

City of Salinas

200 Lincoln Ave., Salinas, CA 93901

www.cityofsalinas.org



Meeting Agenda - Final

Thursday, October 19, 2023

5:00 PM

Salinas Rotunda

Measure G Oversight Committee

Committee Members:

Robert Eggers, Mayor

Artis L. Smith, District 1 - Jacob Diego Sandoval, District 2

Steve Ish, District 3 - Christopher Barrera, District 4

Cary Swensen, District 5 - David Hernandez, District 6

Jim Pia, Interim City Manager

Selina Andrews, Assistant Finance Director

City Clerk's Office: (831) 758-7381

PLEDGE OF ALLEGIANCE**ROLL CALL****PUBLIC COMMENT TIME RESTRICTIONS**

Public comments generally are limited to two minutes per speaker; the Chair may further limit the time for public comments depending on the agenda schedule.

GENERAL PUBLIC COMMENTS

Receive public communications from the audience on items that are not on the agenda and that are in the City of Salinas' subject matter jurisdiction. Comments on Consent or Consideration items should be held until the items are reached. The public may request that the committee consider adding an item for consideration on a future agenda. The public may comment on scheduled agenda items as they are considered. In order to be respectful of all speakers' views and to avoid disruption of the meeting, the audience shall refrain from applauding or jeering speakers who have been recognized by the Chair.

CONSENT[ID#23-642](#)**Minutes**

Recommendation: Approve the minutes of July 20, 2023.

[ID#23-644](#)**2024 Measure G Oversight Committee Meeting Calendar**

Recommendation: Approve the Measure G Oversight Committee meeting calendar for 2024.

ADMINISTRATIVE REPORTS[ID#23-597](#)**September 30, 2023 Financial Report**

Recommendation: No action is required. Receive a report on the September 30, 2023 Financial Report.

FUTURE AGENDA ITEMS**ADJOURNMENT**

Confirmation of attendance at next meeting prior to adjournment.

Alexis Mejia, Assistant City Clerk**AGENDA MATERIAL / ADDENDUM**

Any addendums will be posted within 72 hours of regular meetings or 24 hours of special meetings and in accordance with Californian Government Code Section 54954.2 and 54956. City Commission/Board/Committee agenda reports and other writings distributed to the legislative body may be viewed at the Salinas City Clerk's Office, 200 Lincoln Avenue, Salinas, and are posted on the City's website at www.cityofsalinas.org in

accordance with California Government Code section 54597.5. The Commission/Board/Committee may take action that is different than the proposed action reflected on the agenda.

Disability-related modification or accommodation, including auxiliary aids or services, may be requested by any person with a disability who requires a modification or accommodation in order to participate in the meeting. Language interpretation may be requested as soon as possible but by no later than 5 p.m. of the last business day prior to the meeting. Requests should be referred to the City Clerk's Office At 200 Lincoln Avenue, Salinas, 758-7381, as soon as possible but by no later than 5 p.m. of the last business day prior to the meeting. Hearing impaired or TTY/TDD text telephone users may contact the city by dialing 711 for the California Relay Service (CRS) or by telephoning any other service providers' CRS telephone number.

PUBLIC NOTIFICATION

This agenda was posted on October 13, 2023 in the Salinas Rotunda and City's website.

Meetings are streamed live at <https://salinas.legistar.com/Calendar.aspx> and televised live on Channel 25 on the date of the regularly scheduled meeting and will be broadcast throughout week following the meeting. or the most up-to-date Broadcast Schedule for The Salinas Channel on Comcast 25, please visit or subscribe to our Google Calendar located at <http://tinyurl.com/SalinasChannel25>. All past City Council meetings may also be viewed on the Salinas Channel on YouTube at <http://www.youtube.com/thesalinaschannel>.



City of Salinas

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CA 93901
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Legislation Text

File #: ID#23-642, **Version:** 1

Minutes

Approve the minutes of July 20, 2023.



City of Salinas

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Meeting Minutes - Draft

Measure G Oversight Committee

Committee Members:

Robert Eggers, Mayor

Artis L. Smith, District 1 - Jacob Diego Sandoval, District 2

Steve Ish, District 3 - Christopher Barrera, District 4

Cary Swensen, District 5 - David Hernandez, District 6

Jim Pia, Interim City Manager

Selina Andrews, Assistant Finance Director

City Clerk's Office: (831) 758-7381

Thursday, July 20, 2023

5:00 PM

Salinas Rotunda

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 6 - Committee member Christopher Barrera
Committee member David Hernandez
Committee member Jacob Diego Sandoval
Committee member Artis L. Smith
Committee member Cary Swensen
Chairperson Steve Ish

Absent: 1 - Committee member Robert Eggers

PUBLIC COMMENT TIME RESTRICTIONS

GENERAL PUBLIC COMMENTS

CONSIDERATIONS

[ID#23-437](#)

Election of Committee Chair and Vice Chair

Vice Chair:

Upon motion by Committee member Sandoval, seconded by Committee member Swensen, Committee member Smith was appointed as Vice Chair to serve a one year term. The motion carried by the following vote:

Ayes: 6 - Christopher Barrera, David Hernandez, Jacob Sandoval, Artis Smith, Cary Swensen, Steve Ish

Absent: 1 - Robert Eggers

Chair:

Upon motion by Committee member Sandoval, seconded by Committee member Hernandez, Committee member Barrera was appointed as Chair to serve a one year term. The motion carried by the following vote:

Ayes: 6 - Christopher Barrera, David Hernandez, Jacob Sandoval, Artis Smith, Cary

Swensen, Steve Ish

Absent: 1 - Robert Eggers

Appoint a Committee Chair and Vice Chair to serve a one-year term.

CONSENT

[ID#23-452](#)

Minutes

Upon motion by Committee member Sandoval, seconded by Committee member Smith, the minutes of April 20, 2023 were approved. The motion carried by the following vote:

Ayes: 6 - Committee member Barrera, Committee member Hernandez, Committee member Diego Sandoval, Committee member Smith, Committee member Swensen and Chairperson Ish

Absent: 1 - Committee member Eggers

ADMINISTRATIVE REPORTS

Approve the minutes of April 20, 2023.

[ID#23-447](#)

June 30, 2023 Financial Report

Received report form Finance Management Analyst Abe Pedroza regarding the June 30, 2023 Measure G Financial Report.

As of June 30, 2023 the Measure G expenditures were as follows:

Department - Amount; % Used

Administration - \$281,743; 89%

Human Resources - \$169,362; 96%

Finance - \$533,267; 87%

Comm Dev - \$1,174,944; 76%

Police - \$5,873,749; 101%

Fire - \$1,736,657; 77%

Public Works - \$4,298,708; 79%

Recreation - \$3,969,626; 82%

Non-Departmental - \$1,000,000; 100%

No action is required. Receive a report on the June 30, 2023 Financial Report.

FUTURE AGENDA ITEMS

ADJOURNMENT

Meeting adjourned at 5:35 p.m.

APPROVED:

Chairperson

ATTEST:

Executive /Recording Secretary



City of Salinas

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Legislation Text

File #: ID#23-644, **Version:** 1

2024 Measure G Oversight Committee Meeting Calendar

Approve the Measure G Oversight Committee meeting calendar for 2024.



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: OCTOBER 19, 2023
DEPARTMENT: ADMINISTRATION
FROM: JIM PIA, INTERIM CITY MANAGER
BY: ALEXIS MEJIA, ASSISTANT CITY CLERK
TITLE: 2024 MEASURE G OVERSIGHT MEETING CALENDAR

RECOMMENDED MOTION:

A motion to approve the Measure G Oversight meeting calendar for 2024 as presented by staff.

BACKGROUND:

The Measure G Oversight Committee is required to review the annual auditor's report regarding the receipt and use of revenue from the transaction and use tax pursuant to Salinas City Code section 32-94. The Measure G Oversight Committee generally meets three times per year, sometimes quarterly if necessary. The proposed schedule for 2024 allows adequate time for report preparation and review of the budget by the Committee before recommendations are made to the City Council. An adopted meeting calendar provides a useful framework for general planning purposes.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project. Because the matter does not cause a direct or foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

STRATEGIC PLAN INITIATIVE:

Approval of the Measure G Oversight Committee Calendar supports the City's goal of "Operational Efficiencies".

DEPARTMENTAL COORDINATION:

The Finance Department works with city departments to identify projects throughout the City that are in line with the City's strategic plan.

FISCAL AND SUSTAINABILITY IMPACT:

No fiscal and sustainability impact.

ATTACHMENTS:

Measure G Oversight Committee 2024 Meeting Calendar

2024 MEASURE G MEETING CALENDAR

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3						1	2		1	2	3	4	5	6
7	8	9	10	11	12	13	4	5	6	7	8	9	10	3	4	5	6	7	8	9	7	8	9	10	11	12	13
14	15	16	17	18	19	20	11	12	13	14	15	16	17	10	11	12	13	14	15	16	14	15	16	17	18	19	20
21	22	23	24	25	26	27	18	19	20	21	22	23	24	17	18	19	20	21	22	23	21	22	23	24	25	26	27
28	29	30	31				25	26	27	28	29			24	25	26	27	28	29	30	28	29	30				
														31													
May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1		1	2	3	4	5	6				1	2	3	
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31
							30																				
September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2	1	2	3	4	5	6	7
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

Meetings will be held on:

January 18, April 18, July 18, October 17



City of Salinas

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Legislation Text

File #: ID#23-597, **Version:** 1

September 30, 2023 Financial Report

No action is required. Receive a report on the September 30, 2023 Financial Report.



Program/Activity	Amended Budget	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd
REVENUE					
Department 00 - General Revenues					
Division 0000 - Non-Departmental					
Account 2040 - Transactions & Use Tax	34,200,000	-	2,704,322	31,495,678	8%
Account 8010 - Investment Earnings	425,000	-	-	425,000	0%
Department 00 - General Revenues Totals	34,625,000	-	2,704,322	31,920,678	8%
REVENUE TOTALS	34,625,000	-	2,704,322	31,920,678	8%
EXPENSE					
Department 12 - Administration					
Division 1111 - City Manager's Office	318,137	-	54,475	263,662	17%
Department 12 - Administration Totals	318,137	-	54,475	263,662	17%
Department 16 - Human Resources					
Division 1140 - Human Resources	185,020	-	32,619	152,401	18%
Department 16 - Human Resources Totals	185,020	-	32,619	152,401	18%
Department 20 - Finance					
Division 2031 - Accounting	168,416	-	32,901	135,515	20%
Division 2033 - Information Technology	363,282	-	62,579	300,703	17%
Division 2034 - Revenue & Licensing	108,950	-	20,149	88,801	18%
Department 20 - Finance Totals	640,648	-	115,629	525,019	18%
Department 30 - Community Development					
Division 3279 - Homelessness Service Coord	1,000,000	-	-	1,000,000	0%
Division 3353 - Code Enforcement	1,427,600	5,525	235,260	1,186,815	17%
Department 30 - Community Development Totals	2,427,600	5,525	235,260	2,186,815	10%
Department 40 - Police					
Division 4110 - Police Administration	408,569	-	38,757	369,812	9%
Division 4134 - Records	1,544,437	-	239,452	1,304,985	16%
Division 4221 - Traffic	906,914	-	121,993	784,921	13%
Division 4343 - Violence Suppression Task Force	3,459,092	-	522,983	2,936,109	15%
Department 40 - Police Totals	6,319,012	-	923,185	5,395,827	15%

City of Salinas



Measure G

Fiscal Year 2024 Budget Report
For the Three Months Ending September 30, 2023

Program/Activity	Amended Budget	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd
Department 45 - Fire					
Division 4505 - Fire Administration	22,300	8,897	160	13,243	41%
Division 4510 - Suppression	1,641,795	23,906	320,879	1,297,010	21%
Division 4530 - Prevention	104,846	-	19,268	85,578	18%
Division 4540 - Training	56,400	1,517	3,799	51,084	9%
Division 4560 - Vehicle Maintenance	75,000	28,573	36,076	10,350	86%
Division 4570 - Hazardous Material Control	7,000	-	-	7,000	0%
Department 45 - Fire Totals	1,907,341	62,894	380,182	1,464,265	23%
Department 50 - Public Works					
Division 5122 - Dev, Traffic, & Transportation	1,107,257	52,246	127,995	927,017	16%
Division 5231 - Graffiti Abatement	235,086	2,576	22,614	209,897	11%
Division 5234 - Street Maintenance	3,228,742	80,405	484,281	2,664,056	17%
Division 5239 - Urban Forestry	2,365,195	24,019	162,619	2,178,557	8%
Department 50 - Public Works Totals	6,936,280	159,246	797,508	5,979,526	14%
Department 55 - Recreation					
Division 5238 - Parks and Community Services	2,286,024	739,602	439,976	1,106,447	52%
Division 6231 - Recreation Admin	511,275	90	60,017	451,168	12%
Division 6232 - Neighborhood Services	173,016	57	19,799	153,160	11%
Division 6233 - Closter Park	13,800	428	4,910	8,462	39%
Division 6234 - El Dorado Park	27,900	11,430	4,556	11,914	57%
Division 6235 - Central Park	10,800	8,070	1,634	1,096	90%
Division 6236 - Facility Services	6,800	-	-	6,800	0%
Division 6237 - Reimbursable Rec Activities	32,400	-	603	31,797	2%
Division 6238 - Youth Sports	98,747	-	14,540	84,207	15%
Division 6239 - Recreation Center	101,000	29,850	7,612	63,538	37%
Division 6240 - Firehouse Rec Center	114,360	35,710	12,964	65,686	43%
Division 6241 - Hebbroon Heights Rec Center	21,570	2,058	597	18,915	12%
Division 6242 - Afterschool Programs	315,969	2,903	42,106	270,960	14%
Division 6243 - Community Center	501,902	55,309	50,935	395,658	21%
Division 6244 - Breadbox Rec Center	105,110	23,452	6,368	75,290	28%
Division 6246 - Hebbroon Family Center	121,336	-	16,929	104,407	14%

City of Salinas



Measure G

Fiscal Year 2024 Budget Report
For the Three Months Ending September 30, 2023

Program/Activity	Amended Budget	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd
Division 6247 - Sherwood Rec Center	36,525	10,972	2,228	23,325	36%
Division 6248 - Youth Svcs & Comm Engage	639,210	6,926	46,026	586,258	8%
Division 6249 - Aquatic Center	258,000	169,018	41,888	47,094	82%
Division 6793 - Park Drinking Fountain Replacement	8,000	-	-	8,000	0%
Department 55 - Recreation Totals	5,383,744	1,095,875	773,687	3,514,182	35%
TOTAL YTD BEFORE OPERATING TRANSFERS	24,117,782	1,323,539	3,312,545	19,481,697	19%
Department 00 - Non Departmental					
Division 0000 - Non-Departmental					
Transfers Out Capital Projects	9,385,000	-	-	9,385,000	0%
Transfers Out Public Safety Bldg Debt Service	5,750,800	-	-	5,750,800	0%
Transfers Out Energy Efficient Debt Service	5,200	-	-	5,200	0%
Transfers Out Int Svc. - Insurances	550,000	-	-	550,000	0%
Transfers Out Int Svc. - Fleet Maintenance	200,000	-	-	200,000	0%
Transfers Out Int Svc. - Vehicle Replacement	463,620	-	-	463,620	0%
Transfers Out Int Svc. - General Liability	190,000	-	-	190,000	0%
Department 00 - Non Departmental Totals	16,544,620	-	-	16,544,620	0%
GRAND TOTAL YTD	40,662,402	1,323,539	3,312,545	36,026,317	11%
Fund 1200 - Measure G Totals					
REVENUE TOTALS	34,625,000	-	2,704,322	31,920,678	8%
EXPENSE TOTALS	40,662,402	1,323,539	3,312,545	36,026,317	11%
Fund 1200 - Measure G Totals	(6,037,402)	(1,323,539)	(608,223)	(4,105,639)	

**MEASURE G FUNDING
CAPITAL IMPROVEMENT PROGRAM
FY 2023-24 "NEW MONEY" APPROPRIATIONS**

	<u>FY 23-24</u>
Project	Budget
9005 - Soccer Field Cesar Chavez Park	\$ 250,000
9217 - Facilities ADA Improvements	20,000
9246 - Alisal Vibrancy Plan	1,040,000
9366 - Northgate Dog Park	75,000
9720 - Sidewalk & Drainage Repairs	2,000,000
9981 - Street Preventative Maintenance Program	6,000,000
Grand Total	<u>\$ 9,385,000</u>

**MEASURE G FUND
CASH BALANCE
AS OF SEPTEMBER 30, 2023**

	<u>Balance</u>
Beginning Balance	\$ 24,171,612
July 2023	\$ 26,789,144
August 2023	\$ 28,269,375
September 2023	\$ 29,735,363

**MEASURE G FUND
RESERVE BALANCES
AS OF SEPTEMBER 30, 2023**

	<u>Balance</u>
115 Trust Reserve	\$2,680,000
Community Center District 5 Reserve	1,200,000
Economic Contingency Reserve	3,600,000
<u>Infrastructure Maintenance Reserve</u>	<u>900,000</u>
Total	\$8,380,000



CITY OF SALINAS

BUDGET REPORT MEASURE G FUND 1ST QUARTER, FISCAL YEAR 2024

OCTOBER 19, 2023

Measure G Fund

Budget vs Actual FYTD, as of 9/30/23

Program/Activity	Amended Budget	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd
REVENUE					
Department 00 - General Revenues Totals	34,625,000	-	2,704,322	31,920,678	8%
REVENUE TOTALS	34,625,000	-	2,704,322	31,920,678	8%
EXPENSE					
Department 12 - Administration Totals	318,137	-	54,475	263,662	17%
Department 16 - Human Resources Totals	185,020	-	32,619	152,401	18%
Department 20 - Finance Totals	640,648	-	115,629	525,019	18%
Department 30 - Community Development Totals	2,427,600	5,525	235,260	2,186,815	10%
Department 40 - Police Totals	6,319,012	-	923,185	5,395,827	15%
Department 45 - Fire Totals	1,907,341	62,894	380,182	1,464,265	23%
Department 50 - Public Works Totals	6,936,280	159,246	797,508	5,979,526	14%
Department 55 - Recreation Totals	5,383,744	1,095,875	773,687	3,514,182	35%
TOTAL YTD BEFORE OPERATING TRANSFERS	24,117,782	1,323,539	3,312,545	19,481,697	19%
Department 00 - Non Departmental Totals	16,544,620	-	-	16,544,620	0%
GRAND TOTAL YTD	40,662,402	1,323,539	3,312,545	36,026,317	11%
Fund 1200 - Measure G Totals					
REVENUE TOTALS	34,625,000	-	2,704,322	31,920,678	8%
EXPENSE TOTALS	40,662,402	1,323,539	3,312,545	36,026,317	11%
Fund 1200 - Measure G Totals	(6,037,402)	(1,323,539)	(608,223)	(4,105,639)	

Measure G Fund

FY 23-24 CIP Appropriations

	<u>FY 23-24</u>	
<u>Project</u>	<u>Budget</u>	
9005 - Soccer Field Cesar Chavez Park	\$	250,000
9217 - Facilities ADA Improvements		20,000
9246 - Alisal Vibrancy Plan		1,040,000
9366 - Northgate Dog Park		75,000
9720 - Sidewalk & Drainage Repairs		2,000,000
9981 - Street Preventative Maintenance Program		6,000,000
Grand Total	\$	<u>9,385,000</u>

Measure G Fund

Cash Balance as of 9/30/23

	<u>Balance</u>
Beginning Balance	\$ 24,171,612
July 2023	\$ 26,789,144
August 2023	\$ 28,269,375
September 2023	\$ 29,735,363

Measure G Fund Reserves

	<u>Balance</u>
115 Trust Reserve	\$2,680,000
Community Center District 5 Reserve	1,200,000
Economic Contingency Reserve	3,600,000
<u>Infrastructure Maintenance Reserve</u>	<u>900,000</u>
Total	\$8,380,000