

AGREEMENT AMONG CITY OF SALINAS
AND
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
AND
ECOLOGY ACTION
FOR ALISAL GREENING, BEAUTIFICATION & SAFETY

APPROVED BY THE TAMC BOARD ON: JUNE 22, 2022

APPROVED BY SALINAS CITY COUNCIL ON: AUGUST 9, 2022

This agreement is both a project cost reimbursement and collaborative project agreement among, the City of Salinas, hereinafter "CITY", the Transportation Agency for Monterey County, hereinafter "TAMC," and Ecology Action, hereinafter "EA", hereinafter "PARTIES", with respect to the implementation of the "Alisal Greening, Beautification & Safety Project" (hereinafter "PROJECT").

PURPOSE

The purpose of this agreement is to set forth the roles and responsibilities of CITY, TAMC and EA with respect to the implementation of the PROJECT.

RECITALS

WHEREAS, the Clean California Local Grant Program was created to support the California Department of Transportation's ("Caltrans") mission to beautify and clean up local streets and roads, tribal lands, parks, pathways, transit centers, and other public spaces;

WHEREAS, the Clean California Local Grant Program is funded by \$296 million dollars in fiscal year 2021/22 General Fund money;

WHEREAS, the CITY, TAMC, and EA partnered to develop an application to receive Clean California Local Grant Program funds for the PROJECT;

WHEREAS, the CITY applied as the applicant and TAMC and EA applied as sub-applicants for the grant;

WHEREAS, the PROJECT consists of litter abatement, beautification through planting drought-tolerant vegetation and trees, a bioswale, wayfinding signage, public art, a gateway monument, banners and murals, permeable pavers, sidewalk art highlighting safe routes through the neighborhoods, and education programming to foster a safe, clean, connected, and accessible environment in East Salinas, as further described in the Scope of Work and Schedule, attached hereto and incorporated herein as "Exhibit A";

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Approved by TAMC Board on June 22, 2022*

WHEREAS, the PROJECT was awarded \$2,147,958 in Clean California Local Grant Program funds, the CITY is providing \$156,896, and TAMC is providing \$149,955 in matching funds, for a total project budget of \$2,454,809;

WHEREAS, the CITY, TAMC and EA shall perform all duties and obligations described in the PROJECT, subject to the terms and conditions of the approved grant application, attached as Exhibit C: Approved Grant Application; and

WHEREAS, the CITY, TAMC and EA shall perform all services in accordance with California Streets and Highways Code §91.41 including, but not limited to, Government Code Section 14460(a)(1), as well as all applicable Federal, State and Local laws, regulations, and ordinances, all applicable Caltrans policies and procedures, and all applicable Caltrans published manuals, including, but not limited to, the Grant Program Guidelines (Exhibit D: Grant Program Guidelines);

THEREFORE, the PARTIES agree as follows:

1. Scope of Work. The CITY, as the Lead Agency, shall enter into a Restricted Grant Agreement with Caltrans upon execution of this contract and administer the grant, including submitting invoices and reports to Caltrans and facilitating coordination meetings between CITY, TAMC, and EA through the life of the PROJECT. The CITY will also lead on the implementation of the infrastructure portion of the grant detailed in Exhibit A: Scope of Work and Schedule.

TAMC will manage the implementation of the non-infrastructure portion of the grant work, including coordinating with EA on the walking school bus and community programming, and contracting with sub-consultants to develop and install sidewalk art and murals.

EA will keep TAMC and CITY apprised of their program delivery detailed in Exhibit A: Scope of Work and Schedule, and communications with the community and submit timely quarterly invoices and reports to TAMC.

2. Term of Agreement. The term of this Agreement shall begin upon August 9, 2022, contingent upon approval by the TAMC Board and Salinas City Council, and TAMC and EA shall commence work only after a Notice to Proceed has been issued by CITY's Project Manager and upon execution of the Restricted Grant Agreement between CITY, the Lead Agency, and Caltrans (Exhibit E). Per grant requirements, reimbursable work must be completed no later than June 30, 2024, and project closeout and final invoicing to Caltrans must be submitted by November 1, 2024. Unless earlier terminated as provided herein, this Agreement shall remain in force until December 31, 2024. TAMC acknowledges that this Agreement is not binding until it is fully executed and approved by TAMC.

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3. Project Cost and Payments. The PROJECT costs shall not exceed the amount of Two-Million Four-Hundred Fifty-Four Thousand Eight-Hundred Nine Dollars (**\$2,454,809**). As the Lead Agency, the CITY will be responsible for invoicing Caltrans to receive grant funding and reimbursing TAMC and EA. Subject to the limitations set forth herein, CITY shall pay to TAMC and EA the amounts provided in Exhibit B: Budget, upon receipt and acceptance of deliverables listed therein. Each payment by CITY shall be for a specific deliverable or services outlined in Exhibit A: Scope of Work and Schedule. The maximum amount payable to TAMC under this Agreement is set forth in Exhibit B: Budget and shall not exceed the amount of Two-Hundred Fifty-Seven Thousand Two-Hundred Twenty-Four Dollars (\$257,224). The maximum amount payable to EA under this Agreement is set forth in Exhibit B: Budget and shall not exceed the amount of Three-Hundred Ninety-Two Thousand Five-Hundred Eighty-Five Dollars (\$392,585).

4. Local Match Funds. TAMC and CITY agree to contribute the statutorily required local contribution of matching funds as specified in Exhibits A, B, and C, within the RGA between CITY and Caltrans or in any Attachment thereto, toward the actual cost of the services described in Exhibits A through D of this Agreement. TAMC and CITY shall contribute not less than its required match amount toward the services described therein. Local cash and in-kind match requirements can be found in the Grant Program Guidelines (Exhibit D); and TAMC and CITY must fully satisfy the local cash and in-kind match amount and percentage identified in Section III, Paragraph 7 of the RGA with the final Invoice.

CITY shall contribute not less than \$156,896, a proportional cash amount toward the services described in Exhibit C, on a monthly or quarterly basis. And, TAMC shall contribute not less than \$149,955, a proportional cash amount toward the services described in Exhibits A and C, on a monthly or quarterly basis. Notwithstanding the foregoing, to the extent that in-kind contributions are permitted and identified under Item 7, Section III–Project Funding of the Restricted Grant Agreement (RGA) between CITY and Caltrans, the contributions may be counted as cash only when they are actually received by the CITY and confirmed by CALTRANS. Except where expressly allowed in writing by CALTRANS herein, reimbursement of credits for local matching funds and in-kind contributions will be made or allowed only for work performed on and after the initial date of the RGA and on or before June 30, 2024.

5. PROJECT Manager. CITY designates Maria Contreras as the Alisal Greening, Beautification and Safety Project manager who shall be responsible for the overall administration of the PROJECT covered by this Agreement. Ms. Contreras will also be responsible for the contractual and administrative aspects of the Agreement. CITY shall promptly notify TAMC of any change of PROJECT Manager.

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6. Responsible Agency Representatives. TAMC designates Ariana Green as the TAMC Representative responsible for the management of non-infrastructure components of the grant. TAMC shall promptly inform CITY of any change of Representative.
7. Scope of Work Revisions. Any significant changes in the performance of this Agreement as outlined in the PROJECT Scope of Work herein shall be in writing and require mutual authorization by the PROJECT Manager and the TAMC Representative.
8. Payment Provisions and Allowable Costs:

TAMC will compile invoices and reports from EA and other sub-contractors and submit a single quarterly invoice to the CITY for all non-infrastructure work.

(a) The following Standard Payment Provisions apply to all contracts:

- i. No payment will be made prior to approval of any work, nor for any work performed prior to approval of this Agreement.
- ii. Reimbursement for travel costs, if eligible under the Method of Payment as specified below, shall not exceed the Short-Term Travel Lodging Rates and Requirements listed on the Caltrans website, according to the Code of Regulations (CCR), Administrative Code, Title 2.
- iii. When milestone or task-by-task cost estimates are included in the Budget, TAMC shall seek approval from the CITY Project Manager prior to any adjustment to compensation across work tasks. If TAMC determines that a change to the Scope of Work and Schedule is required, TAMC shall notify the CITY Project Manager for approval in writing. City Project Manager will then manage and document approval of change through Caltrans.
- iv. Progress payments will be made monthly in arrears based on services provided and allowable incurred costs. If TAMC fails to submit the required deliverable items according to the schedule set forth in Exhibit A: Scope of Work and Schedule (or task order, as applicable), CITY shall have the right to delay payment or terminate this Agreement in accordance with the provisions of Paragraph 6, Termination.
- v. Invoices for reimbursement shall be submitted to the City, at the address contained in Paragraph 19 (Notices), on a quarterly basis and shall contain all

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necessary supporting documentation and detail as per the Grant Program Guidelines (Exhibit D), including but not limited to invoices, detailed work performed on each milestone or task, and any conditional and unconditional waivers. City shall have the right to review and confirm that the invoices submitted by TAMC for reimbursement are in conformance with the terms of this Agreement, and more specifically as specified in Section 3 and Section 4 of this Agreement, prior to processing payment. Payments will be made within 45 days of receipt of complete invoices by the City Project Manager. Per grant requirements, reimbursable work must be completed no later than June 30, 2024, and project closeout and final invoicing to Caltrans must be submitted by November 1, 2024.

- vi. The final invoice must contain the final cost and all credits due to TAMC including any equipment purchased under the provisions of this Agreement and shall be submitted within 60 calendar days after completion of TAMC's work under this agreement, or a given Task Order, as applicable. Per grant requirements, reimbursable work must be completed no later than June 30, 2024, and project closeout and final invoicing to Caltrans must be submitted by November 1, 2024.
- vii. No additional compensation will be paid to TAMC unless there is a change in the scope of the work. Changes in the scope of work that do not increase compensation may be approved by the CITY Project Manager. Changes in the scope of work that would increase compensation must be authorized by an amendment to this Agreement approved by the Salinas City Council.
- viii. Salary increases will be reimbursable only for Actual Cost Plus Fixed Fee or Rates of Compensation contracts and only if the increase is specified in Exhibit B: Budget. For personnel subject to prevailing wage rates as described in the California Labor Code, all salary increases, which are the direct result of changes in the prevailing wage rates are reimbursable.
- ix. The total amount payable by TAMC resulting from this Agreement shall not exceed the amount specified in Section 3 of this Agreement.
- x. All subcontracts in excess of \$25,000 shall contain the above provisions.

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9. Termination. Any of the PARTIES may terminate this Agreement at any time with or without cause, through a written Notice of Termination. Such Notice by one party will result in the termination of this Agreement among all parties. Such Notice will provide not less than forty-five (45) calendar days for CITY to refund to TAMC and EA any remaining funds held for completion of this Agreement which are no longer required to pay consultant work for work performed prior to the date of receipt of the Notice of Termination.

10. Cost Principles and Administrative Requirements

(a) TAMC agrees that the contract Cost Principles and Procedures, 48 Code of Federal Regulations (CFR), Chapter 1, Part 31.000 *et seq.*, Federal Acquisition Regulations System, shall be used to determine the cost allowability of individual items.

(b) TAMC also agrees to comply with federal procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Costs Principles and Audit Requirements.

(c) Any costs for which payment has been made to TAMC under this Agreement that are determined by subsequent audit to be unallowable under 2 CFR Part 200 are subject to repayment by TAMC to CITY.

(d) TAMC and subconsultants shall maintain accounting systems related to the work to be performed pursuant to this Agreement that conform to Generally Accepted Accounting Principles (GAAP).

(e) All subcontracts in excess of \$25,000 shall contain the above provisions.

11. Indemnification. Each party shall defend, indemnify, and save harmless each of the other parties against all claims, demands, suits, damages, costs, expenses, losses, or liability, in law or in equity, of every kind and nature whatsoever, arising out of or resulting from the negligent acts or omissions of the indemnifying party (which shall include the indemnifying party's officers, agents, employees or volunteers) in the performance of this agreement.

12. Disputes. In the event of a dispute arising out of the performance of this Agreement, any of the PARTIES shall send a written Notice of Dispute to the other parties. Within five working days of receipt of such notice, the notified parties shall respond and agree to a meeting for the purpose of discussing the dispute and the facts giving rise to the dispute. In the event of a dispute arising out of the performance of this Agreement, the party alleging this dispute shall send a written Notice of Dispute to the other parties. Within five working days of receipt of such notice, the notified parties shall respond and agree to a meeting for the purpose of the dispute if possible.

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If resolution of the dispute cannot be reached the affected parties may file appropriate litigation within six months thereafter.

13. Retention of Records/Audit.

(a) For the purpose of determining compliance with Public Contract Code 10115, et seq. and Title 21, California Code of Regulations, Chapter 21, Section 2500 et seq., when applicable and other matters connected with the performance of the Agreement pursuant to Government Code 8546.7, TAMC, subconsultants, and CITY shall maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of the Agreement, including but not limited to, the costs of administering the Agreement. All parties shall make such materials available at their respective offices at all reasonable times during the Agreement period and for three years from the date of final payment under the Agreement. The state, State Auditor, CITY, Federal Highway Administration (FHWA), or any duly authorized representative of the Federal Government shall have access to any books, records, and documents of TAMC and its certified public accountants (CPA) work papers that are pertinent to the Agreement and indirect cost rates (ICR) for audit, examinations, excerpts, and transactions, and copies thereof shall be furnished if requested.

(b) Subcontracts in excess of \$25,000 shall contain this provision.

14. Non-Discrimination. To the extent provided by law and any applicable agency regulations, this Agreement and any program assisted thereby are subject to the policies against discrimination:

- Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by California under 23 U.S.C. 324 and 29 U.S.C. 794; and
- The provisions of the Americans with Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat 327, as amended) and the U.S. DOT implementing regulations (49 CFR 27, 37, and 38); and
- The implementing regulations issued pursuant thereto by the California Department of Transportation, the Federal Highway Administration and the Federal Transit Administration; and
- Any assurance of compliance which CITY and TAMC have filed in accordance with any applicable agency regulations

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- 15. Compliance with Terms of State Grant. If any part of this Agreement has been or will be funded pursuant to a grant from the State government in which CITY is the grantee, TAMC and EA shall comply with all provisions of such grant applicable to TAMC’s and EA’s work hereunder and said provisions shall be deemed a part of this Agreement as though fully set forth herein.
- 16. Severability. If any provision of this Agreement, or the application thereof to any person, place or circumstance, shall be held by a court of competent jurisdiction to be invalid, unenforceable, or void, the remainder of this Agreement and such provisions as applied to other persons, places, and circumstances shall remain in full force and effect.
- 17. General Provisions and Certifications. CITY, TAMC, and EA certify that it is in compliance with all applicable federal and state laws and regulations.
- 18. Governing Laws. This Agreement shall be construed and enforced according to the laws of the State of California, and the parties hereby agree that the County of Monterey shall be the proper venue for any dispute arising hereunder.
- 19. Notices. Notices required under this Agreement shall be delivered personally or by electronic facsimile, e-mail, or by first class or certified mail with postage prepaid. Notice shall be deemed effective upon personal delivery, facsimile transmission, or email-receipt, or on the third day after deposit with the U.S. Postal Service. TAMC shall give CITY prompt notice of any change of address. Unless otherwise changed according to these notice provisions, notices shall be addressed as follows:

<p>To TAMC: Todd A. Muck 55-B Plaza Circle Salinas, CA 93901</p> <p> 831-775-0903 Fax: 831-775-0897 Email: todd@tamcmonterey.org</p>	<p>To Maria E. Contreras 65 W. Alisal Street Salinas, CA 93901</p> <p> 831-758-7429 or 831-758-7387 Fax: 831-775-4258 Email: mariac@ci.salinac.ca.us</p>
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- 20. Exhibits. The following Exhibits are attached hereto and incorporated by reference:

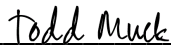
- Exhibit A – Scope of Work and Schedule
- Exhibit B – Budget
- Exhibit C – Approved Grant Application
- Exhibit D – Grant Program Guidelines
- Exhibit E – Restricted Grant Agreement Between CITY and Caltrans

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21. Entire Agreement. This document, including all exhibits hereto, constitutes the entire agreement between the parties, and supersedes any and all prior written or oral negotiations and representations between the parties concerning all matters relating to the subject of this Agreement.

IN WITNESS WHEREOF, CITY and TAMC execute this agreement as follows:

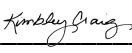
TAMC

By: 
DocuSigned by:
6D71CBBACE224FC...

Todd A. Muck
Executive Director

Dated: 8/16/2022 | 3:09 PM PDT


CITY OF SALINAS

By: 
DocuSigned by:
E554E94F4CE64C8...

Name: Kimbley Craig
Title: Mayor

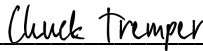
Dated: 8/16/2022 | 12:36 PM PDT

ECOLOGY ACTION

By: 
DocuSigned by:
E95894D7F4EA44C...

Jim Murphy
Executive Director & CEO

Dated: 8/17/2022 | 11:03 AM PDT

By: 
DocuSigned by:
46E4AFA29CF143B...

Name: Chuck Tremper
Title: COO

Dated: 8/16/2022 | 3:21 PM PDT

INSTRUCTIONS: If Consultant is a corporation (including limited liability and nonprofit corporations), the full legal name of the corporation shall be set forth together with the signatures of two specified officers. If Consultant is a partnership, the name of the partnership shall be set forth together with the signature of a partner with authority to execute this Agreement on behalf of the partnership. If Consultant is contracting in an individual capacity, the individual shall set forth the name of his or her business, if any, and shall personally sign the Agreement.

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Approved as to form:

DocuSigned by:
Robert L. Brayer
FBACA339C87E456...

TAMC Counsel

Dated: 8/16/2022 | 2:19 PM PDT

DocuSigned by:
Christopher A. Callihan
DF600E62871844E...

Christopher A. Callihan, City Attorney

Dated: 8/16/2022 | 1:23 PM PDT

For TAMC internal use:

Work Element number to be used for the contract: _____

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EXHIBIT A: Scope of Work and Schedule

Project Title: Alisal Greening, Beautification & Safety Project

CITY Project Manager: Maria Contreras

TAMC Representative: Ariana Green

EA Representative: Jeanne LePage

Scope of Work

Introduction

The Alisal Greening, Beautification, and Safety Project ("Project") will implement 2 plans developed through deep engagement with the Alisal community, one of the most disadvantaged areas in terms of poverty, overcrowding, and crime in Salinas. Proposed improvements include litter abatement, beautification through planting drought-tolerant vegetation and trees, a bioswale, wayfinding signage, a gateway monument, banners and murals, permeable pavers, sidewalk art highlighting safe routes through the neighborhoods, and education programming to foster a safe, clean, connected, and accessible environment. Proposed improvements will be concentrated along the E. Alisal Street corridor, the bustling and vibrant commercial heart of the area with an additional 5 miles of decorated sidewalk routes connecting the corridor to 7 schools, 2 parks and community amenities such as the beloved Breadbox Recreation Center. Murals and sidewalk art will be designed by local and youth artists and will reflect the rich culture of the Alisal community.

The City of Salinas will lead implementation of the infrastructure portion of the project and also administer the grant and reporting to Caltrans.

TAMC will lead implementation of the non-infrastructure portion of the project including contracting with Ecology Action, local artists and other sub-contractors.

Overall Project Objectives

- Beautify public spaces and reduce debris;
- Encourage active transportation to schools, parks and community centers;
- Improve stormwater retention;

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- Engage and empower local artists and community members to take a leadership role in the project.

Summary of Project Tasks

Project Management activities must be identified within the task they are occur.

Task A: Youth Pedestrian Safety Education

Conduct pedestrian safety education activities for all 2nd grade classes in the following elementary schools: Sherwood, Los Padres, Fremont, and Jesse Sanchez. Conduct pedestrian safety presentations for all 2nd grade classrooms (Approx. 5 classes per school year x 2 years). Can be delivered in live/online format should pandemic protocol mandate. Conduct pedestrian safety Walk-Around-the-Block for all 2nd grade classrooms (Approx. 5 classes per school year x 2 years) Can be delivered in live/online format should pandemic protocol mandate.

Responsible Party: Ecology Action

Task Deliverables
Walk Smart - Approx. 40 presentations. Copies of Presentation Schedules, Photos, Number of Students Served and Evaluation Activity Results.
Walk Smart - Approx. 40 field trips. Copies of Field Trip Schedules, Photos, Number of Students Served and Evaluation Activity Results.

Task B: Walking School Bus and Community Walking Groups

Ecology Action will develop an educational campaign to serve the families and youth of East Alisal. The education effort is multi-pronged and aimed at enhancing public health, cultural connections and familiarizing the public with new public space improvements in the East Alisal region that are included in this application. Campaign includes creating, implementing and developing sustainable plan for walking school buses at 4 of the target elementary schools. The Walking School buses will run for a minimum of six weeks each school year utilizing the ‘safe sidewalk’ routes. For remaining weeks in school year staff will work with local volunteers to create alternative leadership. And lastly, community education will include a variety of adult focused walking groups. The senior group

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will focus on walking culturally significant routes and feature senior sharing of memories and local history. Family walking group will include a festival-atmosphere with music and street celebration. Combined, these efforts will draw the community to the public spaces and model safe, healthy practices for using the public streets and parks. This two-year program includes a vigorous marketing component complete with social media, signage and visually engaging print.

Responsible Party: Ecology Action

Task Deliverables
Establish 6-week WSB+ program at 4 elementary schools for 2 years; goal of serving 50 students per event and 6 events per school per year; goal of serving 1200 students participate per year; sign in sheets
Run at least 4 community walking events with community members per year for 2 years; sign in sheets

Task C: Safe Routes to School Sidewalk Murals and Markings

TAMC will work with local artists and youth art programs to design seven (7) sidewalk murals and markings to highlight safe routes connecting seven schools to parks and community amenities in East Salinas. Once the designs have been developed, the community will vote to select their favorites to be installed. The project team will work with the selected artist(s) to refine the artwork and make it ready for the design to be translated to thermoplastic markings and murals. After the sidewalk art has been installed, a community celebration will be held to bring attention to the new colorful routes and provide recognition to the artist(s).

Process:

- Form Safe Routes to School Steering Committee made up of local residents, students, school representatives, seniors and advocates.
- Call for Artists
- Review Draft Art Submissions
- Community Selection of artwork
- Finalize Artwork

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- Install Artwork
- Community Celebration & Artist recognition

Responsible Party: TAMC, local artists and subcontractors

Task Deliverables
Form Safe Routes to School Steering Committee
Call for Artists - Project description and guidelines; flyer; social media posts; website posts; press release
Review Draft Art Submissions - Written feedback on artwork
Community Selection of Artwork - Posterboards showing artwork options; online survey
Finalize Artwork – Final art/ digitized art files
Install Artwork – seven (7) sidewalk murals and markings along safe routes to schools
Community Celebration & Artist Recognition - Program, pictures, press release

Task D: Project Management & Coordination

The Project Team (City of Salinas, TAMC and Ecology Action) will hold a kick-off meeting and monthly coordination meetings throughout the project to ensure good communication on upcoming tasks, project progress, schedule and budget.

Responsible Parties: City, TAMC and Ecology Action

TAMC will procure services and materials to complete the sidewalk art and murals in line with TAMC and State procurement requirements.

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Responsible Parties: TAMC

TAMC will consolidate all invoices and progress reports for non-infrastructure work and then submit to the City for reimbursement.

Responsible Parties: TAMC

Task Deliverables
Project Kick-off and monthly coordination meetings - Meeting notes
Consultant contracts
Consolidated non-infrastructure Invoices and Reports

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Project Schedule

Task #		Task Title	Estimated Grant Amount*	Estimated Local Cash Match*	Estimated Local In-Kind Match*	Estimated Total Project Cost*	FY 2022/23												FY 2023/24															
							J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J				
A		Youth Pedestrian Safety Education	\$54,914	\$16,474	N/A	\$71,388																												
A1		Conduct pedestrian safety presentations for all 2nd grade classrooms																																
A2		Conduct pedestrian safety Walk-Around-the-Block for all 2nd grade classrooms																																
B		Walking School Bus and Community Walks	\$247,075	\$74,122	N/A	\$321,197																												
B1		Creating, developing and implementing sustainable plan for Walking School Buses (WSB)																																
B2		Create senior and community walking groups																																
C		Safe Routes to School Sidewalk Murals and Markings	\$179,195	\$53,759	N/A	\$232,954																												
C1		Call for Artists																																
C2		Review Draft Art Submissions																																
C3		Community Selection of Artwork																																
C4		Finalize Artwork																																
C5		Install Artwork																																
C6		Community Celebration & Artist Recognition																																
D		Project Management & Coordination	\$18,670	\$5,600	N/A	\$24,270																												
		Project kick-off meeting with partners																																
		Monthly Coordination meetings																																
		Procurement for NI consultant services & materials																																
		Invoicing/Reporting																																
Totals							\$499,854	\$149,955	\$0	\$649,809																								

* Use only whole dollars in the financial information fields. Dollar amounts must be rounded up/down and decimals should not be shown.
 Does your agency plan to request reimbursement for indirect costs? Yes No If yes, what is the estimated indirect cost rate? 64.30%

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EXHIBIT B: Budget

Alisal Greening, Beautification & Safety Project (Non-Infrastructure)					
Transportation Agency for Monterey County and Ecology Action					
Task #	Task Title	TAMC	Ecology Action	Other TAMC sub-contractors	Estimated Total Project Cost*
A	Youth Pedestrian Safety Education	\$0	\$71,388	\$0	\$71,388
B	Walking School Bus and Community Walks	\$0	\$321,197	\$0	\$321,197
C	Safe Routes to School Sidewalk Murals and Markings	\$136,194	\$0	\$96,760	\$232,954
D	Project Management & Coordination	\$24,270	\$0	\$0	\$24,270
Totals		\$160,464	\$392,585	\$96,760	\$649,809

Exhibit 25-R: Non-Infrastructure Work Plan Estimates	
1. Date: January 21, 2022	
2. Implementing Agency Name: City of Salinas	
3. Project Title: East Alisal Beautification and Safety Project	
4. Project Description: Provide brief project description. (Ex.: Conduct bicycle and pedestrian safety education, encouragement and traffic safety enforcement near schools.)	

Non-Infrastructure Cost Proposal Work Plan Estimates

Task Summary:			
Click the links below to navigate to "Task Details" tabs:	Enter the Task Name from Each Itemized Task	Total CCLGP \$	Total Cost \$
Task 'A'	Youth Pedestrian Safety Education	\$54,914	\$71,388
Task 'B'	Walking School Bus and Community Walks	\$247,075	\$321,197
Task "C"	Safe Routes to School Sidewalk Murals and Markings	\$179,195	\$232,954
Task "D"	Project Management & Coordination	\$18,670	\$24,270
Task "E"		\$0	\$0
Task "F"		\$0	\$0
Task "G"		\$0	\$0
Task "H"		\$0	\$0
Task "I"		\$0	\$0
Task "J"		\$0	\$0
Total for all Tasks		\$499,854	\$649,809

*City of Salinas/TAMC – Alisal Beautification Agreement
Approved by TAMC Board on June 22, 2022*

City of Salinas Budget – Infrastructure Cost (\$1,805,000.00)

Project Milestone	Date	Total Cost
Project Study Report Approved	4-Jul-22	
Permitting Applications Submitted	4-Aug-22	\$ 5,000.00
Plans, Specifications, Estimates	31-Aug-22	\$ 80,000.00
Receive Permits	31-Aug-22	
Project Art and Branding Completed	31-Dec-22	
Project Bid Opening	31-Dec-22	
Contract Award (for Construction Costs)	1-Feb-23	
Construction Start and Construction Engineering	31-Mar-23	\$ 172,000.00
End Construction Phase (Construction Contract Acceptance) MUST BE NO LATER THAN 6/30/2024	30-Jun-23	\$ 1,548,000.00
Begin Closeout Phase	31-Jul-23	
End Closeout Phase (Closeout Report) REPORTS AND FINAL INVOICES MUST BE RECEIVED, APPROVED AND PROCESSED BY CALTRANS BY 12/31/24	31-Dec-24	

*City of Salinas/TAMC – Alisal Beautification Agreement
Approved by TAMC Board on June 22, 2022*

EXHIBIT C: Approved Grant Application

In the security banner above, please click on **Options** and select **"Trust this document one time only"** before completing the form. After you select to trust the document, you will be asked if you want to save the document before closing, select **"No"**. If the banner is not visible, open the panel on the left side of the screen and click on the exclamation icon.

I. PROJECT DESCRIPTION

1.1 PROJECT INFORMATION

Assembly District	Senate District	Congressional District
30	12	20
Caltrans District: 5		

Notes:

* Fill out the information in this table based on project location, rather than location of the primary project applicant. If a project contains multiple locations, enter information for each location.

** For information on Senate, Assembly, and Congressional Districts, see:

<https://caltrans.maps.arcgis.com/apps/webappviewer/index.html?id=4c2e0aba9e174138a794a98e82cb22cc>.

1.2 LOCATION INFORMATION*

Does this project encroach onto Caltrans right-of-way? Yes No

Location Information - Local Jurisdiction

Begin Latitude of Parameters**	Begin Longitude of Parameters**	End Latitude of Parameters**	End Longitude of Parameters**	Description***	Street Address	City	Zipcode
(x) 36.681460	(y) 121.615160	(x) 36.681625	(y) 121.613815	Closter Park	401 Towt St.	Salinas	93905
(x) 36.68450	(y) 121.619070	(x) 36.684160	(y) 121.61940	Breadbox Recreation Center	745 N Sanborn Rd	Salinas	93905
(x) 36.674170	(y) 121.63960	(x) 36.67220	(y) 121.617770	E. Alisal from Kings St. to Skyway Blvd	Nearby business at intersection of Kings St. and Alisal St: 437 E. Alisal St.	Salinas	93905
(x) 36.672640	(y) 121.623230	(x) 36.679949	(y) 121.616311	SRTS from Alisal St. to Closter St.	Nearby address at intersection of Towt St. and Alisal St: 1201 E. Alisal St.	Salinas	93905
(x) 36.675280	(y) 121.635220	(x) 36.670370	(y) -121.635940	SRTS: Wood St. Route (Cross streets: Roosevelt St. and John St.)	Park at intersection of Roosevelt St. and Wood St: 567 Roosevelt St.	Salinas	93905
(x) 36.670370	(y) -121.635940	(x) 36.672160	(y) -121.619870	SRTS: John St. Route (Cross: Streets Wood St. and E. Alisal St.)	Nearby address at intersection of S. Wood St and John St: 605 John St.	Salinas	93905
(x) 36.673720	(y) -121.635440	(x) 36.672160	(y) 121.619870	SRTS: E. Alisal Route (Cross Streets: Wood St. and John St.)	Nearby business at intersection of N. Wood St. and E. Alisal St: 601 E. Alisal St.	Salinas	93905
(x) 36.672560	(y) -121.623260	(x) 36.685140	(y) -121.60770	SRTS: Towt St. Route (Cross Streets: E. Alisal St. and Del Monte Ave.)	El Sausal Middle School address: 1155 E. Alisal St.	Salinas	93905
(x) 36.676710	(y) -121.621740	(x) 36.675650	(y) -121.617060	SRTS: E. Market St. Route (Cross Streets: Towt St. and 1st Ave.)	Nearby address at intersection of Towt St. and E. Market: 1205 E. Market St.	Salinas	93905



CLEAN CALIFORNIA LOCAL GRANT PROGRAM (CCLGP) APPLICATION

Caltrans CCLGP-AP001 (NEW 11/2021)

1.2 LOCATION INFORMATION*

(x) 36.679720	(y) -121.617020	(x) 36.687780	(y) -121.616510	SRTS: Acosta St. Route Cross Streets: Towt St. and Garner Ave.	Nearby address at intersection of Towt St. and Acosta St: 345 Towt St.	Salinas	93905
(x) 36.683570	(y) 121.619860	(x) 36.688660	(y) -121.611030	SRTS: Sanborn Route (Cross Streets: Acosta Plaza and Del Monte Ave.)	Nearby address at intersection of N. Sanborn Rd and Acosta St.: 932 N. Sanborn Rd.	Salinas	93905
(x) 36.687780	(y) 121.616510	(x) 36.682560	(y) -121.611920	SRTS: Garner Ave Route (Cross Streets Acosta Plaza and Towt St.)	Nearby address at intersection of Garner Ave. and Acosta Plaza: 906 Acosta Plaza	Salinas	93905
(x) 36.688660	(y) 121.611010	(x) 36.685140	(y) 121.60770	SRTS: Del Monte Route (Cross Streets Sanborn Rd. and Towt St.)	Nearby address at intersection of N. Sanborn Rd. and Del Monte Ave.: 1159 N. Sanborn Rd.	Salinas	93905

Location Information - State Highway System

Description***	Caltrans District	County	Route	Route Suffix	Begin Postmile Prefix	Begin Postmile****	Begin Postmile Suffix	End Postmile Prefix	End Postmile****	End Postmile Suffix

Notes:

* Projects can include multiple locations. Provide Latitude and Longitude Parameters, as well as a brief description for each location in your project.

** Please provide this in the following format: [(x) ###.#####], ((y) ###.#####); x=Latitude and y=Longitude

*** For example, is the location a park, path, bus stop, viaduct, etc.?

****The Postmile fields are only applicable for streets that are part of the State Highway System. If a location is a single point, then provide the same begin and end postmile values. Link to Postmile Lookup: <https://postmile.dot.ca.gov/PMQT/PostmileQueryTool.html>.

1.3 SUMMARY BUDGET INFORMATION

Project Title	Alisal Greening, Beautification, and Safety Project
Grant Amount Requested*	\$2,147,958
Total Project Cost	\$2,454,809
Local Match %	12.5
Total Cash Local Match	\$306,851
Total Third-Party In-Kind Local Match	
Total Local Match	\$306,851
Does this project involve funding from other programs?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes to the above, please select all the different types of other funding programs that apply and provide summary information for each program	<p>If any program or fund types are checked below, please state the program or fund name and total amount received from each.</p> <p><input type="checkbox"/> Federal Programs</p> <p><input type="checkbox"/> State Programs</p>



CLEAN CALIFORNIA LOCAL GRANT PROGRAM (CCLGP) APPLICATION

CCLGP-AP001 (NEW 11/2021)

	<input checked="" type="checkbox"/> Local Funds						
	<table border="1"> <tr> <td>TAMC</td> <td>\$149,955</td> </tr> <tr> <td>City of Salinas</td> <td>\$156,896</td> </tr> <tr> <td>Measure X and CIP 9246 (EDE AVP)</td> <td>\$306,851</td> </tr> </table>	TAMC	\$149,955	City of Salinas	\$156,896	Measure X and CIP 9246 (EDE AVP)	\$306,851
	TAMC	\$149,955					
	City of Salinas	\$156,896					
Measure X and CIP 9246 (EDE AVP)	\$306,851						
<input type="checkbox"/> Private Fund							

ADVANCE PAYMENT INFORMATION

Are you seeking advance payment?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
What is the total value of your advance payment request?	
What is the advance payment as a percentage of the grant award?	

Notes: * For this table, round amounts up to the nearest thousand.

1.4 PRIMARY PROJECT APPLICANT INFORMATION

CONTACT NAME Steve Carrigan	TITLE City Manager	ORGANIZATION City of Salinas
PHONE NUMBER (831) 758-7201	EMAIL ADDRESS steveca@ci.salinas.ca.us	
AGENCY TYPE - Check which of the following best describes your agency		
<input checked="" type="checkbox"/> Local or Regional Public Agency <input type="checkbox"/> Transit Agency <input type="checkbox"/> Federally Recognized Tribal Government <input type="checkbox"/> Other Public Agency - Indicate here what type of agency your organization is: _____		

1.5 PRIMARY PROJECT APPLICANT MARKETING/COMMUNICATIONS CONTACT INFORMATION

CONTACT NAME Sophia Rome	TITLE Communication Relations Manager (PIO)	ORGANIZATION City of Salinas
PHONE NUMBER (831) 758-7407	EMAIL ADDRESS sophiar@ci.salinas.ca.us	

1.6 SUB-APPLICANT INFORMATION (IF APPLICABLE)

CONTACT NAME Ariana Green	TITLE Principal Transportation Planner	ORGANIZATION TAMC
PHONE NUMBER 831-775-4403	EMAIL ADDRESS ariana@tamcmonterey.org	
AGENCY TYPE - Check which of the following best describes your agency		
<input checked="" type="checkbox"/> Local or Regional Public Agency <input type="checkbox"/> Transit Agency <input type="checkbox"/> Federally Recognized Tribal Government <input type="checkbox"/> Other Public Agency - Indicate here what kind of agency your organization is: _____		

CONTACT NAME Jeanne LePage	TITLE Strategic Fund Development Director	ORGANIZATION Ecology Action
PHONE NUMBER 831-234-8364	EMAIL ADDRESS jeanne.lepage@ecoact.org	

AGENCY TYPE - Check which of the following best describes your agency		
<input type="checkbox"/> Local or Regional Public Agency <input type="checkbox"/> Transit Agency <input type="checkbox"/> Federally Recognized Tribal Government <input checked="" type="checkbox"/> Other Public Agency - Indicate here what kind of agency your organization is: <u>Partner/nonprofit organization</u>		

**CLEAN CALIFORNIA LOCAL GRANT PROGRAM (CCLGP) APPLICATION**

Caltrans CCLGP-AP001 (NEW 11/2021)

1.7 PROJECT OVERVIEW

Will this project displace people experiencing homelessness?

 Yes (Note: Project is ineligible for funding) No

Indicate what elements are included in the project(s). Check all that apply.

 ENHANCED INFRASTRUCTURE ENHANCED NON-INFRASTRUCTURE - Litter Abatement Events and/or Educational ProgramsEstimated Installation/Construction Complete Date: 6/30/2024 (Note: Must BE ON OR before June 30, 2024)**SUB-AGREEMENTS**

Is this project associated with any other Caltrans projects?

 Yes - If Yes, enter Caltrans Contact Email: corby.kilmer@dot.ca.gov No**1.8 PROJECT DESCRIPTION**

PROVIDE GENERAL PROJECT DESCRIPTION (Max of 150 words)

The Alisal Greening, Beautification, and Safety Project ("Project") will implement 2 plans developed through deep engagement with the Alisal community, one of the most disadvantaged areas in terms of poverty, overcrowding, and crime in Salinas. Proposed improvements include litter abatement, beautification through planting drought-tolerant vegetation and trees, a bioswale, wayfinding signage, a gateway monument, banners and murals, permeable pavers, sidewalk art highlighting safe routes through the neighborhoods, and education programming to foster a safe, clean, connected, and accessible environment. Proposed improvements will be concentrated along the E. Alisal Street corridor, the bustling and vibrant commercial heart of the area with an additional 5 miles of decorated sidewalk routes connecting the corridor to 7 schools, 2 parks and community amenities such as the beloved Breadbox Recreation Center. Murals and sidewalk art will be designed by local and youth artists and will reflect the rich culture of the Alisal community.

1.9 PURPOSE AND NEED

PROVIDE PURPOSE AND NEED OF PROPOSED ELEMENTS (Max of 150 words)

The Project area is in a disadvantaged community where engaged residents have expressed a need, vision, and purpose through the Alisal Vibrancy Plan of a livable, safe, and attractive community that alleviates previous neglect and underinvestment. The Project is needed to mitigate existing conditions such as litter and a deficiency of greenery, art, and amenities. The proposed improvements address the community-identified needs and meet the CCLGP goals as follows:

- Debris Reduction: trash/recycling bins and signage will encourage waste disposal to prevent collection in streets.
- Beautify Public Space: art, banners, and greening will beautify streets, express community identity, and help naturally filtrate stormwater.
- Improve Public Spaces for Walking: sidewalk stenciling that identifies Safe Routes to School, programming, and a covered bus stop creates a pedestrian-friendly environment.
- Underserved communities: the project benefits surrounding neighborhoods, which consist of census tracts with less than 80% of statewide median household income.

II. UNDERSERVED COMMUNITIES**2.1 ANALYSIS OF BENEFITS TO UNDERSERVED COMMUNITIES***

Is this project located in an underserved community?

- Yes
- No
- Partially located in an underserved community

List all the census tract number(s) applicable to the project**

Census Tract: 6.00	Median Household Income	
Census Tract: 7.02	Median Household Income	
Census Tract: 106.08	Free or Reduced Priced School Meals	
Census Tract: 106.07	Median Household Income	
Census Tract: 7.01	Median Household Income	
Census Tract: 106.05	Median Household Income	
Census Tract: 7.01	Median Household Income	
Census Tract: 106.05	Free or Reduced Priced School Meals	
Census Tract: 8.00	Median Household Income	
Census Tract: 9.00	Median Household Income	
Census Tract: 5.01	Median Household Income	
Census Tract: 5.02	Median Household Income	
Census Tract: 145.00	CalEnviroScreen 3.0	
Census Tract: 9800.00	N/A	

What percentage of the total grant request will go towards benefiting underserved communities?

Notes:

* See section "Underserved Communities" in the Program Guidelines for definitions of historically excluded, disadvantaged, or underserved communities.

** Link to Census Tract Lookup: https://data.census.gov/cedsci/?intcmp=aff_cedsci_banner

2.2 LOCAL MATCH REQUIREMENT*

What was the criteria used to determine the applicant's required local match?

- Median Household Income
 CalEnviroScreen 3.0
 Free or Reduced Priced School Meals
 Healthy Places Index
 Native American Tribal Lands
 Other _____
 Not Applicable

What is your community's required local match, as a percentage of total project costs?*	12.5	
Total Value of Cash Local Match	\$306,851	
Total Value of Third-Party In-Kind Local Match		
Total Value of Local Match	\$306,851	

Notes:

* Costs incurred prior to or after the end date of an executed agreement are not eligible for reimbursement and will not be counted towards local match requirements. See the Accounting Requirements section of the Program Guidelines for details.

** See Table 2 "Severity of Disadvantage Thresholds for Determining Local Match" in the Program Guidelines for how to determine the local match required.



III. ATTACHMENTS

3.1 ATTACHMENTS

Below is a list of all the possible attachments you can include. See Application Instructions for details on what the attachments should include.

Use the "Attach" button under each attachment type to upload the file.

The maximum file size for attachment D, E, and G is 25MB each and 5MB for all other files.

REQUIRED ATTACHMENTS:

OPTIONAL ATTACHMENTS:



CLEAN CALIFORNIA LOCAL GRANT PROGRAM (CCLGP) APPLICATION

Caltrans CCLGP-AP001 (NEW 11/2021)

IV. PROJECT OUTCOMES

Enter values in the Total column for just the Outputs that apply to your project.

4.1 PROJECT OUTCOMES			
Category	Output	Unit	Total
Litter Abatement	Litter Collected	Cubic Yards	0
	Public Space Cleaned	Square Feet	0
	Anti-Littering Signs	Number of Signs	11
	Waste Bins	Number of Bins	20
Transit Center Improvements	Litter Collected	Cubic Yards	0
	Beautification of Space	Number of Bus Stops Beautified	1
		Number of Transit Centers Beautified	0
	Number of Art Installations	0	
Enhance Public Health	Increased Walking Paths, Bike Paths, Children's Play Areas	Square Feet	0
Beautification	Art Installations	Number of Installations	45
		Square Footage of Installations	75
	Urban Heat Island Reduction	Decrease in Temperature by Degrees Fahrenheit at each Improved Site, Measured at the Noon Hour	0
	Shade Trees Planted	Number Planted	25
	Drought-Tolerant, Native Plants	Number Planted	500
Enhanced Use	Furniture Added	Number of Seats Added	1
	Play Equipment Installed	Number of Play Equipment Features Installed	0
	Public Space Reclaimed for Public Use or Added for Public Use	Square Feet	0
	Increased Use of Existing Public Space	Increased Number of Hours per Day Available	0
Enhanced Community Connection	Wayfinding Signage	Number of Signs Added	5
	Community/Historical Signs and Markers	Number of Signs Added	23
Jobs and Volunteer Positions Created	New Permanent or Temporary Jobs Created and Number of Artists Supported by the Prime Awardee and all Consultants/ Contractors to Implement or Maintain the Project(S)	Number of Permanent Persons Hired	0
		Number of Temporary Persons Hired	5
		Number of Artists Supported	10


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Category	Output	Unit	Total
Pavement and Support Elements	Enhanced Paving (permeable surface or pavement alternatives, such as wood chips)	Square Feet	2240
	Decreased Pavement	Square Feet	2240
	Upgraded or Improved Permanent Irrigation Systems	Linear Feet	0
	Bioretention Swales and other Green Street Elements	Each	1
	Energy-Conserving Lighting Installed	Number of Energy-Conserving Lights Installed	0
	Renewable Energy Technologies (e.g. solar panels)	Each	0
	Installations of Water Fountains	Number of Water Fountains Installed	0
	Installation or Refurbishment of Bathrooms	Number of Toilets Installed or Refurbished	0
	Architectural Fencing (not chain-link)	Linear Feet	0
	Shade Structures (not including shade trees - see Beautification category)	Number of Shade Structures	0
Education	Campaigns	# of Campaigns	4
		Reach of the Campaigns	7754
		Frequency of the Campaigns	59
	Community Events	# of Events	0
		# of Attendees	0

**CLEAN CALIFORNIA LOCAL GRANT PROGRAM (CCLGP) APPLICATION**

Caltrans CCLGP-AP001 (NEW 11/2021)

V. SIGNATURES**IMPORTANT:** Applications will not be accepted without all required signatures.

Primary Applicant: Chief Executive Officer, Public Works Director, or other officer authorized by the governing board. The undersigned affirms that their agency will be the "Implementing Agency" for the project if funded with CCLGP funds and they are the Chief Executive Officer, Public Works Director or other officer authorized by their governing board with the authority to commit the agency's resources and funds. They are also affirming that the statements contained in this application package are true and complete to the best of their knowledge. For infrastructure projects, the undersigned affirms that they are the manager of the public right-of-way facilities (responsible for their maintenance and operation) or they have authority over this position.

5.1 AUTHORIZED OFFICIAL (PRIMARY APPLICANT) SIGNATURE

Print Full Name	Steve Carrigan		
Title	City Manager		
Phone	(831) 758-7201		
Email	steveca@ci.salinas.ca.us		
Date	01/31/2022	Signature	Steven S. Carrigan Digitally signed by Steven S. Carrigan Date: 2022.01.31 14:48:36 -08'00'

Attachment A: Project Narrative – City of Salinas

A.1 PROJECT LOCATION AND DESCRIPTION

The Alisal Greening, Beautification, and Safety Project (“Project”) will ignite and empower youth and community members to transform their environment into one that reflects the rich culture and history of the Alisal and hope for the future. Local artists and youth will develop murals, district identity banners, and historical interpretive signage and markers along E. Alisal Street as well as an additional 5 miles of sidewalk art highlighting safe routes. These routes will connect the E. Alisal Street corridor to 7 schools, 2 parks, recreation centers, shops, and restaurants. Litter receptacles will be placed along these routes to provide convenient opportunities for youth, families, business owners and other community members to keep the newly decorated sidewalks clean and beautiful. Drought-tolerant plants and trees will be placed to shelter the many families and customers who frequent the shops and restaurants along East Alisal. Permeable paving along the Breadbox Recreation Center Frontage will help reduce flooding in the rainy season. These improvements will improve walkability year-round. School and community programming will encourage walking and bicycling along the decorated routes through the neighborhood and connect community members with existing City resources to keep the neighborhood clean.

The Project is located on the eastern side of Salinas, in an area known as Alisal. The 101 Freeway is located to the south-west, Williams Road to the south-east, and N. Sanborn Road to the North. East Alisal Street is the primary east-west corridor of the Project area and is heavily concentrated with many commercial businesses. While commercial land use comprises only 8% of the Alisal neighborhood’s total land area, E. Alisal Street is heavily concentrated and therefore a significant economic engine and source of revenue for the City. The high concentration of commercial uses on E. Alisal Street mixed with primarily residential land use makes the project area highly visible and a well-traveled area. The proximity of businesses, residences, schools, and other uses necessitates safe, accessible, and clean street connections for residents that live and work in the community and often rely on active transportation to commute. The Project area boundary consists of the following corridor and arterial streets connecting pedestrians to primary commercial areas, parks, schools, and residences:

- East Alisal St. Corridor, east on E. Alisal St. from Kings St. to Skyway Blvd,
- Safe Routes to School: streets connecting to Sherwood School, El Sausal Middle School, Los Padres Elementary School, Bard Blades School, Fremont School, Jesse G. Sanchez School, and Dr. Martin Luther King Jr. Elementary School (see specific streets on Attachment E: Project Location Map),
- Streets surrounding Closter Park, (Beech St., Dewey Ave, Towt Street, and Acosta St.),
- Breadbox Recreation Center on N. Sanborn Rd.

The proposed litter abatement, beautification, and pedestrian enhancements include:

- Greening and beautification, gateway monument, banners, signage, public art, trash and recycling receptacles, and benches along the Alisal Corridor (west on E. Alisal Street from Kings St. to Skyway Blvd.),
- Stenciling/sidewalk art, trash and recycling receptacles, walk-smart education, walking school bus programming along Safe Routes to School, which includes the Alisal corridor (around E. Alisal and John St. to and around Closter Park via Towt St. and Breadbox Recreation Center and as far east as Del Monte and connecting to Acosta St. - see map)
- Murals and historical interpretive signage and markers around the Closter Park Community Center (Beech St, Dewey Ave., and Towt St.),
- Permeable pavement, greenery and trees, public art, covered bus stop and a trash and recycling receptacle in front of Breadbox Recreation Center.

The proposed litter abatement, beautification, and pedestrian enhancements work together to:

- reduce the amount of debris in streets and public spaces by installing 20 trash and recycling receptacles on Alisal St., the Breadbox Recreation Center, and near schools,
- beautify and improve streets and mitigate the urban heat effect in a community that is disproportionately exposed to climate change impacts by planting over 25 trees, 500 shrubs/vegetation, and refurbish a 250 sq. ft. bioswale,
- Enhance public health, cultural connections, and community placemaking by improving public spaces for walking and recreation through a gateway monument, over 20 district-identity banners, over 23 wayfinding signs, including 3 art installations, 6 benches, Safe Routes to School-identifying sidewalk art, Safe Routes to School programming, murals and historical markers, and a covered bus stop.

The proposed improvements will be located on heavily trafficked sidewalks on streets that connect residents to key community destinations, including businesses, 7 schools, 2 parks, and community centers. The Project is accessible and visible to residents, school aged children and their caretakers, workers, and patrons of the commercial corridors. The Project increases connectivity, safety, and a distinct sense of place and pride in the history and culture of the community by incorporating district identity in public art (gateway monuments, wayfinding signage, murals and interpretive signage), greenery, and pedestrian amenities along an expanded safe route network identified by sidewalk art.

Improvements along the Alisal Corridor (Kings St. to Skyway Blvd), include greening, trash and recycling receptacles and abatement signage, as well as community-identifying banners, art, and a gateway monument. Banners with symbols and signage that represent the Alisal community will create a sense of place, or district, that celebrates the Alisal's history and culture and increases connection to key community destinations. The City will engage youth, community stakeholders, and local artists to select themes and identifiers that will then be incorporated into the design of street pole banners (approximately three per block along the Alisal Corridor), wayfinding signage (5), and the painting or wrapping of trash and recycling receptacles (20) and utility boxes (5) that will be placed along the Alisal Corridor and around Closter park and the Breadbox. In addition, three district identifying art pieces will be placed at the Breadbox and Firehouse recreation centers. A gateway monument celebrating the history and culture of the Alisal neighborhood will be located at Skyway Blvd. These elements work together to increase the sense of cohesive, connected place and community character.

Along the Safe Routes to School portion of the project, improvements include sidewalk art, new trash and recycling receptacles and signage, and education and programming. The proposed art consists of approximately 7 thermoplastic murals and numerous artistic markings highlighting safe routes to school, parks, and community amenities. The murals and markings will be designed by local and youth artists, providing an important opportunity for them to take an active role in transforming their own community. Artwork will be voted on and selected by the greater community and celebration events will be held to showcase the artistic sidewalk routes and publicly recognize artists involved in the project. The sidewalk art will be a practical tool to enhance school and community education and encouragement programming to get more people walking and bicycling in the community.

Improvement at community facilities and parks include installing murals on the façade of the Community Center at Closter Park and three free standing historical interpretive signs/markers that tell the history of the Alisal community, the donation of the park land by the Closter family, and story of boxers coming from the community. These improvements will distinguish the neighborhood, beautify facades, promote neighborhood identity and local artists, and identify historical resources. All public art elements will be designed by local artists and coordinated with the community. Improvements in front of the Breadbox Recreation Center include permeable pavement, greenery and trees, a covered bus stop and painted trash receptable, as well as public art. Proposed art will be placed near the utility pole. The intent is to represent the identity of the community and create a connected and safe sense of place.

This project is near the location of a Caltrans Clean California non-competitive grant to improve the Caltrans right-of-way at the E. Alisal underpass, which includes cleaning the underpass, painting, adding artistic elements, and lighting. However, the project locations proposed in this application are distinct from the underpass project and scoped separately

A.2 DEMONSTRATED COMMUNITY NEED

The Alisal community is located on the eastern side of the City of Salinas in Monterey County and is one of the most disadvantaged in terms of poverty, overcrowding, and crime. The City is home to 150,000 people and approximately 30% of all City residents live in the dense Alisal area. Approximately 1 out of every 3 Alisal residents live in poverty. This community is young, with over half of residents under the age of 25 years old and primarily Hispanic/Latino (95%). Close to 90% speak Spanish at home. Salinas is known as the Salad Bowl of the world for local production of numerous crops, and the Alisal houses a large portion of its agricultural workforce (City of Salinas Alisal Vibrancy Plan). Sadly, this part of Salinas is also known for high crime rates and gang violence. Crime rates in Salinas are among the highest in California. A 2015 report from the Violence Policy Center ranked Salinas number one in youth murder rate in the state.

E. Alisal Street is the commercial heart of East Salinas and is surrounded by densely packed residential neighborhoods. A recent study commissioned by the Salinas Valley Dream Academy compares the population density of E. Alisal to that of Calcutta, India. Street design is overwhelmingly vehicle-oriented and pedestrian amenities are missing from the area, such as trees and greening, benches, and litter receptacles, thereby creating an environment for improper waste disposal to accumulate in public spaces. The attached site photos (Attachment G) demonstrate the poor physical conditions of the project area: trash in gutters and in the right-of-way, standing/ponding water in the gutters, trash along the streets and right-of-way, street segments with sparse trees or vegetation, debris, few pedestrian amenities, missing signage or markings, minimal community character, and little to no art or community sense of place.

Though the Alisal community is a historically disadvantaged and underinvested community, residents have participated in multiple recent planning efforts and expressed a vision for a prosperous, livable, safe, and attractive community. Alisal has a strong cultural identity, is an engine of commercial activity, and has active and engaged residents that want to reverse the neglect and underinvestment in the community (Alisal Vibrancy Plan). The proposed improvements within this application implement the community's vision as identified within the Alisal Vibrancy Plan (AVP) and simultaneously achieve the goals of the CCLGP. The community's vision and CCLGP goals are met by:

Reducing the Amount of Waste and Debris: the proposed trash receptacles and litter abatement signage will help prevent trash and debris from collecting along sidewalks, in the public right-of-way, and in the gutters. Trash and recycling cans and litter abatement signage will be installed along East Alisal St., from approximately Kings St. through Skyway Blvd.; near the schools located along the identified Safe Routes to School (Sherwood School, Los Padres Elementary School, El Sausal Middle School, Fremont School, Bard Blades School, Jesse G. Sanchez School, and Dr. Martin Luther King Jr. Elementary School); and along the street segment in front of the Breadbox Recreation Center. Trash assessments performed by the City characterize the project area as having a moderate trash condition. Common types of trash included paper, food waste and food packaging, and other plastics. The identified Safe Routes to School are heavily trafficked and also prone to improperly disposed litter. Trash and recycling receptacles and signage will encourage proper waste disposal behavior and help clean and beautify the City's streets.

To properly divert waste and maintain cleanliness, the City organizes neighborhood trash clean-ups and launched AMOR Salinas in September 2020 in partnership with community organizations and volunteers. AMOR (or Love) Salinas is an initiative developed through the Litter and Debris Subcommittee tasked to work with the City Manager to research and evaluate long-term solutions for citywide beautification, with an emphasis on litter and debris reduction founded on community involvement. The purpose of AMOR Salinas is to create a lasting cultural shift in the Salinas community by inspiring volunteerism and educating children and youth on the importance of "loving" Salinas. It represents a community commitment to citywide beautification, reducing litter and debris and improving quality of life through partnerships, volunteerism, and education and outreach. AMOR Salinas is built on two pillars – Community Restoration (cleaning and greening) and Community Resiliency (engagement and equity).

Independent of this grant, the City plans to host between 6-12 AMOR Salinas volunteer clean-ups per year, focused on parks, commercial corridors, such as E. Alisal St. and neighborhoods. The first annual AMOR Salinas Earth Day citywide clean-up is scheduled for April 2022 and will provide a model for the events and activities to occur in the Project area at future events planned for the Alisal. Activities kickoff with a focus on organizations leading clean-up and beautification projects at and around the designated locations, followed by a call to action for all Salinas community members, neighborhoods, and organizations to host clean up events combined with a City-hosted free dump day in partnership with Republic Services and Caltrans. Community education focuses on proper waste diversion. Republic Services is one of the City's partners that hosts seven free disposal events throughout the year.

Beautifying and Improving Public Space: the Project will beautify the Alisal Corridor through greening, district identity elements, and public art; Closter Park through murals, interpretive signage, and historical markers; and the Breadbox Recreation Center frontage through greening and art. These types of improvements were identified through the AVP process; the community identified the desire for greener, pedestrian friendly streets and more public art. They identified murals and public art as opportunities to celebrate the history and culture of community and support the talents of local artists. Further, the AVP identifies signage, art, murals, and banners as effective placemaking measures that encourage quality of place and can attract investment, create jobs, and generate additional tax revenue. The beautification will promote Alisal as a cultural, art, and retail destination. The area's cultural identity will be also expressed through the gateway monument, signage, and painted utility boxes and trash and recycling receptacles.

Greening along Alisal Corridor includes adding over 20 trees, over 500 drought-resistance shrubs, ornamental trees, planters, and enhancing 250 sq. ft. of bioswale along the streetscape. Trees and shrubs will be planted in front of the Breadbox Recreation Center and the existing patio/sidewalk entrance will be replaced with permeable pavers. The improvements will green the street and mitigate the urban heat island effect by increasing tree canopy and shading surfaces.

The Alisal Corridor and the Breadbox Recreation Center frontage will be beautified through art and expressions of the district's identity in the form of a gateway monument, banners, art, and murals. A gateway monument located at E. Alisal St. and Skyway Blvd. will identify the Alisal neighborhood, helping define a sense of place and instilling neighborhood pride. Installing district identity banners on streetlights, adding wayfinding signage, and adding public art to trash receptacles, utility boxes, and other art installations along the Alisal Corridor will help create a communal, cohesive sense of place, beautify the neighborhood, and display local artistic talent. Murals, historical markers and interpretive signage depicting the history of the Alisal, the donation of lands that are now Closter Park, and the story of boxing will be installed around Closter Park and the community center (Salinas Boxing Club). Public art will also be located at the Breadbox Recreation Center, consistent with the district-identifying markers. The community will be involved in the final selection of the art installation in front of the Breadbox Recreation Center. The conceptual design identifies a heart-shaped installation for the purpose of scale and massing. The material and design of the identifiers will be in collaboration with the community. An identifier would be located on and around the utility pole near the bus stop in front of the Breadbox Recreation Center. The public art adds color to the streetscape and expresses cultural and artistic identity through elements added to painted utility boxes, trash and recycling receptacles, signage, and banners.

Improving Public Spaces for Walking and Recreation: The attached site photos identify current conditions: existing street striping is faded or chipped (making sidewalk markers unclear) and there's little to no pedestrian enhancements or amenities. To improve local streets for walking and recreation and increase safety for pedestrians, the proposed Project includes installing wayfinding signage and benches, identifying Safe Routes to School through distinguishing sidewalk art, and adding a bus stop. Wayfinding signage and benches along E. Alisal St. help pedestrians navigate local streets safely; making the walking environment readable and navigable. The project area is heavily trafficked due to the concentration of commercial businesses and nearby location of schools and residential areas, and the signage and benches will help create safe spaces for users to travel. The covered bus stop in front

of the Breadbox Recreation Center provides a safe space for users to congregate and protects them from the heat and wind, making the environment more friendly to pedestrians and bus travelers.

The Safe Routes to School improvements are located near:

- Sherwood School, El Sausal Middle School, and Los Padres Elementary School, along both E. Alisal Street, John St., and S. Wood St.; and including a segment of E. Market St. from Towt St. before Williams Rd. near Fremont School
- From Alisal St. along Towt St. to Del Monte, and Del Monte from Towt St. to N. Sanborn Rd to and along Acosta Plaza and Acosta St and reconnecting to Towt St., and a segment of Garner Ave between N. Sanborn Rd. and Towt St. near Dr. Martin Luther King Jr. Elementary School, Jesse G Sanchez School, and Bard Blades School

The proposed SRTS elements include adding murals and markings to the identified Safe Routes, which function as sidewalk art and a distinguishing marker of Safe Routes to school, installing trash and recycling receptacles and signage near schools to mitigate litter and trash, and providing walk-smart education and programming to school aged children and their caregivers. The decorated sidewalks not only identify the streets as safe routes to school and the pedestrian network of connected streets, but they also celebrate the area's culture and identity, consistent with the priorities expressed in the AVP. The designs will be created by local youth and artists, proving an opportunity to actively transform their community. In addition to the art, the City's Safe Routes to School Partners, the Transportation Agency for Monterey County (TAMC), and Ecology Action will provide programming to encourage the community to walk and bike the routes and take ownership over their streets. The Transportation Agency runs the Safe Routes to School program in Monterey County and will be providing local matching funds to support the project. Ecology Action is a local non-profit organization that has been engaged in bike and walking education and encouragement in Monterey County for over a decade. The programming consists of pedestrian safety education activities for 2nd grade classes at Sherwood, Los Padres, Fremont, and Jesse Sanchez elementary schools. All 2nd graders at these schools will receive in-classroom safety presentations (in-person or virtual) and pedestrian Safety Walk-Around-the-Block field trips.

Additional program components include implementing a Walking School Bus and Community Walking Groups program, which serve as an educational campaign for the families and youth of Alisal. The effort is multi-pronged and aimed at enhancing public health, cultural connections, and familiarizing the community with the new improvements included in this application. The campaign includes creating and implementing sustainable plans for walking school buses at 4 of the target elementary schools. The Walking School buses will run for a minimum of six weeks each school year utilizing the decorated sidewalk routes. During the remaining weeks in school year staff will work with local volunteers to create community leadership opportunities focused on keeping the streets beautiful, vibrant, and safe. And lastly, community education will include a variety of adult focused walking groups. The senior group will focus on walking culturally significant routes and feature senior sharing of memories and local history. Family walking groups will include a festival-atmosphere with music and street celebration. Combined, these efforts will draw the community to the public spaces and model safe, healthy practices for using the public streets and parks. This two-year program includes a vigorous marketing component complete with social media, signage, and visually engaging print.

Advancing Equity for Underserved Communities: The proposed improvements benefit the surrounding Alisal community, which is a disadvantaged community based on area median income. As demonstrated in Attachment I, Local Match and Population Benefit Calculation Form, the project benefits 12 census tracts with area median income ranging from \$37,350 on the low end to \$81,321 on the upper end. The community is proven to be disadvantaged based on the census tracts with less than 80% of statewide median income from the 2019 American Community Survey 5-Year Estimate, or less than \$60,188. The severity of disadvantage of the community surrounding the project based on area median income is \$51,835 (Attachment I).

The City's population is 150,000 and about 30% of those residents live in East Salinas. Over one in four people live below the federal poverty line and more than 80% of high school and middle school students in East Salinas qualify for free or reduced lunch programs based on their low family income

levels. The median age in Salinas is 29.7 years old. Crime rates in Salinas are among the highest in California. The East Salinas community – and East Alisal in particular, experience a disproportionate rate of gang violence and poverty. The percentage of adults in East Salinas with less than a high school education is nearly four times the California average. About 12% of Salinas residents hold a bachelor's degree or higher, compared to 30% nationwide (Salinas Valley Dream Academy). This community will benefit from the beautification, litter abatement, greening and education programming. They will benefit from shade, art, public space improvement, and programming to entice children and seniors alike to venture out and enjoy their communal assets. The improvements help foster pride in the district identity and celebrate local history and culture. Focusing on the area's character is a form of placemaking, which inspires the community and encourages quality of place (Alisal Vibrancy Plan). This can create an attractive place to job and further generate investment, jobs, and revenue.

East Salinas, where the Alisal community is located, was annexed into the City in 1963. Historically, because of limited resources, the City did not make all the necessary infrastructure improvements and over time, due to the lack of investment, the differences between the Alisal and the rest of Salinas became strikingly obvious. More recently, because of community demand and the City's commitment to racial equity, the City has begun to invest in infrastructure upgrades, programs, and services in the Alisal. Investing in infrastructure and improvements in the Alisal advances equity and ensures that residents access the same benefits that other less disadvantaged neighborhoods have, such as clean, safe streets. Further, the educational campaigns will improve student pedestrian safety for four elementary schools. The AVP outlines community driven priorities for investment in the cleanliness, appearance and safety of the Alisal. The City Council recently allocated \$3 million dollars in the FY 2021-2022 Capital Improvement Budget for immediate, short-term AVP implementation activities. While this is a start, it is small fraction of what is needed to reverse years of disinvestment.

A.3 PUBLIC ENGAGEMENT

There has been significant investment in engaging the Alisal community in the area's transformation over the last several years through multiple planning efforts. This comprehensive grant application to improve the cleanliness, appearance, and safety of the Alisal community of East Salinas aligns with the City of Salinas' community-driven plans, including the Economic Development Element (EDE), the Alisal Vibrancy Plan (AVP), and the Parks, Recreation and Libraries Master Plan (PRLMP). The EDE is a strategic planning document targeting long disregarded economic disparities in the City, and was first accepted in 2014, prior to formal adoption as part of the General Plan in 2017. As part of the EDE process, the community requested more attention to and investment in the Alisal, Salinas' historically underserved east side.

While the City had recently completed a plan for its downtown area, little had been done for Alisal, which is its most distressed area. In recognition of this, the City Council prioritized the development of a comprehensive community plan for the Alisal as a vibrant cultural district. The AVP was developed through a two and a half year, intensive community engagement process that included the participation of over 2,000 people through 20 steering committee meetings, 8 large workshops, 24 pop-up events, and 34 working group meetings that, resulted in 150 solutions and recommendations made by resident-led working groups and a steering committee. Through this engagement process, the community identified goals and types of improvements they would like to see in their neighborhood, which directly influenced this proposed Project. The AVP was accepted by the Salinas City Council as a key strategic planning document in November 2019. The AVP was recognized for its community engagement and received multiple awards, including the Helen Putnam Award for Excellence in the category of Enhancing Public Trust, Ethics, and Community Involvement (California League of Cities, 2020); the Northern California Chapter of the American Planning Association Award of Excellence for Advancing Diversity and Social Change (2020); and the California Chapter of the American Planning Association Advancing Diversity and Social Change in Honor of Paul Davidoff Merrit Award (2020).

The proposed Project consists of improvements identified in the AVP. The community-identified principles, goals, and priority areas that will be implemented through this Project proposal include:

- Guiding Principle: Livable and Sustainable Communities, characterized by “excellent infrastructure” and opportunities to promote greening and beautification of the city (pg. 21)
- Promote the Culture, Art, Identity, and History of the Community Through Context and Place-Sensitive Design by encouraging murals and other artwork (Goal LU7),
- Appearance Priority Area, by creating district identity, tree planting and trimming, and green streets,
- Cleanliness Priority Area, by installing trash and recycling receptacles and maintain landscaping and sidewalk cleanliness,
- Safety and Infrastructure Priority Area by increasing crosswalk visibility and safe routes to school,
- Develop district identity theme (Goal ED 3.1.a),
- Create Gateway Signage, Banners and Murals (Goal ED 3.2.c),
- Increase Number of Organized Community Clean ups (Goal ED 1.1.c) Culturally Relevant Art in Public Spaces (Goal YAP 4.2.a).

In addition to the AVP, the City undertook a comprehensive update of its citywide Parks, Recreation and Libraries Master Plan (PRLMP) and is in the process of developing a Safe Routes to School Plan (in partnership with the Transportation Agency, Health Department, and Ecology Action). Community priorities identified through these plans include improved access to parks and investment in maintenance of existing recreational facilities, schools and bus stops. The school communities in East Salinas have expressed concern over the heavy traffic during drop-off and pick-up times and a desire for healthy alternatives such as parking and walking and walking school bus programs as a way to alleviate traffic.

The City is dedicated to the implementation of the AVP as evidenced by a City Council-directed allocation of the FY 2021-2022 Capital Improvement Budget for immediate, short-term activities and the establishment of a AVP Implementation Committee consisting of Steering Committee and Working Group members. The Committee’s primary objectives are to maintain community at the center of AVP implementation and to develop an action plan and monitor the \$3 million dollar budget City Council appropriated to jump start Plan implementation. Meeting topics included implementation updates and refinement of primary focus areas and corresponding activities. Community Development, Public Works, and Library and Community Services staff provided the Committee information and support to develop its recommendations. Further, the improvements proposed in this grant application will complete greater Closter Park area renovations. Closter Park itself will be renovated with support from a \$8M Prop 68 grant for improvements within the park, while the proposed improvements in this application improve the nearby streets and add a mural to the nearby Community Center; working together to improve a key community resource. Though separate projects, this demonstrates a commitment by the City to implementing the improvements identified in the Alisal Vibrancy Plan. The City will continue to keep the community at the center of project implementation from design to completion, including development of district identity themes, color palette and design of all public art components and the installation of pedestrian amenities.

A.4 PROJECT DELIVERABILITY

The project will be completed, delivered, and opened to the public before June 30, 2024. The project schedule to ensure deliverability by that date is as follows:

1. Project Study Report Approved by July 4, 2022.
2. Permitting Applications Submitted by August 4, 2022.
3. Plans, Specifications, and Estimates by August 31, 2022.
4. Receive Permits by August 31, 2022
5. Project Art and Branding Completed by December 31, 2022.
6. Project Bid Opening: December 31, 2022.
7. Construction Award (for Construction Costs) by February 1, 2023.
8. Construction Start and Construction Engineering by March 31, 2023.
9. End Construction Phase by June 30, 2023.

10. Begin Close-out Phase (Infrastructure Elements) by July 31, 2023.
11. Non-infrastructure Element: SRTS Sidewalk Murals and Markings: June 2022 – June 2024.
12. Non-infrastructure Element: In-Classroom: Conduct pedestrian safety presentations for all second-grade classrooms: September 2022-2024.
13. Non-infrastructure Element: Walk-Around: Conduct pedestrian safety Walk-Around-the-Block for all second-grade classrooms: September 2022 – June 2024.
14. Non-infrastructure Element: Sustainable Walking Bus Program at 4 elementary schools: September 2022 – June 2024.
15. Non-infrastructure Element: Senior and Community Walking Groups: September 2022 – June 2024.
16. End Closeout Phase by December 31, 2024 as allowed by Caltrans.

Preconstruction activities will be completed within six months of grant award. The majority of pre-construction activities will involve the community in the process of identifying district identity themes and art. Site preparation is likely to be minimal while installing improvements, and consist of activities like mobilization and clearing and grubbing.

In order to ensure project deliverability by June 30, 2024 and obtain all permits and approvals required for implementation, the City has attached with this application a Technical Memorandum supporting a CEQA Categorical Exemption for the Project. The basis for the CE is the City's proposal of minor improvements to multiple streets, sidewalks, parks and entry to recreation centers. In compliance with the California Environmental Quality Act (CEQA), the proposed improvements were reviewed and determined that this project falls within the classes of projects that do not have a significant effect on the environment, as defined by the CEQA Guidelines (Article 19, Categorical Exemptions, Sections 15300-15332) and, therefore, are declared to be categorically exempt from the requirement for the preparation of an environmental document. The project includes minor alterations of existing public streets to improve the appearance, cleanliness, and safety within the City of Salinas. All work would be within the existing paved roadway and road right-of-way. There would be no expansion of use, vehicular capacity, or travel lanes in any of the roadways throughout the project area. The purpose of the attached memorandum is to provide the rationale for this determination.

Further, the City is submitting Caltrans Attachment D to consider the complete application as a PSR Equivalent. The CEQA Categorical Exemption Technical Memo found that there is no reasonable possibility that the project would have a significant impact on the environment. The project falls within Existing Facilities and there are no expected cumulative impacts, significant impacts to the environment, or hazardous waste sites. Any potential project effects would be typical construction-related effects (e.g., dust, traffic, noise) and would be temporary. The project construction specifications will include implementation of several BMPs and environmental protection measures to avoid and minimize potential construction-related effects. These include measures to reduce dust, protect water quality near storm drainages, and provide access or detours for vehicles, bicycles and pedestrians.

Once constructed, the project is not anticipated to result in significant effects from operation. The project would improve the safety and appearance of public roadways, without adding traffic lanes. The project would also provide Safe Routes to School Safety education and public engagement activities to improve pedestrian safety. Overall, the project would result in beneficial effects. Further, because the project area (locations of the planned infrastructure improvements) is not on any list compiled pursuant to Government Code Section 65962.5 (Cortese List). The EnviroStor and GeoTracker databases were checked on January 20th, 2022; and there are no active hazardous waste sites located within 2,000 feet of the project area.

A.5 ADVANCE PAYMENT

Not applicable, the City is not requesting advance payment.

A.6 MARKETING PLAN

The City is committed to working with city departments and partners through multiple channels to publicize and celebrate the Project. The City's Community Relations Manager (PIO) will work with Caltrans, City Department heads, and Project Partners to develop a marketing campaign that begins with the announcement of the grant award and highlights of the key project milestones as the project advances. Central to the marketing plan is that the community sees the value of their participation in the engagement process; that their vision is coming to life through the Project's implementation. The City will coordinate with community partners to share marketing materials and information through their channels to expand the reach of City communications about the Project.

Media

There will be a press release for the initial announcement, media advisories for the ribbon cutting and other milestone events, and announcements to the media as appropriate. Additional one-on-one outreach by the City's PIO will occur to invite and strongly encourage media attendance at key events.

Social Media

The City utilizes Facebook, Instagram, and Twitter and will use these channels to continue telling the City's story through these platforms as this project moves forward. In addition to graphics and flyers, the City will use marketing tools, such as time-lapse videos, marketing and whiteboard videos, and social media surveys to keep the community engaged and excited, from announcement to ribbon cutting and beyond. The City's PIO will monitor comments and feedback on social media to keep a gauge on any potential feedback that may merit adjustment to the marketing strategy.

Website & Newsletter

Project updates will be shared on the City's website, with key information disseminated through the City Manager's Newsletter. The weekly Newsletter is shared on social media with a collection of highlights from the previous week on City projects and is emailed to recipients. The City is working on establishing a citywide text messaging platform as a new method of connecting with residents.

Media Consultant

Partner Ecology Action will lead a comprehensive marketing effort to promote project as a whole as well as highlighting the Safe Routes to School components. The marketing team has deep experience creating compelling and audience-specific marketing campaigns. The team has worked closely with TAMC staff to develop brand, Monterey County voice, and uses a variety of social media, conventional print, and video channels to promote work, all of which will be used to promote the proposed Project.

A.7 MAINTENANCE PLAN

The City departments responsible for performing maintenance include Parks and Public Works Maintenance Services Division. PW Maintenance Service Division maintains public infrastructure and coordinates environmental activities. This Division is responsible for performing street maintenance, graffiti abatement, curb, cutter, and sidewalk repairs, street signs and street paint maintenance, urban forestry, and landscaping maintenance. In addition to staff resources through the Public Works Maintenance Services Division, the City has appropriated financial resources, approximately \$300,000 from the AVP Implementation Budget, for ongoing landscape and sidewalk cleanliness maintenance. The City also will continue to partner with Amor Salinas and Salinas United Business Association for ongoing clean-up events along the Alisal Corridor and in and around Closter Park.

The lifespan of the various public art components depends on its material properties. Banners, which are made of cloth, have the shortest life span of 1-2 years. The life span of interpretive signage is ten (10) years. Murals maybe mounted, painted, or on different materials such as tile and metal and is well maintained, can last 20 to 30 years. Trash and recycling cans can last up to 10 years. The monument will be cleaned in order to maximize its lifespan. Art will be maintained by both City staff and the selected artist through a contract agreement. The City is in process of developing a RFP to establish an individual or group to manage the art-related submissions, approvals, execution, and maintenance.

The green improvements will be maintained by the City's Parks and Maintenance staff. Trees, native drought-tolerant plants, and irrigation will be installed. Plant establishment will be coordinated with the Public Works division and the final plans will be vetted through community engagement and approved by the City Council, in accordance with the AVP and East Alisal Corridor Plan. The green infrastructure will be inspected annually to ensure these elements maintain their design integrity. The lifespan of the green elements is expected to be in perpetuity.

The City maintains municipal codes and multiple sets of maintenance standards for elements like trees, street maintenance, and stormwater projects. The City's Stormwater Development Standards for New and Redevelopment Projects (August 2021) contains operation and maintenance requirements for the Project Elements of pervious pavers, stormwater planters, and vegetated swales. Examples of maintenance activities for the proposed green project elements are below:

- Pervious pavers (Breadbox): inspected quarterly from the date of installation for two years, and within 48 hours after each major storm event. Maintained by sweeping to remove leaves, debris, and sediment. Sweeping with suction can be used at least once a year, and joints between pavers may require occasional weed suppression (no pesticide or herbicide use).
- Stormwater Planters: Inspect flow entrances, ponding area, and surface flow areas periodically, and replace soil, plants, and mulch if erosion has occurred.
- Trees and shrubs should be evaluated, while pruning, weeding, and trash removal should be conducted as necessary. Debris removal should be routinely conducted every 6 months and upon discovery. Mulch replacement is generally required every two to three years.
- Vegetated swale: Vegetated swales should be inspected at least twice annually and after every storm greater than 0.75 inches for damage to vegetation, erosion, sediment accumulation and ponding water standing longer than 72 hours. If the swale is does not drain in 72 hours, the swale should be tilled if compaction or clogging occurs and revegetate. Standing water needs to be eliminated to prevent vector breeding. Vegetated swales should be maintained by mowing, weed control, removing trash and debris, watering during the dry season, and reseedling of non-vegetated areas. Any vegetation, large shrubs, or trees that interfere with swale operation should be pruned and fallen leaves and debris from deciduous plant foliage removed.

As previously mentioned, the AMOR Salinas program is a critical component of the project's litter abatement component and cleanliness maintenance. The City seeks to change the way the community views their role in reducing litter and debris through AMOR Salinas by conducting outreach, developing education campaigns, and inspiring the community to "love" their City. There is a fiscal investment by the City to fund City-coordinated clean-ups, supporting neighborhoods and organizations with volunteer recruitment, and staff-supported marketing, engagement, and education efforts in coordination with the City's PIO.

The City's Neighborhood Services Division leads these City-funded initiatives through the Neighborhood Services Coordinator who serves as the liaison between the City and the community for these ongoing beautification efforts. The Neighborhood Services Coordinator manages and recruits for volunteer opportunities and provides support for the growth of the AMOR Salinas movement.

The City Council will receive the first annual report on AMOR Salinas in May 2022 to review data, performance, and outcomes. The collection and use of data guides the City in identifying AMOR Salinas goals from year-to-year, which is essential to addressing beautification needs as they evolve. Additionally, the Litter and Debris Subcommittee meets monthly to identify ongoing AMOR Salinas opportunities and receive data and information on AMOR Salinas efforts. City staff is currently developing key performance indicators to measure outcomes such as percent of increase in new volunteer recruitment, litter and debris reduction, and metrics relating to greening initiatives (e.g., community gardens, planting trees, etc.) to support data-driven decision-making. Furthermore, the City relies on community and staff feedback, as well as the City's Clean Water Salinas litter density map, to identify clean-up needs and opportunities.

INSTRUCTIONS

Do NOT input values in gray cells. Those cells are formula-driven and will automatically update.

Please be advised that the CCLGP cannot fund cost increases or overruns. The project sponsor or grant recipient is responsible for any cost increases or overruns. The workplan estimates must be as accurate as possible.

Exhibit 25-R: Non-Infrastructure Work Plan Estimates

1. **Date:** January 21, 2022
2. **Implementing Agency Name:** City of Salinas
3. **Project Title:** East Alisal Beautification and Safety Project
4. **Project Description:** Provide brief project description.
(*Ex.: Conduct bicycle and pedestrian safety education, encouragement and traffic safety enforcement near schools.*)

Task Details

Tasks are primary elements of a project. Provide a "Task Detail" table for each. (Task A, Task B, Task C, etc.)

- 5a. **Task Name:** Provide name of Task
- 5b. **Task Summary:** Provide a brief Task description for the various components to be completed in your project.

Activities and Deliverables

List all associated Activities for each task and all corresponding deliverables for each activity.

- Start Date and End Date:** Provide a start and end date for each Task Activity. (Month - Year)
- 6a. **Activities:** List all activities that will be completed in each Task.
 - 6b. **Deliverables:** List all of the corresponding deliverables for each activity listed.

Staff Costs

- 7a. **Staff Time (Agency):** List all agency staff title/position(s) that will work on this task. If more than one Agency, indicate staff & Agency Affiliation in each staff position.
(*Example: Party 1 - Program Manager, LA Schools.*)
Select CCLGP or In-kind: Select the fund source (CCLGP or In-kind) that will pay for each staff position. In-kind refers to local funds, donations, or any other funding source that will not be reimbursed by the CCLGP.
Staff Hours: Provide the total number of estimated hours for each party listed.
Rate Per Hour: Provide the rate per hour of each party listed.
Subtotal Agency Costs: Leave Blank - This is automatically calculated.
- 7b. **Staff Time (Consultant):** Consultants do not have to identify the staff positions. For each consultant listed include an identifier to distinguish the work that the consultant will perform.
(*Example: Part 2 - Consultant: Bike Safety Training*)
Select CCLGP or In-kind: Select the fund source (CCLGP or In-kind) that will pay for each staff position. In-kind refers to local funds, donations, or any other funding source that will not be reimbursed by the CCLGP.
Staff Hours: Provide the total number of estimated hours for each party listed.
Rate Per Hour: If using a Consultant to perform the work, list the estimated Consultant cost/hr. or include an overall cost for that work. (Put "1" in Staff Hours and the "overall cost amount" in Rate Per Hour)
Subtotal Consultant Costs: Leave Blank - This is automatically calculated.
- 7c. **Total Staff Costs:** Leave Blank - The Total Staff Cost is automatically calculated.

Indirect Costs

Only fill out this section if asking for indirect costs to be reimbursed through CCLGP.

Agencies should have an approved Indirect Cost Allocation Plan (ICAP) agreement with Caltrans.

Local agencies without an approved ICAP may request the approval of a "provisional ICAP rate" from the Caltrans Audits and Investigations (A&I) unit. Upon receiving an Acceptance Letter from Caltrans A&I, the local agencies will be allowed to invoice for their indirect costs using this "provisional rate" until A&I has completed the review of the local agencies ICAP proposal.

- 8a. **Approved ICAP:** Select the box if the implementing agency has an approved ICAP
- 8b. **Rate:** Input the "provisional rate" or the approved rate.
- 8c. **CCLGP Indirect Costs:** Input your own calculation of the rate by the cost to get the indirect rate.

Task Notes

9. **Task Notes:** Provide any additional information that will clarify the work to be conducted under this task. Describe the who, what, when and where of your project. Attach an additional sheet if needed.

Other Costs

You must click the link provided to direct you to the Itemized Other Costs section.

Note: An itemized cost estimate for each of the following categories, if applicable, must be provided.

For each item select the fund source (CCLGP or In-kind) that will pay for each staff position. In-kind refers to local funds, donations, or any other funding source that will not ask for reimbursement by the CCLGP.

The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:

- 10a. **Travel:** Total cost of Travel; if applicable
- 10b. **Equipment:** Total cost of Equipment(s); if applicable
- 10c. **Supplies/Materials:** Total cost of Supplies/Materials; if applicable
- 10d. **Incentives:** Total cost of Incentives; if applicable.
- 10e. **Other Direct Costs:** Additional other direct costs; if applicable
- 10f. Provide any additional Other Direct Costs; if applicable
- 10g. **Total Other Costs:** Leave Blank - This is automatically calculated from Other Cost information provided.

Task Grand Total

11. **Task Grand Total:** Leave Blank - This is automatically calculated from the information provided under this task.
12. **CCLGP Grand Total:** Leave Blank - This is automatically calculated from the information provided under this task.

Non-Infrastructure Cost Proposal Work Plan Estimates

Fill in the following items:

Date: (1)	21-Jan-22
Implementing Agency Name: (2)	Ecology Action
Project Title: (3)	East Alisal Beautification and Safety Project
Project Description: (4)	Educational campaign to serve the families and youth of East Alisal. The education effort is multi-pronged and aimed at enhancing public health, cultural connections and familiarizing the public with new public space improvements in the East Alisal region that are included in this application. Campaign includes creating, implementing and developing sustainable plan for walking school buses at 4 of the target elementary schools. The Walking School buses will run for a minimum of six weeks each school year utilizing the 'safe sidewalk' routes. For remaining weeks in school year staff will work with local volunteers to create alternative leadership. And lastly, community education will include a variety of adult focused walking groups. The senior group will focus on walking culturally significant routes and feature senior sharing of memories and local history. Family walking group will include a festival-atmosphere with music and street celebration. Combined, these efforts will draw the community to the public spaces and model safe, healthy practices for using the public streets and parks. This two-year program includes a vigorous marketing component complete with social media, signage and visually engaging print. All programing adaptable

Enter information in each Task Tab, as it applies (Task A, Task B, Task C, Task D, etc.)

For Department use only

You will not be able to fill in the following items. Items will auto-populate once you've entered all "Task" tabs that apply:

Task Summary:

Click the links below to navigate to "Task Details" tabs:	Enter the Task Name from Each Itemized Task	Total CCLGP \$	Total Cost \$
Task 'A'	Youth Pedestrian Safety Education	\$54,914	\$71,388
Task 'B'	Walking School Bus and Community Walks	\$247,075	\$321,197
Task "C"	Safe Routes to School Sidewalk Murals and Markings	\$179,195	\$232,954
Task "D"	Project Management & Coordination	\$18,670	\$24,270
Task "E"		\$0	\$0
Task "F"		\$0	\$0
Task "G"		\$0	\$0
Task "H"		\$0	\$0
Task "I"		\$0	\$0
Task "J"		\$0	\$0
Total for all Tasks		\$499,854	\$649,809

TASK "A" DETAIL ESTIMATE							
Task Name (5a):		Youth Pedestrian Safety Education					
Task Summary (5b):		Conduct pedestrian safety education activities for all 2nd grade classes in the following elementary schools: Sherwood, Los Padres, Fremont and Jesse Sanchez					
	Start Date	End Date	Task Activities (6a):	Deliverables (6b):			
1.	Sep-22	Jun-24	Conduct pedestrian safety presentations for all 2nd grade classrooms (Approx. 5 classes per school year x 2 years). Can be delivered in live/online format should pandemic protocol mandate. □	Approx. 40 presentations. Copies of Presentation Schedules, Photos, Number of Students Served and Evaluation Activity Results. □			
2.	Sep-22	Jun-24	Conduct pedestrian safety Walk-Around-the-Block for all 2nd grade classrooms (Approx. 5 classes per school year x 2 years) Can be delivered in live/online format should pandemic protocol mandate. □	Approx. 40 field trips. Copies of Field Trip Schedules, Photos, Number of Students Served and Evaluation Activity Results. □			
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
Staff Costs (7):							
Staff Time (Agency) (7a):			Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match Total \$	In-kind Match \$
Party 1 -	Program Coordinator II		260	\$ 53.67	\$10,733	\$3,220	
Party 2 -	Program Coordinator II		240	\$ 53.67	\$9,908	\$2,972	
Party 3 -	Program Coordinator II		240	\$ 53.67	\$9,908	\$2,972	
Party 4 -	Program Specialist		100	\$ 73.18	\$5,629	\$1,689	
Party 5 -	Program Manager		80	\$ 90.31	\$5,557	\$1,667	
Party 6 -	Program Manager		110	\$ 96.94	\$8,203	\$2,461	
Party 7 -	Payroll & Accounts Receivable Specialist		4	\$ 93.19	\$287	\$86	
Party 8 -	Strategic Fund Development Director		10	\$ 105.55	\$812	\$244	
Party 9 -	Volunteer Coordinator		20	\$ 66.45	\$1,022	\$307	
Subtotal Agency Costs:					\$52,060	\$15,618	\$0
Staff Time (Consultant/Subcontractor) (7b):			Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match Total \$	In-kind Match \$
Party 1 -							
Party 2 -							
Party 3 -							
Subtotal Consultant Costs:					\$0	\$0	\$0
Total Staff Costs (Agency & Consultant) (7c):							\$67,678
Indirect Costs (8)							
Approved ICAP/ ICRP (8a)?	<input checked="" type="checkbox"/>	If Approved ICAP/ ICRP box is checked, provide Rate (8b):		64.3%			
Task Notes (9):							
Other Costs (10):							
You will not be able to fill in the following items. The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:							
To fill out an itemized cost for each "Other Cost", use Tab Task A "OC".						Travel (10a):	\$1,310
						Equipment (10b):	\$2,400
						Supplies/Materials (10c):	\$0
						Incentives (10d):	\$0
						Other Direct Costs (10e):	\$0
						Additional Other Direct Costs (10f):	\$0
						Subtotals:	\$3,710
TASK GRAND TOTAL (11):							\$71,388

Task "A" Other Costs:						
Itemized Travel Cost (10a)						
Please provide an itemized "travel" cost estimate for all travel costs applicable to each task						
Travel (10a)						
Type of Travel	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1. Travel to school sites	2240	0.585	\$1,310	\$1,008	\$302	
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$1,008	\$302	\$0
Total Travel Costs:					\$1,310	

Itemized Equipment Cost (10b)						
Please provide an itemized "equipment" cost estimate for all equipment cost applicable to each task						
Equipment (10b)						
Type of Equipment	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1. Materials for classroom implementation to include certificates, bookmarks, etc.				\$1,846.15	\$553.85	
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$1,846	\$554	\$0
Total Equipment Costs:					\$2,400	

Itemized Supplies/Materials Cost (10c)						
Please provide an itemized "supplies/materials" cost estimate for all supplies/materials cost applicable to each task						
Supplies/Materials (10c)						
Type of Supplies/Materials	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Supplies/Materials Costs:					\$0	

Task "A" Other Costs:						
Itemized Incentives Cost (10d)						
Please provide an itemized "incentives" cost estimate for all incentives costs applicable to each task						
Incentives (10d)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Itemized Incentives Costs:						\$0

Itemized Other Direct Costs (10e)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10e)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Other Direct Costs:						\$0

If applicable, Additional Itemized Other Direct Costs (10f)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10f)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Additional Itemized Other Direct Costs:						\$0

TASK "B" DETAIL ESTIMATE						
Task Name (5a):		Walking School Bus and Community Walking Groups				
Task Summary (5b):		Educational campaign to serve the families and youth of East Alisal. The education effort is multi-pronged and aimed at enhancing public health, cultural connections and familiarizing the public with new public space improvements in the East Alisal region that are included in this application. Campaign includes creating, implementing and developing sustainable plan for walking school buses at 4 of the target elementary schools. The Walking School buses will run for a minimum of six weeks each school year utilizing the 'safe sidewalk' routes. For remaining weeks in school year staff will work with local volunteers to create alternative leadership. And lastly, community education will include a variety of adult focused walking groups. The senior group will focus on walking culturally significant routes and feature senior sharing of memories and local history. Family walking group will include a festival-atmosphere with music and street celebration. Combined, these efforts will draw the community to the public spaces and model safe, healthy practices for using the public streets and parks. This two-year program includes a vigorous marketing component complete with social media, signage and visually engaging print.				
Staff Costs (7):						
Staff Time (Agency) (7a):		Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match Total \$	In-kind Match \$
Party 1 -	Volunteer Coordinator	450	\$66.45	\$23,003	\$6,901	
Party 2 -	Program Specialist	2,080	\$73.18	\$117,090	\$35,127	
Party 3 -	Program Coordinator	2,080	\$55.33	\$88,524	\$26,557	
Party 4 -						
Party 5 -						
Party 6 -						
Subtotal Agency Costs:				\$228,617	\$68,585	\$0
Staff Time (Consultant/Subcontractor) (7b):		Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match Total \$	In-kind Match \$
Party 1 -	Marketing Consultant	1		\$15,385	\$4,615	
Party 2 -						
Party 3 -						
Subtotal Consultant Costs:				\$15,385	\$4,615	\$0
Total Staff Costs (Agency & Consultant) (7c):						\$317,202
Indirect Costs (8)						
Approved ICAP/ ICRP (8a)?	<input checked="" type="checkbox"/>	If Approved ICAP/ ICRP box is checked, provide Rate (8b):		64%		
Task Notes (9):						
Other Costs (10):						
You will not be able to fill in the following items. The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:						
To fill out an itemized cost for each "Other Cost", use Tab Task B "OC".					Total \$	
					Travel (10a):	\$995
					Equipment (10b):	\$3,000
					Supplies/Materials (10c):	\$0
					Incentives (10d):	\$0
					Other Direct Costs (10e):	\$0
					Additional Other Direct Costs (10f):	\$0
					Subtotals:	\$3,995
TASK GRAND TOTAL (11):					\$321,197	

Task "B" Other Costs:						
Itemized Travel Cost (10a)						
Please provide an itemized "travel" cost estimate for all travel costs applicable to each task						
Travel (10a)						
Type of Travel	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1. Travel to community sites	1700	0.585	\$995	\$765	\$230	
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$765	\$230	\$0
Total Travel Costs:						\$995

Itemized Equipment Cost (10b)						
Please provide an itemized "equipment" cost estimate for all equipment cost applicable to each task						
Equipment (10b)						
Type of Equipment	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1. vests, signs, certificants, misc. items for walking school bus and community walks	1		\$3,000	\$2,308	\$692	
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$2,308	\$692	\$0
Total Equipment Costs:						\$3,000

Itemized Supplies/Materials Cost (10c)						
Please provide an itemized "supplies/materials" cost estimate for all supplies/materials cost applicable to each task						
Supplies/Materials (10c)						
Type of Supplies/Materials	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Supplies/Materials Costs:						\$0

Task "B" Other Costs:						
Itemized Incentives Cost (10d)						
Please provide an itemized "incentives" cost estimate for all incentives costs applicable to each task						
Incentives (10d)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Itemized Incentives Costs:						\$0

Itemized Other Direct Costs (10e)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10e)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Other Direct Costs:						\$0

If applicable, Additional Itemized Other Direct Costs (10f)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10f)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Additional Itemized Other Direct Costs:						\$0

TASK "C" DETAIL ESTIMATE						
Task Name (5a):		Safe Routes to School Sidewalk Murals and Markings				
Task Summary (5b):		Work with local artists and youth art programs to design seven (7) sidewalk murals and markings to highlight safe routes connecting seven schools to parks and community amenities in East Salinas. Once the designs have been developed, the community will vote to select their favorites to be installed. The project team will work with the selected artist(s) to refine the artwork and make it ready for the design to be translated to thermoplastic markings and murals. After the sidewalk				
	Start Date	End Date	Task Activities (6a):	Deliverables (6b):		
1.	Jun-22	Jun-24	Call for Artists	Project description and guidelines; flyer; social media posts; website posts; press release		
2.	Jun-22	Jun-24	Review Draft Art Submissions	Written feedback on artwork		
3.	Jun-22	Jun-24	Community Selection of Artwork	Posterboards showing artwork options; online survey		
4.	Jun-22	Jun-24	Finalize Artwork	Final art/ digitized art files		
5.	Jun-22	Jun-24	Install Artwork	seven(7) sidewalk murals and markings along safe routes to schools		
6.	Jun-22	Jun-24	Community Celebration & Artist Recognition	Program, pictures, press release		
7.						
8.						
9.						
10.						
Staff Costs (7):						
Staff Time (Agency) (7a):			Staff Hours	Rate Per Hour	CCLGP Total \$	
Party 1 -	Principal Transportation Planner(TAMC)		66	\$142.77	\$7,248	
Party 2 -	Transportation Planner(TAMC)		89	\$77.45	\$5,302	
Party 3 -	Community Outreach Coordinator(TAMC)		48	\$124.88	\$4,611	
Party 4 -	Principal Engineer(TAMC)		19	\$177.09	\$2,588	
Party 5 -						
Party 6 -						
Subtotal Agency Costs:					\$19,750	
					\$5,924	
					\$0	
Staff Time (Consultant/Subcontractor) (7b):			Staff Hours	Rate Per Hour	CCLGP Total \$	
Party 1 -						
Party 2 -						
Party 3 -						
Subtotal Consultant Costs:					\$0	
					\$0	
					\$0	
Total Staff Costs (Agency & Consultant) (7c):					\$25,674	
Indirect Costs (8)						
Approved ICAP/ ICRP (8a)?	<input checked="" type="checkbox"/>	If Approved ICAP/ ICRP box is checked, provide Rate (8b):		64%		
Task Notes (9):						
Other Costs (10):						
You will not be able to fill in the following items. The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:						
To fill out an itemized cost for each "Other Cost", use Tab Task C "OC".					Total \$	
					Travel (10a):	\$0
					Equipment (10b):	\$0
					Supplies/Materials (10c):	\$110,520
					Incentives (10d):	\$0
					Other Direct Costs (10e):	\$96,760
					Additional Other Direct Costs (10f):	\$0
					Subtotals:	\$207,280
TASK GRAND TOTAL (11):					\$232,954	

Task "C" Other Costs:						
Itemized Travel Cost (10a)						
Please provide an itemized "travel" cost estimate for all travel costs applicable to each task						
Travel (10a)						
Type of Travel	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Travel Costs:						\$0

Itemized Equipment Cost (10b)						
Please provide an itemized "equipment" cost estimate for all equipment cost applicable to each task						
Equipment (10b)						
Type of Equipment	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Equipment Costs:						\$0

Itemized Supplies/Materials Cost (10c)						
Please provide an itemized "supplies/materials" cost estimate for all supplies/materials cost applicable to each task						
Supplies/Materials (10c)						
Type of Supplies/Materials	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1. Custom Thermoplastic materials for murals and markings	261		\$110,520	\$85,015	\$25,505	
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$85,015	\$25,505	\$0
Total Supplies/Materials Costs:						\$110,520

Task "C" Other Costs:						
Itemized Incentives Cost (10d)						
Please provide an itemized "incentives" cost estimate for all incentives costs applicable to each task						
Incentives (10d)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Itemized Incentives Costs:						\$0

Itemized Other Direct Costs (10e)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10e)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1. Local Artist Contract(s)	1		\$34,740	\$26,723	\$8,017	
2. Thermoplastic Applicator Consultant	1		\$42,660	\$32,815	\$9,845	
3. Community Ambassadors	8		\$19,360	\$14,892	\$4,468	
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$74,430	\$22,330	\$0
Total Other Direct Costs:						\$96,760

If applicable, Additional Itemized Other Direct Costs (10f)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10f)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Additional Itemized Other Direct Costs:						\$0

TASK "D" DETAIL ESTIMATE						
Task Name (5a):		PROJECT MANAGEMENT & COORDINATION				
Task Summary (5b):		Project kick-off meeting with partner agencies and subsequent monthly partner coordination meetings. Competitive procurement process will be done to hire for consultant services.				
	Start Date	End Date	Task Activities (6a):	Deliverables (6b):		
1.	Jun-22	Jun-24	Project kick-off meeting with partners	Meeting notes		
2.	Jun-22	Jun-24	Monthly Coordination meetings	Log of meetings and notes		
3.	Jun-22	Jun-24	Procurement for NI consultant services & materials	Consultant contracts		
4.	Jun-22	Jun-24	Invoicing/Reporting	Invoices and Reports		
5.						
6.						
7.						
8.						
9.						
10.						
Staff Costs (7):						
Staff Time (Agency) (7a):			Staff Hours	Rate Per Hour	CCLGP Total \$	
Party 1 -	Principal Transportation Planner (TAMC)		88	\$143.37	\$9,705	
Party 2 -	Transportation Planner (TAMC)		88	\$77.25	\$5,229	
Party 3 -	Community Outreach Coordinator (TAMC)		22	\$124.17	\$2,101	
Party 4 -	Principal Engineer (TAMC)		12	\$177.09	\$1,635	
Party 5 -						
Party 6 -						
Subtotal Agency Costs:					\$18,670	
					\$5,600	
					\$0	
Staff Time (Consultant/Subcontractor) (7b):			Staff Hours	Rate Per Hour	CCLGP Total \$	
Party 1 -						
Party 2 -						
Party 3 -						
Subtotal Consultant Costs:					\$0	
					\$0	
					\$0	
Total Staff Costs (Agency & Consultant) (7c):					\$24,270	
Indirect Costs (8)						
Approved ICAP/ ICRP (8a)?	<input checked="" type="checkbox"/>	If Approved ICAP/ ICRP box is checked, provide Rate (8b): 64%				
Task Notes (9):						
Other Costs (10):						
You will not be able to fill in the following items. The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:						
					Total \$	
To fill out an itemized cost for each "Other Cost", use Tab Task D "OC".					Travel (10a):	\$0
					Equipment (10b):	\$0
					Supplies/Materials (10c):	\$0
					Incentives (10d):	\$0
					Other Direct Costs (10e):	\$0
					Additional Other Direct Costs (10f):	\$0
					Subtotals:	\$0
TASK GRAND TOTAL (11):					\$24,270	

Task "D" Other Costs:						
Itemized Travel Cost (10a)						
Please provide an itemized "travel" cost estimate for all travel costs applicable to each task						
Travel (10a)						
Type of Travel	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	InKind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
SubTotals:				\$0	\$0	\$0
Total Travel Costs:						\$0

Itemized Equipment Cost (10b)						
Please provide an itemized "equipment" cost estimate for all equipment cost applicable to each task						
Equipment (10b)						
Type of Equipment	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	InKind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
SubTotals:				\$0	\$0	\$0
Total Equipment Costs:						\$0

Itemized Supplies/Materials Cost (10c)						
Please provide an itemized "supplies/materials" cost estimate for all supplies/materials cost applicable to each task						
Supplies/Materials (10c)						
Type of Supplies/Materials	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	InKind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
SubTotals:				\$0	\$0	\$0
Total Supplies/Materials Costs:						\$0

Task "D" Other Costs:						
Itemized Incentives Cost (10d)						
Please provide an itemized "incentives" cost estimate for all incentives costs applicable to each task						
Incentives (10d)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	InKind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
SubTotals:				\$0	\$0	\$0
Total Itemized Incentives Costs:						\$0

Itemized Other Direct Costs (10e)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10e)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	InKind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
SubTotals:				\$0	\$0	\$0
Total Other Direct Costs:						\$0

If applicable, Additional Itemized Other Direct Costs (10f)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10f)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	InKind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
SubTotals:				\$0	\$0	\$0
Total Additional Itemized Other Direct Costs:						\$0

TASK "E" DETAIL ESTIMATE							
Task Name (5a):							
Task Summary (5b):							
	Start Date	End Date	Task Activities (6a):	Deliverables (6b):			
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
Staff Costs (7):							
Staff Time (Agency) (7a):			Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -							
Party 2 -							
Party 3 -							
Party 4 -							
Party 5 -							
Party 6 -							
Subtotal Agency Costs:					\$0	\$0	\$0
Staff Time (Consultant/Subcontractor) (7b):			Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -							
Party 2 -							
Party 3 -							
Subtotal Consultant Costs:					\$0	\$0	\$0
Total Staff Costs (Agency & Consultant) (7c):					\$0		\$0
Indirect Costs (8)							
Approved ICAP/ ICRP (8a)?	<input type="checkbox"/>	If Approved ICAP/ ICRP box is checked, provide Rate (8b):					
Task Notes (9):							
Other Costs (10):							
You will not be able to fill in the following items. The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:							
To fill out an itemized cost for each "Other Cost", use Tab Task E "OC".						Travel (10a):	\$0
						Equipment (10b):	\$0
						Supplies/Materials (10c):	\$0
						Incentives (10d):	\$0
						Other Direct Costs (10e):	\$0
						Additional Other Direct Costs (10f):	\$0
						Subtotals:	\$0
						TASK GRAND TOTAL (11):	

Task "E" Other Costs:						
Itemized Travel Cost (10a)						
Please provide an itemized "travel" cost estimate for all travel costs applicable to each task						
Travel (10a)						
Type of Travel	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Travel Costs:						\$0

Itemized Equipment Cost (10b)						
Please provide an itemized "equipment" cost estimate for all equipment cost applicable to each task						
Equipment (10b)						
Type of Equipment	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Equipment Costs:						\$0

Itemized Supplies/Materials Cost (10c)						
Please provide an itemized "supplies/materials" cost estimate for all supplies/materials cost applicable to each task						
Supplies/Materials (10c)						
Type of Supplies/Materials	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Supplies/Materials Costs:						\$0

Task "E" Other Costs:						
Itemized Incentives Cost (10d)						
Please provide an itemized "incentives" cost estimate for all incentives costs applicable to each task						
Incentives (10d)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Itemized Incentives Costs:						\$0

Itemized Other Direct Costs (10e)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10e)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Other Direct Costs:						\$0

If applicable, Additional Itemized Other Direct Costs (10f)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10f)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Additional Itemized Other Direct Costs:						\$0

TASK "F" DETAIL ESTIMATE							
Task Name (5a):							
Task Summary (5b):							
	Start Date	End Date	Task Activities (6a):	Deliverables (6b):			
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
Staff Costs (7):							
Staff Time (Agency) (7a):			Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -							
Party 2 -							
Party 3 -							
Party 4 -							
Party 5 -							
Party 6 -							
Subtotal Agency Costs:					\$0	\$0	\$0
Staff Time (Consultant/Subcontractor) (7b):			Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -							
Party 2 -							
Party 3 -							
Subtotal Consultant Costs:					\$0	\$0	\$0
Total Staff Costs (Agency & Consultant) (7c):					\$0		\$0
Indirect Costs (8)							
Approved ICAP/ ICRP (8a)?	<input type="checkbox"/>	If Approved ICAP/ ICRP box is checked, provide Rate (8b):					
Task Notes (9):							
Other Costs (10):							
You will not be able to fill in the following items. The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:							
To fill out an itemized cost for each "Other Cost", use Tab Task F "OC".						Total \$	
						Travel (10a):	\$0
						Equipment (10b):	\$0
						Supplies/Materials (10c):	\$0
						Incentives (10d):	\$0
						Other Direct Costs (10e):	\$0
						Additional Other Direct Costs (10f):	\$0
						Subtotals:	\$0
TASK GRAND TOTAL (11):						\$0	

Task "F" Other Costs:						
Itemized Travel Cost (10a)						
Please provide an itemized "travel" cost estimate for all travel costs applicable to each task						
Travel (10a)						
Type of Travel	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Travel Costs:						\$0

Itemized Equipment Cost (10b)						
Please provide an itemized "equipment" cost estimate for all equipment cost applicable to each task						
Equipment (10b)						
Type of Equipment	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Equipment Costs:						\$0

Itemized Supplies/Materials Cost (10c)						
Please provide an itemized "supplies/materials" cost estimate for all supplies/materials cost applicable to each task						
Supplies/Materials (10c)						
Type of Supplies/Materials	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Supplies/Materials Costs:						\$0

Task "F" Other Costs:						
Itemized Incentives Cost (10d)						
Please provide an itemized "incentives" cost estimate for all incentives costs applicable to each task						
Incentives (10d)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Itemized Incentives Costs:						\$0

Itemized Other Direct Costs (10e)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10e)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Other Direct Costs:						\$0

If applicable, Additional Itemized Other Direct Costs (10f)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10f)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Additional Itemized Other Direct Costs:						\$0

TASK "G" DETAIL ESTIMATE							
Task Name (5a):							
Task Summary (5b):							
	Start Date	End Date	Task Activities (6a):	Deliverables (6b):			
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
Staff Costs (7):							
Staff Time (Agency) (7a):			Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -							
Party 2 -							
Party 3 -							
Party 4 -							
Party 5 -							
Party 6 -							
Subtotal Agency Costs:					\$0	\$0	\$0
Staff Time (Consultant/Subcontractor) (7b):			Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -							
Party 2 -							
Party 3 -							
Subtotal Consultant Costs:					\$0	\$0	\$0
Total Staff Costs (Agency & Consultant) (7c):					\$0		\$0
Indirect Costs (8)							
Approved ICAP/ ICRP (8a)?	<input type="checkbox"/>	If Approved ICAP/ ICRP box is checked, provide Rate (8b):					
Task Notes (9):							
Other Costs (10):							
You will not be able to fill in the following items. The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:							
To fill out an itemized cost for each "Other Cost", use Tab Task G "OC".						Total \$	
						Travel (10a):	\$0
						Equipment (10b):	\$0
						Supplies/Materials (10c):	\$0
						Incentives (10d):	\$0
						Other Direct Costs (10e):	\$0
						Additional Other Direct Costs (10f):	\$0
						Subtotals:	\$0
TASK GRAND TOTAL (11):						\$0	

Task "G" Other Costs:						
Itemized Travel Cost (10a)						
Please provide an itemized "travel" cost estimate for all travel costs applicable to each task						
Travel (10a)						
Type of Travel	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Travel Costs:						\$0

Itemized Equipment Cost (10b)						
Please provide an itemized "equipment" cost estimate for all equipment cost applicable to each task						
Equipment (10b)						
Type of Equipment	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Equipment Costs:						\$0

Itemized Supplies/Materials Cost (10c)						
Please provide an itemized "supplies/materials" cost estimate for all supplies/materials cost applicable to each task						
Supplies/Materials (10c)						
Type of Supplies/Materials	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Supplies/Materials Costs:						\$0

Task "G" Other Costs:						
Itemized Incentives Cost (10d)						
Please provide an itemized "incentives" cost estimate for all incentives costs applicable to each task						
Incentives (10d)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Itemized Incentives Costs:						\$0

Itemized Other Direct Costs (10e)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10e)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Other Direct Costs:						\$0

If applicable, Additional Itemized Other Direct Costs (10f)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10f)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Additional Itemized Other Direct Costs:						\$0

TASK "H" DETAIL ESTIMATE						
Task Name (5a):						
Task Summary (5b):						
	Start Date	End Date	Task Activities (6a):	Deliverables (6b):		
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
Staff Costs (7):						
Staff Time (Agency) (7a):		Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -						
Party 2 -						
Party 3 -						
Party 4 -						
Party 5 -						
Party 6 -						
Subtotal Agency Costs:				\$0	\$0	\$0
Staff Time (Consultant/Subcontractor) (7b):		Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -						
Party 2 -						
Party 3 -						
Subtotal Consultant Costs:				\$0	\$0	\$0
Total Staff Costs (Agency & Consultant) (7c):				\$0		\$0
Indirect Costs (8)						
Approved ICAP/ ICRP (8a)?	<input type="checkbox"/>	If Approved ICAP/ ICRP box is checked, provide Rate (8b):				
Task Notes (9):						
Other Costs (10):						
You will not be able to fill in the following items. The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:						
To fill out an itemized cost for each "Other Cost", use Tab Task H "OC".					Travel (10a):	\$0
					Equipment (10b):	\$0
					Supplies/Materials (10c):	\$0
					Incentives (10d):	\$0
					Other Direct Costs (10e):	\$0
					Additional Other Direct Costs (10f):	\$0
					Subtotals:	\$0
					TASK GRAND TOTAL (11):	

Task "H" Other Costs:						
Itemized Travel Cost (10a)						
Please provide an itemized "travel" cost estimate for all travel costs applicable to each task						
Travel (10a)						
Type of Travel	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Travel Costs:						\$0

Itemized Equipment Cost (10b)						
Please provide an itemized "equipment" cost estimate for all equipment cost applicable to each task						
Equipment (10b)						
Type of Equipment	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Equipment Costs:						\$0

Itemized Supplies/Materials Cost (10c)						
Please provide an itemized "supplies/materials" cost estimate for all supplies/materials cost applicable to each task						
Supplies/Materials (10c)						
Type of Supplies/Materials	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Supplies/Materials Costs:						\$0

Task "H" Other Costs:						
Itemized Incentives Cost (10d)						
Please provide an itemized "incentives" cost estimate for all incentives costs applicable to each task						
Incentives (10d)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Itemized Incentives Costs:						\$0

Itemized Other Direct Costs (10e)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10e)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Other Direct Costs:						\$0

If applicable, Additional Itemized Other Direct Costs (10f)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10f)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Additional Itemized Other Direct Costs:						\$0

TASK "I" DETAIL ESTIMATE							
Task Name (5a):							
Task Summary (5b):							
	Start Date	End Date	Task Activities (6a):	Deliverables (6b):			
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
Staff Costs (7):							
Staff Time (Agency) (7a):			Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -							
Party 2 -							
Party 3 -							
Party 4 -							
Party 5 -							
Party 6 -							
Subtotal Agency Costs:					\$0	\$0	\$0
Staff Time (Consultant/Subcontractor) (7b):			Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -							
Party 2 -							
Party 3 -							
Subtotal Consultant Costs:					\$0	\$0	\$0
Total Staff Costs (Agency & Consultant) (7c):					\$0		
Indirect Costs (8)							
Approved ICAP/ ICRP (8a)?	<input type="checkbox"/>	If Approved ICAP/ ICRP box is checked, provide Rate (8b):					
Task Notes (9):							
Other Costs (10):							
You will not be able to fill in the following items. The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:							
To fill out an itemized cost for each "Other Cost", use Tab Task I "OC".						Total \$	
						Travel (10a):	\$0
						Equipment (10b):	\$0
						Supplies/Materials (10c):	\$0
						Incentives (10d):	\$0
						Other Direct Costs (10e):	\$0
						Additional Other Direct Costs (10f):	\$0
						Subtotals:	\$0
TASK GRAND TOTAL (11):						\$0	

Task "I" Other Costs:						
Itemized Travel Cost (10a)						
Please provide an itemized "travel" cost estimate for all travel costs applicable to each task						
Travel (10a)						
Type of Travel	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Travel Costs:						\$0

Itemized Equipment Cost (10b)						
Please provide an itemized "equipment" cost estimate for all equipment cost applicable to each task						
Equipment (10b)						
Type of Equipment	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Equipment Costs:						\$0

Itemized Supplies/Materials Cost (10c)						
Please provide an itemized "supplies/materials" cost estimate for all supplies/materials cost applicable to each task						
Supplies/Materials (10c)						
Type of Supplies/Materials	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Supplies/Materials Costs:						\$0

Task "I" Other Costs:						
Itemized Incentives Cost (10d)						
Please provide an itemized "incentives" cost estimate for all incentives costs applicable to each task						
Incentives (10d)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Itemized Incentives Costs:						\$0

Itemized Other Direct Costs (10e)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10e)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Other Direct Costs:						\$0

If applicable, Additional Itemized Other Direct Costs (10f)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10f)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Additional Itemized Other Direct Costs:						\$0

TASK "J" DETAIL ESTIMATE							
Task Name (5a):							
Task Summary (5b):							
	Start Date	End Date	Task Activities (6a):	Deliverables (6b):			
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
Staff Costs (7):							
Staff Time (Agency) (7a):			Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -							
Party 2 -							
Party 3 -							
Party 4 -							
Party 5 -							
Party 6 -							
Subtotal Agency Costs:					\$0	\$0	\$0
Staff Time (Consultant/Subcontractor) (7b):			Staff Hours	Rate Per Hour	CCLGP Total \$	Local Cash Match \$	In-kind Match \$
Party 1 -							
Party 2 -							
Party 3 -							
Subtotal Consultant Costs:					\$0	\$0	\$0
Total Staff Costs (Agency & Consultant) (7c):					\$0		\$0
Indirect Costs (8)							
Approved ICAP/ ICRP (8a)?	<input type="checkbox"/>	If Approved ICAP/ ICRP box is checked, provide Rate (8b):					
Task Notes (9):							
Other Costs (10):							
You will not be able to fill in the following items. The totals for each "Other Costs" category listed below will automatically calculate from information entered in the itemized other costs section:							
To fill out an itemized cost for each "Other Cost", use Tab Task J "OC".						Total \$	
						Travel (10a):	\$0
						Equipment (10b):	\$0
						Supplies/Materials (10c):	\$0
						Incentives (10d):	\$0
						Other Direct Costs (10e):	\$0
						Additional Other Direct Costs (10f):	\$0
						Subtotals:	\$0
TASK GRAND TOTAL (11):						\$0	

Task "J" Other Costs:						
Itemized Travel Cost (10a)						
Please provide an itemized "travel" cost estimate for all travel costs applicable to each task						
Travel (10a)						
Type of Travel	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Travel Costs:						\$0

Itemized Equipment Cost (10b)						
Please provide an itemized "equipment" cost estimate for all equipment cost applicable to each task						
Equipment (10b)						
Type of Equipment	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Equipment Costs:						\$0

Itemized Supplies/Materials Cost (10c)						
Please provide an itemized "supplies/materials" cost estimate for all supplies/materials cost applicable to each task						
Supplies/Materials (10c)						
Type of Supplies/Materials	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Supplies/Materials Costs:						\$0

Task "J" Other Costs:						
Itemized Incentives Cost (10d)						
Please provide an itemized "incentives" cost estimate for all incentives costs applicable to each task						
Incentives (10d)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Itemized Incentives Costs:						\$0

Itemized Other Direct Costs (10e)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10e)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Other Direct Costs:						\$0

If applicable, Additional Itemized Other Direct Costs (10f)						
Please provide an itemized "other" cost estimate for all other costs applicable to each task						
Other Direct Costs (10f)						
Type of Other Direct Costs	Quantity	Units	Cost \$	CCLGP Total \$	Local Cash Match \$	In-kind \$
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Subtotals:				\$0	\$0	\$0
Total Additional Itemized Other Direct Costs:						\$0

Application Instructions for Detailed Engineer's Estimate and Total Project Cost

- Applicants are expected to use this template for estimating/documenting the cost of construction items and the overall project costs. (participating & non-participating)
- The Detailed Engineer's Estimate and Total Project Costs must tie to the information presented in the CCLGP Application Form.
- **Do NOT input values in gray cells. These cells are formula-driven and will automatically update.**

Project (Engineer's) Information

- The Licensed Engineer in 'responsible charge' of the overall CCLGP application must review all information presented in this Estimate form and ensure the values are consistent with the corresponding plans included in the application. This requirement is considered necessary to ensure the CCLGP application meets the PSR-Equivalent requirements - including the use of construction items, quantities and unit prices that meeting industry standards for PSR-Equivalents. The engineer is also expected to review the breakdown of participating vs. non-participating costs shown in estimate and confirm they are consistent with Program Guidelines.

Engineer's Estimate & Cost Breakdown

For each construction item in this table, the following items must be filled:

Item: indicate the name of a construction item used in this project.

Quantity: indicate the total quantity of each construction item

Units: indicate the units of measurement (i.e. Square Feet or SQFT.) **Only** use Lump Sum (LS) for items listed on the Allowable Lump Sum tab.

Unit Cost: indicate the unit cost for one quantity.

Total Item Cost will be automatically calculated once the above information are provided for each line item (row).

The Project Estimate form only has a limited number of lines. If your estimate has more items; you will have to combine similar items. If an applicant has already developed a complete estimate using another tool, the items can be grouped into sub-categories such as overhead, bike lanes, sidewalks, drainage, utilities etc., as long as the full estimate is attached to the estimate or with the application in the Additional Attachments section.

General Overhead:

Costs for these items have been separated out to reduce confusion relating to participating vs. non-participating costs calculations.

The % of participating vs. non-participating costs are automatically calculated based on the ratio of these costs for all of the other construction items.

Cost Breakdown

Participating Items/costs: these are expected to represent all scope of work construction items that are necessary for the purposes of beautifying and cleaning up local streets and roads, tribal lands, parks, pathways, transit centers, and other public spaces.

%- Insert the percentage of the total item cost that is directly attributed to "Participating items".

\$- *This field will automatically calculate once a percentage is entered in the previous question.*

Non-participating Items/costs: these are expected to represent all construction items that are **not** necessary for the purposes of beautifying and cleaning up local streets and roads, tribal lands, parks, pathways, transit centers, and other public spaces.

Subtotals and Contingencies:

Subtotal of Construction Items: This field will automatically calculate the total of all construction items indicated above.

Construction Item Contingencies: Insert percentage of contingencies, which is intended to account for the cost of minor construction items not defined at the time the applications are prepared.

Total (Construction Items and Contingencies) Cost: This field will automatically calculate the total from all information indicated above.

Project Delivery Costs: *The participating vs. non-participating split is automatically calculated for all Project Delivery Costs.*

Project Approval & Environmental Document (PA&ED): Total cost of Environmental Studies and Permits phase of the project.

Plans, Specifications & Estimate (PS&E): Total cost of Plans, Specifications and Estimates phase of the project.

Total Preliminary Engineering (PE): This total is automatically calculated. Total of (PA&ED) + (PS&E) **Note: Per the Caltrans Local Assistance Procedures Manual, the total cost for PE should not exceed 25%. All costs over the 25% must be shown in the application as non-participating.**

Right of Way Engineering: Total cost of Right of Way Engineering, including obtaining the RW Certification.

Acquisitions and Utilities: Total cost of Acquisitions and Utilities.

Total RW: This total is automatically calculated. Total of (RW Eng.) + (Acq.&Utilities)

Total Pre-Construction Costs: This total is automatically calculated. Total of (PE) + (RW)

Construction Engineering (CE): Total cost of Construction Engineering. **Note: Per the Caltrans Local Assistance Procedures Manual, the total cost for CE should not exceed 15%. All costs over the 15% must be shown in the application as non-participating.**

Total Construction Costs: This total is automatically calculated. Total of (CE) + (Con. Item. & Contig.)

Total Project Cost Estimate: *The participating vs. non-participating split is automatically calculated for the Total Project Costs.*

- This is automatically calculated from all information entered above.
- This value must represent the total estimated cost of the entire CCLGP project.
- The application must account for the non-participating costs being funded with local funds. Because this local funding is considered non-participating, it cannot be considered leveraging or matching funding.

Documentation of Non-Participating Costs:

Non-participating Items/costs: these are costs for items outside of the program guidelines or necessary project parameters of proposed scope of work. Master plan or other activities not necessary for the purposes of beautifying and cleaning up local streets and roads, tribal lands, parks, pathways, transit centers, and other public spaces are considered non-participating costs.

Engineers must present their logic and calculations for splitting the projects costs between participating and non-participating costs.

Project Milestone	Date	Total Cost
Project Study Report Approved	4-Jul-22	
Permitting Applications Submitted	4-Aug-22	\$ 5,000.00
Plans, Specifications, Estimates	31-Aug-22	\$ 80,000.00
Receive Permits	31-Aug-22	
Project Art and Branding Completed	31-Dec-22	
Project Bid Opening	31-Dec-22	
Contract Award (for Construction Costs)	1-Feb-23	
Construction Start and Construction Engineering	31-Mar-23	\$ 172,000.00
End Construction Phase (Construction Contract Acceptance) MUST BE NO LATER THAN 6/30/2024	30-Jun-23	\$ 1,548,000.00
Begin Closeout Phase	31-Jul-23	
End Closeout Phase (Closeout Report) REPORTS AND FINAL INVOICES MUST BE RECEIVED, APPROVED AND PROCESSED BY CALTRANS BY 12/31/24	31-Dec-24	

Detailed Engineer's Estimate and Total Project Costs

Important: Read the Instructions in the first sheet (tab) before entering data. Do not enter data in shaded fields (with formulas).

Project Information:

Agency: City of Salinas	Date: 21-Jan-22
Project Description: Alisal greening and beautification, safe routes to school art,	
Project Title: Alisal Greening, Beautification, and Safety Project	
Project Location: Alisal Community	
Name of Licensed Engineer in responsible charge of preparing or reviewing this PSR-Equivalent Cost Estimate: Adriana Robles	License #: 69142

Engineer's Estimate and Cost Breakdown:

Engineer's Estimate (for Construction Items Only)						Breakdown			
Item No.	Item	Quantity	Units	Unit Cost	Total Item Cost	CCLGP Participating Costs/Items		CCLGP Non-participating Costs/Items	
						%	\$	%	\$
General Overhead-Related Construction Items									
1	Mobilization, Demobilization, and Final Clean	1	LS	\$50,000.00	\$50,000	100%	\$50,000		
2	Traffic Control	1	LS	\$30,000.00	\$30,000	100%	\$30,000		
3	Clearing and Grubbing	1	LS	\$15,000.00	\$15,000	100%	\$15,000		
4			LS			100%			
5			LS			100%			
6			LS			100%			
7			LS			100%			
8			LS			100%			
9			LS			100%			
10			LS			100%			
General Construction Items									
11	Remove and Dispose Existing Concrete	2240	SF	\$30.00	\$67,200	100%	\$67,200		
12	Drought resistant shrubs 5 gallon	500	EA	\$65.00	\$32,500	100%	\$32,500		
13	Permeable Pavers: Labor, Excavation, Undergr	2240	SF	\$50.00	\$112,000	100%	\$112,000		
14	Public Art Allowance (4 locations)	4	EA	\$150,000.00	\$600,000	100%	\$600,000		
15	Bus Shelter at Breadbox (with no litter signage)	1	EA	\$30,000.00	\$30,000	100%	\$30,000		
16	Relocate Existing Planters	22	EA	\$500.00	\$11,000	100%	\$11,000		
17	Reconstruct tree wells with 20x8 sidewalk repa	8	EA	\$15,000.00	\$120,000	100%	\$120,000		
18	New tree well no sidewalk repair (tree well rep	15	EA	\$3,000.00	\$45,000	100%	\$45,000		
19	New Street Tree	23	EA	\$1,500.00	\$34,500	100%	\$34,500		
20	New ornamental tree	2	EA	\$150.00	\$300	100%	\$300		
21	Furnish and Install Trash Receptacles	20	EA	\$5,000.00	\$100,000	100%	\$100,000		
22	Refurbish, Repaint, Existing Non MST Benche	6	EA	\$1,500.00	\$9,000	100%	\$9,000		
23	Streetlight corridor banners	20	EA	\$1,000.00	\$20,000	100%	\$20,000		
24	Wood Chips / Bark	35	CY	\$400.00	\$14,000	100%	\$14,000		
25	Utility box wraps	17	EA	\$500.00	\$8,500	100%	\$8,500		
26	Watering new vegetation (Maintenance Period)	525	EA	\$80.00	\$42,000	100%	\$42,000		
27	Bioswale planting	400	SF	\$80.00	\$32,000	100%	\$32,000		
28	Trash Receptacle painting / art	20	EA	\$500.00	\$10,000	100%	\$10,000		
29	"No Littering" banner (parks)	11	EA	\$1,000.00	\$11,000	100%	\$11,000		
30	"No Littering" signage	10	EA	\$1,000.00	\$10,000	100%	\$10,000		
31	Wayfinding signage	5	EA	\$1,000.00	\$5,000	100%	\$5,000		
32	New Planter w/Greenery	300	SF	\$100.00	\$30,000	100%	\$30,000		
33	Community Interpretive Signage	4	EA	\$1,500.00	\$6,000	100%	\$6,000		
34	Community Facility and Office Murals	1	EA	\$75,000.00	\$75,000	100%	\$75,000		
35								100%	
36								100%	
37								100%	
38								100%	
39								100%	
40								100%	
41								100%	
42								100%	
43								100%	
44								100%	
45								100%	
46								100%	
47								100%	
48								100%	
49								100%	
Subtotal of Construction Items:					\$1,520,000		\$1,520,000		
Construction Item Contingencies (% of Construction Items):				12.50%	\$190,000		\$190,000		
Total (Construction Items & Contingencies) cost:					\$1,710,000		\$1,710,000		

Project Delivery Costs:

Type of Project Cost	Cost \$	CCLGP Participating Costs		CCLGP Non-participating Costs	
Preliminary Engineering (PE)					
Environmental Studies and Permits(PA&ED):	\$ 5,000	\$5,000			
Plans, Specifications and Estimates (PS&E):	\$ 80,000	\$80,000			
Total PE:	\$ 85,000	\$85,000			5% 25% Max
Right of Way (RW)					
Right of Way Engineering:	\$ -				
Acquisitions and Utilities:	\$ -				
Total RW:	\$ -				
Total Pre-Construction Costs (PE+RW):	\$85,000	\$85,000			
Construction Engineering (CE)					
Construction Engineering (CE):	\$ 10,000	\$10,000			1% 15% Max
Total Construction Costs:	\$1,720,000	\$1,720,000			
Total Project Cost:	\$1,805,000	\$1,805,000			

Documentation of Non-Participating Costs:

The Engineer's logic and/or calculations for splitting costs between CCLGP-Participating and Non-participating costs must be documented in this section of the Estimate form. Separate logic is required for each item which is partly a participating cost for CCLGP funding or is required for the construction of a non-participating item/element of the project.

Detailed Engineer's Estimate and Total Project Costs

Important: Read the Instructions in the first sheet (tab) before entering data. Do not enter data in shaded fields (with formulas).

Project Information:

Agency:	City of Salinas	Date:	21-Jan-22
Project Description:	Alisal greening and beautification, safe routes to school art,		
Project Title:	Alisal Greening, Beautification, and Safety Project		
Project Location:	Alisal Community		
Name of Licensed Engineer in responsible charge of preparing or reviewing this PSR-Equivalent Cost Estimate:	Adriana Robles	License #:	69142
Item #:	Description of Engineer's Logic: (See examples shown in the Instructions)		

Item Description- Common	Unit Pay
CLEARING AND GRUBBING	LS
CONSTRUCTION AREA SIGNS	LS
CONSTRUCTION SURVEY/STAKING	LS
DEVELOP WATER SUPPLY	LS
DUST CONTROL	LS
EROSION CONTROL	LS
FINISHING ROADWAY	LS
JOB SITE MANAGEMENT	LS
MITIGATION	LS
MOBILIZATION	LS
MOBILIZATION, DEMOBILIZATION, AND FINAL CLEANUP	LS
PERMITS	LS
PREPARE STORM WATER POLLUTION PREVENTION PLAN	LS
PREPARE WATER POLLUTION CONTROL PROGRAM	LS
RAILROAD FLAGGING & MISCELLANEOUS	LS
RE OFFICE	LS
SIGNS	LS
STRIPING	LS
TRAFFIC CONTROL SYSTEM	LS
TRAFFIC MANAGEMENT PLAN	LS
Item Description- Not common	Unit Pay
ABANDON SEWER	LS
ADL BURIAL LOCATION REPORT	LS
ASBESTOS COMPLIANCE PLAN	LS
AUTOMATED WORK ZONE INFORMATION SYSTEM	LS
BOOSTER PUMP	LS
BRIDGE REMOVAL	LS
BUILDING WORK	LS
CAMERA SYSTEMS	LS
CERTIFY EXISTING BACKFLOW PREVENTERS	LS
CHANGEABLE MESSAGE SIGN SYSTEM	LS
CHECK AND TEST EXISTING IRRIGATION FACILITIES	LS
CLEAN AND PAINT BRIDGE RAILING	LS
CLEAN AND PAINT STEEL SOLDIER PILING	LS
CLEAN AND PAINT STRUCTURAL STEEL	LS
CLEAN AND PAINT STRUCTURAL STEEL (EXISTING BRIDGE)	LS
CLEAN STRUCTURAL STEEL (EXISTING BRIDGE)	LS
CONTRACTOR-SUPPLIED BIOLOGIST (LS)	LS
CONTROL AND NEUTRAL CONDUCTORS	LS
CONTROL AND NEUTRAL CONDUCTORS (ARMOR-CLAD)	LS
DATA CORE	LS
DRAINAGE PUMPING EQUIPMENT	LS
DUST CONTROL PLAN (NATURALLY OCCURRING ASBESTOS)	LS
DUST PALLIATIVE	LS
ELECTRIC SERVICE FOR BOOSTER PUMP	LS
ELECTRIC SERVICE FOR IRRIGATION	LS
FIBER OPTIC CABLE SYSTEMS	LS
FISH PROTECTION	LS
FLASHING BEACON SYSTEM	LS
HEALTH AND SAFETY PLAN	LS
INDUCTIVE LOOP DETECTOR (LS)	LS
INTELLIGENT COMPACTION	LS
INTERCONNECTION CONDUIT AND CABLE (LS)	LS
INVASIVE SPECIES CONTROL	LS

IRRIGATION WATER SERVICE CHARGES	LS
JACKING SUPERSTRUCTURE	LS
LEAD COMPLIANCE PLAN	LS
LIGHTING SYSTEM-(Electroliers are a separate item (EA))	LS
MAINTAIN EXISTING PLANTED AREAS	LS
MAINTAINING EXISTING TRAFFIC MANAGEMENT SYSTEM ELEMENTS DURING CONSTRUCTION	LS
MIX DESIGN (FULL DEPTH RECLAMATION-FOAMED ASPHALT)	LS
MIX DESIGN (FULL-DEPTH RECLAMATION-CEMENT)	LS
MOBILIZATION (MARINE ACCESS)	LS
MODIFY BRIDGE RAILING (LS)	LS
MODIFY PUMP PLANT	LS
MODIFYING EXISTING ELECTRICAL SYSTEM	LS
MONITOR WELL	LS
NATURAL RESOURCE PROTECTION PLAN	LS
NOA BURIAL LOCATION REPORT	LS
NOISE MONITORING	LS
OPERATE EXISTING IRRIGATION FACILITIES	LS
PAINT STRUCTURAL STEEL (EXISTING BRIDGE)	LS
PERMANENT EROSION CONTROL ESTABLISHMENT WORK	LS
PLANT ESTABLISHMENT WORK	LS
PORTABLE CHANGEABLE MESSAGE SIGN (LS)	LS
PREPAVING INERTIAL PROFILER	LS
PRESTRESSING	LS
PRESTRESSING CAST-IN-PLACE CONCRETE	LS
PRESTRESSING PRECAST GIRDER	LS
PRESTRESSING STEEL GIRDERS	LS
PROGRESS SCHEDULE (CRITICAL PATH METHOD)	LS
PRUNE EXISTING PLANTS	LS
PUBLIC SAFETY PLAN	LS
PUMPING PLANT ELECTRICAL EQUIPMENT	LS
PUMPING PLANT EQUIPMENT	LS
RADAR SPEED FEEDBACK SIGN SYSTEMS	LS
RAMP METERING SYSTEM	LS
RECONSTRUCT DRAINAGE FACILITY (LS)	LS
RECONSTRUCT FENDER	LS
RECYCLED WATER IDENTIFICATION AND WARNING SIGNS	LS
REMOVE CONCRETE (LS)	LS
REMOVE CONCRETE (MISCELLANEOUS) (LS)	LS
REMOVE CONCRETE CURB (LS)	LS
REMOVE DOWNDRAIN (LS)	LS
REMOVE DRAINAGE FACILITY (LS)	LS
REMOVE IRRIGATION FACILITY	LS
REMOVE RAILING	LS
REMOVE REINFORCED CONCRETE BOX CULVERT (LS)	LS
REMOVE RETAINING WALL (LS)	LS
REMOVE RETAINING WALL (PORTION) (LS)	LS
REMOVE SIGN STRUCTURE (LS)	LS
REMOVE SIGN STRUCTURE WALKWAY (LS)	LS
REMOVE SLOPE PAVING (LS)	LS
REMOVE SOUND WALL (LS)	LS
REMOVING EXISTING ELECTRICAL SYSTEM	LS
ROADSIDE CLEARING	LS
SALVAGE IRRIGATION FACILITY	LS
SAMPLING AND ANALYSIS PLAN (NATURALLY OCCURRING ASBESTOS)	LS

SIGN ILLUMINATION SYSTEM	LS
STAIN GALVANIZED SURFACES (LS)	LS
STRAY CURRENT PROTECTION (BRIDGE)	LS
STREET SWEEPING	LS
TEMPORARY ACTIVE TREATMENT SYSTEM	LS
TEMPORARY CONCRETE WASHOUT	LS
TEMPORARY CONSTRUCTION MAT (LS)	LS
TEMPORARY CREEK DIVERSION SYSTEMS	LS
TEMPORARY DECKING	LS
TEMPORARY FLASHING BEACON	LS
TEMPORARY LIGHTING SYSTEM	LS
TEMPORARY PEDESTRIAN ACCESS ROUTE	LS
TEMPORARY SHORING	LS
TEMPORARY SIGNAL AND LIGHTING	LS
TEMPORARY SIGNAL SYSTEM	LS
TEMPORARY SUPPORT	LS
TIME-RELATED OVERHEAD (LS)	LS
TRAFFIC MONITORING STATION SYSTEM	LS
WATER METER CHARGES	LS
WATER SUPPLY SYSTEM	LS
WELL DEVELOPMENT	LS
WORK AREA MONITORING (BRIDGE)	LS

Attachment D: Checklist for Agencies Considering their Application as a PSR Equivalent

This checklist is for applicants who do not have an existing PSR or PSR equivalent and have projects off the State Highway System that will NOT impact State right-of-way. **Projects that are on the State Highway System, or off the State Highway System but will nonetheless impact a State right-of-way or facility, should not complete this form, and should consult their District Contact listed on the CCLGP website about PSRs as soon as possible.** See the section on Attachment D in the Application Instructions for more details.

Applicants who can use this checklist may can consider their completed application with all required attachments as a PSR equivalent, if the topics listed below are thoroughly addressed in other parts of the application package. Check the box next to each of the below items that have been addressed in the application package.

- Project background and history (discussed in Section A.2, “Demonstrated Community Need”, of the Project Narrative).
- Inventory of environmental resources, identification of potential environmental issues, and the anticipated environmental processing type. In addition, describe potential mitigation requirements and associated costs. (Discussed in Section A.4, “Project Deliverability”, of the Project Narrative.)
- Description of potentially hazardous materials/waste problems, potential mitigation or avoidance measures, and potential costs. (Discussed in Section A.4, “Project Deliverability”, of the Project Narrative.)
- Identification of other funding sources, if applicable. (Listed these in Section 1.3, “Summary Budget Information”, in the main application form.)





After all the boxes are checked, save and attach this completed form to your application in the “**Attachment D: For Infrastructure Projects, Project Study Report or Equivalent with Engineer's Stamp**” field.

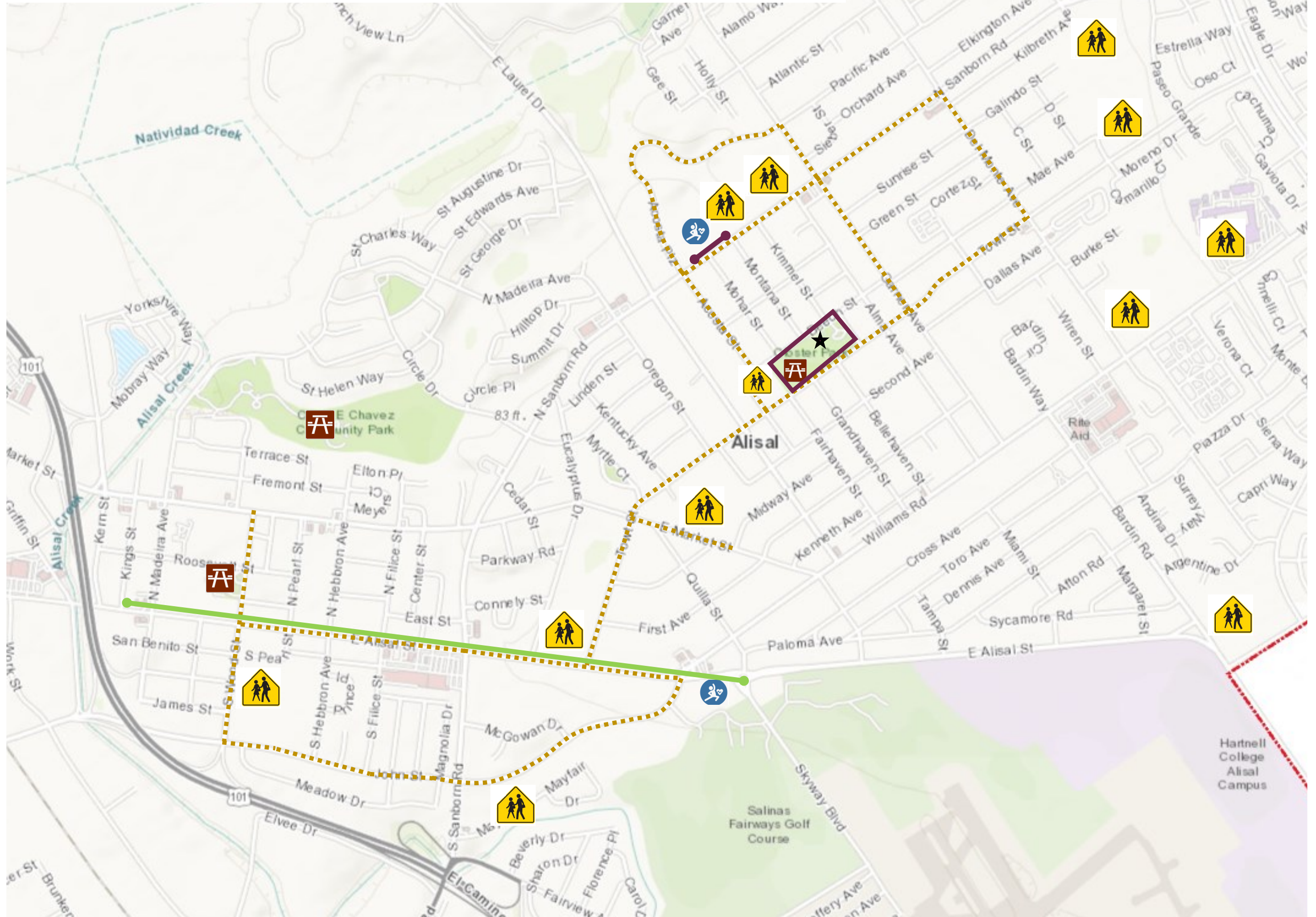


CITY OF SALINAS

ALISAL GREENING, BEAUTIFICATION, AND SAFETY PROJECT

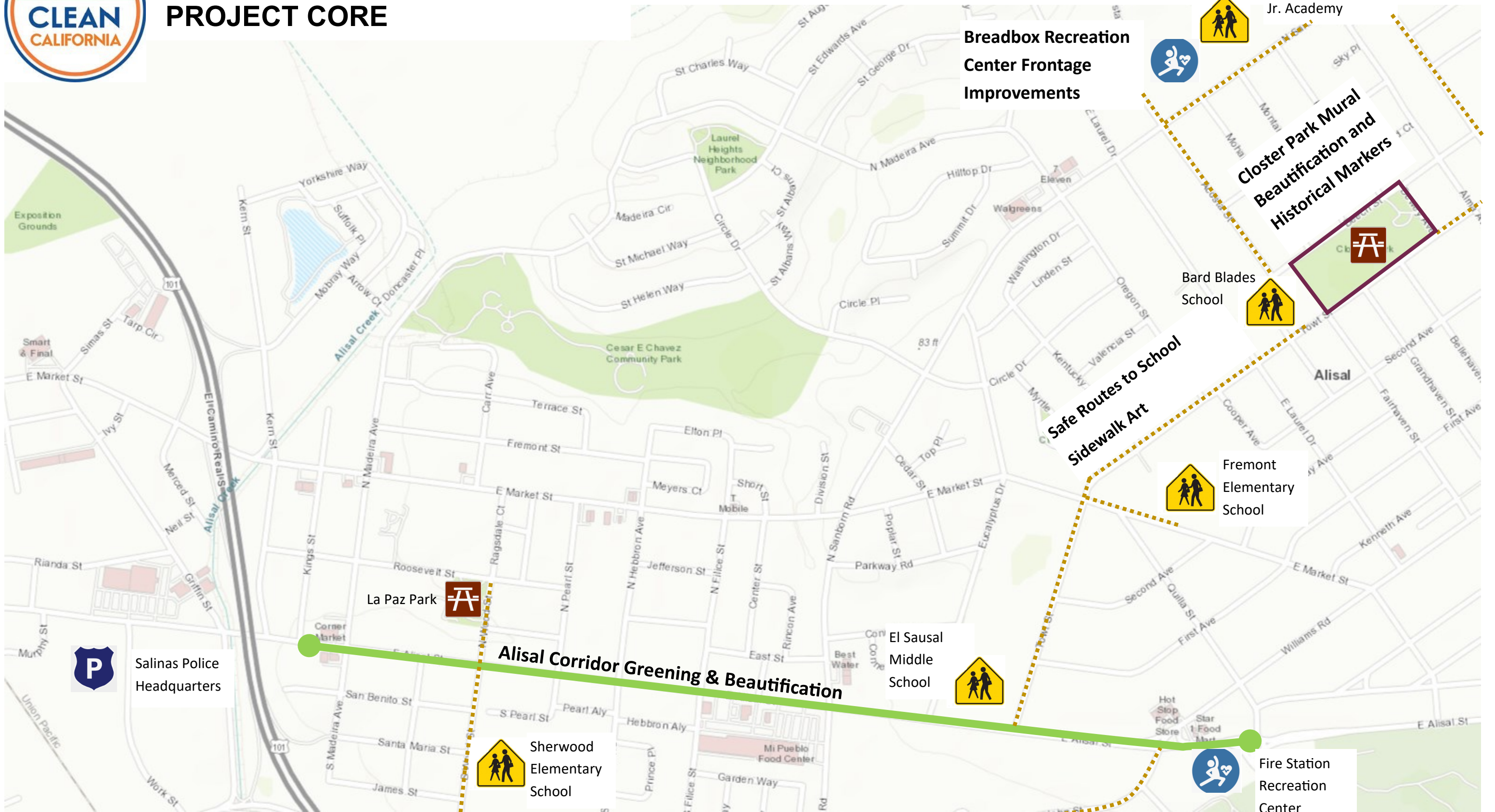
PROPOSED PROJECTS:

- ALISAL CORRIDOR GREENING & BEAUTIFICATION 
- SAFE ROUTES TO SCHOOL SIDEWALK ART & PROGRAMMING 
- CLOSTER PARK MURAL BEAUTIFICATION @ COMMUNITY CENTER (SALINAS BOXING CLUB), OFFICE & HISTORICAL MARKERS 
- BREADBOX RECREATION CENTER 





CITY OF SALINAS PROJECT CORE



Martin Luther King Jr. Academy

Breadbox Recreation Center Frontage Improvements

Cluster Park Mural Beautification and Historical Markers

Bard Blades School

Safe Routes to School

Sidewalk Art

Fremont Elementary School

La Paz Park

Alisal Corridor Greening & Beautification

El Sausal Middle School

Salinas Police Headquarters

Sherwood Elementary School

Fire Station Recreation Center

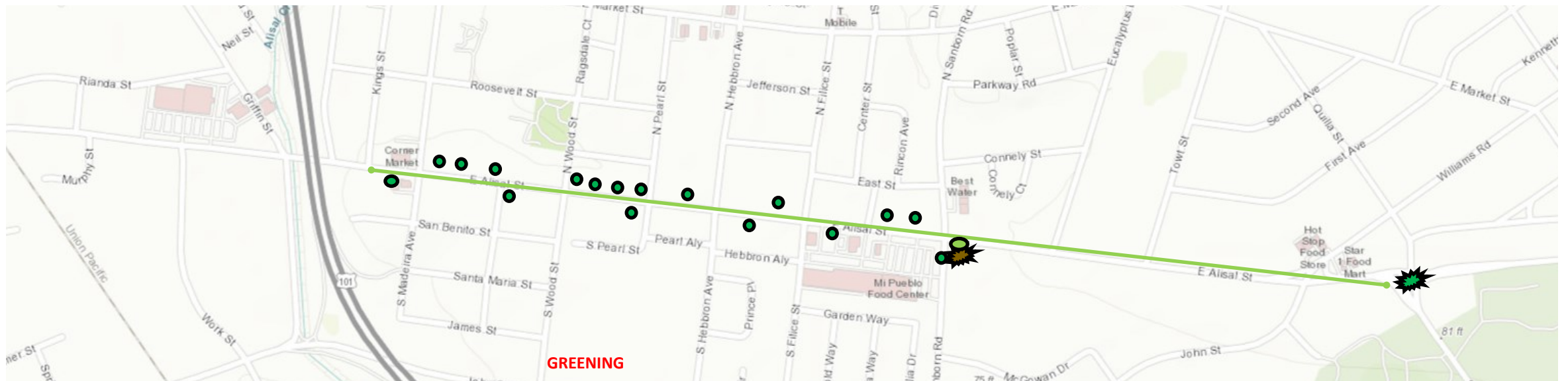
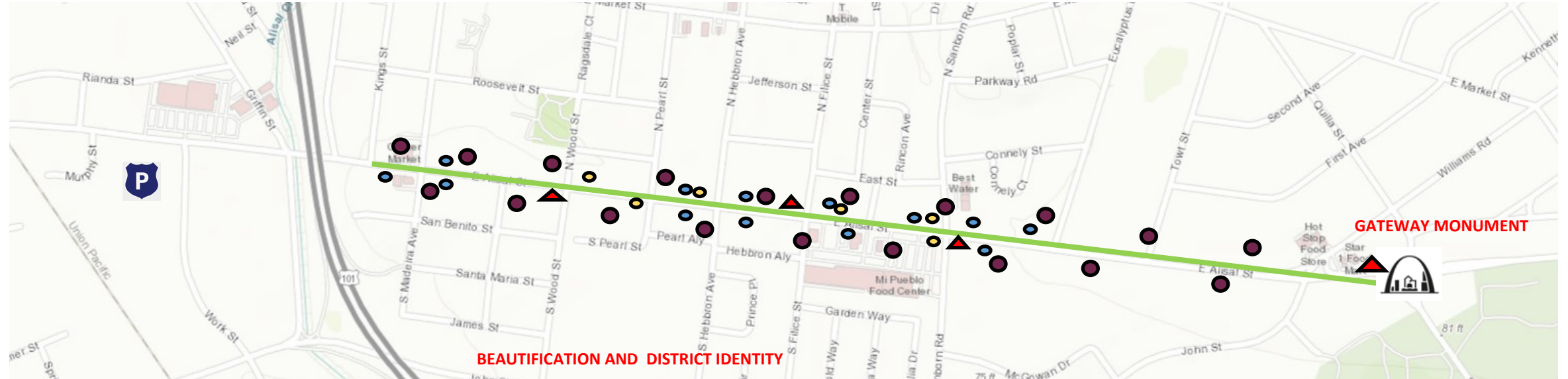


CITY OF SALINAS

ALISAL CORRIDOR GREENING & BEAUTIFICATION

PROPOSED PROJECT ELEMENTS:

- GATEWAY MONUMENT (1)
- DISTRICT IDENTITY BANNERS ON STREET-LIGHTS (20)
- WAYFINDING SIGNAGE (5)
- REPLACE AND ENHANCE GREENERY
 - PLACE ADDITIONAL TREES (23)
 - PLACE ORNAMENTAL TREES (2)
 - DROUGHT RESISTANT SHRUBS (500)
 - RELOCATE EXISTING PLANTERS (26)
 - BIOSWALE PLANTING (250 SF)
 - WOODCHIP/BARK (35 CY)
 - WATERING NEW VEGETATION (MAINTENANCE) (525)
- FURNISH AND INSTALL TRASH/RECYCLE RECEPTACLES (20)
- ADD PUBLIC ART
 - TRASH/RECYLCE RECEPTACLES (24)
 - UTILITY BOX WRAPS (17)
 - DISTRICT-IDENTIFY ART (3)
- REFURBISH, REPAINT, EXISTING BENCHES (NON MST) (6)
- SIGNAGE
 - “NO LITTERING” (10)



LEGEND:

- BANNERS = ●
- TRASH/RECYCLE RECEPTACLES = ●
- BENCHES = ●
- GATEWAY MONUMENT =
- SIGNAGE =
- ADDITIONAL TREES/ORNAMENTAL TREES = ●
- DROUGHT RESISTANT SHRUBS (ADD TO TREE WELLS)= ●
- BIOSWALE PLANTING =
- WOODCHIP/BARK =

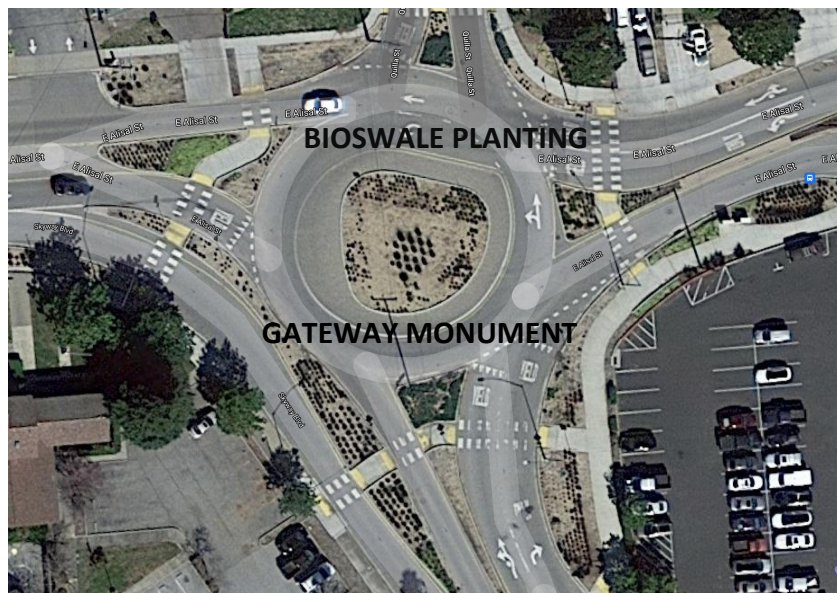
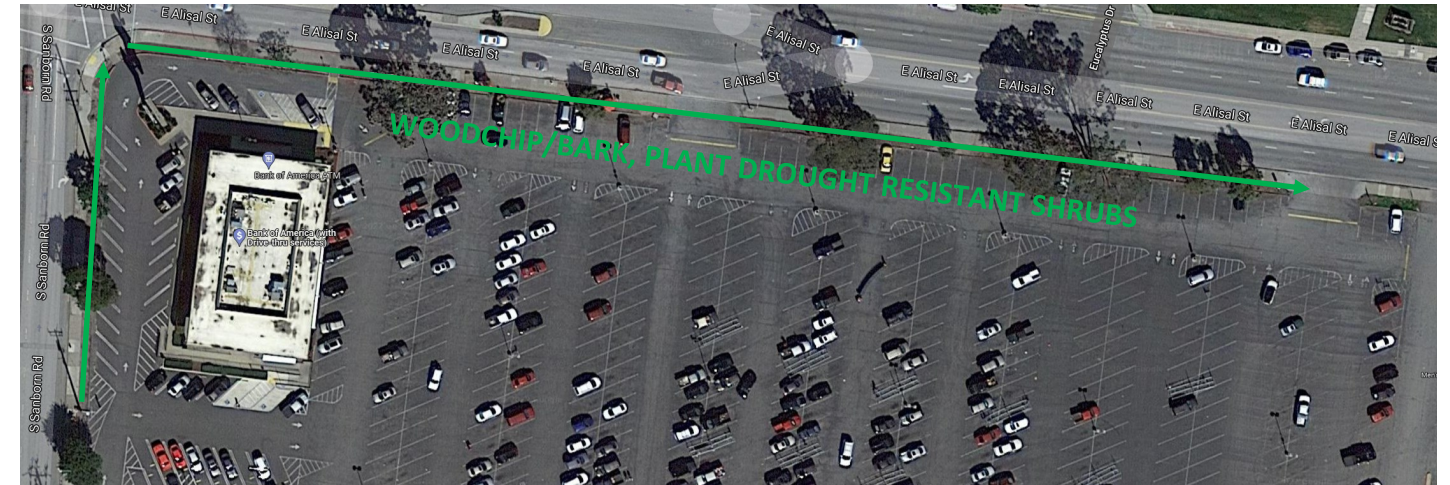


CITY OF SALINAS

ALISAL CORRIDOR GREENING & BEAUTIFICATION



BANNER INSTALLATION





CITY OF SALINAS

SAFE ROUTES TO SCHOOL SIDEWALK ART

PROPOSED PROJECT ELEMENTS:

- INSTALL STENCILING ALONG ROUTE PROVIDING SIDEWALK ART
- INSTALL TRASH RECEPTACLES AND SIGNAGE NEAR SCHOOLS
- CLASSROOM-BASED "BIKE SMART" EDUCATION
- WALKING SCHOOL BUSES PROGRAMMING





CITY OF SALINAS

CLOSTER PARK - MURAL BEAUTIFICATION

PROPOSED PROJECT ELEMENTS:

- PUBLIC ART—MURAL INSTALLATION @ COMMUNITY CENTER (SALINAS BOXING CLUB) AND OFFICE
 - POWERWASH, CLEAN & PREP FOR MURAL INSTALLATION
- PLACE HISTORICAL MARKERS



SALINAS BOXING CLUB/COMMUNITY CENTER



OFFICE @FRONT OF COMMUNITY CENTER



CITY OF SALINAS

BREADBOX RECREATION CENTER



EXISTING CONDITIONS

PROPOSED PROJECT ELEMENTS:

- REPLACE CONCRETE PATIO WITH PERMEABLE PAVERS
- REPLACE AND ENHANCE GREENERY NEAR THE BUILDING
- PLACE ADDITIONAL TREES
- PLACE ORNAMENTAL TREES
- ADD PUBLIC ART
- PLACE COVERED BUS STOP AND TRASH RECETACLE



PROPOSED FRONTAGE IMPROVEMENTS



Alisal Corridor



Sherwood Elementary Street View



Breadbox Frontage on Safe Routes to School

Clean California Local Grant Program Fact Sheet

Project Title: Alisal Greening, Beautification, and Safety Project

Project Sponsor: City of Salinas

Primary Contact:

Name	Title	Organization	Email	Phone
Steve Carrigan	City Manager	City of Salinas	steveca@ci.salinas.ca.us	(831) 758-7201

Project Location(s)

Assembly District	Senate District	Congressional District	Caltrans District	County/Counties	City/Cities	Route(s)
30	12	20	5	Monterey	Salinas	E. Alisal St.

Project Scope

Briefly describe the project. Provide basic details about project type, purpose and need, etc. Limit to 95 words.

The Alisal Greening, Beautification, and Safety Project will beautify, clean, and enhance local sidewalks and streets in the Alisal neighborhood, a disadvantaged community of Salinas. Proposed improvements to local streets include litter abatement, beautification through greening and art, drought-tolerant vegetation and trees, a bioswale, wayfinding signage and a gateway monument, banners and murals, permeable pavers, and Safe Routes to School.

Project Cost

Total Project Cost:	\$2,454,809	Total CCLGP Request:	\$2,147,958
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Project Schedule

Project Start Date	4/4/2022	Project End Date	6/30/2024
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Project Benefits

Briefly describe the project outcomes/outputs, including any benefits to underserved communities. Limit to 95 words.

The Project will result in clean and beautified streets by:

- Reducing the amount of debris in streets by installing 20 trash receptacles,
- Beautifying sidewalks and mitigating the urban heat effect by planting over 20 trees, 500 shrubs, and a 250 sq. ft. bioswale,
- Improving streets for walking through a gateway monument, over 20 district-identity banners, wayfinding signs, art installations, benches, SRTS sidewalk art and programming, murals, and a



Attachment I: Local Match Calculation, Population Benefit, and Population Benefit to Underserved Communities forms

Forms to Determine Required Local Match

Step 1. Choose a definition by which to define the community surrounding the project as underserved. See the section Underserved Communities of these guidelines for more information. If the community surrounding the project is considered underserved based on multiple options, choose the option that best supports the community's status as underserved. Per Option 5, Tribal Communities require zero local match, and thus none of these calculations.

Record your choice at the top of Table 1, below.

Step 2. Determine the SOD of the community surrounding the project. Perform this calculation using Table 1 below. When calculating SOD, the same definition of underserved community must be used throughout Table 1.

Table 1. SOD of Community Surrounding the Project Site(s)						
List the Option Used to Determine SOD: (For definitions of each of the 5 options, see the section "Underserved Communities".)				1. Area Median Income		
Location Relative to Project Site(s)		Census Tract Number	Census Tract Population	Metric Score of Census Tract using the chosen option listed above.	SOD of Tract (3) x (4)	
(1)		(2)	(3)	(4)	(5)	
1	Project Site A	6.00	7,302.00	50,049.00	365,457,798.00	
2	Within a ¼ mile radius.	7.02	5,883.00	44,961.00	264,505,563.00	
3	Within a ¼ mile radius.	106.08	3,227.00	62,853.00	202,826,631.00	
4	Within a ¼ mile radius.	106.07	4,146.00	51,053.00	211,665,738.00	
5	Project Site B	7.01	5,869.00	44,737.00	262,561,453.00	
6	Within a ¼ mile radius.	106.05	4,799.00	81,321.00	390,259,479.00	
7	Within a ¼ mile radius.	8.00	5,802.00	52,188.00	302,794,776.00	
8	Within a ¼ mile radius.	9.00	5,657.00	41,108.00	232,547,956.00	
TOTALS			55,757.00		2,890,175,238.00	
SOD of Community Surrounding the Project			=	Total of Column 5	=	51,835.20
				Total of Column 3		

Additional Rows for Table 1. (Only use this page if needed.)

Table 1. SOD of Community Surrounding the Project Site(s) (CONTINUED)					
Location Relative to Project Site(s)		Census Tract Number	Census Tract Population	Metric Score of Census Tract using the chosen option listed above.	SOD of Tract (3) x (4)
(1)		(2)	(3)	(4)	(5)
1	Project Site C	5.01	4,416.00	37,350.00	164,937,600.00
2	Within a ¼ mile radius.	5.02	4,182.00	46,473.00	194,350,086.00
3	Within a ¼ mile radius.	145.00	4,474.00	66,667.00	298,268,158.00
4	Within a ¼ mile radius.	9800.00	0.00	0.00	0.00
5	Project Site D				0.00
6	Within a ¼ mile radius.				0.00
7	Within a ¼ mile radius.				0.00
8	Within a ¼ mile radius.				0.00

Step 3. Use Table 2 below to determine the Required Local Match based off the SOD of Community Surrounding the Project.

Table 2. Severity of Disadvantage and Corresponding Local Match Requirement			
<i>SOD Criteria</i>	<i>Ranges for SOD of Community Surrounding the Project</i>	<i>Required Local Match %</i>	
Option 1: Area Median Income (AMI) compared to Statewide Median Income (SMI)*			
Data: Census Tract Level Data from the 2019 American Community Survey 5-year (ACS5) Estimates			
If the AMI SOD of the surrounding community is...	> \$60,188	Then local match is...	50
	\$56,426 to \$60,188		37.5
	\$52,665 to \$56,425		25
	\$48,903 to \$52,664		12.5
	< \$48,903		0
Option 2: CalEnviroScreen 3.0 Percentile Score			
Data: SB 535 List of Disadvantaged Communities or SB 535 Disadvantaged Communities Map			
If the CalEnviroScreen 3.0 SOD of the surrounding community is...	< 39	Then local match is...	50
	39 to 42		37.5
	43 to 46		25
	47 to 50		12.5
	> 50		0
Option 3: Percentage of Students that Receive Free or Reduced Lunches**			
Data: California Department of Education website			
If the Free Lunch SOD of the surrounding community is...	< 75	Then local match is ...	50
	75 to 79		37.5
	80 to 84		25
	85 to 89		12.5
	> 90		0
Option 4: Healthy Places Index (HPI) Score (use overall HPI score only)			
Data: California Healthy Places Index website			
If the HPI SOD of the surrounding community is...	> 25	Then local match is...	50
	21 to 25		37.5
	16 to 20		25
	10 to 15		12.5
	< 10		0
Option 5: Tribal Communities			
Data: List of Federally Recognized Tribal Governments in California			
If the project applicant or sub-applicant is a Federally Recognized Tribal Government or the project area is located within (or partially within) Federally Recognized Tribal Lands (typically within the boundaries of a Reservation or Rancheria), lands owned by or held in trust for an Indian tribe, allotted lands, and/or sensitive tribal areas (which might include areas in which a Native American Tribe has a significant interest such as traditional cultural properties and sacred sites).		Then the local match is...	0
*Communities with a population less than 15,000 may use data at the Census Block Group level. Unincorporated communities may use data at the Census Place level.			
**During the development of these guidelines, the National School Lunch Program started offering free lunches to all students. Thus, if an applicant still wants to use this option, it is recommended that pre-pandemic data be used.			

State your Required Local Match here: _____ 12.5

Forms for Calculating Population Benefit (PB) (Overall) and Relative PB (Underserved Community)

Step 1. If your project has no infrastructure work, skip to Step 3.

Step 2. If your project has infrastructure work, complete Tables 1 through 5 below. Information from tables 1 through 3 will be used to calculate the Infrastructure Work PB for both the overall and underserved community in Tables 4 and 5, respectively.

Table 1. Infrastructure Work – Direct PB (Overall and Underserved Community)

- On line 1, list the census tract in which the project is located.
- On subsequent lines, list all census tracts within a ¼ mile radius of your project. If your project is large or long, use a ¼ mile from the outer edges. If your project has multiple locations, list the census tracts for each location. Add more rows on the last page if necessary.
- For each census tract listed, provide the information requested. For columns 4 and 5, **consult the CCLGP guidelines on how to define an underserved community**. If you choose “other” as your option, you must submit Attachment J with a justification of your methodology.

Summary of Underserved Community Criteria:

1. Area Median Income < \$60,188.00
2. CalEnviroScreen 3.0 **Score** (not percentile) \geq 39.34
3. National School Lunch Program (pre-pandemic data): At least 75% of Students in the project area are eligible for free or reduced price meals (FRPM).
A school must exist within 1/4 mile of the project site.
4. Healthy Places Index (HPI) Percentile \leq 25

- Total column 3 and column 5.

Table 1. Infrastructure Work- Direct Population Benefit					
Location Relative to Project Site(s)		Census Tract Number	Census Tract Population (Overall)	If the tract is underserved community, record the option used to make the determination. (ACS5, SB535, CEdu, HIP, Other)	Census Tract Population (Underserved)
(1)		(2)	(3)	(4)	(5)
1	Project Site A	6.00	7,302	1	7,302
2	Within a ¼ mile radius.	7.02	5,883	1	5,883
3	Within a ¼ mile radius.	106.08	3,227	3	3,227
4	Within a ¼ mile radius.	106.07	4,146	1	4146
5	Project Site B	7.01	5,869	1	5,869
6	Within a ¼ mile radius.	106.05	4,799	3	4,799
7	Within a ¼ mile radius.	8.00	5,802	1	5,802
8	Within a ¼ mile radius.	9.00	5,657	1	5,657
Population Totals		(Overall) =	55,757	(Underserved) =	55,757

Table 2. Infrastructure Work – Indirect PB

- List all transits routes with at least one transit stop within a ½ mile radius of your project. If you project is large or long, use a ½ mile from the outer edges. Add more rows on the last page if necessary.
- Total all ridership numbers.

Table 2. Infrastructure Work - Indirect Benefit Population		
Name of Transit Route with at least One Stop within a 1/2 Mile of Project Site(s)		
(1)		
Average Daily Ridership of the Route		
(2)		
1	MST 23 - Salinas King City	489
2	MST 41 - Salinas-Alisal-Northridge	1,667
3	MST 42 - Alisal-Westridge	102
4	MST 45 - East Market-Creekbridge	208
5	MST 47 - Hartnell-Alisal Campus	122
6	MST 95 - Williams Ranch Northridge	61
7		
Total of the Average Daily Ridership of Qualifying Routes		2,649

Table 3. Infrastructure Work – Dose

Determine the “dose” factor for the infrastructure work, which are the hours the site will be accessible to the public under the improved conditions.

- List all sites and the hours for each site. Add more rows on the last page if necessary.
- Calculate the average number of hours of all sites.

Table 3. Infrastructure Dose		
Infrastructure Site		
(1)		
Hours Improved Site Accessible to Public		
(2)		
1	Alisal Corridor Greening and Beautification	24
2	Safe Routes to School Sidewalk Art	24
3	Frontage Improvements at Breadbox Recreation Center	24
4	Closter Park Mural Beautification	15
5		
6		
7		
Average of Hours if Project Contains Multiple Sites		21.75

Table 4. Infrastructure Work PB (Overall)

Use information from Tables 1-3 to complete Table 4.

Table 4. Infrastructure Work PB (Overall)							
(Direct PB) <i>(Table 1, Column 3)</i> <i>(1)</i>	+	Indirect PB) <i>(Table 2, Column 2)</i> <i>(2)</i>)	×	Dose <i>(Table 3, Column 2)</i> <i>(3)</i>	=	Infrastructure Work PB (Overall) <i>(4)</i>
(55,757	+	2,649)	×	21.75	=	1,270,331

[(1)+(2)] X (3) = (4)

Table 5. Infrastructure Work PB (Underserved Community)

Use information from Tables 1-3 to complete Table 5.

Table 5. Infrastructure Work PB (Underserved Community)							
(Direct PB) <i>(Table 1, Column 5)</i> <i>(1)</i>	+	Indirect PB) <i>(Table 2, Column 2)</i> <i>(2)</i>)	×	Dose <i>(Table 3, Column 2)</i> <i>(3)</i>	=	Infrastructure Work PB (Underserved Community) <i>(4)</i>
(55,757	+	2,649)	×	21.75	=	1,270,331

[(1)+(2)] X (3) = (4)

Step 3: If your application proposes educational campaigns or events about litter abatement, proper waste disposal, or how to do sanctioned artwork (as opposed to vandalism), use Table 6 to calculate PB of each non-infrastructure activity and total. If your application does not propose these activities, skip to Step 4.

Table 6. Non-Infrastructure Work PB

- **Reach** = Number of people reached at least once by an educational campaign or eligible event.
- **Dose** = Number of times the campaign will run, or the event will be held.

Table 6. Non-Infrastructure Work (NI) PB						
NI Activity Number	NI Activity Name	Activity Reach (1)	x	Activity Dose (2)	=	PB of NI Activity (3)
1	Youth Pedestrian Safety Education	24	x	40	=	960
2	Walking School Bus	300	x	4	=	1,200
3	Senior/Community Walking Groups	50	x	8	=	400
4	7 Murals	742	x	7	=	5,194
Total NI Work PB						7,754

Step 4. Calculate the Project's Population Benefit (Overall). This score will be graded by the Department on a curve relative to all applications submitted. The number of points the applicant will be awarded for Scoring Component 2, Project Population Benefit, will be granted accordingly. The maximum number of points is 20.

Table 7. Project's PB (Overall)

Table 7. Project's PB (Overall)				
Infrastructure Work PB (Overall) (From Table 4, Column 4) (1)	+	Non-Infrastructure Work PB (From Table 6, Column 3) (2)	=	Project's PB (Overall) (3)
1,270,331	+	7,754	=	1,278,085

Step 5. Calculate the Project's Population Benefit (Underserved Community).

Table 8. Project's PB (Underserved Community)

Table 8. Project's PB (Underserved Community)				
Infrastructure Work PB (Underserved Community) (From Table 5, Column 4) (1)	+	Non-Infrastructure Work PB (From Table 6, Column 3) (2)	=	Project's PB (Underserved Community) (3)
1,270,331	+	7,754	=	1,278,085

Step 6. Calculate the Project's *Relative* Population Benefit to the underserved community.

Table 9. Project's Relative PB to Underserved Communities				
Project's PB (Underserved Community) (From Table 8, column 3) (1)	÷	Project's PB (Overall) (From Table 7, column 3) (2)	=	Project's Relative PB (Underserved Community) (3)
1,278,085	÷	1,278,085	=	1.000

Step 7. Calculate the number of points you, the applicant, will be awarded for Scoring Component 3, Project's *Relative* Population Benefit to the Underserved Community. The maximum number of points is 35.

Table 10. Applicant's Points for Scoring Component 3, Project's Relative PB (Underserved Community)

Table 10. Scoring Component 3, Project's Relative PB (Underserved Community)				
Project's Relative PB (Underserved Community) (From Table 9, column 3) (1)	×	Maximum Possible Points (2)	=	Score (Pts.) (3)
1.000	×	35	=	35.000

Examples of completed calculation forms based on a fictitious project can be found in Appendix A.4.

Additional rows for Tables 1 and 2. (Only use these pages if needed.)

Table 1. Infrastructure Work- Direct Population Benefit (CONTINUED)					
Location Relative to Project Site(s)		Census Tract Number	Census Tract Population (Overall)	If the tract is underserved community, record the option used to make the determination. (ACS5, SB535, CEdu, HIP, Other)	Census Tract Population (Underserved)
(1)		(2)	(3)	(4)	(5)
9	Project Site C	5.01	4,416	1	4,416
10	Within a ¼ mile radius.	5.02	4,182	1	4,182
11	Within a ¼ mile radius.	145.00	4,474	2	4,474
12	Within a ¼ mile radius.	9800.00	0	0	0
13	Project Site D				
14	Within a ¼ mile radius.				
15	Within a ¼ mile radius.				
16	Within a ¼ mile radius.				

Table 2. Infrastructure Work - Indirect Benefit Population (CONTINUED)		
Name of Transit Route with at least One Stop within 1/2 Mile of Project Site(s)		Average Daily Ridership of the Route
(1)		(2)
8		
9		
10		
11		
12		
13		
14		
15		

Additional rows for Tables 3 and 6. (Only use these pages if needed.)

Table 3. Infrastructure Dose (CONTINUED)	
Infrastructure Site (1)	Hours Improved Site Accessible to Public (2)
8	
9	
10	
11	
12	
13	
14	
15	

Table 6. Non-Infrastructure Work (NI) PB (CONTINUED)						
NI Activity Number	NI Activity Name	Activity Reach (1)	x	Activity Dose (2)	=	PB of NI Activity (3)
5			x		=	0
6			x		=	0
7			x		=	0
8			x		=	0
9			x		=	0
10			x		=	0
11			x		=	0
12			x		=	0
13			x		=	0
14			x		=	0
15			x		=	0
16			x		=	0

Reset Form by Clicking the Box Below

Note: This will clear ALL data in the form.

Reset Form

Attachment K1. Demonstrated Need Assessment Form:

This table measures the demonstrated need of the community to execute the goals of the program; the community's need for waste and debris reduction, beautification, enhanced public health, cultural connection, or other need. This component is worth a maximum of 50 points and up to 25 percent of the total application score. The score is based on the applicant's answers to questions about **existing site** or community conditions. The form has five (5) sections, each relating to a program goal or objective. **Within each section, choose a maximum of two (2) questions to answer**, for a total of 10 questions. All applicants must answer question 1-1, as one of their two questions in Section 1.

Agency: City of Salinas

Table 1: Demonstrated Community Need Assessment Form

Section 1: Answer question 1-1, and one other question of your choice.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Points Guidance	Applicant Response	Applicant's Self Score
To reduce the amount of waste and debris within public rights-of-way, pathways, parks, transit centers, and other public spaces.	1-1	5	Describe the evidence there is a recurring litter or land misuse in the project area under existing conditions. Summarize trash collection data or other empirical data.	Range 0 – 5 pts. No evidence = 0 pts	Use box below	Use box below
	The entire project area is moderate to high trash levels. Trash assessments are performed via the stormwater program to confirm trash condition throughout the City.					5
	1-2	5	Under existing conditions, does the project site have adequate signage and amenities for proper waste disposal or prevention?	No = 5 pts. Somewhat = 3 pts. Yes = 0 pts.	Somewhat	3
	1-3	5	Under existing conditions, does the site have physical features to discourage inappropriate waste disposal or dumping?	No = 5 pts. Somewhat = 3 pts. Yes = 0 pts.		
	1-4	3	Under existing conditions, does the proposed community or project site lack educational programs or events about litter abatement or proper waste disposal?	Yes = 3 pts. Somewhat = 2 pts. No or N/A = 0 pts.		

Section 2: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
To enhance, rehabilitate, restore, or install measures to beautify and improve public spaces.	2-1	5	Under existing conditions what percentage of the project site needs beautification?	0-20% = 1 pt. 21-40% = 2 pts. 41-60% = 3 pts. 61-80% = 4 pts. >80% = 5 pts.	95%	5
	2-2	5	Under existing conditions, what percentage of the project site is not functional and/or accessible for community use?	0-20% = 1 pt. 21-40% = 2 pts. 41-60% = 3 pts. 61-80% = 4 pts. >80% = 5 pts.	20%	1
	2-3	5	Based on the hours the project site is open, approximately what percentage of time is it significantly underutilized?	0-20% = 1 pt. 21-40% = 2 pts. 41-60% = 3 pts. 61-80% = 4 pts. >80% = 5 pts.	0%	
	2-4	5	What percentage of the project site is negatively affected by graffiti or other vandalism?	0-20% = 1 pt. 21-40% = 2 pts. 41-60% = 3 pts. 61-80% = 4 pts. >80% = 5 pts.	0%	

Section 3: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
To enhance public health, cultural connection, and community placemaking by improving public spaces for walking and recreation	3-1	5	Does the project area currently prevent a critical connection to daily life destinations such as school, medical care, jobs, or groceries via walking, biking, or transit?	Yes = 5 pts. Somewhat = 3 pts No = 0 pts.	Yes	5
	3-2	5	Is the public space a barrier or hazard on a walking or biking route?	Yes = 5 pts. Somewhat = 3 pts No = 0 pts.		
	3-3	5	Is the existing public recreation space unusable for its intended purposes?	Yes = 5 pts. Somewhat = 3 pts No = 0 pts.	Yes	5
	3-4	5	Under existing conditions, are there adequate/sufficient recreation places in the community?	No = 5 pts. Somewhat = 3 pts Yes = 0 pts.		
	3-5	3	Under existing conditions, are there enough places to sit at the project site?	No = 3 pts. Somewhat = 2 pts Yes = 0 pts.		
	3-6	5	Does the existing project site lack features or elements that connect it to the culture or history of the surrounding community?	Yes = 5 pts. Somewhat = 3 pts No = 0 pts.		

Section 4: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
To advance equity for underserved communities.	4-1	5	How does the percentage of usable public space in the underserved community compare to the region's average?	Below Avg. = 5pts. Avg. = 3 pts Above Avg. = 0 pts.	Average	3
	4-2	5	Is the project area an underutilized connection in an underserved community?	Yes = 5 pts. Somewhat = 3 pts. No or N/A = 0 pts.	Yes	5
	4-3	5	Is the project site an underutilized public space in an underserved community?	Yes = 5pts. Somewhat = 3 pts. No or N/A = 0 pts.		
	4-4	5	Does the space function for people with disabilities or special needs?	No = 5pts. Somewhat = 3 pts. Yes or N/A = 0 pts.		

Section 5: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
Greening to provide shade, reduce urban island effect, and use native, low-water plants.	5-1	5	Under existing conditions what percentage of the space is landscaped and/or soft-scaped?	0-20% = 5 pts. 21-40% = 4 pts. 41-60% = 3 pts. 61-80% = 2 pts. 81-100% = 1 pts.	20%	5
	5-2	5	Under existing conditions, what percentage of landscape lacks native or low-water plants?	0-20% = 5 pts. 21-40% = 4 pts. 41-60% = 3 pts. 61-80% = 2 pts. 81-100% = 1 pts.	85%	5
	5-3	5	What percentage of the space is unusable due to lack of shade at midday?	0-20% = 1 pts. 21-40% = 2 pts. 41-60% = 3 pts. 61-80% = 4 pts. 81-100% = 5 pts.	0%	
	5-4	5	What percentage of the project site is unusable due to excessive heat at midday?	0-20% = 1 pts. 21-40% = 2 pts. 41-60% = 3 pts. 61-80% = 4 pts. 81-100% = 5 pts.	0%	
	Total Score from Sections 1 to 5: Community Need Assessment (Max Possible Points is 50)					42

Attachment K2. Project's Outcomes Assessment Form:

This form measures the proposal's potential to accomplish the goals of the program. This component is worth a maximum of 40 points and up to 20 percent of the total application score. The score is based on the applicant's answers to questions about anticipated project results. The form has five (5) sections, each relating to a program goal or objective. **Within each section, choose a maximum of two questions to answer, for a total of 10 questions.**

Table 2: Project's Outcomes Assessment Form

Section 1: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
To reduce the amount of waste and debris within public rights-of-way, pathways, parks, transit centers, and other public spaces.	1-1	4	By what percentage will the waste and debris within the project site be reduced.	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	0%	
	1-2	3	By what percentage will the signage and amenities for proper waste disposal or prevention increase at the project site?	0-33% = 1 pt. 34-66% = 2 pts. 67-100% = 3 pts.	50%	2
	1-3	4	What is the estimated reduction of waste or debris at the project site because of new physical features to discourage inappropriate waste disposal or dumping?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	0%	
	1-4	3	What is the percent increase in the number of educational programs or events about litter abatement and proper waste disposal?	0-33% = 1 pt. 34-66% = 2 pts. 67-100% = 3 pts.	50%	2
	1-5	3	What is the percent increase in the number of litter pickup and waste disposal events?	0-33% = 1 pt. 34-66% = 2 pts. 67-100% = 3 pts.	0%	

Section 2: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
To enhance, rehabilitate, restore, or install measures to beautify and improve public spaces.	2-1	4	By what percentage will the project site be beautified or improved?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	80%	4
	2-2	4	By what percentage do the improvements increase the number and/or diversity of viable uses in the project site?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	0%	
	2-3	5	By what percentage do the improvements increase access to the project site?	0-20% = 1 pt. 21-40% = 2 pts. 41-60% = 3 pts. 61-80% = 4 pts. 81-100% = 5 pts.	0%	
	2-4	4	By what percentage will the quantity of human scale, energy conserving lighting be increased?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	0%	
	2-5	4	What percentage of project site will be improved with anti-graffiti/anti-vandalism solutions?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	0%	
	2-6	4	Will visual art pieces be added to the project site?	2 or more = 4 pts. 1 = 3 pts.	4	4
	2-7	4	What is the percentage increase in educational programs informing the community how to do sanctioned public artwork (as opposed to vandalism/graffiti)?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	0%	

Section 3: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
To enhance public health, cultural connection, and community placemaking by improving public spaces for walking and recreation	3-1	4	Will the project create or enable a critical connection to daily life destinations such as school, medical care, jobs, or groceries via walking, biking, or transit?	Yes = 4 pts. Somewhat = 2 pts. No or N/A = 0 pts.	Yes	4
	3-2	4	Will the project improve a walking or biking route?	Yes = 4 pts. Somewhat = 2 pts. No or N/A = 0 pts.		
	3-3	4	Will the project improve or rehabilitate an existing public recreation space?	Yes = 4 pts. Somewhat = 2 pts. No or NA = 0 pts.	Yes	4
	3-4	4	Will the project add new recreation space to the community?	Yes = 4 pts. Somewhat = 2 pts. No or NA = 0 pts.		
	3-5	4	By what percentage will the project site(s) be improved for walking or recreation?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	null%	
	3-6	4	Will the improved project site incorporate features or elements that connect it to the culture or history of the surrounding community?	Definitely = 4 pts. Sufficiently = 3 pts. Somewhat = 2 pts. A little = 1 pt. Not at all = 0 pts.		

Section 4: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
Advance equity for underserved communities.	4-1	4	What percentage of census tracts within a 1/4 mile of the project site qualify as underserved?	> 51% = 4 pts. 40-50% = 3 pts. 20-39% = 2 pts. < 20% = 1 pts.	90%	4
	4-2	4	What percentage of transit routes within a 1/2 mile of the project site reach an underserved community?	> 51% = 4 pts. 40-50% = 3 pts. 20-39% = 2 pts. < 20% = 1 pts.	90%	4
	4-3	4	Will the project create or improve access to a key connection across a major physical barrier in an underserved community?	Yes = 4 pts. Somewhat = 2 pts. No or N/A = 0 pts.		
	4-4	4	Will the improved project site function for people with disabilities or special needs?	Yes = 4 pts. Somewhat = 2 pts. No or N/A = 0 pts.		

Section 5: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Question	Point Guidance	Applicant Response	Applicant's Self Score
Greening to provide shade, reduce urban island effect, and use native, low-water plants.	5-1	4	What is the anticipated decrease in impervious surfaces at the project site?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	0%	
	5-2	4	What will be the percent increase in native, drought tolerant plantings?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	70%	3
	5-3	4	What is the anticipated percent increase of shade measured at the noon hour?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4pts.	0%	
	5-4	4	What is the anticipated increase of greening or tree canopy?	0-25% = 1 pt. 26-50% = 2 pts. 51-75% = 3 pts. 76-100% = 4 pts.	60%	3
<p align="center">Total of Scores from Sections 1 to 5: Project Outcomes (Max Possible is 40)</p>						34

Attachment L: Application Checklist

Directions:

1. Answer all the following questions. All answers should be "YES" or "N/A" before submitting your application.
2. Save this document and attach it to your application in section 3.1, "ATTACHMENTS" in the Attachment L: Application Checklist field.

Checklist:

1. Are all applicable fields in the CLEAN CALIFORNIA LOCAL GRANT PROGRAM (CCLGP) APPLICATION complete and accurate?

Yes

2. Have you attached "**Attachment A: Project Narrative**", to your application?

Yes

3. Have you attached "**Attachment B: For Non-Infrastructure Projects, Scope of Work, Cost, and Project Schedule Workbook**", to your application?

Yes

N/A

4. Have you attached "**Attachment C: For Infrastructure Projects, Scope of Work, Cost, and Project Schedule Workbook**", to your application?

Yes

N/A

5. Have you attached "**Attachment D: For Infrastructure Projects, Project Study Report or Equivalent with Engineer's Stamp**", to your application?

Yes

N/A

6. Have you attached "**Attachment E: Project Location Map**", to your application?

Yes

7. Have you attached “**Attachment F: If you are requesting Advance Payment, a Spending Plan**”, to your application?

Yes

N/A

8. Have you attached “**Attachment G: Photo of Project Site Prior to Improvements**”, to your application?

Yes

9. Have you attached “**Attachment H: Project Fact Sheet**”, to your application?

Yes

10. Have you attached “**Attachment I: “Local Match Calculation, Population Benefit, and Population Benefit to Underserved Communities forms**”, to your application?

Yes

11. Have you attached “**Attachment J: If claiming a project benefit to an underserved community in Section 2.1 using a criterion other than one of the five options listed in the program guidelines, the proposed criterion and justification for consideration**”, to your application?

Yes

N/A

12. Have you attached “**Attachment K: Demonstrated Community Need and Project Outcomes forms**”, to your application?

Yes



SALINAS UNITED BUSINESS ASSOCIATION

600 East Market Street Ste.205, Salinas, CA 93905
831-796-0896 – Fax 831-796-0876 – www.SUBAsalinas.org

January 27, 2022

State of California
Department of Transportation
Clean California Local Grant Program

Dear Clean California Grant Selection Committee,

The Salinas United Business Association better known as SUBA is a supporter of the “East Alisal Beautification and Safety Project” Clean California grant submission put forward collaboratively by the City of Salinas Community Development and Public Works Departments. The comprehensive enhancements and improvements that are proposed by this grant and collaboration efforts to the East Alisal neighborhood coupled with the robust education programing will significantly improve the experience of many residents of East Alisal. This unique application combines art, greening, pedestrian improvements, decorated fun routes to schools and significant community education and engagement. The project will provide opportunities for youth, community members and the small business community to transform their own neighborhood into an environment that reduces crime and promotes health and well-being; along with a robust small business economy.

SUBA-The Salinas United Business Association represents over 600 small businesses and is an organization with a long history of looking at ways to bring economic fairness to an area filled with neglect and blight that is juxtaposed by the vibrancy and cultural richness of what is known as “the Alisal.” Our mission is... ***“We are a community driven business association rising to improve and promote the culturally rich Alisal (SUBA) business district.”*** SUBA has had the opportunity to work closely over the past few years with the City of Salinas’ staff along with many other partners including our community living in our neighborhoods. We truly believe that working collaboratively as we have with the Alisal Vibrancy Plan, the City of Salinas’ Small Business Task Force and many other collaborations helps to move forward the ability of our community as a whole to reduce crime, promote health and create a better environment for all; including our small businesses that will in turn create a thriving boom for our local economy.

We respectfully ask your support for this much needed project that will benefit the entire East Alisal community. From school children to elders, this project has the potential to make true change and improve the quality of life in an area that has historically been neglected. As we continue to promote healthy, active lifestyles and transportation to our entire community it is vital to also provide beautiful, safe public spaces to our community. We appreciate your consideration of this vibrant and vital improvement to our community.

Sincerely,

Alejandro Chavez
SUBA Executive Director

January 25, 2021

State of California
Department of Transportation
Clean California Local Grant Program

Dear Clean California Grant Selection Committee,

As the principal of Fremont Elementary School I confirm that our school site fully supports the "East Alisal Beautification and Safety Project Clean California grant submission put forward collaboratively by the City of Salinas Community Development and Public Works Departments. The comprehensive improvements to the East Salinas neighborhoods coupled with the robust education programming will significantly improve the experience not only of our students but indeed our entire community. Additionally, our school community welcomes the 2nd grade classroom pedestrian safety training that will help our students safely experience all that this vibrant neighborhood has to offer. We also welcome a pilot Walking School Bus where our students can safely travel together to school using colorful sidewalks.

In the past year our school has participated in a comprehensive Complete Streets to School planning process which examines barriers to safe biking and walking to our campus. Parents, students and community members shared concerns and ideas for improvements. We understand that this grant application will implement some of those recommendations. We are thrilled to see some of these much needed improvements go into effect so quickly. Our families are eager for healthy, inexpensive travel solutions. Our school sees a lot of traffic on a daily basis, these paintings will help identify the crosswalks for our student safety. *Students will be able to walk without the fear of speedy traffic.*

We respectfully ask your support for this much needed project that will benefit not only our school but the entire East Salinas community. As we continue to promote healthy, active lifestyles and transportation to our students it is vital to also provide beautiful, safe public spaces that our community has a part in shaping and takes pride in. We appreciate your consideration of this vital improvement to our community.

Sincerely,

Alberta Bustamante
Alberta Bustamante



1130 John St., Salinas, CA 93905
(831) 753-5630 / fax (831) 751-3564

Claudia Morales, Principal

Rigoberto Rios, Vice Principal

January 26, 2022

State of California
Department of Transportation
Clean California Local Grant Program

Dear Clean California Grant Selection Committee,

As the principal of Los Padres School I confirm that our school site fully supports the East Alisal Beautification and Safety Project Clean California grant submission put forward collaboratively by the City of Salinas Community Development and Public Works Departments. The comprehensive improvements to the East Salinas neighborhoods coupled with the robust education programing will significantly improve the experience not only of our students but indeed our entire community. Additionally, our school community welcomes the 2nd grade classroom pedestrian safety training that will help our students safely experience all that this vibrant neighborhood has to offer. We also welcome a pilot Walking School Bus where our students can safely travel together to school using colorful sidewalks.

In the past year our school has participated in a comprehensive Complete Streets to School planning process which examines barriers to safe biking and walking to our campus. Parents, students and community members shared concerns and ideas for improvements. We understand that this grant application will implement some of those recommendations. We are thrilled to see some of these much needed improvements go into effect so quickly. Our families are eager for healthy, inexpensive travel solutions. For example, our school could use an upgrade, including lighting, to the pathway leading to the neighborhood adjacent to our school, thus making for a safer walk to school. We are also in need of slowing down traffic and improving our crosswalk so ensure the safety of our students and parents. In addition, we are eager to continue offering our students bike/pedestrian safety education in partnership with our community agencies.

We respectfully ask your support for this much needed project that will benefit not only our school but the entire East Salinas community. As we continue to promote healthy, active lifestyles and transportation to our students it is vital to also provide beautiful, safe public spaces that our community has a part in shaping and takes pride in. We appreciate your consideration of this vital improvement to our community.

Sincerely,

A handwritten signature in blue ink that reads "C. Morales".

Mrs. Claudia Morales, Principal

Jan 27, 2022

State of California
Department of Transportation
Clean California Local Grant Program

Dear Clean California Grant Selection Committee,

As the principal of Sherwood Elementary School I confirm that our school site fully supports the "East Alisal Beautification and Safety Project Clean California grant submission put forward collaboratively by the City of Salinas Community Development and Public Works Departments. The comprehensive improvements to the East Salinas neighborhoods coupled with the robust education programming will significantly improve the experience not only of our students but indeed our entire community. Additionally, our school community welcomes the 2nd grade classroom pedestrian safety trainings that will help our students safely experience all that this vibrant neighborhood has to offer. We also welcome a pilot Walking School Bus where our students can safely travel together to school using colorful sidewalks.

In the past year our school has participated in a comprehensive Complete Streets to School planning process which examines barriers to safe biking and walking to our campus. Parents, students and community members shared concerns and ideas for improvements. We understand that this grant application will implement some of those recommendations. We are thrilled to see some of these much needed improvements go into effect so quickly. Our families are eager for healthy, inexpensive travel solutions.

We respectfully ask your support for this much needed project that will benefit not only our school but the entire East Salinas community. As we continue to promote healthy, active lifestyles and transportation to our students it is vital to also provide beautiful, safe public spaces that our community has a part in shaping and takes pride in. We appreciate your consideration of this vital improvement to our community.

Sincerely,

Everardo Marquez, Principal



Building Healthy Communities - East Salinas

606 Williams Road ♦ Salinas, CA 93905 ♦ P (831) 717-1384 ♦ Fax (831) 975-4768

January 28, 2022

State of California
Department of Transportation
Clean California Local Grant Program

Dear Clean California Grant Selection Committee,

Building Healthy Communities Monterey County is a strong supporter of the “East Alisal Beautification and Safety Project” Clean California grant submission put forward collaboratively by the City of Salinas Community Development and Public Works Departments. The comprehensive improvements to the East Alisal neighborhood, coupled with the robust education programing, will significantly improve the experience of the many residents of East Salinas. This creative application combines art, greening, pedestrian improvements, decorated routes to schools and significant community education and engagement. The project will provide opportunities for youth and community members to transform their own neighborhood into an environment that reduces crime and promotes health and well-being.

Over the past 10 years BHC has promoted the wellbeing of East Salinas residents. Through our racial equity community organizing framework we believe that we must invest as much as possible in the community most in need. This project is a perfect opportunity to do so. It is our philosophy that those closest to the issue are those closest to the solution and so this is a great opportunity to involve as many east side residents in the safety and beautification process as possible.

We respectfully ask your support for this much needed project that will benefit the entire East Salinas community. From school children to elders, this project has the potential to improve the quality of life in an area that has historically been marginalized. As we continue to promote healthy, active lifestyles and transportation to our entire community it is vital to also provide beautiful, safe public spaces that our community is welcomed into. We appreciate your consideration of this vital improvement to our community.

Sincerely,

Andrea Manzo,
Executive Director
Building Healthy Communities/Action Council



[eastsalinasbhc](https://www.facebook.com/eastsalinasbhc)



[@eastsalinasbhc](https://twitter.com/eastsalinasbhc)



[eastsalinasbhc.org](https://www.eastsalinasbhc.org)



[actioncouncil.org](https://www.actioncouncil.org)



January 26, 2022

State of California
Department of Transportation
Clean California Local Grant Program

Re: Support for City of Salinas's East Alisal Beautification and Safety Project, Clean California Local Grant Program Application

Dear Grant Selection Committee,

It is with great enthusiasm that Ecology Action pledges its support and commitment to the "East Alisal Beautification and Safety Project" Clean California grant submission. The East Alisal neighborhood of Salinas houses a dense community that walks out of necessity. The pedestrian improvements, art installations, greening and deep community education programming will make significant and hopefully lasting improvements and connections for this community of need.

Ecology Action is well positioned to partner as a sub-applicant and help facilitate the community education components in partnership with City staff, the Transportation Agency of Monterey County (TAMC) and local community-based organizations. We have a history of working with students in this region, TAMC and City staff. Previously Ecology Action implemented a water savings program which required us to knock on doors and dialogue with individual residents, gain their trust and in many cases enter their homes to install hardware. We've also engaged with the City and TAMC on a comprehensive Complete Streets to School active transportation planning effort in this neighborhood and facilitated community comment throughout. We have regularly served students in this region with pedestrian and bicycle safety education within local elementary schools.

Our staff understand the neighborhood and know how to engage meaningfully with residents. We are excited to continue to deepen our connection within the larger Salinas community. We recognize the tremendous need for safe pedestrian infrastructure and the value of the beautification enhancements that this grant could provide. On behalf of Ecology Action and the partners, we highly encourage you to support this much needed project that will inspire the residents of East Alisal to walk with confidence. The wide range of interventions in this application will provide a safe, pleasant, and enticing environment for all users—from the very young to the very old. With support from the Clean California Grant Program, we would be excited to be a part of this comprehensive project to create an even more vibrant East Alisal.

Respectfully,

A handwritten signature in black ink, appearing to read "Jim Murphy", is written over a white background.

Jim Murphy
Executive Director



OFFICE OF THE SUPERINTENDENT
155 Bardin Road, Salinas, CA 93905
(831)753-5700 • FAX (831)753-5709

Board of Trustees
Guadalupe Gilpas Barrera
Leticia García
José Antonio Jiménez
Fernando Mercado
Robert Ocampo

Jim Koenig, Superintendent

January 25, 2022

State of California
Department of Transportation
Clean California Local Grant Program

Dear Clean California Grant Selection Committee,

As the superintendent of Alisal Union School District I confirm that our District fully supports the “East Alisal Beautification and Safety Project Clean California” grant submission put forward collaboratively by the City of Salinas Community Development and Public Works Departments. The comprehensive improvements to the East Salinas neighborhoods coupled with the robust education programming will significantly improve the experience not only of our students but indeed our entire community. Additionally, our community welcomes the 2nd grade classroom pedestrian safety trainings that will help our students safely experience all that this vibrant neighborhood has to offer. We also welcome a pilot Walking School Bus where our students can safely travel together to school using colorful sidewalks.

In the past year our schools have participated in a comprehensive Complete Streets to School planning process which examines barriers to safe biking and walking to our campus. Parents, students and community members shared concerns and ideas for improvements. We understand that this grant application will implement some of those recommendations. We are thrilled to see some of these much-needed improvements go into effect so quickly. Our families are eager for healthy, inexpensive travel solutions.

We support this much needed project. It will benefit not only our schools but the entire East Salinas community. As we continue to promote healthy, active lifestyles and transportation to our students it is vital to also provide beautiful, safe public spaces that our community has a part in shaping and takes pride in. We appreciate your consideration of this vital improvement to our community.

Sincerely,

A handwritten signature in blue ink that reads "James R. Koenig".

Jim Koenig
Superintendent



January 25, 2022

Toks Omishakin
Director of Caltrans
P.O. Box 942873
Sacramento, CA 94273-0001

Re: Support for City of Salinas's East Alisal Beautification and Safety Project

Dear Director Omishakin:

On behalf of the Transportation Agency for Monterey County (TAMC), I am writing in support of City of Salinas's request for funding for the "East Alisal Beautification and Safety Project" through the Clean California Local Grant Program. The grant submission is put forward collaboratively by the City of Salinas Community Development and Public Works Departments in partnership with the Transportation Agency for Monterey County and Ecology Action.

The project includes comprehensive improvements to the East Alisal neighborhood and robust education programming which will significantly improve the environment of the many residents of East Alisal. This creative application combines art, urban greening, pedestrian improvements, decorated routes to schools and community education and engagement. The project will provide opportunities for youth and community members to transform their own neighborhood into an environment that reduces crime and promotes health and well-being. The Transportation Agency for Monterey County runs a countywide Safe Routes to School program and was involved in the creation of the East Alisal Vibrancy Plan and Salinas Safe Routes to School Plan. Both plans were developed through extensive community engagement and implementation of these two plans will not only fulfill the needs and desires of East Salinas residents but will also aid in our work in the community as we encourage youth and families to walk and bicycle more as part of a healthy lifestyle.

We respectfully ask your support for this much needed project that will benefit the entire East Alisal community. From school children to elders, this project has the potential to change experience and improve the quality of life in an area that has historically been neglected. As we continue to promote healthy, active lifestyles and transportation to our entire community it is vital to also provide beautiful, safe public spaces that our community is welcomed into. We appreciate your consideration of this vital improvement to our community.

TAMC is pleased to provide this letter of recommendation for the East Alisal Beautification and Safety Project. If you have any questions, I can be reached at 831-521-8389 or Todd@TAMCMonterey.org. Thank you for your consideration.

Sincerely,

Todd Muck
Executive Director



COUNTY OF MONTEREY HEALTH DEPARTMENT

Elsa Mendoza Jimenez, Director of Health

Administration Animal Services Behavioral Health Clinic Services
Emergency Medical Services Environmental Health Public Administrator/Public Guardian Public Health

January 26, 2022

State of California
Department of Transportation
Clean California Local Grant Program

Dear Clean California Grant Selection Committee,

The Monterey County Health Department is a strong supporter of the “East Alisal Beautification and Safety Project” Clean California grant submission put forward collaboratively by the City of Salinas Community Development and Public Works Departments. The comprehensive improvements to the East Alisal neighborhood, coupled with the robust education programming will significantly improve the experience of the many residents of East Alisal. This creative application combines art, greening, pedestrian improvements, decorated routes to schools and community education and engagement. The project will provide opportunities for youth and community members to transform their own neighborhood into an environment that reduces crime and promotes health and well-being.

The Monterey County Health Department is an active Safe Routes to school partner and was involved in the development of the East Alisal Vibrancy Plan and Salinas Safe Routes to School Plan. Implementation of these two plans will aid in our work in the community as we encourage youth, seniors and families to walk and bicycle more as part of a healthy lifestyle. Collaborative efforts and projects such as these have wide community impacts, they reduce the prevalence of chronic diseases in our community, create opportunities for safer walkable areas, and extend the reach of current violence prevention efforts. This work compliments our Health Department’s efforts to implement violence reduction strategies such as Crime Prevention Through Environmental Design (CPTED) in communities which have been disproportionately impacted by both violence and COVID-19.

We respectfully ask your support for this much needed project that will benefit the entire East Alisal Community. From school children to elders, this project has the potential to change experience and improve the quality of life in an area that has historically been neglected. As we continue to promote healthy, active lifestyles and transportation to our entire community it is vital to also provide beautiful, safe public spaces that our community is welcomed into. We appreciate your consideration of this vital improvement to our community.

Sincerely,

DocuSigned by:

C7A30BA59CA8423...
Elsa Mendoza Jimenez, MPH
Director of Health



Alisal Union School District
Dr. Martin Luther King Jr. Academy

925 N. Sanborn Rd., Salinas, CA 93905 ♦ Phone (831) 796-3916 ♦ Fax (831) 796-3921

José Juan Urquizo, Principal Ivan Rodriguez, Assistant Principal

January 24, 2022
State of California
Department of Transportation
Clean California Local Grant Program

Dear Clean California Grant Selection Committee,

As the principal of Dr. Martin Luther King Jr. Academy, I confirm that our school site fully supports the “East Alisal Beautification and Safety Project Clean California grant submission put forward collaboratively by the City of Salinas Community Development and Public Works Departments. The comprehensive improvements to the East Salinas neighborhoods coupled with the robust education programming will significantly improve the experience not only of our students but indeed our entire community. Additionally, our school community welcomes the 2nd grade classroom pedestrian safety trainings that will help our students safely experience all that this vibrant neighborhood has to offer. We also welcome a pilot Walking School Bus where our students can safely travel together to school using colorful sidewalks.

In the past year our school has participated in a comprehensive Complete Streets to School planning process which examines barriers to safe biking and walking to our campus. Parents, students, and community members shared concerns and ideas for improvements. We understand that this grant application will implement some of those recommendations. We are thrilled to see some of these muchneeded improvements go into effect so quickly. Our families are eager for healthy, inexpensive travel solutions.

We respectfully ask your support for this much needed project that will benefit not only our school but the entire East Salinas community. As we continue to promote healthy, active lifestyles and transportation to our students it is vital to also provide beautiful, safe public spaces that our community has a part in shaping and takes pride in. We appreciate your consideration of this vital improvement to our community.

Sincerely,

José Juan Urquizo
Principal



Salinas Valley Dream Academy
"We Inspire, We Engage, We Empower"

January 27, 2022

State of California
Department of Transportation
Clean California Local Grant Program

Dear Clean California Grant Selection Committee,

The Salinas Valley Dream Academy is a strong supporter of the "East Alisal Beautification and Safety Project" Clean California grant submission put forward collaboratively by the City of Salinas Community Development and Public Works Departments. The comprehensive improvements to the East Alisal neighborhood coupled with the robust education programming will significantly improve the experience of the many residents of East Alisal. This creative application combines art, greening, pedestrian improvements, decorated routes to schools and significant community education and engagement. The project will provide opportunities for youth and community members to transform their own neighborhood into an environment that reduces crime and promotes health and well-being.

The Salinas Valley Dream Academy is equally committed to improving the lives of youth within the East Alisal Community and greater Monterey County. Our organization promotes self-awareness, youth leadership, college and career planning, and civic engagement. We motivate students to do their part in making their neighborhoods safe and prosperous. Our organization recognizes the need for our students to live in neighborhoods with safe walking paths and green spaces. We acknowledge that safe, clean, and walkable neighborhoods contribute to a positive image of a community and to the pride of its residents.

We respectfully ask your support for this much needed project that will benefit the entire East Alisal community. From school children to elders, this project has the potential to change experiences and improve the quality of life in an area that has historically been neglected. As we continue to promote healthy, active lifestyles and transportation to our entire community it is vital to also provide beautiful, safe public spaces that our community is welcomed into. We appreciate your consideration of this vital improvement to our community. Please contact me with any further questions at 831-261-2909 or ernesto.vela8@gmail.com

Sincerely,

A handwritten signature in black ink that reads "Ernesto Vela".

Ernesto Vela
Vice President of the Board
Salinas Valley Dream Academy

TECHNICAL MEMORANDUM

To: City of Salinas Department of Public Works and Community Development Department
From: Sarah Faraola, Environmental Analyst
Subject: Memorandum in Support of a CEQA Categorical Exemption for the Alisal Greening, Beautification and Safety Project
Date: January 27, 2022
CC: Christy Cooper, Julia Chambers, Kate Elliott Giberson

Project Overview

The City of Salinas (City) is proposing minor improvements to multiple streets in compliance with the Clean California Local Grant Program (CCLGP), which is administered by the California Department of Transportation (CALTRANS). The proposed project area is in Eastern Salinas and extends from John Street in the south to Del Monte Avenue to the north, and includes the following streets: Woods Street, East Alisal Street, Towt Street, East Market Street, Acosta Street, Sunrise Street, North Sanborn Road and Garner Avenue (**Figure 1**).

The Alisal Greening, Beautification and Safety Project (project) includes green streets infrastructure improvements and a Safe Routes to School sidewalk art and programming campaign. The purpose of the proposed project is to improve the cleanliness, appearance, and safety of the streets within the project area. The Project is in alignment with the following community-based plans: the Economic Development Element (EDE), the Alisal Vibrancy Plan (AVP), and the Parks, Recreation and Libraries Master Plan (PRLMP).

The proposed project satisfies the CCLGP grant requirements through demonstrating the following community needs based on appearance, cleanliness, safety and infrastructure. The community needs include:

- Beautify and improve public spaces through the development of Green Streets,
- Improve public spaces for walking and recreation, and
- Reduce waste and debris by adding trash receptacles.

In compliance with the California Environmental Quality Act (CEQA), the City reviewed the proposed improvements and determined that this project falls within the classes of projects that do not have a significant effect on the environment, as defined by the CEQA Guidelines (Article 19, Categorical Exemptions, Sections 15300-15332) and, therefore, are declared to be categorically exempt from the requirement for the preparation of an environmental document. The purpose of this memorandum is to provide the rationale for this determination.

Project Description

The Alisal Greening, Beautification and Safety Project includes minor infrastructure improvements, as well as non-infrastructure (NI) improvements, to provide the Safe Routes to School (SRTS) public outreach and education events.

The project includes green streets infrastructure improvements (e.g., permeable pavement), corridor beautification (e.g. tree planting), frontage improvements around the Breadbox Recreation Center, a SRTS Sidewalk art program, and improvements for community health and safety by adding trash receptacles and lighting (**Table 1 and Figure 2**).

Infrastructure Improvements

The infrastructure improvements include:

- Enhanced permeable pavement (2,240 square feet around the Breadbox Recreation Center)
- Bioretention swales (250 square feet at the roundabout at E. Alisal Street and Skyway Blvd.)
- Tree planting along sidewalks throughout project area (25 new trees)
- Drought-tolerant native plants along sidewalks throughout project area (500)
- Community signing, including directional (5), anti-littering (11), and community/historical (23)
- Sidewalk art installations, including new sidewalk art murals (7), trash/recycle container art murals (24), and utility box art wraps (17)
- Litter bins (20)

Non-Infrastructure Improvements

Non-Infrastructure improvements include four (4) community-wide campaigns that will include outreach education events for the East Salinas community.

Table 1. Project Outcomes

4.1 PROJECT OUTCOMES			
Category	Output	Unit	Total
Litter Abatement	Litter Collected	Cubic Yards	0
	Public Space Cleaned	Square Feet	0
	Anti-Littering Signs	Number of Signs	11
	Waste Bins	Number of Bins	20
Transit Center Improvements	Litter Collected	Cubic Yards	0
	Beautification of Space	Number of Bus Stops Beautified	1
		Number of Transit Centers Beautified	0
	Number of Art Installations	0	
Enhance Public Health	Increased Walking Paths, Bike Paths, Children's Play Areas	Square Feet	0
Beautification	Art Installations	Number of Installations	45
		Square Footage of Installations	75
	Urban Heat Island Reduction	Decrease in Temperature by Degrees Fahrenheit at each Improved Site, Measured at the Noon Hour	0
	Shade Trees Planted	Number Planted	25
	Drought-Tolerant, Native Plants	Number Planted	500
Enhanced Use	Furniture Added	Number of Seats Added	1
	Play Equipment Installed	Number of Play Equipment Features Installed	0
	Public Space Reclaimed for Public Use or Added for Public Use	Square Feet	0
	Increased Use of Existing Public Space	Increased Number of Hours per Day Available	0
Enhanced Community Connection	Wayfinding Signage	Number of Signs Added	5
	Community/Historical Signs and Markers	Number of Signs Added	23
Jobs and Volunteer Positions Created	New Permanent or Temporary Jobs Created and Number of Artists Supported by the Prime Awardee and all Consultants/ Contractors to Implement or Maintain the Project(S)	Number of Permanent Persons Hired	0
		Number of Temporary Persons Hired	5
		Number of Artists Supported	10

Category	Output	Unit	Total
Pavement and Support Elements	Enhanced Paving (permeable surface or pavement alternatives, such as wood chips)	Square Feet	2240
	Decreased Pavement	Square Feet	2240
	Upgraded or Improved Permanent Irrigation Systems	Linear Feet	0
	Bioretention Swales and other Green Street Elements	Each	1
	Energy-Conserving Lighting Installed	Number of Energy-Conserving Lights Installed	0
	Renewable Energy Technologies (e.g. solar panels)	Each	0
	Installations of Water Fountains	Number of Water Fountains Installed	0
	Installation or Refurbishment of Bathrooms	Number of Toilets Installed or Refurbished	0
	Architectural Fencing (not chain-link)	Linear Feet	0
	Shade Structures (not including shade trees - see Beautification category)	Number of Shade Structures	0
Education	Campaigns	# of Campaigns	4
		Reach of the Campaigns	7754
		Frequency of the Campaigns	59
	Community Events	# of Events	0
		# of Attendees	0

Construction Details

The following information applies to the infrastructure improvements. The non-infrastructure improvements do not require construction activities or other ground-disturbing activities.

Schedule and Hours

The infrastructure improvements described in **Table 1** would occur over an approximate 6-month period, and will begin in the spring of 2023. Construction would occur during daylight hours, generally between 7:00 am and 7:00 pm, Monday through Friday, avoiding school start and end times, and between 10:00 am and 4:00 pm on Saturday.

City of Salinas Noise Ordinance

The project would comply with the City of Salinas Municipal Code, Article XII, Chapter 5-12.03, Noise Control – Construction. The Code establishes noise limits for operating construction devices in residential zones within the City. The noise ordinance limits the hours of construction activities to between 8:00 a.m. and 6:00 p.m., Monday through Friday, and between 9:00 a.m. and 5:00 p.m. on Saturdays. No construction activities are permitted on Sundays or holidays.

Construction Limits and Staging

Construction activities would occur within the paved public roadways, ROW, and school driveways. Equipment and materials staging would occur within the construction area or on nearby paved areas on City or school property. Following project implementation, the public roadways, affected areas within the Project area, and any staging areas would be returned to pre-project conditions and normal use.

Best Management Practices (BMPs)

The City and/or their construction contractor would implement the following BMPs, as appropriate, to protect water quality and ensure vehicular access during construction. Construction activities would take place during the summer dry months to minimize potentially adverse impacts to water quality.

- All construction vehicles and equipment used shall be well maintained and checked daily for fuel, oil and hydraulic fluid leaks or other problems that could result in spills of toxic materials.
- Standard construction controls and procedures shall be implemented to prevent the accidental release of substances (e.g., debris, concrete, dirt, liquid, wood and asphalt) into the stormwater drainage system.
- No construction materials, equipment, debris or waste shall be placed or stored where it may impact water draining into the stormwater drainage system.
- Storm drain inlets and adjacent waterways shall be protected at all times from any discharge of sediment, construction debris, waste, fuels or other hazardous materials.
- All haul trucks transporting soils or other loose material off-site shall be covered.
- Prior to the start of construction activities that could disrupt traffic, emergency personnel and adjacent property owners and businesses shall be notified of the construction timeframe and location of planned lane closures.
- Roadways within the project area shall remain open (i.e., one lane of traffic would be open, although it may have controlled access) to the greatest extent possible, and any lane closures shall be safely and effectively managed with appropriate safety flags and signage.
- Emergency vehicle access shall be retained at all times.

CEQA Categorical Exemption

Qualifications for a Categorical Exemption

The CEQA Guidelines Section 15300 includes a list of classes of projects that have been determined not to have a significant effect on the environment and thus are exempt from the provisions of CEQA, if the specified exceptions to using the exemption do not apply. Implementation of the Alisal Greening, Beautification and Safety Project described above falls within Class 1, Existing Facilities. Per CEQA Guidelines Section 15301 (c), Class 1, Existing Facilities:

“Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency’s determination. The types of “existing facilities” itemized below are not intended to be all inclusive of the types of projects which might fall within Class 1. The key consideration is whether the project involves negligible or no expansion of an existing use.”

Examples include, but are not limited to:

(c) Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety), and other alterations such as the addition of bicycle facilities, including but not limited to bicycle parking, bicycle-share facilities and bicycle lanes, transit improvements such as bus lanes, pedestrian crossings, street trees, and other similar alterations that do not create additional automobile lanes).

The project includes minor alterations of existing public streets to improve the appearance, cleanliness, safety and infrastructure within the City of Salinas. All work would be within the existing paved roadway and road right-of-way. There would be no expansion of use, vehicular capacity or travel lanes in any of the roadways throughout the project area.

Exceptions to Using a Categorical Exemption

CEQA Guidelines Section 15300.2, Exceptions, identifies the following exceptions to using a Categorical Exemption. Based on an examination of the project and supporting information, the project would not result in any impacts to the environment that would cause an exception to apply the Class 1, Existing Facilities, Categorical Exemption, to the Alisal Greening, Beautification and Safety Project, as described below.

(a) Location. Classes 3, 4, 5, 6, and 11 are qualified by consideration of where the project is to be located – a project that is ordinarily insignificant in its impact on the environment may in a particularly sensitive environment be significant.

Exception (a) does not apply because the project falls within the Class 1, Existing Facilities, exemption (not Classes 3, 4, 5, 6 or 11).

(b) Cumulative Impact. All exemptions for these classes are inapplicable when the cumulative impact of successive projects of the same type in the same place, over time is significant.

Exception (b) does not apply because there are no plans or anticipated requirements to implement the same type of project in the same place over time; therefore, no cumulative impacts are anticipated. The project would enhance the appearance and safety of local streets to the public within the City. Further, BMPs will be implemented throughout project construction to minimize potential impacts on environmental resources such as water quality and the community in the project area.

(c) Significance Effects. A categorical exemption shall not be used for any activity where there is a reasonable possibility that the activity will have a significant effect on the environment due to unusual circumstances.

Exception (c) does not apply because there is not a reasonable possibility that the project would have a significant effect on the environment due to unusual circumstances. Potential project effects would be typical construction-related effects (e.g., dust, traffic, noise) and would be temporary. As described above, the project construction specifications will include implementation of several BMPs and environmental protection measures to avoid and minimize potential construction-related effects. These include measures to reduce dust, protect water quality near storm drainages, and provide access or detours for vehicles, bicycles and pedestrians.

Once constructed, the project is not anticipated to result in significant effects from operation. The project would improve the safety and appearance of public roadways, without adding traffic lanes. The project would also provide Safe Routes to School Safety education and public engagement activities to improve pedestrian safety. Overall, the project would result in beneficial effects.

(d) Scenic Highways. A categorical exemption shall not be used for a project which may result in damage to scenic resources, including but not limited to, trees, historic buildings, rock outcroppings, or similar resources within a highway officially designated as a state scenic highway. This does not apply to improvements which are required as mitigation by an adopted negative declaration or certified EIR.

Exception (d) does not apply because the project would not affect any scenic highway or result in damage to scenic resources within a state scenic highway. The project includes street beautification activities and sidewalk improvements to multiple streets identified within the project area (**Figures 1 and 2**). Highway 68, a designated California State Scenic Highway, is located approximately 1,000 feet outside of the project area to the west. The Safe Streets improvements would be entirely within the paved roadway and would not damage or alter any scenic resources, including the sloughs, trees, rock outcroppings, or historic buildings within a designated state scenic highway.

(e) Hazardous Waste Sites. A categorical exemption shall not be used for a project located on a site which is included on any list compiled pursuant to Section 65962.5 of the Government Code.

Exception (e) does not apply because the project area (locations of the planned infrastructure improvements) are not on any list compiled pursuant to Government Code Section 65962.5 (Cortese List). The EnvirStor and

GeoTracker databases were checked on January 20th, 2022; and there are no active hazardous waste sites located within 2,000 feet of the project area (**Figures 3, 4, 5 & 6**).

(f) Historical Resources. A categorical exemption shall not be used for a project which may cause a substantial adverse change in the significance of a historical resource.

Exception (f) does not apply because the project area (locations of the planned improvements) does not include any historic resources and is not part of the Salinas Historic District. Further, project implementation would be entirely within the existing paved road or road right-of-way and would not affect any structures. Therefore, the project would not cause substantial adverse changes in the significance of a historical resource.

Additional Considerations

Biological Resources

The California Natural Diversity Database (CNDDDB) is an inventory of the status and locations of wildlife and plant species in California. A biological resources inventory search was conducted on January 20, 2022, and returned no special status wildlife or plant species within the vicinity of the project area.

CALTRANS

The City is receiving project funding through the Clean California Local Grant Program (CCLGP) Application, administered through the California Department of Transportation (Caltrans). To meet Caltrans requirements, this memorandum also includes the completion of the Caltrans Attachment D: Checklist for Agencies Considering their Application as a PSR Equivalent (**Attachment D**).

Cultural Resources

The proposed project is located along various streets within East Salinas. Because the proposed infrastructure improvements are minor, require minimal ground disturbance, and are located within developed areas of previous disturbance in existing public road right-of-way and easements, the Project is not anticipated to adversely affect any cultural resources. Further, the Inadvertent Discoveries Protocol (14 CCR § 15064.5) shall be implemented by the project contractor in the unlikely event that any cultural resources are identified within the project area.

Conclusion

This proposed infrastructure and non-infrastructure improvements for the Alisal Greening, Beautification and Safety Project constitute a complete project and function independently of any other improvements to meet the stated purpose. The planned minor improvements to public roadways within the City would improve public safety and provide an overall beneficial impact to the City, with no adverse or significant environmental effects. For the reasons stated above, this project is categorically exempt from CEQA, based on CEQA Guidelines Section 15301, Existing Facilities (Class 1).

References

- California Department of Transportation (Caltrans). 2017. Scenic Highways. <https://dot.ca.gov/-/media/dot-media/programs/design/documents/od-county-scenic-hwys-2015-a11y.pdf>.
<https://dot.ca.gov/programs/design/lap-landscape-architecture-and-community-livability/lap-liv-i-scenic-highways>.
- Caltrans Construction Site BMP Manual and Field Guide. http://www.dot.ca.gov/hq/construc/stormwater/BMP_Field_Master_FullSize_Final-Jan03.pdf.
- [California Natural Diversity Database \(CNDDDB\)](https://wildlife.ca.gov/Data/CNDDDB). <https://wildlife.ca.gov/Data/CNDDDB>. Accessed January 20th, 2022.
- Monterey County, 2011 Edition. Construction Site Stormwater Pollution Control BMP Manual. Monterey County, CA.
- State of California Water Resources Control Board. 2015. Database query of GeoTracker for toxic waste sites in Watsonville, CA. Completed January 20th, 2022. <https://www.geotracker.waterboards.ca.gov>.

Figure 2. Alisal Greening, Beautification, and Safety Projects Street Concept Plan



CITY OF SALINAS ALISAL GREENING, BEAUTIFICATION, AND SAFETY PROJECT

PROPOSED PROJECTS:

- ALISAL CORRIDOR GREENING & BEAUTIFICATION 
- SAFE ROUTES TO SCHOOL SIDEWALK ART & PROGRAMMING 
- CLOSTER PARK MURAL BEAUTIFICATION @ COMMUNITY CENTER (SALINAS BOXING CLUB), OFFICE & HISTORICAL MARKERS 
- BREADBOX RECREATION CENTER 

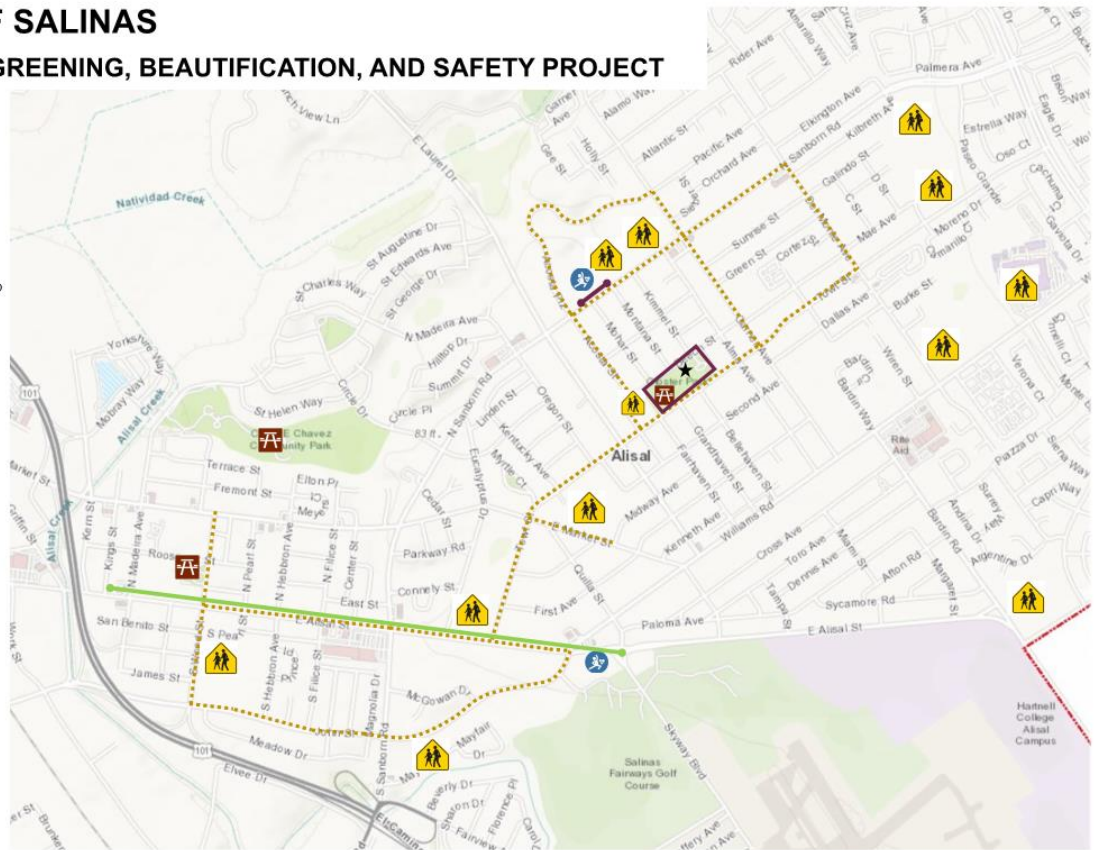


Figure 3. EnviorStor Alisal Corridor (south project area)

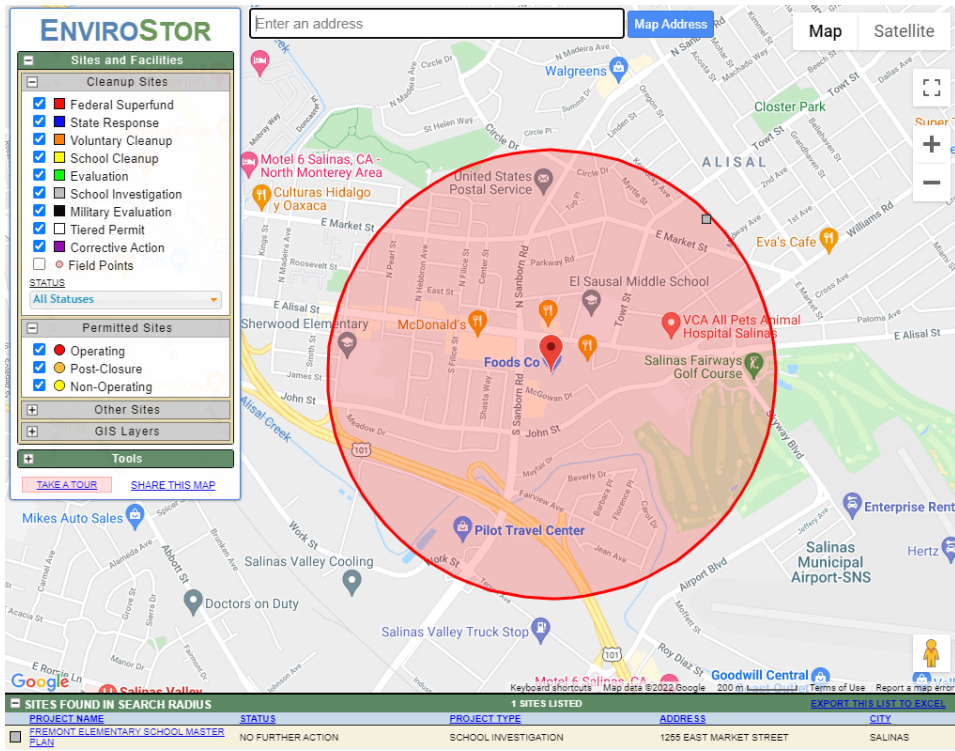


Figure 4. EnviorStor Towt Street (north project area)

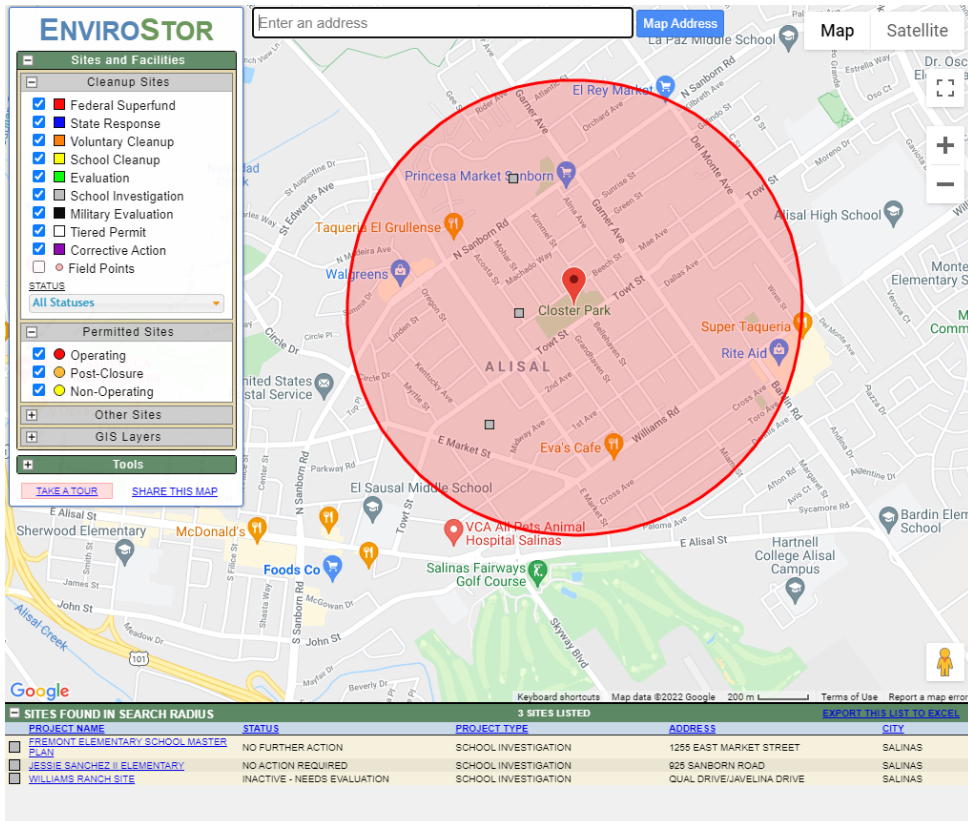


Figure 5. GeoTracker Alisal Corridor (south project area)

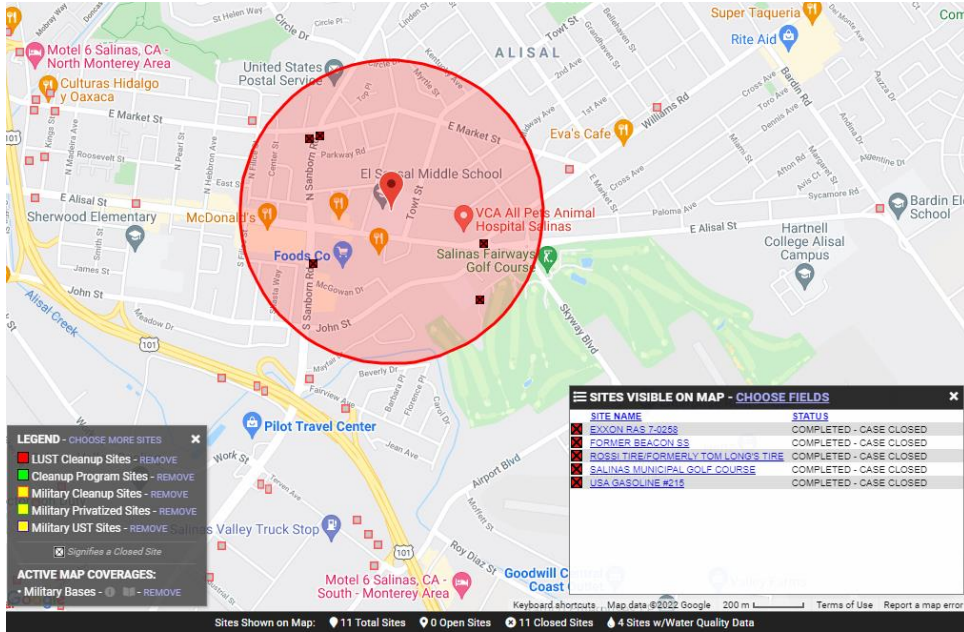
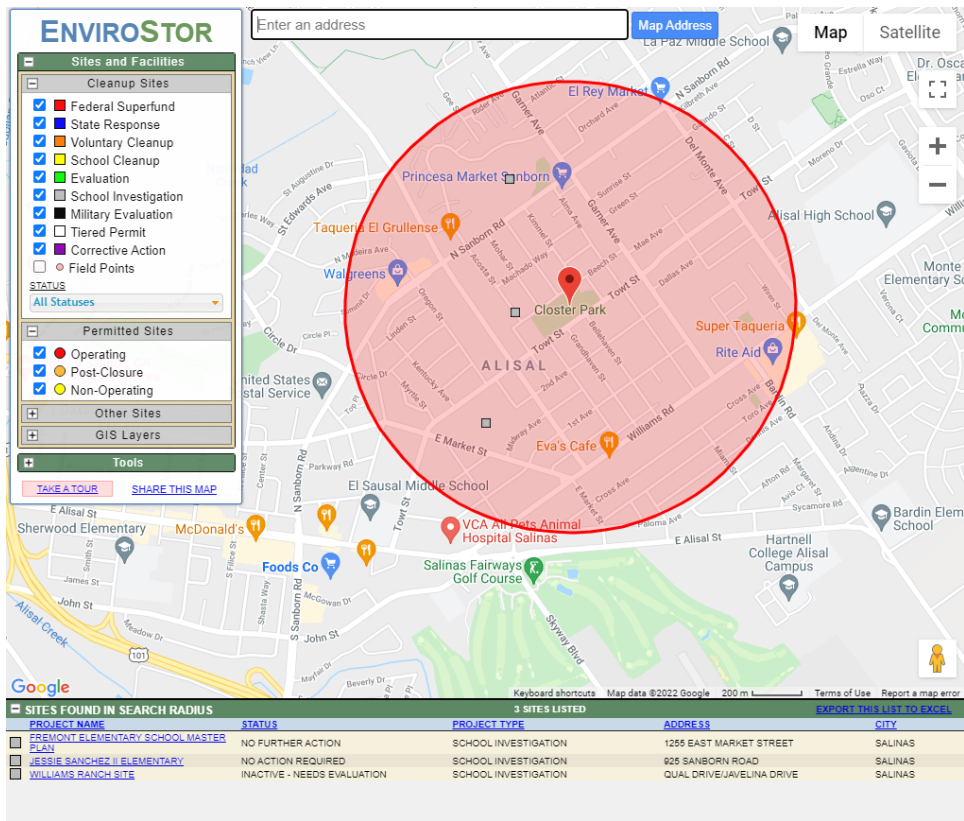


Figure 6. EnviorStor Towt Street (north project area)



*City of Salinas/TAMC – Alisal Beautification Agreement
Approved by TAMC Board on June 22, 2022*

Exhibit D: Grant Program Guidelines

Clean California Local Grant Program

Program Guidelines

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Clean California Local Grant Program Overview

Background

The Clean California Local Grant Program (CCLGP) is a competitive statewide program created to beautify and clean up local streets and roads, tribal lands, parks, pathways, transit centers, and other public spaces. Assembly Bill 149 (Sec.16) created the CCLGP of 2021 and was codified under Streets and Highway Code §91.41 et al. The Program is one part of the nearly \$1.1 billion Clean California initiative that takes direct aim at the continuous trash generation that has overwhelmed California Department of Transportation (Caltrans) and its partners. Other parts of the Clean California initiative include litter abatement efforts, state beautification and safety projects, and public education campaigns. Significant investments in time and resources are needed to collect, recycle, and dispose of litter and hazardous waste.

These guidelines describe the policies, criteria, and procedures for the development, adoption, and management of the CCLGP. The guidelines were developed in consultation with representatives from Caltrans and through public workshops that included participation from local government agencies, transit agencies, and tribal governments, among other stakeholders.

Budget

The program is funded by \$296 million dollars in fiscal year 2021/22 General Fund money. All projects must be completed and all funds must be expended by June 30, 2024.

Each grant award shall not exceed five million dollars (\$5,000,000). There is no minimum award.

Goals

Pursuant to statute, the intent of the CCLGP is to achieve the following goals:

- (1) Reduce the amount of waste and debris within public rights -of -way, pathways, parks, transit centers, and other public spaces.
- (2) Enhance, rehabilitate, restore, or install measures to beautify and improve public spaces and mitigate the urban heat island effect.
- (3) Enhance public health, cultural connections, and community placemaking by improving public spaces for walking and recreation.
- (4) Advance equity for underserved communities.

Schedule

The following schedule lists the major milestones for the CCLGP. Visit <https://cleancalifornia.dot.ca.gov/local-grants> for the most up-to-date information, including the forthcoming final dates for application workshops #4 and #5. Also note that no action is needed from applicants at the Call for Projects Announcement. On this day, final program documents will be released for applicants to view.

Grant Program Timeline

Milestone	Date
Public Workshop #1	September 1, 2021
Public Workshop #2	October 7, 2021
Application Workshop #3	November 18, 2021
Call for Projects Announcement	December 1, 2021
Application Workshop #4	Mid-December 2021
Application Workshop #5	Mid-January 2022
Project Application Deadline	February 1, 2022
Project Award Notification	March 1, 2022
Date by when projects must be completed and all funds expended. If the project involves infrastructure components, all components must be opened to the public and all funds expended by this date.	June 30, 2024
Date by when final invoicing and project closeout must be complete.	December 31, 2024

Eligibility

Eligible Applicants

The applicant must be a local or regional public agency, transit agency, or [federally recognized tribal government](#). Nonprofit organizations may partner with eligible applicants, as sub-applicants.

Eligible Project Types

Eligible projects meet the goals of the CCLGP and may include, but not be limited to:

- Infrastructure related community litter abatement and beautification projects.
- Non-infrastructure related community litter abatement events and/or educational programs.

Example Projects

- Beautification and placemaking of existing public spaces, including but not limited to:
 - Community park space/public space.
 - Transit centers.
 - Park-and-ride facilities.
 - Viaducts, underpasses, or overpasses.
- Educational campaigns or community events about litter abatement, proper waste disposal or how to get involved with doing sanctioned artwork in a community.
- A combination of project types, including beautification and educational projects.

Eligible Project Area

The location of the projects within the CCLGP are determined by the applicant. It is recommended that projects are accessible by a multimodal transportation network. Eligible project locations may include projects located on local streets and roads, tribal lands, parks, pathways, transit centers, and other public spaces.

Projects that encroach on Caltrans right-of-way are allowed; however, the applicant must demonstrate that all necessary right-of-way clearances, encroachment permits, and other permits can be obtained, and the project completed, by June 30, 2024. For more information on Caltrans Encroachment Permits, including contact information for local District Encroachment Permit Offices, see <https://dot.ca.gov/programs/traffic-operations/ep>.

Art projects on Caltrans right-of-way also need to complete and abide by the [Caltrans' Transportation Art Process](#). This includes:

- Separate approval by the Caltrans Transportation Art program.
- Artwork ownership, including copyrights, assigned to Caltrans, with rights licensed back to the artist.
- Waiver of moral rights (California Civil Code § 987).
- Adhering to Transportation Art content restrictions.
- Maintenance plan/funding (i.e. graffiti abatement).

See Caltrans' [Transportation Art Guidelines for Local Agencies](#) and the [Transportation Art Proposal](#) for details. [Gateway Monuments](#) and [Community Identification](#) projects on Caltrans right-of-way entail separate processes and requirements.

Eligible Activities and Expenses

Eligible activities must meet CCLGP goals. Examples of eligible features within the project area include:

- Enhanced paving to address the needs of the space, using permeable pavements where possible.
- Pavement alternatives, such as wood chips.
- Inert material, such as rubberized pavement.
- Shade structures.
- Shade trees or drought-tolerant plantings.
- Irrigation systems.
- Bioretention, swales, and other green street elements.
- Architectural fencing.
- Art installations, including community identification or cultural elements.
An art installation should:
 - Be appropriate and safe to its proposed setting.
 - Be in proper scale with its surroundings.
 - Be composed of materials that are durable for the projected lifespan.
 - Include graphics or sculptural artwork that express unique attributes of an area's history, resources, or character.
 - Not display symbols or icons, including but not limited to, logos or political and commercial symbols. Sponsor recognition should be unobtrusive, discreet, and not appear to be an integral part of the artwork.
 - Not display text.
 - Be designed to minimize ongoing maintenance needs.
- [Gateway Monuments](#) and [Community Identification](#) projects. If these are on Caltrans right-of-way, they have different requirements than art installations.
- Human-scale, energy-conserving lighting.
- Walking and/or biking facilities through the space.
- Wayfinding signage.
- Amenities related to proper waste collection or prevention (e.g., signage, bins, etc.).

- Seating and play equipment.
- Public bathrooms and water fountains.
- Travel Expenses: Grant recipients may be eligible to claim travel expenses if they have been approved in the scope, cost, and schedule included in the grant agreement. Travel expenses and per diem rates are not to exceed the rate specified by the State of California Department of Personnel Administration for similar employees (i.e. non-represented employees). For more information on eligible travel expenses, visit the [Caltrans Travel Guide Website](#).

Ineligible Activities and Expenses

Some activities or project components are not eligible for reimbursement under this grant program. If an application has any of the following elements and is seeking reimbursement for any of them, it will be disqualified.

Ineligible activities and expenses include:

- Displacing people experiencing homelessness.
- Acquisition of rights-of-way or land.
- Work performed prior to or after the execution of the grant agreement.
- Acquisition of vehicles or shuttle programs.
- Other items unrelated to the project or CCLGP goals.
- Maintenance of a project improvement for this grant agreement is not a reimbursable expense (however it can be an [in-kind contribution](#) if it occurs prior to June 30, 2024).
- Other activities that extend beyond June 30, 2024.

Selection Criteria

Selection criteria focuses on demonstrated benefits and needs including, but not limited to:

- Demonstrated need of the applicant and ability to achieve the program's goals.
- Demonstrated enhancement and beautification of a public space(s), including improved access to the space.
- Enhanced greening to provide shade, reduce the urban heat island effect, and use native, drought-tolerant plants.
- Abatement of litter and debris to improve access and use of public space(s).
- Public engagement that reflects community priorities and is consistent with local or regional plans such as General Plans, Improvement Plans,

bicycle and/or pedestrian plans, and complete street plans. The project should also align with the public outreach that occurred during the preparation of these plans.

- Identification of the [population benefit](#), including to [underserved communities](#). Projects that demonstrate a benefit to an underserved community, either directly or indirectly, will be more competitive. For these projects, applicants must explain which underserved community is benefited, how the project benefits that community, and the percentage of the work and budget that benefits that community.
- Project deliverability, in which projects are open to public and/or all funds are expended by June 30, 2024.

Underserved Communities

No less than 50 percent of the CCLGP funds are to fund projects that benefit underserved communities. An eligible project should clearly demonstrate a benefit to an underserved community or be directly located in an underserved community.

The definition for these communities may include disadvantaged and low-income communities, as defined in Sections 39711 and 39713 of the California Health and Safety Code, or another metric with verifiable information that identifies underserved communities. To qualify, the community served by the project must meet at least one of the following criteria:

- **Option 1. Area Median Income:** Is less than 80% of the statewide median based on the most current Census Tract level data from the 2019 American Community Survey 5-Year Estimates (<\$60,188). Communities with a population less than 15,000 may use data at the Census Block Group level. Unincorporated communities may use data at the Census Place level. Data is available at the [United States Census Bureau Website](#).
- **Option 2. CalEnviroScreen:** An area identified as among the most disadvantaged 25% in the state according to the CalEPA and based on the California Communities Environmental Health Screening Tool 3.0 (CalEnviroScreen 3.0¹) scores (score must be greater than or equal to 39.34). The mapping tool can be found [here](#) and the list can be found under "[Background: SB 535 Identification of Disadvantaged Communities \(2017\)](#)."

¹ During the development of these guidelines, the final CalEnviroScreen 4.0 was released. Since the SB 535 List of Disadvantaged Communities based on CalEnviroScreen 4.0 is in draft at time of writing, applicants should use CalEnviroScreen 3.0 rather than 4.0.

- **Option 3. National School Lunch Program:** Based on pre-pandemic data², at least 75% of public-school students in the project area are eligible to receive free or reduced-price meals under the National School Lunch Program. Data is available at the [California Department of Education website](#).
- **Option 4. Healthy Places Index:** The Healthy Places Index includes a composite score for each census tract in the State. The higher the score, the healthier the community conditions, based on 25 community characteristics. The scores are then converted to a percentile to compare a census tract to other tracts in the State. A census tract must be in the 25th percentile or less to qualify as a disadvantaged community. The live map and direct data can both be found on the [California Healthy Places Index website](#).
- **Option 5. Native American Tribal Lands:** The project is located within or partially within:
 - Federally Recognized Tribal Lands (typically within the boundaries of a Reservation or Rancheria),
 - Lands owned by or held in trust for an Indian tribe,
 - Allotted lands, and/or
 - Sensitive tribal areas (which might include areas in which a Native American Tribe has a significant interest, such as traditional cultural properties and sacred sites).
- **Other:** If the project will benefit an underserved community, but the project does not meet any of the criteria above, other means of qualifying may be submitted with the application for consideration as Attachment J in Section 3.1 of the application, "ATTACHMENTS". Suggested alternative assessment methods that can be submitted under this category include:
 - Census data that represents a small neighborhood or unincorporated area. Submit a quantitative assessment, such as a survey, to demonstrate that the community's median household income is at or below 80% of the state median household income.
 - CalEnviroScreen data that represents a small neighborhood or unincorporated area. Submit an assessment to demonstrate that the community's CalEnviroScreen score is at or above 39.34.

² During the development of these guidelines, the National School Lunch Program started offering free lunches to all students. Thus, if an applicant still wants to use this option, it is recommended that pre-pandemic data be used.

- o A regional definition such as “environmental justice communities” or “communities of concern,” which must be stratified based on severity. It must also be based on a robust public outreach process that includes community stakeholder input. A regional definition of underserved communities must be used for the region’s broader planning purposes. It must be adopted as part of a regular 4-year cycle adoption of a Regional Transportation Plan (RTP)/Sustainable Communities Strategy (SCS) by a Metropolitan Planning Organization (MPO) or Regional Transportation Planning Agency (RTPA), per obligations with Title VI of the Federal Civil Rights Act of 1964.

If you chose to define a community as underserved using a criterion other than one of the 5 options listed above, you must submit your criterion and justification for consideration as Attachment J in the application.

Other Selection Considerations

The State may consider additional factors in its selection decisions. These include, but are not limited to, the geographic distribution of awards, willingness to accept partial funding, and quality of the maintenance plan (which is not required for educational programs). The State may also consider the responsiveness and responsibility of the applicant, based on data such as previous performance on other grant programs.

Local Match Requirement

Required local match is the minimum percentage of the project’s funding the applicant commits to provide as a condition of accepting a program grant. The required local match will range from 0% (i.e., no local match required) to 50%. The percentage is determined **based on the “severity of disadvantage” (SOD) of the community surrounding the project**. The community surrounding the project is defined as all census tracts within a ¼ mile radius of the project site (or sites, if there are multiple locations.) The required local match will decrease as the SOD of the surrounding community increases. The SOD of the surrounding community is defined below and the relationship of the SOD to percent required local match can be found in Table 2, Severity of Disadvantage and Corresponding Local Match Requirement. Tribal Communities that qualify per Option 5 on Table 2 require zero local match.

Applicants will be held responsible for any local commitments at or above their minimum local match requirement as part of their grant agreement with Caltrans.

Calculating SOD of the Community Surrounding the Project and Local Match Requirement

How to calculate the SOD and the local match percentage is described below. The calculation forms must be submitted with the application as part of Attachment I.

$$\begin{aligned} \text{SOD of} \\ \text{surrounding} \\ \text{community} &= \text{Weighted average of the SODs of the surrounding census tracts.} \\ &= \frac{\text{Sum} [(Pop. CT 1 \times \text{metric score CT 1}) + (Pop. CT 2 \times \text{metric score CT 2}) + (Pop. CT N \times \text{metric score CT N...})]}{\text{Sum}(Pop. CT 1 + Pop. CT 2 + Pop. of CT N...)} \end{aligned}$$

Where:

- **Pop. CT** = Population of a census tract within a ¼ mile radius of the project site or sites.
- **Metric Score** = The underserved community score of a census tract is determined using one of the allowable 5 options listed in Table 2 of the guidelines.

When calculating SOD, the metric score of all census tracts must be determined using the same option. The 5 options are detailed above in the section “[Underserved Communities](#)”. If the community surrounding the project is considered underserved using multiple options, choose the option that best supports the community’s status as underserved.

Table 1. SOD of Community Surrounding the Project Site(s)					
List the Option Used to Determine SOD: (For definitions of each of the 5 options, see the section " Underserved Communities ".)					
Location Relative to Project Site(s) (1)		Census Tract Number (2)	Census Tract Population (3)	Metric Score of Census Tract using the chosen option listed above. (4)	SOD of Tract (3) x (4) (5)
1	Project Site A				
2	Within a ¼ mile radius.				
3	Within a ¼ mile radius.				
4	Within a ¼ mile radius.				
5	Project Site B				
6	Within a ¼ mile radius.				
7	Within a ¼ mile radius.				
8	Within a ¼ mile radius.				
TOTALS					
SOD of Community Surrounding the Project			=	$\frac{\text{Total of Column 5}}{\text{Total of Column 3}}$	=

An example of a completed Table 1 is in [Appendix A.0](#).

Determine Required Local Match

Use the SOD of the community surrounding the project calculated above, and Table 2 below, to determine the required local match for your project.

Table 2. Severity of Disadvantage and Corresponding Local Match Requirement			
<i>SOD Criteria</i>	<i>Ranges for SOD of Community Surrounding the Project</i>		<i>Required Local Match %</i>
Option 1: Area Median Income (AMI) compared to Statewide Median Income (SMI)*			
Data: Census Tract Level Data from the 2019 American Community Survey 5-year (ACS5) Estimates			
If the AMI SOD of the surrounding community is...	> \$60,188	Then local match is...	50
	\$56,426 to \$60,188		37.5
	\$52,665 to \$56,425		25
	\$48,903 to \$52,664		12.5
	< \$48,903		0
Option 2: CalEnviroScreen 3.0 Percentile Score			
Data: SB 535 List of Disadvantaged Communities or SB 535 Disadvantaged Communities Map			
If the CalEnviroScreen 3.0 SOD of the surrounding community is...	< 39	Then local match is...	50
	39 to 42		37.5
	43 to 46		25
	47 to 50		12.5
	> 50		0
Option 3: Percentage of Students that Receive Free or Reduced Lunches**			
Data: California Department of Education website			
If the Free Lunch SOD of the surrounding community is...	< 75	Then local match is ...	50
	75 to 79		37.5
	80 to 84		25
	85 to 89		12.5
	> 90		0
Option 4: Healthy Places Index (HPI) Score (use overall HPI score only)			
Data: California Healthy Places Index website			
If the HPI SOD of the surrounding community is...	> 25	Then local match is...	50
	21 to 25		37.5
	16 to 20		25
	10 to 15		12.5
	< 10		0
Option 5: Tribal Communities			
Data: List of Federally Recognized Tribal Governments in California			
If the project applicant or sub-applicant is a Federally Recognized Tribal Government or the project area is located within (or partially within) Federally Recognized Tribal Lands (typically within the boundaries of a Reservation or Rancheria), lands owned by or held in trust for an Indian tribe, allotted lands, and/or sensitive tribal areas (which might include areas in which a Native American Tribe has a significant interest such as traditional cultural properties and sacred sites).		Then the local match is...	0
*Communities with a population less than 15,000 may use data at the Census Block Group level. Unincorporated communities may use data at the Census Place level.			
**During the development of these guidelines, the National School Lunch Program started offering free lunches to all students. Thus, if an applicant still wants to use this option, it is recommended that pre-pandemic data be used.			

Local Match Sources

The local match can be all cash, all third-party in-kind contributions, or a combination of the two:

- Cash Match
 - Revenue sources for local cash match can include local sales tax, special bond measures, private donations, or private foundation contributions, among other sources. If federal funding is a source for local cash match, the entire project must comply with all federal requirements, which may affect the project schedule. Check the federal program guidelines for details.
 - Staff time from the primary applicant can be counted as cash match. However, staff time charged to a specific project that has already been funded and/or reimbursed cannot be used to meet the match requirement for a Clean CA project.
- Third-Party In-Kind Match
 - Third party in-kind contributions are typically goods and services donated from outside the primary applicant's agency. Examples include the value of donated:
 - Plants/trees.
 - Art resources (e.g., materials, labor, supplies).
 - Equipment and materials.
 - Volunteered time from stakeholders.
 - Other goods and services.
 - Maintenance activities related to the project if these occur prior to June 30, 2024.
 - If third party in-kind contributions are used to satisfy the local match requirements, all of them must be itemized in the application. If a project is awarded funds, as part of the grant agreement, the grant recipient will be asked to provide letters of commitment from each third-party contributor detailing what services are included with the match and a commitment to reaching the project completion date of June 30, 2024.

Payment Process

For an item to be eligible for payment, the primary use or function of that item must meet the program goals and be consistent with the approved grant scope and budget as well as applicable cost principles. Payments will be made by reimbursement unless advance payment is requested and approved.

The CCLGP is primarily a reimbursement program for eligible costs incurred. An implementing agency may begin incurring eligible costs upon execution of a grant agreement with Caltrans as well as receipt of notice to proceed from Caltrans.

Applicants may request advance payment. Requests must be included in the project application and include a justification to support the request, as detailed in the [Advance Payment Process](#) section.

Caltrans may provide funding directly to federally recognized Tribal governments, but only if a Tribal government is willing to grant a limited waiver of sovereign immunity for the purposes of their CCLGP project and for the duration of the project. As an alternative to waiving sovereign immunity, Tribal governments may consider applying as a sub-applicant through partnership with a public or transit agency.

If requesting reimbursement for indirect costs, grant recipients must have an approved Indirect Cost Allocation Plan/Indirect Cost Rate Proposal (ICAP/ICRP) agreement with Caltrans, or the grant recipient's cognizant agency, to be reimbursed. A "cognizant" agency is the Federal agency responsible for reviewing, negotiating, and approving cost allocation plans or indirect cost proposals.

An approved indirect cost rate must be included in the grant agreement. If the agency does not have a current ICAP/ICRP with Caltrans or its cognizant agency, it must submit an ICAP/ICRP request in accordance with the options and submission processes found on the following webpage:

<https://ig.dot.ca.gov/resources>. Agencies can also e-mail ICAP-ICRP@dot.ca.gov. The ICAP/ICRP documentation must be submitted with the work plan if the agency is claiming indirect costs.

For non-infrastructure projects, indirect cost rates are limited to what is approved by Caltrans or the cognizant agency. For infrastructure projects, per the [Caltrans Local Assistance Procedures Manual](#), the total cost for Construction Engineering (CE) should not exceed 15% of the construction costs and all costs over that must be shown in the application as non-participating.

Advance Payment Process

As described in State statute, Caltrans may authorize advance payments necessary for projects funded by the CCLGP. This is consistent with the Legislature's direction to expeditiously award and disburse grants. Specifically, the Department, in its sole discretion, may provide advance payments of grant awards in a timely manner to support program initiation and implementation, with a focus on mitigating the constraints of modest reserves and potential cash flow problems. In considering whether to apply for an advance payment, the

applicant acknowledges that the Advance Payment guidelines contained herein are solely for the purposes of the CCLGP.

Conditions

Recognizing that appropriate safeguards are needed to ensure grant moneys are used responsibly, the Legislature has outlined the grant conditions described below to establish control procedures for advance payments. Accordingly, the Department may provide advance payments to grant applicants of the CCLGP only if the Department determines, pursuant to [SHC Section 91.41\(e\)](#), that all the following conditions are met:

- a. The grant applicant for an advance payment is a public agency.
- b. The grant applicant requests an advance payment in its initial grant application.
- c. The project or project component for which the advance payment is requested is well defined and can be delivered by an agreed upon date.
- d. The grant applicant has a record of good financial management and has not been sanctioned by any state or federal agency.
- e. Upon request of the department, the grant applicant offers sufficient capital, as determined by the Department, as security for an advance payment.
- f. Upon request of the department, the grant applicant provides a finding approved by its governing body that demonstrates a financial need for an advance payment pursuant to the program to deliver the project.

Additional Conditions

In evaluating a grant applicant's request for advance payment, the Department has established the following additional conditions of award.

Advance Payment Amounts

A grant applicant may request one advance payment equal to the anticipated project cost for the first four months of the project, as described in the project schedule, budget, and spending plan. The advance payment may not exceed 30% of the grant award or \$1,000,000, whichever is smaller.

General Conditions

- a. The advance payment is necessary immediately to meet the purposes of the grant project.
- b. Only one advance payment, at the beginning of the project, will be awarded.
- c. The use of the advance funds is adequately regulated by project budgetary controls.

- d. The grant applicant provides a finding approved by its governing body that demonstrates the financial need for an advance payment.
- e. The grant applicant has no outstanding financial audit findings related to any of the moneys eligible for advance payment and is in good standing with the Franchise Tax Board and Internal Revenue Service.
- f. The grant applicant agrees to revert all unused moneys to the Department if they are not expended within the timeline specified in the grant agreement.
- g. The grant applicant assumes legal and financial risk of the advance payment.
- h. In the event of nonperformance by the grant recipient, the Department shall require full recovery of all disbursed moneys. A grant recipient shall provide a money transfer confirmation within 60 days upon the receipt of a notice from the Department.

Fiscal Administration

- a. The grant applicant shall indicate its request for advance payment on the initial application. A spending plan shall be submitted with the application.
 - 1. The spending plan shall include project schedules, timelines, milestones, and the grant recipient's fund balance for all state grant programs applied to the project.
 - 2. The grant recipient will report to the Department any material changes to the spending plan within 30 days of identification of the change.
- b. The grant applicant shall submit an updated spending plan along with an Advance Payment Invoice to the Department for review prior to receiving the advance payment.
- c. The grant recipient shall submit requests for reimbursement packages ***monthly***³, commencing at the conclusion of the first full calendar month of project implementation. Reimbursement packages shall include supporting documentation for all expenditures including, but not limited to, receipts, invoices, and timesheets.
- d. The advance payment will be closed out at the end of the project, with final reimbursement packages satisfying all advance funds. Any funds not accounted for shall be returned to the Department.
- e. The grant recipient shall place funds advanced under this section in an interest-bearing account. The grant recipient shall track interest accrued

³Note, projects that do not request Advance Payments may submit invoices no more frequently than monthly and no less frequently than quarterly. See the section [Accounting Requirements](#) for details.

on the advance payment. Interest earned on the advance payment shall be used for eligible grant-related expenses as outlined in [Eligible Activities and Expenses](#), or returned to the Department.

- f. The grant recipient shall report to the Department the value of any unused balance of the advance payment and interest earned, and submit quarterly fiscal accounting reports consistent with the provisions in the CCLGP Grant Agreement.
- g. The grant recipient shall remit to the Department any unused portion of the advance payment and interest earned at project close-out.

Advance Payment Requests

- a. The Department will advance one payment from the total grant award after the grant recipient submits the following to the Department:
 - i. A fully executed Grant Agreement;
 - ii. Advance Payment Invoice (to be provided by the Department); and
 - iii. Updated Spending Plan that includes project schedules, timelines, milestones, and the grant recipient's fund balance for all fund sources applied to the project.
- b. The grant recipient must email the completed Advance Payment Invoice and Spending Plan to the Department Grant Coordinator. The invoice shall include the secured digital signature of a person legally authorized to sign.
- c. Advance grant payments are subject to the Department's approval of the Advance Payment Invoice and Spending Plan.
- d. Quarterly reports must substantiate grant costs incurred as discussed in the [Reporting](#) section for which the Advance Payment was utilized.

Project Application Process

- 1. Applications, including the supporting documentation, are submitted online:
 - a. Access to the application and other required templates are available on the CCLGP website, <https://cleancalifornia.dot.ca.gov/local-grants>.
 - b. No hardcopy applications will be accepted.
- 2. Project Proposals are reviewed and evaluated:
 - a. Caltrans subject matter experts, with district representation, conduct a review of all applications for eligibility, submission of proper documentation, deliverability, and demonstrated benefits that align with the grant program goals. They then score the

applications using a standardized scoring methodology, which is described in the [Scoring Criteria](#) section.

- b. Incomplete or ineligible applications may be removed from the competitive process.
 - c. Caltrans headquarters grant program staff then verifies the scores and provides the award recommendations list, to be approved by the State.
 - d. Award recommendations are submitted to the Secretary of the California State Transportation Agency for concurrence.
3. Awarded projects are announced.
 4. Grant Agreements between the grant recipients and Caltrans are executed.

All information contained in the application and supporting documentation is confidential until grant awards are announced.

The State reserves the right to reject an applicant who is in violation of any law or policy at another public agency. Potential violations include, but are not limited to, being in default of performance requirements for other contracts or grant agreements issued by the State, engaging in or being suspected of criminal conduct that could poorly reflect on or bring discredit to the State, or failing to have all required licenses and permits necessary to carry out the project. The State further reserves the right to reject any applicant who has a history of performance issues with past grants or other past contractual agreements with any public entity.

Conflict of Interest

All applicants and individuals who participate in the review of submitted applications are subject to state and federal conflict of interest laws. Any individual who has participated in planning or setting priorities for a specific solicitation over and above the public comment process, or who will participate in any part of the grant development and negotiation process on behalf of the public, is ineligible to receive funds or personally benefit from funds through that solicitation. Failure to comply with conflict of interest laws, including business and financial disclosure provisions, will result in the application being rejected and any subsequent grant agreement declared void. Other legal actions may also be taken. Applicable statutes include, but are not limited to, California Government Code section 1090 and Public Contract Code sections 10365.5, 10410, and 10411.

Scoring Criteria

Applications will be scored as explained in Table 3 and in the following subsections of this document. The scoring methodology is designed to support

performance of the grant objectives and encourages context-sensitive proposals. The scoring is designed to prioritize quality of transformation over quantity of space transformed. For communities that may not have a lot of public space, but can still benefit from a transformative project, their application would be competitive under this scoring methodology. [Other selection considerations](#) may factor into the final project selection.

Component Number	Scored Component	Possible Score (points)	Weight (percent of overall score)
1	Narrative (Qualitative)	20	10
2	Project's Population Benefit (Quantitative)	20	10
3	Project's Relative Population Benefit to Underserved Communities (Quantitative)	35	17.5
4	Demonstrated Community Need (Quantitative)	50	25
5	Project's Outcomes Assessment Form (Quantitative)	40	20
6	Scope, Cost, and Schedule (Qualitative)	35	17.5
Sum		200	100

1. Narrative

The narrative scoring component will be based on the applicant's description of how well the project meets the program's statutory goals, requirements, and guidelines. This component is worth up to 20 points and 10 percent of the total application score. The narrative component will be assessed by a committee of subject matter experts using a scoring rubric based on grant criteria.

At a minimum, the narrative shall include a discussion of:

- The project location and any project description details not included in section 1.8 of the main application form. Describe the public space or spaces to be addressed; specifying right-of-way, park, pathway, transit center, tribal land, or other space. Discuss where the space is located, including its visibility and access to the public.

- The demonstrated community need that addresses the goals of the CCLGP program. Specifically, describe the existing conditions of the project location(s), and how the project meets one or more of the four stated program goals listed below.
 1. Reduce the amount of waste and debris within public rights-of-way, pathways, parks, transit centers, and other public spaces.
 2. Enhance, rehabilitate, restore, or install measures to beautify and improve public spaces and mitigate the urban heat island effect.
 3. Enhance public health, cultural connections, and community placemaking by improving public spaces for walking and recreation.
 4. Advance equity for underserved communities.

Address each goal selected separately in the narrative. For each goal selected, also include the information requested in the respective paragraphs below:

Goal 1. Reduce the Amount of Waste and Debris: Describe types of existing waste and debris, work to be performed to remove it, and by whom.

Goal 2. Beautify and Improve Public Space: Describe the beautification or access improvements to be performed, including enhanced greening measures. Include any enhancements to be made, rehabilitation or restoration to be performed, and new installations placed.

Goal 3. Improving Public Spaces for Walking and Recreation: Describe improvements to be made to the public spaces for walking and recreation, and how these improvements will enhance public health, cultural connection, and/or community placemaking.

Goal 4. Advance Equity for [Underserved Communities](#): Projects that demonstrate a benefit to an underserved community, either directly or indirectly, will be more competitive. For these projects, applicants must explain which underserved community is benefited, how it was identified, and how the project benefits that community. Applicants should also explain the percentage of grant funds that will benefit the community and how these percentages were calculated. Calculations can be based on the project's relative population benefit to underserved communities or another methodology. If another methodology is used, provide a brief justification for using it.

- The local public engagement process that culminated in the project identification and how the project reflects community priorities. Specifically, the Narrative should describe the stakeholder/community engagement efforts that went into identifying the proposed elements as a priority for the community. These efforts should include engagement with

underserved communities and/or any community-based organizations that serve them. The applicant can reference engagement that was sponsored by Caltrans or others. The Narrative should also describe how the project is consistent with or included in existing local or regional plans such as General Plans, Improvement Plans, bicycle and/or pedestrian plans, and complete street plans, that were the products of extensive public outreach. Finally, the Narrative should discuss how exactly the engagement influenced the project proposal.

- Project deliverability, including the applicant's certainty the project will be completed, opened to public, and all funds expended by June 30, 2024. Identify all permits required for the project and note all that have not been approved at time of application submittal. For any permit not obtained, explain how its approval will be achieved and the project completed by June 30, 2024. For infrastructure projects, describe all pre-construction work required to deliver this project by its completion date.
- If you are requesting advance payment, a justification.
- How the applicant is going to market the project, through materials such as press releases, press advisories, letters to the editor, fact sheets, social media posts, website pages, or speeches. Also state whether there will be a ground-breaking or ribbon cutting ceremony for any infrastructure improvements that are part of the project.
- If applicable, how the improvement(s) will be maintained. Identify the lifespan of the improvement(s), how the improvements will be maintained throughout their lifespans, the resources to fund maintenance activities, and the commitment of those resources. This information is required for physical project improvements and litter abatement events (i.e., there needs to be an explanation of the strategy for preventing litter from accumulating again, after the abatement event). This information is also required for any artwork or vegetation that is part of the proposal. Maintenance information is not required for educational programs.

2. Project's Population Benefit (PB) to Overall Community

For *infrastructure* projects, the project's PB to the overall community is the sum of the population of all census tracts within a quarter mile radius of the project added to the average daily ridership of transit routes that have stops within a half mile radius of the project. This sum is then increased by a factor related to the hours the improved site will be open to the public.

For *non-infrastructure* projects, the PB is the sum of the population benefit of each non-infrastructure activity. The population benefit of each activity is calculated based on the estimated number of unique people who attend an

activity or will be reached by a campaign, multiplied by the number of activities or campaigns.

Points for this scoring component will be awarded on a curve relative to all applications received. This component is worth a maximum of 20 points and up to 10 percent of the total application score. Details on how to calculate the PB and an example can be found in Appendices A1-A4.

3. Project's *Relative* PB to Underserved Communities

A project's relative population benefit to underserved communities is determined by a ratio of the project's PB to underserved communities over the project's PB to the overall community.

For *infrastructure* projects, the PB to underserved communities is the sum of the population of all *underserved* census tracts within a quarter mile radius of the project added to the average daily ridership of transit routes that have stops within a ½ mile radius of the project. This sum is then increased by a factor related to the hours the improved site will be open to the public. Note, the transit ridership is the same as it is for calculating the PB for the overall community in scoring component 2 described in the above section.

For *non-infrastructure* projects, the project's PB to underserved communities is the same as for the overall community.

Points for this scoring component will be awarded as a percentage based on the ratio of the underserved project benefit to the overall project benefit. This component is worth up to 35 points and 17.5 percent of the total application score. Details on how to calculate the PB to underserved communities can be found in Appendices A1-A4. See the section [Underserved Communities](#) in these guidelines for definitions of underserved communities.

4. Demonstrated Community Need

The demonstrated community need scoring component measures the demonstrated need of the applicant or sub-applicant to address the program goals. Needs include those for waste and debris reduction, beautification, enhanced public health, cultural connection, increased equity, or greening. This component is worth up to 50 points and 25 percent of the total application score. The score is based on the applicant's answers to questions about the existing public space(s) or community conditions. The questions can be found on the "Demonstrated Community Need Assessment Form." The form has five (5) sections, each relating to a program goal. Within each section, the applicant may choose up to two questions to answer. The form can be viewed in [Appendix B1](#), and an example of a completed form can be viewed in [Appendix B3](#).

5. Project's Outcomes Assessment

This scoring component measures the proposal's potential to accomplish the goals of the program. This component is worth up to 40 points and 20 percent of the total application score. The score is based on the applicant's answers to questions about anticipated project outcomes. The questions can be found on the "Project's Outcomes Assessment Form" in [Appendix B2](#). Like the "Demonstrated Community Need Assessment Form", the form has five (5) sections, each relating to a program goal. Within each section, the applicant may choose up to two questions to answer. A sample completed form based on a fictitious project can be viewed in [Appendix B3](#).

6. Scope, Cost, and Schedule

The scope, cost, and schedule submittals will be reviewed by a committee of subject matter experts who will evaluate how well the documents maximize project benefits versus costs. This component is worth up to 35 points and 17.5 percent of the total application score. A standardized scoring methodology will be used to assess this component.

The scope, cost, and schedule component must include the following, which are in the templates provided:

- The scope must include detailed project plans, and/or an educational programming workplan.
- The application must include a schedule showing planned start and end dates of salient infrastructure work activities and/or non-infrastructure tasks. The schedule must show all activities completed and all funds expended by June 30, 2024. If the project contains infrastructure components, these must also be opened to the public by June 30, 2024.
- The application must include a cost breakdown of all project components. Do not provide costs as lump sum expenses.

Other Attachments

Section 3.1 of the application will allow additional documents to be uploaded beyond what is listed above. Details on what these attachments should include are in the Application Instructions provided on the [CCLGP website](#).

Project Award Process

After evaluation is complete and the list of successful applicants is approved by the State, the list of awarded projects will be posted to the Caltrans website. Successful grant applicants will receive an award letter from Caltrans that outlines important next steps, such as executing the grant agreement, as well as program requirements the grant recipient must adhere to.

The CCLGP is limited to one cycle of funding. As a result, unsuccessful grant applicants will not receive a debrief.

Grant Agreement Processing

A restricted grant agreement will be utilized for the distribution of funds. The agreement will specify, among other things, the amount of funds granted, local match funds required, timeline for expenditure of funds, delivery schedule, and the approved project scope. Reporting timeframes and other requirements will also be identified in the agreement. A copy of the grant agreement will be made available on the CCLGP website.

Grant Project Administrative Requirements

Sub-contracts

If a grant recipient or a sub-recipient will hire a third-party to perform work during the project, proper procurement procedures must be used. Grant recipients may use their agency's procurement procedures. They should also comply with all applicable sections of the California Public Contract Code and Government Code, and any other applicable code. In addition, work cannot be sub-contracted unless it has been stated in the grant recipient's scope, cost, and schedule. A grant recipient is fully responsible for all work performed by its sub-recipients, consultants, or sub-consultants. Caltrans solely enters contracts directly with grant recipients.

Financial Requirements

Accounting Requirements

Grant recipients and sub-recipients are required to maintain an accounting system that properly records and segregates incurred project costs and matching funds by line item. The accounting system of the grant recipient, including its sub-recipients and sub-contractors, must conform to Generally Accepted Accounting Principles that enable the determination of incurred costs at interim completion points. This accounting system must also provide support for reimbursement payment vouchers or invoices sent to or paid by Caltrans. Allowable project costs must comply with [2 Code of Federal Regulations \(CFR\), Part 200](#).

It is the grant recipient's responsibility to monitor work and expenses to ensure the project is completed according to the contracted Scope, Cost, and Schedule. The grant recipient agrees to revert all unused grant funds to the Department if they are not expended within the timeline specified in the grant agreement. In the event of nonperformance by the grant recipient, or if project outcomes and benefits are not met, the Department shall require full recovery of all disbursed grant funds. A grant recipient shall provide a money transfer confirmation within 60 days upon the receipt of a notice from the Department that grant funds must be reimbursed. If a grant recipient does not expend funds within the timeline specified in the grant agreement or does not perform, this

could also impact the grant recipient's competitiveness in any potential future funding cycles of this program.

Grant recipients must submit invoices on a regular and timely basis. This is no more frequently than monthly and no less frequently than quarterly for projects not requesting advance payments. This is monthly for projects requesting [advance payments](#).

Costs incurred prior to or after the end date of an executed agreement are not eligible for reimbursement and will not be counted towards local match requirements. CCLGP funds shall not supplant other committed funds and are not available to fund cost increases. Funds must be expended concurrently and proportionally with the approved local match unless an advance payment request is approved. Cost savings will be shared proportionally between all committed fund sources.

Grant recipients must communicate with the Caltrans project manager to ensure any issues are addressed early during the project period.

Audits and Investigations

Clean California Local Grant Program projects are subject to audit. Therefore, all financial records related to the project must be retained for a minimum of three years from project closeout.

Reporting

Upon execution of a CCLGP agreement, grant recipients must submit quarterly Project Progress Reports and a Final Delivery Report to Caltrans. The reports will be required to assess whether projects are meeting their scope and are being delivered on time and within budget. They will be submitted electronically and due within 45-days of the end of a quarter.

The State may make periodic visits, including a final inspection, to project sites. The State will determine if the work is consistent with the approved project scope. Caltrans staff will be responsible for conducting and coordinating site visits with the awarded projects.

The final invoice will be paid upon submission and acceptance of the Final Delivery Report to Caltrans. Complete final delivery reports and invoices must be submitted to Caltrans no later than November 1, 2024.

Project Photos

A before photo will be required with the application and an after photo will be required as part of the closeout reporting process for grant recipients. Caltrans must be granted the right to use photos of the completed project.

Project Amendments

The CCLGP will not participate in cost increases to the project. Any cost increases must be funded from other fund sources. If there is a change in the project cost, it must be reported through the quarterly project reporting process.

Scope changes will not be considered unless the change is minor, does not reduce project benefits, and does not change the approved project schedule. Scope changes must be requested in writing to the Caltrans project manager and may require an amendment to the restricted grant agreement.

Projects must be complete with all funds expended by June 30, 2024. If the project involves infrastructure components, these must be opened to the public by June 30, 2024. Amendments for time are not permitted.

Program Evaluation

The CCLGP will be evaluated for its effectiveness in meeting its goals. Grant recipients must collect and submit data to Caltrans as described in the [Reporting](#) section.

As part of the fiscal year 2022–23 and 2023–24 California budgets, Caltrans shall report to the Legislature on the CCLGP, including, but not limited to, cubic yards of litter collected, the locations and types of projects, and any other important program outcomes. The report will include a discussion on program effectiveness in terms of planned and achieved outcomes in litter abatement and beautification efforts, as well as timely use of funds. It will also include a summary of its activities relative to program administration, including projects awarded, projects completed to date by project type, projects completed to date by geographic distribution, and projects completed to date by benefit to underserved communities.

Appendix A.0. Example Calculations to Determine Required Local Match for a Fictitious Project

For demonstration purposes, this appendix performs an example calculation to determine the required local match for a fictitious project. You will first determine the SOD of the surrounding community, and then use that number to determine the corresponding required local match. The required local match will decrease as the SOD of the surrounding community increases.

Fictitious Project Summary:

The sample project proposes improving the parkland at the Greenside Park in the City of Eureka, CA (M St & 12th St, Eureka, CA 95501) with beautification upgrades and litter abatement. In addition to physical improvements, the project proposes to launch a litter abatement campaign on social media that will reach 1,000 people/week for 52 weeks in total, and a ribbon cutting event/litter abatement event with 200 people invited.

Step 1. Choose a definition by which to define the community surrounding the project as underserved. See the section [Underserved Communities](#) of these guidelines for more information. If the community surrounding the project is considered underserved based on multiple options, choose the option that best supports the community's status as underserved. Per Option 5, Tribal Communities require zero local match, and thus none of these calculations.

Step 2. Determine the SOD of the community surrounding the project:

$$\begin{aligned} \text{SOD of} \\ \text{surrounding} &= \text{Weighted average of the SODs of the surrounding census tracts.} \\ \text{community} & \\ &= \frac{\text{Sum} [(Pop. CT 1 \times \text{metric score CT 1}) + (Pop. CT 2 \times \text{metric score CT 2}) + (Pop. CT N \times \text{metric score CT N...})]}{\text{Sum}(Pop. CT 1 + Pop. CT 2 + Pop. of CT N...)} \end{aligned}$$

Where:

- **Pop. CT** = Population of a census tract within a ¼ mile radius of the project site or sites.
- **Metric Score** = The underserved community score of a census tract determined using one of the 5 options listed in Table 2 of the guidelines.

Perform this calculation using Table 1, SOD of Community Surrounding the Project Site(s). When calculating SOD, the same definition of underserved community must be used throughout Table 1.

Table 1. SOD of Community Surrounding the Project Site(s)					
List the Option Used to Determine SOD: (For definitions of each of the five options, see the section " Underserved Communities ".)				AMI	
Location Relative to Project Site(s)		Census Tract Number	Census Tract Population	Metric Score of Census Tract using the chosen option listed above.	SOD of Tract (3) x (4)
(1)		(2)	(3)	(4)	(5)
1	Project Site A	5	4450	\$32,500	\$144,625,000
2	Within a ¼ mile radius.	6	4998	\$28,700	\$143,442,600
3	Within a ¼ mile radius.	1	4242	\$51,600	\$218,887,200
4	Within a ¼ mile radius.				
5	Project Site B				
6	Within a ¼ mile radius.				
7	Within a ¼ mile radius.				
8	Within a ¼ mile radius.				
TOTALS			13,690		\$506,954,800
SOD of Community Surrounding the Project			=	Total of Column 5 Total of Column 3	= \$37,031

Why we filled in Table 1 as we did:

- We chose option 1, Area Medium Income (AMI), to define an underserved community. Then we looked up the project address in the 2019 American Community Survey 5-yr. Estimates (ACS5) and found it is in census tract 5 with a population of 4,450 people and a median income of \$32,500. We logged this information on line 1 accordingly.
- We then drew a ¼ mile buffer around the project limits and determined all other census tracts that fell totally or partially within buffer limits. Two tracts met this criterion, census tracts 6 and 1. We completed lines 2 and 3 based on the populations and median incomes of those tracts.

- The remaining values auto calculated. The tables provided on the CCLPG website in Attachment I are fillable and will calculate for you. (Note, all dollar values and populations shown were made up for demonstration purposes.)

Step 3. Use Table 2 below to determine the Required Local Match based off the SOD of Community Surrounding the Project. For this example, the required local match would be 0% (see highlighted values).

Table 2. Severity of Disadvantage and Corresponding Local Match Requirement			
<i>SOD Criteria</i>	<i>Ranges for SOD of Community Surrounding the Project</i>	<i>Required Local Match %</i>	
Option 1: Area Median Income (AMI) compared to Statewide Median Income (SMI)*			
Data: Census Tract Level Data from the 2019 American Community Survey 5-year (ACS5) Estimates			
If the AMI SOD of the surrounding community is...	> \$60,188	Then local match is...	50
	\$56,426 to \$60,188		37.5
	\$52,665 to \$56,425		25
	\$48,903 to \$52,664		12.5
	< \$48,903		0
Option 2: CalEnviroScreen 3.0 Percentile Score			
Data: SB 535 List of Disadvantaged Communities or SB 535 Disadvantaged Communities Map			
If the CalEnviroScreen 3.0 SOD of the surrounding community is...	< 39	Then local match is...	50
	39 to 42		37.5
	43 to 46		25
	47 to 50		12.5
	> 50		0
Option 3: Percentage of Students that Receive Free or Reduced Lunches**			
Data: California Department of Education website			
If the Free Lunch SOD of the surrounding community is...	< 75	Then local match is ...	50
	75 to 79		37.5
	80 to 84		25
	85 to 89		12.5
	> 90		0
Option 4: Healthy Places Index (HPI) Score (use overall HPI score only)			
Data: California Healthy Places Index website			
If the HPI SOD of the surrounding community is...	> 25	Then local match is...	50
	21 to 25		37.5
	16 to 20		25
	10 to 15		12.5
	< 10		0
Option 5: Tribal Communities			
Data: List of Federally Recognized Tribal Governments in California			
If the project applicant or sub-applicant is a Federally Recognized Tribal Government or the project area is located within (or partially within) Federally Recognized Tribal Lands (typically within the boundaries of a Reservation or Rancheria), lands owned by or held in trust for an Indian tribe, allotted lands, and/or sensitive tribal areas (which might include areas in which a Native American Tribe has a significant interest such as traditional cultural properties and sacred sites).		Then the local match is...	0
*Communities with a population less than 15,000 may use data at the Census Block Group level. Unincorporated communities may use data at the Census Place level.			
**During the development of these guidelines, the National School Lunch Program started offering free lunches to all students. Thus, if an applicant still wants to use this option, it is recommended that pre-pandemic data be used.			

Appendix A.1. Definition of the Project's Population Benefit (Overall)

$$\text{Project's Population Benefit (PB) Overall} = \begin{matrix} \text{(A) Infrastructure Work PB Overall} \\ + \\ \text{(B) Non-infrastructure Work PB} \end{matrix}$$

Where:

A. **Infrastructure Work PB** = (Direct PB + Indirect PB) x Dose

Where:

- **Direct PB** = Sum of the population of all census tracts within a ¼ mile radius of the project site(s).
- **Indirect PB** = Sum of the average daily ridership of transit routes that have stops within a ½ mile radius of the project site(s).
- **Dose** = Hours the site will be accessible to the public under the improved conditions. (If the project has multiple sites and hours differ, use the average number of hours.)

B. **Non-infrastructure Work PB** = Sum of the PB of each non-infrastructure (NI) activity.

Where:

- **The PB of NI Activity = Reach x Dose**

Where:

- **Reach** = Number of people reached at least once by an educational campaign or eligible event.
- **Dose** = Number of times the campaign will run, or the event will be held.

Copies of the forms to perform the calculations are provided in Appendix A3. Example calculations based on a fictitious project are provided in Appendix A4. When submitting the application, complete the form in Attachment I from the CCLGP website and attach it to your application.

Appendix A.2. Definition of the Project's Relative Population Benefit (PB) (Underserved Communities)

$$\text{Project's Relative PB (underserved communities)} = \frac{\text{Projects PB (underserved)} \times 100}{\text{Projects PB (overall)}}$$

$$\text{Project's PB Underserved Community} = \begin{matrix} \text{(A) Infrastructure Work PB Underserved} \\ + \\ \text{(B) Non-infrastructure Work PB} \end{matrix}$$

Where:

$$\text{A. Infrastructure Work PB Underserved} = (\text{Direct PB Underserved} + \text{Indirect PB}) \times \text{Dose}$$

Where:

- **Direct PB Underserved** = Sum of the population of all underserved census tracts within a ¼ mile radius of the project site(s).
- **Indirect PB** = same as used in Appendix A.1.
- **Dose** = same as used in Appendix A.1.

$$\text{B. Non-infrastructure PB} = \text{Same as used in Appendix A.1.}$$

Copies of the forms to perform the calculations are provided in Appendix A3. Example calculations based on a fictitious project are provided in Appendix A4. When submitting the application, complete the form in Attachment I from the CCLGP website and attach it to your application.

Appendix A.3. Forms for Calculating Population Benefit (PB) (Overall) and Relative PB (Underserved Community)

Step 1. If your project has no infrastructure work, skip to Step 3.

Step 2. If your project has infrastructure work, complete Tables 1 through 5 below. Information from tables 1 through 3 will be used to calculate the Infrastructure Work PB for both the overall and underserved community in Tables 4 and 5, respectively.

Table 1. Infrastructure Work – Direct PB (Overall and Underserved Community)

- On line 1, list the census tract in which the project is located.
- On subsequent lines, list all census tracts within a ¼ mile radius of your project. If your project is large or long, use a ¼ mile from the outer edges. If your project has multiple locations, list the census tracts for each location. Add more rows on the last page if necessary.
- For each census tract listed, provide the information requested. For columns 4 and 5, consult the CCLGP guidelines on how to define an underserved community. If you choose “other” as your option, you must submit Attachment J with a justification of your methodology.
- Total column 3 and column 5.

Table 1. Infrastructure Work- Direct Population Benefit					
Location Relative to Project Site(s)		Census Tract Number	Census Tract Population (Overall)	If the tract is underserved community, record the option used to make the determination. (ACS5, SB535, CDEdu, HIP, Other)	Census Tract Population (Underserved)
(1)		(2)	(3)	(4)	(5)
1	Project Site A				
2	Within a ¼ mile radius.				
3	Within a ¼ mile radius.				
4	Within a ¼ mile radius.				
5	Project Site B				
6	Within a ¼ mile radius.				
7	Within a ¼ mile radius.				
8	Within a ¼ mile radius.				
Population Totals		(Overall) =		(Underserved) =	

Table 2. Infrastructure Work – Indirect PB

- List all transits routes with at least one transit stop within a ½ mile radius of your project. If you project is large or long, use a ½ mile from the outer edges. Add more rows on the last page if necessary.
- Total all ridership numbers.

Table 2. Infrastructure Work - Indirect Benefit Population	
Name of Transit Route with at least One Stop within a 1/2 Mile of Project Site(s) (1)	Average Daily Ridership of the Route (2)
1	
2	
3	
4	
5	
6	
7	
Total of the Average Daily Ridership of Qualifying Routes	

Table 3. Infrastructure Work – Dose

Determine the “dose” factor for the infrastructure work, which are the hours the site will be accessible to the public under the improved conditions.

- List all sites and the hours for each site. Add more rows on the last page if necessary.
- Calculate the average number of hours of all sites.

Table 3. Infrastructure Dose	
Infrastructure Site (1)	Hours Improved Site Accessible to Public (2)
1	
2	
3	
4	
5	
6	
7	
Average of Hours if Project Contains Multiple Sites	

Table 4. Infrastructure Work PB (Overall)

Use information from Tables 1-3 to complete Table 4.

Table 4. Infrastructure Work PB (Overall)						
(Direct PB) <i>(Table 1, Column 3)</i> <i>(1)</i>	+	Indirect PB) <i>(Table 2, Column 2)</i> <i>(2)</i>	×	Dose <i>(Table 3, Column 2)</i> <i>(3)</i>	=	Infrastructure Work PB (Overall) <i>(4)</i>
	+		×		=	

Table 5. Infrastructure Work PB (Underserved Community)

Use information from Tables 1-3 to complete Table 5.

Table 5. Infrastructure Work PB (Underserved Community)						
(Direct PB) <i>(Table 1, Column 5)</i> <i>(1)</i>	+	Indirect PB) <i>(Table 2, Column 2)</i> <i>(2)</i>	×	Dose <i>(Table 3, Column 2)</i> <i>(3)</i>	=	Infrastructure Work PB (Underserved Community) <i>(4)</i>
	+		×		=	

Step 3: If your application proposes educational campaigns or events about litter abatement, proper waste disposal, or how to do sanctioned artwork (as opposed to vandalism), use Table 6 to calculate PB of each non-infrastructure activity and total. If your application does not propose these activities, skip to Step 4.

Table 6. Non-Infrastructure Work PB

- **Reach** = Number of people reached at least once by an educational campaign or eligible event.
- **Dose** = Number of times the campaign will run, or the event will be held.

Table 6. Non-Infrastructure Work (NI) PB						
NI Activity Number	NI Activity Name	Activity Reach (1)	x	Activity Dose (2)	=	PB of NI Activity (3)
1			x		=	
2			x		=	
3			x		=	
4			x		=	
Total NI Work PB						

Step 4. Calculate the Project's Population Benefit (Overall). This score will be graded by the Department on a curve relative to all applications submitted. The number of points the applicant will be awarded for Scoring Component 2, Project Population Benefit, will be granted accordingly. The maximum number of points is 20.

Table 7. Project's PB (Overall)

Table 7. Project's PB (Overall)				
Infrastructure Work PB (Overall) (From Table 4, Column 4) (1)	+	Non-Infrastructure Work PB (From Table 6, Column 3) (2)	=	Project's PB (Overall) (3)
	+		=	

Step 5. Calculate the Project's Population Benefit (Underserved Community).

Table 8. Project's PB (Underserved Community)

Table 8. Project's PB (Underserved Community)				
Infrastructure Work PB (Underserved Community) (From Table 5, Column 4) (1)	+	Non-Infrastructure Work PB (From Table 6, Column 3) (2)	=	Project's PB (Underserved Community) (3)
	+		=	

Step 6. Calculate the Project's Relative Population Benefit to the underserved community.

Table 9. Project's Relative PB to Underserved Communities				
Project's PB (Underserved Community) (From Table 8, column 3) (1)	÷	Project's PB (Overall) (From Table 7, column 3) (2)	=	Project's Relative PB (Underserved Community) (3)
	÷		=	

Step 7. Calculate the number of points you, the applicant, will be awarded for Scoring Component 3, Project's Relative Population Benefit to the Underserved Community. The maximum number of points is 35.

Table 10. Applicant's Points for Scoring Component 3, Project's Relative PB (Underserved Community)

Table 10. Scoring Component 3, Project's Relative PB (Underserved Community)				
Project's Relative PB (Underserved Community) (From Table 9, column 3) (1)	×	Maximum Possible Points (2)	=	Score (Pts.) (3)
	×	35	=	

Examples of completed calculation forms based on a fictitious project can be found in Appendix A.4.

Additional rows for Tables 1 and 2. (Only use these pages if needed.)

Table 1. Infrastructure Work- Direct Population Benefit (CONTINUED)					
Location Relative to Project Site(s)		Census Tract Number	Census Tract Population (Overall)	If the tract is underserved community, record the option used to make the determination. (ACS5, SB535, CEdu, HIP, Other)	Census Tract Population (Underserved) If the tract is an underserved community, also record population in this column.
(1)		(2)	(3)	(4)	(5)
9	Project Site C				
10	Within a ¼ mile radius.				
11	Within a ¼ mile radius.				
12	Within a ¼ mile radius.				
13	Project Site D				
14	Within a ¼ mile radius.				
15	Within a ¼ mile radius.				
16	Within a ¼ mile radius.				

Table 2. Infrastructure Work - Indirect Benefit Population (CONTINUED)		
Name of Transit Route with at least One Stop within 1/2 Mile of Project Site(s)		Average Daily Ridership of the Route
(1)		(2)
8		
9		
10		
11		
12		
13		
14		
15		

Additional rows for Tables 3 and 6. (Only use these pages if needed.)

Table 3. Infrastructure Dose (CONTINUED)	
Infrastructure Site (1)	Hours Improved Site Accessible to Public (2)
8	
9	
10	
11	
12	
13	
14	
15	

Table 6. Non-Infrastructure Work (NI) PB (CONTINUED)						
NI Activity Number	NI Activity Name	Activity Reach (1)	x	Activity Dose (2)	=	PB of NI Activity (3)
5			x		=	
6			x		=	
7			x		=	
8			x		=	
9			x		=	
10			x		=	
11			x		=	
12			x		=	
13			x		=	
14			x		=	
15			x		=	
16			x		=	

Appendix A.4. Example PB (Overall) and Relative PB (Underserved Communities) Calculations Performed for a Fictitious Project

For demonstration purposes, this appendix performs sample population benefit calculations based on a fictitious project.

Fictitious Project Summary:

The sample project proposes improving the parkland at the Greenside Park in the City of Eureka, CA (M St & 12th St, Eureka, CA 95501) with beautification upgrades and litter abatement. In addition to physical improvements, the project proposes to launch a litter abatement campaign on social media that will reach 1,000 people/week for 52 weeks in total and will host a ribbon cutting and litter abatement event with 200 people invited. I have filled this form out as the applicant for the purposes of showing how this would be accomplished and the results you might see from this.

Example Population Benefit Calculations:

Step 1. If your project has no infrastructure work, skip to Step 3.

Our project has infrastructure, so we continue to Step 2.

Step 2. If your project has infrastructure work, complete Tables 1 through 5 below. Information from tables 1 through 3 will be used to calculate the Infrastructure Work PB for both the overall and underserved community in Tables 4 and 5, respectively.

Table 1. Infrastructure Work – Direct PB (Overall and Underserved Community)

- On line 1, list the census tract in which the project is located.
- On subsequent lines, list all census tracts within $\frac{1}{4}$ mile radius of your project. If your project is large or long, use a $\frac{1}{4}$ mile from the outer edges. If your project has multiple locations, list the census tracts for each location. Add more rows on the last page if necessary.
- For each census tract listed, provide the information requested. For columns 4 and 5, consult the CCLGP guidelines on how to define an underserved community. If you choose “other” as your option, you must submit Attachment J with justification of your determination method.
- Total column 3 and column 5.

Table 1. Infrastructure Work- Direct Population Benefit					
Location Relative to Project Site(s)		Census Tract Number	Census Tract Population (Overall)	If the tract is underserved community, record the option used to make the determination. (e.g. ACS5, SB535, CDEdu, HIP, Other)	Census Tract Population (Underserved)
(1)		(2)	(3)	(4)	(5)
1	Project Site A	5	4,450	ACS5	4,450
2	Within a ¼ mile radius.	6	4,998	ACS5	4,998
3	Within a ¼ mile radius.	1	4,242	ACS5	4,242
4	Within a ¼ mile radius.				
5	Project Site B				
6	Within a ¼ mile radius.				
7	Within a ¼ mile radius.				
8	Within a ¼ mile radius.				
Population Totals		(Overall) =	13,960	(Underserved) =	13,690

Why we filled in Table 1 as we did:

- We chose to use option 1 of the 5 options provided in the guidelines to determine if the community around the project is underserved. We looked up the project address in the 2019 American Community Survey 5-Year Estimates (ACS5) and found it is in census tract 5 with a population of 4,450 people and has a median income less than 80% of the State Median Income. This means the census tract qualifies as an underserved community. We logged this information on line 1 accordingly.
- We drew a ¼ mile buffer around the project limits and then determined all other census tracts that fell totally or partially within the project site or buffer limits. Using the ACS5, two tracts met this criteria, census tracts 6

and 1, and both also qualified as underserved. We completed lines 2 and 3 accordingly.

- Note, you are not limited to one option when making the “underserved” determination. If a tract did not qualify as underserved on the ACS5, we could have also checked another option, such as the Healthy Places Index. If it qualified under one of the options, we could have designated that tract as underserved.

Table 2. Infrastructure Work – Indirect PB

- List all transits routes with at least one transit stop within a ½ mile radius of your project. If you project is large or long, use a ½ mile from the outer edges. Add more rows on the last page if necessary.
- Total all ridership.

Table 2. Infrastructure Work - Indirect Benefit Population		
Name of Transit Route with at least One Stop within 1/2 Mile of Project Site(s)	Average Daily Ridership of the Route	
(1)	(2)	
1	Redwood Transit System Route	500
2	Southern Humboldt Intercity Route	500
3		
4		
5		
6		
7		
Total of the Average Daily Ridership of Qualifying Routes		1,000

Why we filled out Table 2 as we did:

We drew a ½ mile buffer around the project limits and determined what transit stops existed within the project limits or the buffer zone. We found two bus routes that stopped within a ½ mile of the project and logged the route information accordingly.

Table 3. Infrastructure Work – Dose

Determine the “dose” factor for the infrastructure work, which is the hours the site will be accessible to the public under the improved conditions.

- List all sites and the hours for each site. Add more rows on the last page if necessary.

- Calculate the average number of hours of all sites.

Table 3. Infrastructure Dose		
Infrastructure Site (1)		Hours Improved Site Accessible to Public (2)
1	Greenside Park	24
2		
3		
4		
5		
6		
7		
Average of Hours if Project Contains Multiple Sites		24

Why we filled in Table 3 as we did:

- The park will be accessible to the public 24 hours per day upon completion of the project. If we had multiple sites with different hours, we would have averaged the hours.

Table 4. Infrastructure Work PB (Overall)

Use information from Tables 1-3 to complete Table 4.

Table 4. Infrastructure Work PB (Overall)						
(Direct PB <i>(Table 1, Column 3)</i> (1)	+	Indirect PB) <i>(Table 2, Column 2)</i> (2)	×	Dose <i>(Table 3, Column 2)</i> (3)	=	Infrastructure Work PB (Overall) (4)
13,960	+	1,000	×	24	=	359,040

Table 5. Infrastructure Work PB (Underserved Community)

Use information from Tables 1-3 to complete Table 5.

Table 5. Infrastructure Work PB (Underserved Community)						
(Direct PB) <i>(Table 1, Column 5)</i> <i>(1)</i>	+	Indirect PB) <i>(Table 2, Column 2)</i> <i>(2)</i>	×	Dose <i>(Table 3, Column 2)</i> <i>(3)</i>	=	Infrastructure Work PB (Underserved Community) <i>(4)</i>
13,960	+	1,000	×	24	=	359,040

Note, because all the tracts within a ¼ mile of the project qualified as underserved, the project's Infrastructure Work PB (Overall) in Table 7 equals the project's Infrastructure work PB (underserved community) in Table 8.

Step 3: If your application proposes educational campaigns or events about litter abatement, proper waste disposal, or how to do sanctioned artwork (as opposed to vandalism), use Table 6 to calculate PB of each non-infrastructure activity and total. If your application does not propose these activities, skip to Step 4.

Table 6. Non-Infrastructure Work PB

- **Reach** = Number of people reached at least once by an educational campaign or eligible event.
- **Dose** = Number of times the campaign will run or the event will be held.

Table 6. Non-Infrastructure Work (NI) PB						
NI Activity Number	NI Activity Name	Activity Reach <i>(1)</i>	×	Activity Dose <i>(2)</i>	=	PB of NI Activity <i>(3)</i>
1	Social Media Litter Abatement Campaign	1000	×	52	=	52,000
2	Ribbon Cutting and Litter Abatement Event	200	×	1	=	200
3			×		=	
4			×		=	
Total NI Work PB						52,200

Why we filled in Table 6 as we did:

- The project includes 2 non-infrastructure events, a media campaign that will reach 1,000 social media followers (the Activity 1 reach) once a week for 52 weeks (the Activity 1 dose) and a ribbon cutting and trash disposal education event to which 200 people (the Activity 2 reach) will be invited. The ribbon cutting event is a one-time affair (the Activity 2 dose.)

Step 4. Calculate the Project's Population Benefit (Overall). This score will be graded by the Department on a curve relative to all applications submitted. The number of points the applicant will be awarded for Scoring Component 2, Project Population Benefit, will be granted accordingly. The maximum number of points is 20.

Table 7. Project's PB (Overall)

Table 7. Project's PB (Overall)				
Infrastructure Work PB (Overall) (From Table 4, Column 4) (1)	+	Non-Infrastructure Work PB (From Table 6, Column 3) (2)	=	Project's PB (Overall) (3)
359,040	+	52,200	=	411,240

The number calculated here will be graded on a curve relative to other applications submitted to determine the percentage of the maximum possible 20 points to award.

Step 5. Calculate the Project's Population Benefit (Underserved Community).

Table 8. Project's PB (Underserved Community)

Table 8. Project's PB (Underserved Community)				
Infrastructure Work PB (Underserved Community) (From Table 5, Column 4) (1)	+	Non-Infrastructure Work PB (From Table 6, Column 3) (2)	=	Project's PB (Underserved Community) (3)
359,040	+	52,200	=	411,240

Step 6. Calculate the Project's *Relative Population Benefit* to the underserved community.

Table 9. Project's Relative PB to Underserved Communities				
Project's PB (Underserved Community) (From Table 8, column 3) (1)	÷	Project's PB (Overall) (From Table 7, column 3) (2)	=	Project's Relative PB (Underserved Community) (3)
411,240	÷	411,240	=	100%

Step 7. Calculate the number of points you, the applicant, will be awarded for Scoring Component 3, Project's *Relative Population Benefit* to the Underserved Community. The maximum number of points is 35.

Table 10. Applicant's Points for Scoring Component 3. Project's Relative PB (Underserved Community)

Table 10. Scoring Component 3 Project's Relative PB (Underserved Community)				
Project's Relative PB (Underserved Community) (From Table 9, column 3) (1)	×	Maximum Possible Points (2)	=	Score (Points) (3)
100%	×	35	=	35

Appendix B1. Demonstrated Community Need Assessment Form

This table measures the demonstrated need of the community to execute the goals of the program. Needs can be the community's need for waste and debris reduction, beautification, enhanced public health, cultural connection, or another need. This component is worth a maximum of 50 points and up to 25 percent of the total application score. The score is based on the applicant's answers to questions about the **existing site** or community conditions. The form has five (5) sections, each relating to a program goal or objective. **Within each section, choose a maximum of two (2) questions to answer**, for a total of 10 questions. All applicants must answer question 1-1, as one of their two questions in Section 1.

Table 1: Demonstrated Community Need Assessment Form

Section 1: Answer question 1-1, and one other question of your choice.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Points Guidance	Applicant Response	Applicant's Self Score
To reduce the amount of waste and debris within public rights-of-way, pathways, parks, transit centers, and other public spaces.	1-1	5	Describe the evidence there is a recurring litter or land misuse in the project area under existing conditions. Summarize trash collection data or other empirical data.	(Range 0-5pts., No evidence= 0pts.)	Use box below	
	1-2	5	Under existing conditions, does the project site have adequate signage and amenities for proper waste disposal or prevention?	No = 5 pts., Somewhat = 3pts., Yes = 0 pts.		
	1-3	5	Under existing conditions, does the site have physical features to discourage inappropriate waste disposal or dumping?	No = 5 pts., Somewhat = 3pts., Yes = 0 pts.		
	1-4	3	Under existing conditions, does the proposed community or project site lack educational programs or events about litter abatement or proper waste disposal?	Yes = 3pts., Somewhat=2pts., No or NA = 0pts.		

Section 2: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
To enhance, rehabilitate, restore, or install measures to beautify and improve public spaces.	2-1	5	Under existing conditions what percentage of the project site needs beautification?	0-20%= 1 pt., 21-40%= 2 pts., 41-60%= 3 pts., 61-80%= 4 pts., >80%= 5 pts.,		
	2-2	5	Under existing conditions, what percentage of the project site is not functional and/or accessible for community use?	0-20%= 1 pt., 21-40%= 2 pts., 41-60%= 3 pts., 61-80%= 4 pts., >80%= 5 pts.,		
	2-3	5	Based on the hours the project site is open, approximately what percentage of time is it significantly underutilized?	0-20%= 1 pt., 21-40%= 2 pts., 41-60%= 3 pts., 61-80%= 4 pts., >80%= 5 pts.,		
	2-4	5	What percentage of the project site is negatively affected by graffiti or other vandalism?	0-20%= 1 pt., 21-40%= 2 pts., 41-60%= 3 pts., 61-80%= 4 pts., >80%= 5 pts.,		

Section 3: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
To enhance public health, cultural connection, and community placemaking by improving public spaces for walking and recreation.	3-1	5	Does the project area currently prevent a critical connection to daily life destinations such as school, medical care, jobs, or groceries via walking, biking, or transit?	Yes = 5 pts., Somewhat= 3pts., No = 0 pts..		
	3-2	5	Is the public space a barrier or hazard on a walking or biking route?	Yes = 5 pts., Somewhat= 3pts., No = 0 pts..		
	3-3	5	Is the existing public recreation space unusable for its intended purposes?	Yes = 5 pts., Somewhat= 3pts., No = 0 pts..		
	3-4	5	Under existing conditions, are there adequate/sufficient recreation places in the community?	No= 5 pts., Somewhat=3pts., Yes = 0 pts.		
	3-5	3	Under existing conditions, are there enough places to sit at the project site?	No= 3 pts., Somewhat=2pts., Yes = 0 pts.		
	3-6	5	Does the existing project site lack features or elements that connect it to the culture or history of the surrounding community?	Yes= 5 pts., Somewhat=3pts., No = 0 pts.		

Section 4: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
To advance equity for underserved communities.	4-1	5	How does the percentage of usable public space in the underserved community compare to the region's average?	Below Average = 5pts., Average =3pts., Above Average = 0pts.		
	4-2	5	Is the project area an underutilized connection in an underserved community?	Yes = 5pts., Somewhat=3pts., No or NA = 0pts.		
	4-3	5	Is the project site an underutilized public space in an underserved community?	Yes = 5pts., Somewhat=3pts., No or NA = 0pts.		
	4-4	5	Does the space function for people with disabilities or special needs?	No = 5pts., Somewhat=3pts., Yes or NA = 0pts.		

Section 5: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
Greening to provide shade, reduce urban island effect, and use native, low-water plants.	5-1	5	Under existing conditions what percentage of the space is landscaped and/or soft-scaped?	0-20%=5pts., 21-40=4pts., 41-60=3pts., 61-80=2pts., 81-100=1pts.		
	5-2	5	Under existing conditions, what percentage of landscape lacks native or low-water plants?	0-20%= 5pts., 21-40=4pts., 41-60=3pts., 61-80=2pts., 81-100=1pts.		
	5-3	5	What percentage of the space is unusable due to lack of shade at midday?	0-20%=1pts., 21-40=2pts., 41-60=3pts., 61-80=4pts., 81-100=5pts.		
	5-4	5	What percentage of the project site is unusable due to excessive heat at midday?	0-20%=1pts., 21-40=2pts., 41-60=3pts., 61-80=4pts., 81-100=5pts.		
	Total Score from Sections 1 to 5: Community Need Assessment (Max Possible Points is 50)					0

Appendix B2. Project's Outcomes Assessment Form

This form measures the proposal's potential to accomplish the goals of the program. This component is worth a maximum of 40 points and up to 20 percent of the total application score. The score is based on the applicant's answers to questions about anticipated project results. The form has five (5) sections, each relating to a program goal or objective. **Within each section, choose a maximum of two questions to answer, for a total of 10 questions.**

Table 2: Project's Outcomes Assessment Form

Section 1: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
To reduce the amount of waste and debris within public rights-of-way, pathways, parks, transit centers, and other public spaces.	1-1	4	By what percentage will the waste and debris within the project site be reduced?	0-25% =1 pt., 26-50%= 2pts., 51-75%= 3pts., 76-100%= 4pts.		
	1-2	3	By what percentage will the signage and amenities for proper waste disposal or prevention increase at the project site?	0-33% = 1 pt., 34-66% = 2pts., 67-100% = 3pts.		
	1-3	4	What is the estimated reduction of waste or debris at the project site because of new physical features to discourage inappropriate waste disposal or dumping?	0-25% =1 pt., 26-50%= 2pts., 51-75%= 3pts., 76-100%= 4pts.		
	1-4	3	What is the percent increase in the number of educational programs or events about litter abatement and proper waste disposal?	0-33% = 1 pt., 34-66% = 2pts., 67-100% = 3pts.		
	1-5	3	What is the percent increase in the number of litter pickup and waste disposal events?	0-33% = 1 pt., 34-66% = 2pts., 67-100% = 3pts.		

Section 2: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
To enhance, rehabilitate, restore, or install measures to beautify and improve public spaces.	2-1	4	By what percentage will the project site be beautified or improved?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	2-2	4	By what percentage do the improvements increase the number and/or diversity of viable uses in the project site?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	2-3	5	By what percentage do the improvements increase access to the project site?	0-20% = 1 pt., 21-40% = 2 pts., 41-60% = 3 pts., 61-80% = 4 pts., 81-100% = 5pts.		
	2-4	4	By what percentage will the quantity of human scale, energy conserving lighting be increased?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	2-5	4	What percentage of project site will be improved with anti-graffiti/anti-vandalism solutions?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	2-6	4	Will visual art pieces be added to the project site?	2 or more = 4pts., 1 = 3 pts.		
	2-7	4	What is the percentage increase in educational programs informing the community how to do sanctioned public artwork (as opposed to vandalism/graffiti)?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		

Section 3: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
To enhance public health, cultural connection, and community placemaking by improving public spaces for walking and recreation.	3-1	4	Will the project create or enable a critical connection to daily life destinations such as school, medical care, jobs, or groceries via walking, biking, or transit?	Yes = 4pts., Somewhat = 2pts., No or NA = 0pts.		
	3-2	4	Will the project improve a walking or biking route?	Yes = 4pts., Somewhat = 2pts., No or NA = 0pts.		
	3-3	4	Will the project improve or rehabilitate an existing public recreation space?	Yes = 4pts., Somewhat = 2pts., No or NA = 0pts.		
	3-4	4	Will the project add new recreation space to the community?	Yes = 4pts., Somewhat = 2pts., No or NA = 0pts.		
	3-5	4	By what percentage will the project site(s) be improved for walking or recreation?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	3-6	4	Will the improved project site incorporate features or elements that connect it to the culture or history of the surrounding community?	Definitely = 4 pts., Sufficiently = 3 pts., Somewhat = 2 pts., A little = 1 pt. Not at all = 0 pts.		

Section 4: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
Advance equity for underserved communities.	4-1	4	What percentage of census tracts within a 1/4 mile of the project site qualify as underserved?	> 51%=4pts, 40-50%=3pts, 20-39%=2pts < 20% = 1pts		
	4-2	4	What percentage of transit routes within a 1/2 mile of the project site reach an underserved community?	> 51%=4pts, 40-50%=3pts, 20-39%=2pts < 20% = 1pts		
	4-3	4	Will the project create or improve access to a key connection across a major physical barrier in an underserved community?	Yes = 4pts., Somewhat = 2pts., No or NA = 0pts.		
	4-4	4	Will the improved project site function for people with disabilities or special needs?	Yes = 4pts., Somewhat = pts., No or NA = 0pts.		

Section 5: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Question	Point Guidance	Applicant Response	Applicant's Self Score
Greening to provide shade, reduce urban island effect, and use native, low-water plants.	5-1	4	What is the anticipated decrease in impervious surfaces at the project site?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	5-2	4	What will be the percent increase in native, drought tolerant plantings?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	5-3	4	What is the anticipated percent increase of shade measured at the noon hour?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	5-4	4	What is the anticipated increase of greening or tree canopy?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
Total of Scores from Sections 1 to 5: Project Outcomes (Max Possible is 40)						0

Appendix B3. Example of Forms B1 and B2 Completed for a Fictitious Project

For demonstration purposes, this appendix contains completed Demonstrated Community Need Assessment and Project's Outcomes Assessment forms based on a fictitious project.

Fictitious Project Summary:

One-acre public space that will include landscaping, shade trees, improved street furniture, new bins for proper waste disposal, enhanced lighting, a mural by a local artist, and upgrades to the bus stop shelter at the site. Youth volunteers will be recruited to help clean the space before improvements are made, and they will learn about litter abatement and the free dump days in the community.

Table 1: Completed Demonstrated Community Need Assessment Form

Section 1: Answer question 1-1, and one of your choice.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Points Guidance	Applicant Response	Applicant's Self Score
To reduce the amount of waste and debris within public rights-of-way, pathways, parks, transit centers, and other public spaces.	1-1	5	Describe the evidence there is a recurring issue of trash production or land misuse in the project area under existing conditions. Summarize trash collection data or other empirical data.	(Range 0-5pts., No evidence= 0pts.)	Use box below	
	Trash bins are always overflowing. The amount of trash has increased by approximately 300% according to the maintenance department. Many people dump their garbage around the park. Park walls have re-occurring graffiti. There have been citizen complaints and about garbage and broken benches. The park has seen reduced usage over the years due to safety concerns and poor lighting. Reservations for youth sports at the facility and picnic areas have reduced by 25%.					5
	1-2	5	Under existing conditions, does the project site have adequate signage and amenities for proper waste disposal or prevention?	No = 5 pts., Somewhat = 3pts., Yes = 0 pts.		
	1-3	5	Under existing conditions, does the site have physical features to discourage inappropriate waste disposal or dumping?	No = 5 pts., Somewhat = 3pts., Yes = 0 pts.	No	5
	1-4	3	Under existing conditions, does the proposed community or project site lack educational programs or events about litter abatement or proper waste disposal?	Yes = 3pts., Somewhat=2pts., No or NA = 0pts.		

Section 2: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
To enhance, rehabilitate, restore, or install measures to beautify and improve public spaces.	2-1	5	Under existing conditions what percentage of the project site needs beautification?	0-20%= 1 pt., 21-40%= 2 pts., 41-60%= 3 pts., 61-80%= 4 pts., >80%= 5 pts.,	81	5
	2-2	5	Under existing conditions, what percentage of the project site is not functional and/or accessible for community use?	0-20%= 1 pt., 21-40%= 2 pts., 41-60%= 3 pts., 61-80%= 4 pts., >80%= 5 pts.,		
	2-3	5	Based on the hours the project site is open, approximately what percentage of time is it significantly underutilized?	0-20%= 1 pt., 21-40%= 2 pts., 41-60%= 3 pts., 61-80%= 4 pts., >80%= 5 pts.,	61	4
	2-4	5	What percentage of the project site is negatively affected by graffiti or other vandalism?	0-20%= 1 pt., 21-40%= 2 pts., 41-60%= 3 pts., 61-80%= 4 pts., >80%= 5 pts.,		

Section 3: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
To enhance public health, cultural connection, and community placemaking by improving public spaces for walking and recreation.	3-1	5	Does the project area currently prevent a critical connection to daily life destinations such as school, medical care, jobs, or groceries via walking, biking, or transit?	Yes = 5 pts., Somewhat= 3pts., No = 0 pts..		
	3-2	5	Is the public space a barrier or hazard on a walking or biking route?	Yes = 5 pts., Somewhat= 3pts., No = 0 pts..		
	3-3	5	Is the existing public recreation space unusable for its intended purposes?	Yes = 5 pts., Somewhat= 3pts., No = 0 pts..		
	3-4	5	Under existing conditions, are there adequate/sufficient recreation places in the community?	No= 5 pts., Somewhat=3pts., Yes = 0 pts.	Somewhat	3
	3-5	3	Under existing conditions, are there enough places to sit at the project site?	No= 3 pts., Somewhat=2pts., Yes = 0 pts.		
	3-6	5	Does the existing project site lack features or elements that connect it to the culture or history of the surrounding community?	Yes= 5 pts., Somewhat=3pts., No = 0 pts.	Yes	5

Section 4: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
To advance equity for underserved communities.	4-1	5	How does the percentage of usable public space in the underserved community compare to the region's average?	Below Average = 5pts., Average =3pts., Above Average = 0pts.	Below Average	5
	4-2	5	Is the project area an underutilized connection in an underserved community?	Yes = 5pts., Somewhat=3pts., No or NA = 0pts.		
	4-3	5	Is the project site an underutilized public space in an underserved community?	Yes = 5pts., Somewhat=3pts., No or NA = 0pts.	Yes	5
	4-4	5	Does the space function for people with disabilities or special needs?	No = 5pts., Somewhat=3pts., Yes or NA = 0pts.		

Section 5: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Community Need Assessment Question	Point Guidance	Applicant Response	Applicant's Self Score
Greening to provide shade, reduce urban island effect, and use native, low-water plants.	5-1	5	Under existing conditions what percentage of the space is landscaped and/or soft-scaped?	0-20%=5pts., 21-40=4pts., 41-60=3pts., 61-80=2pts., 81-100=1pts.		
	5-2	5	Under existing conditions, what percentage of landscape lacks native or low-water plants?	0-20%= 5pts., 21-40=4pts., 41-60=3pts., 61-80=2pts., 81-100=1pts.	35	4
	5-3	5	What percentage of the space is unusable due to lack of shade at midday?	0-20%=1pts., 21-40=2pts., 41-60=3pts., 61-80=4pts., 81-100=5pts.	75%	4
	5-4	5	What percentage of the project site is unusable due to excessive heat at midday?	0-20%=1pts., 21-40=2pts., 41-60=3pts., 61-80=4pts., 81-100=5pts.		
	Total Score from Sections 1 to 5: Community Need Assessment (Max Possible Points is 50)					45

Table 2: Completed Project's Outcomes Assessment Form

Section 1: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
To reduce the amount of waste and debris within public rights-of-way, pathways, parks, transit centers, and other public spaces.	1-1	4	By what percentage will the waste and debris within the project site be reduced.	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.	100	4
	1-2	3	By what percentage will the signage and amenities for proper waste disposal or prevention increase at the project site?	0-33% = 1 pt., 34-66% = 2pts., 67-100% = 3pts.		
	1-3	4	What is the estimated reduction of waste or debris at the project site because of new physical features to discourage inappropriate waste disposal or dumping?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.	80	4
	1-4	3	What is the percent increase in the number of educational programs or events about litter abatement and proper waste disposal?	0-33% = 1 pt., 34-66% = 2pts., 67-100% = 3pts.		
	1-5	3	What is the percent increase in the number of litter pickup and waste disposal events?	0-33% = 1 pt., 34-66% = 2pts., 67-100% = 3pts.		

Section 2: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
To enhance, rehabilitate, restore, or install measures to beautify and improve public spaces.	2-1	4	By what percentage will the project site be beautified or improved?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.	80	4
	2-2	4	By what percentage do the improvements increase the number and/or diversity of viable uses within the project site?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	2-3	5	By what percentage do the improvements increase access to the project site?	0-20% = 1 pt., 21-40% = 2 pts., 41-60% = 3 pts., 61-80% = 4 pts., 81-100% = 5pts.		
	2-4	4	By what percentage will the quantity of human scale, energy conserving lighting will be increased?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.	60	4
	2-5	4	What percentage of project site will be improved with anti-graffiti/anti vandalism solutions?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	2-6	4	Will visual art pieces be added to the project site?	2 or more = 4pts., 1 = 3 pts.		
	2-7	4	What is the percentage increase in educational programs informing the community how to do sanctioned public artwork (as opposed to vandalism/graffiti)?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		

Section 3: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
To enhance public health, cultural connection, and community placemaking by improving public spaces for walking and recreation.	3-1	4	Will the project create or enable a critical connection to daily life destinations such as school, medical care, jobs, or groceries via walking, biking, or transit?	Yes = 4pts., Somewhat = 2pts., No or NA = 0pts.		
	3-2	4	Will the project improve a walking or biking route?	Yes = 4pts., Somewhat = 2pts., No or NA = 0pts.		
	3-3	4	Will the project improve or rehabilitate an existing public recreation space?	Yes = 4pts., Somewhat = 2pts., No or NA = 0pts.	Yes	4
	3-4	4	Will the project add new recreation space to the community?	Yes = 4pts., Somewhat = 2pts., No or NA = 0pts.		
	3-5	4	By what percentage will the project site(s) be improved for walking or recreation?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	3-6	4	Will the improved project site incorporate features or elements that connect it to the culture or history of the surrounding community?	Definitely = 4 pts., Sufficiently = 3 pts., Somewhat = 2 pts., A little = 1 pt. Not at all = 0 pts.	Definitely	4

Section 4: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Questions	Point Guidance	Applicant Response	Applicant's Self Score
Advance equity for underserved communities.	4-1	4	What percentage of census tracts within a 1/4 mile of the project site qualify as underserved?	> 51%=4pts, 40-50%=3pts, 20-39%=2pts < 20% = 1pts	100%	4
	4-2	4	What percentage of transit routes within a 1/2 mile of the project site reach an underserved community?	> 51%=4pts, 40-50%=3pts, 20-39%=2pts < 20% = 1pts	50	3
	4-3	4	Will the project create or improve access to a key connection across a major physical barrier in an underserved community?	Yes = 4pts., Somewhat = 2pts., No or NA = 0pts.		
	4-4	4	Will the improved project site function for people with disabilities or special needs?	Yes = 4pts., Somewhat = pts., No or NA = 0pts.		

Section 5: Answer 2 questions below.						
Program Goal or Objective	ID #	Max. Poss. Pts.	Project's Outcomes Question	Point Guidance	Applicant Response	Applicant's Self Score
Greening to provide shade, reduce urban island effect, and use native, low-water plants.	5-1	4	What is the anticipated decrease in impervious surfaces at the project site?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	5-2	4	What will be the percent increase in native, drought tolerant plantings?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.	65	3
	5-3	4	What is the anticipated percent increase of shade measured at the noon hour?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.		
	5-4	4	What is the anticipated increase of greening or tree canopy?	0-25% = 1 pt., 26-50% = 2pts., 51-75% = 3pts., 76-100% = 4pts.	60	3
Total of Scores from Sections 1 to 5: Project Outcomes (Max Possible is 40)						37

*City of Salinas/TAMC – Alisal Beautification Agreement
Approved by TAMC Board on June 22, 2022*

Exhibit E: Restricted Grant Agreement Between the City of Salinas and Caltrans

**Clean California Local Grant Program (State)
Restricted Grant Agreement**

This Restricted Grant Agreement (RGA), between the State of California acting by and through its Department of Transportation, referred to herein as **CALTRANS**, and the **City of Salinas**, hereinafter referred to as **AGENCY**, will commence on August 9, 2022, or upon approval by **CALTRANS**, whichever occurs later. This RGA is of no effect unless approved by **CALTRANS**. **AGENCY** shall not receive payment for work performed prior to approval of this RGA and before receipt of Notice to Proceed from **CALTRANS**. This RGA shall expire on **December 31, 2024**.

Recitals

1. Under this RGA, **CALTRANS** intends to convey State restricted grant funds to **AGENCY**, pursuant to Budget Act Line Item 2660-101-0046T, who will implement the project pursuant to the attached Approved Grant Application and Amendment(s) to Grant Application, Attachment III under the terms, covenants, and conditions of this RGA.
2. **CALTRANS** and **AGENCY** intend that only funds that are authorized as restricted grants will be subject to this RGA, and that no funds that should be the subject of a Joint Powers Agreement, Interagency Agreement, or other non-grant agreement shall be subject to this RGA.

Now, Therefore, based upon the terms, covenants, and conditions of this RGA, the parties agree as follows:

Section I

AGENCY Agrees:

To timely and satisfactorily complete all Project work described in **Attachment III** ("Project Work") within the project budget and in accordance with the items of this RGA.

Section II

CALTRANS Agrees:

That when conducting an audit of the costs claimed by **AGENCY** under the provisions of this RGA, to conduct the audit in accordance with applicable laws and regulations.

Section III

It Is Mutually Agreed:

1. Under this RGA, **CALTRANS** will convey State grant restricted funds to **AGENCY**, pursuant to Budget Act Line Item 2660-101-0046T, and **AGENCY** will use the funds to only conduct the scope of work identified in this agreement and authorized by Streets and Highway Code section 91.41. The funds subject to this RGA must be identified as available to a public entity that is responsible for implementing the scope of work authorized under the Clean California Local Grant Program in **CALTRANS'** budget, and **AGENCY** represents and warrants that it is a public entity that is responsible for implementing the scope of work authorized under the Clean California Local Grant Program.


2. Under this restricted grant, funds may be only used for the purposes set forth in this RGA, **AGENCY** Resolution (**Attachment IV**), Approved Grant Application and Amendment(s) to Grant Application (**Attachment III**), and the Grant Program Guidelines (**Attachment I**), and the funds may only be used for costs and expenses that are directly related to such purpose.
3. **AGENCY** shall perform all the duties and obligations described in Alisal Greening, Beautification, and Safety Project, hereinafter "Project", subject to the terms and conditions of this RGA and Approved Grant Application and Amendment(s) to Grant Application (**Attachment III**), which are attached hereto as **Attachment III**.
4. The resolution authorizing **AGENCY** to execute this RGA pertaining to the above-described Project is attached hereto as **Attachment IV**.
5. **AGENCY** is not requesting an advance payment pursuant to California Streets and Highways Code section 94.41(e).
6. All services performed by **AGENCY** pursuant to this RGA shall be subject to and performed in accordance with California Streets and Highways Code §91.41 including, but not limited to, Government Code Section 14460(a)(1), as well as all applicable Federal, State, and Local laws, regulations, and ordinances, all applicable **CALTRANS** policies and procedures, and all applicable **CALTRANS** published manuals, including, but not limited to, the Grant Program Guidelines (**Attachment I**).
California Government Code Section 14460(a)(1) provides: "The department [**CALTRANS**], and external entities that receive state and federal transportation funds from the department, are spending those funds efficiently, effectively, economically, and in compliance with applicable state and Federal requirements. Those external entities include, but are not limited to, private for profit and nonprofit organizations, local transportation agencies, and other local agencies that receive transportation funds either through a contract with the department or through an agreement or grant administered by the department."

7. Project funding is as follows:

Fund Title	Fund Source	Dollar Amount
Clean California Local Grant Funds	State General Fund (0001)	
	Budget Item 2660-130-001	
	State Program Code 20.30.010.900	
	FY 2021/22	\$536,990
	FY2022/23 ¹	\$1,610,968
Cash Local Match	Agency Provided	\$306,851.00
Value of Third-Party In-Kind Contributions	Agency Provided	\$0.00
Total of other fund sources (not in-kind contributions)	Agency Provided	\$0.00
	Total Project Costs	\$2,454,809

No in-kind contributions may be made unless the amount and type of the contribution is identified above.

For Caltrans Use Only

I hereby Certify upon my own personal knowledge that budgeted funds are available for encumbrance.			
Jie Chen		05/02/2022	\$2,147,958.00
Accounting Officer Printed Name	Accounting Officer Signature	Date	Amount Certified

8. This RGA is exempt from the legal review and approval by the Department of General Services, pursuant to Legal Opinions of the Attorney General: 58 Ops. Cal. Atty. Gen. 586 (1975), 63 Ops. Cal. Atty. Gen. 290 (1980), 74 Ops. Cal. Atty. Gen. 10 (1991), and 88 Ops. Cal. Atty. Gen. 56.

9. Notification of Parties

- a. **AGENCY's** Project Manager for Project is Maria Contreras.
- b. **CALTRANS'** Contract Manager is Zachary Cotter, (805) 549-3505. "Contract Manager" as used herein includes his/her designee.
- c. All notices herein provided to be given, or which may be given, by either party to the other, shall be deemed to have been fully given when made in writing and received by the parties at their respective addresses:

City of Salinas

Attention: Maria Contreras, Management Analyst

Phone Number: (831) 758-7429

Email: mariac@ci.salinas.ca.us

65 West Alisal Street

Salinas, California 93901

California Department of Transportation

District 5 / Local Assistance

Attention: Zachary Cotter, Associate Government Program Analyst

Phone Number: (805) 549-3505

Email: Zachary.Cotter@dot.ca.gov

50 Higuera Street

San Luis Obispo, California 93401

10. Period of Performance

- a. Reimbursable work under this RGA shall begin no earlier than on May 15, 2022, following the written approval of CALTRANS and AGENCY's receipt of the Notice to Proceed letter of this RGA by CALTRANS. All reimbursable work shall terminate no later than June 30, 2024. Project closeout and final invoicing to **CALTRANS** must be submitted no later than November 1, 2024. Work incurred after June 30, 2024 will not be reimbursed. Payment shall be forfeit for any and all invoicing submitted to **CALTRANS** after November 1, 2024. Notwithstanding the foregoing, Caltrans will reimburse for actual close out costs incurred by **AGENCY** through November 1, 2024 (which, in total, shall not exceed 5% of the grant award).
- b. If requested by the **CALTRANS Contract Manager**, **AGENCY** will attend a kickoff meeting with **CALTRANS** to be scheduled within one (1) week from receipt of Notice to Proceed sent by **CALTRANS**.

11. Changes in Terms/Amendments

This Agreement may only be amended or modified by mutual written agreement of the parties.

12. Cost Limitation

- a. The maximum total amount granted and reimbursable to **AGENCY** pursuant to this RGA by **CALTRANS** shall not exceed **\$2,147,958.00**.
- b. It is agreed and understood that the CCLGP funds are limited to the amount granted. **CALTRANS** will only reimburse the cost of services actually incurred in accordance with the provisions of this RGA and as authorized by the **CALTRANS Contract Manager** at or below that fund limitation established herein.

13. Termination

- a. **CALTRANS** reserves the right to terminate this RGA upon written notice to **AGENCY** at least 30 days in advance of the effective date of such termination in the event **CALTRANS** determines (at its sole discretion) that **AGENCY** failed to proceed with PROJECT Work in accordance with the terms of this RGA. In the event of termination for convenience, **CALTRANS** will reimburse **AGENCY** for all allowable, authorized, and non-cancelled costs up to the date of termination. **AGENCY** shall return any unused advance amounts which cannot be supported by eligible expenditure documentation.
- b. This RGA may be terminated by either party for any reason by giving written notice to the other party at least 30 days in advance of the effective date of such termination. In the event of termination for convenience, **CALTRANS** will reimburse **AGENCY** for all costs that are expressly allowable, pre-authorized in writing, and non-cancellable, up to the date of termination.

- c. **AGENCY** has 60 days after the Termination Date to submit accurate invoices to **CALTRANS** to make final allowable payments for Project costs in accordance with the terms of this RGA. Failure to submit invoices within this period of time shall result in a waiver by **AGENCY** of its right to reimbursement of expended costs. Costs that are reimbursed and later determined to be ineligible for reimbursement shall be returned by **AGENCY** to **CALTRANS**.

14. Budget Contingency Clause

- a. It is mutually agreed that if the US Congress or the State Legislature fail to appropriate or allocate funds during the current year and/or any subsequent years covered under this RGA do not appropriate sufficient funds for the program, this RGA shall be of no further force and effect. In this event, **CALTRANS** shall have no liability to pay any funds whatsoever to **AGENCY** or to furnish any other considerations under this RGA and **AGENCY** shall not be obligated to perform any provisions of this RGA.
- b. The certification of FY 2022/23 funds will be contingent upon the passage of the FY 2022/23 Budget. Payment for any work performed that is funded by FY 2022/23 will be delayed if the FY 2022/23 Budget is not signed by June 30, 2022. Pursuant to Government Code (GC), Section 926.10, no late payment penalty shall accrue during any time period for which no Budget Act in effect.
- c. If funding for any fiscal year is reduced or deleted by US Congress or State Legislature for purposes of this program, **CALTRANS** shall have the option to either terminate this RGA with no liability occurring to **CALTRANS**, or offer an RGA Amendment to **AGENCY** to reflect reduced amount.

15. Payment and Invoicing

- a. **AGENCY**, its contractors, subcontractors and sub-recipients shall establish and maintain an accounting system and records that properly accumulate and segregate incurred Project costs and matching funds by line. The accounting system of **AGENCY**, its contractors, all subcontractors, and sub-recipients shall conform to Generally Accepted Accounting Principles (GAAP) and any standards specified by the source of funds, to enable the determination of incurred costs at interim points of completion, and to provide support for reimbursement payment vouchers or invoices.
- b. The method of payment for this RGA will be based on the actual allowable costs that are incurred in accordance with the provisions of this RGA and in the performance of the Approved Grant Application and Amendment(s) to Grant Application (**Attachment III**). **CALTRANS** will reimburse **AGENCY** for expended actual allowable direct costs, and including, but not limited to, labor costs, travel, and contracted consultant services costs incurred by **AGENCY** in performance of the Project Work. Indirect costs are reimbursable only if the **AGENCY** has identified the estimated indirect cost rate in **Attachment II** and an approved Indirect Cost Allocation Plan or an Indirect Cost Rate Proposal as set forth in **Section III–Cost Principles, Item 16d**. The total cost shall not exceed the cost reimbursement limitation set forth in **Section III–Cost Limitations, Item 11a**. Actual costs shall not exceed the estimated wage rates, labor costs, travel, and other estimated costs and fees set forth in **Attachment III** without an amendment to this RGA, as agreed between **CALTRANS** and **AGENCY**.

- c. Reimbursement of **AGENCY** expenditures will be authorized only for those allowable costs actually incurred by **AGENCY** in accordance with the provisions of this RGA and in the performance of Project Work. **AGENCY** must not only have incurred the expenditures on or after the start date and the issuance of the Notice to Proceed letter for this RGA and before the Expiration Date but must have also paid for those costs to claim any reimbursement.
- d. The **AGENCY** indirect cost rate must be approved in writing by the California Department of Transportation Independent Office of Audits and Investigations or federal cognizant agency before any reimbursement payment is made by **CALTRANS** to **AGENCY** for such cost.
- e. Travel expenses and per diem rates are not to exceed the rate specified by the State of California Department of Human Resources for similar employees (i.e. non-represented employees) unless written verification is supplied that government hotel rates were not then commercially available to **AGENCY**, its subrecipients, contractors, and/or subcontractors, at the time and location required as specified in the California Department of Transportation's Travel Guide Exception Process at the following link: <https://travelpocketguide.dot.ca.gov/>.
Also see website for summary of travel reimbursement rules.
- f. **AGENCY** shall submit invoices to **CALTRANS** at least quarterly, but no more frequently than monthly, in arrears upon completion of project tasks, milestone and/or deliverables in accordance with the Project Timeline in **Attachment III** to the satisfaction of **CALTRANS** Contract Manager. Invoices shall reference this RGA Number and shall be signed and submitted to **CALTRANS** Contract Manager, as stated in **Section III–Notification of Parties, Item 8c**.
- g. Invoices shall include the following information:
- 1) Names of the **AGENCY** personnel performing work
 - 2) Dates and times of Project Work
 - 3) Locations of Project Work
 - 4) Itemized costs as set forth in **Attachment III**, including identification of each employee, contractor or subcontractor staff who provided services during the period of the invoice, the number of hours and hourly rates for each employee, contractor, sub-recipient or subcontractor staff member, authorized travel expenses with receipts, receipts for authorized materials or supplies, and contractor, subrecipient and subcontractor invoices.
 - 5) **AGENCY** shall submit written progress reports with each set of invoices to allow **CALTRANS** Contract Manager to determine if **AGENCY** is performing to expectations, is on schedule, is within funding cost limitations, to communicate interim findings, and to afford occasions for airing difficulties respecting special problems encountered so that remedies can be developed.
- h. Incomplete or inaccurate invoices shall be returned to the **AGENCY** unapproved for correction. Failure to submit invoices on a timely basis may be grounds for termination of this RGA for material breach per Section III–Termination, Item 12.
- i. **CALTRANS** will reimburse **AGENCY** for all allowable Project costs at least quarterly, but no more frequently than monthly, in arrears as promptly as **CALTRANS** fiscal procedures permit upon receipt of an itemized signed invoice.

- j. The RGA Expiration Date refers to the last date for **AGENCY** to incur valid Project costs or credits and is the date this RGA expires. **AGENCY** has until November 1, 2024 to make final allowable payments to Project contractors or vendors, and submit the Project's Final Report, as defined in Attachment I and a final invoice to **CALTRANS** for reimbursement for allowable Project costs. Any unexpended Project funds not invoiced by the 60th day will be reverted and will no longer be accessible to reimburse late Project invoices contractor.
- k. The final invoice will be paid upon submission by **AGENCY** to **CALTRANS** and acceptance by **CALTRANS** of the Final Delivery Report. Complete final delivery reports and invoices must be submitted to **CALTRANS** by November 1, 2024.

16. Local Match Funds

- a. **AGENCY** shall contribute not less than a proportional cash amount toward the services described herein on a monthly or quarterly basis. Notwithstanding the foregoing, to the extent that in-kind contributions are permitted and identified under this RGA, **Section III–Project Funding, Item 6**, the contributions may be counted as cash only when they are actually received by the **AGENCY** and confirmed by **CALTRANS**. Except where expressly allowed in writing herein, reimbursement of credits for local matching funds and in-kind contributions will be made or allowed only for work performed on and after the initial date of this Agreement and on or before June 30, 2024.
- b. **AGENCY** agrees to contribute the statutorily required local contribution of matching funds if any is specified within this RGA or in any Attachment hereto, toward the actual cost of the services described in **Attachment III**. **AGENCY** shall contribute not less than its required match amount toward the services described herein. Local cash and in-kind match requirements can be found in the Grant Program Guidelines (**Attachment I**); but **AGENCY** must fully satisfy the local cash and in-kind match amount and percentage identified in **Section III, Paragraph 7** with the final invoice.

17. Quarterly Progress Reporting

- a. **AGENCY** shall submit written quarterly progress reports to the **CALTRANS** Contract Manager to determine if **AGENCY** is performing to expectations, is on schedule, is within funding cost limitations, to communicate interim findings, and to afford occasions for airing difficulties respecting special problems encountered so that remedies can be developed.

18. Cost Principles

- a. **AGENCY** agrees to comply with Title 2, Code of Federal Regulations (CFR), Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- b. **AGENCY** agrees, and will assure that its contractors, sub-recipients, in-kind contributors, and subcontractors will be obligated to agree, that (a) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual Project cost items and (b) and (b) all parties shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Every sub-recipient receiving Project funds as a sub-recipient, contractor, or subcontractor under this RGA shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards to the extent applicable.

- c. Any Project costs for which **AGENCY** has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, and/or Part 48, Chapter 1, Part 31, are subject to repayment by **AGENCY** to **CALTRANS**. Should **AGENCY** fail to reimburse moneys due **CALTRANS** within 30 days of discovery or demand, or within such other period as may be agreed in writing between the parties hereto, **CALTRANS** is authorized to intercept and withhold future payments due **AGENCY** from **CALTRANS** or any third-party source, including, but not limited to, the State Treasurer, the State Controller or any other fund source.
- d. Prior to **AGENCY** seeking reimbursement of indirect costs, **AGENCY** must have identified estimated indirect cost rate in **Attachment II**, prepare and submit annually to **CALTRANS** for review and approval an indirect cost rate proposal and a central service cost allocation plan (if any) in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and Chapter 5 of the Local Assistance Procedures Manual which may be accessed at: <https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/lapm/ch05.pdf>
- e. **AGENCY** agrees and shall require that all its agreements with consultants and subrecipients contain provisions requiring adherence to this section in its entirety **except for section c, above**.

19. Americans with Disabilities Act

By signing this Agreement, **LOCAL AGENCY** assures **CALTRANS** that in the course of performing Project Work, it will fully comply with the applicable provisions of the Americans with Disabilities Act (ADA) of 1990, as amended, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA (42 USC Section 12101 et seq.).

20. Iran Contracting Act

Proposed Contractor must complete and submit to **CALTRANS** the Iran Contracting Act Certification certifying that it is not on the most current DGS list of Entities Prohibited from Contracting with Public Entities in California per the Iran Contracting Act, 2010 (<https://www.dgs.ca.gov/PD/Resources/Page-Content/Procurement-Division-Resources-List-Folder/List-of-Ineligible-Businesses>), before the Agreement has been executed, unless Contractor is exempted from the certification requirement by Public Contract Code Section 2205(c) or (d). If claiming an exemption, the proposed Contractor shall provide written evidence that supports an exemption under Public Contract Code Section 2203(c) or (d) before execution of the Agreement.

21. Indemnification

- a. Neither **CALTRANS** nor any officer or employee thereof is responsible for any injury, damage, or liability occurring by reason of anything done or omitted to be done by **AGENCY**, its officers, employees, agents, its contractors, its subrecipients, or its subcontractors under or in connection with any work, authority, or jurisdiction conferred upon **AGENCY** under this RGA. It is understood and agreed that **AGENCY** shall fully defend, indemnify, and save harmless **CALTRANS** and all of **CALTRANS'** officers and employees from all claims, suits, or actions of every name, kind, and description brought forth under, including, but not limited to, tortious, contractual, likeness statutes under California Civil Code §§ 3344 and 3344.1, inverse condemnation, or other theories or assertions of liability occurring by reason of anything done or omitted to be done by **AGENCY**, its officers, employees, agents, contractors, subrecipients, or subcontractors under this RGA.

- b. **AGENCY** agrees to fully defend, indemnify, and save harmless **CALTRANS** and all of its officers and employees from any and all claims, lawsuits, or legal actions, including reasonable attorneys' fees and legal costs, relating to intellectual property claims arising from or related to the Project and/or any work procured under this RGA, including but not limited to claims based on (1) U.S. federal or state trademark infringement laws, (2) patent infringement laws (3) 17 U.S.C. §§ 101-810 (the Copyright Act of 1976, as modified), (4) 17 U.S.C. § 106A(a) (the Visual Artists Rights Act of 1990, "VARA"), (5) 17 U.S.C. § 113, (6) California Civil Code § 987 (the California Art Preservation Act), California Civil Code §989, or (7) any other rights arising under U.S. federal or state laws or under the laws of any other country that conveys rights and protections of the same nature as those conveyed under 17 U.S.C. §106A(a) and California Civil Code §987, including intellectual property claims arising from or related to breach of contract, inverse condemnation, conversion, and/or taking of property.

22. Nondiscrimination Clause (2 CCR 11105 Clause b)

- a. During the performance of this RGA, the **AGENCY**, its contractors, its subrecipients, and its subcontractors shall not deny the contract's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. **AGENCY** shall ensure that the evaluation and treatment of employees and applicants for employment are free of such discrimination.
- b. **AGENCY** shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code Sections 12900 et seq.), the regulations promulgated thereunder (California Code of Regulations, Title 2, Sections 11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code Sections 11135-11139.5), and the regulations or standards adopted by **CALTRANS** to implement such article.
- c. **AGENCY** shall permit access by representatives of the Department of Fair Employment and Housing and **CALTRANS** upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or **CALTRANS** shall require to ascertain compliance with this clause.
- d. **AGENCY** and its contractors, its sub-recipients, and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.
- e. **AGENCY** shall include the nondiscrimination and compliance provisions of this clause in all agreements with its sub-recipients, contractors, and subcontractors, and shall include a requirement in all agreements with all of same that each of them in turn include the nondiscrimination and compliance provisions of this clause in all contracts and subcontracts they enter into to perform work under this RGA.

23. Retention of Records/Audits

- a. **AGENCY**, its contractors, subcontractors, and sub-recipients, agree to comply with Title 2, Code of Federal Regulations (CFR), Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

- b. **AGENCY**, its contractors, subcontractors, and sub-recipients shall establish and maintain an accounting system and records that properly accumulate and segregate incurred Project costs and matching funds by line. The accounting system of **AGENCY**, its contractors, all subcontractors, and sub-recipients shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices. All accounting records and other supporting papers of **AGENCY**, its contractors, subcontractors and sub-recipients connected with Project performance under this RGA shall be maintained for a minimum of three (3) years from the date of final payment to **AGENCY** and shall be held open to inspection, copying, and audit by representatives of **CALTRANS**, the California State Auditor, and auditors representing the federal government. Copies thereof will be furnished by **AGENCY**, its contractors, its subcontractors, and sub-recipients upon receipt of any request made by **CALTRANS** or its agents. In conducting an audit of the costs and match credits claimed under this RGA, **CALTRANS** will rely to the maximum extent possible on any prior audit of **AGENCY** pursuant to the provisions of State and **AGENCY** law. In the absence of such an audit, any acceptable audit work performed by **AGENCY's** external and internal auditors may be relied upon and used by **CALTRANS** when planning and conducting additional audits.
- c. For the purpose of determining compliance with applicable State and **AGENCY** law in connection with the performance of **AGENCY's** contracts with third parties pursuant to Government Code Section 8546.7, **AGENCY**, **AGENCY's** sub-recipients, contractors, subcontractors, and **CALTRANS**, shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire Project period and for three (3) years from the date of final payment to **AGENCY** under this RGA. **CALTRANS**, the California State Auditor, or any duly authorized representative of **CALTRANS** or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent to a Project for audits, examinations, excerpts, and transactions, and **AGENCY** shall furnish copies thereof if requested.
- d. **AGENCY**, its subrecipients, contractors, and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by **CALTRANS**, for the purpose of any investigation to ascertain compliance with this RGA.
- e. Additionally, all grants may be subject to a pre-award audit prior to execution of this RGA to ensure **AGENCY** has an adequate financial management system in place to accumulate and segregate reasonable, allowable and allocable costs.
- f. Any contract with a contractor, subcontractor, or sub-recipient entered into as a result of this RGA shall contain all the provisions of this article.

24. Adjudication of Facts in Disputes

- a. Any dispute concerning a question of fact arising under this RGA that is not disposed of by agreement shall be decided by the **CALTRANS** Contract Officer, who may consider any written or verbal evidence submitted by **AGENCY**. The **CALTRANS** Contract Officer shall issue a written decision within 30 days of receipt of the dispute. If **AGENCY** rejects the decision of the **CALTRANS** Contract Officer, **AGENCY** can pursue any and all remedies authorized by law. Neither party waives any rights to pursue remedies authorized by law.
- b. Neither the pendency of a dispute nor its consideration by **CALTRANS** Contract Officer will excuse **AGENCY** from full and timely performance in accordance with the terms of this RGA.

25. INTENTIONALLY DELETED

26. Third-Party Contracts

- a. **AGENCY** shall perform the work contemplated with resources available within its own organization and no portion of the work shall be contracted to a third party without prior written authorization by the **CALTRANS** Contract Manager unless expressly included (subrecipient identified) in **Attachment III** as Project Work.
- b. All State-government-funded procurements must be conducted using a fair and competitive procurement process. **AGENCY** may use its own procurement procedures as long as the procedures comply with the local **AGENCY's** laws, rules, and ordinances governing procurement and all applicable provisions of State law, including, without limitation, the requirement that the **AGENCY** endeavor to obtain at least three (3) competitive bids for solicitation of goods, services, and consulting services (see Part 2, Chapter 2, Articles 3 and 4 of the Public Contract Code); a qualifications-based solicitation process, for which statements of qualifications are obtained from at least three (3) qualified firms for architecture and engineering services (see Title 1, Division 5, Chapter 10 of the Government Code); and, the applicable provisions of the State Contracting Manual (SCM), Chapter 5, which are not inconsistent with this **Item 23, Third Party Contracts**. The SCM can be found and the following link: <https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/State-Contracting>.
- c. Any contract entered into as a result of this RGA shall contain all the provisions stipulated in this RGA to be applicable to **AGENCY's** sub-recipients, contractors, and subcontractors. Copies of all agreements with sub-recipients, contractors, and subcontractors, must be submitted to the **CALTRANS** Contract Manager.
- d. **CALTRANS** does not have a contractual relationship with the **AGENCY's** subrecipients, contractors, or subcontractors, and the **AGENCY** shall be fully responsible for all work performed by its subrecipients, contractors, or subcontractors.
- e. Prior authorization in writing by the **CALTRANS** Contract Manager shall be required before **AGENCY** enters into any non-budgeted sub-agreement. **AGENCY** shall provide an evaluation of the necessity or desirability of incurring such costs. **AGENCY** shall retain all receipts for such purchases or services and shall submit them with invoices per **Section III– Payment and Invoicing, Item 14(e)(4), above**.

- f. Any contract entered into by **AGENCY** as a result of this RGA shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subrecipients, contractors, and subcontractors, will be allowable as Project costs only after those costs are incurred and paid for by the subrecipients, contractors, and subcontractors. Travel expenses and per diem rates for subcontractors shall be reimbursed pursuant to **Section III–Payment and Invoicing, Item 14c, above.**

27. Drug-Free Workplace Certification

By signing this RGA, **AGENCY** hereby certifies under penalty of perjury under the laws of California that **AGENCY** will comply with the requirements of the Drug-Free Workplace Act of 1990 (Gov. Code Sections 8350 et seq.) and will provide a Drug-Free workplace by doing all of the following:

- a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code Section 8355(a).
- b. Establish a Drug-Free Awareness Program as required by Government Code Section 8355(a)(2) to inform employees about all of the following:
 - 1) The dangers of drug abuse in the workplace.
 - 2) The person's or organization's policy of maintaining a Drug-Free workplace.
 - 3) Any available counseling, rehabilitation, and employee assistance programs.
 - 4) Penalties that may be imposed upon employees for drug abuse violations.
- c. Provide, as required by Government Code Section 8355(a)(3), that every employee who works on the proposed contract or grant:
 - 1) Will receive a copy of the company's Drug-Free policy statement.
 - 2) Will agree to abide by the terms of the company's statement as a condition of employment on the contract or grant.
- d. Failure to comply with these requirements may result in suspension of payments under this RGA or termination of this RGA or both, and **AGENCY** may be ineligible for the award of any future state contracts if **CALTRANS** determines that any of the following has occurred: (1) **AGENCY** has made a false certification or, (2) **AGENCY** violates the certification by failing to carry out the requirements as noted above.

28. Relationship of Parties

It is expressly understood that this agreement is executed by and between two (2) independent governmental entities and is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of an independent party.

29. State-Owned Data

- a. **AGENCY** agrees to comply with the following requirements to ensure the preservation, security, and integrity of State-owned data on portable computing devices and portable electronic storage media:

- 1) Encrypt all State-owned data stored on portable computing devices and portable electronic storage media using government-certified Advanced Encryption Standard (AES) cipher algorithm with a 256-bit or 128-bit encryption key to protect **CALTRANS** data stored on every sector of a hard drive, including temp files, cached data, hibernation files, and even unused disk space.
 - 2) Data encryption shall use cryptographic technology that has been tested and approved against exacting standards, such as FIPS 140-2 Security Requirements for Cryptographic Modules.
 - 3) Encrypt, as described above, all State-owned data transmitted from one computing device or storage medium to another.
 - 4) Maintain confidentiality of all State-owned data by limiting data sharing to those individuals contracted to provide services on behalf of the State, and limit use of State information assets for State purposes only.
 - 5) Install and maintain current anti-virus software, security patches, and upgrades on all computing devices used during the course of the Agreement.
 - 6) Notify the **CALTRANS** Contract Manager immediately of any actual or attempted violations of security of State-owned data, including lost or stolen computing devices, files, or portable electronic storage media containing State-owned data.
 - 7) Advise the owner of the State-owned data, the **AGENCY** Information Security Officer, and the **AGENCY** Chief Information Officer of vulnerabilities that may present a threat to the security of State-owned data and of specific means of protecting that State-owned data.
- b. **AGENCY** agrees to use the State-owned data only for State purposes under this Agreement.
- c. **AGENCY** agrees to not transfer State-owned data to any computing system, mobile device, or desktop computer without first establishing the specifications for information integrity and security as established for the original data file(s) (State Administrative Manual (SAM) Section 5335.1).
30. **CALTRANS'** Use of "Before" and "After" Project Photographs
- a. **AGENCY** acknowledges it provided a "Before" photograph of the Project with the **AGENCY's** application for the Clean California Local Grant Program. **AGENCY** acknowledges and agrees it must provide an "After" photograph of the Project as part of the close out reporting process.
 - b. **AGENCY** warrants it is the copyright owner of the "Before" and "After" Project photographs.
 - c. Neither the "Before" nor "After" Project photographs shall include the faces of any individuals.
 - d. **AGENCY** grants to **CALTRANS** an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the "Before" and "After" Project photographs, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication.
 - e. When applicable, **AGENCY** shall obtain and provide to **CALTRANS** any and all documentation **CALTRANS** reasonably determines is necessary or desirable to perfect the license described in this RGA to **CALTRANS**. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.

31. Limited Grant of Rights to **CALTRANS** for Use of Educational Programming (“educational programming”) Created or Produced for Project and Visual Art Located Outside of State Right-of-Way (“**Artwork**”) Created or Produced for Project

a. Educational programming:

- i. **AGENCY** shall obtain from any and all copyright owner(s) of educational programming a sublicensable, irrevocable, perpetual, royalty-free, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the educational programming created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, exhibition catalogues or other similar publication. **AGENCY** shall obtain any and all other intellectual property rights necessary to make this grant to **CALTRANS** as described in this RGA.
- ii. **AGENCY** grants to **CALTRANS** an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the educational programming created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication.
- iii. When applicable, **AGENCY** shall obtain and provide to **CALTRANS** any and all documentation **CALTRANS** reasonably determines is necessary or desirable to perfect the license or sublicense described in this RGA to **CALTRANS**. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.
- iv. To the extent any logos, including trademarks or service marks, belonging to third parties and/or the **AGENCY** are used on educational programming created or produced for Project under this RGA, **AGENCY** agrees to obtain and grant all necessary rights for **CALTRANS** to use and allow agents of **CALTRANS** to use the logos in connection with use of the educational programming for non-commercial purposes or State government purposes. This includes but is not limited to reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education and exhibition catalogues or other similar publication. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.

b. **Artwork**:

- i. **AGENCY** shall obtain from the artist(s), or any other copyright owner(s) of **Artwork**, a sublicensable, irrevocable, perpetual, royalty-free, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of **Artwork** created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication. **AGENCY** shall obtain any and all other intellectual property rights necessary to make this grant to **CALTRANS** as described in this

RGA.

- ii. **AGENCY** grants to **CALTRANS** an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of **Artwork** created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication.
- iii. **AGENCY** shall obtain and provide to **CALTRANS** any and all documentation **CALTRANS** reasonably determines is necessary or desirable to perfect the license or sublicense described in this RGA to **CALTRANS**. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.

32. Government Purpose Rights for Inventions

- a. Inventions are any idea, methodologies, design, concept, technique, invention, discovery, improvement or development regardless of patentability made solely by **AGENCY** or jointly with the **AGENCY's** contractor, subcontractor and/or subrecipient during the term of this RGA and in performance of any work under this RGA, provided that either the conception or reduction to practice thereof occurs during the term of this RGA and in performance of work issued under this RGA.
- b. **CALTRANS** will have Government Purpose Rights to any inventions created as a result of the Project. "Government Purpose Rights" are the unlimited, irrevocable, worldwide, perpetual, royalty-free, non-exclusive rights, and licenses to use, modify, reproduce, perform, release, display, create derivative works from, and disclose any said invention. "Government Purpose Rights" also include the right to release or disclose said invention(s) outside **CALTRANS** for any State government purpose and to authorize recipients to use, modify, reproduce, perform, release, display, create derivative works from, and disclose the invention(s) for any State government purpose. "Government Purpose Rights" do not include any rights to use, modify, reproduce, perform, release, display, create derivative works from, or disclose the invention(s) for any commercial purpose.

33. Additional Intellectual Property Provisions

- a. To the extent any intellectual property is created or produced for Project under this RGA, and not covered in other provisions of this RGA, **AGENCY** agrees to take reasonable steps to ensure that **CALTRANS** has the rights necessary to allow for use of the intellectual property in a fashion substantially similar to other rights for non-commercial uses and State government purposes described in this RGA.
- b. If additional uses are reasonably determined to be needed by **CALTRANS** for public outreach purposes, **AGENCY** will obtain rights and grant **CALTRANS** and its agents said additional rights for use of the "Before" and "After" Project photos, **Artwork** created or produced for Project under this RGA, and educational programming created or produced for Project under this RGA. The grant will be an irrevocable, non-exclusive, perpetual, royalty-free, sublicensable, unlimited, worldwide license.
- c. When requested to so do by **AGENCY**, all reproductions and/or copies by **CALTRANS** of "Before" or "After" Project photographs, educational programming, and **Artwork** shall contain a credit to the Artist/ Copyright owner(s) and a copyright notice in substantially the following form: © [Artist/Copyright owner's name, date of publication]. **AGENCY** bears sole responsibility to

promptly notify **CALTRANS**, in writing, about instances where such accreditation is requested and provide the Artist/ Copyright owner's name and date of publication. **CALTRANS** will make reasonable efforts to affix the copyright notice in a timely manner.

- d. Required disclaimer language for educational programming and **Artwork** created or produced for Project under this RGA.
 - i. Educational programming: **AGENCY** must place a disclaimer statement in a conspicuous manner on the educational programming created or produced for Project under this RGA a disclaimer that states the content of the educational programming does not reflect the official views or policies of **CALTRANS**. The educational programming does not constitute a standard, specification, or regulation.
 - ii. **Artwork**: **AGENCY** must place a disclaimer statement in a conspicuous manner on or in close proximity to the **Artwork** created or produced for Project under this RGA a disclaimer statement that the contents of the artwork do not reflect the official views or policies of **CALTRANS**.
- e. Avoidance of Infringement: In performing work under this RGA, **AGENCY** and its employees agree to avoid designing or developing any items that infringe one or more patents or other intellectual property rights of any third party. If **AGENCY** or its employees becomes aware of any such possible infringement in the course of performing any work under this RGA, **AGENCY** or its employees shall immediately notify **CALTRANS** in writing.
- f. **Contractors, Subcontractors, and Subrecipients**: Through contract with its sub-recipients, contractors, and subcontractors, **AGENCY** shall affirmatively bind by contract all of its contractors, subcontractors, subrecipients, and service vendors (hereinafter "**AGENCY's Contractor/Subcontractor/Subrecipient**") providing services under this RGA to conform to the provisions of paragraphs 31-33 of this RGA. In performing services under this RGA, **AGENCY's Contractor/Subcontractor/Subrecipient** shall agree to avoid designing or developing any items that infringe one (1) or more patents or other intellectual property rights of any third party. If **AGENCY's Contractor/Subcontractor/Subrecipient** becomes aware of any such possible infringement in the course of performing any work under this RGA, **AGENCY's Contractor/Subcontractor/Subrecipient** shall immediately notify the **AGENCY** in writing, and **AGENCY** will then immediately notify **CALTRANS** in writing.

34. Visual Art Located on California State Right-of-Way

AGENCY agrees if Project involves visual art located on California State right-of-way, Project must be submitted and adhere to **CALTRANS'** most current Transportation Art Proposal process, policies, guidelines, and requirements. Information regarding **CALTRANS'** Transportation Art program can be found at <https://dot.ca.gov/programs/design/lap-landscape-architecture-and-community-livability/lap-liv-j-transportation-art>. **AGENCY** bears sole responsibility for ensuring that any Project will be timely submitted through **CALTRANS'** Transportation Art Proposal process, approved, and installed prior to any deadlines as required by this RGA.

- a. **AGENCY** acknowledges that funds provided by **CALTRANS** under this RGA shall not be used for maintenance outside of the project time limits as provided in this RGA.
- b. **AGENCY** acknowledges that the **CALTRANS'** Transportation Art Proposal process requires, among other things, **CALTRANS** ownership of any tangible visual final artwork, an unlimited, irrevocable copyright assignment to **CALTRANS** of the final artwork, and waiver of moral rights under California Civil Code § 987 (the California Art Preservation Act) and 17 U.S.C. § 106A(a) (the Visual Artists Rights Act of 1990, "VARA") of the final artwork.

- c. **AGENCY** acknowledges that any submittal to the **CALTRANS**' Transportation Art Proposal process includes restrictions on the type of work that can be located on California State right-of-way.

35. Assumption of Risk and Indemnification Regarding Exposure to Environmental Health Hazards

In addition to, and not a limitation of, Contractor's indemnification obligations contained elsewhere in this Agreement, Contractor hereby assumes all risks of the consequences of exposure of Contractor's employees, agents, Subcontractors, Subcontractors' employees, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, to any and all environmental health hazards, local and otherwise, in connection with the performance of this Agreement. Such hazards include, but are not limited to, bodily injury and/or death resulting in whole or in part from exposure to infectious agents and/or pathogens of any type, kind or origin. Contractor also agrees to take all appropriate safety precautions to prevent any such exposure to Contractor's employees, agents, Subcontractors, Subcontractors' employees, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement. Contractor also agrees to indemnify and hold harmless **CALTRANS**, the State of California, and each and all of their officers, agents and employees, from any and all claims and/or losses accruing or resulting from such exposure. Except as provided by law, Contractor also agrees that the provisions of this paragraph shall apply regardless of the existence or degree of negligence or fault on the part of **CALTRANS**, the State of California, and/or any of their officers, agents and/or employees.

36. Mandatory Organic Waste Recycling

It is understood and agreed that pursuant to Public Resources Code Sections 42649.8 et seq., if Contractor generates two (2) cubic yards or more of organic waste or commercial solid waste per week, Contractor shall arrange for organic waste or commercial waste recycling services that separate/source organic waste for organic waste recycling. Contractor shall provide proof of compliance, i.e. organic waste recycling services or commercial waste recycling services that separate/source organic waste recycling, upon request from **CALTRANS** Contract Manager

37. Project Close Out/Closeout Report

- a. **AGENCY** will provide a final close out report to the **CALTRANS** Contract Manager no later than November 1, 2024.
CALTRANS reserves the right to inspect the project location prior to approving the final invoice and closeout report.
- b. **CALTRANS** reserves the right to withhold final payment to **AGENCY** pending receipt and approval of the final closeout report by the **CALTRANS** Contract Manager.
- c. Payments shall be forfeit if invoices are submitted after November 1, 2024.

38. ADA Compliance

All entities that provide electronic or information technology or related services that will be posted online by **CALTRANS** must be in compliance with Government Code Sections 7405 and 11135 and the Web Content Accessibility Guidelines (WCAG) 2.0 or subsequent version, published by the Web Accessibility Initiative of the World Wide Web Consortium at a minimum Level AA success. All entities will respond to and resolve any complaints/deficiencies regarding accessibility brought to their attention.

39. Prevailing Wages and Labor Code Compliance

AGENCY shall comply with any and all applicable labor and prevailing wage requirements in Labor Code Sections 1720 through 1815 and implementing regulations for any public works or maintenance contracts and subcontracts executed for the **AGENCY**'s work on or for the Project.

40. In the event of any inconsistency between the provisions which constitute this RGA, the following order of precedence shall apply:

- I. This Restricted Grant Agreement (as amended);
- II. The **CALTRANS** Local Grant Program Guidelines;
- III. Approved Indirect Cost Rate (if applicable);
- IV. Approved Grant Application (as amended); and
- V. **AGENCY** Resolution.

41. Survival

AGENCY's representations, the indemnification provisions in paragraph 21, intellectual property provisions in paragraphs 30, 31, 32, and 33, and all other provisions which by their inherent character establish ongoing obligations shall remain in full force and effect, regardless of any expiration and/or termination of this RGA.

42. Sanctions

No agreements under this RGA shall be made with individuals and/or entities that are determined to be a target of sanctions by the State of California while such sanctions are in effect.

Section IV

Attachments:

The following attachments are incorporated into, and are made a part of this RGA by this reference and attached hereto.

- I. Grant Program Guidelines
- II. Approved Indirect Cost Rate (if applicable)
- III. Approved Grant Application and Amendment(s) to Grant Application (if applicable)
- IV. **AGENCY** Resolution

In Witness Whereof, the parties hereto have executed this RGA on the day and year first herein above written:

**STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION**

CITY OF SALINAS

By: _____

By: _____

Printed Name: _____

Gretchen Chavez

Printed Name: _____

Kimbley Craig

Title: _____

Office Chief
Clean California Local Grant Program
Division of Local Assistance

Title: _____

Mayor

Date: _____

Date: _____

By: _____

Printed Name: _____

Title: _____

Date: _____

**Clean California Local Grant Program (State)
Restricted Grant Agreement**

This Restricted Grant Agreement (RGA), between the State of California acting by and through its Department of Transportation, referred to herein as **CALTRANS**, and the **City of Salinas**, hereinafter referred to as **AGENCY**, will commence on August 9, 2022, or upon approval by **CALTRANS**, whichever occurs later. This RGA is of no effect unless approved by **CALTRANS**. **AGENCY** shall not receive payment for work performed prior to approval of this RGA and before receipt of Notice to Proceed from **CALTRANS**. This RGA shall expire on **December 31, 2024**.

Recitals

1. Under this RGA, **CALTRANS** intends to convey State restricted grant funds to **AGENCY**, pursuant to Budget Act Line Item 2660-101-0046T, who will implement the project pursuant to the attached Approved Grant Application and Amendment(s) to Grant Application, Attachment III under the terms, covenants, and conditions of this RGA.
2. **CALTRANS** and **AGENCY** intend that only funds that are authorized as restricted grants will be subject to this RGA, and that no funds that should be the subject of a Joint Powers Agreement, Interagency Agreement, or other non-grant agreement shall be subject to this RGA.

Now, Therefore, based upon the terms, covenants, and conditions of this RGA, the parties agree as follows:

Section I

AGENCY Agrees:

To timely and satisfactorily complete all Project work described in **Attachment III** ("Project Work") within the project budget and in accordance with the items of this RGA.

Section II

CALTRANS Agrees:

That when conducting an audit of the costs claimed by **AGENCY** under the provisions of this RGA, to conduct the audit in accordance with applicable laws and regulations.

Section III

It Is Mutually Agreed:

1. Under this RGA, **CALTRANS** will convey State grant restricted funds to **AGENCY**, pursuant to Budget Act Line Item 2660-101-0046T, and **AGENCY** will use the funds to only conduct the scope of work identified in this agreement and authorized by Streets and Highway Code section 91.41. The funds subject to this RGA must be identified as available to a public entity that is responsible for implementing the scope of work authorized under the Clean California Local Grant Program in **CALTRANS'** budget, and **AGENCY** represents and warrants that it is a public entity that is responsible for implementing the scope of work authorized under the Clean California Local Grant Program.


2. Under this restricted grant, funds may be only used for the purposes set forth in this RGA, **AGENCY** Resolution (**Attachment IV**), Approved Grant Application and Amendment(s) to Grant Application (**Attachment III**), and the Grant Program Guidelines (**Attachment I**), and the funds may only be used for costs and expenses that are directly related to such purpose.
3. **AGENCY** shall perform all the duties and obligations described in Alisal Greening, Beautification, and Safety Project, hereinafter "Project", subject to the terms and conditions of this RGA and Approved Grant Application and Amendment(s) to Grant Application (**Attachment III**), which are attached hereto as **Attachment III**.
4. The resolution authorizing **AGENCY** to execute this RGA pertaining to the above-described Project is attached hereto as **Attachment IV**.
5. **AGENCY** is not requesting an advance payment pursuant to California Streets and Highways Code section 94.41(e).
6. All services performed by **AGENCY** pursuant to this RGA shall be subject to and performed in accordance with California Streets and Highways Code §91.41 including, but not limited to, Government Code Section 14460(a)(1), as well as all applicable Federal, State, and Local laws, regulations, and ordinances, all applicable **CALTRANS** policies and procedures, and all applicable **CALTRANS** published manuals, including, but not limited to, the Grant Program Guidelines (**Attachment I**).
California Government Code Section 14460(a)(1) provides: "The department [**CALTRANS**], and external entities that receive state and federal transportation funds from the department, are spending those funds efficiently, effectively, economically, and in compliance with applicable state and Federal requirements. Those external entities include, but are not limited to, private for profit and nonprofit organizations, local transportation agencies, and other local agencies that receive transportation funds either through a contract with the department or through an agreement or grant administered by the department."

7. Project funding is as follows:

Fund Title	Fund Source	Dollar Amount
Clean California Local Grant Funds	State General Fund (0001)	
	Budget Item 2660-130-001	
	State Program Code 20.30.010.900	
	FY 2021/22	\$536,990
	FY2022/23 ¹	\$1,610,968
Cash Local Match	Agency Provided	\$306,851.00
Value of Third-Party In-Kind Contributions	Agency Provided	\$0.00
Total of other fund sources (not in-kind contributions)	Agency Provided	\$0.00
	Total Project Costs	\$2,454,809

No in-kind contributions may be made unless the amount and type of the contribution is identified above.

For Caltrans Use Only

I hereby Certify upon my own personal knowledge that budgeted funds are available for encumbrance.			
Jie Chen		05/02/2022	\$2,147,958.00
Accounting Officer Printed Name	Accounting Officer Signature	Date	Amount Certified

8. This RGA is exempt from the legal review and approval by the Department of General Services, pursuant to Legal Opinions of the Attorney General: 58 Ops. Cal. Atty. Gen. 586 (1975), 63 Ops. Cal. Atty. Gen. 290 (1980), 74 Ops. Cal. Atty. Gen. 10 (1991), and 88 Ops. Cal. Atty. Gen. 56.

9. Notification of Parties

- a. **AGENCY's** Project Manager for Project is Maria Contreras.
- b. **CALTRANS'** Contract Manager is Zachary Cotter, (805) 549-3505. "Contract Manager" as used herein includes his/her designee.
- c. All notices herein provided to be given, or which may be given, by either party to the other, shall be deemed to have been fully given when made in writing and received by the parties at their respective addresses:

City of Salinas

Attention: Maria Contreras, Management Analyst

Phone Number: (831) 758-7429

Email: mariac@ci.salinas.ca.us

65 West Alisal Street

Salinas, California 93901

California Department of Transportation

District 5 / Local Assistance

Attention: Zachary Cotter, Associate Government Program Analyst

Phone Number: (805) 549-3505

Email: Zachary.Cotter@dot.ca.gov

50 Higuera Street

San Luis Obispo, California 93401

10. Period of Performance

- a. Reimbursable work under this RGA shall begin no earlier than on May 15, 2022, following the written approval of CALTRANS and AGENCY's receipt of the Notice to Proceed letter of this RGA by CALTRANS. All reimbursable work shall terminate no later than June 30, 2024. Project closeout and final invoicing to **CALTRANS** must be submitted no later than November 1, 2024. Work incurred after June 30, 2024 will not be reimbursed. Payment shall be forfeit for any and all invoicing submitted to **CALTRANS** after November 1, 2024. Notwithstanding the foregoing, Caltrans will reimburse for actual close out costs incurred by **AGENCY** through November 1, 2024 (which, in total, shall not exceed 5% of the grant award).
- b. If requested by the **CALTRANS Contract Manager**, **AGENCY** will attend a kickoff meeting with **CALTRANS** to be scheduled within one (1) week from receipt of Notice to Proceed sent by **CALTRANS**.

11. Changes in Terms/Amendments

This Agreement may only be amended or modified by mutual written agreement of the parties.

12. Cost Limitation

- a. The maximum total amount granted and reimbursable to **AGENCY** pursuant to this RGA by **CALTRANS** shall not exceed **\$2,147,958.00**.
- b. It is agreed and understood that the CCLGP funds are limited to the amount granted. **CALTRANS** will only reimburse the cost of services actually incurred in accordance with the provisions of this RGA and as authorized by the **CALTRANS Contract Manager** at or below that fund limitation established herein.

13. Termination

- a. **CALTRANS** reserves the right to terminate this RGA upon written notice to **AGENCY** at least 30 days in advance of the effective date of such termination in the event **CALTRANS** determines (at its sole discretion) that **AGENCY** failed to proceed with PROJECT Work in accordance with the terms of this RGA. In the event of termination for convenience, **CALTRANS** will reimburse **AGENCY** for all allowable, authorized, and non-cancelled costs up to the date of termination. **AGENCY** shall return any unused advance amounts which cannot be supported by eligible expenditure documentation.
- b. This RGA may be terminated by either party for any reason by giving written notice to the other party at least 30 days in advance of the effective date of such termination. In the event of termination for convenience, **CALTRANS** will reimburse **AGENCY** for all costs that are expressly allowable, pre-authorized in writing, and non-cancellable, up to the date of termination.

- c. **AGENCY** has 60 days after the Termination Date to submit accurate invoices to **CALTRANS** to make final allowable payments for Project costs in accordance with the terms of this RGA. Failure to submit invoices within this period of time shall result in a waiver by **AGENCY** of its right to reimbursement of expended costs. Costs that are reimbursed and later determined to be ineligible for reimbursement shall be returned by **AGENCY** to **CALTRANS**.

14. Budget Contingency Clause

- a. It is mutually agreed that if the US Congress or the State Legislature fail to appropriate or allocate funds during the current year and/or any subsequent years covered under this RGA do not appropriate sufficient funds for the program, this RGA shall be of no further force and effect. In this event, **CALTRANS** shall have no liability to pay any funds whatsoever to **AGENCY** or to furnish any other considerations under this RGA and **AGENCY** shall not be obligated to perform any provisions of this RGA.
- b. The certification of FY 2022/23 funds will be contingent upon the passage of the FY 2022/23 Budget. Payment for any work performed that is funded by FY 2022/23 will be delayed if the FY 2022/23 Budget is not signed by June 30, 2022. Pursuant to Government Code (GC), Section 926.10, no late payment penalty shall accrue during any time period for which no Budget Act in effect.
- c. If funding for any fiscal year is reduced or deleted by US Congress or State Legislature for purposes of this program, **CALTRANS** shall have the option to either terminate this RGA with no liability occurring to **CALTRANS**, or offer an RGA Amendment to **AGENCY** to reflect reduced amount.

15. Payment and Invoicing

- a. **AGENCY**, its contractors, subcontractors and sub-recipients shall establish and maintain an accounting system and records that properly accumulate and segregate incurred Project costs and matching funds by line. The accounting system of **AGENCY**, its contractors, all subcontractors, and sub-recipients shall conform to Generally Accepted Accounting Principles (GAAP) and any standards specified by the source of funds, to enable the determination of incurred costs at interim points of completion, and to provide support for reimbursement payment vouchers or invoices.
- b. The method of payment for this RGA will be based on the actual allowable costs that are incurred in accordance with the provisions of this RGA and in the performance of the Approved Grant Application and Amendment(s) to Grant Application (**Attachment III**). **CALTRANS** will reimburse **AGENCY** for expended actual allowable direct costs, and including, but not limited to, labor costs, travel, and contracted consultant services costs incurred by **AGENCY** in performance of the Project Work. Indirect costs are reimbursable only if the **AGENCY** has identified the estimated indirect cost rate in **Attachment II** and an approved Indirect Cost Allocation Plan or an Indirect Cost Rate Proposal as set forth in **Section III–Cost Principles, Item 16d**. The total cost shall not exceed the cost reimbursement limitation set forth in **Section III–Cost Limitations, Item 11a**. Actual costs shall not exceed the estimated wage rates, labor costs, travel, and other estimated costs and fees set forth in **Attachment III** without an amendment to this RGA, as agreed between **CALTRANS** and **AGENCY**.

- c. Reimbursement of **AGENCY** expenditures will be authorized only for those allowable costs actually incurred by **AGENCY** in accordance with the provisions of this RGA and in the performance of Project Work. **AGENCY** must not only have incurred the expenditures on or after the start date and the issuance of the Notice to Proceed letter for this RGA and before the Expiration Date but must have also paid for those costs to claim any reimbursement.
- d. The **AGENCY** indirect cost rate must be approved in writing by the California Department of Transportation Independent Office of Audits and Investigations or federal cognizant agency before any reimbursement payment is made by **CALTRANS** to **AGENCY** for such cost.
- e. Travel expenses and per diem rates are not to exceed the rate specified by the State of California Department of Human Resources for similar employees (i.e. non-represented employees) unless written verification is supplied that government hotel rates were not then commercially available to **AGENCY**, its subrecipients, contractors, and/or subcontractors, at the time and location required as specified in the California Department of Transportation's Travel Guide Exception Process at the following link: <https://travelpocketguide.dot.ca.gov/>.
Also see website for summary of travel reimbursement rules.
- f. **AGENCY** shall submit invoices to **CALTRANS** at least quarterly, but no more frequently than monthly, in arrears upon completion of project tasks, milestone and/or deliverables in accordance with the Project Timeline in **Attachment III** to the satisfaction of **CALTRANS** Contract Manager. Invoices shall reference this RGA Number and shall be signed and submitted to **CALTRANS** Contract Manager, as stated in **Section III–Notification of Parties, Item 8c**.
- g. Invoices shall include the following information:
- 1) Names of the **AGENCY** personnel performing work
 - 2) Dates and times of Project Work
 - 3) Locations of Project Work
 - 4) Itemized costs as set forth in **Attachment III**, including identification of each employee, contractor or subcontractor staff who provided services during the period of the invoice, the number of hours and hourly rates for each employee, contractor, sub-recipient or subcontractor staff member, authorized travel expenses with receipts, receipts for authorized materials or supplies, and contractor, subrecipient and subcontractor invoices.
 - 5) **AGENCY** shall submit written progress reports with each set of invoices to allow **CALTRANS** Contract Manager to determine if **AGENCY** is performing to expectations, is on schedule, is within funding cost limitations, to communicate interim findings, and to afford occasions for airing difficulties respecting special problems encountered so that remedies can be developed.
- h. Incomplete or inaccurate invoices shall be returned to the **AGENCY** unapproved for correction. Failure to submit invoices on a timely basis may be grounds for termination of this RGA for material breach per Section III–Termination, Item 12.
- i. **CALTRANS** will reimburse **AGENCY** for all allowable Project costs at least quarterly, but no more frequently than monthly, in arrears as promptly as **CALTRANS** fiscal procedures permit upon receipt of an itemized signed invoice.

- j. The RGA Expiration Date refers to the last date for **AGENCY** to incur valid Project costs or credits and is the date this RGA expires. **AGENCY** has until November 1, 2024 to make final allowable payments to Project contractors or vendors, and submit the Project's Final Report, as defined in Attachment I and a final invoice to **CALTRANS** for reimbursement for allowable Project costs. Any unexpended Project funds not invoiced by the 60th day will be reverted and will no longer be accessible to reimburse late Project invoices contractor.
- k. The final invoice will be paid upon submission by **AGENCY** to **CALTRANS** and acceptance by **CALTRANS** of the Final Delivery Report. Complete final delivery reports and invoices must be submitted to **CALTRANS** by November 1, 2024.

16. Local Match Funds

- a. **AGENCY** shall contribute not less than a proportional cash amount toward the services described herein on a monthly or quarterly basis. Notwithstanding the foregoing, to the extent that in-kind contributions are permitted and identified under this RGA, **Section III–Project Funding, Item 6**, the contributions may be counted as cash only when they are actually received by the **AGENCY** and confirmed by **CALTRANS**. Except where expressly allowed in writing herein, reimbursement of credits for local matching funds and in-kind contributions will be made or allowed only for work performed on and after the initial date of this Agreement and on or before June 30, 2024.
- b. **AGENCY** agrees to contribute the statutorily required local contribution of matching funds if any is specified within this RGA or in any Attachment hereto, toward the actual cost of the services described in **Attachment III**. **AGENCY** shall contribute not less than its required match amount toward the services described herein. Local cash and in-kind match requirements can be found in the Grant Program Guidelines (**Attachment I**); but **AGENCY** must fully satisfy the local cash and in-kind match amount and percentage identified in **Section III, Paragraph 7** with the final invoice.

17. Quarterly Progress Reporting

- a. **AGENCY** shall submit written quarterly progress reports to the **CALTRANS** Contract Manager to determine if **AGENCY** is performing to expectations, is on schedule, is within funding cost limitations, to communicate interim findings, and to afford occasions for airing difficulties respecting special problems encountered so that remedies can be developed.

18. Cost Principles

- a. **AGENCY** agrees to comply with Title 2, Code of Federal Regulations (CFR), Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- b. **AGENCY** agrees, and will assure that its contractors, sub-recipients, in-kind contributors, and subcontractors will be obligated to agree, that (a) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual Project cost items and (b) and (b) all parties shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Every sub-recipient receiving Project funds as a sub-recipient, contractor, or subcontractor under this RGA shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards to the extent applicable.

- c. Any Project costs for which **AGENCY** has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, and/or Part 48, Chapter 1, Part 31, are subject to repayment by **AGENCY** to **CALTRANS**. Should **AGENCY** fail to reimburse moneys due **CALTRANS** within 30 days of discovery or demand, or within such other period as may be agreed in writing between the parties hereto, **CALTRANS** is authorized to intercept and withhold future payments due **AGENCY** from **CALTRANS** or any third-party source, including, but not limited to, the State Treasurer, the State Controller or any other fund source.
- d. Prior to **AGENCY** seeking reimbursement of indirect costs, **AGENCY** must have identified estimated indirect cost rate in **Attachment II**, prepare and submit annually to **CALTRANS** for review and approval an indirect cost rate proposal and a central service cost allocation plan (if any) in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and Chapter 5 of the Local Assistance Procedures Manual which may be accessed at: <https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/lapm/ch05.pdf>
- e. **AGENCY** agrees and shall require that all its agreements with consultants and subrecipients contain provisions requiring adherence to this section in its entirety **except for section c, above**.

19. Americans with Disabilities Act

By signing this Agreement, **LOCAL AGENCY** assures **CALTRANS** that in the course of performing Project Work, it will fully comply with the applicable provisions of the Americans with Disabilities Act (ADA) of 1990, as amended, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA (42 USC Section 12101 et seq.).

20. Iran Contracting Act

Proposed Contractor must complete and submit to **CALTRANS** the Iran Contracting Act Certification certifying that it is not on the most current DGS list of Entities Prohibited from Contracting with Public Entities in California per the Iran Contracting Act, 2010 (<https://www.dgs.ca.gov/PD/Resources/Page-Content/Procurement-Division-Resources-List-Folder/List-of-Ineligible-Businesses>), before the Agreement has been executed, unless Contractor is exempted from the certification requirement by Public Contract Code Section 2205(c) or (d). If claiming an exemption, the proposed Contractor shall provide written evidence that supports an exemption under Public Contract Code Section 2203(c) or (d) before execution of the Agreement.

21. Indemnification

- a. Neither **CALTRANS** nor any officer or employee thereof is responsible for any injury, damage, or liability occurring by reason of anything done or omitted to be done by **AGENCY**, its officers, employees, agents, its contractors, its subrecipients, or its subcontractors under or in connection with any work, authority, or jurisdiction conferred upon **AGENCY** under this RGA. It is understood and agreed that **AGENCY** shall fully defend, indemnify, and save harmless **CALTRANS** and all of **CALTRANS'** officers and employees from all claims, suits, or actions of every name, kind, and description brought forth under, including, but not limited to, tortious, contractual, likeness statutes under California Civil Code §§ 3344 and 3344.1, inverse condemnation, or other theories or assertions of liability occurring by reason of anything done or omitted to be done by **AGENCY**, its officers, employees, agents, contractors, subrecipients, or subcontractors under this RGA.

- b. **AGENCY** agrees to fully defend, indemnify, and save harmless **CALTRANS** and all of its officers and employees from any and all claims, lawsuits, or legal actions, including reasonable attorneys' fees and legal costs, relating to intellectual property claims arising from or related to the Project and/or any work procured under this RGA, including but not limited to claims based on (1) U.S. federal or state trademark infringement laws, (2) patent infringement laws (3) 17 U.S.C. §§ 101-810 (the Copyright Act of 1976, as modified), (4) 17 U.S.C. § 106A(a) (the Visual Artists Rights Act of 1990, "VARA"), (5) 17 U.S.C. § 113, (6) California Civil Code § 987 (the California Art Preservation Act), California Civil Code §989, or (7) any other rights arising under U.S. federal or state laws or under the laws of any other country that conveys rights and protections of the same nature as those conveyed under 17 U.S.C. §106A(a) and California Civil Code §987, including intellectual property claims arising from or related to breach of contract, inverse condemnation, conversion, and/or taking of property.

22. Nondiscrimination Clause (2 CCR 11105 Clause b)

- a. During the performance of this RGA, the **AGENCY**, its contractors, its subrecipients, and its subcontractors shall not deny the contract's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. **AGENCY** shall ensure that the evaluation and treatment of employees and applicants for employment are free of such discrimination.
- b. **AGENCY** shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code Sections 12900 et seq.), the regulations promulgated thereunder (California Code of Regulations, Title 2, Sections 11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code Sections 11135-11139.5), and the regulations or standards adopted by **CALTRANS** to implement such article.
- c. **AGENCY** shall permit access by representatives of the Department of Fair Employment and Housing and **CALTRANS** upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or **CALTRANS** shall require to ascertain compliance with this clause.
- d. **AGENCY** and its contractors, its sub-recipients, and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.
- e. **AGENCY** shall include the nondiscrimination and compliance provisions of this clause in all agreements with its sub-recipients, contractors, and subcontractors, and shall include a requirement in all agreements with all of same that each of them in turn include the nondiscrimination and compliance provisions of this clause in all contracts and subcontracts they enter into to perform work under this RGA.

23. Retention of Records/Audits

- a. **AGENCY**, its contractors, subcontractors, and sub-recipients, agree to comply with Title 2, Code of Federal Regulations (CFR), Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

- b. **AGENCY**, its contractors, subcontractors, and sub-recipients shall establish and maintain an accounting system and records that properly accumulate and segregate incurred Project costs and matching funds by line. The accounting system of **AGENCY**, its contractors, all subcontractors, and sub-recipients shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices. All accounting records and other supporting papers of **AGENCY**, its contractors, subcontractors and sub-recipients connected with Project performance under this RGA shall be maintained for a minimum of three (3) years from the date of final payment to **AGENCY** and shall be held open to inspection, copying, and audit by representatives of **CALTRANS**, the California State Auditor, and auditors representing the federal government. Copies thereof will be furnished by **AGENCY**, its contractors, its subcontractors, and sub-recipients upon receipt of any request made by **CALTRANS** or its agents. In conducting an audit of the costs and match credits claimed under this RGA, **CALTRANS** will rely to the maximum extent possible on any prior audit of **AGENCY** pursuant to the provisions of State and **AGENCY** law. In the absence of such an audit, any acceptable audit work performed by **AGENCY's** external and internal auditors may be relied upon and used by **CALTRANS** when planning and conducting additional audits.
- c. For the purpose of determining compliance with applicable State and **AGENCY** law in connection with the performance of **AGENCY's** contracts with third parties pursuant to Government Code Section 8546.7, **AGENCY**, **AGENCY's** sub-recipients, contractors, subcontractors, and **CALTRANS**, shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire Project period and for three (3) years from the date of final payment to **AGENCY** under this RGA. **CALTRANS**, the California State Auditor, or any duly authorized representative of **CALTRANS** or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent to a Project for audits, examinations, excerpts, and transactions, and **AGENCY** shall furnish copies thereof if requested.
- d. **AGENCY**, its subrecipients, contractors, and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by **CALTRANS**, for the purpose of any investigation to ascertain compliance with this RGA.
- e. Additionally, all grants may be subject to a pre-award audit prior to execution of this RGA to ensure **AGENCY** has an adequate financial management system in place to accumulate and segregate reasonable, allowable and allocable costs.
- f. Any contract with a contractor, subcontractor, or sub-recipient entered into as a result of this RGA shall contain all the provisions of this article.

24. Adjudication of Facts in Disputes

- a. Any dispute concerning a question of fact arising under this RGA that is not disposed of by agreement shall be decided by the **CALTRANS** Contract Officer, who may consider any written or verbal evidence submitted by **AGENCY**. The **CALTRANS** Contract Officer shall issue a written decision within 30 days of receipt of the dispute. If **AGENCY** rejects the decision of the **CALTRANS** Contract Officer, **AGENCY** can pursue any and all remedies authorized by law. Neither party waives any rights to pursue remedies authorized by law.
- b. Neither the pendency of a dispute nor its consideration by **CALTRANS** Contract Officer will excuse **AGENCY** from full and timely performance in accordance with the terms of this RGA.

25. INTENTIONALLY DELETED

26. Third-Party Contracts

- a. **AGENCY** shall perform the work contemplated with resources available within its own organization and no portion of the work shall be contracted to a third party without prior written authorization by the **CALTRANS** Contract Manager unless expressly included (subrecipient identified) in **Attachment III** as Project Work.
- b. All State-government-funded procurements must be conducted using a fair and competitive procurement process. **AGENCY** may use its own procurement procedures as long as the procedures comply with the local **AGENCY's** laws, rules, and ordinances governing procurement and all applicable provisions of State law, including, without limitation, the requirement that the **AGENCY** endeavor to obtain at least three (3) competitive bids for solicitation of goods, services, and consulting services (see Part 2, Chapter 2, Articles 3 and 4 of the Public Contract Code); a qualifications-based solicitation process, for which statements of qualifications are obtained from at least three (3) qualified firms for architecture and engineering services (see Title 1, Division 5, Chapter 10 of the Government Code); and, the applicable provisions of the State Contracting Manual (SCM), Chapter 5, which are not inconsistent with this **Item 23, Third Party Contracts**. The SCM can be found and the following link: <https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/State-Contracting>.
- c. Any contract entered into as a result of this RGA shall contain all the provisions stipulated in this RGA to be applicable to **AGENCY's** sub-recipients, contractors, and subcontractors. Copies of all agreements with sub-recipients, contractors, and subcontractors, must be submitted to the **CALTRANS** Contract Manager.
- d. **CALTRANS** does not have a contractual relationship with the **AGENCY's** subrecipients, contractors, or subcontractors, and the **AGENCY** shall be fully responsible for all work performed by its subrecipients, contractors, or subcontractors.
- e. Prior authorization in writing by the **CALTRANS** Contract Manager shall be required before **AGENCY** enters into any non-budgeted sub-agreement. **AGENCY** shall provide an evaluation of the necessity or desirability of incurring such costs. **AGENCY** shall retain all receipts for such purchases or services and shall submit them with invoices per **Section III– Payment and Invoicing, Item 14(e)(4), above**.

- f. Any contract entered into by **AGENCY** as a result of this RGA shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subrecipients, contractors, and subcontractors, will be allowable as Project costs only after those costs are incurred and paid for by the subrecipients, contractors, and subcontractors. Travel expenses and per diem rates for subcontractors shall be reimbursed pursuant to **Section III–Payment and Invoicing, Item 14c, above**.

27. Drug-Free Workplace Certification

By signing this RGA, **AGENCY** hereby certifies under penalty of perjury under the laws of California that **AGENCY** will comply with the requirements of the Drug-Free Workplace Act of 1990 (Gov. Code Sections 8350 et seq.) and will provide a Drug-Free workplace by doing all of the following:

- a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code Section 8355(a).
- b. Establish a Drug-Free Awareness Program as required by Government Code Section 8355(a)(2) to inform employees about all of the following:
 - 1) The dangers of drug abuse in the workplace.
 - 2) The person's or organization's policy of maintaining a Drug-Free workplace.
 - 3) Any available counseling, rehabilitation, and employee assistance programs.
 - 4) Penalties that may be imposed upon employees for drug abuse violations.
- c. Provide, as required by Government Code Section 8355(a)(3), that every employee who works on the proposed contract or grant:
 - 1) Will receive a copy of the company's Drug-Free policy statement.
 - 2) Will agree to abide by the terms of the company's statement as a condition of employment on the contract or grant.
- d. Failure to comply with these requirements may result in suspension of payments under this RGA or termination of this RGA or both, and **AGENCY** may be ineligible for the award of any future state contracts if **CALTRANS** determines that any of the following has occurred: (1) **AGENCY** has made a false certification or, (2) **AGENCY** violates the certification by failing to carry out the requirements as noted above.

28. Relationship of Parties

It is expressly understood that this agreement is executed by and between two (2) independent governmental entities and is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of an independent party.

29. State-Owned Data

- a. **AGENCY** agrees to comply with the following requirements to ensure the preservation, security, and integrity of State-owned data on portable computing devices and portable electronic storage media:

- 1) Encrypt all State-owned data stored on portable computing devices and portable electronic storage media using government-certified Advanced Encryption Standard (AES) cipher algorithm with a 256-bit or 128-bit encryption key to protect **CALTRANS** data stored on every sector of a hard drive, including temp files, cached data, hibernation files, and even unused disk space.
 - 2) Data encryption shall use cryptographic technology that has been tested and approved against exacting standards, such as FIPS 140-2 Security Requirements for Cryptographic Modules.
 - 3) Encrypt, as described above, all State-owned data transmitted from one computing device or storage medium to another.
 - 4) Maintain confidentiality of all State-owned data by limiting data sharing to those individuals contracted to provide services on behalf of the State, and limit use of State information assets for State purposes only.
 - 5) Install and maintain current anti-virus software, security patches, and upgrades on all computing devices used during the course of the Agreement.
 - 6) Notify the **CALTRANS** Contract Manager immediately of any actual or attempted violations of security of State-owned data, including lost or stolen computing devices, files, or portable electronic storage media containing State-owned data.
 - 7) Advise the owner of the State-owned data, the **AGENCY** Information Security Officer, and the **AGENCY** Chief Information Officer of vulnerabilities that may present a threat to the security of State-owned data and of specific means of protecting that State-owned data.
- b. **AGENCY** agrees to use the State-owned data only for State purposes under this Agreement.
- c. **AGENCY** agrees to not transfer State-owned data to any computing system, mobile device, or desktop computer without first establishing the specifications for information integrity and security as established for the original data file(s) (State Administrative Manual (SAM) Section 5335.1).
30. **CALTRANS'** Use of "Before" and "After" Project Photographs
- a. **AGENCY** acknowledges it provided a "Before" photograph of the Project with the **AGENCY's** application for the Clean California Local Grant Program. **AGENCY** acknowledges and agrees it must provide an "After" photograph of the Project as part of the close out reporting process.
 - b. **AGENCY** warrants it is the copyright owner of the "Before" and "After" Project photographs.
 - c. Neither the "Before" nor "After" Project photographs shall include the faces of any individuals.
 - d. **AGENCY** grants to **CALTRANS** an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the "Before" and "After" Project photographs, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication.
 - e. When applicable, **AGENCY** shall obtain and provide to **CALTRANS** any and all documentation **CALTRANS** reasonably determines is necessary or desirable to perfect the license described in this RGA to **CALTRANS**. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.

31. Limited Grant of Rights to **CALTRANS** for Use of Educational Programming (“educational programming”) Created or Produced for Project and Visual Art Located Outside of State Right-of-Way (“**Artwork**”) Created or Produced for Project

a. Educational programming:

- i. **AGENCY** shall obtain from any and all copyright owner(s) of educational programming a sublicensable, irrevocable, perpetual, royalty-free, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the educational programming created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, exhibition catalogues or other similar publication. **AGENCY** shall obtain any and all other intellectual property rights necessary to make this grant to **CALTRANS** as described in this RGA.
- ii. **AGENCY** grants to **CALTRANS** an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the educational programming created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication.
- iii. When applicable, **AGENCY** shall obtain and provide to **CALTRANS** any and all documentation **CALTRANS** reasonably determines is necessary or desirable to perfect the license or sublicense described in this RGA to **CALTRANS**. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.
- iv. To the extent any logos, including trademarks or service marks, belonging to third parties and/or the **AGENCY** are used on educational programming created or produced for Project under this RGA, **AGENCY** agrees to obtain and grant all necessary rights for **CALTRANS** to use and allow agents of **CALTRANS** to use the logos in connection with use of the educational programming for non-commercial purposes or State government purposes. This includes but is not limited to reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education and exhibition catalogues or other similar publication. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.

b. **Artwork**:

- i. **AGENCY** shall obtain from the artist(s), or any other copyright owner(s) of **Artwork**, a sublicensable, irrevocable, perpetual, royalty-free, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of **Artwork** created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication. **AGENCY** shall obtain any and all other intellectual property rights necessary to make this grant to **CALTRANS** as described in this

RGA.

- ii. **AGENCY** grants to **CALTRANS** an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of **Artwork** created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication.
- iii. **AGENCY** shall obtain and provide to **CALTRANS** any and all documentation **CALTRANS** reasonably determines is necessary or desirable to perfect the license or sublicense described in this RGA to **CALTRANS**. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.

32. Government Purpose Rights for Inventions

- a. Inventions are any idea, methodologies, design, concept, technique, invention, discovery, improvement or development regardless of patentability made solely by **AGENCY** or jointly with the **AGENCY's** contractor, subcontractor and/or subrecipient during the term of this RGA and in performance of any work under this RGA, provided that either the conception or reduction to practice thereof occurs during the term of this RGA and in performance of work issued under this RGA.
- b. **CALTRANS** will have Government Purpose Rights to any inventions created as a result of the Project. "Government Purpose Rights" are the unlimited, irrevocable, worldwide, perpetual, royalty-free, non-exclusive rights, and licenses to use, modify, reproduce, perform, release, display, create derivative works from, and disclose any said invention. "Government Purpose Rights" also include the right to release or disclose said invention(s) outside **CALTRANS** for any State government purpose and to authorize recipients to use, modify, reproduce, perform, release, display, create derivative works from, and disclose the invention(s) for any State government purpose. "Government Purpose Rights" do not include any rights to use, modify, reproduce, perform, release, display, create derivative works from, or disclose the invention(s) for any commercial purpose.

33. Additional Intellectual Property Provisions

- a. To the extent any intellectual property is created or produced for Project under this RGA, and not covered in other provisions of this RGA, **AGENCY** agrees to take reasonable steps to ensure that **CALTRANS** has the rights necessary to allow for use of the intellectual property in a fashion substantially similar to other rights for non-commercial uses and State government purposes described in this RGA.
- b. If additional uses are reasonably determined to be needed by **CALTRANS** for public outreach purposes, **AGENCY** will obtain rights and grant **CALTRANS** and its agents said additional rights for use of the "Before" and "After" Project photos, **Artwork** created or produced for Project under this RGA, and educational programming created or produced for Project under this RGA. The grant will be an irrevocable, non-exclusive, perpetual, royalty-free, sublicensable, unlimited, worldwide license.
- c. When requested to so do by **AGENCY**, all reproductions and/or copies by **CALTRANS** of "Before" or "After" Project photographs, educational programming, and **Artwork** shall contain a credit to the Artist/ Copyright owner(s) and a copyright notice in substantially the following form: © [Artist/Copyright owner's name, date of publication]. **AGENCY** bears sole responsibility to

promptly notify **CALTRANS**, in writing, about instances where such accreditation is requested and provide the Artist/ Copyright owner's name and date of publication. **CALTRANS** will make reasonable efforts to affix the copyright notice in a timely manner.

- d. Required disclaimer language for educational programming and **Artwork** created or produced for Project under this RGA.
 - i. Educational programming: **AGENCY** must place a disclaimer statement in a conspicuous manner on the educational programming created or produced for Project under this RGA a disclaimer that states the content of the educational programming does not reflect the official views or policies of **CALTRANS**. The educational programming does not constitute a standard, specification, or regulation.
 - ii. **Artwork**: **AGENCY** must place a disclaimer statement in a conspicuous manner on or in close proximity to the **Artwork** created or produced for Project under this RGA a disclaimer statement that the contents of the artwork do not reflect the official views or policies of **CALTRANS**.
- e. Avoidance of Infringement: In performing work under this RGA, **AGENCY** and its employees agree to avoid designing or developing any items that infringe one or more patents or other intellectual property rights of any third party. If **AGENCY** or its employees becomes aware of any such possible infringement in the course of performing any work under this RGA, **AGENCY** or its employees shall immediately notify **CALTRANS** in writing.
- f. **Contractors, Subcontractors, and Subrecipients**: Through contract with its sub-recipients, contractors, and subcontractors, **AGENCY** shall affirmatively bind by contract all of its contractors, subcontractors, subrecipients, and service vendors (hereinafter "**AGENCY's Contractor/Subcontractor/Subrecipient**") providing services under this RGA to conform to the provisions of paragraphs 31-33 of this RGA. In performing services under this RGA, **AGENCY's Contractor/Subcontractor/Subrecipient** shall agree to avoid designing or developing any items that infringe one (1) or more patents or other intellectual property rights of any third party. If **AGENCY's Contractor/Subcontractor/Subrecipient** becomes aware of any such possible infringement in the course of performing any work under this RGA, **AGENCY's Contractor/Subcontractor/Subrecipient** shall immediately notify the **AGENCY** in writing, and **AGENCY** will then immediately notify **CALTRANS** in writing.

34. Visual Art Located on California State Right-of-Way

AGENCY agrees if Project involves visual art located on California State right-of-way, Project must be submitted and adhere to **CALTRANS'** most current Transportation Art Proposal process, policies, guidelines, and requirements. Information regarding **CALTRANS'** Transportation Art program can be found at <https://dot.ca.gov/programs/design/lap-landscape-architecture-and-community-livability/lap-liv-j-transportation-art>. **AGENCY** bears sole responsibility for ensuring that any Project will be timely submitted through **CALTRANS'** Transportation Art Proposal process, approved, and installed prior to any deadlines as required by this RGA.

- a. **AGENCY** acknowledges that funds provided by **CALTRANS** under this RGA shall not be used for maintenance outside of the project time limits as provided in this RGA.
- b. **AGENCY** acknowledges that the **CALTRANS'** Transportation Art Proposal process requires, among other things, **CALTRANS** ownership of any tangible visual final artwork, an unlimited, irrevocable copyright assignment to **CALTRANS** of the final artwork, and waiver of moral rights under California Civil Code § 987 (the California Art Preservation Act) and 17 U.S.C. § 106A(a) (the Visual Artists Rights Act of 1990, "VARA") of the final artwork.

- c. **AGENCY** acknowledges that any submittal to the **CALTRANS**' Transportation Art Proposal process includes restrictions on the type of work that can be located on California State right-of-way.

35. Assumption of Risk and Indemnification Regarding Exposure to Environmental Health Hazards

In addition to, and not a limitation of, Contractor's indemnification obligations contained elsewhere in this Agreement, Contractor hereby assumes all risks of the consequences of exposure of Contractor's employees, agents, Subcontractors, Subcontractors' employees, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, to any and all environmental health hazards, local and otherwise, in connection with the performance of this Agreement. Such hazards include, but are not limited to, bodily injury and/or death resulting in whole or in part from exposure to infectious agents and/or pathogens of any type, kind or origin. Contractor also agrees to take all appropriate safety precautions to prevent any such exposure to Contractor's employees, agents, Subcontractors, Subcontractors' employees, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement. Contractor also agrees to indemnify and hold harmless **CALTRANS**, the State of California, and each and all of their officers, agents and employees, from any and all claims and/or losses accruing or resulting from such exposure. Except as provided by law, Contractor also agrees that the provisions of this paragraph shall apply regardless of the existence or degree of negligence or fault on the part of **CALTRANS**, the State of California, and/or any of their officers, agents and/or employees.

36. Mandatory Organic Waste Recycling

It is understood and agreed that pursuant to Public Resources Code Sections 42649.8 et seq., if Contractor generates two (2) cubic yards or more of organic waste or commercial solid waste per week, Contractor shall arrange for organic waste or commercial waste recycling services that separate/source organic waste for organic waste recycling. Contractor shall provide proof of compliance, i.e. organic waste recycling services or commercial waste recycling services that separate/source organic waste recycling, upon request from **CALTRANS** Contract Manager

37. Project Close Out/Closeout Report

- a. **AGENCY** will provide a final close out report to the **CALTRANS** Contract Manager no later than November 1, 2024.
CALTRANS reserves the right to inspect the project location prior to approving the final invoice and closeout report.
- b. **CALTRANS** reserves the right to withhold final payment to **AGENCY** pending receipt and approval of the final closeout report by the **CALTRANS** Contract Manager.
- c. Payments shall be forfeit if invoices are submitted after November 1, 2024.

38. ADA Compliance

All entities that provide electronic or information technology or related services that will be posted online by **CALTRANS** must be in compliance with Government Code Sections 7405 and 11135 and the Web Content Accessibility Guidelines (WCAG) 2.0 or subsequent version, published by the Web Accessibility Initiative of the World Wide Web Consortium at a minimum Level AA success. All entities will respond to and resolve any complaints/deficiencies regarding accessibility brought to their attention.

39. Prevailing Wages and Labor Code Compliance

AGENCY shall comply with any and all applicable labor and prevailing wage requirements in Labor Code Sections 1720 through 1815 and implementing regulations for any public works or maintenance contracts and subcontracts executed for the **AGENCY**'s work on or for the Project.

40. In the event of any inconsistency between the provisions which constitute this RGA, the following order of precedence shall apply:

- I. This Restricted Grant Agreement (as amended);
- II. The **CALTRANS** Local Grant Program Guidelines;
- III. Approved Indirect Cost Rate (if applicable);
- IV. Approved Grant Application (as amended); and
- V. **AGENCY** Resolution.

41. Survival

AGENCY's representations, the indemnification provisions in paragraph 21, intellectual property provisions in paragraphs 30, 31, 32, and 33, and all other provisions which by their inherent character establish ongoing obligations shall remain in full force and effect, regardless of any expiration and/or termination of this RGA.

42. Sanctions

No agreements under this RGA shall be made with individuals and/or entities that are determined to be a target of sanctions by the State of California while such sanctions are in effect.

Section IV

Attachments:

The following attachments are incorporated into, and are made a part of this RGA by this reference and attached hereto.

- I. Grant Program Guidelines
- II. Approved Indirect Cost Rate (if applicable)
- III. Approved Grant Application and Amendment(s) to Grant Application (if applicable)
- IV. **AGENCY** Resolution

In Witness Whereof, the parties hereto have executed this RGA on the day and year first herein above written:

**STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION**

CITY OF SALINAS

By: _____

By: _____

DocuSigned by:



E554E94F4GE64G8...

Printed Name: _____

Printed Name: _____

Gretchen Chavez

Kimbley Craig

Title: _____

Title: _____

Office Chief
Clean California Local Grant Program
Division of Local Assistance

Mayor

Date: _____

Date: 8/16/2022 | 12:36 PM PDT

By: _____

Printed Name: _____

Title: _____

Date: _____