

City of Salinas

200 Lincoln Ave., Salinas, CA 93901

www.cityofsalinas.org



Meeting Agenda - Final

Thursday, May 17, 2018

4:00 PM

Rotunda

Measure E Oversight Committee

Committee Members:

Andrea Manzo, Mayor

Lupe Sanchez, District 1 - Jack Alisea, District 2

Ginger Pierce, District 3 - Everett Sivils, District 4

Mitchell Huerta, District 5 - Amit Pandya, District 6

Ray E. Corpuz, Jr., City Manager

Matt N. Pressey, CPA, Finance Director

City Clerk's Office: (831) 758-7381

PLEDGE OF ALLEGIANCE**ROLL CALL****PUBLIC COMMENT TIME RESTRICTIONS**

Public comments generally are limited to two minutes per speaker; the Chair may further limit the time for public comments depending on the agenda schedule.

GENERAL PUBLIC COMMENTS

Receive public communications from the audience on items that are not on the agenda and that are in the City of Salinas' subject matter jurisdiction. Comments on Consent or Consideration items should be held until the items are reached. The public may request that the committee consider adding an item for consideration on a future agenda. The public may comment on scheduled agenda items as they are considered. In order to be respectful of all speakers' views and to avoid disruption of the meeting, the audience shall refrain from applauding or jeering speakers who have been recognized by the Chair.

CONSENT[ID#18-261](#)**Minutes**

Recommendation: Approve minutes of January 18, 2018

CONSIDERATIONS[ID#18-262](#)**March 31, 2018 Financial Report**

Recommendation: Accept the March 31, 2018 Financial Report.

[ID#18-263](#)**FY 2018-19 Proposed Measure E Budget**

Recommendation: Recommend the City Council approve the proposed FY 2018-19 Measure E Budget.

FUTURE AGENDA ITEMS**ADJOURNMENT**

Confirmation of attendance at next meeting prior to adjournment.

Elizabeth Soto, Deputy City Clerk

AGENDA MATERIAL / ADDENDUM

ANY ADDENDUMS WILL BE POSTED WITHIN 72 HOURS OF REGULAR MEETINGS OR 24 HOURS OF SPECIAL MEETINGS, UNLESS OTHERWISE ALLOWED UNDER THE BROWN ACT.

REPORTS MAY BE VIEWED AT THE SALINAS CITY CLERK'S OFFICE, 200 LINCOLN AVENUE, SALINAS, AND ARE POSTED ON THE CITY'S WEBSITE AT WWW.CITYOFSALINAS.ORG ON THE THURSDAY BEFORE THE MEETING. PUBLIC MATERIAL FOR OPEN CITY MEETINGS, THAT IS DISTRIBUTED TO THE MAJORITY OF THE CITY COMMISSION/BOARD/COMMITTEE LESS THAN 72 HOURS BEFORE THE MEETING, MAY BE VIEWED AT THE CITY CLERK'S OFFICE. THE CITY COMMISSION/BOARD/COMMITTEE MAY TAKE ACTION THAT IS DIFFERENT THAN THE PROPOSED ACTION REFLECTED ON THE AGENDA.

DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, MAY BE REQUESTED BY ANY PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN THE MEETING. REQUESTS SHOULD BE REFERRED TO THE CITY CLERK'S OFFICE AT 200 LINCOLN AVENUE, SALINAS, 758-7381, AS SOON AS POSSIBLE BUT BY NO LATER THAN 5 P.M. OF THE LAST BUSINESS DAY PRIOR TO THE MEETING. HEARING IMPAIRED OR TTY/TDD TEXT TELEPHONE USERS MAY CONTACT THE CITY BY DIALING 711 FOR THE CALIFORNIA RELAY SERVICE (CRS) OR BY TELEPHONING ANY OTHER SERVICE PROVIDERS' CRS TELEPHONE NUMBER.

PUBLIC NOTIFICATION

This agenda was posted on Monday, May 14, 2018 at the City Clerk's Office and in the Salinas Rotunda.

Meetings are streamed live at <https://salinas.legistar.com/Calendar.aspx> and televised live on Channel 25 on the date of the regularly scheduled meeting and will be broadcast throughout week following the meeting. For the most up-to-the-minute Broadcast Schedule for The Salinas Channel on Comcast 25, please visit or subscribe to our Google Calendar located at <http://tinyurl.com/salinas25>. Recent City Council meetings may also be viewed on the Salinas Channel on YouTube at <http://www.youtube.com/thesalinaschannel>.



City of Salinas

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Legislation Text

File #: ID#18-261, **Version:** 1

Minutes

Approve minutes of January 18, 2018



City of Salinas

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Meeting Minutes - Draft

Measure E Oversight Committee

Committee Members:

Andrea Manzo, Mayor

Lupe Sanchez, District 1 - Jack Alisea, District 2

Ginger Pierce, District 3 - Everett Sivils, District 4

Mitchell Huerta, District 5 - Amit Pandya, District 6

Ray E. Corpuz, Jr., City Manager

Matt N. Pressey, CPA, Finance Director

City Clerk's Office: (831) 758-7381

Rotunda

Thursday, January 18, 2018

4:00 PM

ROLL CALL

Present: 7 - Committee member Andrea Manzo
Committee member Amit Pandya
Committee member Ginger Pierce
Committee member Lupe Sanchez
Committee member Everett Sivils
Chairperson Mitchell Huerta
Committee member Jack Alisea

PUBLIC COMMENT TIME RESTRICTIONS

Received public comment from the following members of the public:

Gloria Moore

GENERAL PUBLIC COMMENTS

Received communication from the following members of the public:

Gloria Moore

CONSENT

ID#18-029 Minutes

Upon motion by Committee member Alisea, seconded by Committee member Manzo, the minutes of October 19, 2017 were approved. The motion carried by the following vote:

Ayes: 7 - Andrea Manzo, Amit Pandya, Ginger Pierce, Lupe Sanchez, Everett Sivils, Mitchell Huerta and Jack Alisea

CONSIDERATIONS

ID#18-031 Committee Elections

Upon motion by Committee member Sanchez, seconded by Committee member Sivils, Amit Pandya was nominated as committee Chair. The motion carried by the following vote:

Ayes: 5 - Andrea Manzo, Amit Pandya, Lupe Sanchez, Everett Sivils and Jack Alisea

Abstain: 2 - Ginger Pierce and Mitchell Huerta

Upon motion by Committee member Alisea, seconded by Committee member Sanchez, Everett Sivils was nominated as committee Vice Chair. The motion carried by the following vote:

Ayes: 6 - Andrea Manzo, Amit Pandya, Ginger Pierce, Lupe Sanchez, Everett Sivils and Jack Alisea

Abstain: 1 - Mitchell Huerta

ID#18-032 December 31, 2017 Measure E Financial Report

Finance Director Matt Pressey provided the report, which is on file at the City Clerk's Office as the official record.

Upon motion by Committee member Sivils, seconded by Committee member Manzo, the December 31, 2017 Measure E Financial Report was received and accepted. The motion carried by the following vote:

Ayes: 7 - Andrea Manzo, Amit Pandya, Ginger Pierce, Lupe Sanchez, Everett Sivils, Mitchell Huerta and Jack Alisea

FUTURE AGENDA ITEMS

Committee member Pandya requested to have the line item labeled "Personnel and Training" be changed to reflect what it actually is utilized for.

Committee member Pierce requested a report on the status of Sherwood Hall.

ADJOURNMENT

Meeting was adjourned at 4:45 p.m.

APPROVED:

Mitch Huerta, Chair

ATTEST:

Elizabeth Soto, Deputy City Clerk



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Legislation Text

File #: ID#18-262, **Version:** 1

March 31, 2018 Financial Report

Accept the March 31, 2018 Financial Report.

**CITY OF SALINAS
MEASURE E FUNDING
ON-GOING EXPENDITURES
EXPENDITURE REPORT THROUGH MARCH 31, 2018**

<u>Program/Activity</u>	<u>Budget</u>	(GF, ME & MG) <u>% of Budget With ME Funds</u>	<u>YTD Expenditures</u>	<u>Encumbrances</u>	<u>Unencumbered Balance</u>	<u>Percent Remaining</u>
1113 Community Safety Division	\$ 272,720.00	62.35%	\$ 185,378.84	\$ -	\$ 87,341.16	32.03%
Total Administration	272,720.00	6.62%	185,378.84	-	87,341.16	32.03%
1400 City Attorney's Office	10,000.00	0.93%	5,618.66	3,740.00	641.34	6.41%
Total Legal	10,000.00	0.93%	5,618.66	3,740.00	641.34	6.41%
2031 Accounting	7,000.00	0.45%	813.44	-	6,186.56	88.38%
2033 Information Systems	61,350.00	3.20%	14,125.07	-	47,224.93	76.98%
Total Finance	68,350.00	1.39%	14,938.51	-	53,411.49	78.14%
3353 Code Enforcement	403,280.00	34.59%	258,966.77	-	144,313.23	35.78%
Total Community Development	403,280.00	7.08%	258,966.77	-	144,313.23	35.78%
4112 Personnel & Training	324,150.00	26.98%	253,453.75	-	70,696.25	21.81%
4116 Special Operations Unit	146,026.00	27.21%	65,291.32	-	80,734.68	55.29%
4130 Support Services Unit	196,695.00	4.03%	138,148.45	-	58,546.55	29.77%
4134 Police Records	2,500.00	0.17%	2,340.40	-	159.60	6.38%
4170 Animal Control	113,240.00	11.24%	79,341.47	-	33,898.53	29.94%
4220 Police Field Operations	2,509,910.00	8.30%	1,443,546.17	20,502.18	1,045,861.65	41.67%
4340 Investigations (Detective) Unit	326,350.00	6.82%	443,648.31	-	(117,298.31)	-35.94%
4343 Violent Suppression Unit	212,280.00	15.46%	197,074.24	-	15,205.76	7.16%
4390 Joint Gang Task Force	-	0.00%	-	-	-	0.00%
Total Police	3,831,151.00	7.72%	2,622,844.11	20,502.18	1,187,804.71	31.00%
4530 Fire Prevention	108,820.00	10.80%	88,702.66	-	20,117.34	18.49%
2501 Paramedic Funding	640,000.00	100.00%	320,000.00	-	320,000.00	50.00%
Total Fire	748,820.00	3.26%	408,702.66	-	340,117.34	45.42%
5238 Park Maintenance	781,870.00	29.10%	426,464.44	145.21	355,260.35	45.44%
5239 Urban Forestry	355,360.00	42.08%	184,415.07	260.10	170,684.83	48.03%
Total Public Works	1,137,230.00	8.95%	610,879.51	405.31	525,945.18	46.25%
6231 Rec-Park Administration	278,600.00	36.90%	185,554.64	4,598.26	88,447.10	31.75%
6232 Neighborhood Services	34,200.00	25.71%	12,937.66	3,205.44	18,056.90	52.80%
6233 Closter Park Recreation	3,800.00	19.19%	264.96	-	3,535.04	93.03%
6234 El Dorado Recreation	34,097.52	85.25%	30,369.86	1,031.12	2,696.54	7.91%
6235 Central Park Recreation	18,700.00	86.07%	12,235.69	1,824.52	4,639.79	24.81%

**CITY OF SALINAS
MEASURE E FUNDING
ON-GOING EXPENDITURES
EXPENDITURE REPORT THROUGH MARCH 31, 2018**

<u>Program/Activity</u>	<u>Budget</u>	(GF, ME & MG) <u>% of Budget With ME Funds</u>	<u>YTD Expenditures</u>	<u>Encumbrances</u>	<u>Unencumbered Balance</u>	<u>Percent Remaining</u>
6239 Downtown Rec Center	37,550.00	49.90%	25,138.90	554.67	11,856.43	31.58%
6240 Firehouse Rec Center	12,075.00	12.24%	9,062.61	-	3,012.39	24.95%
6241 Hebbroon Heights After School	51,155.00	54.61%	34,734.19	1,329.35	15,091.46	29.50%
6242 After School Programs	468,692.48	71.90%	302,389.43	7,484.83	158,818.22	33.89%
6243 Community Center	55,000.00	17.17%	1,189.16	-	53,810.84	97.84%
6244 Breadbox Rec Center	68,945.00	59.13%	53,624.51	60.00	15,260.49	22.13%
6246 Hebbroon Family Center	10,000.00	6.74%	6,057.25	303.05	3,639.70	36.40%
Total Recreation Parks	1,072,815.00	36.74%	673,558.86	20,391.24	378,864.90	35.32%
6005 Library Administration	669,405.00	100.00%	465,642.72	-	203,762.28	30.44%
6009 Technology Services	1,072,381.42	100.00%	737,665.02	38,774.50	295,941.90	27.60%
6010 Library Technical Services	-	0.00%	-	-	-	0.00%
6011 Steinbeck Library	1,203,495.97	100.00%	636,561.60	37,732.79	529,201.58	43.97%
6012 Cesar Chavez Library	1,067,592.50	100.00%	656,148.81	9,779.00	401,664.69	37.62%
6013 El Gabilan Library	476,240.05	100.00%	288,878.29	15,681.79	171,679.97	36.05%
6015 Community Education	755,118.46	100.00%	422,408.22	2,600.37	330,109.87	43.72%
Total Library	5,244,233.40	100.00%	3,207,304.66	104,568.45	1,932,360.29	36.85%
8005 Non-Departmental	191,300.00	2.55%	95,650.00	-	95,650.00	50.00%
Total Non-Departmental	191,300.00	2.43%	95,650.00	-	95,650.00	50.00%
Total YTD FY 2017-18 (above)	\$ 12,979,899.40	11.22%	\$ 8,083,842.58	\$ 149,607.18	\$ 4,746,449.64	36.57%

**CITY OF SALINAS
MEASURE E FUNDING
ONE TIME EXPENDITURES
EXPENDITURE REPORT THROUGH MARCH 31, 2018**

<u>Program/Activity</u>	<u>FY 17-18 Budget</u>	<u>FY 16-17 Carryover Bud.</u>	<u>Encumb. Carryover</u>	<u>YTD Expenditures</u>	<u>Encumbrances</u>	<u>Unencumbered Balance</u>	<u>Percent Remaining</u>
Police							
9250 Police Body Worn Cameras	81,600.64	-	-	52,623.81	27,337.02	1,639.81	2.01%
9385 Police Vehicle & Equipment	-	22,914.13	-	14,481.09	-	8,433.04	36.80%
	81,600.64	22,914.13	-	67,104.90	27,337.02	10,072.85	
Maintenance Services							
9191 Rec Center Repairs/Impvts	-	3,430.39	-	504.75	-	2,925.64	85.29%
	-	3,430.39	-	504.75	-	2,925.64	
Recreation							
9192 Enrichment Trips For Youth	-	2,161.46	-	-	-	2,161.46	100.00%
9199 Recreation Centers Improvements	-	27,660.81	-	-	-	27,660.81	100.00%
9379 Sherwood Tennis Center	-	4,250.00	-	-	1,156.16	3,093.84	72.80%
	-	34,072.27	-	-	1,156.16	32,916.11	
Library							
9166 New El Gabilan Library	-	674,667.11	156,719.54	697,196.09	134,190.56	-	0.00%
9195 Computers Upgrade	135,184.61	8,414.69	-	77,836.78	65,761.70	0.82	0.00%
9258 City Urbanization History	50,000.00	6,871.25	-	51,621.25	5,000.00	250.00	0.44%
9480 Chavez Library Courtyard Resurface	-	43,657.02	-	39,426.64	-	4,230.38	9.69%
9716 Steinbeck Library Upgrades	-	135,515.52	-	19,233.17	44,252.00	72,030.35	53.15%
	185,184.61	869,125.59	156,719.54	885,313.93	249,204.26	76,511.55	
Total	\$ 266,785.25	\$ 929,542.38	\$ 156,719.54	\$ 952,923.58	\$ 277,697.44	\$ 122,426.15	9.05%

**CITY OF SALINAS
MEASURE E FUNDS
REVENUE REPORT**

	<u>Investment Earnings/Misc</u>	<u>Transaction & Use Tax</u>	<u>Total</u>	<u>% Collected of Est Rev</u>
Estimated Revenue 2017-18	\$ 33,000.00	\$ 12,285,100.00	\$ 12,318,100.00	
July 2017	11,122.82	809,000.00	820,122.82	6.66%
August 2017	-	1,078,600.00	1,898,722.82	15.41%
September 2017	-	1,322,132.94	3,220,855.76	26.15%
October 2017	13,993.56	851,600.00	4,086,449.32	33.17%
November 2017	-	1,135,500.00	5,221,949.32	42.39%
December 2017	-	1,370,933.10	6,592,882.42	53.52%
January 2018	16,770.46	871,700.00	7,481,352.88	60.73%
February 2018	-	1,162,300.00	8,643,652.88	70.17%
March 2018	-	1,028,583.12	9,672,236.00	78.52%
April 2018	-	-	9,672,236.00	78.52%
May 2018	-	-	9,672,236.00	78.52%
June 2018	-	-	9,672,236.00	78.52%
Total Revenue YTD	<u>\$ 41,886.84</u>	<u>\$ 9,630,349.16</u>		

**CITY OF SALINAS
MEASURE E FUNDS
CASH BALANCE REPORT**

	<u>Revenues</u>	<u>Expenditures</u>	<u>Balance</u>
Beginning Balance			\$ 5,348,107.99
July 2017	820,122.82	1,007,273.42	5,160,957.39
August 2017	1,078,600.00	1,390,051.46	4,849,505.93
September 2017	1,322,132.94	850,436.33	5,321,202.54
October 2017	865,593.56	981,409.14	5,205,386.96
November 2017	1,135,500.00	1,099,380.04	5,241,506.92
December 2017	1,370,933.10	1,000,334.43	5,612,105.59
January 2018	888,470.46	785,161.39	5,715,414.66
February 2018	1,162,300.00	1,126,727.31	5,750,987.35
March 2018	1,028,583.12	1,070,830.38	5,708,740.09
April 2018	-	-	5,708,740.09
May 2018	-	-	5,708,740.09
June 2018	-	-	5,708,740.09



City of Salinas

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Legislation Text

File #: ID#18-263, **Version:** 1

FY 2018-19 Proposed Measure E Budget

Recommend the City Council approve the proposed FY 2018-19 Measure E Budget.

**CITY OF SALINAS
MEASURE E FUNDING
PROPOSED FY 18-19 BUDGET**

<u>Program/Activity</u>	<u>FY 17-18 Adopted Budget</u>	<u>FY 18-19 Proposed Budget</u>	<u>Change</u>	<u>Percent Change</u>
Revenue				
Transactions and Use Tax	\$ 12,285,100	\$ 12,555,000	\$ 269,900	2.20%
Investment Earnings	33,000	33,000	-	0.00%
Transfers In	682,400	699,460	17,060	2.50%
Total Revenue	\$ 13,000,500	\$ 13,287,460	\$ 286,960	2.21%
Expense				
1113 Community Safety Division	272,720	-	(272,720)	-100.00%
Total Administration	272,720	-	(272,720)	-100.00%
1400 City Attorney's Office	10,000	10,000	-	0.00%
Total Legal	10,000	10,000	-	0.00%
2031 Accounting	7,000	7,000	-	0.00%
2033 Information Systems	55,000	55,000	-	0.00%
Total Finance	62,000	62,000	-	0.00%
3353 Code Enforcement	403,280	425,820	22,540	5.59%
Total Community Development	403,280	425,820	22,540	5.59%
4112 Personnel & Training	324,150	363,800	39,650	12.23%
4116 Special Operations Unit	146,026	90,730	(55,296)	-37.87%
4130 Support Services Unit	196,695	203,230	6,535	3.32%
4134 Police Records	2,500	2,500	-	0.00%
4170 Animal Control	113,240	115,230	1,990	1.76%
4220 Police Field Operations	2,509,910	2,305,080	(204,830)	-8.16%
4340 Investigations (Detective) Unit	326,350	603,000	276,650	84.77%
4343 Violent Suppression Unit	212,280	248,370	36,090	17.00%
Total Police	3,831,151	3,931,940	100,789	2.63%
4530 Fire Prevention	108,820	143,920	35,100	32.26%
2501 Paramedic Funding	640,000	-	(640,000)	-100.00%
Total Fire	748,820	143,920	(604,900)	-80.78%
5238 Park Maintenance	781,870	488,580	(293,290)	-37.51%
5239 Urban Forestry	355,360	241,120	(114,240)	-32.15%
Total Maintenance Services	1,137,230	729,700	(407,530)	-35.84%
6231 Rec-Park Administration	278,600	278,190	(410)	-0.15%
6232 Neighborhood Services	34,200	32,200	(2,000)	-5.85%
6233 Closter Park Recreation	3,800	3,800	-	0.00%
6234 El Dorado Recreation	29,755	47,100	17,345	58.29%
6235 Central Park Recreation	18,700	21,700	3,000	16.04%
6239 Downtown Rec Center	37,550	37,550	-	0.00%
6240 Firehouse Rec Center	12,075	12,075	-	0.00%
6241 Hebbbron Heights After School	51,155	51,155	-	0.00%

**CITY OF SALINAS
MEASURE E FUNDING
PROPOSED FY 18-19 BUDGET**

<u>Program/Activity</u>	<u>FY 17-18 Adopted Budget</u>	<u>FY 18-19 Proposed Budget</u>	<u>Change</u>	<u>Percent Change</u>
6242 After School Programs	473,035	472,015	(1,020)	-0.22%
6243 Community Center	55,000	55,000	-	0.00%
6244 Breadbox Rec Center	68,945	72,465	3,520	5.11%
6246 Hebbbron Family Center	10,000	8,000	(2,000)	-20.00%
6248 Youth Services & Community Engagement	-	285,920	285,920	100.00%
Total Recreation Parks	1,072,815	1,377,170	304,355	28.37%
6005 Library Administration	668,840	733,265	64,425	9.63%
6009 Technology Services	1,038,380	1,093,718	55,338	5.33%
6011 Steinbeck Library	1,189,390	1,082,460	(106,930)	-8.99%
6012 Cesar Chavez Library	1,065,300	1,021,910	(43,390)	-4.07%
6013 El Gabilan Library	516,150	439,850	(76,300)	-14.78%
6015 Community Education	782,080	741,060	(41,020)	-5.24%
Total Library	5,260,140	5,112,263	(147,877)	-2.81%
8005 Non-Departmental (Energy Debt Service)	64,200	65,510	1,310	2.04%
8005 Non-Departmental (General Liab. Insurance)	191,300	191,300	-	0.00%
Total Non-Departmental	255,500	256,810	1,310	0.51%
Total Expenditures	\$ 13,053,656	\$ 12,049,623	\$ (1,004,033)	-7.69%
Total Revenue	\$ 13,000,500	\$ 13,287,460	\$ 286,960	2.21%
Total Expenditures	13,053,656	12,049,623	(1,004,033)	-7.69%
Excess Revenue over (under) Expenditures	\$ (53,156)	\$ 1,237,837	\$ 1,290,993	

CITY OF SALINAS
Measure E Positions (Summary)
Proposed FY 18-19 ME Position List

	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>Change</u>
Police - Sworn	13.0	13.0	-
Police - Non-Sworn Support	9.5	9.0	(0.5)
Fire - Sworn	0.3	0.3	-
Code Enforcement	3.0	3.0	-
Public Works - Park Maint.	7.0	7.0	-
Public Works - Urban Forestry	3.0	2.0	(1.0)
Library	41.0	39.0	(2.0)
Recreation - Youth Prevention	6.0	6.0	-
Community Safety - Prevention	2.0	2.0	-
	<hr/>		
Total Positions	84.8	81.3	(3.5)
	<hr/>		