Land Permit	Single Business/Temporary Sign		\$ 161.25	\$ 165.77	\$ 165.75		
1000.30.3462-56.3160		Temporary Use of Land Permit	Shopping Center		\$ 161.25	\$ 165.77	\$ 165.75		
1000.30.3462-56.3160		Temporary Use of Land Permit	Uses up to one year		\$ 338.75	\$ 348.24	\$ 348.25		
1000.30.3462-56.3160		Temporary Use of Land Permit	Seasonal Use (Christmas Trees/Pumpkins)		\$ 161.25	\$ 165.77	\$ 165.75		
1000.30.3462-56.3270		Miscellaneous Planning Fees	Home Occupation Permit (HOP)		\$ 161.25	\$ 165.77	\$ 165.75		
1000.30.3462-56.3290		Miscellaneous Planning Fees	Large Family Day Care Permit		\$ 161.25	\$ 165.77	\$ 165.75		
1000.30.3462-56.3290		Miscellaneous Planning Fees	ABC/DMV Compliance or Interpretation		\$ 161.25	\$ 165.77	\$ 165.75		
1000.30.3462-56.3290		Miscellaneous Planning Fees	Landscape Plan Review - Residential		\$ 161.25	\$ 165.77	\$ 165.75		
1000.30.3xxx-5x.xxxx	NEW	Miscellaneous Planning Fees	Landscape Plan Review - Commercial/Industrial				\$ 331.50		Fee created to address larger commercial and industrial landscaping projects. The complexity of a landscape plan review for a commercial or industrial property is much greater than that of a single family home. Typically, these projects take twice the amount of staff time. We propose doubling the current landscape review fee, which was determined using a time and motion study.
1000.30.3462-56.3170		Sign Review & Permits	Sign Permit		\$ 338.75	\$ 348.24	\$ 348.25		
1000.30.3462-56.3250		Miscellaneous Planning Fees	Time Extensions of Permits		\$ 161.25	\$ 165.77	\$ 165.75		
1000.30.3462-56.3290		Other Planning Fees	Zoning Information Letter		\$ 338.75	\$ 348.24	\$ 348.25		
1000.30.3462-56.3240		Building Permit Review - per review	Building Permit Review		\$ 161.25	\$ 165.77	\$ 165.75		
1000.30.3462-56.3290		Photometric Lighting Plan Review	Photometric Lighting Plan		\$ 338.75	\$ 348.24	\$ 348.25		
1000.30.3462-56.3080		Conditional Use Permit	Parking Reduction Review		\$ 338.75	\$ 348.24	\$ 348.25		
1000.30.3462-56.3080		Conditional Use Permit	Alternative Compliance Review		\$ 338.75	\$ 348.24	\$ 348.25		
1000.30.3462-56.3290		Other Planning Fees	CEQA Categorical Exemption		\$ 161.25	\$ 165.77	\$ 165.75		
1000.30.3462-56.3290		Other Planning Fees	Letter of public convenience or necessity		\$ 338.75	\$ 348.24	\$ 348.25		
5203.00.0000-56.3050		Miscellaneous Planning Fees	Planning Commission Interpretation		\$ 2,541.50	\$ 2,612.66	\$ 2,612.75		
1000.30.3462-56.3080		Conditional Use Permit	Conditional Use Permit		\$ 6,427.25	\$ 6,607.21	\$ 6,607.25		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Amendment		\$ 4,447.25	\$ 4,571.77	\$ 4,571.75		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Residential Design Review		\$ 2,541.50	\$ 2,612.66	\$ 2,612.75		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Minor Exception		\$ 2,541.50	\$ 2,612.66	\$ 2,612.75		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Plumbing in Accessory Structure		\$ 675.75	\$ 694.67	\$ 694.75		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Live Entertainment/On-Sale Alcohol		\$ 1,906.25	\$ 1,959.63	\$ 1,959.75		
1000.30.3462-56.3130		Miscellaneous Planning Fees	CEQA -Negative Declaration/ Mitigated Negative Declaration		\$ 1,906.25	\$ 1,959.63	\$5,000.00 or cost + 20%		Increase fee to align with the fees charged by the City of Seaside (\$5,544) and City of Monterey (\$5,000 deposit + any additional consulting fees). The average cost for consultant and staff time for these fees is more than triple what we are currently charging. For cost recovery, we recommend a \$5,000 fee for internal work or the total of all consulting costs plus 20% for consultant and project management. The cost + 20% fee will allow us to enter a funding agreement with the developers to cover both the consulting costs and staff time for complex projects.
1000.30.3462-56.3190		Variance Fees	Variance		\$ 4,019.25	\$ 4,131.79	\$ 4,131.75		
1000.30.3462-56.3200		Miscellaneous Planning Fees	Variance - Owner Occupied		\$ 1,270.50	\$ 1,306.07	\$ 1,306.00		
1000.30.3462-56.3010		Miscellaneous Planning Fees	Tentative Map -Review (up to 25 lots)		\$ 10,669.50	\$ 10,968.25	\$ 10,968.25		
1000.30.3462-56.3010		Miscellaneous Planning Fees	Tentative Map -Revision (up to 25 lots)		\$ 2,541.50	\$ 2,612.66	\$ 2,612.75		
1000.30.3462-56.3030		Miscellaneous Planning Fees	Development Agreement		\$ 9,529.75	\$ 9,796.58	\$ 9,796.50		
1000.30.3462-56.3040		Miscellaneous Planning Fees	Gen Plan Amendment		\$ 8,076.50	\$ 8,302.64	\$ 8,302.75		
1000.30.3462-56.3060		Miscellaneous Planning Fees	Rezoning/Prezoning Fees-Code Amendment		\$ 5,082.50	\$ 5,224.81	\$ 5,224.75		
1000.30.3462-56.3060		Miscellaneous Planning Fees	Zoning Code Amendment-Residential		\$ 3,812.00	\$ 3,918.74	\$ 3,918.75		
1000.30.3462-56.3060		Miscellaneous Planning Fees	Zoning Code Amendment-Commercial		\$ 5,082.50	\$ 5,224.81	\$ 5,224.75		
1000.30.3462-56.3060		Miscellaneous Planning Fees	Rezoning/Prezoning Fees-with PUD Permit		\$ 2,541.50	\$ 2,612.66	\$ 2,612.75		
1000.30.3462-56.3100		Planned Unit Development	Planned Unit Development		\$ 8,559.25	\$ 8,798.91	\$ 8,799.00		
1000.30.3462-56.3100		Planned Unit Development	Amendment		\$ 2,541.50	\$ 2,612.66	\$ 2,612.75		
1000.30.3462-56.3150		Annexation Review Fee plus LAFCO and EIR	\$150/Acre with a Full Cost Cap (\$8,925.75)		\$ 10,669.50	\$ 10,968.25	\$ 10,968.25		
1000.30.3462-56.3040		Specific Plan Application	Five Acres or less (Base Full Cost + T&M)		\$ 8,076.50	\$ 8,302.64	\$ 8,302.75		
1000.30.3462-56.3040		Specific Plan Application	Per Acre Additional over Five		\$ 190.75	\$ 196.09	\$ 196.00		
1000.30.3462-56.3040		Specific Plan Application	Amendment		\$ 8,076.50	\$ 8,302.64	\$ 8,302.75		

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.30.3462-56.3010		Miscellaneous Planning Fees	Tentative Map -Review/Revision (over 25 lots)		\$ 335.75	\$ 345.15	\$ 345.25		
1000.30.3462-56.3230		Miscellaneous Planning Fees	CEQA - Environmental Impact Report Review		Per Hour		Per Hour		
1000.30.3462-56.3260		Miscellaneous Planning Fees	Precise Plan/Specific Plan Review		Per Hour		Per Hour		
1000.30.3462-56.3290		Miscellaneous Planning Fees	Review of declarations, easements, agreements, CC&Rs, and any legal binding documents (not related to a discretionary level application)		Per Hour		Per Hour		
1000.30.3462-56.3260		All	Additional Review Cycle (Exceeding 3 reviews)		Per Hour		Per Hour		
1000.30.3462-56.3260		Historic Review Board (HRB) Cert. of Approval	Historic Review Board		\$ 317.50	\$ 326.39	\$ 326.50		
1000.30.3462-56.3260		Historic Review Board (HRB) Designation	Historic Review Board		\$ 635.50	\$ 653.29	\$ 653.25		
5203.00.0000-56.3050		Miscellaneous Planning Fees	General Plan/Zoning Maintenance Fees	per \$1,000 building valuation up to \$999.9K	\$ 6.50	\$ 6.68	\$ 6.75	Caps: \$1M-\$4.999M = \$6,743.25; \$5M-\$10M = \$13,497.75; >\$10M = \$26,983.75	
1000.30.3462-56.3260		Miscellaneous Planning Fees	Mills Act Contract Application Fee		\$ 616.75	\$ 634.02	\$ 634.00		

**PUBLIC WORKS (Technology Surcharge is not included in the Fee Table)**

Varies		Maintenance	On-site work requested		Actual Cost		Actual Cost	Based on fully burdened rates of positions involved	
1000.50.5115-56.3240		Building Permits	New address or address change	per bldg/floor	\$ 81.00	\$ 83.27	\$ 83.25		
1000.50.5237-53.3012		Commercial Industrial Compliance	NPDES Permit Violations	per day per event	\$ 1,000.00		\$ 1,000.00		Per wastewater state municipal code
1000.50.5237-56.5080		Commercial/Industrial Compliance	Inspections	hourly	\$ 288.00	\$ 296.06	\$ 296.00		
1000.50.5115-52.3050		Encroachment Permits	Curb & Gutter	LF	<50 LF, \$83.75		<50 LF, \$86.00		
1000.50.5115-52.3050		Encroachment Permits	Curb & Gutter	LF	>50LF, \$83.75 + \$11.00/50LF		>50LF, \$86.00 + \$11.25/50LF		
1000.50.5115-52.3050		Encroachment Permits	Driveway Approach (Commercial)	each	\$ 299.25	\$ 307.63	\$ 307.75		
1000.50.5115-52.3050		Encroachment Permits	Driveway Approach (Residential)	each	\$ 218.50	\$ 224.62	\$ 224.50		
1000.50.5239-63.4900		Encroachment Permits	Landscaping - Parkway/Median Landscaping	SF	\$56.00/200SF		\$57.50/200SF		
1000.50.5239-63.4900		Encroachment Permits	Landscaping - Tree Installation	each	\$56.00/tree		\$57.50/tree		
1000.50.5115-52.3050		Encroachment Permits	Lane Closure	LF	<50LF = \$83.75		<50LF = \$86.00		
1000.50.5115-52.3050		Encroachment Permits	Lane Closure	LF	>50LF + \$83.75 + \$32.25/50LF		>50LF + \$86.00 + \$33.25/50LF		
1000.50.5115-52.3050		Encroachment Permits	Minor Encroachment	each	\$ 388.75	\$ 399.64	\$ 399.75	Applies in Local or Collector Streets; includes minor sidewalk/road improvements, landscaping, road closures	
1000.50.5115-52.3050		Encroachment Permits	Parking Space Closure	each	\$ 51.00	\$ 52.43	\$ 52.50	Charged monthly	
6801.50.5446-57.8050		Encroachment Permits	Parking Space Closure Downtown & Alisal	each	\$ 84.75	\$ 87.12	\$ 87.00	Charged monthly	
1000.50.5115-52.3050		Encroachment Permits	Paving - Roadway	SF	<200SF, \$391.75		<200SF, \$402.75		
1000.50.5115-52.3050		Encroachment Permits	Paving - Roadway	SF	>200SF, \$391.75 + \$83.75/200SF		>200SF, \$402.75 + \$86.00/200SF		
1000.50.5115-52.3050		Encroachment Permits	Sidewalk & Parkway Paving	SF	<200SF, \$83.75		<200SF, \$86.00		
1000.50.5115-52.3050		Encroachment Permits	Sidewalk & Parkway Paving	SF	>200SF, \$83.75 + \$46.00/200SF		>200SF, \$86.00 + \$47.25/200SF		
1000.50.5115-52.3050		Encroachment Permits	Pedestrian (ADA) Ramp	each	\$ 218.50	\$ 224.62	\$ 218.50		
1000.50.5115-52.3050		Encroachment Permits	Public Improvements	each	\$788.00 + 1.0% public improvements		\$810.00 + 1.0% public improvements		
1000.50.5115-52.3050		Encroachment Permits	Sanitary Sewer Main	LF	<30LF, \$124.50		<30LF, \$128.00		
1000.50.5115-52.3050		Encroachment Permits	Sanitary Sewer Main	LF	>30LF, \$124.50 + \$58.00/30LF		>30LF, \$128.00 + \$59.50/30LF		
1000.50.5115-52.3050		Encroachment Permits	Sewer Connection (Tap)	each	\$ 249.25	\$ 256.23	\$ 256.25		
1000.50.5115-52.3050		Encroachment Permits	Sidewalk Closure	LF	\$ 56.00/200LF		\$ 57.50/200LF		
1000.50.5236-57.8050		Encroachment Permits	Signal Modification	each	\$ 561.25	\$ 576.97	\$ 577.00		
1000.50.5115-52.3050		Encroachment Permits	Storm Drain	LF	<30LF, \$124.50		<30LF, \$128.00		
1000.50.5115-52.3050		Encroachment Permits	Storm Drain	LF	>30LF, \$124.50 + \$56.75/30LF		>30LF, \$128.00 + \$58.25/30LF		
1000.50.5115-52.3050		Encroachment Permits	Street light	each	\$391.75/pole		\$402.75/pole		
1000.50.5115-52.3050		Encroachment Permits	Utility - Aerial installations (Overlash)	each	\$391.75 + \$56.00/pole		\$402.75 + \$57.50/pole		
1000.50.5115-52.3050		Encroachment Permits	Utility - Boring	each	\$391.75 + \$112.25/bell hole		\$402.75 + \$115.50/bell hole		

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.50.5115-52.3050		Encroachment Permits	Utility - Existing Underground installations (Overpull)	each	\$391.75 + \$56.00/manhole or box		\$402.75 + \$57.50/manhole or box		
1000.50.5115-52.3050		Encroachment Permits	Utility - structures	each	\$391.75/structure		\$402.75/structure		
1000.50.5115-52.3050		Encroachment Permits	Utility trenching	LF	<750 LF, \$391.75		<750 LF, \$402.75		
1000.50.5115-52.3050		Encroachment Permits	Utility trenching	LF	>750LF, \$391.75 + \$2.00/LF		>750LF, \$402.75 + \$2.00/LF		
1000.50.5115-56.3240		Engineering Permits	Grading	CY	>50CY, \$106.00 + \$39.50/100CY		>50CY, \$109.00 + \$40.50/100CY	Grading activities regulated at 50 CY per City Development Standards	
1000.50.5115-52.3050		Engineering Permits	Construction / Destruction of Water Monitoring Wells	per application	391.75	\$ 402.72	\$ 402.75	Also applies to Soil Sampling Borings and Potholing	
1000.50.5115-52.3050		Engineering Permits	Right of Way Access/Entry	each	42.75	\$ 43.95	\$ 44.00	Charged weekly (ladders, scaffolding, temporary construction barriers, dumpsters, temporary storage units)	
1000.50.5115-52.3050		Engineering Permits	Inspection - After hours (Time and half)	hourly	\$ 116.50	\$ 119.76	\$ 119.75		
1000.50.5115-52.3050		Engineering Permits	Inspection - Holidays (Double time)	hourly	\$ 155.50	\$ 159.85	\$ 159.75		
1000.50.5115-56.3240		Engineering Permits	Inspection Fee	each	\$ 115.75	\$ 118.99	\$ 119.00		
1000.50.5115-52.3050		Engineering Permits	Permit Extension/Reinstatement	each	\$ 161.25	\$ 165.77	\$ 165.75		
1000.50.5115-56.3240		Engineering Permits	Plan Check Fee	hourly	\$ 161.25	\$ 165.77	\$ 165.75	> 2nd review	
1000.50.5115-56.3240		Engineering Permits	Expedited Permit Fee	each	\$ 161.25		\$ 161.25	Reduce plan check time by half	
1000.50.5115-52.3050		Engineering Permits	Reinspection Fee	each	\$ 115.75	\$ 118.99	\$ 119.00		
1000.50.5115-56.3240		FEMA	FEMA Plan Review/LOMC Review	each	\$ 161.25	\$ 165.77	\$ 165.75		
1000.50.5115-56.3240		FEMA	FEMA Report/Map	each	\$ 56.75	\$ 58.34	\$ 58.25		
1000.50.5115-56.3240		FEMA	Flood Zone Requests	each	\$ 34.75	\$ 35.72	\$ 35.75		
1000.50.5115-56.3240		FEMA	Floodplain Development Inspection	each	\$ 161.25	\$ 165.77	\$ 165.75		
1000.50.5115-53.8010		Fines and Citations	Inspection for permit violations	each	\$ 115.75	\$ 118.99	\$ 119.00		
6500.50.5126-53.3012		Fines and Citations	NPDES construction enforcement	each	1st \$1,000.00, 2nd \$5,000.00, 3rd+ \$10,000.00		1st \$1,000.00, 2nd \$5,000.00, 3rd+ \$10,000.00		No increase per department
1000.50.5115-53.8010		Fines and Citations	Permit Violations	each	1st \$250.00, 2nd \$500.00, 3rd+ \$750.00		1st \$250.00, 2nd \$500.00, 3rd+ \$750.00		No increase per department
1000.50.5115-53.8010		Fines and Citations	Vending without Permit	each	1st \$250.00, 2nd \$500.00, 3rd+ \$750.00		1st \$250.00, 2nd \$500.00, 3rd+ \$750.00		No increase per department
1000.50.5115-53.8010		Fines and Citations	Vendor permit violation	each	1st \$100.00, 2nd \$200.00, 3rd+ \$300.00		1st \$100.00, 2nd \$200.00, 3rd+ \$300.00		No increase per department
1000.50.5115-53.8010		Fines and Citations	Work without Permit	each	1st \$500.00, 2nd \$750.00, 3rd+ \$1000.00		1st \$500.00, 2nd \$750.00, 3rd+ \$1000.00		No increase per department
1000.50.5239-57.8050		Fines and Citations	Illegal Tree Removal	each	0"-5.9" \$500 6"-11.9" \$750 12"-17.9" \$1,000 18"-23.9" \$1,500 >24" \$2,000		0"-5.9" \$500 6"-11.9" \$750 12"-17.9" \$1,000 18"-23.9" \$1,500 >24" \$2,000	Fines based on tree diameter at breast height (DBH)	No increase per department
1000.50.5125-53.8010		Fines and Citations	Garbage, Recycling, Organic Waste Reduction Enforcement, Residential	each	1st \$50.00, 2nd \$100.00, 3rd+ \$250.00		1st \$50.00, 2nd \$100.00, 3rd+ \$250.00		per Resolution No. 2654
1000.50.5125-53.8010		Fines and Citations	Garbage, Recycling, Organic Waste Reduction Enforcement, Commercial	each	1st \$100.00, 2nd \$200.00, 3rd+ \$500.00		1st \$100.00, 2nd \$200.00, 3rd+ \$500.00		per Resolution No. 2654
1000.50.5120-52.5050		General Engineering	Fax Service Fee	each	\$ 12.75	\$ 13.11	\$ 13.00		
1000.50.5122-52.5050		General Engineering	Police Escorts (Construction)	each	\$ 170.25	\$ 175.02	\$ 175.00		
1000.00.0000-56.8060		General Engineering	Record Duplication Fee	each	\$ 0.25	\$ 0.26	\$ 0.25		
1000.00.0000-56.8060		General Engineering	Research Fee	hourly	\$ 129.25	\$ 132.87	\$ 132.75		
1000.50.5120-52.5050		General Engineering	Same Day Processing Service Fee	each	\$ 12.75	\$ 13.11	\$ 13.00		
1000.50.5122-52.5050		General Engineering	Transportation Permit - Single Trip	each	\$ 16.00		\$ 16.00	Per CA Vehicle Code	Per Council Resolution No. 14267
1000.50.5122-52.5050		General Engineering	Transportation Permit - Annual	annual	\$ 90.00		\$ 90.00	Per CA Vehicle Code	Per Council Resolution No. 14267
1000.50.5122-52.5050		General Engineering	Transportation Permit - Repetitive		\$ 90.00		\$ 90.00	Per CA Vehicle Code	Per Council Resolution No. 14267
1000.50.5115-56.5030		Major Subdivisions	Inspection Fees		4.5% up to \$292,893.50 + 3% over \$292,893.50		4.5% up to \$301,094.50 + 3% over \$301,094.50	Assessed every 2 years	

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.50.5115-56.5020		Major Subdivisions	Plan Check Fee		\$782.25 + 1.0% up to \$100,000.00 + 0.5% over \$100,000.00		\$804.25 + 1.0% up to \$100,000.00 + 0.5% over \$100,000.00		
1000.50.5115-56.5010		Map Check Fee	Review of easements, plats or legal descriptions	hourly	\$ 202.50	\$ 208.17	\$ 208.25		
1000.50.5115-56.5010		Map Check Fees	Major & Minor Subdivisions		\$1,408.75 + \$161.50/lot		\$1,448.25 + \$166.00/lot		
1000.50.5115-56.5010		Map Check Fees	Condominiums		\$1,380.50 + \$132.25/lot		\$1,419.25 + \$136.00/lot		
6500.50.5126-56.5080		NPDES and SWDS Fees	Construction Inspections	hourly	\$ 161.00	\$ 165.51	\$ 165.50		
6500.50.5126-56.5080		NPDES and SWDS Fees	Construction Inspections - Follow-up inspections	hourly	\$ 115.75	\$ 118.99	\$ 119.00		
1000.50.5115-56.5080		NPDES and SWDS Fees	Final Map - (Final Review) - 20+ lots	each	\$12,920.00 + \$111.50 > 20 lots		\$13,281.75 + \$114.50 > 20 lots		
1000.50.5115-56.5080		NPDES and SWDS Fees	Final Map - (Final Review) - less than 20 lots	each	\$12,920.00 - \$221.00 < 20 lots		\$13,281.75 - \$227.25 < 20 lots		
1000.50.5115-56.5080		NPDES and SWDS Fees	Post-Construction Inspections	hourly	\$ 139.50	\$ 143.41	\$ 143.50		
6500.50.5126-56.5080		NPDES and SWDS Fees	O&M Inspection	hourly	\$ 71.50	\$ 73.50	\$ 73.50		
1000.50.5115-56.5080		NPDES and SWDS Fees	Review of Maintenance Declaration	each	\$ 161.25	\$ 165.77	\$ 165.75		
1000.50.5115-56.5080		NPDES and SWDS Fees	Specific Plan	hourly	\$166.50/hr		\$171.25/hr		
1000.50.5115-56.5080		NPDES and SWDS Fees	Stormwater Quality (SWQ) Permit	each	\$ 109.00	\$ 112.05	\$ 112.00		
1000.50.5115-56.5080		NPDES and SWDS Fees	SWPPP Review Fee	hourly	\$ 164.00	\$ 168.59	\$ 168.50		
1000.50.5115-56.5080		NPDES and SWDS Fees	Tentative Map (Prelim Review) - 20+ lots	each	\$12,920.00 + \$111.50 > 20 lots		\$13,281.75 + \$114.50 > 20 lots		
1000.50.5115-56.5080		NPDES and SWDS Fees	Tentative Map (Prelim Review) - less than 20 lots	each	\$12,920.00 - \$221.00 < 20 lots		\$13,281.75 - \$227.25 < 20 lots		
1000.50.5115-56.5080		NPDES and SWDS Fees	SWDS Exception Review	each	\$ 162.25	\$ 166.79	\$ 166.75		
1000.50.5115-56.5080		NPDES and SWDS Fees	Tier 1 SWCP Review	hourly	\$ 162.25	\$ 166.79	\$ 166.75		
1000.50.5115-56.5080		NPDES and SWDS Fees	Tier 2 SWCP Review (Final)	each	\$ 1,683.50	\$ 1,730.64	\$ 1,730.75		
1000.50.5115-56.5080		NPDES and SWDS Fees	Tier 2 SWCP Review (Preliminary)	each	\$ 1,122.50	\$ 1,153.93	\$ 1,154.00		
1000.50.5115-56.5080		NPDES and SWDS Fees	Tier 3 SWCP Review (Final)	each	\$ 4,293.75	\$ 4,413.98	\$ 4,414.00		
1000.50.5115-56.5080		NPDES and SWDS Fees	Tier 3 SWCP Review (Preliminary)	each	\$ 2,989.75	\$ 3,073.46	\$ 3,073.50		
1000.50.5115-56.5080		NPDES and SWDS Fees	Tier 4 SWCP Review (Final)	each	\$ 5,032.50	\$ 5,173.41	\$ 5,173.50		
1000.50.5115-56.5080		NPDES and SWDS Fees	Tier 4 SWCP Review (Preliminary)	each	\$ 4,260.25	\$ 4,379.54	\$ 4,379.50		
1000.50.5120-56.5100		Other Public Works Fees	Abandonment of Right of Way/Easements	each	\$ 1,621.25	\$ 1,666.65	\$ 1,666.75		
1000.50.5120-56.5100		Other Public Works Fees	Aerial Photographs (Color)	each	\$ 1.50	\$ 1.54	\$ 1.50	8.5"x11"	
1000.50.5120-56.5100		Other Public Works Fees	Aerial Photographs (Color)	each	\$ 2.50	\$ 2.57	\$ 2.50	8.5"x14"	
1000.50.5120-56.5100		Other Public Works Fees	Aerial Photographs (Color)	each	\$ 3.00	\$ 3.08	\$ 3.00	11"x17"	
1000.50.5120-56.5100		Other Public Works Fees	Aerial Photographs (Color)	each	\$ 6.75	\$ 6.94	\$ 7.00	18"x24"	
1000.50.5120-56.5100		Other Public Works Fees	Aerial Photographs (Color)	each	\$ 20.50	\$ 21.07	\$ 21.00	24"x36" and larger	
1000.50.5120-56.5100		Other Public Works Fees	Details Package (Detail Drawing Package)	each	\$ 38.00	\$ 39.06	\$ 39.00		
1000.50.5120-56.5100		Other Public Works Fees	Grant Deed, Deed Prep, Map Prep	each	\$ 644.25	\$ 662.29	\$ 662.25		
1000.50.5120-56.5100		Other Public Works Fees	Kip Print (Cut Sheet, 24"x36")	each	\$ 4.00	\$ 4.11	\$ 4.00		
1000.50.5120-56.5100		Other Public Works Fees	Map Sales-GIS	each	\$ 54.75	\$ 56.28	\$ 56.25		
1000.50.5120-56.5100		Other Public Works Fees	Microfilm or Microfiche Printout (18"x24")	each	\$ 2.50	\$ 2.57	\$ 2.50	Maps and Documents	
1000.50.5120-56.5100		Other Public Works Fees	Plans-Color Print	SF	\$ 10.00	\$ 10.28	\$ 10.25		
1000.50.5120-56.5100		Other Public Works Fees	Plans-Large Format Black and White Print	SF	\$ 1.00	\$ 1.03	\$ 1.00		
1000.50.5120-56.5100		Other Public Works Fees	Property Vacated By City	each	\$ 976.75	\$ 1,004.10	\$ 1,004.00		
1000.50.5120-56.5100		Other Public Works Fees	Record of Survey	each	Consultant Cost		Consultant Cost		
1000.50.5120-56.5100		Other Public Works Fees	Sewer Bases Maps	each	\$ 74.00	\$ 76.07	\$ 76.00		
1000.50.5120-56.5100		Other Public Works Fees	Special convenience traffic/parking requests (other restricted parking zones and traffic request that benefits applicant only)	hourly	Time and materials		Time and materials		
1000.50.5120-56.5100		Other Public Works Fees	Special GIS Request, Research, Analytics, and Mapping	hourly	Time and materials		Time and materials		
1000.50.5120-56.5100		Other Public Works Fees	Standard Specifications	each	\$ 60.75	\$ 62.45	\$ 62.50		
1000.50.5122-56.5100		Other Public Works Fees	Traffic Control Plans	hourly	\$ 265.75	\$ 273.19	\$ 273.25		
1000.12.1355-56.8037		Small Wireless Facility Fees	Annual Monitoring Fee	each	\$ 270.00		\$ 270.00	cannot increase due to FCC Regulations	Fee amount regulated by mandate, cannot increase
1000.12.1355-56.8037		Small Wireless Facility Fees	Encroachment Permit Appeal	each	\$ 411.00	\$ 422.51	\$ 422.50		
1000.50.5115-52.3050		Small Wireless Facility Fees	Encroachment Permit Application	each	\$ 399.50	\$ 410.69	\$ 410.75		
1000.50.5115-52.3050		Small Wireless Facility Fees	Encroachment Permit Inspection Fee	each	\$ 853.75	\$ 877.66	\$ 877.75		
1000.50.5115-52.3050		Small Wireless Facility Fees	Reservation Extension	each	\$ 162.75	\$ 167.31	\$ 167.25		

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.50.5122-56.5060		Special Curb Marking Fees	One-time set-up per location	per request	\$ 947.75	\$ 974.29	\$ 974.25		
1000.50.5122-56.5060		Special Curb Marking Fees	Per Location	each	\$ 330.25	\$ 339.50	\$ 339.50		
1000.50.5122-56.5100		Special Events	Street Closure Review	each	\$ 265.75	\$ 273.19	\$ 273.25		
1000.50.5115-52.3050		Special Permits	Newspaper rack - Annual Fee	SF	\$81.00	\$ 83.27	\$ 83.25		
1000.50.5115-52.3050		Special Permits	Non-construction activities	each	\$ 196.25	\$ 201.75	\$ 201.75	Includes banners, lights, etc.	
1000.50.5115-52.3050		Special Permits	Permanent Encroachment	each	\$ 361.50	\$ 371.62	\$ 371.50		
1000.50.5115-52.3050		Special Permits	Permanent Encroachment - Annual Fee	each	\$ 119.50	\$ 122.85	\$ 122.75		
1000.50.5115-52.3050		Special Permits	Sidewalk Café	each	\$ 358.50	\$ 368.54	\$ 368.50		
1000.50.5115-52.3050		Special Permits	Sidewalk Café - Annual Inspection	each	\$ 119.50	\$ 122.85	\$ 122.75		
5203.00.0000-55.3013		TrakIt Technology System	TrakIt Technology System		\$ 0.05		\$ 0.05		
1000.50.5236-56.5065		Underground Service Alert (USA)	USA Service Traffic Signals	per call	\$ 201.25	\$ 206.89	\$ 207.00		
1000.50.5235-56.5065		Underground Service Alert (USA) Marking Streets Division	Encroachment Project (Remarking Facilities)		\$77.75 first 50 LF		\$80.00 first 50 LF		
1000.50.5235-56.5065		Underground Service Alert (USA) Marking Streets Division	Encroachment Project (Remarking Facilities)		\$0.75 each additional LF		\$0.75 each additional LF	Fees assessed by Maintenance	
1000.50.5235-56.5065		Underground Service Alert (USA) Marking Streets Division	Utilities Agencies (Emergency Repair)		\$77.75 first 50 LF		\$80.00 first 50 LF		
1000.50.5235-56.5065		Underground Service Alert (USA) Marking Streets Division	Utilities Agencies (Emergency Repair)		\$0.75 each additional LF		\$0.75 each additional LF	Fees assessed by Maintenance	
1000.50.5235-56.5065		Underground Service Alert (USA) Marking Streets Division	Encroachment Projects Utilities Locator Fee (Streetlights)		\$77.75 first 50 LF		\$80.00 first 50 LF		
1000.50.5235-56.5065		Underground Service Alert (USA) Marking Streets Division	Encroachment Projects Utilities Locator Fee (Streetlights)		\$0.75 each additional LF		\$0.75 each additional LF	Fees assessed by Maintenance	
6400.50.5442-56.5065		Underground Service Alert (USA) Marking Waste Water Division	Encroachment Project (Remarking Facilities)		\$77.75 first 50 LF		\$80.00 first 50 LF		
6400.50.5442-56.5065		Underground Service Alert (USA) Marking Waste Water Division	Encroachment Project (Remarking Facilities)		\$0.75 each additional LF		\$0.75 each additional LF	Fees assessed by Maintenance	
6400.50.5442-56.5065		Underground Service Alert (USA) Marking Waste Water Division	Encroachment Projects Utilities Locator Fee (Stormdrain/Sewer)		\$77.75 first 50 LF		\$80.00 first 50 LF		
6400.50.5442-56.5065		Underground Service Alert (USA) Marking Waste Water Division	Encroachment Projects Utilities Locator Fee (Stormdrain/Sewer)		\$0.75 each additional LF		\$0.75 each additional LF	Fees assessed by Maintenance	
6400.50.5442-56.5065		Underground Service Alert (USA) Marking Waste Water Division	Utilities Agencies (Emergency Repair)		\$77.75 first 50 LF		\$80.00 first 50 LF		
6400.50.5442-56.5065		Underground Service Alert (USA) Marking Waste Water Division	Utilities Agencies (Emergency Repair)		\$0.75 each additional LF		\$0.75 each additional LF	Fees assessed by Maintenance	
1000.50.5115-52.8010		Vendor Permits	Food Vendor	each	\$ 774.50	\$ 796.19	\$ 796.25		
1000.50.5115-52.8010		Vendor Permits	Ice Cream Truck	each	\$ 162.25		\$ 162.25		
1000.50.5115-52.8010		Vendor Permits	Non-Motorized Pushcart Vendor	each	\$ 115.25	\$ 118.48	\$ 118.50		
1000.50.5115-52.8010		Vendor Permits	Vendor Application	each	\$ 77.25	\$ 79.41	\$ 79.50	Fee applies only to new applicants	
1000.50.5115-52.8010		Vendor Permits	Vendor ID	each	\$ 18.75	\$ 19.28	\$ 19.25		
1000.50.5115-52.8010		Vendor Permits	Permit Changes	hourly	\$ 162.25	\$ 166.79	\$ 166.75		

**AIRPORT**

6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 1	A - End Room		\$ 107.75	\$ 110.77	\$ 107.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 1	A - T Hanger		\$ 215.75	\$ 221.79	\$ 215.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 1	B - End Room		\$ 107.75	\$ 110.77	\$ 107.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 1	B - T Hanger		\$ 215.75	\$ 221.79	\$ 215.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 1	C - End Room		\$ 114.00	\$ 117.19	\$ 114.00		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 1	C - T Hanger		\$ 230.25	\$ 236.70	\$ 230.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	K - End Room		\$ 146.25	\$ 150.35	\$ 146.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	K - T Hanger		\$ 294.50	\$ 302.75	\$ 294.50		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	L - End Room		\$ 146.25	\$ 150.35	\$ 146.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	L - T Hanger		\$ 294.50	\$ 302.75	\$ 294.50		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	M - End Room		\$ 124.50	\$ 127.99	\$ 124.50		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	M - T Hanger		\$ 246.75	\$ 253.66	\$ 246.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	O - End Room		\$ 152.50	\$ 156.77	\$ 152.50		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	O - T Hanger		\$ 307.00	\$ 315.60	\$ 307.00		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	Q - End Room		\$ 160.75	\$ 165.25	\$ 160.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	Q - T Hanger		\$ 315.25	\$ 324.08	\$ 315.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	S - End Room		\$ 176.25	\$ 181.19	\$ 176.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	S - T Hanger		\$ 352.50	\$ 362.37	\$ 352.50		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	T - End Room		\$ 176.25	\$ 181.19	\$ 176.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	T - T Hanger		\$ 352.50	\$ 362.37	\$ 352.50		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 3	N - 1		\$ 791.25	\$ 813.41	\$ 791.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 3	N - 2-8		\$ 587.00	\$ 603.44	\$ 587.00		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 4	D - T Hanger		\$ 190.75	\$ 196.09	\$ 190.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 4	E - End Room		\$ 100.50	\$ 103.31	\$ 100.50		No increase per department

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 4	E - T Hanger		\$ 197.00	\$ 202.52	\$ 197.00		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 4	Portable		\$ 155.50	\$ 159.85	\$ 155.50		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Executive	R1		\$ 1,840.75	\$ 1,892.29	\$ 1,840.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Executive	R2-5		\$ 1,717.25	\$ 1,765.33	\$ 1,717.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Executive	R6		\$ 878.25	\$ 902.84	\$ 878.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Executive	R7-10		\$ 701.00	\$ 720.63	\$ 701.00		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - T-Shelter/Storage	G - Covered		\$ 93.25	\$ 95.86	\$ 93.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - T-Shelter/Storage	H1		\$ 862.75	\$ 886.91	\$ 862.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - T-Shelter/Storage	H2		\$ 366.00	\$ 376.25	\$ 366.00		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - T-Shelter/Storage	H3		\$ 362.00	\$ 372.14	\$ 362.00		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - T-Shelter/Storage	H4		\$ 754.00	\$ 775.11	\$ 754.00		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - T-Shelter/Storage	H5		\$ 345.25	\$ 354.92	\$ 345.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - T-Shelter/Storage	H6		\$ 467.75	\$ 480.85	\$ 467.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - T-Shelter/Storage	H7		\$ 575.50	\$ 591.61	\$ 575.50		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangar	Refuse Fee	monthly	\$ 3.75	\$ 3.86	\$ 3.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangar	Non-Aeronautical Use Surcharge		Unit Rate + 40%		Unit Rate + 40%		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangar	Non-Airworthy Aircraft	1st year	Unit Rate + 20%		Unit Rate + 20%		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangar	Non-Airworthy Aircraft	2nd year	Unit Rate + 30%		Unit Rate + 30%		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangar	Non-Airworthy Aircraft	3rd year	Unit Rate + 40%		Unit Rate + 40%		No increase per department
6100.50.5340-5x.xxxx		Aircraft Parking Fee	Single Engine	daily	\$ 5.25	\$ 5.40	\$ 5.25		No increase per department
6100.50.5340-5x.xxxx		Aircraft Parking Fee	Twin Engine	daily	\$ 10.25	\$ 10.54	\$ 10.25		No increase per department
6100.50.5340-5x.xxxx		Aircraft Parking Fee	Jet	daily	\$ 51.75	\$ 53.20	\$ 51.75		No increase per department
6100.50.5340-5x.xxxx		Aircraft Parking Fee	Helicopter	daily	\$ 10.25	\$ 10.54	\$ 10.25		No increase per department
6100.50.5340-5x.xxxx		Aircraft Parking Fee	Airship Mooring	daily	\$ 103.75	\$ 106.66	\$ 103.75		No increase per department
6100.50.5340-5x.xxxx		Aircraft Parking Fee	Single Engine	monthly	\$ 72.50	\$ 74.53	\$ 72.50		No increase per department
6100.50.5340-5x.xxxx		Aircraft Parking Fee	Twin Engine	monthly	\$ 114.00	\$ 117.19	\$ 114.00		No increase per department
6100.50.5340-5x.xxxx		Aircraft Parking Fee	Jet	monthly	\$ 622.25	\$ 639.67	\$ 622.25		No increase per department
6100.50.5340-5x.xxxx		Aircraft Parking Fee	Helicopter	monthly	\$ 63.25	\$ 65.02	\$ 63.25		No increase per department
6100.50.5340-5x.xxxx		Aircraft Parking Fee	Airship Mooring	monthly	\$ 1,140.75	\$ 1,172.69	\$ 1,140.75		No increase per department
6100.50.5340-5x.xxxx		Terminal Overnight Vehicle Parking Fee	Single Space		\$ 5.25	\$ 5.40	\$ 5.25		No increase per department
6100.50.5340-5x.xxxx		Terminal Overnight Vehicle Parking Fee	Double Space		\$ 10.25	\$ 10.54	\$ 10.25		No increase per department
6100.50.5340-5x.xxxx		Terminal Overnight Vehicle Parking Fee	Semi-Truck		\$ 31.00	\$ 31.87	\$ 31.00		No increase per department
6100.50.5340-5x.xxxx		Long-Term Vehicle Storage		monthly	\$ 103.75	\$ 106.66	\$ 103.75		No increase per department
6100.50.5340-5x.xxxx		Airport Access Control	New Card/Replacement Card		\$ 41.50	\$ 42.66	\$ 41.50		No increase per department
6100.50.5340-5x.xxxx		Airport Access Control	Remote Control		\$ 62.25	\$ 63.99	\$ 62.25		No increase per department
6100.50.5340-5x.xxxx		Airport Access Control	Annual Renewal		\$ 41.50	\$ 42.66	\$ 41.50		No increase per department
6100.50.5340-5x.xxxx		Airport Access Control	Annual Access Code		\$ 414.75	\$ 426.36	\$ 414.75		No increase per department
6100.50.5340-5x.xxxx		Airport Access Control	City Locks (Lost/Replacement)		At Cost		At Cost		No increase per department
6100.50.5340-5x.xxxx		Airport Access Control	Replacement/Additional Keys		At Cost		At Cost		No increase per department
6100.50.5340-5x.xxxx		Fuel Flowage Fee Per Gallon	100LL		\$ 0.10		\$ 0.11		Does not exceed CPI over period when rates were last increased
6100.50.5340-5x.xxxx		Fuel Flowage Fee Per Gallon	Jet A		\$ 0.13		\$ 0.15		Does not exceed CPI over period when rates were last increased
6100.50.5340-5x.xxxx		Fuel Flowage Fee Per Gallon	Quart of Oil		\$ 0.10		\$ 0.10		No increase per department
6100.50.5340-5x.xxxx		Hangar Waitlist	Waitlist Fee		\$ 51.75	\$ 53.20	\$ 51.75		No increase per department
6100.50.5340-5x.xxxx		Hazardous Material Disposal	Disposal Fee		Cost +15%		Cost +15%		No increase per department
6100.50.5340-5x.xxxx		Hazardous Material Disposal	Material Replacement		Cost +15%		Cost +15%		No increase per department
6100.50.5340-5x.xxxx		Refuge Disposal	Disposal Fee		Cost +15%		Cost +15%		No increase per department
6100.50.5340-5x.xxxx		Special Event Fee			Negotiated		Negotiated	Negotiated at fair market value, industry evaluation, and/or cost recovery	No increase per department
6100.50.5340-5x.xxxx		Special Use Permit	Permit Fee	annually	\$ 155.50	\$ 159.85	\$ 155.50		No increase per department

**FIRE**

1000.45.4530-56.4460		Permit Fees- For All Permits Required By The California Fire Code	CFC New Construction Permit Application-Fire Protection Systems/Processes		\$ 229.00	\$ 235.41	\$ 235.50		
1000.45.4530-56.4460		Permit Fees- For All Permits Required By The California Fire Code	Fire Code Renewable Operational Permits	per hour	\$ 211.00	\$ 216.91	\$ 217.00		
1000.45.4530-56.4460		Permit Fees- For All Permits Required By The California Fire Code	CFC Modification/Alteration/< 20 Devices Permit Application-Fire Protection Systems/Processes; Tenant Improvements and residential (R3 occ.) fire sprinklers.		\$ 109.00	\$ 112.05	\$ 112.00		
1000.45.4530-56.4450		Plan Review Fees- For All Plan Reviews Required By The California Fire Code	Plan Review	per hour	\$ 129.25	\$ 132.87	\$ 132.75		
1000.45.4530-56.4450		Plan Review Fees- For All Plan Reviews Required By The California Fire Code	Plan Review past first hour	per half hour	\$ 64.75	\$ 66.56	\$ 66.50		
1000.45.4530-56.4450		Plan Review Fees- For All Plan Reviews Required By The California Fire Code	Resubmittal plan review	per hour	\$ 203.50	\$ 209.20	\$ 209.25		

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.45.4530-56.4570		Miscellaneous Fees	Consultation Fee (Includes DRC review)	per hour	\$ 131.00	\$ 134.67	\$ 134.75		
1000.45.4530-56.4570		Miscellaneous Fees	Hydrant Use	per 6 months	\$ 131.00	\$ 134.67	\$ 134.75		
1000.45.4530-56.4470		Miscellaneous Fees	Fire Incident Report Fees	per report	\$ 38.00	\$ 39.06	\$ 39.00		
1000.45.4530-56.4480		Miscellaneous Fees	Fireworks lottery Fees		\$ 235.00	\$ 241.58	\$ 241.50		
1000.45.4530-56.4490		Miscellaneous Fees	Fireworks Surcharge		7% of gross sales		7% of gross sales		
1000.45.4570-56.4505		Miscellaneous Fees	Hazardous Materials Response Charges		Actual Costs: personnel & overhead		Actual Costs: personnel & overhead		
1000.45.4510-56.4510		Miscellaneous Fees	Fire False Alarm Fees		1st & 2nd response \$431.75, 3rd response \$987.00, 4th + response \$1,357.25		1st & 2nd response \$443.75, 3rd response \$1,014.75, 4th + response \$1,395.25		
1000.45.4510-56.4515		Miscellaneous Fees	Fire Emergency Stand By Time Charge past 1/2 hour		\$ 233.50	\$ 240.04	\$ 240.00		
1000.45.4530-56.4530		Miscellaneous Fees	Admin Fire Citations		1st cite \$127.00, 2nd cite \$254.00, 3rd + cite \$635.50		1st cite \$130.50, 2nd cite \$261.00, 3rd + cite \$653.25	penalty	
1000.45.4530-56.4530		Miscellaneous Fees	Admin Fire Citations: Personnel Cost		\$ 165.50	\$ 170.13	\$ 170.25		
1000.45.4510-56.4540		Miscellaneous Fees	DUI response - first engine company		\$ 643.25	\$ 661.26	\$ 661.25		
1000.45.4530-56.4540		Miscellaneous Fees	Fire Dept Service Charge		\$ 54.75	\$ 56.28	\$ 56.25		
1000.45.4530-56.4550		Miscellaneous Fees	Outside fire plan review services		Actual Costs		Actual Costs	current actual cost	
1000.45.4510-56.4540		Miscellaneous Fees	Unauthorized burning		\$ 545.00	\$ 560.26	\$ 560.25		
1000.45.4510-56.4560		Miscellaneous Fees	Fire apparatus		Cal EMA Rates		Cal EMA Rates	Cal EMA Rates	
1000.45.4510-56.4590		Miscellaneous Fees	Vehicle Accident (VAC) Recovery Fee		\$ 434.50	\$ 446.67	\$ 446.75	Dept to provide time/cost	
1000.45.4530-56.4460		Miscellaneous Fees	Failure to obtain a required permit		\$ 457.50	\$ 470.31	\$ 470.25	penalty	
1000.45.4530-56.4450		Miscellaneous Fees	Resubmittal plan review	per hour	\$ 114.25	\$ 117.45	\$ 117.50	past first hour	
1000.45.4510/4530-56.4540		Miscellaneous Fees	15% Late payment fee (Part of Administrative Remedy/Citation Process)		15%		15%	After 30 Days - no payment	
1000.45.4530-56.4460		Permit Fees- For All Permits Required By The California Fire Code	Fire Code One Time Special Event Permits	per hour	\$ 211.00	\$ 216.91	\$ 217.00		
1000.45.4530-56.4430		Inspection Fees- For All Inspections Required By The California Fire Code - Construction Permits	On Site Inspection of new construction and fire protection systems, requiring a building or fire permit. (CBC/CFC)	per hour	\$ 180.75	\$ 185.81	\$ 185.75		
1000.45.4530-56.4430		Inspection Fees- For All Inspections Required By The California Fire Code - Operational Permits	On Site Inspection of existing occupancies and operations requiring a fire permit. (CFC)	per hour	\$ 180.75	\$ 185.81	\$ 185.75		
1000.45.4530-56.4430		Inspection Fees- For All Inspections Required By The California Fire Code - Special Event Permits	On Site Inspection of special event occupancies and operations requiring a fire permit. (CFC)	per hour	\$ 180.75	\$ 185.81	\$ 185.75		
1000.45.4530-56.4440		Inspection Fees- For All Inspections Required By Health and Safety Codes. (State Mandated)	On Site Inspection of occupancy required by Health and Safety Code or State Mandated. Includes but limited to: DSA, OSHPD, CCL, County Building.	per hour	\$ 180.75	\$ 185.81	\$ 185.75		
1000.45.4570-56.4505		Miscellaneous Fees-Emergency Response Reimbursement	Reimbursement from responsible individuals for the expenses of any emergency response and/or enforcement action by the City of Salinas to protect the public from fire or hazardous substances and situations. (1) In accordance with the Health and Safety Code Section 13000 et seq., an individual who acts negligently or in violation of the law and thereby requires the jurisdiction to provide an emergency response to a danger posed by a fire or hazardous substance shall be liable for reimbursement to the agency for the costs incurred.	per hour	\$ 758.75	\$ 780.00	\$ 780.00	min. 2 hours	

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.45.4570-56.4505		Miscellaneous Fees-Emergency Response Reimbursement	Reimbursement from responsible individuals for the expenses of any emergency response and/or enforcement action by the City of Salinas to protect the public from fire or hazardous substances and situations. (1) In accordance with Government Code Sections 53150 through 53158, any individual who is under the influence of an alcoholic beverage or any drug or the combined influence of an alcoholic beverage or any drug, and whose negligent operation of a motor vehicle, boat or vessel or civil aircraft caused by that influence proximately causes any incident and thereby requires the agency to provide an emergency response shall reimburse the agency for the cost incurred.	per hour	\$ 758.75	\$ 780.00	\$ 780.00	min 2 hours	
5203.00.0000-55.4083		Permit Fee- In-Building Public Safety Radio Coverage per California Fire Code (CFC)	CFC in-building public safety communications radio coverage - Commercial new construction / tenant Improvements	per sq. ft.	\$0.80/sq ft.		\$0.80/sq ft.		
1000.45.4530-56.4430		Inspection Fees- For All Inspections Required By The California Fire Code - Business & Assembly Occupancies	On Site Inspection of existing occupancies and operations requiring a fire permit and/or business license (CFC)	Annual-per total square footage	0 - 1,000 \$211.00 / 1,001 - 5,000 \$299.00 / 5,001-10,000 \$374.25 / 10,001-12,000 \$449.50 / 12,001-50,000 \$524.75 / 50,001 and > \$598.50		0 - 1,000 \$217.00 / 1,001 - 5,000 \$307.25 / 5,001-10,000 \$384.75 / 10,001-12,000 \$462.00 / 12,001-50,000 \$539.50 / 50,001 and > \$615.25	1st reinspection included if violations are corrected. 2nd & subsequent reinspections @ 50% of original inspection.	
1000.45.4530-56.4430		Inspection Fees- For All Inspections Required By The California Fire Code - Special Event Permits	On Site Inspection of special event occupancies and operations requiring a fire permit. (CFC) Open Flame Cooking. (Annual)		Annual for single vendor @ any location @ 1 time \$2,108.75 / Single Vendor @ up to 4 locations @ 1 time \$3,164.75 / Annual for single fixed location (Campus, Church, Vehicle Dealers, etc.) \$2,108.75		Annual for single vendor @ any location @ 1 time \$2,167.75 / Single Vendor @ up to 4 locations @ 1 time \$3,253.25 / Annual for single fixed location (Campus, Church, Vehicle Dealers, etc.) \$2,167.75		

**POLICE**

1000.00.0000-56.8060		Front Desk Fees	Copying Fees	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.40.4220-56.4020		Front Desk Fees	Special Police Service Fees-Repossessed Vehicle		\$ 30.50	\$ 31.35	\$ 31.25	penalty	
1000.40.4130-56.4030		Front Desk Fees	Police Reports: Other than Accidents		\$ 25.25	\$ 25.96	\$ 26.00		
8806.81.8132-57.8230		Front Desk Fees	Plus: Sales Tax (9.25%)		\$ 2.34		\$ 2.41	Calculated tax rate	
1000.40.4130-56.4030		Front Desk Fees	Police Reports: Accidents		\$ 15.00	\$ 15.42	\$ 15.50		
8806.81.8132-57.8230		Front Desk Fees	Plus: Sales Tax (9.25%)		\$ 1.39		\$ 1.43	Calculated tax rate	
1000.40.4116-56.4130		Front Desk Fees	Vehicle ID Check (VIN)		\$ 29.50	\$ 30.33	\$ 30.25		
1000.40.4130-56.4060		Front Desk Fees	Fingerprint Fees		\$ 19.25	\$ 19.79	\$ 19.75		
1000.40.4134-56.4120		Front Desk Fees	Police Record Review Fees-Local		\$ 33.00	\$ 33.92	\$ 34.00		
1000.40.4134-56.4120		Front Desk Fees	Computer Search	per hour	\$ 96.75	\$ 99.46	\$ 99.50		
1000.40.4116-56.4140		Front Desk Fees	Abandon Vehicle Abatement	per vehicle	\$ 233.50	\$ 240.04	\$ 240.00	penalty	
1000.40.4116-56.4170		Front Desk Fees	Vehicle Release Fees (Towing)		\$ 123.50	\$ 126.96	\$ 127.00	penalty	
1000.40.4116-56.4180		Front Desk Fees	Vehicle Impound Fee (Towing)		\$ 233.50	\$ 240.04	\$ 240.00	penalty	
1000.00.0000-57.8140		Front Desk Fees	Subpoena-Civil (Officer)	per officer/per day	\$ 275.00		\$ 275.00	State Regulated	Fee amount regulated by mandate, cannot increase
1000.00.0000-57.8140		Front Desk Fees	Subpoena-Civil (Records)		\$ 15.00		\$ 15.00	State Regulated	Fee amount regulated by mandate, cannot increase
1000.40.4130-56.4030		Front Desk Fees	Certify Existing Documents		\$ 48.25	\$ 49.60	\$ 49.50	Excludes Police Report	
1000.40.4130-56.4080		Front Desk Fees	Digital Photos		\$ 34.25	\$ 35.21	\$ 35.25		
8806.81.8132-57.8230		Front Desk Fees	Plus: Sales Tax (9.25%)		\$ 3.17		\$ 3.26	Calculated tax rate	
2503.00.0000-53.4020		Front Desk Fees	Vehicle Immobilizer "Boot" Release Fee		\$ 67.50	\$ 69.39	\$ 69.50	penalty	
1000.40.4116-52.4030		Regulatory Licenses	Pawnbrokers-Initial Fee		\$ 250.50	\$ 257.51	\$ 257.50		
1000.40.4116-52.4030		Regulatory Licenses	Pawnbrokers-Renewal		\$ 250.50	\$ 257.51	\$ 257.50		

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.40.4116-52.4030		Regulatory Licenses	Secondhand Dealers-Initial fee	per application	\$ 250.50	\$ 257.51	\$ 257.50		
1000.40.4116-52.4030		Regulatory Licenses	Secondhand Dealers - Renewal		\$ 250.50	\$ 257.51	\$ 257.50		
1000.40.4130-56.4070		Card Room Fees	Annual Permit		\$ 7,181.50	\$ 7,382.58	\$ 7,382.50		
1000.40.4130-56.4070		Card Room Fees	Inspection/Investigation Fee		Full Cost of personnel involved		Full Cost of personnel involved		
1000.40.4130-56.4070		Card Room Fees	Employee Permit		\$ 157.25	\$ 160.76	\$ 160.75		No longer charging \$32.00 state portion but remaining increase by CPI
1000.40.4130-56.4070		Card Room Fees	Permit Renewal		\$ 160.25	\$ 164.74	\$ 164.75		
1000.40.4116-56.4150		Firearm Fees	Dealer		\$ 895.25	\$ 919.42	\$ 919.50		No longer charging \$32.00 state portion but remaining increase by CPI
1000.40.4116-56.4150		Firearm Fees	Dealer Renewal		\$ 470.00	\$ 483.16	\$ 483.25		
1000.40.4116-56.4150		Firearm Fees	Employee		\$ 116.25	\$ 118.61	\$ 118.50		No longer charging \$32.00 state portion but remaining increase by CPI
1000.40.4116-56.4150		Firearm Fees	Employee Renewal		\$ 119.25	\$ 122.59	\$ 122.50		
1000.40.4116-56.4150		Firearm Fees	Dealer Residential		\$ 237.00	\$ 242.74	\$ 242.75		No longer charging \$32.00 state portion but remaining increase by CPI
1000.40.4116-56.4150		Firearm Fees	Dealer Renewal Residential		\$ 240.00	\$ 246.72	\$ 246.75		
1000.40.4116-56.4010		Other Services	Bingo License Application Fee		\$ 66.25	\$ 68.11	\$ 68.00	One Time Fee	
1000.40.4130-56.4040		Police False Alarm Fees	1st False Alarm		\$ 78.50	\$ 80.70	\$ 80.75		
1000.40.4130-56.4040		Police False Alarm Fees	2nd False Alarm		\$ 195.50	\$ 200.97	\$ 201.00		
1000.40.4130-56.4040		Police False Alarm Fees	3rd False Alarm		\$ 260.50	\$ 267.79	\$ 267.75		
1000.40.4130-56.4040		Police False Alarm Fees	4th False Alarm		\$ 391.50	\$ 402.46	\$ 402.50		
1000.40.4130-56.4040		Police False Alarm Fees	5th False Alarm		\$ 521.75	\$ 536.36	\$ 536.25		
1000.40.4116-52.4030		Other Services	Alarms-Initial Permit		\$ 47.00	\$ 48.32	\$ 48.25		
1000.40.4116-52.4030		Other Services	Alarm Permit Renewal		\$ 26.75	\$ 27.50	\$ 27.50		
1000.40.4220-56.4020		Massage Permit Fees	Establishment/Technician - New		\$ 200.00		\$ 200.00		Consistent with CA Massage Therapy Council application processing fee
1000.40.4220-56.4020		Massage Permit Fees	Establishment/Technician - Renewal		\$ 200.00		\$ 200.00		Consistent with CA Massage Therapy Council application processing fee
1000.40.4130-56.4050		Front Desk Fees	Fix-It Ticket Sign-Off		\$ 10.25	\$ 10.54	\$ 10.50		

**ANIMAL SHELTER**

1000.40.4170-52.4010		Dog Licenses, 1-6 months	Unaltered		\$ 25.00		Refer to Monterey County - JPA Fee	Dog Licenses	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Dog Licenses, 1-6 months	Altered		\$ 15.00		Refer to Monterey County - JPA Fee	Dog Licenses	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Dog Licenses, 7-12 months	Unaltered		\$ 54.00		Refer to Monterey County - JPA Fee	Dog Licenses	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Dog Licenses, 7-12 months	Altered		\$ 20.00		Refer to Monterey County - JPA Fee	Dog Licenses	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Dog Licenses, 13-24 months	Unaltered		\$ 67.00		Refer to Monterey County - JPA Fee	Dog Licenses	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Dog Licenses, 13-24 months	Altered		\$ 30.00		Refer to Monterey County - JPA Fee	Dog Licenses	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Dog Licenses, 25-36 months	Unaltered		\$ 87.00		Refer to Monterey County - JPA Fee	Dog Licenses	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Dog Licenses, 25-36 months	Altered		\$ 40.00		Refer to Monterey County - JPA Fee	Dog Licenses	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Dog Licenses, Citizens 60 years +	1-36 months: ALTERED ONLY		\$ 12.00		Refer to Monterey County - JPA Fee	Dog Licenses	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Voluntary Cat License, 1-36 months	Unaltered		\$ 10.00		Refer to Monterey County - JPA Fee	Voluntary Cat License	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Voluntary Cat License , 1-36 months	Altered		\$ 5.00		Refer to Monterey County - JPA Fee	Voluntary Cat License	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Late Fee For Failures To Obtain A License	Initial		\$ 30.00		Refer to Monterey County - JPA Fee	penalty	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Other Animal Shelter Services	Duplicate Dog Tags		\$ 5.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Other Animal Shelter Services	License Transfer Fee		n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
8801.81.8150-57.8500		Impound Fees	1st Occurrence		\$ 35.00		Refer to Monterey County - JPA Fee	State Law (AB1856) Fine (Cat/Dog unaltered fine); Regulated by CA Food & Agri Code 30804.07/31751.7	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
8801.81.8150-57.8500		Impound Fees	2nd Occurrence		\$ 50.00		Refer to Monterey County - JPA Fee	State Law (AB1856) Fine (Cat/Dog unaltered fine); Regulated by CA Food & Agri Code 30804.07/31751.7	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
8801.81.8150-57.8500		Impound Fees	3rd Occurrence & subsequent		\$ 100.00		Refer to Monterey County - JPA Fee	State Law (AB1856) Fine (Cat/Dog unaltered fine); Regulated by CA Food & Agri Code 30804.07/31751.7	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		City Impound Fees	Dogs, 1st in 1 yr*	penalty	\$ 39.00		Refer to Monterey County - JPA Fee	*1st impound portion fee will be refunded if pet is altered within 30 days of impound.	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		City Impound Fees	Dogs, 2nd in 1 yr	penalty	\$ 48.00		Refer to Monterey County - JPA Fee	2nd in 1 yr	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		City Impound Fees	Dogs, 3rd in 1 yr	penalty	\$ 91.00		Refer to Monterey County - JPA Fee	3rd in 1 yr	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		City Impound Fees	Cats	penalty	same as dog		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		City Impound Fees	Other Animals	penalty	n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Field Release Back To Owner - One Time/Year Only	Altered		\$ 70.00		Refer to Monterey County - JPA Fee	Dogs MUST be licensed and cats have current rabies vaccination and wearing identification	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Field Release Back To Owner - One Time/Year Only	Unaltered		\$ 93.00		Refer to Monterey County - JPA Fee	Dogs MUST be licensed and cats have current rabies vaccination and wearing identification	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Boarding Fee Per Day	Dogs		\$ 20.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Boarding Fee Per Day	Cats		\$ 20.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Boarding Fee Per Day	Quarantine Dogs		\$ 26.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Boarding Fee Per Day	Quarantine Cats		\$ 26.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Boarding Fee Per Day	Small/Other Animals		\$ 18.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Boarding Fee Per Day	Animals unable to be boarded at shelter		n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Quarantine Fees	10 Day Home		\$ 50.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Quarantine Fees	14 Day Home		\$ 67.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Quarantine Fees	30 Day Home		\$ 85.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Quarantine Fees	180 Day Home		\$ 104.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Adoption Fees	Administrative Adoption/Processing Fee		n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Adoption Fees	Small Animal Adoption Fee		\$ 75.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Adoption Fees	Other Animals	each	\$ 55.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees (Rabies)	Adoption		\$ 18.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees (Rabies)	RTO		\$ 18.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	Other Vaccination Fee		n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	Microchip Fee		\$ 20.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	Identification (I.D.) Tag		n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	FeLV/FIV Test		\$ 26.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	Veterinary Services Provided		See clinic fees		Refer to Monterey County - JPA Fee	including medicines given	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	Spay/Neuter Surgeries		See clinic fees		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.40.4170-56.4090		Owner Surrender (O/S) Fee	Dog/Cat (one)		\$ 48.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owner Surrender (O/S) Fee	Other Animals		\$ 48.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owner Surrender (O/S) Fee	Litter With Parent		\$ 59.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owner Surrender (O/S) Fee	2-5 Animals		\$ 59.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owner Surrender (O/S) Fee	6-10 Animals		\$ 70.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owner Surrender (O/S) Fee	Over 11 Animals		\$ 81.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owned Animal Pick Up (Officer Transport Fee)	Dog/Cat		n/a		Refer to Monterey County - JPA Fee	Applicable O/S fee would also apply	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owned Animal Pick Up (Officer Transport Fee)	Other		n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owned Animal Pick Up (Officer Transport Fee)	Dead Animal (no O/S fee applies)		n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owner Request Euthanasia - Fee For Service	Dog, Small/Medium		\$ 48.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owner Request Euthanasia - Fee For Service	Dog, Large/X-Large		\$ 60.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owner Request Euthanasia - Fee For Service	Cats/Rabbits		\$ 0.63		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owner Request Euthanasia - Fee For Service	Litters (unweaned only)		\$ 48.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owned Animal Emergency Assistance	During Business Hours (1 hr min)	per hour	\$ 112.00		Refer to Monterey County - JPA Fee	1 hr. min	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owned Animal Emergency Assistance	After Business Hours (2 hr min)	per hour	\$ 149.00		Refer to Monterey County - JPA Fee	2 hr. min	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
8801.81.8149-57.8490		Spay/Neuter Deposit	Dog		\$ 75.00		Refer to Monterey County - JPA Fee	Regulated by 31751.2 (b)(1)-fee no more than \$75.00	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
8801.81.8149-57.8490		Spay/Neuter Deposit	Cat		\$ 75.00		Refer to Monterey County - JPA Fee	Regulated by 31751.2 (b)(1)-fee no more than \$75.00	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
8801.81.8149-57.8490		Rabies Testing	Health Dept. FRA/lab Test		\$165.00 / \$105.00		Refer to Monterey County - JPA Fee	per Monterey County	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
8801.81.8149-57.8490		Rabies Testing	Decapitation fee		\$80.00-\$303.00		Refer to Monterey County - JPA Fee	if required	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Abatement/Nuisance Hearing	Per Officer hour 1 hour minimum; 20 hour max	per hour	\$ 103.00		Refer to Monterey County - JPA Fee	1 hour minimum; 20 hour max	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Reports And/Or File Copies	Document Search		n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Reports And/Or File Copies	Copy Fee	per page	\$ 0.12		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Other Animal Shelter Services	Potentially Dangerous Dog Annual Fee	penalty	\$ 300.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Other Animal Shelter Services	Vicious Dog Annual Fee	penalty	n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	FeLV Test (only)		n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	Parvo Test		\$ 42.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	Bordetella		\$ 18.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	Da2PP		\$ 12.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	FVRCP		\$ 10.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)

**LIBRARY**

1000.60.6005-56.6310		Library Services	Public Printing Fee B/W	per page	\$ 0.10		\$ 0.10	Fee for printing from all library printers, microfilm readers, copy machines, etc.	
1000.60.6005-56.6310		Library Services	Public Printing Fee Color	per page	\$ 0.25	\$ 0.26	\$ 0.25	Fee for printing from all library printers, microfilm readers, copy machines, etc.	
1000.60.6005-56.6320		Library Services	Overdue item fees for childrens/young adult collection material (per day)	per day	\$ -		\$ -	No fee assessed	

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.60.6005-56.6330		Library Services	Replace Lost/Damaged (Nonrepairable) Items	per item	Cost of item or \$20.00/item if cost unknown		Cost of item or \$20.00/item if cost unknown	Patrons may submit a replacement for an item that is lost or damaged. The LCS Director or designee has the right to refuse the replacement if it is determined to not be equivalent to the item lost or damaged.	Reasonable cost to replace item per department
1000.60.6005-56.6330		Library Services	Lost/Damaged items processing fee	per item	\$ 5.00		\$ 5.00	Cost to process replacements for lost/damaged items (including patron-provided replacements)	Reasonable cost to replace item per department
1000.60.6005-56.6300		Other Library Fees	Repairable item damage	per item	\$ 5.00		\$ 5.00		Reasonable cost to replace item per department
1000.60.6005-56.6300		Other Library Fees	Library card replacement	per card	\$ 2.00	\$ 2.06	\$ 2.00		
1000.60.6005-56.6300		Other Library Fees	Sale of Items*: Ear buds	per item	\$ 1.00	\$ 1.03	\$ 1.00		
1000.60.6005-56.6300		Other Library Fees	Library Meeting Room: Application Fee	per fiscal year	\$ 39.50	\$ 40.61	\$ 40.50	Fee waived for current nonprofit/educational program partners	
1000.60.6005-56.6300		Other Library Fees	Library Meeting Room: After Library Hours Usage	Hourly	\$25.00 + Tiered Rental fee		\$25.75 + Tiered Rental fee	Cost for usage of building after hours	
1000.60.6005-56.6300		Other Library Fees	Library Meeting Room: Rental Fee Tier 1	Hourly	Application fee only		Application fee only	Tier 1: Nonprofit associations & registered neighborhood associations	
1000.60.6005-56.6300		Other Library Fees	Library Meeting Room: Rental Fee Tier 2	Hourly	\$ 71.50	\$ 73.50	\$ 73.50	Tier 2: Local or State Government associations (not including City of Salinas)	
1000.60.6005-56.6300		Other Library Fees	Library Meeting Room: Rental Fee Tier 3	Hourly	\$ 101.75	\$ 104.60	\$ 104.50	Tier 3: Private or Commercial usage	
1000.60.6005-56.6300		Other Library Fees	Deposit for rental clean-up		\$ 200.00		\$ 200.00	Required if meals are to be served, or decorations used. Required for Tier 3 Rental.	Deposit, increasing not applicable

**RECREATION**

1000.00.0000-56.8090		Administration	Parade Permit Fees		\$ 83.75	\$ 86.10	\$ 86.00		
1000.40.4130-56.4100		Administration	Noise Regulation Fees-per event		\$ 141.00	\$ 144.95	\$ 145.00		
1000.00.0000-56.8120		Special Event Application Fee	Special Event Application Fee - Major		\$ 299.00	\$ 307.37	\$ 307.25		
1000.00.0000-56.8120		Special Event Application Fee	Special Event Application Fee - Minor		\$ 119.50	\$ 122.85	\$ 122.75		
1000.55.6239-56.6080		Sherwood Hall	Application Fee		\$ 376.75	\$ 387.30	\$ 387.25		
1000.55.6243-56.6070		Community Center Rental Fees-Sherwood Hall	Rental Rates -Category I City Activities		N/C		N/C		
1000.55.6243-56.6070		Community Center Rental Fees-Sherwood Hall Education programs by Local Schools (ADA received or fee charged-teachers, training, Staff meetings. Fund raising and Business meetings for Salinas Charities (California. Revenue and Tax Code 23701 D Local Salinas performing arts organization focusing on youth	Rental Rates- Category II Day Rate 8:00am-6:00pm Mon-Thurs		\$ 657.75	\$ 676.17	\$ 676.25		
1000.55.6243-56.6070		Community Center Rental Fees-Sherwood Hall -Education programs by Local Schools (ADA received or fee charged-teachers, training, Staff meetings. Fund raising and Business meetings for Salinas Charities (California. Revenue and Tax Code 23701 D Local Salinas performing arts organization focusing on youth	Category II Evening Rate 6:00pm-12:00am Mon-Thurs		\$ 657.75	\$ 676.17	\$ 676.25		
1000.55.6243-56.6070		Community Center Rental Fees-Sherwood Hall -Education programs by Local Schools (ADA received or fee charged-teachers, training, Staff meetings. Fund raising and Business meetings for Salinas Charities (California. Revenue and Tax Code 23701 D Local Salinas performing arts organization focusing on youth	Category II Inclusive Rate 8:00am-12:00am Mon-Thurs		\$ 908.75	\$ 934.20	\$ 934.25		
1000.55.6243-56.6070		Community Center Rental Fees Sherwood Hall Fund-raising and Business meetings for Non-Profit (other than Calif. Revenue & Tax Code 23701 D) Religious - Local Salinas performing arts organization focusing on youth	Category II Day 8:00am-6:00pm Rate Fri.-Sun		\$ 980.00	\$ 1,007.44	\$ 1,007.50	Category II Rental Rates- Day 8:00am-6:00pm Rate Fri.-Sun	

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.55.6243-56.6070		Community Center Rental Fees-Sherwood Hall -Education programs by Local Schools (ADA received or fee charged-teachers, training, Staff meetings. Fund raising and Business meetings for Salinas Charities (California. Revenue and Tax Code 23701 D Local Salinas performing arts organization focusing on youth	Category II Evening Rate 6:00pm-12:00am Fri-Sun		\$ 980.00	\$ 1,007.44	\$ 1,007.50	Category II Rental Rates- Evening Rate 6:00pm-12:00mid Fri-Sun	
1000.55.6243-56.6070		Community Center Rental Fees-Sherwood Hall -Education programs by Local Schools (ADA received or fee charged-teachers, training, Staff meetings. Fund raising and Business meetings for Salinas Charities (California. Revenue and Tax Code 23701 D Local Salinas performing arts organization focusing on youth	Category II Inclusive Rate 8:00am-12:00am Fri.-Sun		\$ 1,243.00	\$ 1,277.80	\$ 1,277.75	Category II Rental Rates- Inclusive Rate 8:00am-12:00mid Fri.-Sun	
1000.55.6243-56.6070		Community Center Rental Rates Sherwood Hall Category III-Fund-raising and Business meetings for Non-Profit (other than California Tax Code 23701 D) Religious Events Private and Political Event, Monterey Count Govt Agencies, Social Events - Salinas Groups	Category III Rental Rates Day Rate 8:00am-6:00pm		\$ 980.00	\$ 1,007.44	\$ 1,007.50		
1000.55.6243-56.6070		Community Center Rental Rates Sherwood Hall Category III-Fund-raising and Business meetings for Non-Profit (other than California Tax Code 23701 D) Religious Events Private and Political Event, Monterey Count Govt Agencies, Social Events - Salinas Groups	Category III Rental Rates 6:00pm-12:00am Evening Rate		\$ 980.00	\$ 1,007.44	\$ 1,007.50		
1000.55.6243-56.6070		Community Center Rental Rates Sherwood Hall Category III-Fund-raising and Business meetings for Non-Profit (other than California Tax Code 23701 D) Religious Events Private and Political Event, Monterey Count Govt Agencies, Social Events - Salinas Groups	Category III Rental Rates Inclusive 8:00am-12:00am		\$ 1,243.00	\$ 1,277.80	\$ 1,277.75		
1000.55.6243-56.6070		Community Center Rental Rates Sherwood Hall Category III-Private and Political Events, Non-Monterey County Govt. Agencies, Social Events non- Salinas Groups	Category III Rental Rates Day rate 8:00am-6:00pm		\$ 1,195.75	\$ 1,229.23	\$ 1,229.25	Category III Rental Rates- Day Rate 8:00am-6:00pm	
1000.55.6243-56.6070		Community Center Rental Rates Sherwood Hall Category III-Private and Political Events, Non-Monterey County Govt. Agencies, Social Events non- Salinas Groups	Category III Rental Rate - Evening Rate 6:00pm- 12:00am		\$ 1,195.75	\$ 1,229.23	\$ 1,229.25		
1000.55.6243-56.6070		Community Center Rental Rates Sherwood Hall Category III-Private and Political Events, Non-Monterey County Govt. Agencies, Social Events non- Salinas Groups	Category III Rental Rate inclusive Rate		\$ 1,721.50	\$ 1,769.70	\$ 1,769.75		
1000.55.6243-56.6070		Community Center Rental Fees Sherwood Hall Commercial Sales and Auction Salinas and Non-Salinas Organizations	Rental Rates Category III Day 8:00am-6:00pm		\$ 1,410.75	\$ 1,450.25	\$ 1,450.25		
1000.55.6243-56.6070		Community Center Rental Fees Sherwood Hall Commercial Sales and Auction Salinas and Non-Salinas Organizations	Rental Rates Category III Evening Rate 6:00am-12:00pm		\$ 1,387.00	\$ 1,425.84	\$ 1,425.75		
1000.55.6243-56.6070		Community Center Rental Fees Sherwood Hall Commercial Sales and Auction Salinas and Non-Salinas Organizations	Rental Rates Category III Inclusive Rate 8:00am-12:00pm		\$ 2,068.00	\$ 2,125.90	\$ 2,126.00		
1000-55.6243-56.6070		Community Center Rental Fees Sherwood Hall Commercial Admission	Category IV Rental Rates Day Rate 8:00am-6:00pm		\$1,171.50 or 12% of gross		\$1,204.25 or 12% of gross		
1000.55.6243-56.6070		Community Center Rental Fees Sherwood Hall Commercial Admission	Category IV Rental Rates Evening Rate 6:00pm-12:00am		\$1,171.50 or 12% of gross		\$1,204.25 or 12% of gross		
1000.55.6243-56.6070		Community Center Rental Fees Sherwood Hall Commercial Admission	Category IV Inclusive Rate 8:00am-12:00am		\$1,625.75 or 12% of gross		\$1,671.25 or 12% of gross		

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.55.6243-56.6070		Community Center Rental Fees Sherwood Hall	Multiple event days		Multiple event days- 20% reduction in base rent on succeeding days after third event day		Multiple event days- 20% reduction in base rent on succeeding days after third event day		
1000.55.6243-56.6070		Community Center Sherwood Hall Overtime hours - 6:00am-8:00am, 12:00am-1:00am, 1:00am-2:00am- 2:00am-3:00am,after 3:00am-	Overtime Fees		\$96.25-\$216.75		\$99.00-\$222.75		
1000.55.6243-56.6070		Community Center Rental Fees - Sherwood Hall	Rehearsal Days	per hour, 6 hr min	\$ 86.00	\$ 88.41	\$ 88.50		
1000.55.6243-56.6070		Community Center Rental Fees - Sherwood Hall	Sherwood Hall Parking Lot rental costs	per event date	\$ 1,171.50	\$ 1,204.30	\$ 1,204.25		
1000.55.6239-56.6080		Santa Lucia Room	Application Fee for Categories II,III,IV		\$ 251.00	\$ 258.03	\$ 258.00		
1000.55.6243-56.6070		Community Center Rental Fees - Santa Lucia Category I City Activities, Business meetings for Salinas non-profit, Education programs for local schools ( no ADA or Fee), Monterey Co. Government programs for SALINAS residents	Category I Day Rate 8:00am-5:00pm Application fee per 6 months	per 6 months	\$ 40.75	\$ 41.89	\$ 42.00		
1000.55.6243-56.6070		City Activities, Business meetings for Salinas non-profit, Education programs for local schools ( no ADA or Fee), Monterey Co. Government programs for SALINAS residents	Category I Evening Rate 5:00pm-10:00pm Application fee per 6 months		\$ 40.75	\$ 41.89	\$ 42.00		
1000.55.6243-56.6070		City Activities, Business meetings for Salinas non-profit, Education programs for local schools ( no ADA or Fee), Monterey Co. Government programs for SALINAS residents	Category I Hourly rate 3 hour minimum application fee per 6 months		\$ 40.75	\$ 41.89	\$ 42.00		
1000.55.6243-56.6070		Community Center Rental Fees- Category II Santa Lucia Room Education programs by Local Schools (ADA received or fee charged- no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas - Non-Profit	Category II Day Rate 8:00am- 5:00pm		\$ 209.25	\$ 215.11	\$ 215.00		
1000.55.6243-56.6070		Santa Lucia Room Education programs by Local Schools (ADA received or fee charged- no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas - Non-Profit	Category II Evening Rate		\$ 209.25	\$ 215.11	\$ 215.00		
1000.55.6243-56.6070		Santa Lucia Room Education programs by Local Schools (ADA received or fee charged- no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas - Non-Profit	Category II Hourly rate (3 hour minimum)		\$ 51.50	\$ 52.94	\$ 53.00		
1000.55.6243-56.6070		Community Center Rental Fees-Category III Santa Lucia Rm. Non Monterey Co. Government programs, Private/Political. Religious, Social Events. Commercial Sales and Auctions -Salinas Organizations	Category III Day Rate 8:00am- 5:00pm		\$ 358.50	\$ 368.54	\$ 368.50	Category III Rental Rates - Day Rate 8:00am- 5:00pm	
1000.55.6243-56.6070		Community Center Rental Fees Santa Lucia Room Category III Non Monterey Co. Government programs, Private/Political. Religious, Social Events	Category III Evening Rate 8:00am-5:00pm		\$ 358.50	\$ 368.54	\$ 368.50	Category III Rental Rates - Evening Rate 5:00pm-10:00pm	
1000.55.6243-56.6070		Community Center Rental Fees Santa Lucia Room Category III Non Monterey Co. Government programs, Private/Political. Religious, Social Events	Category III Hourly rate 3 hour minimum		\$ 79.75	\$ 81.98	\$ 82.00		
1000.55.6243-56.6070		Community Center Rental Rates Santa Lucia Rm- Commercial Sales and Auctions - Salinas Organizations	Category III Rental Rate Day Rate 8:00am-5:00pm		\$ 358.50	\$ 368.54	\$ 368.50		

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.55.6243-56.6070		Community Center Rental Rates Santa Lucia Rm- Commercial Sales and Auctions - Salinas Organizations	Category III Rental Rate Evening Rate 5:00pm-10:00pm		\$ 358.50	\$ 368.54	\$ 368.50		
1000.55.6243-56.6070		Community Center Rental Rates Santa Lucia Rm- Commercial Sales and Auctions - Salinas Organizations	Category III Rental Rate-Hourly Rate- 3 Hour minimum		\$ 79.75	\$ 81.98	\$ 82.00		
1000.55.6243-56.6070		Community Center Rental Fees-Santa Lucia Rm- Category III Commercial Sales and Auctions - Non- Salinas Organizations	Category III Rental Rates - Day Rate 8:00am-5:00pm		\$ 412.50	\$ 424.05	\$ 424.00		
1000.55.6243-56.6070		Community Center Rental Fees-Santa Lucia Rm- Category III Commercial Sales and Auctions - Non- Salinas Organizations	Category III Rental Rate Evening Rate 5:00pm-10:00pm		\$ 412.50	\$ 424.05	\$ 424.00		
1000.55.6243-56.6070		Community Center Rental Fees-Santa Lucia Rm- Category III Commercial Sales and Auctions - Non- Salinas Organizations	Category III Rental Rates - Hourly Rate 3 hour minimum		\$ 93.00	\$ 95.60	\$ 95.50		
1000.55.6243-56.6070		Community Center Rental Rates Santa Lucia Rm- Category IV Commercial Admission Events	Category IV Rental Rate Day Rate 8:00am-5:00pm		\$358.50 or 12% of gross		\$368.50 or 12% of gross		
1000.55.6243-56.6070		Community Center Rental Rates Santa Lucia Rm- Category IV Commercial Admission Events	Category IV Rental Rate Evening Rate 5:00pm-10:00pm		\$358.50 or 12% of gross		\$368.50 or 12% of gross		
1000.55.6243-56.6070		Community Center Rental Fees-Santa Lucia Rm- Category IV Commercial Admission Events	Category IV Rental Rates - Hourly Rate 3 hour minimum		\$79.75 or 12% of gross		\$82.00 or 12% of gross		
1000.55.6243-56.6070		Community Center Rental Fees-Santa Lucia Room	Multiple event days- 20% reduction in base rent on succeeding days after third event day		Multiple event days- 20% reduction in base rent on succeeding days after third event day		Multiple event days- 20% reduction in base rent on succeeding days after third event day		
1000.55.6243-56.6070		Community Center Rental Fees- Santa Lucia Room Categories I,II, III- Salinas	Overtime Hours hours-Midnight to 8:00am		\$93.00/hr plus any personnel costs		\$95.50/hr plus any personnel costs		
1000.55.6243-56.6070		Community Center Rental Fees-Santa Lucia Rm- Category IV Commercial Admission Events	Category IV Rental Rate Non- Operating Hours 8:00am-12:00am		\$980.00 or 12% of gross		\$1,007.50 or 12% of gross		
1000.55.6243-56.6070		Community Center Rental Fees- Category I Gabilan Rooms/Fremont Rm City Activities, Business meetings for Salinas non-profit, Education programs for local schools ( no ADA or Fee), Monterey Co. Government programs for SALINAS residents,	Gabilan/Fremont Rm Category I Day Rate 8:00am-5:00pm application fee per 6 months		\$ 40.75	\$ 41.89	\$ 42.00		
1000.55.6243-56.6070		Community Center Rental Fees- Category I Gabilan Rooms/Fremont Rm City Activities, Business meetings for Salinas non-profit, Education programs for local schools ( no ADA or Fee), Monterey Co. Government programs for SALINAS residents,	Gabilan/Fremont Rm Category I Evening Rate 5:00pm-10:00pm application fee for 6 months		\$ 40.75	\$ 41.89	\$ 42.00		
1000.55.6243-56.6070		Community Center Rental Fees- Category I Gabilan Rooms/Fremont Rm City Activities, Business meetings for Salinas non-profit, Education programs for local schools ( no ADA or Fee), Monterey Co. Government programs for SALINAS residents,	Gabilan/Fremont Rm Category I hourly rate 3 hour minimum		\$ 40.75	\$ 41.89	\$ 42.00		
1000.55.6243-56.6070		Community Center Rental Fees- Category I Gabilan Rooms/Fremont Rm City Activities, Business meetings for Salinas non-profit, Education programs for local schools ( no ADA or Fee), Monterey Co. Government programs for SALINAS residents,	Non-operating hours Day Rate 8:00am- 6:00pm		\$ 507.75	\$ 521.97	\$ 522.00		
1000.55.6243-56.6070		Community Center Rental Fees- Category I Gabilan Rooms/Fremont Rm City Activities, Business meetings for Salinas non-profit, Education programs for local schools ( no ADA or Fee), Monterey Co. Government programs for SALINAS residents,	Non-operating hours Evening Rate 6:00pm-12:00pm		\$ 507.75	\$ 521.97	\$ 522.00		

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.55.6243-56.6070		Community Center Rental Fees- Category I Gabilan Rooms/Fremont Rm City Activities, Business meetings for Salinas non-profit, Education programs for local schools ( no ADA or Fee), Monterey Co. Government programs for SALINAS residents,	Non-operating hours Inclusive 8:00am-12:00am		\$ 896.50	\$ 921.60	\$ 921.50		
1000.55.6243-56.6070		Community Center Rental Rates Category II Gabilan Rooms/Fremont Room Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas -Non-Profit.	Gabilan/Fremont Rm Category II Rental Rates - Day Rate 8:00am-5:00pm		\$ 79.75	\$ 81.98	\$ 82.00		
1000.55.6243-56.6070		Community Center Rental Rates II Gabilan Rooms/Fremont Room Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas -Non-Profit.	Gabilan/Fremont Rm Category II Evening Rate 5:00am-10:00pm		\$ 79.75	\$ 81.98	\$ 82.00		
1000.55.6243-56.6070		Community Center Rental Rates II Gabilan Rooms/Fremont Room Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas -Non-Profit.	Gabilan/Fremont Rm Category II Hourly Rate 3 hr. minimum		\$ 23.75	\$ 24.42	\$ 24.50		
1000.55.6243-56.6070		Community Center Rental Rates II Gabilan Rooms/Fremont Room Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas -Non-Profit.	Category II non-Operating Hours Day Rate 8:00am-6:00pm		\$ 507.75	\$ 521.97	\$ 522.00		
1000.55.6243-56.6070		Community Center Rental Rates II Gabilan Room/Fremont Room Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas -Non-Profit.	Category II non-Operating hours evening rate 6:00pm-12:00am		\$ 507.75	\$ 521.97	\$ 522.00		
1000.55.6243-56.6070		Community Center Rental Rates II Gabilan Rooms/Fremont Room Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas -Non-Profit.	Category II non-Operating hours Inclusive rate 8:00am-12:00am		\$ 896.50	\$ 921.60	\$ 921.50		
1000.55.6243-56.6070		Community Center Rental Fees Category III Gabilan Rooms/Fremont Room Non-Monterey Co. Government programs, Private/Political. Religious, Social Events-	Gabilan/Fremont Rm Category II Day Rate 8:00am-5:00pm		\$ 101.75	\$ 104.60	\$ 104.50	Gabilan/Fremont Rm Category III Day Rate 8:00am-5:00pm	
1000.55.6243-56.6070		Community Center Rental Rates Category III Gabilan Rooms/Fremont Room Non-Monterey Co. Government programs, Private/Political. Religious, Social Events-	Gabilan/Fremont Rm Category II Evening Rate 5:00pm-10:00pm		\$ 101.75	\$ 104.60	\$ 104.50	Gabilan/Fremont Rm Category III Evening Rate 5:00pm-10:00pm	
1000.55.6243-56.6070		Community Center Rental Rates II Gabilan Rooms/Fremont Room Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas -Non-Profit.	Gabilan/Fremont Rm Category II Hourly Rate 3 hr. minimum		\$ 30.00	\$ 30.84	\$ 30.75	Community Center Rental Rates Category III Gabilan Rooms/Fremont Room Non-Monterey Co. Government programs, Private/Political. Religious, Social Events- Gabilan/Fremont Rm Category III Hourly Rate 3 hr. minimum	

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.55.6243-56.6070		Community Center Rental Rates Category III Gabilan Rooms/Fremont Room Non-Monterey Co. Government programs, Private/Political. Religious, Social Events-	Category III Non-operating hours Day Rate 8:00am- 6:00pm		\$507.75	\$ 521.97	\$ 522.00		
1000.55.6243-56.6071		Community Center Rental Rates Category III Gabilan Rooms/Fremont Room Non-Monterey Co. Government programs, Private/Political. Religious, Social Events-	Category III non-Operating hours evening rate 6:00pm-12:00am		\$507.75	\$ 521.97	\$ 522.00		
1000.55.6243-56.6072		Community Center Rental Rates Category III Gabilan Rooms/Fremont Room Non-Monterey Co. Government programs, Private/Political. Religious, Social Events-	Category III non-Operating hours Inclusive rate 8:00am-12:00am		\$980.00	\$ 1,007.44	\$ 1,007.50		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Salinas Organizations	Category III Gabilan/Fremont Rm Day Rate 8:00am-5:00pm		\$ 101.75	\$ 104.60	\$ 104.50		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Salinas Organizations	Gabilan/Fremont Rm Evening Rate 5:00pm-10:00am		\$ 101.75	\$ 104.60	\$ 104.50	Gabilan/Fremont Rm Evening Rate 5:00pm-10:00pm	
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Salinas Organizations	Gabilan/Fremont Rm Category III Hourly rate 3 hour minimum		\$ 30.00	\$ 30.84	\$ 30.75		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Salinas Organizations	Non-Operating Hour Category III Gabilan/Fremont Rm Day Rate 8:00am-6:00pm		\$ 507.75	\$ 521.97	\$ 522.00		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Salinas Organizations	Non-Operating Hours Gabilan/Fremont Rm Evening Rate 6:00pm-12:00am		\$ 507.75	\$ 521.97	\$ 522.00		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Salinas Organizations	Non-operating hours-Gabilan/Fremont Rm Category III Inclusive rate 8:00am-12:00am		\$ 980.00	\$ 1,007.44	\$ 1,007.50		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Non- Salinas Organizations	Category III Gabilan/Fremont Rm Day Rate 8:00am-5:00pm		\$ 119.50	\$ 122.85	\$ 122.75		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Non-Salinas Organizations	Gabilan/Fremont Rm Evening Rate 5:00pm-10:00pm		\$ 119.50	\$ 122.85	\$ 122.75		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Non-Salinas Organizations	Gabilan/Fremont Rm Category III Hourly rate 3 hour minimum		\$ 30.00	\$ 30.84	\$ 30.75		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Non-Salinas Organizations	Non-Operating Hour Category III Gabilan/Fremont Rm Day Rate 8:00am-6:00pm		\$ 507.75	\$ 521.97	\$ 522.00		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Non-Salinas Organizations	Non-Operating Hours Gabilan/Fremont Rm Evening Rate 6:00pm-12:00am		\$ 507.75	\$ 521.97	\$ 522.00		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Non-Salinas Organizations	Non-operating hours-Gabilan/Fremont Rm Category III Inclusive rate 8:00am-12:00am		\$ 980.00	\$ 1,007.44	\$ 1,007.50		
1000.55.6243-56.6070		Com Center Rental Fees-Gabilan Rooms/Fremont Rm Category IV Commercial Admission Events	Category III Gabilan/Fremont Rm Day Rate 8:00am-5:00pm		\$ 107.50	\$ 110.51	\$ 110.50		
1000.55.6243-56.6070		Com Center Rental Fees-Gabilan Rooms/Fremont Rm Category IV Commercial Admission Events	Category III Gabilan/Fremont Rm Day Evening Rate 6:00pm-12:00am		\$ 107.50	\$ 110.51	\$ 110.50		
1000.55.6243-56.6070		Com Center Rental Fees-Gabilan Rooms/Fremont Rm Category IV Commercial Admission Events	Category IV Gabilan/Fremont Rm Hourly Rate 3 Hour minimum		\$32.50 or 12% of gross		\$33.50 or 12% of gross		
1000.55.6243-56.6070		Com Center Rental Fees-Gabilan Rooms/Fremont Rm Category IV Commercial Admission Events	Category IV Gabilan/Fremont Rm Non-operating hours 8:00am-12:00am		\$896.50 or 12% of gross		\$921.50 or 12% of gross		

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.55.6243-56.6070		Com Center Rental Fees - Gabilan Rooms/Fremont	Multiple event days- 20% reduction in base rent on succeeding days after third event day		Multiple event days- 20% reduction in base rent on succeeding days after third event day		Multiple event days- 20% reduction in base rent on succeeding days after third event day		
1000.55.6243-56.6070		Com Center Rental Fees-Gabilan Rooms/Fremont Rm	Overtime Hours-Midnight to 8:00am		\$ 93.00	\$ 95.60	\$ 95.50		
1000.55.6239-56.6080		Other Rec Bldg Rental Fees -Bread Box, Central Park, Closter Park, El Dorado Park, Firehouse Building, Hebronn Building.	Category I -Application Fee-Educational programs for students of local schools. No ADA or fees charged as per City/School Business meetings for Salinas non-profit. Monterey County Govt. programs for SALINAS Residents	per 6 months	\$40.75 application fee per 6 months		\$42.00 application fee per 6 months		
1000.55.6232-56.6090		Recreation Facility Center Rental Fees -	Category II Education for local Schools ( ADA or fee) Fund raising for Salinas non-profit events- Boy Scouts, Girl Scouts, United Way, etc., Business meetings for non-Salinas non-profit	per hour	\$71.50-\$143.25		\$73.50-\$147.25		
1000.55.6239-56.6100		Recreational Facility Use Fee	Category III Government Programs-non- Mty City, Religious events, Private/Political events, fund raising events non-Salinas non-profits, Agencies outside of Salinas, Social Events	per hour	\$78.75-\$153.00		\$81.00-\$157.25		
1000.55.6239-56.6100		Recreational Facility Use Fees- .	Category IV Commercial Events- Anything else not fitting into the other three categories	per hour	\$86.00-\$191.25 or 12% of gross proceeds		\$88.50-\$196.50 or 12% of gross proceeds		
1000.55.6239-56.6100		Recreational Facility Use Fees	Deposit for clean-up at all sites		\$155.50 - \$783.00		\$159.75 - \$805.00		
1000.56.6239-56.6010		Recreation Facility Center Rental Fees -	Non-Operational Hours Gymnasium rental		Non-operational Hours - Same rental charge plus cost of personnel on duty at prevailing hourly rate(staffing as per Department recommendations)		Non-operational Hours - Same rental charge plus cost of personnel on duty at prevailing hourly rate(staffing as per Department recommendations)		
1000.56.6239-56.6070		Recreation Facility Center Rental Fees -	Non-Operational Hours Gymnasium rental	per hour	\$ 26.00	\$ 26.73	\$ 26.75		
1000.55.6243-56.6081		Box Office Fees	Sherwood Hall Reserved Seating Events Third Party Cost		Actual Cost		Actual Cost		
1000.55.6243-56.6081		Box Office Fees	Third Party costs as required		Actual Cost		Actual Cost		
1000.55.6243-56.6081		Box Office Fees Service Charge	Box Office Sales	per ticket	\$ 9.00	\$ 9.25	\$ 9.25		
1000.55.6243-56.6081		Box Office Fees Service Charge	Ticket Telephone Charges	per ticket	\$ 9.00	\$ 9.25	\$ 9.25		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Tables, all sizes	per day	\$ 6.75	\$ 6.94	\$ 7.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Chairs, Stacking	per day, each	\$ 1.00	\$ 1.03	\$ 1.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Podium	per day, each	\$ 20.50	\$ 21.07	\$ 21.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Podium with built in PA System	per day, each	\$ 51.50	\$ 52.94	\$ 53.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Public Address System	per day	\$ 79.75	\$ 81.98	\$ 82.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Kitchen (Santa Lucia)	per day	\$ 179.50	\$ 184.53	\$ 184.50		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Kitchen (Sherwood Hall)	per day	\$ 311.00	\$ 319.71	\$ 319.75		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Easels	per day, each	\$ 4.75	\$ 4.88	\$ 5.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Caterers Fee		\$71.50-\$143.25		\$73.50-\$147.25		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Bar (Hall)	per day	\$ 191.25	\$ 196.61	\$ 196.50		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Sound System (Hall)	per use	\$ 107.50	\$ 110.51	\$ 110.50		

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Sound System (Hall): for announcements	per use	\$ 185.00	\$ 190.18	\$ 190.25		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Sound System 32 Channel Mixer for spoken word, singing and live music	per use	\$ 305.00	\$ 313.54	\$ 313.50		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Lighting System (Hall) (complete system plus staff)	per use	\$ 233.00	\$ 239.52	\$ 239.50		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Lighting System (Hall): overhead stage fill symphony lights/apron/pod special		\$ 128.75	\$ 132.36	\$ 132.25		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Lighting System (Hall): power distribution-power addit. follow spots; light rail/stage		\$ 79.75	\$ 81.98	\$ 82.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Company Panels (on stage power distribution)	per use	\$ 89.75	\$ 92.26	\$ 92.25		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Orchestra Shell	per use	\$ 125.50	\$ 129.01	\$ 129.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Screen (10.5' x 14' F/R projector)		\$ 125.50	\$ 129.01	\$ 129.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Screen: Skirt and Drape	add per use	\$ 47.75	\$ 49.09	\$ 49.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Organ and Speakers	per use	\$ 155.50	\$ 159.85	\$ 159.75		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Grand Piano	per use	\$ 191.25	\$ 196.61	\$ 196.50		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Spinnet pianos	per use	\$ 77.75	\$ 79.93	\$ 80.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Follow Spots	each, per use	\$ 86.00	\$ 88.41	\$ 88.50	plus hourly staff	
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Personnel - prevailing rate established by salary schedule		per hourly rate of personnel		per hourly rate of personnel		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Lockers: small	per month	\$ 13.25	\$ 13.62	\$ 13.50		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Lockers: large	per month	\$ 32.50	\$ 33.41	\$ 33.50		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Risers	per use	\$ 10.75	\$ 11.05	\$ 11.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Clear Com's	per headset, per day	\$ 8.50	\$ 8.74	\$ 8.75		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Microphones-corded	per day, each	\$ 13.25	\$ 13.62	\$ 13.50		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Microphones wireless or headset	per day, each	\$ 25.00	\$ 25.70	\$ 25.75		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Microphone stands	per day, each	\$ 4.75	\$ 4.88	\$ 5.00		
1000.55.6243-56.6071		Community Center Equipment Fees (All Equipment stays on site)	Music stands	each, per use	\$ 1.00	\$ 1.03	\$ 1.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Extension cords and power cords	per day, each	\$ 2.00	\$ 2.06	\$ 2.00	no charge if part of on-stage distro	
1000.55.6243-56.6071		Sherwood Tennis Fees	10:00 a.m. up to 4:00 p.m.	per person, contracted	\$ 4.75	\$ 4.88	\$ 5.00	Sherwood Tennis 1 1/2 hours	
1000.55.6243-56.6071		Sherwood Tennis Fees	4:00 p.m. to closing	per person, contracted	\$ 6.25	\$ 6.43	\$ 6.50	Sherwood Tennis 1 1/2 hours	
1000.55.6239-56.6020		Sherwood Tennis Fees	Non-resident fee		\$ 39.50	\$ 40.61	\$ 40.50	Reserved Picnic Area Fees (All Parks)	
1000.55.6239-56.6020		Sherwood Tennis Fees	Small Group under 50 people		\$ 74.25	\$ 76.33	\$ 76.25	Reserved Picnic Areas (Sherwood Park & Cesar Chavez Park)	
1000.55.6239-56.6030		Reserved Picnic Area Fees (All Parks)	Each additional table & pit		\$ 35.75	\$ 36.75	\$ 36.75	Sherwood Park & Cesar Chavez Park Only	
1000.55.6239-56.6030		Reserved Picnic Area Fees (Sherwood Park & Cesar Chavez)	Pads C&D together		\$ 95.25	\$ 97.92	\$ 98.00		
1000.55.6239-56.6030		Reserved Picnic Area Fees (Sherwood Park & Cesar Chavez)	Entire main picnic area		\$ 466.50	\$ 479.56	\$ 479.50		
1000.55.6239-56.6030		Reserved Picnic Area Fees (Sherwood Park & Cesar Chavez)	Picnic Area Deposit		\$ 54.00	\$ 55.51	\$ 55.50		
1000.55.6239-56.6030		Reserved Picnic Area Fees (Sherwood Park & Cesar Chavez)	Bounce House		\$ 47.75	\$ 49.09	\$ 49.00	Reserved Picnic Area Fees (Sherwood Park, Natividad Creek Park, and Hartnell Park)	

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.55.6239-56.6030		Reserved Picnic Area Fees (Sherwood Park & Cesar Chavez)	Pads A,B,D,E	per pad	\$59.75-\$77.75		\$61.50-\$80.00	El Dorado Park	
1000.55.6239-56.6030		Reserved Picnic Area Fees (Sherwood Park)	Reservation Fee		\$59.75-\$167.50		\$61.50-\$172.25	Natividad Creek Park Pads A, B, D, C, E	
1000.55.6239-56.6030		Reserved Picnic Area Fees (El Dorado Park)	Amphitheater or Gazebo/band stand/Placita	each	\$ 125.50	\$ 129.01	\$ 129.00	Natividad Creek Park Gazebo and Closter Park Placita	
1000.55.6239-56.6030		Reserved Picnic Area Fees (Natividad Creek)	Deposit for Amphitheater/Placita clean-up/damage		\$ 227.00	\$ 233.36	\$ 233.25	Natividad Creek Park Gazebo and Closter Park Placita	
1000.55.6239-56.6030		Reserved Picnic Area Fees (Natividad Creek)/(Closter Park)	Use Fee	per game	\$ 32.50	\$ 33.41	\$ 33.50	Ball Fields & Diamonds-Baseball Use Fee--High School / Senior Leagues	
1000.55.6239-56.6030		Reserved Picnic Area Fees (Natividad Creek)/(Closter Park)	Lights	per hour	\$ 76.75	\$ 78.90	\$ 79.00	Ball Fields & Diamonds-Baseball Use Fee--High School / Senior Leagues	
1000.55.6239-56.6040		Ball Fields and Diamonds - Baseball - High School/Senior Leagues	Personnel	per hour	per hourly rate of personnel		per hourly rate of personnel		
1000.55.6239-56.6040		Ball Fields and Diamonds - Baseball - High School/Senior Leagues	Use Fee	per game	\$ 65.75	\$ 67.59	\$ 67.50	Ball Fields & Diamonds-Other Leagues (Except Profession or Commercial)	
1000.55.6239-56.6040		Ball Fields and Diamonds - Baseball - High School/Senior Leagues	Lights	per hour	\$ 88.75	\$ 91.24	\$ 91.25	Ball Fields & Diamonds-Other Leagues (Except Profession or Commercial)	
1000.55.6239-56.6040		Ball Fields and Diamonds - Baseball - Other Leagues	Personnel	per hour	per hourly rate of personnel		per hourly rate of personnel		
1000.55.6239-56.6040		Ball Fields and Diamonds - Baseball - Other Leagues	Field preparation		\$ 68.25	\$ 70.16	\$ 70.25	Ball Fields & Diamonds-Other Baseball Costs	
1000.55.6239-56.6040		Ball Fields and Diamonds - Baseball - Other Leagues	Practices	per hour	\$ 16.25	\$ 16.71	\$ 16.75	Ball Fields & Diamonds-Other Baseball Costs	
1000.55.6239-56.6040		Ball Fields and Diamonds - Baseball - Other Baseball Costs	Salinas Charitable Groups	per day	\$ 2,068.00	\$ 2,125.90	\$ 2,126.00	Ball Fields and Diamonds - Baseball - Other Events	
1000.55.6239-56.6040		Ball Fields and Diamonds - Baseball - Other Baseball Costs	Commercial/Private Events	per day	\$3,012.25 or 10% adj. gross receipts, whichever is greater		\$3,096.50 or 10% adj. gross receipts, whichever is greater	Ball Fields and Diamonds - Baseball - Other Events	
1000.55.6239-56.6040		Ball Fields and Diamonds - Other Events	Cleanup/Damage Deposit		\$ 1,290.75	\$ 1,326.89	\$ 1,327.00		
1000.55.6239-56.6040		Ball Fields and Diamonds - Other Events	Flat rate daily fee	per field	\$ 131.50	\$ 135.18	\$ 135.25	Ball Field Fees-Private Softball Tournaments and Special Events	
1000.55.6239-56.6040		Ball Fields and Diamonds - Other Events	Field preparation	per field	\$ 54.00	\$ 55.51	\$ 55.50	Ball Field Fees-Private Softball Tournaments and Special Events	
1000.55.6239-56.6040		Ball Field Fees-Private Softball Tournaments and Special Events	Commercial uses	per day	\$ 2,103.75	\$ 2,162.66	\$ 2,162.75		
1000.55.6239-56.6040		Ball Field Fees-Private Softball Tournaments and Special Events	Commercial use deposit		\$ 3,036.00	\$ 3,121.01	\$ 3,121.00		
1000.55.6239-56.6040		Ball Field Fees-Private Softball Tournaments and Special Events	Clean up/Damage Deposit	per field	\$ 251.00	\$ 258.03	\$ 258.00		
1000.55.6239-56.6040		Ball Field Fees-Private Softball Tournaments and Special Events	Concession building	per day	\$ 83.50	\$ 85.84	\$ 85.75		
1000.55.6239-56.6040		Ball Field Fees-Private Softball Tournaments and Special Events	Field usage (night) for 1 1/2 hours		\$ 86.00	\$ 88.41	\$ 88.50	Ball Field Fees-Softball for team practice	
1000.55.6239-56.6040		Ball Field Fees-Private Softball Tournaments and Special Events	Field usage (day) for 1 1/2 hours (Soccer 2 hours)		\$ 32.50	\$ 33.41	\$ 33.50	Ball Field Fees-Softball for team practice Title: Field usage (day) for 1 1/2 hours	
1000.55.6239-56.6040		Ball Field Fees-Softball for team practice	Field preparation	per field	\$ 54.00	\$ 55.51	\$ 55.50		
1000.55.6239-56.6040		Ball Field Fees-Softball for team practice	Concession building	per day	\$ 86.00	\$ 88.41	\$ 88.50		
1000.55.6239-56.6040		Ball Field Fees-Softball for team practice	Field usage (night) for 1 1/2 hours		\$ 77.75	\$ 79.93	\$ 80.00	Ball Field Fees-Soccer/Hockey/Football Type Events	
1000.55.6239-56.6040		Ball Field Fees-Softball for team practice	Field usage (day) for 1 1/2 hours (Soccer 2 hours)		\$ 32.50	\$ 33.41	\$ 33.50	Ball Field Fees-Soccer/Hockey/Football Type Events	
1000.55.6239-56.6040		Ball Field Fees-Soccer/Hockey/Football Type Events	Field preparation	per field	\$ 86.00	\$ 88.41	\$ 88.50		
1000.55.6239-56.6040		Ball Field Fees-Soccer/Hockey/Football Type Events	Concession building	per day	\$ 86.00	\$ 88.41	\$ 88.50		
1000.55.6239-56.6040		Ball Field Fees-Soccer/Hockey/Football Type Events	Clean-up/damage deposit	per field / soccer complex	\$ 257.25	\$ 264.45	\$ 264.50		

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.55.6239-56.6040		Ball Field Fees-Soccer/Hockey/Football Type Events	Rec Park determines this fee on annual basis depending on various factors (ie: personnel prevailing rate, number of teams, lighting, maintenance)		<b>Determined by time and material</b>		<b>Determined by time and material</b>		
1000.55.6239-56.6040		Ball Field Fees-Soccer/Hockey/Football Type Events	Rec Park determines this fee on annual basis depending on various factors (ie: personnel prevailing rate, number of teams, lighting, maintenance)		<b>Determined by time and material</b>		<b>Determined by time and material</b>		
1000.55.6239-56.6050		Youth Sports League Fees	City percentage on fee-paid classes		<b>Determined by time and material</b>		<b>Determined by time and material</b>		
1000.55.6237-56.6060		Reimbursable Fee Activities	Tables, all sizes	per day	\$ 3.25	\$ 3.34	\$ 3.25		
1000.55.6237-56.6060		Reimbursable Fee Activities	Tables: Deposit per 10 tables		\$ 155.50	\$ 159.85	\$ 159.75		
1000.55.6237-56.6060		Reimbursable Fee Activities:Equipment Rental (As Available for Rental)	Chairs, Stacking	per day, each	\$ 1.00	\$ 1.03	\$ 1.00		
1000.55.6237-56.6060		Reimbursable Fee Activities:Equipment Rental (As Available for Rental)	Chairs, folding	per day, each	\$ 0.50	\$ 0.51	\$ 0.50		
1000.55.6237-56.6060		Reimbursable Fee Activities:Equipment Rental (As Available for Rental)	Chairs: Deposit per 10 chairs		\$ 78.75	\$ 80.96	\$ 81.00		
1000.55.6237-56.6060		Reimbursable Fee Activities:Equipment Rental (As Available for Rental)	Field Liner	per day	\$ 25.00	\$ 25.70	\$ 25.75		
1000.55.6237-56.6060		Reimbursable Fee Activities:Equipment Rental (As Available for Rental)	Field Liner: Deposit for damage		\$ 161.25	\$ 165.77	\$ 165.75		
1000.55.6237-56.6060		Reimbursable Fee Activities:Equipment Rental (As Available for Rental)	Bounce House Vendor Fee	per year	\$ 30.00	\$ 30.84	\$ 30.75		
1000.55.6237-56.6060		Community Center Equipment Fees (all equipment stays on site)	DI (electricity distribution) Box- Sherwood Hall Event	per day	\$ 12.75	\$ 13.11	\$ 13.00		
1000.55.6239-56.6030		Community Center Equipment Fees (all equipment stays on site)	Projector Screens	per day	\$ 28.75	\$ 29.56	\$ 29.50		
1000.55.6239-56.6040		Ball Field Fees-Private Softball Tournaments and Special Events	Personnel	per hour	<b>per hourly rate of personnel</b>		<b>per hourly rate of personnel</b>		
1000.55.6239-56.6040		Ball Field Fees-Private Softball Tournaments and Special Events	Lights	per hour	\$ 89.25	\$ 91.75	\$ 91.75		
1000.55.6243-56.6070		Community Center Rental Fees - Santa Lucia Category I City Activities, Business meetings for Salinas non-profit, Education programs for local schools ( no ADA or Fee), Monterey Co. Government programs for SALINAS residents	Category I Rental Rates - Non-Operating Hours 8:00am-6:00pm		\$ 511.50	\$ 525.82	\$ 525.75		
1000.55.6243-56.6070		Community Center Rental Fees - Santa Lucia Category I City Activities, Business meetings for Salinas non-profit, Education programs for local schools ( no ADA or Fee), Monterey Co. Government programs for SALINAS residents	Category I Rental Rates - Non-Operating Hours 6:00pm-12:00mid.		\$ 511.50	\$ 525.82	\$ 525.75		
1000.55.6243-56.6070		Community Center Rental Fees - Santa Lucia Category I City Activities, Business meetings for Salinas non-profit, Education programs for local schools ( no ADA or Fee), Monterey Co. Government programs for SALINAS residents	Category I Rental Rates - Non-Operating Hours 8:00am-12:00mid.		\$ 987.00	\$ 1,014.64	\$ 1,014.75		
1000.55.6243-56.6070		Community Center Rental Fees- Category II Santa Lucia Room Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas - Non-Profit	Category I Rental Rates - Non-Operating Hours 8:00am-6:00pm		\$ 511.50	\$ 525.82	\$ 525.75	Category II Rental Rates - Non-Operating Hours 8:00am-6:00pm	
1000.55.6243-56.6070		Community Center Rental Fees- Category II Santa Lucia Room Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas - Non-Profit	Category II Rental Rates - Non-Operating Hours 6:00pm-12:00pm		\$ 511.50	\$ 525.82	\$ 525.75		

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**July 1, 2025**

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.55.6243-56.6070		Community Center Rental Fees- Category II Santa Lucia Room Education programs by Local Schools (ADA received or fee charged- no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas - Non-Profit	Category II Rental Rates - Non-Operating Hours 8:00am-12:00mid.		\$ 987.00	\$ 1,014.64	\$ 1,014.75		
1000.55.6243-56.6070		Community Center Rental Fees-Category III Santa Lucia Rm. Non Monterey Co. Government programs, Private/Political. Religious, Social Events, Commercial Sales and Auctions -Salinas Organizations	Category III Rental Rates - Non-Operating Hours 8:00am-6:00pm		\$ 511.50	\$ 525.82	\$ 525.75		
1000.55.6243-56.6070		Community Center Rental Fees-Category III Santa Lucia Rm. Non Monterey Co. Government programs, Private/Political. Religious, Social Events, Commercial Sales and Auctions -Salinas Organizations	Category III Rental Rates - Non-Operating Hours 6:00pm-12:00mid.		\$ 511.50	\$ 525.82	\$ 525.75		
1000.55.6243-56.6070		Community Center Rental Fees-Category III Santa Lucia Rm. Non Monterey Co. Government programs, Private/Political. Religious, Social Events, Commercial Sales and Auctions -Salinas Organizations	Category III Rental Rates - Non-Operating Hours 8:00am-12:00mid.		\$ 987.00	\$ 1,014.64	\$ 1,014.75		
1000.55.6243-56.6070		Community Center Rental Fees-Santa Lucia Rm- Category III Commercial Sales and Auctions - Non- Salinas Organizations	Category III Rental Rates - Non-Operating Hours 8:00am-6:00pm		\$ 511.50	\$ 525.82	\$ 525.75		
1000.55.6243-56.6070		Community Center Rental Fees-Santa Lucia Rm- Category III Commercial Sales and Auctions - Non- Salinas Organizations	Category III Rental Rates - Non-Operating Hours 6:00pm-12:00mid.		\$ 511.50	\$ 525.82	\$ 525.75		
1000.55.6243-56.6070		Community Center Rental Fees-Santa Lucia Rm- Category III Commercial Sales and Auctions - Non- Salinas Organizations	Category III Rental Rates - Non-Operating Hours 8:00am-12:00mid.		\$ 987.00	\$ 1,014.64	\$ 1,014.75		
1000.55.6239-56.6030		Reserved Picnic Area Fees (Sherwood Park, Hartnell Park, & Natividad Creek Park)	Bounce House Vendor Fee	per year	\$ 30.00	\$ 30.84	\$ 30.75		
1000.55.6239-56.6040		Ball Field Fees - Special Events on the fields, parks or facilities	Flat rate daily fee	per field	\$ 131.50	\$ 135.18	\$ 135.25		
1000.55.6239-56.6041		Ball Field Fees - Special Events on the fields, parks or facilities	Personnel	per hour	per hourly rate of personnel		per hourly rate of personnel		
1000.55.6239-56.6042		Ball Field Fees - Special Events on the fields, parks or facilities	Lights	per hour	\$ 86.50	\$ 88.92	\$ 89.00		
1000.55.6239-56.6043		Ball Field Fees - Special Events on the fields, parks or facilities	Cleanup/Damage Deposit	per field	\$ 245.00	\$ 251.86	\$ 251.75		
1000.55.6239-56.6044		Ball Field Fees - Special Events on the fields, parks or facilities	Field preparation	per field (initial prep done by the city)	\$ 52.75	\$ 54.23	\$ 54.25		
1000.55.6239-56.6045		Ball Field Fees - Special Events on the fields, parks or facilities	Concession Building	per day	\$ 83.75	\$ 86.10	\$ 86.00		
1000.55.6239-56.6046		Ball Field Fees - Special Events on the fields, parks or facilities	Commercial Uses	per day	\$ 2,052.75	\$ 2,110.23	\$ 2,110.25		
1000.55.6239-56.6047		Ball Field Fees - Special Events on the fields, parks or facilities	Commercial Deposit		\$ 2,962.25	\$ 3,045.19	\$ 3,045.25		
1000.55.6239-56.6030		Park fees	Park fee for Special Events	per event	\$ 60.00		\$ 60.00		2 hours of Park Maintenance worker

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**PERMIT ENTERPRISE FEE TABLE**  
**July 1, 2025**

**See Fee Table to Determine Structure of Fees Basic vs Combo**  
**VALUATION TABLE TO DETERMINE BUILDING PERMIT FEE**

<b>VALUATION</b>	<b>Current Fee</b>	<b>CPI Adjustment (2.8%)</b>	<b>Recommended Fee Effective 7/1/25</b>	<b>Minimum</b>	<b>Notes</b>
\$1 to \$500	\$76.00	\$78.13	\$182.00 ***	\$182.00	Covers cost of one building inspection
\$501 to \$2,000	\$41.00	\$42.15	\$182.00 for the first \$500 plus \$4.50 for each additional \$100, or fraction thereof, to and including \$2,000, minimum OF ***		Covers cost of one building inspection
\$2,001 to \$25,000	\$119.00	\$122.33	\$364.00 for the first \$2,000 plus \$19.00 for each additional \$1,000, or fraction thereof, to and including \$25,000***		Covers cost of two building inspection
\$25,001 to \$50,000	\$672.00	\$690.82	\$691.00 for the first \$25,000 plus \$13.00 for each additional \$1,000, or fraction thereof, to and including \$50,000***		
\$50,001 to \$100,000	\$1,108.00	\$1,139.02	\$1,139.00 for the first \$50,000 plus \$8.00 for each additional \$1,000, or fraction thereof, to and including \$100,000***		
\$100,001 to \$500,000	\$1,706.00	\$1,753.77	\$1,754.00 for the first \$100,000 plus \$7.00 for each additional \$1,000 or fraction thereof, to and including \$500,000***		
\$500,001 to \$1,000,000	\$5,542.00	\$5,697.18	\$5,697.00 for the first \$500,000 plus \$6.00 for each additional \$1,000, or fraction thereof, to and including \$1,000,000***		
\$1,000,001 and up	\$9,453.00	\$9,717.68	\$9,718.00 for the first \$1,000,000 plus \$4.00 for each additional \$1,000, or fraction thereof***		

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**BUILDING VALUATION DATA TABLE - PRICE PER SQUARE FOOTAGE MINIMUM**  
**PERMIT VALUATION BASELINE**  
**July 1, 2025**

<b>Group (2022 International Building Code)</b>	<b>IA</b>	<b>IB</b>	<b>IIA</b>	<b>IIB</b>	<b>IIIA</b>	<b>IIIB</b>	<b>IV</b>	<b>VA</b>	<b>VB</b>	
A-1 Assembly, theaters, with stage	333.98	322.1	312.59	300.28	280.58	272.46	290.01	261.47	251.46	<b>REMODELS</b> 50% of per sq ft identified from this list
A-1 Assembly, theaters, without stage	306.63	294.75	285.24	272.92	253.47	245.34	262.66	234.35	224.35	
A-2 Assembly, nightclubs	264.07	256.33	248.28	238.82	223.69	217.61	230.62	203.42	195.71	<b>OVER 3 STORIES</b> Add 0.5%
A-2 Assembly, restaurants, bars, banquet halls	263.07	255.33	246.28	237.82	221.69	216.61	229.62	201.42	194.71	
A-3 Assembly, churches	311.21	299.32	289.82	277.5	258.18	250.05	267.24	239.06	229.06	<b>SHELL ONLY</b> Reduce 20%
A-3 Assembly, general, community halls, libraries, museums	261.35	249.47	238.96	227.64	207.19	200.06	217.38	188.07	179.07	
A-4 Assembly, arenas	305.63	293.75	283.24	271.92	251.47	244.34	261.66	232.35	223.35	<b>OR SIGNED CONTRACT</b>
B Business	292.48	282.09	271.97	260.46	237.85	229.4	250.46	212.56	202.84	
E Educational	279.2	269.5	260.98	250.17	233.48	221.55	241.57	204.55	198	
F-1 Factory and industrial, moderate hazard	162.52	154.68	144.93	139.48	124.19	118.17	132.99	102.98	95.9	
F-2 Factory and industrial, low hazard	161.52	153.68	144.93	138.48	124.19	117.17	131.99	102.98	94.9	
H-1 High Hazard, explosives	151.65	143.81	135.05	128.61	114.61	107.6	122.11	93.4	N.P.	
H234 High Hazard	151.65	143.81	135.05	128.61	114.61	107.6	122.11	93.4	85.33	
H-5 HPM	292.48	282.09	271.97	260.46	237.85	229.4	250.46	212.56	202.84	Unfinished Basement (Group R-3 equals 50% per sq ft)
I-1 Institutional, supervised environment	264.93	255.57	246.84	238.11	217.64	211.63	238.15	195.82	189.67	
I-2 Institutional, hospitals	459.84	449.45	439.33	427.82	403.26	N.P.	417.81	377.98	N.P.	<b>NP = not permitted</b>
I-2 Institutional, nursing homes	319.21	306.86	296.74	285.23	264.1	N.P.	275.22	238.82	N.P.	
I-3 Institutional, restrained	341.48	331.09	320.97	309.46	288.34	278.89	299.46	263.05	251.33	
I-4 Institutional, day care facilities	264.93	255.57	246.84	238.11	217.64	211.63	238.15	195.82	189.67	
M Mercantile	197.08	189.34	177.79	171.82	156.33	151.25	163.63	136.06	129.35	
R-1 Residential, hotels	267.42	258.06	249.33	240.6	220.62	214.6	240.64	198.79	192.64	
R-2 Residential, multiple family	223.61	214.25	205.52	196.79	177.77	171.76	196.82	155.95	149.8	
R-3 Residential, one- and two-family	211.77	205.84	200.99	197.13	190.36	183.32	193.75	177.67	167.37	
R-4 Residential, care/assisted living facilities	264.93	255.57	246.84	238.11	217.64	211.63	238.15	195.82	189.67	
S-1 Storage, moderate hazard	150.65	142.81	133.05	127.61	112.61	106.6	121.11	91.4	84.33	
S-2 Storage, low hazard	149.65	141.8	133.05	126.61	112.61	105.6	120.11	91.4	83.33	
U Utility, miscellaneous	115.27	108.48	100.93	96.59	86.02	80.36	91.94	68.09	64.85	

**CITY OF SALINAS  
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES  
PERMIT CENTER ENTERPRISE FUND  
July 1, 2025**

**(5% Technology Surcharge is not included in the Fee Table)**

**Abbreviated permits may require potential divisional fees that may be associated with the scope of work including but not limited to plan review and copy charges**

**General Plan Maintenance Fee will not apply to abbreviated permits**

NWS GL REVENUE ACCOUNT	Payment Code	Fee Group	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes
6900.30.3350-52.3040		Electrical				
		Electrical Permits	\$ 228.25	** \$ 234.64	\$ 234.75	
6900.30.3350-52.3010		Mechanical				
		Mechanical Permits	\$ 83.00	** \$ 85.32	\$ 85.25	
6900.30.3350-52.3030		Plumbing				
		Plumbing Permits	\$ 72.50	\$ 74.53	\$ 74.50	
		Backflow Preventer	\$ 181.50	\$ 186.58	\$ 186.50	
6900.30.3350-52.3060		Reroof				
		Residential Re-roofs	\$ 229.00	\$ 235.41	\$ 235.50	
		Commercial Re-roofs under 50k sf	\$ 405.25	\$ 416.60	\$ 416.50	
		Commercial Re-roofs over 50k sf	\$ 510.00	\$ 524.28	\$ 524.25	
Varies		Project Dox application fee (to be deducted from the permit fee due)	\$ 51.75	\$ 53.20	\$ 53.25	
6900.30.3350-56.3280		Building Fire Plan Check Consultant Fee	\$ 137.00	\$ 140.84	\$ 140.75	
6900.30.3350-56.3280		Building Fire Plan Check resubmittal plan review (2nd and subsequent)	\$ 203.50	\$ 209.20	\$ 209.25	
6900.30.3350-52.3070		Demolition Permit	\$ 176.25	\$ 181.19	\$ 181.25	per hour
6900.30.3350-52.3020		Administrative Permits (plus any other req'd division fees)	\$ 231.00	\$ 237.47	\$ 237.50	
6900.30.3350-56.3400		Fast Track Permit Fee	50% of the PC		50% of the PC	
6900.30.3350-56.3430		City Report	\$ 67.75	** \$ 69.65	\$ 69.75	
6900.30.3350-56.3400		Building Plan Check Fees	90% of the BPF		90% of the BPF	
6900.30.3350-56.3400		OSHPD 3 Review	33% of the PC		33% of the PC	
6900.30.3350-56.3410		Violation related non-construction permits	2 hours or actual		2 hours or actual	
6900.30.3350-56.3400		Supplemental Plan Check (after 2nd PC comments, each re-submittal or OTC check fraction thereof)	\$ 149.25	HR \$ 153.43	\$ 159.00	per hour - staff review
6900.30.3350-56.3400		Abbreviated Plan Check per hour OR 1/4 hour increments	\$ 149.25	HR \$ 153.43	\$ 159.00	per hour - staff review
6900.30.3350-56.3400	<b>NEW</b>	Revision Submittals (scope of work will determine the amount of review time needed at intake)			\$ 165.00	per hour - current consultant rate
6900.30.3350-56.3400	<b>NEW</b>	Consultant Plan Review Fees			Actual Costs	contract agreement
6900.30.3350-52.3020	<b>NEW</b>	Administrative Processing Fees (for additional work required due to failure by applicant)			\$ 60.00	per hour
6900.30.3350-52.3020		Permit Re-Issuance and/or Administrative Processing Charge	\$ 64.50	\$ 66.31	\$ 66.25	
6900.30.3350-52.3020		Combination Building Permits (includes Mech, Elec, Plumb)	150% of BPF		150% of BPF	
6900.30.3350-52.3020		OSHPD 3 Permit Fee	33% of BPF		33% of BPF	
6900.30.3350-56.3410		Special Inspection (SBI)	\$ 176.25	** \$ 181.19	\$ 181.25	per hour
6900.30.3350-56.3400		Alternative Means of Construction	\$ 311.00	\$ 319.71	\$ 319.75	
6900.30.3350-56.3410		Inspections Outside Normal Business Hours (2 hour min)	\$ 264.50	\$ 271.91	\$ 272.00	per hour
6900.30.3350-56.3420		Reinspection Fees (under provision Section 305.8)	\$ 176.25	\$ 181.19	\$ 181.25	per hour
6900.30.3350-56.3400		Subdivision plot plan review	18% of PC		\$1,600 or 25% whichever is greater	per plot plan / SFD & PAP ADU's - review energy calculations, setbacks, scope, model, and options

**CITY OF SALINAS  
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES  
PERMIT CENTER ENTERPRISE FUND  
July 1, 2025**

*(5% Technology Surcharge is not included in the Fee Table)*

*Abbreviated permits may require potential divisional fees that may be associated with the scope of work including but not limited to plan review and copy charges*

*General Plan Maintenance Fee will not apply to abbreviated permits*

NWS GL REVENUE ACCOUNT	Payment Code	Fee Group	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	
6900.30.3350-56.3400	<b>NEW</b>	Subdivision Master Plans (Combo Plan Check fee + 10%)			<b>BPC + 10%</b>	per master plan / SFD & PAP ADU's, review for master plans with additional options	
6900.30.3350-56.8060		Color Copies	\$ 2.00		\$ 2.00		
6900.30.3350-56.8060		Copies	\$2.10 for 1st copy \$0.25 add'l pages		\$2.10 for 1st copy \$0.25 add'l pages		
6900.30.3350-56.3410		Citations	see below	**	see below		
6900.30.3350-56.3410		1st Citation	\$ 130.00		\$ 130.00	AB 2598 state recommendation	
		2nd Citation	\$ 700.00		\$ 700.00	AB 2598 state recommendation	
		3rd Citation	\$ 1,300.00		\$ 1,300.00	AB 2598 state recommendation	
6900.30.3350-56.3410		Violation of Use per AB 2598	\$ 2,500.00		\$ 2,500.00	AB 2598 state recommendation	
		Temporary Certificate of Occupancy \$2,000 TOTAL					
6900.30.3350-56.3460		* Admin (Comment-Address)	\$ 453.25	**	\$ 465.94	\$ 466.00	Totals \$2,000 with below
8801.81.8125-57.8570		* Deposit (Comment-Permit Deposit)	\$ 1,546.75		\$ 1,590.06	\$ 1,534.00	Refund reduced due to increased cost recovery on above Admin fee
6900.30.3350-56.3460		* TCO Extension Fees per extension request	\$ 453.25		\$ 465.94	\$ 466.00	
6900.30.3350-55.3013		TrakIt Technology System	5%		5%		
6900.30.3350-56.3400		Air Balance Report	\$ 141.50		\$ 145.46	\$ 145.50	
6900.30.3350-56.3400		Energy Plan Check Fee (.15% x bldg plan check fee)	15% of PC		15% of PC		
6900.30.3350-56.3410		Building Investigation Fee	\$ 700.00		\$ 719.60	\$ 700.00	No increase per department
6900.30.3350-56.3410		Stop Work Notice	\$ 2,000.00		\$ 2,056.00	\$ 2,000.00	No increase per department
6900.30.3350-52.3020		Permit Extension / Permit Reinstatement - per request	622.25 each		\$639.67 each	639.75 each	
6900.30.3350-52.3020		Permit Extension & Reinstatement on Abbreviated permits per request	103.75 each		\$106.66 each	106.75 each	
6900.30.3350-5x.xxxx		AB717 State Mandated Training	2.00 each			2.00 each	To match state mandate allowance
6900.30.3350-56.3400		Solar Plan Check Commercial	\$ 564.00		\$ 564.00	\$ 564.00	Must match state fees rate
6900.30.3350-52.3020		Solar Permit Fee Commercial	\$ 867.00		\$ 867.00	\$ 867.00	Must match state fees rate
6900.30.3350-56.3400		Solar Plan Check Residential	\$ 215.00		\$ 215.00	\$ 215.00	Must match state fees rate
6900.30.3350-52.3020		Solar Permit Fee Residential	\$ 152.00		\$ 152.00	\$ 152.00	Must match state fees rate
6900.30.3350-52.3020	<b>NEW</b>	Solar Cancellation Charge (permit issuance fee only)				\$100.00	
6900.30.3350-52.3020		Duplicate Permit Copy	\$ 5.00		\$ 5.14	\$ 5.25	
6900.30.3350-56.3440		Archiving (scanning/microfilm) Fee Large Copies	\$3.00 each page			\$3.00 each page	
6900.30.3350-56.3440		Archiving (scanning/microfilm) Fee Small Copies	\$1.00 each page			\$1.00 each page	

**\*\* Building Fees are regulated by Govt' Code Section 66016**

**Also, CA Attorney General Opinion 92-506**

**"BPF" = Building Permit Fee**

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**CODE ENFORCEMENT- COMMUNITY DEVELOPMENT-OTHER FEES**  
**July 1, 2025**  
*(5% Technology Surcharge is not included in the Fee Table)*

<b>NWS GL REVENUE ACCOUNT</b>	<b>Payment Code</b>	<b>Fee Group</b>	<b>Current Fee</b>	<b>CPI Adjustment (2.8%)</b>	<b>Recommended Fee Effective 7/1/25</b>	<b>Notes</b>	
1000.30.3353-56.3450		Special Inspection (SCI)	\$ 175.00	**	\$ 179.90	\$ 181.25	To match building inspection fee
1000.30.3353-53.3010		Building & Safety Citations					
		1st	\$ 130.00			\$ 130.00	AB 2598 state recommendation
		2nd	\$ 700.00			\$ 700.00	AB 2598 state recommendation
		3rd and subsequent	\$ 1,300.00			\$ 1,300.00	AB 2598 state recommendation
		Additional violation within two years of the first violation (if the property is a commercial property due to failure by the owner to remove visible refuse or failure to prohibit unauthorized use of the property)	\$ 2,500.00			\$ 2,500.00	AB 2598 state recommendation
1000.30.3353-56.3450		Investigation Fee for Repeat Violations	\$ 700.00		\$ 719.60	\$ 719.50	
8801.81.8123-57.8110		Weed Abatement Administrative Fee	25% of contract cost			25% of contract cost	
1000.30.3353-53.3010		Administrative Citation Penalty	15%			15%	
1000.30.3353-53.3010		Administrative Citations					
		1st	\$ 100.00			\$ 100.00	Consistent with state law, do not increase per dept
		2nd	\$ 200.00			\$ 200.00	Consistent with state law, do not increase per dept
		3rd and subsequent	\$ 500.00			\$ 500.00	Consistent with state law, do not increase per dept

**CITY OF SALINAS**  
**SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES**  
**HOUSING FEES**  
**July 1, 2025**

**For-Sale Housing In-Lieu Fees and Rental Housing Impact Fees**

The fees below are applicable to residential developments subject to the Inclusionary Housing Ordinance (Article 3 of Chapter 17 of the Salinas Municipal Code) which elect to pay for-sale housing in-lieu fees or rental housing impact fees. No fee is required for residential developments that are exempt under Section 2.17.8.

**For-Sale Housing In-Lieu Fee:** \$15.40 per square foot of gross floor area\*

**Rental Impact Fee:\*\*** \$2.60 per square foot of gross floor area\*

\*\*Gross floor area" is as defined in Municipal Code Section 37.10.300 under "Floor area, gross."

\*\*If fewer than twelve percent of units in a residential development are affordable to lower income households, the applicant shall be given an impact fee credit equal to the percentage of lower income units provided, divided by 12. (For instance, if 10 percent of the units are affordable to lower income households, the applicant shall receive a credit equal to 10/12 of the rental housing impact fee otherwise required.)

Fees shall be paid at the time specified in Municipal Code Section 3.17.14.

For any annual period during which the City Council does not review fees, the fee amounts shall be adjusted once annually based on the percentage increase in the Engineering News-Record Construction Cost Index for San Francisco, California.

**Residential Rental Registration & Rent Stabilization Fees**

<b>NWS GL Revenue Account</b>	<b>Fee Description</b>	<b>Fee Amount</b>
2530.30.3220-56.3540	Residential Rental Registration	\$ 45.00
2530.30.3220-56.3540	Rent Stabilization	\$ 170.00

**Affordable Housing Plan Review**

<b>NWS GL Revenue Account</b>	<b>Fee Description</b>	<b>Fee Amount</b>
2957.30.3220-57.8460	Affordable Housing Plan Review (2-9 units)	\$ 2,000.00
2957.30.3220-57.8460	Affordable Housing Plan Review (10-25 units)	\$ 4,000.00
2957.30.3220-57.8460	Affordable Housing Plan Review (over 25 units)	\$ 6,000.00
2957.30.3220-57.8460	Inclusionary In-lieu Fee plan review	\$ 800.00
2957.30.3220-57.8460	Density Bonus Plan Review	\$ 2,000.00



# Schedule of Fees & Service Charges

## FY 25-26 Annual Update

---

April 22, 2025

City Council

# Recommendation

---

Staff recommends that the City Council approve a resolution authorizing adjustments and additions to the City-wide Schedule of Fees and Service Charges effective July 1, 2025.

# Consumer Price Index (CPI) & Fee Increase History

---

<b>Fiscal Year</b>	<b>CPI Increase</b>	<b>Staff Recommendation</b>	<b>Fee Increase (Council Adoption)</b>	<b>Notes</b>
2017-18	3.0%	3.0%	3.0%	
2018-19	3.2%	3.2%	3.2%	
2019-20	3.9%	3.9%	3.9%	
2020-21	3.3%	3.3%	0.0%	No increase due to COVID-19
2021-22	1.7%	3.3%	2.5%	$3.3\% + 1.7\% = 5.0\% / 2 \text{ years} = 2.5\%$
2022-23	3.2%	3.2%	2.5%	Lower than CPI, same rate as previous year
2023-24	5.6%	5.6%	5.6%	
2024-25	3.7%	3.7%	3.7%	
2025-26	2.8%	2.8%		

# Discussion

---

- Finance Committee Meeting – 4/8/25
- Outreach to Salinas Valley Chamber of Commerce, SUBA, and Non-Profit Alliance of Monterey County
- City Council Meeting – 4/22/25

# Detail Fee by Group – FY 25-26

---

Fee Group	New Fees	Fees Adjusted by CPI / ENR	Fees Adjusted by Other Metrics per Department	Fees Unchanged due to Mandates	Fees Unchanged to align with County	Fees Unchanged or Decreased per Department	Total
Finance & Administration	0	16	0	25	0	0	41
Cannabis	0	16	0	0	0	0	16
Planning	7	97	2	0	0	0	106
Public Works	0	132	0	7	0	6	145
Airport	0	2	0	0	0	70	72
Fire	0	35	0	0	0	0	35
Police	0	40	0	4	0	0	44
Animal Shelter	0	0	0	0	74	0	74
Library	0	10	0	0	0	4	14
Recreation	0	207	0	0	0	0	207
Building Permit Services	5	45	6	9	0	2	67
Code Enforcement	0	3	1	7	0	0	11
Housing	0	2	0	0	0	7	9
<b>Total</b>	<b>12</b>	<b>605</b>	<b>9</b>	<b>52</b>	<b>74</b>	<b>89</b>	<b>841</b>



Questions?



# City of Salinas

200 Lincoln Ave., Salinas,  
CA 93901  
[www.cityofsalinas.org](http://www.cityofsalinas.org)

## Legislation Text

---

File #: ID#25-036, Version: 1

---

### City Development Impact Fees Annual Adjustment

Approve a Resolution increasing the City Development Impact Fees by 1.6% effective July 5, 2025.



# CITY OF SALINAS

## COUNCIL STAFF REPORT

---

**DATE:** APRIL 22, 2025 – CONTINUED  
MAY 6, 2025

**DEPARTMENT:** PUBLIC WORKS DEPARTMENT

**FROM:** ADRIANA, ROBLES, CITY ENGINEER

**TITLE:** CITY DEVELOPMENT IMPACT FEES ANNUAL ADJUSTMENT

RECOMMENDED MOTION:

A motion to approve a Resolution increasing City Development Impact Fees by 1.6% effective July 5, 2025.

EXECUTIVE SUMMARY:

Impact fees are one-time charges on new development collected and used by jurisdictions to fund the cost of public facilities that are necessary to serve new growth. Historically, the City of Salinas has adjusted its Development Impact Fees annually, with one exception during COVID, to account for fluctuation in construction costs and to keep pace with inflation. Staff has identified the current and proposed increases to those fees within this staff report and Exhibits.

BACKGROUND:

The City imposes fees on development to fund improvements to capital infrastructure and facilities required to accommodate and service ongoing development (Development Impact Fees).

Appropriately adjusted Development Impact Fees are a benefit to the community and to Developers alike. The public benefits by being able to improve or expand facilities as necessary to accommodate growth. Developers benefit by being able to mitigate certain impacts caused by their project on a fair share basis. No developer is required to solely mitigate a large impact caused by cumulative development. In other words, there is no single developer to construct a major interchange project, build a new fire station, or upgrade a major sewer trunk main. Developers are also able to mitigate many impacts of their project identified through the CEQA, without lengthy and expensive study. A fee program that is not appropriately adjusted, does not allow for the proper mitigation of impact due to growth.

Article V, Section 9-40 through 9-50 of the Salinas Municipal Code, defines the scope of these fees. Section 9-42(b) of the Code allows Development Impact Fees to be adjusted annually to account for the fluctuation in construction costs. The industry standard for determining the fluctuations in construction costs is the Engineering News Record (ENR). The “construction cost

index” (CCI) as published by the ENR is based on a combination of labor rates and material costs, which are most reflective of construction costs averaged among 20 major metropolitan areas around the United States. Code Section 9-42(b) specifically states “The development impact fee levels may be changed in accordance with the percentage change in the ENR index from January 1 to January 1 of each preceding year, but in no case shall the indexing increase or decrease in development impact fees allowed by this section fee exceed that shown in the ENR index.” Attached to this report is a copy of the ENR Construction Economics summary for January, which provides background of how the index increased 1.6% between January 1, 2024 to January 1, 2025 (Attachment 1).

Exhibit A lists the current and proposed development fee schedules for impacts to City infrastructure, including parks, street trees, storm drains, sanitary sewers, and traffic. Exhibit B lists the current and proposed development fee schedules for impacts to public facilities, such as fire, police, library, and recreation, and impacts to park facilities. Exhibit C provides a summary of revenues and expenditures of development impact fees.

It should be noted that the Monte Bella/Williams Ranch subdivisions are fully built out and the Monte Bella/Williams Ranch Library and Fire Protection facilities fees are no longer applicable.

#### Finance Committee

Staff presented the City Development Impact Fee Schedule Annual Adjustment to the Finance Committee at its April 8, 2025, meeting. The Finance Committee unanimously approved recommending to the City Council approval of a resolution adjusting the City Development Impact Fees by 1.6% effective July 1, 2025.

#### Outreach

**Chamber of Commerce.** Staff provided the City Development Impact Fee Schedule Annual Adjustment to the Salinas Valley Chamber of Commerce via email on March 18, 2025. The email provided the proposed adjustment along with the anticipated public meetings.

**Salinas United Business Association.** Staff provided the City Development Impact Fee Schedule Annual Adjustment to the Salinas United Business Association (SUBA) via email on March 18, 2025. The email provided the proposed adjustment along with the anticipated public meetings.

**Development Community.** Staff provided the City Development Impact Fee Schedule Annual Adjustment to members of the development community including Future Growth Area developers and the Central Coast Builders Association via email on March 18, 2025. The email provided the proposed adjustment along with the anticipated public meetings.

To date, no comments have been received on the proposed annual adjustment to the City Development Impact Fees.

#### Public Notice

Sixty (60) day public hearing notice for the City Development Impact Fee Annual Adjustment will be published in a local newspaper following City Council Action on April 22, 2025.

#### CEQA CONSIDERATION:

**Not a Project.** City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) pursuant to Sections 15378 and 15061(b)(3).

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

No.

STRATEGIC PLAN INITIATIVE:

Updating Development Impact Fees to match the fluctuating cost of construction is consistent with the Council values of Fiscal Responsibility, Service and Responsiveness and Council Goals and Strategies of Economic Development, Housing, Infrastructure, and Public Safety by investing in existing facilities and infrastructure, reducing City expenditures to address impacts due to growth, and by providing adequate funding to additional need for policing and emergency medical services due to growth.

DEPARTMENTAL COORDINATION:

Public Works staff has consulted with other City Departments to develop the recommendations herein, including Administration, Finance, and Legal. Should the City Council approve the recommendation, Public Works will continue to collaborate with these departments, along with Community Development.

FISCAL AND SUSTAINABILITY IMPACT:

Increasing fees proportionate with the ENR construction cost index allows revenues to keep pace with construction cost inflation to minimize or eliminate the impact on the General Fund. In consideration of the possible impacts COVID-19 had on our community, the City Council did not increase Development Impact Fees for the fiscal year 2020-2021.

The table below shows the fee increases that occurred in the last five (5) fiscal years.

Fiscal Year (FY)	Fee Increase (%)
2020-2021	0.0%
2021-2022	2.1%
2022-2023	8.0%
2023-2024	4.9%
2024-2025	2.6%

ATTACHMENTS:

Resolution  
Attachment 1 - ENR Construction Economics Summary  
Exhibit A – Public Infrastructure Fee Schedule

Exhibit B-1 – Public Facilities Fee Schedule

Exhibit B-2 – Public Facilities Fee Schedule for Residential Development

Exhibit C – Statement of Revenue and Expenditures for Development Impact Fees (draft)

**RESOLUTION NO. \_\_\_\_\_ (N.C.S.)**

**RESOLUTION INCREASING CITY DEVELOPMENT IMPACT  
FEES BY 1.6% EFFECTIVE JULY 5, 2025**

**WHEREAS**, California Government Code 66000 and Salinas Municipal Code Sections 9-40 through 9-50 allow for the imposition of development impact fees to mitigate development impacts; and

**WHEREAS**, Section 9-42 (b) of the Salinas Municipal Code allows the development fees to be adjusted annually with the percentage change in accordance with the ENR Construction Cost Index from January 1 to January 1 of the preceding year; and

**WHEREAS**, the ENR Construction Cost Index increased 1.6% during the period from January 1, 2024 to January 1, 2025; and

**WHEREAS**, Revenues and expenditures for development impact fees are managed separately and an annual financial report was presented to City Council; and

**WHEREAS**, City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) pursuant to Sections 15378 and 15061(b)(3); and

**WHEREAS**, a Public Hearing was properly noticed to be held on April 22, 2025 pursuant to Government Code 66017; and

**WHEREAS**, on April 22, 2025, the Salinas City Council continued this item to the May 6, 2025 public hearing.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

(a) The development fees established in Section 9-41 (a) of Article V, are set as follows:

**Public Infrastructure Fee Schedule**

**Street Tree Fee:** \$426.00 per tree, one tree per sixty feet of street frontage.

**Storm Sewer Trunk Line Fee:** \$707.00 per bedroom;  
\$1,430.00 per mobile home;  
\$8,978.00 per acre (commercial and industrial);  
\$7,161 per acre (schools).

**Sanitary Sewer Trunkline Line Fee:** \$1.31 per sf of building area (residential);  
\$1.14 per sf of building area (commercial);  
\$0.57 per sf of building area (industrial).

**Traffic Fee:** \$470.00 per daily trip;  
\$680.00 per daily trip (Future Growth Area).

**Public Facilities Fee Schedule**

**Commercial Fire Impact Fee:** \$645.00 per 1,000 square feet of floor area

**Commercial Police Impact Fee:** \$858.00 per 1,000 square feet of floor area

**Industrial Fire Impact Fee:** \$147.00 per 1,000 square feet of floor area

**Industrial Police Impact Fee:** \$573.00 per 1,000 square feet of floor area

**Park Impact Fee:** \$12,395.00 per single family unit  
(*West Area Specific Plan*) \$10,552.00 per multifamily unit

**Park Impact Fee:** \$13,727.00 per single family unit  
(*Central Area Specific Plan*) \$11,686.00 per multifamily unit

**Citywide Public Facilities Fee Schedule for Residential Development**

Dwelling Square Footage	Fire	Police	Library	Recreation	Park	Park (Quimby)
<b><i>SFD Fee Schedule</i></b>						
4000 sf+						
3000 sf - 3999 sf	\$ 425.00	\$ 2,346.00	\$ 1,669.00	\$ 929.00	\$ 8,153.00	\$ 9,488.00
2500 sf - 2999 sf	\$ 408.00	\$ 2,256.00	\$ 1,605.00	\$ 892.00	\$ 7,843.00	\$ 9,125.00
2000 sf - 2499 sf	\$ 389.00	\$ 2,155.00	\$ 1,533.00	\$ 852.00	\$ 7,493.00	\$ 8,715.00
1500 sf - 1999 sf	\$ 375.00	\$ 2,077.00	\$ 1,477.00	\$ 823.00	\$ 7,218.00	\$ 8,397.00
1000 sf - 1499 sf	\$ 345.00	\$ 1,914.00	\$ 1,361.00	\$ 757.00	\$ 6,653.00	\$ 7,740.00
750 sf - 999 sf	\$ 281.00	\$ 1,554.00	\$ 1,106.00	\$ 616.00	\$ 5,404.00	\$ 6,288.00
500 sf - 749 sf	\$ 231.00	\$ 1,273.00	\$ 906.00	\$ 505.00	\$ 4,428.00	\$ 5,153.00
< 500 sf	\$ 200.00	\$ 1,106.00	\$ 786.00	\$ 438.00	\$ 3,843.00	\$ 4,471.00
<b><i>Senior Unit Fee Schedule</i></b>						
4000 sf+						
3000 sf - 3999 sf	\$ 264.00	\$ 1,452.00	\$ 1,033.00	\$ 575.00	\$ 5,053.00	\$ 5,879.00
2500 sf - 2999 sf	\$ 252.00	\$ 1,398.00	\$ 995.00	\$ 553.00	\$ 4,857.00	\$ 5,652.00
2000 sf - 2499 sf	\$ 242.00	\$ 1,335.00	\$ 950.00	\$ 528.00	\$ 4,644.00	\$ 5,402.00
1500 sf - 1999 sf	\$ 233.00	\$ 1,285.00	\$ 914.00	\$ 509.00	\$ 4,467.00	\$ 5,198.00
1000 sf - 1499 sf	\$ 213.00	\$ 1,184.00	\$ 842.00	\$ 469.00	\$ 4,117.00	\$ 4,788.00
750 sf - 999 sf	\$ 175.00	\$ 964.00	\$ 686.00	\$ 382.00	\$ 3,355.00	\$ 3,903.00
500 sf - 749 sf	\$ 143.00	\$ 791.00	\$ 563.00	\$ 312.00	\$ 2,750.00	\$ 3,200.00

< 500 sf	\$ 124.00	\$ 685.00	\$ 487.00	\$ 270.00	\$ 2,379.00	\$ 2,770.00
----------	-----------	-----------	-----------	-----------	-------------	-------------

(b) The above subject fees will become effective July 5, 2025.

**PASSED AND APPROVED** this 6th day of May 2025, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**APPROVED:**

\_\_\_\_\_  
Dennis Donohue, Mayor

**ATTEST:**

\_\_\_\_\_  
Patricia M. Barajas, City Clerk

# CONSTRUCTION ECONOMICS

**ENR's 20-city average cost indexes, wages and materials prices.**  
**Historical data for ENR's 20 cities can be found at [ENR.com/economics](https://enr.com/economics)**

## Construction Cost Index

**+1.6%**

ANNUAL INFLATION RATE

**JAN. 2025**

1913=100	INDEX VALUE	MONTH	YEAR
CONSTRUCTION COST	13731.60	+0.7%	+1.6%
COMMON LABOR	25858.16	+1.2%	+1.7%
WAGE \$/HR.	49.13	+1.3%	+1.7%

## Building Cost Index

**+1.6%**

ANNUAL INFLATION RATE

**JAN. 2025**

1913=100	INDEX VALUE	MONTH	YEAR
BUILDING COST	8407.47	0.0%	+1.6%
SKILLED LABOR	11869.97	+0.5%	+1.9%
WAGE \$/HR.	65.88	+0.5%	+1.9%

The Building Cost Index was up 1.6% on an annual basis, while the monthly component showed no change.

## Materials Cost Index

**-0.6%**

MONTHLY INFLATION RATE

**JAN. 2025**

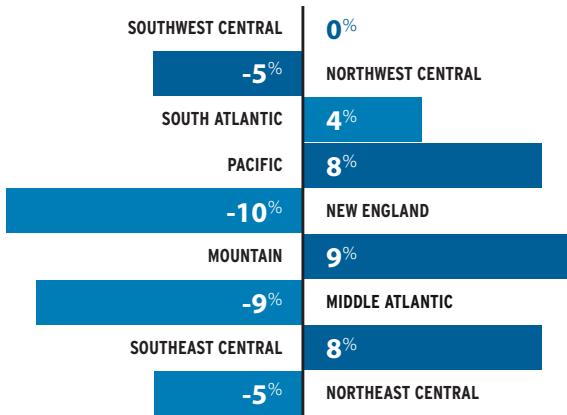
1913=100	INDEX VALUE	MONTH	YEAR
MATERIALS COST	6299.20	-0.6%	+2.4%
CEMENT \$/TON	274.39	-1.7%	+23.0%
STEEL \$/CWT	111.87	+1.5%	+11.3%
LUMBER \$/MBF	850.53	-2.8%	-17.5%

The Materials Cost Index fell 0.6%, while the annual escalation rate increased 2.4%.

The Construction Cost Index's annual escalation rose 1.6%, while the monthly component increased 0.7%.

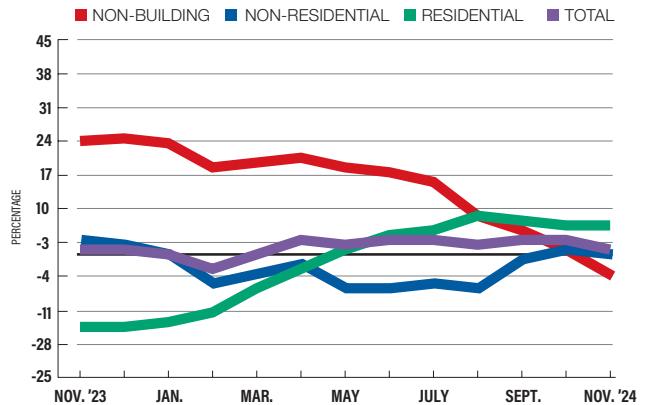
## Construction Starts Regional growth trends vs. national trends

### SOUTHEAST CENTRAL STARTS UP 8%



SOURCE: DODGE CONSTRUCTION NETWORK. YEAR-TO-YEAR PERCENT CHANGE IN VALUE OF TOTAL PROJECTS STARTED MAY 2023 FOR 12-MONTH ROLLING TOTALS.

### NON-BUILDING STARTS DECLINE



SOURCE: DODGE CONSTRUCTION NETWORK. YEAR-TO-YEAR PERCENT CHANGE FOR 12-MONTH ROLLING NATIONAL TOTAL STARTS.

**The total dollar value of new construction starts in Rhode Island in September was 116.3% above September 2023's level, according to Dodge Construction Network. The residential sector rose 2.5%, while non-residential rose 35.1%. Non-building new starts increased 348.5% in the same period.**

RHODE ISLAND CONSTRUCTION STARTS: \$/MIL.	2024 SEP.	2024 AUG.	2023 SEP.	% CHG. MONTH	% CHG. YEAR
<b>TOTAL CONSTRUCTION</b>	<b>4,941,524</b>	<b>4,110,342</b>	<b>2,284,074</b>	<b>+20.2</b>	<b>+116.3</b>
<b>NON-RESIDENTIAL</b>	<b>1,243,971</b>	<b>1,341,644</b>	<b>920,706</b>	-7.3	+35.1
STORES, SHOPPING CENTERS	13,151	12,901	45,629	+1.9	-71.2
OFFICE, BANK BUILDINGS	12,978	38,936	72,045	-66.7	-82.0
HOTELS, MOTELS	1,500	1,500	1,644	0.0	-8.8
OTHER COMMERCIAL	83,495	57,763	111,166	+44.5	-24.9
MANUFACTURING BUILDINGS	28,591	28,591	2,390	0.0	+1096.3
EDUCATIONAL BUILDINGS	899,837	967,690	403,542	-7.0	+123.0
HEALTH CARE FACILITIES	70,335	116,335	151,013	-39.5	-53.4
OTHER INSTITUTIONAL	134,084	117,928	133,277	+13.7	+0.6
<b>RESIDENTIAL</b>	<b>697,556</b>	<b>655,306</b>	<b>680,451</b>	+6.4	+2.5
<b>NON-BUILDING</b>	<b>2,999,997</b>	<b>2,113,392</b>	<b>668,836</b>	+42.0	+348.5
HIGHWAYS, BRIDGES	1,009,286	174,187	304,033	+479.4	+232.0
ENVIRONMENTAL PUBLIC WORKS	278,629	293,841	144,258	-5.2	+93.1
POWER, UTILITIES	1,585,917	1,588,039	101,932	-0.1	+1455.9

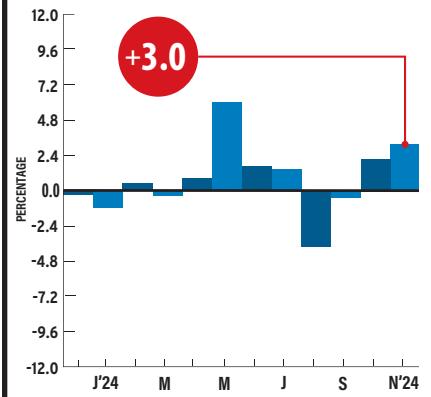
SOURCE: DODGE CONSTRUCTION NETWORK STARTS. TOTALS MAY NOT ADD UP DUE TO EXCLUSION OF OTHER CATEGORIES. 12-MONTH ROLLING TOTALS FOR RHODE ISLAND.

**The price for aluminum sheet increased 3% in November, after rising 2.1% in October,** according to the Bureau of Labor Statistics' producer price index. The annual index sits at 9.7% in November, up from 6.5% the previous month. ENR's 20-city average monthly price for hot-rolled carbon-steel plate experienced a 0.6% decrease in monthly prices in January, while yearly prices increased 0.3%. Prices for all types of stainless-steel sheet experienced yearly decreases in January, according to ENR's data. Monthly prices for reinforcing bars showed no change.

## PRODUCER PRICE INDEX

### ALUMINUM SHEET

Monthly Percent Change

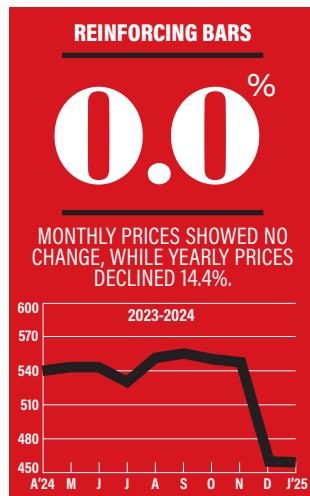


SOURCE: BUREAU OF LABOR STATISTICS

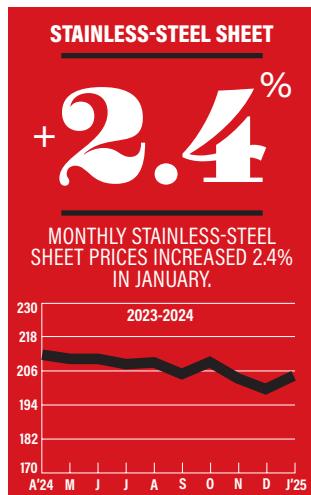
## ENR's Materials Prices For January 2025



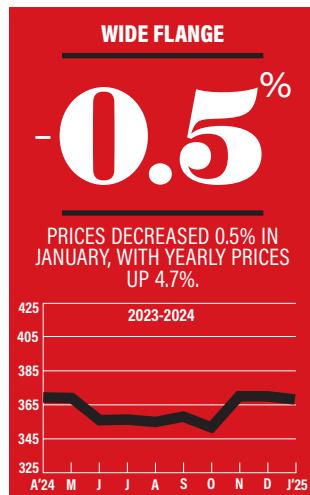
1992=100



1992=100



1992=100



1992=100

## 20-CITY AVERAGE

ITEM	UNIT	\$PRICE	%MONTH	%YEAR
<b>STANDARD STRUCTURAL SHAPES</b>				
Average	CWT	113.78	+1.7	+10.7
Channel beams, 6" Deep, 8.2 LB/LF	CWT	104.69	-0.8	+17.3
I-beams, 6" Deep, 12.5 LB/LF	CWT	129.33	+5.8	+11.1
Wide-flange, 8" Deep, 31 LB/LF	CWT	107.30	-0.5	+4.7
<b>REINFORCING BARS</b>				
Grade 60, No. 4	CWT	68.91	0.0	-14.4
<b>HOT-ROLLED CARBON-STEEL PLATE</b>				
12 gauge, 48" x 10'	CWT	96.01	-0.6	+0.3
<b>ALUMINUM SHEET</b>				
3003H14, 36" x 96"	CWT	324.67	-0.8	-10.6
<b>STAINLESS-STEEL SHEET</b>				
14 gauge	CWT	273.23	0.0	-7.7
16 gauge	CWT	277.83	0.0	-6.1
20 gauge	CWT	290.66	+2.4	-7.9
<b>STAINLESS-STEEL PLATE</b>				
304, 1/4", 72" x 240"	CWT	332.37	0.0	-4.9
316, 1/4", 96" x 140"	CWT	453.32	+0.7	+1.6
<b>STEEL PILING (H-PILE)</b>				
HP10 x 42	CWT	88.93	+7.8	+64.6

SOURCE: ENR

## PLATTS\* STEEL SPOT MARKET PRICES: DEC. 2024

Reinforcing bar, No. 5	TON	725.0	+0.4	-15.8
Plate	TON	874.29	-2.3	-39.9
Hot-rolled coil	TON	691.90	-0.7	-36.5

SOURCE: \*PLATTS S&P GLOBAL REBAR SOUTHERN U.S.; PLATE PRICES U.S. SOUTHEAST AVERAGE; HOT-ROLLED COIL PRICES INDIANA.

## Structural Steel, Rebar, Building Sheet, Piling For January 2025

City prices reflect quotes from single sources and can be volatile. They are not meant to be the prevailing price for a city. Data are a mix of list and transaction prices and may include ENR estimates. Do not compare prices between locations. Use city information to analyze national trends.

ITEM	UNIT	ATLANTA	BALTIMORE	BIRMINGHAM	BOSTON	CHICAGO	CINCINNATI	CLEVELAND	DALLAS	DENVER	DETROIT
<b>STANDARD STRUCTURAL SHAPES</b>											
AVERAGE	CWT	137	86.52	71.9	157.94	+178.97	-70.13	-70.13	113.33	93.49	84.23
CHANNEL BEAMS, 6" DEEP, 8.2 LB/LF	CWT	121.95	77.15	67.5	141.48	129	-58.5	-58.5	80	78.39	76.9
I-BEAMS, 6" DEEP, 12.5 LB/LF	CWT	156	97.25	77.5	169.13	+235	84.95	84.95	170	113.68	98.9
WIDE-FLANGE, 8" DEEP, 31 LB/LF	CWT	133.06	85.15	70.5	163.2	172.9	-66.95	-66.95	90	88.4	76.9
<b>REINFORCING BARS</b>											
GRADE 60, No. 4	CWT	90.12	67.35	75	99.18	72.14	60.22	58.5	65	78.7	71.4
<b>HOT-ROLLED CARBON-STEEL PLATE</b>											
12 GAUGE, 48" x 10'	CWT	85.57	68.21	85	191.63	60.3	58.14	58.14	155.94	84	59.9
<b>BUILDING SHEET AND PLATE</b>											
ALUM. SHEET, 3003H14, 36" x 96"	CWT	321.36	318.27	466.66	395.84	-170.5	238	238	421.08	328	287
<b>STAINLESS-STEEL SHEET</b>											
14 GAUGE	CWT	221.34	282.19	283.96	352.64	190	172	172	241.07	375	272
16 GAUGE	CWT	221.33	293.72	283.95	352.78	196	172	172	271.08	353.51	289
20 GAUGE	CWT	242.64	303.41	290.62	383.99	218	179	179	307.20	+425.09	248
<b>STAINLESS-STEEL PLATE</b>											
304, 1/4", 72" x 240"	CWT	267.95	384.1	459.99	486.15	247.5	184	184	457.78	324	325
316, 1/4", 96" x 140"	CWT	432.05	540.82	523.44	520.86	247.5	433	433	496.08	564.54	351
<b>STEEL PILING: H-PILE</b>											
HP10 x 42	CWT	81.9	93	71.76	106	122	91.98	91.98	+152	88	69.9

ITEM	UNIT	KANSAS CITY	LOS ANGELES	MINNEAPOLIS	NEW ORLEANS	NEW YORK	PHILADELPHIA	PITTSBURGH	ST. LOUIS	SAN FRANCISCO	SEATTLE
<b>STANDARD STRUCTURAL SHAPES</b>											
AVERAGE	CWT	92.58	162	165.33	128.33	116.27	99.48	86.52	77.02	150	134.33
CHANNEL BEAMS, 6" DEEP, 8.2 LB/LF	CWT	139.62	162	135	105	93.37	86.41	77.15	145.97	130	130
I-BEAMS, 6" DEEP, 12.5 LB/LF	CWT	75.13	162	200	130	130.07	111.72	97.25	43.1	190	160
WIDE-FLANGE, 8" DEEP, 31 LB/LF	CWT	63	162	161	150	125.38	100.3	85.15	42	130	113
<b>REINFORCING BARS</b>											
GRADE 60, No. 4	CWT	49.87	72.4	46.6	85	61.15	61.15	67.35	75.75	55	66.45
<b>HOT-ROLLED CARBON-STEEL PLATE</b>											
12 GAUGE, 48" x 10'	CWT	45	180	117	81	126	167.88	68.21	40.9	-130	55.19
<b>BUILDING SHEET AND PLATE</b>											
ALUM. SHEET, 3003H14, 36" x 96"	CWT	333.23	372	244	331	428.63	464.2	318.27	227.38	310	280
<b>STAINLESS-STEEL SHEET</b>											
14 GAUGE	CWT	416.13	456	192	365	300.48	234.07	282.19	260.52	206	190
16 GAUGE	CWT	415.38	456	193	350	292.95	270.54	293.72	285.57	204	190
20 GAUGE	CWT	394.12	456	228	340	289.61	280.17	303.41	308.95	223	213
<b>STAINLESS-STEEL PLATE</b>											
304, 1/4", 72" x 240"	CWT	378.29	467.5	259	305	439.34	348.6	384.1	330.18	190	225
316, 1/4", 96" x 140"	CWT	490	478.5	505	300	465.31	434.87	482.82	633.68	358	376
<b>STEEL PILING: H-PILE</b>											
HP10 x 42	CWT	98.5	76.5	30.56	+135	77.2	82.7	93	91	34.6	91

+ OR - DENOTES PRICE HAS RISEN OR FALLEN SINCE PREVIOUS REPORT. ALL PRICES ARE FOR WAREHOUSE OR CITY. STAINLESS-STEEL SHEET PRICES ARE FOR TYPE 304, 2B FINISH, 48 X 120-IN. STEEL PILES ARE HIGH-STRENGTH A572. SOME PRICES MAY INCLUDE TAXES OR DISCOUNTS. PRODUCT SPECIFICATIONS MAY VARY DEPENDING ON WHAT IS MOST COMMONLY USED OR MOST ACCESSIBLE IN A CITY. QUANTITIES ARE GENERALLY TRUCKLOADS.

# EXHIBIT A

## Public Infrastructure Fee Schedule

	<b>PROPOSED FEE SCHEDULE</b>	<b>CURRENT FEE SCHEDULE</b>
<b>Street Tree Fee:</b>	\$426.00 per tree, one tree per sixty feet of street frontage	\$419.00 per tree, one tree per sixty feet of street frontage
<b>Storm Sewer Trunk Line Fee:</b>	\$707.00 per bedroom or \$1,430.00 per mobile home; Commercial and Industrial - \$8,978.00 per acre; Schools - \$7,161 per acre	\$696.00 per bedroom or \$1,407.00 per mobile home; Commercial and Industrial - \$8,837.00 per acre; Schools - \$7,048.00 per acre
<b>Sanitary Sewer Trunk Line Fee<sup>1</sup>:</b>	Residential: \$1.31 per sf of building area; Commercial: \$1.14 per sf of building area; Industrial: \$0.57 per sf of building area	Residential: \$1.2847 per square foot of building area; Commercial: \$1.1215 per square foot of building area; Industrial: \$0.5608 per square foot of building area
<b>Traffic Fee<sup>2</sup>:</b>	\$470.00 per daily trip (within existing developed City Limits)	\$463.00 per daily trip (within existing developed City Limits)
	\$680.00 per daily trip (Future Growth)	\$669.00 per daily trip (Future Growth Areas)

---

<sup>1</sup> Sanitary Sewer Impact Fee updated September 24, 2024, Resolution No. 23100.

<sup>2</sup> Traffic Fee Ordinate updated January 19, 2010, Resolution No. 19802.

# **EXHIBIT B1**

## **Public Facilities Fee Schedule**

	<b>PROPOSED FEE SCHEDULE</b>	<b>CURRENT FEE SCHEDULE</b>
<b>Commercial Fire Impact Fee:</b>	\$645.00 per 1,000 square feet of floor area	\$635.00 per 1,000 square feet of floor area
<b>Commercial Police Impact Fee:</b>	\$858.00 per 1,000 square feet of floor area	\$844.00 per 1,000 square feet of floor area
<b>Industrial Fire Impact Fee:</b>	\$147.00 per 1,000 square feet of floor area	\$145.00 per 1,000 square feet of floor area
<b>Industrial Police Impact Fee:</b>	\$573.00 per 1,000 square feet of floor area	\$564.00 per 1,000 square feet of floor area
<b>Park Impact Fee:</b> (West Area Specific Plan) <sup>3</sup>	\$12,395.00 per single family unit \$10,552.00 per multifamily unit	\$12,200.00 per single family unit \$10,386.00 per multifamily unit
<b>Park Impact Fee:</b> (Central Area Specific Plan) <sup>4</sup>	\$13,727.00 per single family unit \$11,686.00 per multifamily unit	\$13,511.00 per single family unit \$11,502.00 per multifamily unit

---

<sup>3</sup> Park Impact Fee for the West Area Specific Plan established December 3, 2019, Resolution No. 21750

<sup>4</sup> Park Impact Fee for the Central Area Specific Plan established November 17, 2020, Resolution No. 21996

## **EXHIBIT B2**

### **Public Facilities Impact Fee Schedule for Residential Development**

#### **Proposed Citywide Fee Schedule<sup>5,6</sup>**

<b>Dwelling Square Footage</b>	<b>Fire</b>	<b>Police</b>	<b>Library</b>	<b>Recreation</b>	<b>Park</b>	<b>Park (Quimby)</b>
<b>SFD Fee Schedule</b>						
4000 sf+						
3000 sf - 3999 sf	\$ 425.00	\$ 2,346.00	\$ 1,669.00	\$ 929.00	\$ 8,153.00	\$ 9,488.00
2500 sf - 2999 sf	\$ 408.00	\$ 2,256.00	\$ 1,605.00	\$ 892.00	\$ 7,843.00	\$ 9,125.00
2000 sf - 2499 sf	\$ 389.00	\$ 2,155.00	\$ 1,533.00	\$ 852.00	\$ 7,493.00	\$ 8,715.00
1500 sf - 1999 sf	\$ 375.00	\$ 2,077.00	\$ 1,477.00	\$ 823.00	\$ 7,218.00	\$ 8,397.00
1000 sf - 1499 sf	\$ 345.00	\$ 1,914.00	\$ 1,361.00	\$ 757.00	\$ 6,653.00	\$ 7,740.00
750 sf - 999 sf	\$ 281.00	\$ 1,554.00	\$ 1,106.00	\$ 616.00	\$ 5,404.00	\$ 6,288.00
500 sf - 749 sf	\$ 231.00	\$ 1,273.00	\$ 906.00	\$ 505.00	\$ 4,428.00	\$ 5,153.00
< 500 sf	\$ 200.00	\$ 1,106.00	\$ 786.00	\$ 438.00	\$ 3,843.00	\$ 4,471.00
<b>Senior Unit Fee Schedule</b>						
4000 sf+						
3000 sf - 3999 sf	\$ 264.00	\$ 1,452.00	\$ 1,033.00	\$ 575.00	\$ 5,053.00	\$ 5,879.00
2500 sf - 2999 sf	\$ 252.00	\$ 1,398.00	\$ 995.00	\$ 553.00	\$ 4,857.00	\$ 5,652.00
2000 sf - 2499 sf	\$ 242.00	\$ 1,335.00	\$ 950.00	\$ 528.00	\$ 4,644.00	\$ 5,402.00
1500 sf - 1999 sf	\$ 233.00	\$ 1,285.00	\$ 914.00	\$ 509.00	\$ 4,467.00	\$ 5,198.00
1000 sf - 1499 sf	\$ 213.00	\$ 1,184.00	\$ 842.00	\$ 469.00	\$ 4,117.00	\$ 4,788.00
750 sf - 999 sf	\$ 175.00	\$ 964.00	\$ 686.00	\$ 382.00	\$ 3,355.00	\$ 3,903.00
500 sf - 749 sf	\$ 143.00	\$ 791.00	\$ 563.00	\$ 312.00	\$ 2,750.00	\$ 3,200.00
< 500 sf	\$ 124.00	\$ 685.00	\$ 487.00	\$ 270.00	\$ 2,379.00	\$ 2,770.00

<sup>5</sup> Public Facilities Impact Fee Schedule updated December 1, 2020, Resolution No. 22007

<sup>6</sup> Citywide Parks Development Impact Fee Schedule updated February 16, 2021, Resolution No. 22048

# EXHIBIT C

## Development Impact Fee Fund Balances

DRAFT

**City of Salinas**  
**Development Fee Fund 2300 (3200)**  
**Estimated Fund Balances**  
**Fiscal Year 2024-25**

	2301	2302	2303	2304	2306	2307	2308	
	Sewer	Park Fee	Library Fee	Tree Fee	Traffic Fee	Fire Fee	Police Fee	
Total	Fund	Fund	Fund	Fund	Fund	Fund	Fund	
\$	\$	\$	\$	\$	\$	\$	\$	
<b>Cash Balance-June 30, 2024</b>	20,998,294	2,175,910	1,739,451	450,436	33,032	14,707,038	281,447	1,611,249
A/P Operations	0							
A/P CIP	(1,734)	(1,734)						
Encumbrance Operations	0							
Encumbrance Approp CIP	(187,883)	(76,640)	(3,367)		(107,876)			
Carryover Approp CIP	(15,900,676)	(1,747,041)	(1,174,302)		(12,979,333)			
De-appropriate CIP (reverse from carryover)	200,005	200,005						
<b>Adjusted Cash Balance-June 30, 2024</b>	5,108,005	550,500	561,781	450,436	33,032	1,619,828	281,447	1,611,249
<b>Estimated Revenue</b>								
Investment Earnings	336,400	35,500	25,300	4,500	400	244,600	3,600	22,500
Development Fees	1,455,000	300,000	100,000	75,000	5,000	800,000	50,000	125,000
<b>Total Estimated Revenue</b>	1,791,400	335,500	125,300	79,500	5,400	1,044,600	53,600	147,500
<b>Capital Projects</b>								
9043 - Tree Planting & Preparation of Forest Mgmt Plan	(30,000)			(30,000)				
9086 - Natividad Creek Silt Removal	(25,000)	(25,000)						
9114 - Salinas River Outfall Channel Repairs	(20,000)	(20,000)						
9127 - Silt Removal Gabilan Creek	(30,000)	(30,000)						
9128 - Williams Road Streetscape & Safety Improvements	(100,000)				(100,000)			
9175 - Santa Rita Storm Channel	(20,000)	(20,000)						
9346 - Natividad Creek Community Park	0							
9510 - Boronda Rd Congestion Relief	(300,000)				(300,000)			
9735 - Storm Sewer Infrastructure Improvements	(175,000)	(175,000)						
<b>Total CIP</b>	(700,000)	(270,000)	0	0	(30,000)	(400,000)	0	0
<b>Estimated Fund Balance-June 30, 2025</b>	6,199,405	616,000	687,081	529,936	8,432	2,264,428	335,047	1,758,749
	2301	2302	2303	2304	2306	2307	2308	



# City of Salinas

200 Lincoln Ave., Salinas,  
CA 93901  
[www.cityofsalinas.org](http://www.cityofsalinas.org)

## Legislation Text

---

File #: ID#25-092, Version: 1

---

City Council Committee Review and Update

Review and consider updates to the City Council Committee/Regional Board list.



**CITY OF SALINAS  
COUNCIL STAFF REPORT**

---

**DATE:** MAY 6, 2025

**DEPARTMENT:** ADMINISTRATION

**FROM:** RENE MENDEZ, CITY MANAGER  
PATRICIA M. BARAJAS, CITY CLERK  
CHRISTOPHER A. CALLIHAN, CITY ATTORNEY

**BY:** PATRICIA M. BARAJAS, CITY CLERK

**TITLE:** CITY COUNCIL COMMITTEE REVIEW AND UPDATE

RECOMMENDED MOTION:

Receive a report regarding City Council Committees/Regional Boards and provide direction regarding the dissolution or continuation of certain ad hoc committees and direction regarding restoration of the Mayor’s appointment authority as specified in the City Code.

EXECUTIVE SUMMARY:

Annually, and following an election, the Mayor is required to make appointments to the City Council committees and regional boards on which the City is represented. On January 10, 2023, the City Council took action requiring the Mayor’s appointments to be ratified by the City Council. Consistent with that action, on January 14, 2025, the City Council approved the City Council Standing Committees and Regional Board appointments for 2025, except for appointments to the City’s ad hoc committees. As part of the City Council action, staff was directed to prepare a report regarding the City Ad hoc Committees highlighting their relevance and ongoing participation on those committees. This report is intended to provide a summary of the ad hoc committees’ scope of work and recommendation for dissolution. The City Council has the authority to establish committees to address specific issues within the City’s prevue and may dissolve committees once the scope of work has been met and there is no longer a need for such committee.

BACKGROUND:

Pursuant to Salinas City Code Section 2-1, Rule 2(c), the Mayor may make appointments of Council members to serve on any Council Subcommittees and Regional Board. Attached as Exhibit A is the list of City Council Committees and Regional Boards as approved on January 14, 2025. Staff also requests the City Council consider restoring the Mayor’s appointment authority as specified in the Salinas City Code.

Below is a summary of the existing ad hoc committees for Council to provide direction regarding dissolution or continuation with appointments as necessary.

### *Education and Outreach Subcommittee*

Established February 2, 2021, to engage with the various school districts within the city's jurisdictional boundaries on joint efforts and public/youth engagement. Subcommittee meets quarterly and as needed. The City has robust youth engagement and outreach programs, and the City's Executive Leadership meets with the School Districts, School Superintendents and key staff regularly to address concerns as they arise. The subcommittee has not met regularly.

**Staff Recommendation:** Discontinue. As issues arise, both the Superintendents and City Manager may request their respective policy bodies to form a committee as needed.

### *Salinas Downtown Community Board*

Established on January 23, 2007, pursuant to City Council Resolution No. 19149 to support the continued involvement of Councilmembers and staff with the Salinas Downtown Community Board. The City Council authorized the Mayor to appoint an ad hoc committee with a focus on Chinatown project development and implementation of the neighborhood revitalization plans and the City's Redevelopment Agency Downtown Action Strategies and subsequent implementation plans including the Downtown Vibrancy Plan and the Chinatown Revitalization Plan, all components of Vision Salinas.

**Staff Recommendation:** Continue.

### *Fireworks Subcommittee*

Established in 2014 following adoption of the citizen-led initiative for Safe and Sane Fireworks. Subcommittee meets as needed to review the Police and Fire Fireworks Action Plan, sales of safe and sane fireworks operations, outreach and education, and illegal fireworks enforcement. Salinas Fire Prevention and Salinas Police Department have enhanced education and enforcement efforts using drone technology and social media outreach and the Action Plan and After-Action Report are presented to the City Council annually as required by the Municipal Code. Since 2014, there have been significant progress and successes with the Police and Fire Fireworks Action Plan, that is presented to the Council in advance of the sale of safe and sane fireworks and 4<sup>th</sup> of July celebrations. Staff feels that the subcommittee is no longer necessary as the plan is presented to the Council and there is an opportunity for community input.

**Staff Recommendation:** Discontinue. However, should the environment change in the future, the City Council may reconstitute the subcommittee.

### *State/Federal Subcommittee*

Established in 2008, following retention of state and federal lobbyist to assist with advocacy and support in governmental affairs at the State and Federal level. Subcommittee meets quarterly and as needed. Lobbyist advocacy and support has allowed the city to secure critical funding for public safety, housing, parks and open space and youth prevention. City Manager is currently working

with JEA and Associates and MMO Partners to establish a formal City Council Legislative Platform to streamline governmental advocacy that will be presented to the City Council for consideration in the near future.

**Staff Recommendation:** Continue.

*Litter and Debris Subcommittee*

Established February 21, 2021, to address increase in blight throughout the City specifically in city parks and right-of-way. As part of this effort, AMOR Salinas was created with a commitment to citywide beautification, reducing litter and debris and improving quality of life through partnerships, volunteerism, and education and outreach was created. Subcommittee meets as needed, and the beautification efforts continue independent of the Subcommittee with the support of the Neighborhood Services, Environmental Maintenance and Parks and Recreation divisions. The implementation of the AMOR Salinas initiative has allowed some of the issues that led to the formation of this subcommittee to be mitigated.

**Staff Recommendation:** Discontinue.

*Rodeo Oversight Committee*

The City and the California Rodeo Association have had a longstanding relationship regarding the Salinas Sports Complex and the surrounding areas. The City and the Rodeo Association first entered into a lease agreement in 1987, and that lease agreement was last updated in 2010. The Lease Agreement provides for an Oversight Committee “to review services provided and activities and events hosts, held or conducted by the Association [at the Sports Complex] and to review the management and operational obligations performed by the Association pursuant to the Lease Agreement.” The Oversight Committee also has “the responsibility, but not the final approval authority, for reviewing and discussing fees and charges for use of the [Sports Complex].” The Oversight Committee consists of three City Council members appointed by the Mayor and three Association-appointed members and is to meet at least two times per calendar year.

**Staff Recommendation:** Should the City Council choose to discontinue the Oversight Committee the Lease Agreement will need to be amended to reflect this change.

*EMS Greater Salinas Regional Council*

The EMS Greater Salinas Regional Council was established to address issues related to the provision of emergency services and to the County’s ambulance service contract. The EMS Council has not met for several years, however, and there is not currently a need for the Council to meet.

**Staff Recommendation:** Discontinue.

*City/County MOU Subcommittee*

Established in 2012 to address City and County projects of mutual interest. The County and the City have worked together to develop a comprehensive planning and implementation program for a multi-agency campus-style Government Center located in and around downtown Salinas. Such collaboration is vital given each agency owns and/or occupies a significant share of downtown properties. In addition to the downtown government center planning efforts, the City and County continue to collaborate on homeless services, animal sheltering services, public safety, and are in discussion regarding an Enhance Infrastructure Financing District. The current Downtown Government Center MOU is set to expire in March 2027.

**Staff Recommendation:** Continue.

*City Charter/Decorum Subcommittee*

Established in 2012 to review City Council rules, develop procedures for meeting decorum for Council and public, establish Council censure process, follow-up request, uniform bylaws, and consider City Charter updates. The Subcommittee meets as needed to address issues as they arise. California Elections Code requires specific public meeting requirements and public participation in any proposed Charter amendments. As such staff recommends renaming this subcommittee to Decorum Subcommittee. A Charter Committee can be established at any time within the parameter of California Government Code and Election Code as the need for changes to the City Charter arise.

**Staff Recommendation:** Continue with recommend subcommittee name change to “Decorum Subcommittee”.

*Car Club Subcommittee*

Established in February 2023 to focus on community and car club engagement and to revisit Salinas Municipal Code Chapter 20, Article XIV – Cruising Ordinance following California Assembly Bill 436 which proposed the repeal of subdivision (k) of California Vehicle Code section 21100, removing local agencies’ authority to regulate the activity of cruising. Subcommittee met monthly, engaged in robust public engagement, and City Council approved Ordinance 2665 repealing Salinas Municipal Code Chapter 20, Article XIV on May 16, 2023.

**Staff Recommendation:** Discontinue.

*Regional Soccer Complex Board (also known as Salinas Regional Sports Authority Board)*

Established in 2007 at the request of the Authority support and collaborate with the City and County of Monterey on the development of the Regional Soccer Complex Phases. Other areas of concern and continued dialogue include lease agreements, maintenance, homeless encampments and activity, illegal activity and enforcement, city permitting, funding and traffic impacts. Subcommittee meets as needed. The Authority regularly communicates with City staff as issues or concerns arise and concerns are administratively mitigated.

**Staff Recommendation:** Continue. However, while there may not be a need to continue

this subcommittee, this appointment was made at the request of the Regional Soccer Complex Board and Council may maintain the appointments.

*Salinas United Business Association (SUBA)*

Under Salinas Municipal Code section 21B-41, the Salinas United Business Association (SUBA) is the City's advisory board with respect to activities within the business improvement area. City Council serves as an ex-officio member of the board to support business entrepreneurship and support collection of assessment fees. The City of Salinas no longer manages the collection of assessment on behalf of SUBA. However, the Community Development Department continues to support all businesses in the SUBA District through the Business Navigator and economic development efforts. SUBA also presents an update to the City Council on an annual basis regarding activities within the business improvement area providing the Council and the public an opportunity for dialogue.

**Staff Recommendation:** Discontinue. The City Council only serves as an ex-officio member, which may create an unnecessary appearance of conflict of interest.

Staff recommends the City Council deliberate, consider the recommendations from staff, and provide direction to staff with respect to the dissolution of the above ad hoc subcommittees accordingly.

CEQA CONSIDERATION:

**Not a Project.** The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

CALIFORNIA GOVERNMENT CODE SECTION 84308 APPLIES:

No.

STRATEGIC PLAN INITIATIVE:

This report aligns with the City Council's goal of Effective and Culturally Responsive Government (City of Salinas Strategic Plan 2022-2025) by ensuring the city is represented in and working collaboratively on City/County-wide regional boards.

DEPARTMENTAL COORDINATION:

The City Manager, City Clerk and City Attorney coordinated on this Report.

FISCAL AND SUSTAINABILITY IMPACT:

There is no fiscal impact related to the City of Salinas committees/regional board appointments.

ATTACHMENTS:

Exhibit A – Committee/Regional Board Appointments List

**RESOLUTION NO. (N.C.S.)**

**RESOLUTION APPROVING UPDATES TO THE CITY COUNCIL  
COMMITTEES/REGIONAL BOARDS LIST**

**WHEREAS**, the Salinas City Municipal Code Section 2-1 the Mayor is authorized to make appointments to the City Council committees and regional boards on which the City is represented; and

**WHEREAS**, on January 10, 2023, the City Council took action requiring the mayor’s appointments to be ratified by the City Council annually; and

**WHEREAS**, consistent with the January 14, 2025, action, the City Council approved the City Council Standing Committees and Regional Board appointments for 2025, except for appointments to the City’s ad hoc committees; and

**WHEREAS**, staff was directed to prepare a report regarding the City Ad Hoc Committees highlighting their relevance and ongoing participation on those committees; and

**WHEREAS**, Exhibit A, attached hereto, outlines the updates to the City Council Committees to include dissolution of certain committees and name changes accordingly.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SALINAS**, that the City Council does hereby approve Exhibit A – Committee/Regional Board Appointments List.

**PASSED AND APPROVED** this 6th day of May 2025, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**APPROVED:**

---

Dennis Donohue, Mayor

**ATTEST:**

---

Patricia M. Barajas, City Clerk

CITY COUNCIL COMMITTEE/REGIONAL BOARD APPOINTMENTS (RATIFIED - 01/14/2025)		
COMMITTEE/BOARD NAME	CATEGORY	REPRESENTATIVES
FINANCE	STANDING COMMITTEE/BOARD	Donohue, De La Rosa, D'Arrigo
HOUSING AND LAND USE/FUTURE GROWTH AREA SUBCOMMITTEE	STANDING COMMITTEE/BOARD	Barajas, Salazar, Sandoval
EDUCATION AND OUTREACH SUBCOMMITTEE	ADHOC COMMITTEES	<del>Donohue, Sandoval, TBD</del>
SALINAS DOWNTOWN COMMUNITY BOARD	ADHOC COMMITTEES	D'Arrigo, De La Rosa, Barajas
FIREWORKS SUBCOMMITTEE	ADHOC COMMITTEES	<del>De La Rosa, Barajas, TBD</del>
STATE/FEDERAL LEGISLATIVE	ADHOC COMMITTEES	<del>D'Arrigo, Donohue, Salazar</del>
LITTER AND DEBRIS SUBCOMMITTEE	ADHOC COMMITTEES	Sandoval, TBD, TBD
<del>RODEO</del>	ADHOC COMMITTEES	<del>Barajas, D'Arrigo, De La Rosa</del>
EMS GREATER SALINAS REGIONAL COUNCIL	ADHOC COMMITTEES	<del>De La Rosa, TBD, TBD</del>
CITY CHARTER/DECORUM COMMITTEE	ADHOC COMMITTEES	De La Rosa, Donohue, Salazar
HITCHCOCK AMINAL SHELTER JPA	REGIONAL BOARD APPOINTMENTS- STANDING COMMITTEE	Donohue
CITY/COUNTY MOU SUBCOMMITTEE	ADHOC COMMITTEES	Barajas, Donohue, D'Arrigo
CAR CLUB SUBCOMMITTEE	ADHOC COMMITTEES	<del>Barrera, De La Rosa</del>
MONTEREY BAY AIR RESOURCES DISTRICT (700 FORM)	REGIONAL BOARD APPOINTMENTS	Sandoval (Barrera, Alternate)
COALITION OF HOMELESS SERVICE PROVIDERS/CONTINUUM OF CARE	REGIONAL BOARD APPOINTMENTS	Donohue (De La Rosa, Alternate)
ASSOCIATION OF MONTEREY BAY AREA GOVERNMENTS (700 FORM)	REGIONAL BOARD APPOINTMENTS	D'Arrigo (Salazar, Alternate)
CENTRAL COAST COMMUNITY ENERGY (FORMERLY MONTEREY BAY COMMUNITY POWER) (FORM 700)	REGIONAL BOARD APPOINTMENTS	Barajas (Barrera, Alternate)
COMMUNITY HUMAN SERVICE (FORM 700)	REGIONAL BOARD APPOINTMENTS	De La Rosa (Sandoval, Alternate)
MONTEREY ONE WATER (700 FORM)	REGIONAL BOARD APPOINTMENTS	Donohue (De La Rosa, Alternate)
MONTEREY COUNTY CONVENTION/VISITORS BUREAU	REGIONAL BOARD APPOINTMENTS	D'Arrigo (Donohue, Alternate)
MONTEREY SALINAS TRANSIT/REGIONAL TAXI AUTHORITY (MST/RTA) (700 FORM)	REGIONAL BOARD APPOINTMENTS	Barrera (De La Rosa, Alternate)
POLICE ACTIVITIES LEAGUE (PAL)	REGIONAL BOARD APPOINTMENTS	Barrera, De La Rosa (Sandoval, Alternate)
<del>REGIONAL SOCCER COMPLEX BOARD</del>	<del>REGIONAL BOARD APPOINTMENTS</del>	<del>Barajas (Salazar, Alternate)</del>
SALINAS VALLEY BASIN GROUNDWATER SUSTAINABILITY AGENCY (FORM 700)	REGIONAL BOARD APPOINTMENTS	Barajas (Donohue, Alternate)
SALINAS VALLEY SOLID WASTE AUTHORITY (SVSWA) (FORM 700)	REGIONAL BOARD APPOINTMENTS	Barajas, De La Rosa, Sandoval (TBD, Alternate)
<del>SALINAS UNITED BUSINESS ASSOCIATION</del>	<del>REGIONAL BOARD APPOINTMENTS</del>	<del>De La Rosa (Barrera, Alternate)</del>
TRANSPORTATION AGENCY OF MONTEREY COUNTY/RAIL POLICY COMMITTEE (TAMC) (700 FORM)	REGIONAL BOARD APPOINTMENTS	Sandoval (D'Arrigo, Alternate)



# City of Salinas

200 Lincoln Ave., Salinas,  
CA 93901  
[www.cityofsalinas.org](http://www.cityofsalinas.org)

## Legislation Text

---

File #: ID#25-169, Version: 1

---

### Update on City Commissions, Committees, and Boards

Consider adopting an Ordinance amending Article 1 of Chapter 3 of the Salinas Municipal Code with respect to the identification, composition, duties, and operations of the City's commissions, committees, and boards; and approve a Resolution establishing the meeting calendar for the Salinas Police Community Advisory Committee, the Measure E Oversight Committee, and the Measure G Oversight Committee and establishing the Uniform Bylaws for City Commissions, Committees, and Boards as the Bylaws for the Salinas Police Community Advisory Committee.



**CITY OF SALINAS  
COUNCIL STAFF REPORT**

---

**DATE:** MAY 6, 2025

**DEPARTMENT:** ADMINISTRATION

**FROM:** RENÉ MENDEZ, CITY MANAGER  
CHRISTOPHER A. CALLIHAN, CITY ATTORNEY  
PATRICIA M. BARAJAS, CITY CLERK

**TITLE:** UPDATE ON COMMISSIONS, COMMITTEES, AND BOARDS

**RECOMMENDED MOTION:**

A motion to adopt an Ordinance amending Article 1 of Chapter 3 of the Salinas Municipal Code with respect to the identification, composition, duties, and operations of the City’s commissions, committees, and boards.

A motion to approve a Resolution establishing the meeting calendar for the Salinas Police Community Advisory Committee, the Measure E Oversight Committee, and the Measure G Oversight Committee and establishing the Uniform Bylaws for City Commissions, Committees, and Boards as the Bylaws for the Salinas Police Community Advisory Committee.

**EXECUTIVE SUMMARY:**

This Report provides a general discussion of the current City commissions, committees, and boards and outlines updates to the Salinas Municipal Code to reflect updates. An ordinance amending Article 1 of Chapter 3 of the Salinas Municipal Code is attached to this Report and delineates the amendments necessary to reflect the current list of commissions, committees, and boards, as well as their duties and powers. The proposed ordinance removes the requirement that residents be voters as a qualification for serving. This Report also proposes quarterly meetings (July, October, January, and April) for the Measure E Oversight Committee, Measure G Oversight Committee, and the Police Community Advisory Committee, and for the Police Community Advisory Committee to be subject to the Uniform Bylaws for City Commissions, Committees, and Boards instead of their own unique set of bylaws.

**BACKGROUND:**

**City Commissions, Committees, and Boards**

In Article 1 of Chapter 3 of the Salinas Municipal Code, the City has identified the current City commissions, committees, and boards, and outlines their composition, terms, powers and duties, and other administrative matters related to how they are expected to conduct business. Over time,

commissions, committees, and boards have been added to the City and the Code no longer accurately reflects the current list or some of their operations. The proposed ordinances updates this Article of the Code identify the current list of commissions, committees, and boards; the enumeration of their powers and duties, and the clarification of the appointment requirements for the Salinas Police Community Advisory Committee (with appointments made by the Mayor from among residents of the city at-large and by the Council members from among residents of their respective districts). The proposed ordinance also removes the requirement that residents be qualified voters in order to qualify for appointment to a City commission, committee, or board.

#### Salinas Police Community Advisory Committee

The Salinas Police Community Advisory Committee (“PCAC”) was formed in February 1994, with the initial members appointed by the City Council on March 24, 1994, to implement a “community oriented policing” philosophy in response to City council and community concerns. The PCAC was envisioned as providing a forum for members of the community to provide input to the City on law enforcement and police service-delivery matters. At one point being comprised of fourteen (14) members—with the Mayor and each Council member having two (2) appointees—in March 2017, the City Council reduced the total PCAC membership to seven (7) with the Mayor making one appointment from among residents of the city at-large and each Council member making one appointment from among residents of their respective districts. The reduction in the total number of members was a result of the PCAC regularly failing to have a sufficient number of attendees to constitute a quorum. Having district representation among the PCAC members provides a geographic diversity of appointments with representation from each area of the city.

The PCAC’s current Bylaws were approved in June 2010 and have remained unchanged. In March 2017, the City Council approved Resolution No. 21165 establishing a uniform set of bylaws for the City’s commissions, committees, and boards with the intent of facilitating uniform administration and uniform practice in the conduct of meetings. The City Council did not make the Uniform Bylaws applicable to the PCAC, however, instead choosing to leave the PCAC’s Bylaws in place for that committee. The PCAC Bylaws need to be updated and a review of those Bylaws indicates little functional difference between the Uniform Bylaws and the PCAC Bylaws. Qualification requirements for PCAC members would remain, however, including the requirement for a criminal history check and concurrence by the Police Chief with a Council member’s prospective appointment. As such, it is recommended that the City Council make the PCAC subject to the Uniform Bylaws.

The PCAC’s Bylaws call for regular meetings to be held on the last Wednesday of each month, unless cancelled due to lack of business. It is recommended that the PCAC meet on a quarterly basis with meetings held in July, October, January, and April, with the opportunity for additional meetings to be called by the City Manager or Police Chief. Meeting time and location would be as set forth in the Uniform Bylaws.

#### Measure E Oversight Committee; Measure G Oversight Committee

In approving both Measure E and Measure G, the voters of Salinas found the need for the establishment of committees composed of members of the public who would review and report on

the collection, management, and expenditure of tax revenues. Specifically, the Measure E Oversight Committee is tasked to “prepare an annual report on the revenue received and recommended use” of the revenues received from the tax. Similarly, the Measure G Oversight Committee is tasked to review and, by May 30 of each year, to review the City’s independent auditor’s report on the collection, management, and expenditure of revenues received, and issue a public report to the City Council regarding the use of Measure G revenue and such other matters and the City Council may assign.

The City Council has not previously established a meeting calendar or meeting frequency for the Measure E Oversight Committee; however, through Resolution No. 20726, the City Council set three annual meetings for the Measure G Oversight Committee: one before May 30 of each year, a second following the City Council’s adoption of the annual budgets, and the third prior to the City Council’s adoption of the annual budgets. The City Council may authorize additional Measure G Oversight Committee meetings beyond these three, upon approval of a majority of the Committee members and approval by the Mayor.

The meeting schedule and meeting frequency for both Oversight Committees has been inconsistent and varied. To bring consistency and efficiency to both Oversight Committees, it is recommended that the City Council establish quarterly meetings (July, October, January, and April) for both, with the opportunity for additional meetings to be called by the City Manager or the Finance Director. A consistent meeting schedule will be helpful for the Oversight Committee members, the community, and the City staff so that each may plan and prepare to participate in such meetings.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality 21165 Act (CEQA) (CEQA Guidelines Section 15378).

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

No, Government Code §84308 (the Levine Act) does not apply to the actions recommended in this Report.

STRATEGIC PLAN INITIATIVE:

The actions recommended in this Report are consistent with and support the City Council’s goal of an Effective and Culturally Responsive Government (City of Salinas Strategic Plan 2022-2025).

DEPARTMENTAL COORDINATION:

The City Manager, City Attorney, and City Clerk coordinated on this Report along with the Finance Department and Police Department with respect to the Measure E Oversight Committee, Measure G Oversight Committee, and Salinas Police Community Advisory Committee, respectively.

FISCAL AND SUSTAINABILITY IMPACT:

No fiscal impact to the City’s General Fund is anticipated with the actions recommended in this Report.

<b>Fund</b>	<b>Appropriation</b>	<b>Appropriation Name</b>	<b>Total Appropriation</b>	<b>Amount for recommendation</b>	<b>FY 24-25 Operating Budget Page</b>	<b>Last Budget Action (Date, Resolution)</b>
N/A	N/A	N/A	N/A	N/A	N/A	N/A

ATTACHMENTS:

Ordinance

Resolution

Resolution No. 21165 (N.C.S.); Uniform Bylaws for City Commissions, Committees, and Boards  
Salinas Police Community Advisory Committee Bylaws (June 30, 2010)

Resolution No. 20726 (N.C.S.); Measure G Oversight Committee

**ORDINANCE NO. \_\_\_\_\_ (N.C.S.)**

**AN ORDINANCE AMENDING ARTICLE 1 OF CHAPTER 3 OF THE SALINAS MUNICIPAL CODE WITH RESPECT TO THE IDENTIFICATION, COMPOSITION, DUTIES, AND OPERATIONS OF THE CITY'S COMMISSIONS, COMMITTEES, AND BOARDS**

*City Attorney Impartial Analysis*

*This Ordinance updates Article 1 of Chapter 3 of the Salinas Municipal Code including the identification of the City's current commissions, committees, and boards; the enumeration of their powers and duties; and the clarification of the appointment requirements for the Salinas Police Community Advisory Committee. This Ordinance also removes the requirement that residents be qualified voters in order to qualify for appointment to a City commission, committee, or board.*

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF SALINAS AS FOLLOWS:**

**SECTION 1.** Article 1 of Chapter 3 of the Salinas Municipal Code is hereby amended as follows:

**Article 1. In General.**

**Sec. 3-01.01. Establishment of commissions.**

- (a) Notwithstanding what may otherwise be provided in this Code, the following city commissions, committees, and boards are hereby established:
- (1) Airport Commission;
  - (2) Library and Community Services Commission;
  - (3) Planning Commission;
  - (4) Traffic and Transportation Commission;
  - (5) Historic Resources Board;
  - (6) Board of Appeals;
  - (7) Public Art Commission;
  - (8) Salinas Police Community Advisory Committee;
  - (9) Measure E Oversight Committee;
  - (10) Measure G Oversight Committee; and
  - (11) Grievance Board.

- (b) The city council may establish by resolution such advisory boards, committees, and other bodies as it deems appropriate in the conduct of the city's business.

**Sec. 3-01.02. Composition; terms.**

- (a) Members. Except as may otherwise be provided in this Code or through a resolution approved by the city council with respect to a particular city commission, committee, or board, each of the city commissions, committees, and boards shall consist of seven members.
- (b) Residency. Except as may be otherwise specifically provided in this Code or by resolution of the city council, all members of a city commission, committee, or board shall be residents of the city at the time of their appointment and continuously during their terms of office. A member who has moved residence from the city shall be considered to have resigned from the membership.
- (c) Membership on Commissions and Boards. No person shall be a member of more than one city commission, committee, or board. In the event that a member of a commission, committee, or board is appointed to a second commission, committee, or board, then that person's membership on the first body shall be automatically vacated.
- (d) Terms. Except as may otherwise be specifically provided in this Code or by resolution of the city council, each member of a city commission, committee, or board shall serve until successors are appointed and qualified, unless removed sooner by action of the council or as otherwise hereinafter provided. Each member of a city commission, committee, or board serves at the pleasure of the appointing council member or the mayor and may be removed by that council member or the mayor at any time. At the time of the city council's certification of the results of each general municipal election, the continued term of each city commissioner and each member of a committee or board shall be subject to reconfirmation by the appointing council member or the succeeding council member.

**Sec. 3-01.03. Powers and duties.**

- (a) General Powers and Duties. The city commissions, committees, and boards established pursuant to this chapter shall have the general power and duty, within each bodies sphere of interest, to render advice and to make recommendations to the city council and the city manager.
- (b) Special Powers and Duties. In addition to the general powers and duties enumerated in subdivision (a) of this section and to the additional powers and duties ascribed to each by the city council, each city commission, committee, or board shall be empowered and obligated as follows:
  - (1) Airport Commission:

- a. To study and make recommendations to the council on all matters relating to the technical operation, sale, lease, rental, improvement, development and beautification of any and all airports including all airport facilities and buildings owned or operated by the city.
  - b. To study and recommend ordinances and resolutions for the establishment of administrative rules and regulations governing the operation and use of airport facilities.
  - c. To prepare and recommend adoption of a current airport master plan.
  - d. To prepare annually, prior to the beginning of each fiscal year, a program of public improvements deemed necessary or desirable to be undertaken during the coming fiscal year and in line with the airport master plan.
- (2) Library and Community Services Commission:
- a. To study and recommend ordinances and resolutions for the establishment of administrative rules and regulations governing the operation and use of the Salinas public library facilities.
  - b. To make recommendations to the library and community services director on the library collection development policy and other policies, including, but not limited to, those related to the acquisition of books and other library materials and also including, but not limited to, those related to the study and the recommendation of facility improvements and facility policies.
  - c. To prepare annually, prior to the beginning of each fiscal year, a program of public improvements deemed necessary or desirable to be undertaken during the fiscal year and in line with the library and recreation-park development plan.
  - d. To study and make recommendations to the council on all matters relating to the sale, lease, rental, operation, improvement, development and beautification of any and all parks and park buildings and facilities owned or controlled by the city.
  - e. To advise the council and city manager on the promotion and planning of a comprehensive and adequate recreation-park program for the city.
- (3) Planning Commission: The purpose of the planning commission is to promote and insure the comprehensive and adequate planning of the city. To fulfill that purpose, the planning commission shall have the power, and it shall be its duty to consider and recommend to the city council the following:
- a. The approval or disapproval of maps or plats of subdivisions or resubdivisions of lands, whether lying within the city or within three miles outside its corporate limits;

- b. Land use or zoning plans and any proposed changes therein and any ordinances effectuating such plans;
- c. Plans for sanitation and the proper service of all public utilities;
- d. Plans and procedure for the improvement of housing standards, adequate housing, and regulations relating to housing and building codes;
- e. The proper location of any proposed building, structure or works;
- f. The adoption of any plan or plans for the physical development of the city, including lands outside the city, as may bear relation to the planning thereof.

No ordinance or resolution shall be adopted, nor shall any final action be taken, by the city council, relating to any of the foregoing matters contained in this section until the same shall first have been submitted to the planning commission and the planning commission shall have made its recommendations thereon.

The city planning commission shall review the general plan, or any portion, extension or amendment thereof, before the adoption of such plan, or any portion, extension or amendment thereof, by the city council.

(4) Traffic and Transportation Commission:

- a. To study and recommend to the council and city manager ways and means of improving traffic flow and safety on existing streets and public property within the city. The studies and recommendations shall include such matters as channelization of traffic, location of traffic control devices, speed zones and traffic islands.
- b. To render advice on the safe use of all public streets, crosswalks, sidewalks, alleys, parking lots, curb parking and other parking areas within the city.
- c. Working in conjunction with other community interest groups to prepare and recommend adoption of municipal off-street public parking improvement programs.
- d. To study and recommend to the council and city manager ways and means of improving the city operated municipal transportation system. The studies and recommendations shall include such matters as fares, routing and coordination of such fares and routes with those of other public transportation agencies.

(5) Historic Resources Board: The duties and powers of the Historic Resources Board are set forth in Section 3-02.04 of this Code.

(6) Board of Appeals: The duties and powers of the Board of Appeals are set forth in Article 3 of Chapter 3 of this Code.

- (7) Public Art Commission: The duties and powers of the Public Art Commission are set forth in Section 5-01.04 of this Code.
- (8) Salinas Police Community Advisory Committee: The duties of the Salinas Police Community Advisory Committee shall be to review police service delivery relevant to community needs, provide input on programs, and advise the City Council and Police Department about community relations strategies. Members appointed by the City Council will report to their respective Council member and also be responsive to procedural and/or community issues as defined by the Chief of Police. Members may bring forward concerns and questions from their communities.
- (9) Measure E Oversight Committee: The duties of the Measure E Oversight Committee are set forth in Section 32-77 of this Code.
- (10) Measure G Oversight Committee: The duties of the Measure G Oversight Committee are set forth in Section 32-94 of this Code.
- (11) Grievance Board: The duties and powers of the Grievance Board are set forth in Section 25-42 of this Code.

#### **Sec. 3-01.04. Quorum.**

A majority of the appointed members of the city commission, committee, or board shall constitute a quorum. No action shall be taken except by the affirmative vote of the majority of the members present. In the event any member or members abstain from the determination of an item, said member or members shall be counted as present for the purpose of determining a quorum.

#### **Sec. 3-01.05. Appointment; vacancies; removal.**

- (a) Appointments. Except as may otherwise be provided in this Code or through a resolution approved by the City Council with respect to a particular city commission, committee, or board the mayor and each member of the city council shall appoint one member to each city commission, committee, or board. Except with respect to the members of the Salinas police community advisory committee who shall be appointed by each Council member from residents within their districts with the Mayor's appointment made from among residents of the city at-large, each member of the city council shall appoint members to the commissions, committees, and boards from among residents of the city at-large; however, first preference shall be given to residents who reside within the respective district of the appointing councilmember, . The mayor shall make an appointment from an established eligibility list if the appointing council member does not fill a vacancy within two months following notification by the city clerk.

- (b) Vacancies. Vacancies shall be filled in the same manner as appointments. In the event the office the mayor or a council member becomes vacant during the term thereof, and until the office is filled, the city commission, committee, or board member appointed by such mayor or council member may be removed by a majority vote of the city council.
- (c) Removal. Any member of any city commission, committee, or board may be removed from membership upon the affirmative vote of a majority of the members of the city council and any such action shall be final and not subject to review.

**Sec. 3-01.06. Organization; officers; meetings; conduct of business.**

Unless the city council determines otherwise through separate action, the city commissions, committees, and board shall organize and operate in accordance with uniform bylaws for city commissions, committees, and boards approved by the city council.

**SECTION 2.** All ordinances and parts of ordinances and all resolutions and parts of resolutions in conflict herewith are hereby repealed as of the effective date of this ordinance.

**SECTION 3.** Publication. The City Clerk shall cause a summary of this ordinance to be published once in a newspaper published and circulated in Salinas within fifteen (15) days after adoption. (Salinas Charter Section 11.9)

**SECTION 4.** CEQA Compliance. The City Council’s adoption of this ordinance is not a project subject to environmental review under the California Environmental Quality Act (CEQA Guidelines Section 15061(b)(3) because it would not have a significant effect on the environment. Additionally, the City Council’s adoption of this ordinance is exempt because it does not meet the definition of a “project” under CEQA, pursuant to CEQA Guidelines sections 15060(c)(1) and 15378(a), because it has no potential to result in a direct or reasonably foreseeable physical change in the environment.

**SECTION 5.** Severability. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The Salinas City Council hereby declares that it would have passed this ordinance and each and every section, subsection, clause, and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

**SECTION 6.** Effective Date. This ordinance will take effect thirty (30) days from and after its adoption.

This Ordinance was INTRODUCED on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, and PASSED AND ADOPTED on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

\_\_\_\_\_D  
ennis Donohue, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Christopher A. Callihan, City Attorney

ATTEST:

\_\_\_\_\_  
Patricia M. Barajas, City Clerk

**RESOLUTION NO. \_\_\_\_\_ (N.C.S.)**

**A RESOLUTION ESTABLISHING THE MEETING CALENDAR FOR THE SALINAS POLICE COMMUNITY ADVISORY COMMITTEE, THE MEASURE E OVERSIGHT COMMITTEE, AND THE MEASURE G OVERSIGHT COMMITTEE AND ESTABLISHING THE UNIFORM BYLAWS FOR CITY COMMISSIONS, COMMITTEES, AND BOARDS AS THE BYLAWS FOR THE SALINAS POLICE COMMUNITY ADVISORY COMMITTEE**

**WHEREAS**, the City has established various commissions, committees, and boards each of which is vested with certain powers and duties within each body's sphere of interest so that each may take action, as appropriate, and render advice to the City Council and the City Manager; and

**WHEREAS**, on May 2, 2017, through Resolution No. 21165, the City Council established uniform bylaws for the City's commissions, committees, and boards to bring consistency in how such conduct their business; and

**WHEREAS**, in approving Resolution No. 21165, the City Council specifically excepted the Salinas Police Community Advisory Committee ("PCAC") from adherence to the uniform bylaws and allowed the bylaws for the PCAC dated June 30, 2010, to continue to govern the operation and the management of the PCAC; however, in approving Resolution No. 21165 the City Council reduced the total number of members of the PCAC from fourteen (14) to seven (7); and

**WHEREAS**, in approving both Measure E and Measure G, the voters of Salinas found the need for the establishment of committees composed of members of the public who would review and report on the collection, management, and expenditure of revenue from the taxes. With respect to the Measure G Oversight Committee on April 14, 2015, through Resolution No. 20726, the City Council took action to establish the original composition of the Committee and defined the original scope of the Committee's responsibilities, and the original frequency of the Committee's meetings; and

**WHEREAS**, from time-to-time the City Council reviews the operations of the City's commissions, committees, and boards, and the City policies and regulations applicable to each and has found the need to bring additional consistency and efficiency to the meeting frequency of the Measure E Oversight Committee and the Measure G Oversight Committee and to the management and operation of the Salinas Police Community Advisory Committee.

**BE IT RESOLVED BY THE COUNCIL OF SALINAS AS FOLLOWS:**

SECTION 1. The Measure E Oversight Committee and the Measure G Oversight Committee shall meet on a quarterly basis (July, October, January, and April). The City Manager or the Finance Director may call additional meetings beyond the regular quarterly meetings.

SECTION 2. The Salinas Police Community Advisory Committee shall meet on a quarterly basis (July, October, January, and April). The City Manager or the Police Chief may call additional meetings beyond the regular quarterly meetings.

SECTION 3. The Uniform Bylaws for City Commissions, Committees, and Board shall be the Bylaws for the Salinas Police Community Advisory Committee.

SECTION 4. All prospective City Council appointees to the Police Community Advisory Committee shall provide identifying information to the Chief of Police and shall be subject to a criminal history check conducted in accordance with procedures determined by the Chief of Police. A record of the criminal history/background check will be maintained by the Chief of Police. The Chief of Police shall have the right to deny membership to any prospective appointee to the Police Community Advisory Committee based on the confidential results of the criminal history/background check.

SECTION 5. All resolutions and parts of resolutions in conflict herewith are hereby repealed as of the effective date of this resolution.

PASSED AND APPROVED this 6<sup>th</sup> day of May, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

---

Dennis Donohue, Mayor

ATTEST:

---

Patricia M. Barajas, City Clerk

**RESOLUTION NO. 21165 (N.C.S.)**

**A RESOLUTION ESTABLISHING UNIFORM BYLAWS FOR CITY COMMISSIONS, COMMITTEES, AND BOARDS**

**WHEREAS**, the City's various commissions, committees, and boards conduct their meetings pursuant to bylaws approved by the City Council; and

**WHEREAS**, the bylaws for the various commissions, committees, and boards differ in some respects; and

**WHEREAS**, the Salinas City Council has set as one of its goals and priorities an effective, efficient government; and

**WHEREAS**, the Salinas City Council desires to have its commissions, committees, and boards conduct their business pursuant to a uniform set of standards and pursuant to a uniform administration.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF SALINAS** that the Uniform Bylaws for City Commissions, Committees, and Boards which are attached to this Resolution shall, unless otherwise specifically set forth in this Resolution or in a subsequent action by the City Council, govern the operation and the management of the City's commissions, committees, and boards and shall replace the existing bylaws currently used by the City's commissions, committees, and boards; and

**BE IT FURTHER RESOLVED**, that the bylaws for the Salinas Police Community Advisory Committee dated June 30, 2010, shall continue to govern the operation and the management of the Committee, except that Section 2 of the bylaws shall be amended to provide that the total number of members of the Committee shall be seven (7), one appointed by each member of the City Council from residents within their districts, with the Mayor's appointment made from among residents of the City at-large.

**PASSED AND APPROVED** this 2nd day of May, 2017, by the following vote:

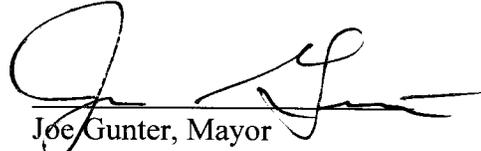
**AYES:** Councilmembers: Craig, Davis, De La Rosa, McShane, Villegas and Mayor Gunter

**NOES:** Councilmember Barrera

**ABSTAIN:** None

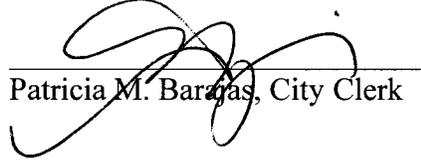
**ABSENT:** None

**APPROVED:**



Joe Gunter, Mayor

**ATTEST:**



Patricia M. Barajas, City Clerk

## UNIFORM BYLAWS FOR CITY COMMISSIONS, COMMITTEES, AND BOARDS

Unless specific bylaws are approved by the City Council for a commission, committee, or board, these Uniform Bylaws shall govern the operation and management of the City's commissions, committees, and boards.

Article 1. Officers.

Section 1. The Officers are Chairperson, Vice-Chairperson, and Executive Secretary.

Section 2. Chairperson. The Chairperson will preside at meetings of the commission, committee, or board.

Section 3. Vice-Chairperson. In the absence of the Chairperson, the Vice-Chairperson will preside at meetings. In the absence of both the Chairperson and the Vice-Chairperson, the members present (provided a quorum is present) shall designate an acting Chairperson for the meeting.

Section 4. Executive Secretary. A Department Director selected by the City Manager, or the Department Director's designee, shall serve as the Executive Secretary and will carry out the administrative details of the commission, committee, or board. S/he will keep the records of the commission, committee, or board, will act as secretary of the meetings, will record all votes, and will prepare the agenda and the minutes of the meetings. S/he will serve as technical advisor to the commission, committee, or board and will provide the necessary research and fact-finding services.

Section 5. Election of Officers. Annually, during the month of July, the commission, committee, or board will elect from among its members a Chairperson and Vice-Chairperson who shall serve for a term of one year. A minimum of four votes are required for electing each position.

Section 6. Term of Office. No person shall serve for longer than two consecutive terms as elected Chairperson. Further, no person shall serve more than two consecutive terms as elected Vice-Chairperson. This intended to create a rotation of commissioners into the elected officer positions.

Section 7. If the office of Chairperson becomes vacant, the Vice Chairperson shall automatically become Chairperson for the existing Chairperson's remaining term of office. Alternatively, the commission, committee, or board may select a successor from its membership to assume the office of Chairperson. The period of time during which the Vice Chairperson assumes the office of Chairperson will not be counted toward the maximum term of office under Section 6, above. If the office of Vice Chairperson becomes vacant, the Commission, committee, or board will select a successor from its membership at the next regular meeting and such election will be for the existing Vice Chairperson's remaining term of office. The period of time during which a Commissioner assumes the role of Vice Chairperson will not be counted toward the maximum term of office under Section 6, above. A minimum of four votes is required for electing each position under this Section.

## Article 2. Meetings.

Section 1. Regular meetings. Regular meetings shall be held in the Council Chambers in City Hall, 200 Lincoln Avenue, Salinas, California 93901, unless otherwise designated in advance by the Executive Secretary. Regular meetings shall be held on such days and at such times as may be determined by the commission, committee, or board, unless there is no business to discuss, at which time the Executive Secretary shall post a notice of cancellation as prescribed by the City Clerk, at least seventy-two hours prior. Alternate meeting times and places are encouraged as long as sufficient public notice is given.

Section 2. Special Meetings. Subject to proper notice, special meetings may be called by the Chairperson, or in his/her absence, by the Vice-Chairperson for the transaction of business. Only those matters listed in the agenda notice of a special meeting may be discussed at that meeting and such meetings shall be conducted in full conformity with the Brown Act.

Section 3. Attendance Requirements. Each member will be required to attend a minimum of 75% of all scheduled regular and special meetings held within a calendar year. Further, a member shall be absent from no more than three consecutive regular and special meetings. A violation of either of these attendance requirements will invoke enforcement procedures, which may include the commission, committee, or board making a recommendation to the appropriate City Council member that their appointee be removed from the membership or recommending to the City Council that the member be removed and an alternate appointment be made.

Section 4. Quorum. A majority of the appointed members of the Commission, committee, or board shall constitute a quorum. No action shall be taken except by the affirmative vote of the majority of the members present. In the event any member or members abstain from the determination of an item, said member or members shall be counted as present for the purpose of determining a quorum.

When the Executive Secretary receives notice from individual members prior to the meeting which indicates that a quorum will not be present, the Secretary may cancel the meeting on behalf of the commission, committee, or board.

Section 5. Minutes. All official actions shall be entered in the minutes of each meeting, said minutes to be prepared by the Executive Secretary.

Section 6. Manner of Voting. Voting on matters coming before the commission, committee, or board will be by roll call, and the vote entered into the minutes.

In the event the commission, committee, or board is unable to approve, conditionally approve, disapprove, or make a recommendation to the City Council on an item because a motion on the application fails to receive a majority vote resulting in no action taken by the commission,

committee, or board, the item or application shall be forwarded directly to the City Council with a record of the commission, committee, or board's vote and the proceeding thereon.

Section 7. Rules of Order and Procedure. Robert's Rules of Order, or those rules of order and procedure used by the City Council, will provide guidelines for those aspects of proceedings not specifically provided for in these Bylaws, however, action by the commission, committee, or board will not be invalidated because of a technical violation of these rules. The Chairperson will have the final say on interpretation, subject to override by a majority of the members present if there is a disagreement over a particular procedure.

Section 8. Agenda. An agenda will be prepared by the Executive Secretary who has authority over the scheduling of agenda items, and will be adhered to with the exceptions that items may be taken out of order for the convenience of those in attendance. The agenda will be published and distributed to interested parties at least seventy-two hours in advance of all meetings.

### Article 3. Committees.

Committees of the commission, committee, or board may be established to pursue the goals and the programs of the body. No more than three members may serve on each committee. Members of the public may also participate on committees. Subject to the approval of the commission, a committee, or board can set their own rules and meeting schedule. Committees will report to the body regularly with updates and/or recommendations and an accounting of time spent by the members and non-members of the public on work items.

1                   **SALINAS POLICE COMMUNITY ADVISORY COMMITTEE**

2                                   **BY-LAWS**

3   **Article I — The Committee**

4    Section 1. Name

5    The name of the committee is the “Salinas Police Community Advisory Committee,”  
6    hereinafter the “PCAC.”

7    Section 2. Composition

8    The PCAC will be composed of fourteen (14) voting members, two (2) appointed by each  
9    member of the Salinas City Council, and a secretary and a police department liaison  
10   appointed by the Chief of Police from the Department staff, both of whom shall be non-  
11   voting, ex-officio members.

12   Section 3. Duties

13   The purpose of the PCAC shall be to review police service delivery relevant to  
14   community needs, provide input on programs, and advise the City Council and police  
15   department about community relations strategies. The PCAC members appointed by the  
16   City Council will report to their respective council members and also be responsive to  
17   procedural and/or community issues as defined by the Chief of Police. PCAC members  
18   also are to bring to the PCAC concerns and questions from their communities.

19   Section 4. Governing Law

20   The PCAC shall, in all its official activities, adhere to the provisions of the Ralph M.  
21   Brown Act of California and all amendments thereto.

22   Section 5. Qualification for Membership

23   All City Council appointees shall provide identifying information to the Chief of Police  
24   and shall be subject to a criminal history check conducted in accordance with procedures  
25   determined by the Chief of Police. A record of the criminal history/background check  
26   will be maintained by the Chief of Police. The Chief of Police shall have the right to  
27   deny membership to any appointee to the PCAC based on the confidential results of the  
28   criminal history/background check.

29   Section 6. Removal

30   Any member of the PCAC may be removed from office upon the affirmative vote of a  
31   majority of the members of the City Council and any such action shall be final and not  
32   subject to review.

33   Section 7. Term

34   Members of the PCAC shall serve until successors are appointed, unless either resigns or  
35   is removed sooner by action of the City Council as herein provided.

36  
37   **Article II — Officers**

## **PCAC Bylaws 6/30/10**

### 38 Section 1. Titles

39 The officers of the PCAC shall be a Chairperson and a Vice Chairperson, both of whom  
40 shall be voting members of the PCAC; a Secretary and Police Department Liaison,  
41 neither of whom shall be voting members of the PCAC.

### 42 Section 2. Chairperson

43 The Chairperson will preside at meetings of the PCAC. He/she shall be appointed by the  
44 Chief of Police for a term of one year from among not less than two nor more than three  
45 nominees presented by the voting members of the PCAC.

### 46 Section 3. Vice Chairperson

47 The Vice Chairperson shall preside at all PCAC meetings in the absence of the  
48 Chairperson. He/she shall be appointed by the Chief of Police for a term of one year  
49 from the list of nominees for Chairperson (see Section 2).

### 50 Sections 4. Secretary

51 The Secretary is the executive officer of the PCAC and shall carry out the administrative  
52 details of the PCAC. He/she shall be appointed annually by the Chief of Police from ~~the~~  
53 police department staff. As Secretary, he/she shall keep the records of the PCAC, act as  
54 Secretary of the meetings of the PCAC, cause to be recorded all votes, and cause to be  
55 prepared the agenda and minutes of the PCAC. The Chief of Police shall designate an  
56 alternate to serve in the absence of the Secretary.

### 57 Section 5. Police Department Liaison

58 The Police Department Liaison shall be appointed annually by the Chief of Police from  
59 police department staff. He/she shall act as the representative of the Chief of Police when  
60 the Chief is not present, and shall provide or arrange for such data and research on police  
61 activities as may be requested by the PCAC in pursuit of its duties as stated in Article 1,  
62 Section 3.

### 63 Section 6. Vacancies

64 If any office becomes vacant for any reason, a replacement shall be appointed by the  
65 Chief of Police for the remainder of the vacated term according to the provisions of  
66 Sections 2, 3, 4 or 5 above, as appropriate.

## **Article III — Meetings**

### 68 Section 1. Regular Meeting Place

69 Unless otherwise designated in advance by the Chairperson or the Secretary, PCAC  
70 meetings will be held at City Hall.

### 71 Section 2. Regular Meetings Date

72 Regular meetings will be held at 6:00 p.m. on the last Wednesday of each month, unless  
73 cancelled by the Chairman due to lack of business. The PCAC may determine at any  
74 regular meeting that any subsequent regular meeting or meetings will be held at a  
75 different time, day, or location.

## PCAC Bylaws 6/30/10

### 76 Section 3. Special Meetings

77 The PCAC may hold special meetings in accordance with the provisions of California  
78 law. Such meetings may include sub-committee meetings, strategy sessions, and social  
79 functions.

### 80 Section 4. Agenda

81 The Secretary will prepare and publish an agenda for each meeting, which will be posted  
82 and otherwise made available according to the requirements of California law. The  
83 Chairperson or any member may make additions to the agenda at the beginning of the  
84 meeting with the consent of the members present, provided no public notice is required  
85 by law.

### 86 Section 5. Quorum

87 A simple majority of current PCAC voting members shall constitute a quorum for the  
88 transaction of business. No action shall be taken except by the affirmative vote of a  
89 majority of the voting members. However, if a quorum is present at the beginning of a  
90 meeting and such members subsequently depart prior to adjournment as reduces the  
91 number present to less than a quorum, the PCAC may continue to conduct business  
92 provided any action taken is approved by no less than a majority of a quorum.

### 93 Section 6. Attendance

94 PCAC members must report to the Secretary prior to a scheduled meeting if they intend  
95 to be absent. Failure to report in a timely manner will be considered an unexcused  
96 absence. Three consecutive unexcused absences will be reported to the Chief of Police  
97 and constitute a basis for removal from the PCAC.

### 98 Section 7. Adjournment of Meetings Due to Lack of Quorum

99 The presence or lack of a quorum may only be determined by the PCAC at the time of the  
100 meeting. Where those PCAC members present at the time of a meeting find that there is  
101 not a quorum and that a quorum is not likely to be achieved, the meeting may be  
102 adjourned or may continue to discuss informational items, taking no official action on  
103 items discussed until a future meeting where a quorum of members are present.

### 104 Section 8. Conflict of Interest

105 Any member who believes himself/herself to have a conflict of interest in any matter  
106 before the PCAC shall so indicate prior to discussion of the matter.

### 107 Section 9. Order of Business

108 At regular meetings of the PCAC, business will be conducted in the following order,  
109 unless otherwise determined by the Chairperson with the approval of the PCAC:

- 110 1. Roll Call
- 111 2. Comments from the public
- 112 3. Approval of minutes of previous meeting(s)
- 113 4. Committee considerations

## PCAC Bylaws 6/30/10

114 5. Other business

115 6. Future agenda items

116 7. Roundtable (limit one (1) minute per committee member)

117 8. Date, time and place of the next meeting.

118 9. Adjournment

119 All official actions shall be entered in the minutes of each meeting and said minutes shall  
120 be approved by the PCAC at its next meeting.

121 Section 10. Public Meeting -- Continuance and Cancellation

122 Once a public meeting has been duly scheduled and noticed, such meeting may be  
123 continued or cancelled openly by the PCAC acting at the time set for such meeting. The  
124 PCAC shall continue or cancel a public meeting only for a good cause as determined by  
125 the PCAC.

126 Section 11. Manner of Voting

127 Voting on matters coming before the PCAC shall be by voice.

128 Section 12. Rules of Order

129 Roberts Rules of Order will govern those aspects of committee proceedings not  
130 specifically provided for in these Bylaws.

131 Section 13. Request for Considerations

132 All requests for consideration of issues by the PCAC shall be made in writing to the  
133 Secretary at least seven (7) days prior to the time of the regularly scheduled meeting.  
134 Matters not on the agenda may be brought before the PCAC for discussion (but not for  
135 action) provided a majority of the members present consent.

136 **Article IV – Ride-Alongs and Community Academy**

137 Section 1. Ride-Alongs Encouraged

138 PCAC members are encouraged to ride along with officers on duty a minimum of eight  
139 (8) hours per year. Members may ride along in excess of the eight hours at the discretion  
140 of the Chief of Police. All ride-along requests and scheduling will be coordinated through  
141 the Police Department's Administration Division.

142 Section 2. Police Community Academy

143 PCAC members are encouraged to participate in the Salinas Police Community Academy  
144 when it is being offered. The Academy is hosted by the Community Services Unit and  
145 applications may be submitted through the Police Department Liaison or the Secretary.

146 **Article V - Bylaws**

147 Section 1. Review

148 These Bylaws shall be reviewed annually or at the time of appointment of new officers.

149 Section 2. Amendment

## PCAC Bylaws 6/30/10

- 150 The Bylaws may be amended with the approval of a majority of the voting membership  
151 of the PCAC at a regular meeting provided that written notice of such amendment has  
152 been received by PCAC members at least five (5) days prior to the meeting. A proposed  
153 Bylaw amendment may not be introduced without the five-day written notice and passed  
154 at the same meeting. All Bylaws are subject to review and approval by the Chief of  
155 Police.
- 156
- 157 Approved by the Police Community Advisory Committee on June 30, 2010.
- 158 Approved by the Salinas Chief of Police on June 8, 2010.

**RESOLUTION NO. 20726 (N.C.S.)**

**A RESOLUTION RATIFYING THE CITY COUNCIL'S ACTION TAKEN ON MARCH 31, 2015 WITH RESPECT TO THE APPOINTMENT OF THE MEMBERS OF THE MEASURE G OVERSIGHT COMMITTEE, SETTING THE TERMS OF OFFICE OF THE COMMITTEE MEMBERS, AND DEFINING THE SCOPE OF THE COMMITTEE'S RESPONSIBILITIES**

WHEREAS, in order to restore services to achieve a safer, better Salinas, on November 4, 2015, the voters of Salinas approved Ordinance No. 2553 (commonly referred to as "Measure G") which imposed a one-cent general transactions and use tax within the City of Salinas; and

WHEREAS, in approving Ordinance No. 2553, the voters of Salinas made certain findings in support of the imposition of a one-cent transactions and use tax, all of which are incorporated herein by this reference and made a part of this Resolution as if fully set-forth herein; and

WHEREAS, Ordinance No. 2553 has a fifteen-year term and requires the City Council to establish an Oversight Committee comprised of either City residents or representatives of businesses located in the City of Salinas (Section 32-94 of Ordinance No. 2553); and

WHEREAS, in approving the Ordinance, the voters found the need for "[a] committee composed of members of the public [whom] would review and report on the revenue from the tax"; and

WHEREAS, on March 31, 2015, the City Council held a Study Session at which it took action to direct City staff to prepare a Resolution consistent with Section 32-94 of the Ordinance "establishing the composition of the committee required by subparagraph (b) [of Section 32-94], setting the terms of office of the committee members, and defining the scope of the committee's responsibilities, which at a minimum shall include reviewing the annual auditor's report regarding the receipt and use of the revenue from the tax authorized by this Chapter";

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF SALINAS as follows:

SECTION 1. The action taken by the City Council on March 31, 2015, which action is more specifically set forth in this Resolution, is hereby ratified.

SECTION 2. The Oversight Committee required by Ordinance No. 2553 (Section 32-94), is hereby established and shall be referred to as the "Measure G Oversight Committee."

SECTION 3. The following persons are hereby identified as the initial appointees to the Measure G Oversight Committee, subject to the terms and the conditions of the Resolution:

Maureen Wruck  
Sergio Sanchez  
Al Espindola  
Brigid McGrath-Massie

Cesar Lara  
Dan Ortega  
Juan Uranga

SECTION 4. The terms of office of the members of the Measure G Oversight Committee shall match their appointing Council member's term of office. Members of the Measure G Oversight Committee can be removed by their appointing Council member at any time and may be replaced by another resident of Salinas or another representative of a business located in Salinas. The Council member shall at an open and noticed City Council meeting publically announce the removal and the replacement prior to the replacement becoming a member of the Measure G Oversight Committee. Any member of the Measure G Oversight Committee may be removed by the vote of a majority of the members of the City Council.

SECTION 5. The initial Chair of the Measure G Committee shall be the Mayor's appointee and the initial Vice Chair of the Measure G Committee shall be the Vice-Mayor's appointee. The initial officers shall hold their positions for one year. Subsequent to that, the Measure G Committee shall upon a majority vote of the members select from among themselves a Chair and the Vice Chair to serve one-year terms.

SECTION 6. The Measure G Oversight Committee shall meet three times per year, as follows:

As set forth in Section 32-94 of the Ordinance, before May 30 of each year to "review the auditors' report, for each year in which the auditors prepare such a report, [for the purpose of issuing] a report to the City Council regarding the use of revenue [from Measure G] and such other matters as the City Council may assign."

Following the City Council's adoption of the annual budgets (Operating, Capital, Measure V, and Measure G) for the purpose of understanding how the City Council directed the expenditure of Measure G revenues.

Prior to the City Council's adoption of the annual budgets so that City staff can present information to the Committee on Measure G revenues and the Measure G expenditures proposed in the annual Measure G Budget. The Committee's comments on the information presented by City staff will be memorialized by the vote of a majority of the members of the Committee and the comments reflected in that vote will be presented to the City Council for its consideration.

The Committee may have additional meetings beyond these three, provided a majority of the Measure G Committee by action of the Committee requests an additional meeting(s) and the Committee's request is approved by the Mayor.

SECTION 7. City staff will prepare and will publish quarterly reports to inform the public on the receipt of Measure G revenues and the expenditure of Measure G funds as directed by the City Council through the adoption of the Measure G Budget.

PASSED AND ADOPTED this 14<sup>th</sup> day of April 2015, by the following vote:

AYES: Councilmembers: Craig, De La Rosa, Lutes, McShane and Mayor Gunter

NOES: Councilmembers: Barrera and Castaneda

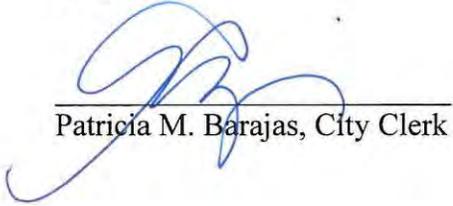
ABSENT: None

ABSTAIN: None

APPROVED:

  
\_\_\_\_\_  
Joe Gunter, Mayor

ATTEST:

  
\_\_\_\_\_  
Patricia M. Barajas, City Clerk