

City of Salinas

200 Lincoln Ave., Salinas, CA 93901

www.cityofsalinas.org



Meeting Agenda - Final

Tuesday, April 2, 2019

4:00 PM

SALINAS ROTUNDA

City Council

Mayor Joe Gunter

Councilmembers:

Scott Davis, District 1 - Tony Barrera, District 2

Steve McShane, District 3 - Gloria De La Rosa, District 4

Christie Cromeenes, District 5 - John "Tony" Villegas, District 6

Ray E. Corpuz, Jr., City Manager

Christopher A. Callihan, City Attorney

City Clerk's Office: (831) 758-7381

PLEDGE OF ALLEGIANCE**ROLL CALL****CLOSED SESSION**

*Receive public communications from the audience on Closed session items.
The City Council will recess to closed session pursuant to:*

[ID#19-191](#)

- a. **Existing Litigation** - Cal. Govt. Code §54956.9(d)(1), conference with legal counsel regarding existing litigation, *Homet v. Monterey-Salinas Transit*, et al. (Superior Court for Monterey, Case No. 18cv000426).
- b. **Labor Negotiations** - Cal. Govt. Code § 54957.6, with its designated labor representatives Ray Corpuz, City Manager; Christopher A. Callihan, City Attorney; Katherine Hogan, Assistant City Attorney; Matt Pressey, Finance Director; Marina Horta-Gallegos, Human Resources Director; Sylvia Enriquez, Human Resource Analyst; and Donna Williamson, Liebert Cassidy Whitmore, regarding labor relations with Service Employees International Union (SEIU), SEIU Supervisors, Salinas Municipal Employees Association/SEIU, Association of Management Personnel, Police Officers Association, Police Management Association, International Association of Firefighters, Fire Supervisors Association, Confidential Management Employees, Confidential Non-Management Employees and Department Directors.
- c. **Performance Evaluation and Labor** - Cal. Gov't Code §54957 and §54957.6, public employee performance evaluation and labor relations with unrepresented employee (City Attorney).
- d. **Performance Evaluation and Labor** - Cal. Gov't Code §54957 and §54957.6, public employee performance evaluation and labor relations with unrepresented employee (City Manager).

PROCLAMATIONS

Autism Awareness Day, April 2, 2019
Distracted Driving Awareness Month, April 2019
National Donate Life Month, April 2019
National Library Week, April 7-13, 2019
National Volunteer Week, April 7-19, 2019

PRESENTATION

Councilmember comments on presentations are generally limited to three minutes.

Community Human Services - Robin McCrae, Chief Executive Officer

PUBLIC COMMENT TIME RESTRICTIONS

Public comments generally are limited to two minutes per speaker; the Mayor may further limit the time for public comments depending on the agenda schedule.

GENERAL PUBLIC COMMENTS

Receive public communications from the audience on items that are not on the agenda and that are in the City of Salinas' subject matter jurisdiction. Comments on Consent, Consideration, and Closed session items should be held until the items are reached. The public may request that the legislative body consider adding an item for consideration on a future agenda. The public may comment on scheduled agenda items, including closed session items, as they are considered. In order to be respectful of all speakers' views and to avoid disruption of the meeting, the audience shall refrain from applauding or jeering speakers who have been recognized by the Mayor.

PUBLIC HEARINGS

[ID#19-182](#) **Small Wireless Facility Regulations and Fees**

Recommendation: Approve Resolutions establishing a regulatory structure for Small Wireless Facilities within the public right-of-way and establishing the associated fees.

[ID#19-122](#) **City Development Impact Fee Annual Adjustment**

Recommendation: Approve a Resolution increasing City development impact fees by 3% effective July 1, 2019.

[ID#19-181](#) **FY 2019-20 City-Wide Schedule of Fees and Service Charges**

Recommendation: Approve a Resolution to approve adjustments and additions to the City-Wide Schedule of Fees and Service Charges effective Monday, July 1, 2019.

CONSENT AGENDA

All matters listed under Consent Agenda may be enacted by one motion unless a member of the Council or the public requests discussion or a separate vote.

[ID#19-184](#) **Minutes**

Recommendation: Approve minutes of March 19, 2019.

[ID#19-213](#) **Financial Claims**

Recommendation: Approve financial claims report.

[ID#19-152](#) **Landscape Maintenance Districts' Supplemental Appropriation**

Recommendation: Approve a Resolution authorizing the supplemental appropriation of funds from the Harden Ranch Maintenance and Airport Business Center Landscape Maintenance Districts' fund balance to its respective operating budget.

[ID#19-163](#) **Request to Rename Monte Bella Park**

Recommendation: Approve a Resolution approving the renaming of Monte Bella Community Park to Pastor Herb Valero Park.

[ID#19-185](#) **Harden Foundation Grant Award**

Recommendation: Approve a Resolution accepting the Harden Foundation grant award in the amount of \$25,000 and authorize execution of all grant acceptance documents with the Harden Foundation.

ID#19-192 **Award of Stump Removal and Tree Maintenance Services Projects**

Recommendation: Approve a Resolution awarding both the Stump Grinding and Root Removal Services contract to Tope's Tree Service and the Tree Maintenance and On-call Services contract to both Smith and Enright Landscaping, Inc. and New Image Landscaping Company.

ID#19-193 **Animal Control Services Amendment to Memorandum of Agreement**

Recommendation: Approve a Resolution approving Amendment No. 1 to the Memorandum of Agreement (MOA) between the County of Monterey and the City of Salinas regarding the Animal Control Services Administration Pilot Program.

ID#19-205 **Hartnell Community College District Right of Way Transfer Agreement for the Bardin Road Project (CIP 9218)**

Recommendation: Approve a Resolution authorizing the transfer of a portion of the necessary right of way to the City of Salinas to build the Bardin Road Safe Routes to School (SRTS) Improvements.

ADMINISTRATIVE REPORTS

ID#19-188 **Status of El Gabilan Library Project**

Recommendation: No action is required. This report presents information to the City Council regarding the El Gabilan Branch Library construction project.

ID#19-206 **Permit Center Improvement Update**

Recommendation: No action is required. This report presents information to the City Council regarding the Permit Center Improvement Update.

COUNCILMEMBERS' REPORTS, APPOINTMENTS AND FUTURE AGENDA ITEMS

Receive communication from Councilmembers on reports, appointments and future agenda items. Councilmember comments are generally limited to three minutes.

ADJOURNMENT

Patricia M. Barajas, City Clerk

AGENDA MATERIAL / ADDENDUM

ANY ADDENDUMS WILL BE POSTED WITHIN 72 HOURS OF REGULAR MEETINGS OR 24 HOURS OF SPECIAL MEETINGS, UNLESS OTHERWISE ALLOWED UNDER THE BROWN ACT.

CITY COUNCIL REPORTS MAY BE VIEWED AT THE SALINAS CITY CLERK'S OFFICE, 200 LINCOLN AVENUE, SALINAS, AND ARE POSTED ON THE CITY'S WEBSITE AT WWW.CITYOFSALINAS.ORG ON THE THURSDAY BEFORE THE MEETING. PUBLIC MATERIAL FOR OPEN CITY COUNCIL MEETINGS, THAT IS

DISTRIBUTED TO THE MAJORITY OF THE CITY COUNCIL LESS THAN 72 HOURS BEFORE THE MEETING, MAY BE VIEWED AT THE CITY CLERK'S OFFICE. THE CITY COUNCIL MAY TAKE ACTION THAT IS DIFFERENT THAN THE PROPOSED ACTION REFLECTED ON THE AGENDA.

DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, MAY BE REQUESTED BY ANY PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN THE MEETING. REQUESTS SHOULD BE REFERRED TO THE CITY CLERK'S OFFICE AT 200 LINCOLN AVENUE, SALINAS, 758-7381, AS SOON AS POSSIBLE BUT BY NO LATER THAN 5 P.M. OF THE LAST BUSINESS DAY PRIOR TO THE MEETING. HEARING IMPAIRED OR TTY/TDD TEXT TELEPHONE USERS MAY CONTACT THE CITY BY DIALING 711 FOR THE CALIFORNIA RELAY SERVICE (CRS) OR BY TELEPHONING ANY OTHER SERVICE PROVIDERS' CRS TELEPHONE NUMBER.

PUBLIC NOTIFICATION

This agenda was posted on Thursday, March 28, 2019 at the City Clerk's Office, in the Council Rotunda, and the City's website.

Meetings are streamed live at <https://salinas.legistar.com/Calendar.aspx> and televised live on Channel 25 at 4 p.m. on the date of the regularly scheduled meeting and will be broadcast throughout the day on the Wednesday, Friday, Saturday and Monday following the meeting. For the most up-to-the-minute Broadcast Schedule for The Salinas Channel on Comcast 25, please visit or subscribe to our Google Calendar located at <http://tinyurl.com/salinas25>. Recent City Council meetings may also be viewed on the Salinas Channel on YouTube at <http://www.youtube.com/thesalinaschannel>.



Legislation Text

File #: ID#19-191, Version: 1

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Legislation Text

File #: ID#19-182, **Version:** 1

Small Wireless Facility Regulations and Fees

Approve Resolutions establishing a regulatory structure for Small Wireless Facilities within the public right-of-way and establishing the associated fees.



**CITY OF SALINAS
COUNCIL STAFF REPORT**

DATE: APRIL 2, 2019
DEPARTMENT: OFFICE OF THE CITY MANAGER
FROM: ANDREW MYRICK, ECONOMIC DEVELOPMENT MANAGER
TITLE: SMALL WIRELESS FACILITY REGULATIONS AND FEES

RECOMMENDED MOTION:

Approve the attached Resolutions establishing a regulatory structure for Small Wireless Facilities within the public right-of-way and establishing the associated fees.

RECOMMENDATION:

Staff recommends that the City Council approve the attached Resolutions establishing regulations for the installation of Small Wireless Facilities within the right-of-way and establishing fees to cover the City's costs of implementing these regulations.

EXECUTIVE SUMMARY:

In response to an Administrative Order issued by the Federal Communications Commission, it is necessary to adopt specific regulation relating to the installation of Small Wireless Facilities within the public right-of-way. These regulations would establish standards for these facilities and would also establish a permitting process and fees for the regulation and monitoring of these facilities.

BACKGROUND:

Devices making use of wireless telecommunications networks have proliferated in recent years and are now a part of everyday life. Most urban areas, including the entirety of the City of Salinas, are now served by one or more of these networks. To support these networks, the companies that provide them maintain antennas, dishes, and other equipment (referred to generically as "wireless telecommunications facilities" throughout this report) to broadcast and transmit signals. Most recently, these companies have begun to deploy Small Wireless Facilities (also known as "small cells" or "SWFs"), which generally include small antennas mounted on existing structures, rather than the larger antennas that are mounted onto dedicated towers.

SWFs are currently being deployed to enhance existing 4G networks and are expected to be essential to the deployment of 5G networks in the near future. The number of antennas necessary to accomplish the development of this network, however, would result in dozens, if not hundreds, of new antennas in Salinas alone. Because of this scale, wireless telecommunications companies favor the use of street lights and other City-owned infrastructure for the deployment of SWFs –

this allows for negotiation with a single property owner, as well as uniformity of design for the facilities. To facilitate the deployment of these networks, the City Council on April 18, 2018 adopted a Resolution providing guidance for the creation of Master Lease (or License) Agreements to allow for these companies to utilize existing City infrastructure. In return, the City would receive lease payments (in an amount to be negotiated) as compensation for the use of its property.

On October 15, 2018, the Federal Communications Commission (FCC) issued an Administrative Order regarding how local jurisdictions may respond when presented with proposals to install SWFs on City-owned infrastructure within the right-of-way. The Order is lengthy, but the portions relevant to the City may be summarized as follows:

- 1) Reiterates existing law which states that Cities may not take any action which would “prohibit or have the effect of prohibiting” the development of wireless networks. The impacts of any regulations on the fiscal health or profitability of a wireless network company must be taken into account when determining whether an action “effectively prohibits” the development of the wireless network.
- 2) The City must treat all wireless service providers equally, and may not charge different fees or impose different requirements upon different providers.
- 3) The City may not collect or charge any fees except to cover its own, actual costs. As a result, the City is prohibited from charging any lease or license payments for the use of its property. The City may not recover its own costs unless those costs themselves are “reasonable.” The FCC has published what it deems to be appropriate “safe harbor” fee levels, but acknowledges that higher fees may be necessary based upon local conditions.
- 4) Aesthetic and other regulatory requirements (including undergrounding requirements) must be “reasonable,” applicable to all projects within the right-of-way, and published in advance. Requiring all facilities to be located underground amounts to an “effective prohibition” of wireless service.
- 5) Cities must allow wireless communications companies to use their infrastructure and must allow wireless telecommunications companies to construct new infrastructure in the right-of-way if doing so is necessary to provide wireless service. As a result of this, although a City may enter into a Master License Agreement with a wireless telecommunications company, it may not condition the use of City-owned property on entering into such an Agreement. The City may, however, require that applicants obtain non-discretionary permits such as Encroachment Permits if the standards are published in advance.
- 6) Cities must process all applications received within 60 days of application for equipment mounted on existing structures, or 90 days for the construction of new structures. This is known as the “shot clock,” and includes all required approvals (ie not just an initial approval).
- 7) The Order took effect on January 14, 2019, while the deadline for local jurisdictions to adopt aesthetic standards is April 14, 2019.

Despite this Order, the City is still currently engaged in negotiations for a Master Lease Agreement with several telecommunications companies for mutually acceptable terms. However, these regulations are still necessary to properly protect public health, safety, and welfare in the event that applications are received and the applicant refuses to enter into a Master Lease Agreement

under terms acceptable to the City of Salinas, as well as to establish a baseline level of standards to demonstrate that the City is not discriminating between market players.

ANALYSIS:

These regulations apply only to Small Wireless Facilities, as defined by the FCC, located within the right-of-way. It addresses several topics, as detailed below:

Creates a new type of Encroachment Permit process and Fee Structure

Encroachment Permits are generally required for any work done in the right-of-way. However, SWF applications under the FCC Order have several peculiar aspects which do not provide a good fit for the current Encroachment Permit process:

- 1) Encroachment Permit fees are generally based on proxy impacts such as the length and time of lane closures, number of parking stalls eliminated, etc. The FCC Order requires the City to charge only enough to cover its costs, and proposes a permit fee of roughly \$100 per application as a “safe harbor” amount. This fee amount is significantly less than the City’s costs to review a permit application. A new fee is therefore necessary, but the current structure is not designed in a way that demonstrates how fees reflect costs.
- 2) It is expected that the City will receive dozens, if not hundreds, of applications for SWFs, likely over a short period of time. The creation of a shot clock will require tracking of these individual applications in a manner that goes beyond current practices. Due to the volume, keeping track of this information will require a systemic solution to avoid unnecessary drains on staff time.

These regulations create a Small Wireless Facility Encroachment Permit (SWFEP), and establish regulations for the processing of these applications. This is designed to facilitate conformance with the FCC Order:

- 1) The SWFEP combines all aspects of the installation into one Permit application, and will include location, design, engineering, fiber/electrical connections, traffic control, and any other applicable reviews.
- 2) Flat fees based on expected “typical” costs are included, as follows:
 - a. It is expected that it should take a Junior Engineer two hours to review an application: this includes a review of structural and soils engineering calculations, examination of electrical and fiber connections, design review, proposed location, an examination of other nearby facilities that may already exist, radiofrequency emissions, and communications with the applicant. Time spent to manage the Junior Engineer, respond to queries, and review policies and procedures are also included, as are incidental overhead costs such as administration and supplies. The appeal fee is set to an amount expected to be necessary to review and render a decision on an appeal of a denial.
 - b. Inspection Fees are based on five hours of a Construction Inspector’s time. This is considered a reasonable estimate of the amount of time which will be necessary to inspect each of these sites for proper traffic control, proper attachment of

equipment, proper connections of fiber and electrical lines, concrete/trench work, and other items that may arise. The time of management staff, administration, and supplies are included as well.

- c. It is expected that the City will incur ongoing costs relating to the ongoing maintenance of these facilities. However, at this point the City has not developed a detailed scope of these activities, and therefore is not able to provide a reasonable estimate of its actual costs. Therefore, the City proposes to adopt the FCC's "safe harbor" amount of \$270.00 per year per SWF as its Monitoring Fee. The City will evaluate this amount at some point in the future and will propose adjustments if appropriate.
- 3) The regulations ensure the City will be in compliance with the FCC's Order by including the ability to modify these regulations in the event that strict application of them would result in the "effective prohibition" of wireless service.
- 4) The SWF Permit would include fiber in the immediate vicinity, but the installation of lengthier fiber lines would require a separate Encroachment Permit. These would be reviewed utilizing the fees and process currently used.

Creates Design Standards

The regulations establish design standards intended to minimize the aesthetic impacts of these facilities without "effectively prohibiting" the provision of wireless service. Accordingly, varying degrees of flexibility may be provided, provided that the applicant can demonstrate that the regulations would "effectively prohibit" the provision of wireless service. Flexibility in the design standards may also be granted through the terms of a Master Lease Agreement, provided that the alternative would result in an equal or superior level of design that that provided through strict application of the regulations.

Establishes General Standards for Operation

General operational and work requirements are also provided, including the requirement that insurance be maintained by the applicant.

Limited Applicability

The regulations only cover SWFs within the right-of-way. In the event the FCC's Order is overturned, rescinded, or modified in a manner that the City is once again able to require a Master Lease Agreement to allow the use of its facilities, then the City will once again require execution of a Master Lease Agreement as a condition of the use of its facilities, and will consider the revocation of any SWFEPs issued without a Master Lease Agreement.

CEQA CONSIDERATION:

The proposed regulations are exempt from the California Environmental Quality Act (CEQA) per Section 15302 and 15303 (Class 2 and Class 3) of the CEQA Guidelines, as the FCC has already deemed the installation of SWFs in the ROW to be approved, and as these regulations do not alter this, there is no potential for these regulations to cause a significant effect on the environment.

The City of Salinas has determined that the proposed fees are not a project as defined by CEQA (CEQA Guidelines Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project. Because the matter does not cause a direct or foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

STRATEGIC PLAN INITIATIVE:

These actions relate to the City Council's goals of Well-Planned City and Excellent Infrastructure and Quality of Life.

DEPARTMENTAL COORDINATION:

These regulations have been developed with significant contributions by the Public Works Department. Assistance was also provided by the Community Development Department and the City Attorney's Office.

FISCAL AND SUSTAINABILITY IMPACT:

The proposed regulations are not expected to have a significant impact on City revenues. The proposed fees would have a positive revenue impact; however, since these revenues would be offset by increased expenditures related to the administration of SWFs, the fiscal impact is expected to be neutral.

ATTACHMENTS:

Proposed RESOLUTION Establishing Requirements for SWFs in the Right-of-Way
Proposed RESOLUTION Establishing Fees Related to SWFs in the Right-of-Way

RESOLUTION NO. _____ (N.C.S.)

**A RESOLUTION ESTABLISHING REQUIREMENTS FOR
SMALL WIRELESS FACILITIES (SWF) IN THE PUBLIC RIGHT OF WAY (ROW)**

WHEREAS, the City of Salinas (“City”) is a charter city organized and operating pursuant to the California Constitution and with powers and authority stemming therefrom, including Sections 5 and 7 of Article XI.

WHEREAS, the City of Salinas desires to comply with all mandates regarding public utilities as imposed upon it by state and federal law; and

WHEREAS, on April 17, 2018, the Salinas City Council determined that there is a need for SWFs in the City of Salinas, defined the terms and conditions under which the City would support such installations, and established the requirement for a Master Lease Agreement between the City and the installer of telecommunications equipment for the use of City facilities; and

WHEREAS, on October 15, 2018, the Federal Communications Commission (FCC) published an Administrative Order in the Federal Register, declaring that SWFs are permitted by right on City-owned property in the ROW, subject to the requirements of the Administrative Order and “reasonable” City regulations and fees; and

WHEREAS, this Administrative Order argues that allowing attachment of SWFs to publicly owned assets in the right of way without a Master Lease Agreement avoids an effective prohibition of broadband deployment, and specifies that any regulations be made publicly available prior to any applications for permits; and

WHEREAS, in order to maintain an aesthetically pleasing community environment, protect the safety and welfare of Salinas residents, minimize degradation of the residential character of neighborhoods, and require the best available design to eliminate visual impacts while ensuring that adequate public services and facilities are constructed to accommodate the needs of Salinas residents, the city of Salinas chooses to use its police power and land use planning authority to regulate SWFs, and establishes the proposed requirements for the issuance of permits and entitlements relative to such projects in situations where the City is unable to come to an agreement on the terms of a Master Lease Agreement with a telecommunications equipment installer; and

WHEREAS, pursuant to the California Environmental Quality Act (“CEQA”), the proposed requirements for SWFs in the public right of way are exempt per Section 15302 and 15303 of the CEQA Guidelines, as the FCC has already deemed the installation of SWFs in the ROW to be approved, and as these regulations do not alter this, there is no potential for these regulations to cause a significant effect on the environment.

NOW, THEREFORE BE IT RESOLVED by the Salinas City Council that the following requirements for all SWFs in the public right of way within the City are adopted with the purpose of preserving the health, safety, and welfare of the City's residents and City property, as follows:

1. The following definitions shall be applicable to this Resolution:
 - a. Antenna means an apparatus designed for the purpose of emitting radiofrequency (RF) radiation, to be operated or operating from a fixed location for the provision of personal wireless service and any commingled information or telecommunications services. For purposes of this definition, the term antenna does not include an unintentional radiator, mobile station, or device authorized under Title 47, Part 15 of the Code of Federal Regulations.
 - b. Antenna Equipment means all equipment, including but not limited to electronics, switches, wiring, cabling, power sources, shelters or cabinets associated with an antenna, located at the same fixed location as the antenna, and is mounted or installed at the same time as such antenna.
 - c. Antenna Facility means an Antenna and associated Antenna Equipment.
 - d. Right-of-Way (or ROW) means all or any part of the entire width of a road, street or highway easement, whether or not such entire area is actually used for road, street or highway purposes.
 - e. Small Wireless Facility (or SWF) means an Antenna Facility that meets each of the following conditions:
 - i. The facility—
 1. Is mounted on a Structure 50 feet or less in height including any Antennas; or
 2. Is mounted on a Structure no more than 10 percent taller than other adjacent Structures; or
 3. Does not extend the existing Structure upon which the facility is located to a height of more than 50 feet or by more than 10 percent, whichever is greater;
 - ii. Each Antenna associated with the deployment, excluding associated Antenna Equipment, is no more than three cubic feet in volume;
 - iii. All other wireless equipment associated with the Structure, including the wireless equipment associated with the Antenna and any pre-existing associated equipment on the Structure, is no more than 28 cubic feet in volume;
 - iv. The facility will not result in human exposure to radiofrequency radiation in excess of the applicable safety standards specified by the FCC.
 - f. Structure means a pole, tower, base station, or other building located within the ROW, whether or not it has an existing Antenna Facility.

2. A Small Wireless Facility Encroachment Permit (SWFEP) shall be required for all SWFs constructed within the ROW. SWFEPs shall be administered consistent with the provisions of Chapter 30, Article V of the Salinas Municipal Code. A SWFEP application will include all Equipment that is part of a Small Wireless Facility, including associated communication and/or electrical connection lines of a length equal to either the distance to the first splice point of these lines with a communication and/or electrical supply line or 50 (fifty) feet from the Structure upon which the Small Wireless Facility is mounted, whichever is less.
3. The City shall not issue a SWF Encroachment Permit if the Application for a SWF Encroachment Permit does not comply with the requirements of this Resolution.
4. An applicant for a SWFEP shall be deemed incomplete unless it includes all information deemed required by the Department of Public Works to review the application. The City Engineer shall prepare or cause to be prepared a detailed list of required information and shall make such list publicly available to facilitate the timely processing of applications. This material shall include, but is not necessarily limited to, the following:
 - a. An application, in a form to be provided by the City Engineer, that includes all requested information; and
 - b. A map showing the location of the proposed SWF; and
 - c. A photo showing the proposed location of the SWF; and
 - d. A photosimulation demonstrating that the SWF will comply with the design standards described herein; and
 - e. Documentation identifying the owner of the Structure and demonstrating that the SWF conforms to the design and co-location restrictions of the Structure owner(s).
 - f. Construction details, including a soils report and a structural analysis signed by qualified Professional Engineer(s), demonstrating that the Structure will be structurally sound, as defined in these regulations, and will not have a significant risk of structural failure after installation of the SWF; and
 - g. Details regarding the connection of electrical and communications transmission lines to the site; and
 - h. Details relating to any closures of roads or sidewalks that will be necessary due to the proposed construction; and
 - i. A study demonstrating that the SWF will not emit radiofrequency emissions that will, either individually or cumulatively with other already installed telecommunications facilities, expose any member of the public to radiofrequency emissions in excess of those permitted under FCC regulations; and
 - j. Proof of insurance pursuant to City specifications as may be amended from time-to-time to defend, indemnify, and hold harmless the City for its facility, and name the City and its officers and employees as additional insured by endorsement; and

- k. Any applicable permit review fees as adopted by City Council.
5. The City Engineer or his/her designee shall review the application to confirm compliance with City Ordinances and regulations. Installation of SWFs shall conform to the following minimum design standards:
- a. SWFs shall be designed, installed and located so as to minimize adverse visual impacts and shall not contain advertising material of any kind.
 - b. SWFs shall be constructed of, painted, or otherwise treated with anti-graffiti materials, including, but not limited to, graffiti resistant paints or finishes. Graffiti on SWFs, including Structures and Equipment, shall be removed within forty-eight hours of being reported. All Structures shall have a decal or permanent sticker (maximum 6 square inches) with the SWF operator's graffiti abatement contact information affixed.
 - c. SWFs may not include any type of lighted signal, lights, or other illumination, except as required by federal or state law.
 - d. Soils and structural analysis shall be prepared and stamped by a qualified Professional Engineer. The analysis shall include plans and specifications that shall include, at a minimum, the size, weight, mounting method, method of providing electrical power (including placement of any cables), estimated monthly electrical use, radiofrequency radiation, method of attaching to the Structure if required for electrical power, and compliance with manufacturer's specification for such Structure. Licensee shall not overload the structural member of any Structure so as to cause any undue or serious stress or strain to the Structure, or any part thereof, and shall demonstrate compliance with specifications issued by the manufacturer of such Structure, if applicable. The City shall have the right, at any time, to make a determination whether the Structure, or any part thereof, is being overloaded so as to cause undue or serious stress or strain on the Structure or any part thereof. The decision of the City shall be final and binding on Licensee. If in the opinion of the City the stress or strain may endanger or injure the Structure, or any part thereof, Licensee agrees, at its sole cost, to immediately relieve the stress or strain by lightening the load, provide structural reinforcement in a manner satisfactory to City or install a replacement Structure. If any of Licensee's Network Equipment and facilities fails to meet applicable legal or City requirements, Licensee shall promptly, at its own cost, replace such equipment and facilities with compliant equipment and facilities.
 - e. Before issuance of a permit, proposals for SWFs attached to a structure in the ROW must demonstrate that the proposed SWF will comply with all of the following:
 - i. All work shall be done in a manner consistent with the City's "Dig Once" policy (Resolution 21080, as such may be amended from time-to-time).

- ii. All fiber and electrical infrastructure shall be installed underground, except where connection may be made to preexisting, immediately adjacent overhead electrical, telephone, or other wire/fiber service via a service drop. Applicants may not add new overhead electrical or fiber lines except when immediately adjacent to existing lines.
- iii. Except for Antennas and any Equipment necessary to screen said Antennas, all Equipment must be screened. Whenever feasible, Equipment shall be installed in an underground vault. Underground vault vents must be flush to the ground. If an underground installation is infeasible, Equipment shall be attached to the Structure and screened from view. Screening shall be accomplished in a manner consistent with the design of the Structure – in the case of decorative or architecturally enhanced street lights or other Structures, the screening shall incorporate design elements of the existing Structure. Above-ground cabinets not mounted on a Structure are prohibited.
- iv. The SWF Antenna(s) shall be screened with a solid, opaque covering that has been colored to blend with the structure upon which the facility is mounted and other streetscape or surrounding features to the extent feasible. The covering shall be no larger than is reasonably necessary to fully enclose the antennas and shall not exceed twice the width of the existing structure or increase the height of the Structure by more than 20%. When mounted on architecturally enhanced Structures (such as decorative streetlights), the SWF and its coverings shall be designed so that, in the opinion of the City Engineer or his/her designee, the aesthetic quality of the Structure has been preserved. For reasons of public safety, including routine and emergency maintenance, installation on any part of a Structure supporting signs or devices used to control or direct vehicle, pedestrian, or other traffic is prohibited.
- v. If an applicant proposes to replace an existing Structure in order to accommodate a SWF, the new Structure shall match the height, width, appearance, and neighborhood characteristics of the original Structure. Any previous function of the previous structure (such as a street light) shall be incorporated into the replacement structure in accordance with current City standards.
- vi. New Structures may not be constructed or utilized unless it is demonstrated conclusively by the Applicant that no existing structure can accommodate the SWF, that replacement of the existing structure is infeasible, and that these regulations would otherwise “effectively prohibit” the provision of wireless service if the new Structure is not permitted. The height and width of the structure without the Antenna or covering shall be equal to the height

and width of the nearest City street light mounted on a City-owned Structure. The new Structure shall also incorporate design elements of the existing nearby Structure in the design of the new Structure. SWFs on new Structures shall meet the same design guidelines as those installed on existing structures.

vii. Wires and cables must enter Structures from below ground and must run inside the Structure. All electrical connections to the facilities shall be metered separately from City's electrical service and shall have a separate shut-off device located at the Structure which allows for power to be shut off to the SWF without impacting any other operations of the Structure upon which the SWF is mounted. City staff shall be provided access to this shut-off device so that power may be quickly shut off in an emergency situation.

viii. The installation shall not interfere with the public's use and enjoyment of the public right-of-way or the continued good functioning of existing subterranean infrastructure. Applications shall demonstrate that, at a minimum:

1. Applicant's proposal will allow parking and appurtenant door opening adjacent to the Structure.
2. Applicant's proposal will comply with all American Association of State Highway and Transportation Officials (AASHTO) sight distance requirements for the health, safety, and welfare of pedestrians and drivers.
3. Applicant's proposal will not block or interfere with the use, maintenance and/or repair of fire hydrants, street lights and other existing facilities.
4. Applicant's proposal will not restrict sidewalk access or parking when access panels and doors are open.
5. Applicant's proposal will comply with all state, federal and local regulations regarding Americans with Disability Act (ADA) accessibility, providing a minimum of four feet width for sidewalk pedestrians with a cross slope not to exceed 2%.

6. If an application is found to be incomplete or not in compliance with these regulations, City shall notify the applicant and provide a written list of the reasons for the finding(s) of incompleteness and/or noncompliance. The applicant may correct any identified deficiencies and resubmit the application for further review, upon which the City will again review the materials and either approve the application or provide notice as described above. If the City has previously twice notified an applicant that the application materials submitted for a particular application are incomplete or otherwise not in

compliance with these regulations, then if that application is resubmitted and is then found to be incomplete or not in compliance with these regulations a third time, the City shall deny that application. A denied application does not prevent an applicant from submitting a significantly similar application in the future.

7. The City may issue to an Applicant a SWFEP for a SWF once it has been demonstrated to the satisfaction of the Department of Public Works that the requirements specified herein have been met. Following this approval, the Applicant shall do the following:
 - a. The Applicant shall provide contact information to the City for the construction and the ongoing operation of the site.
 - b. The Applicant shall pay to the City of Salinas any Inspection and/or Monitoring Fees due.
 - c. The Applicant shall perform the work at the site in a manner that enables City staff to inspect the work being performed. The City Engineer shall specify in writing the inspections that need to be performed and shall cause these inspections to be performed. The Applicant or their representative shall notify the City when their work is ready for inspection. The City Engineer or his/her designee may require additional funds to be paid if the work is of such quality as to necessitate a number of inspections that the City Engineer deems to be excessive.
 - d. Upon completion of the SWF, the Applicant shall provide to the City a radiofrequency study to verify that the proposed facility is operating in accordance with the standards set by federal law at the time of the study. If the study concludes that the radiofrequency emissions exceed federal standards for such emissions, the facility shall be shut down immediately and shall not resume operation until it is demonstrated to the satisfaction of the City Engineer or his/her designee that the facility will operate in accordance with federal law.
 - e. In the event that these steps are not completed within six months of the issuance of the SWFEP, the City Engineer or his/her designee may revoke the SWFEP.
8. The City may include in a SWF Encroachment Permit such conditions, in addition to those already set forth in state and federal law, as may be required to govern the construction, installation, or maintenance of SWFs in the Public Rights-of-Way, and to protect and benefit the public health, safety, and welfare. Such conditions may also govern the installation and use of equipment that is not located on a Structure, but that is deemed necessary for the use and maintenance of a permitted SWF.
9. If the Applicant believes that the application of any particular provision of these regulations to a particular application would have the impact of “effectively prohibiting” the provision of wireless service, the Applicant may appeal the denial of any application to the Director

of Public Works within ten days of such denial. This appeal shall include, in addition to the information included in the application, a narrative identifying the provision which allegedly has this impact, provides an analysis demonstrating why application of the provision would “effectively prohibit” the installation, and provides an analysis demonstrating that no reasonable alternative exists for the provision of wireless telecommunications service. The Director of Public Works may approve the application if he/she finds that the application of the provision to this particular location would “effectively prohibit” the provision of wireless services. The Director of Public Works may request, and Applicant shall provide, any information deemed reasonably necessary by the Director to make an informed decision. Appeals shall be limited to determining whether the application of a particular provision of these regulations would “effectively prohibit” the provision of wireless service if enforced, and for no other claim or reason. The Director may deny the application if he/she finds that the Applicant has not successfully proven that the application of these regulations would “effectively prohibit” the provision of wireless services. The City may charge a fee to cover its actual costs in administering an appeal under this Section.

10. Applicant shall ensure the installation of SWF meet conditions as may be required to control the construction, installation, maintenance, repair and removal of such facilities in a public right of way so as to protect and benefit the public health, safety, and welfare. The terms and conditions of any such permit issued shall be subject to these requirements and limited to those areas consistent with the City’s authority under applicable law. These conditions shall include, but not be limited to, the following:
 - a. Normal and routine access to, and use, operation, maintenance and repair of SWF that does not impact vehicle or pedestrian traffic patterns shall be considered as part of the permitted installation, and no new permit shall be required for any such access, use, operation, maintenance or repair.
 - b. A new permit shall be required for upgrades, relocations, and/or modifications of the installed facilities, unless the City Engineer or his/her designee determines that such upgrade, relocation, and/or modification is minor, insignificant, and insubstantial. Permittee may replace approved Equipment with like-kind, similar Equipment, without obtaining a new permit if such like-kind, similar Equipment serves a substantially equivalent function, is the same or smaller in size, has the same or fewer number of antennas than approved by the City, and presents a substantially similar appearance to the Equipment it replaces. All modifications and replacements remain subject to these requirements and non-discretionary structural and safety codes.
 - c. Each year, at an interval to be specified by the City, the Applicant or their successor shall provide documentation demonstrating that insurance has been maintained on

all SWF (including Structures) in accordance with City specifications, as may be amended from time-to-time. Requirements for insurance coverage shall be determined by the City Attorney's Office, who shall make such requirements publicly available.

11. A permit for the installation of a SWF may be transferred to a successor, assign, or affiliate of the permittee, provided that any transferee holds and provides evidence of all required FCC and any other required governmental approvals or licenses necessary to provide telecommunication services.
12. This Resolution shall apply only to SWFs within the ROW and shall not extend to any other types of facilities and/or any other locations. This Resolution shall not amend or supersede Resolution 21369 (as may be amended from time to time).
13. If the City and an applicant have entered into a Master Lease Agreement (or an equivalent Agreement) pursuant to Resolution 21369, the City and the Applicant may agree within that Agreement to alternative regulations which, in the opinion of the City Council, would be equal or superior to the regulations contained herein with regards to accomplishing the stated goals of these regulations. When considering these alternatives, the Council shall consider the revised regulations as a whole, and individual modifications shall not be applicable to other Applicants unless a holistic review of alternatives is performed through a Master Lease Agreement.
14. The City reserves the right to require a Master Lease Agreement as a condition of installing or maintaining SWFs. In the event that the FCC's Administrative Order is amended, modified, and/or invalidated in a manner that the City is no longer required under the Order to issue a SWF Encroachment Permit, the City may deny any applications received pursuant to this Resolution until both parties enter into a Master Lease Agreement. Further, the City reserves the right to revoke any SWF Encroachment Permit in accordance with Section 30-42 of the Salinas Municipal Code.

PASSED AND APPROVED this 2nd day of April 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Joe Gunter, Mayor

ATTEST:

Patricia M. Barajas, City Clerk

RESOLUTION NO. _____ (N.C.S.)

**A RESOLUTION OF THE SALINAS CITY COUNCIL ESTABLISHING FEES
RELATED TO SMALL WIRELESS FACILITIES WITHIN THE PUBLIC RIGHT-OF-
WAY**

WHEREAS, the Salinas is a charter city organized pursuant to California Constitution Art. XI, sec. 7 with legislative power subject only to limitations of general law; and

WHEREAS, pursuant to the authority granted Salinas through Art. XI, sec. 7, the City has the power to impose valid regulatory fees; and

WHEREAS, the Salinas City Council has adopted regulations to govern the permitting, inspection, and monitoring of Small Wireless Facilities within the City Right-of-Way, which include the establishment of a Small Wireless Facility Encroachment Permit; and

WHEREAS, the City Council desires to ensure that all costs incurred in association with the permitting, inspection, and monitoring of these facilities, whether through staff time or otherwise, are fully recovered to maintain established City service standards; and

WHEREAS, the fees proposed in this Resolution do not exceed the estimated reasonable cost of providing the service for which the fee is charged; and

WHEREAS, the adoption of these fees is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

NOW THEREFORE, be it resolved by the Council of Salinas as follows:

The fees for application, amendment, and/or renewal for a Small Wireless Facility Encroachment Permit shall be as follows:

Small Wireless Facility Encroachment Permit Application:	\$347.00
Small Wireless Facility Encroachment Permit Appeal:	\$357.00
Small Wireless Facility Encroachment Permit Inspection Fee:	\$742.00
Small Wireless Facility Annual Monitoring Fee:	\$270.00

City staff is hereby authorized to promulgate regulations necessary for the implementation of these fees.

PASSED AND APPROVED this 2nd day of April, 2019, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

Joe Gunter, Mayor

ATTEST:

Patricia M. Barajas, City Clerk



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Legislation Text

File #: ID#19-122, **Version:** 1

City Development Impact Fee Annual Adjustment

Approve a Resolution increasing City development impact fees by 3% effective July 1, 2019.



**CITY OF SALINAS
COUNCIL STAFF REPORT**

DATE: April 2, 2019
DEPARTMENT: PUBLIC WORKS DEPARTMENT
FROM: DAVID JACOBS, DIRECTOR
BY: JIM SANDOVAL, ASSISTANT DIRECTOR/CITY ENGINEER
LYNN MAU, PUBLIC WORKS ASSISTANT
TITLE: CITY DEVELOPMENT IMPACT FEE ANNUAL ADJUSTMENT

RECOMMENDED MOTION:

A motion to approve a Resolution increasing City development impact fees by 3% effective July 1, 2019.

RECOMMENDATION:

Hold a public hearing on the proposal to increase City development impact fees and approve a Resolution adjusting the City development impact fees by 3% effective July 1, 2019.

EXECUTIVE SUMMARY:

City Council is requested to approve a resolution adjusting the City development impact fees by 3% which will become effective July 1, 2019, based on the Engineering News Record (ENR) construction cost index (CCI) increase over the last year.

BACKGROUND:

Consistent with its police power authority, the City imposes fees on development to pay the cost of improvements to capital infrastructure and facilities required to accommodate and service ongoing construction and development (Development Impact Fees). Article V, Section 9-40 through 9-50 of the Salinas City Code, defines the scope of these fees. Section 9-42(b) of the Code allows Development Impact Fees to be adjusted annually to reflect the “construction cost index” (CCI) change as published by the Engineering News Record (ENR). Development Impact Fees may be changed in accordance with the inflationary percentage change in the ENR index from January 1 of one year to January 1 of each preceding year. The ENR index number is based on a combination of labor rates and material costs, which are most reflective of construction costs averaged among 20 major metropolitan areas around the United States. Attached to this report is a copy of the ENR Construction Economics summary for January, which provides background of how the index increased 3% between January 1, 2018 to January 1, 2019.

Exhibit A lists the current and proposed development fee schedules for impacts to City infrastructure, including parks, street trees, storm sewers, sanitary sewers, and traffic. Exhibit B lists the current and proposed development fee schedules for impacts to public facilities, such as fire, police, library, and recreation.

Staff presented the proposed fee increases to the Business Development Committee (BDC) of the Salinas Valley Chamber of Commerce on March 14, 2019.

CEQA CONSIDERATION:

Not a Project. City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA)

STRATEGIC PLAN INITIATIVE:

Development fees are established and detailed in Section 9-40 through 9-48 of the Salinas Municipal Code, and serve as a financing tool to ensure adequate infrastructure; is provided to serve existing and promote new development within the City of Salinas, thereby supporting the economic development needs of the City and interested businesses who wish to locate to our City.

DEPARTMENTAL COORDINATION:

Public Works staff has consulted with other City Departments to develop the recommendation herein, including Administration, Finance, and Legal. Should the City Council approve the recommendation, Public Works will continue to collaborate with these departments, along with Community Development.

FISCAL AND SUSTAINABILITY IMPACT:

Increasing fee commensurate with the ENR index only allows revenue to keep pace with construction cost inflation to not impact the General Fund. Fee increases for the past five years (F.Y. 2013/2014 – 2017/2018) have been 2.41%, 3.19%, 1/60%, 3.9%, 3.3%, respectively.

An overall evaluation of the adequacy of Development Impact Fees will need to be undertaken soon to ensure the fees are adequately covering the costs. Review/update of the City's Traffic Fee Ordinance (TFO) Program will occur concurrent with the next General Plan update, if not sooner.

ATTACHMENTS:

- Resolution
- ENR Construction Economics Summary
- Exhibit A – Proposed and Current Fee Schedules for Development Impact Fees
- Exhibit B – Proposed and Current Fee Schedules for Public Facility Fees
- Exhibit C – Statement of Revenue and Expenditures for Development Fees

RESOLUTION NO. _____ (N.C.S.)

**RESOLUTION INCREASING DEVELOPMENT IMPACT
FEES IN ACCORD WITH THE ENGINEERING NEWS RECORD INDEX**

WHEREAS, Section 9-42 (b) of the Salinas City Code regarding development impact fees allows the development fees to be adjusted annually with the percentage change in the ENR Index from January 1 to January 1 of the preceding year; and

WHEREAS, the ENR Index increased 3% during the period from January 1, 2018 to January 1, 2019; and

WHEREAS, a Public Hearing was properly noticed and held on April 2, 2019, pursuant to Government Code 66017 and public comment received;

NOW, THEREFORE, BE IT RESOLVED as follows:

(a) The development fees established in Section 9-41 (a) of Article V, are set as follows:

Park fee:	\$1,004.00 per bedroom or \$2,012.00 per mobile home space.
Street Tree fee:	\$353.00 per tree, one tree per sixty feet of street frontage.
Storm Sewer Trunk Line fee:	\$586.00 per bedroom or \$1,185.00 per mobile home space; commercial, and industrial - \$7,447.00 per acre; schools - \$5,938.00 per acre.
Sanitary Sewer Trunk Line fee:	\$547.00 per bedroom or \$1,075.00 per mobile home space; commercial, industrial, and schools - \$1,809.00 per enclosed building unit (includes the first 4,000 sq. ft. of enclosed building area and 20 fixture units) plus \$4.49 per 100 sq. ft. over 4,000 sq. ft. plus \$19.15 per fixture unit over 20 units.

Traffic fee:

\$390.00 per daily trip (within existing City Limits); (adjusted TFO update, January 19, 2010, Resolution No. 19802)

\$564.00 per daily trip (Future Growth Areas); (adjusted TFO update, January 19, 2010, Resolution No. 19802)

***Library fee:**

\$720.00 per unit.

***Fire Protection Services fee:**

\$276.00 per unit.

**Applicable only to Monte Bella and Williams Ranch area developments, as required by the development Environmental Impact Reports (EIRs).*

Public Facilities Impact Fee Schedule

Development Type	Dev. Units ¹	Fire Impact Fee	Police Impact Fee	Library Impact Fee	Recreation Impact Fee	Total Impact Fees
Residential, Single-Family	DU	\$ 317.00	\$ 1,742.53	\$ 1,241.39	\$ 689.26	\$ 3,990.18
Residential, Multi-Family	DU	\$ 308.51	\$ 1,742.53	\$ 1,241.39	\$ 689.26	\$ 3,981.69
Commercial	KSF	\$ 535.25	\$ 712.21	\$ 0	\$ 0	\$ 1,247.46
Industrial	KSF	\$ 121.41	\$ 474.81	\$ 0	\$ 0	\$ 596.22

¹ DU=Dwelling Unit; KSF=1,000 square feet of floor area

(b) The above subject fees will become effective July 1, 2019.

PASSED AND APPROVED this 2nd day of April, 2019 by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

Joe Gunter, Mayor

ATTEST:

Patricia M. Barajas, City Clerk

CONSTRUCTION ECONOMICS

ENR's 20-city average cost indexes, wages and material prices. Historical data and details for ENR's 20 cities can be found at ENR.com/economics

Construction Cost Index

+2.3%
JAN. 2019

1913=100	INDEX VALUE	MONTH	YEAR
CONSTRUCTION COST	11205.74	+0.2%	+3.0%
COMMON LABOR	23531.38	+0.2%	+2.3%
WAGE \$/HR.	45.21	+0.2%	+2.3%

The Construction Cost Index's annual escalation rate rose to 3.0% this month, with the monthly component rising 0.2%

Building Cost Index

+3.1%
JAN. 2019

1913=100	INDEX VALUE	MONTH	YEAR
BUILDING COST	6107.70	0.0%	+3.1%
SKILLED LABOR	10431.81	+0.2%	+2.0%
WAGE \$/HR.	57.70	+0.2%	+2.0%

The Building Cost Index's annual escalation rate rose to 3.1%, while the monthly component showed no change.

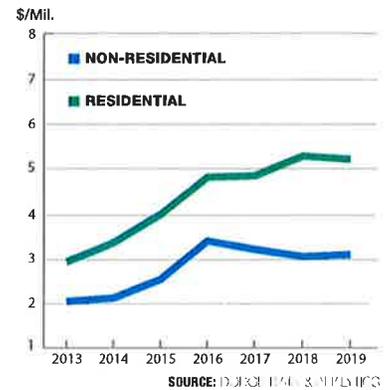
Material Cost Index

+0.1%
JAN. 2019

1913=100	INDEX VALUE	MONTH	YEAR
MATERIALS COST	3388.49	-0.1%	+3.4%
CEMENT \$/TON	114.65	-0.1%	+0.5%
STEEL \$/CWT	53.86	0.0%	+4.5%
LUMBER \$/MBF	632.83	-0.4%	+8.7%

The MCI experienced a 0.1% decrease this month, while the annual escalation rate is 3.4%.

Construction starts in the Denver metro area are expected to decrease 0.4% in 2019, to \$8.3 billion, according to Dodge Data & Analytics. The residential market will undergo a 1.4% drop, while non-residential is expected to increase 1.4%, Dodge says. Construction in the healthcare and office sectors will see the greatest decreases, while warehouse, education and multi-family housing are expected to increase.



ENR's Cost Indexes by City

1913=100
1967=100
R=REVISED

	CONSTRUCTION COST		BUILDING COST		COMMON LABOR		SKILLED LABOR		MATERIALS	
	JAN '19: 1913	% CHG. YEAR	JAN '19: 1913	% CHG. YEAR	JAN '19: 1967	% CHG. YEAR	JAN '19: 1967	% CHG. YEAR	JAN '19: 1967	% CHG. YEAR
ATLANTA	6659.29	+1.6	4475.41	+2.4	825.83	0.0	697.30	0.0	805.40	+5.0
BALTIMORE	8865.35	+6.5	5536.95	+6.4	1132.97	+3.9	855.53	+0.8	878.71	+13.9
BIRMINGHAM	7417.65	+2.2	4606.32	+4.0	978.68	0.0	811.63	+0.7	724.05	+8.3
BOSTON	14725.06	+6.5	7589.31	+3.5	1579.58	+5.3	1393.17	+2.3	731.09	+6.5
CHICAGO	15872.75	+2.9	7622.09	+2.0	1579.54	+3.1	1350.36	+2.2	635.80	+1.7
CINCINNATI	10151.77	+0.6	5264.49	-0.9	1028.46	+1.9	875.32	+1.3	726.88	-3.9
CLEVELAND	12536.75	+1.9	5994.32	+4.1	1094.27	0.0	922.89	0.0	737.63	+12.0
DALLAS	5909.25	+0.9	4518.64	+1.2	742.23	0.0	738.08	0.0	715.09	+2.5
DENVER	7505.86	+1.3	4893.25	+4.3	818.18	0.0	790.27	+3.7	710.21	+4.6
DETROIT	12166.45	+7.2	6354.20	+3.0	1068.28	+7.3	992.16	+0.9	685.65	+7.1
KANSAS CITY	11421.86	+2.4	6134.86	+5.1	1297.51	0.0	1221.06	+0.7	655.93	+15.1
LOS ANGELES	12011.35	+0.6	6345.43	+1.2	1111.66	0.0	1063.02	0.0	707.86	+3.7
MINNEAPOLIS	12980.04	-0.2	6433.89	+0.7	1339.26	+1.8	1226.97	+6.5	683.68	-9.2
NEW ORLEANS	6215.71	+5.1	4384.05	+8.9	749.82	+3.4	712.17	+9.1	735.64	+8.7
NEW YORK CITY	19487.13	+5.3	9272.35	+2.8	1552.23	+5.6	1391.38	+3.0	747.00	+2.4
PHILADELPHIA	13328.51	+2.7	7156.10	+2.6	1495.20	+2.4	1271.84	+1.9	765.79	+4.1
PITTSBURGH	10443.46	+2.8	6065.12	+3.9	1057.46	+1.7	957.71	+2.1	678.96	+7.0
ST. LOUIS	12293.15	+1.9	6133.93	+4.3	1096.32	0.0	998.28	+0.6	762.32	+11.9
SAN FRANCISCO	12114.87	+0.8	7021.57	+1.4	1025.93	0.0	1091.49	0.0	722.50	+4.9
SEATTLE	12008.39	+4.9	6351.66	+4.7	1133.79	+5.0	1129.54	+4.7	828.30	+4.5

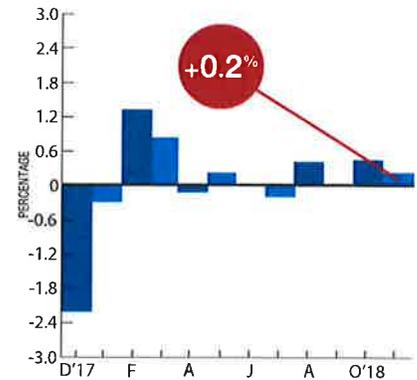
CONSTRUCTION ECONOMICS

Prices for PVC pipe products increased 0.2% in November after rising 0.4% in October, according to the Bureau of Labor Statistics' producer price index for plastic construction products, which consists mostly of PVC pipe. The annual escalation decreased to 2.5% from the previous month's 3.0%. ENR's 20-city average prices for all types of reinforced-concrete pipe experienced yearly increases; both types of sewer pipe had monthly decreases. All three types of water pipe experienced monthly decreases as well, according to ENR's prices. Monthly prices for 12-in. CSP pipe fell 0.1%, while yearly prices increased 0.7%.

PRODUCER PRICE INDEX

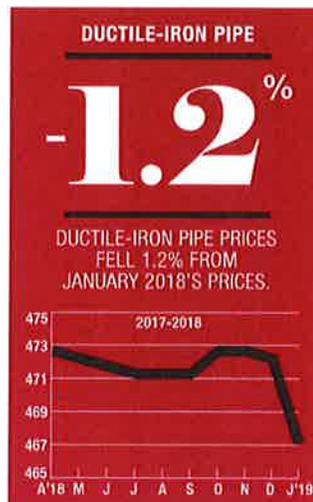
PVC PIPE

Monthly percent change



SOURCE: BUREAU OF LABOR STATISTICS

ENR's Materials Prices For January 2019



20-CITY AVERAGE

ITEM	UNIT	\$PRICE	%MONTH	%YEAR
REINFORCED-CONCRETE PIPE (RCP)				
12"	FT	17.37	-0.3	+0.2
24"	FT	33.99	+0.3	+0.3
36"	FT	69.44	+0.4	+1.6
48"	FT	113.19	+0.2	+1.3

CORRUGATED-STEEL PIPE (CSP)				
12"	FT	11.10	-0.1	+0.7
36"	FT	34.52	+0.7	+2.9
60"	FT	74.55	-0.4	-0.1

POLYETHYLENE PIPE (PE): UNDERDRAIN				
4"	FT	0.81	-0.3	-2.9

POLYVINYL-CHLORIDE PIPE (PVC)				
Sewer, 4"	FT	1.36	-0.6	-0.8
8"	FT	4.75	-0.9	+0.4
Water, 6"	FT	5.81	-0.1	+0.5
8"	FT	9.39	-1.1	-0.1
12"	FT	17.94	-0.1	-0.2

DUCTILE-IRON PIPE (DIP)				
6"	FT	19.04	-0.1	-0.2
8"	FT	29.18	-1.1	-1.2
12"	FT	44.81	-1.3	-1.2

COPPER WATER TUBING: TYPE L				
1/2"	FT	1.80	-2.1	-2.3
1 1/2"	FT	6.62	-0.1	-0.4

SOURCE: ENR



CONSTRUCTION ECONOMICS

Sewer, Water and Drain Pipe For January 2019

City prices reflect quotes from single sources and can be volatile. They are not meant to be the prevailing price for a city. Data are a mix of list and transaction prices and may include ENR estimates. Do not compare prices between locations. Use city information to analyze national trends.

ITEM	UNIT	ATLANTA	BALTIMORE	BIRMINGHAM	BOSTON	CHICAGO	CINCINNATI	CLEVELAND	DALLAS	DENVER	DETROIT
REINFORCED-CONCRETE PIPE (RCP)											
12"	FT	+17.79	17.50	15.92	17.80	17.47	16.00	16.50	18.81	18.00	16.50
24"	FT	-33.96	35.00	35.00	44.10	34.86	37.00	35.80	37.69	33.00	35.80
36"	FT	-69.35	70.00	72.38	87.63	66.41	85.00	75.50	75.05	72.00	75.50
48"	FT	-117.72	115.00	116.15	126.21	108.73	130.50	130.50	122.45	110.00	130.50
CORRUGATED-STEEL PIPE (CSP)											
12"	FT	11.75	11.00	11.50	11.32	+11.41	10.99	10.67	13.98	+11.15	9.99
36"	FT	33.59	34.00	33.38	35.87	+33.42	31.00	35.60	33.26	+32.60	+38.99
60"	FT	75.86	74.00	73.69	75.69	+78.70	62.00	66.98	81.15	+73.56	85.55
POLYETHYLENE PIPE (PE): UNDERDRAIN											
4"	FT	+0.91	0.77	+0.88	0.91	+0.91	0.43	0.67	0.92	0.95	1.03
POLYVINYL-CHLORIDE PIPE (PVC)											
SEWER, 4"											
	FT	1.48	1.17	-1.43	1.83	1.48	1.29	1.17	-1.57	1.42	1.16
8"											
	FT	5.30	4.50	-4.32	5.67	5.18	3.92	3.10	-5.49	5.25	4.29
WATER, 6"											
	FT	5.94	5.56	5.73	6.14	5.77	5.56	4.44	-5.80	6.20	5.38
8"											
	FT	9.36	9.20	+8.65	9.46	9.32	10.00	6.21	-9.81	9.45	11.00
12"											
	FT	17.89	18.00	17.70	18.80	17.41	17.00	9.35	+20.59	17.87	22.66
DUCTILE-IRON PIPE (DIP)											
6"											
	FT	19.59	21.00	18.49	24.15	23.51	24.00	16.20	+20.48	+19.42	16.72
8"											
	FT	32.10	29.00	27.35	39.32	37.10	35.00	24.22	+32.19	+29.86	22.84
12"											
	FT	58.68	50.00	44.27	55.56	59.00	50.00	37.35	+48.02	+43.93	36.98
COPPER WATER TUBING: TYPE L											
1/2"											
	FT	2.01	+1.42	1.75	-2.00	1.90	-1.19	-1.29	1.98	1.95	1.19
1 1/2"											
	FT	+6.00	-5.69	5.88	+5.65	5.52	-6.29	7.80	5.60	5.45	8.46

ITEM	UNIT	KANSAS CITY	LOS ANGELES	MINNEAPOLIS	NEW ORLEANS	NEW YORK	PHILADELPHIA	PITTSBURGH	ST. LOUIS	SAN FRANCISCO	SEATTLE
REINFORCED-CONCRETE PIPE (RCP)											
12"	FT	16.26	16.49	17.30	+17.11	18.42	25.58	14.00	16.95	16.49	17.45
24"	FT	29.60	35.04	30.80	+33.65	32.18	39.63	26.00	23.28	34.04	35.92
36"	FT	58.98	76.50	50.60	+67.28	64.56	70.25	55.00	45.24	76.50	77.80
48"	FT	100.00	125.75	93.00	+108.79	110.70	114.26	90.00	82.80	125.75	127.12
CORRUGATED-STEEL PIPE (CSP)											
12"	FT	11.99	10.19	10.36	10.97	-13.18	11.28	10.15	8.89	10.19	10.89
36"	FT	39.99	32.26	35.10	31.89	+34.22	36.41	32.00	35.99	32.26	34.19
60"	FT	72.72	74.80	92.18	74.05	+80.98	76.00	71.00	58.08	74.80	78.50
POLYETHYLENE PIPE (PE): UNDERDRAIN											
4"	FT	-0.35	1.12	0.44	-1.00	+0.93	+0.96	0.59	0.46	1.12	1.08
POLYVINYL-CHLORIDE PIPE (PVC)											
SEWER, 4"											
	FT	1.07	1.50	1.15	-1.50	1.41	-1.57	1.10	0.98	1.50	1.56
8"											
	FT	3.92	5.49	4.28	-5.01	5.49	-5.31	4.21	4.00	5.49	5.57
WATER, 6"											
	FT	-6.24	6.22	6.85	+5.72	+5.80	-5.85	5.60	4.76	6.22	6.31
8"											
	FT	-9.87	9.15	12.32	-9.38	9.47	-9.50	8.75	8.60	9.15	9.32
12"											
	FT	12.10	21.73	19.25	-19.63	18.11	-19.69	17.50	14.05	21.73	21.88
DUCTILE-IRON PIPE (DIP)											
6"											
	FT	14.22	19.12	13.52	18.13	19.95	20.21	18.50	16.50	19.12	19.10
8"											
	FT	17.24	30.88	22.88	28.91	35.70	33.90	30.00	22.76	30.88	29.88
12"											
	FT	31.85	41.87	38.81	44.38	58.01	45.15	41.00	37.89	41.87	+43.76
COPPER WATER TUBING: TYPE L											
1/2"											
	FT	1.28	1.93	-1.39	+1.89	1.87	1.92	2.76	-2.14	1.93	-2.02
1 1/2"											
	FT	6.88	4.95	8.94	+5.55	5.40	+5.80	11.17	8.19	5.62	+5.99

+ OR - DENOTES PRICE HAS RISEN OR FALLEN SINCE PREVIOUS REPORT; QUOTES ARE DELIVERED PRICES. SOME PRICES MAY INCLUDE TAXES OR DISCOUNTS. PRODUCT SPECIFICATION MAY VARY, DEPENDING ON WHAT IS MOST COMMONLY USED OR MOST ACCESSIBLE IN A CITY. QUANTITIES ARE GENERALLY TRUCKLOADS. RCP PIPE IS ASTM C76, 12 IN. AND 24 IN. ARE RUBBER-GASKET JOINTED, OTHERS ARE NON-CORRUGATED. CORRUGATED STEEL PIPE IS PLAIN GALVANIZED; 12 IN. IS 16 GAUGE, 36 IN. IS 14 GAUGE, 60 IN. IS 12 GAUGE. PE PIPE IS M252, PERFORATED AND CORRUGATED. PVC SEWER PIPE IS ASTM D-3034, SDR-35. PVC WATER PIPE IS C900, CL 150. DIP PIPE IS CL 150 WITH A PUSH-ON JOINT. COPPER WATER TUBING PIPE IS HARD AND INTERIOR DIAMETER, TYPE L.

EXHIBIT A

	PROPOSED FEE SCHEDULE	CURRENT FEE SCHEDULE
Park Fee:	\$1,004.00 per bedroom or \$2,012.00 per mobile home space.	\$975.00 per bedroom or \$1,953.00 per mobile home space.
Street Tree Fee:	\$353.00 per tree, one tree per sixty feet of street frontage.	\$343.00 per tree, one tree per sixty feet of street frontage.
Storm Sewer Trunk Line Fee:	\$586.00 per bedroom or \$1,185.00 per mobile home; Commercial and Industrial - \$7,447.00 per acre; Schools- \$5,938.00 per acre.	\$569.00 per bedroom or \$1,150.00 per mobile home; Commercial and Industrial - \$7,230 per acre Schools - \$5,765.00 per acre.
Sanitary Sewer Trunk Line Fee:	\$547.00 per bedroom or \$1,075.00 per mobile home; Commercial, Industrial, and Schools--\$1,809.00 per unit (includes the first 4,000 sq. ft. and 20 fixture units) plus \$4.49 per 100 sq. ft. over 4,000 and \$19.15 per fixture unit over 20 units.	\$531.00 per bedroom or \$1,044.00 per mobile home; Commercial, Industrial, and Schools--\$1,757.00 per unit (includes the first 4,000 sq. ft. and 20 fixture units) plus \$4.36 per 100 sq. ft. over 4,000 and \$18.59 per fixture unit over 20 units.
Traffic Fee:	\$390.00 per daily trip (within existing City Limits)	\$379.00 per daily trip (within existing City Limits) (adjusted TFO update, January 19, 2010 Resolution No. 19802)
	\$564.00 per daily trip ` (Future Growth Areas)	\$548.00 per daily trip (Future Growth Areas) (adjusted TFO update, January 19, 2010 Resolution No. 19802)
Library Fee*:	\$720.00 per unit.	\$699.00 per unit.
Fire Protection Services Fee*:	\$276.00 per unit.	\$268.00 per unit.

** The above Library and the Fire Protection fees are only assessed on Williams Ranch and Monte Bella area developments, as required by the development Environmental Impact Reports (EIRs).*

EXHIBIT B

Proposed Schedule Fee

Public Facilities Impact Fee Schedule

Development Type	Dev. Units ¹	Fire Impact Fee	Police Impact Fee	Library Impact Fee	Recreation Impact Fee	Total Impact Fees
Residential, Single-Family	DU	\$ 317.00	\$ 1,742.53	\$ 1,241.39	\$ 689.26	\$ 3,990.18
Residential, Multi-Family	DU	\$ 308.51	\$ 1,742.53	\$ 1,241.39	\$ 689.26	\$ 3,981.69
Commercial	KSF	\$ 535.25	\$ 712.21	\$ 0	\$ 0	\$ 1,247.46
Industrial	KSF	\$ 121.41	\$ 474.81	\$ 0	\$ 0	\$ 596.22

¹ DU=Dwelling Unit; KSF=1,000 square feet of floor area

Current Schedule Fee

Public Facilities Impact Fee Schedule

Development Type	Dev. Units ¹	Fire Impact Fee	Police Impact Fee	Library Impact Fee	Recreation Impact Fee	Total Impact Fees
Residential, Single-Family	DU	\$ 307.77	\$ 1,691.78	\$ 1,205.23	\$ 669.18	\$ 3,873.98
Residential, Multi-Family	DU	\$ 299.52	\$ 1,691.78	\$ 1,205.23	\$ 669.18	\$ 3,865.72
Commercial	KSF	\$ 519.66	\$ 691.47	\$ 0	\$ 0	\$ 1,211.13
Industrial	KSF	\$ 117.87	\$ 460.98	\$ 0	\$ 0	\$ 578.84

¹ DU=Dwelling Unit; KSF=1,000 square feet of floor area

EXHIBIT C

**CITY OF SALINAS
DEVELOPMENT FEES FUND
STATEMENT OF REVENUES AND EXPENDITURES
MARCH 1, 2018 THRU FEBRUARY 28, 2019**

CASH BALANCE - February 28, 2018 **\$14,893,821.14**

Revenues

2301 Sanitary Sewer & Storm Drain	\$	285,988.86
2302 Park Playground Fees		52,759.86
2303 Library Impact Fees		51,591.65
2304 Street Trees		1,372.00
2305 Annexation Fees		0.00
2306 Arterial Fees		620,701.25
2307 Fire Protection Fees		24,250.54
2308 Police Fees		124,049.18

TOTAL REVENUE 1,160,713.34

TOTAL CASH AVAILABLE \$16,054,534.48

Expenditures

2301 Sanitary Sewer & Storm Drain		
9735 Priority 1 Storm Sewer Lines	\$	146,983.83
9853 Priority 1 Sanitary Sewer Line		16,057.23
9935 Misc. Storm Drain Improvements		0.00

2302 Park Playground Fees		
9346 Natividad Creek Community Park		766.58
9380 Park & Open Space Master Plan		0.00
9993 Sherwood Park Tennis Court Impvt		9,962.52

2303 Library Impact Fees		
9970 El Gabilan Expansion		0.00
9166 New El Gabilan Library		205,000.00

2305 Annexation Fees		
9164 Salinas Train Station Improvement		
9399 Freight Terminal Rehab		

2306 Arterial Fees		
9112 Natividad/Laurel Intersection		1,005.92
9117 Sanborn Rd/US 101 Impvts- Ag Ind Ce		744,014.55
9170 Boronda & N Main Intersection		382.07
9278 N Main St/Boronda Rd Impvts		535.93
9510 Boronda Signal Improvements		286,987.97
9662 Traffic Fee Ordinance Update		3,799.32
9893 US 101 Imp through Salinas		55,856.99

2307 Fire Fees

9527 Fire Safety Gear & Equipment 2,757.22

TOTAL EXPENDITURES (1,474,110.13)

Transfers In/out

Transfers In - CIP 9117

FUND BALANCE - February 28, 2019 \$14,580,424.35

Cash Balance By Category

2301	Sanitary Sewer & Storm Drain	\$2,502,993.18
2302	Park Playground Fees	1,172,314.43
2303	Library Impact Fees	96,145.10
2304	Street Tree Fees	3,076.79
2305	Annexation Fees	(268.63)
2306	Arterial Fees	10,104,693.54
2307	Fire Protection Fees	119,523.59
2308	Police Fees	581,946.35

Cash Balance-February 28, 2019 \$14,580,424.35

	CITY OF SALINAS			03/24/19
	REVENUE FUNDED BY DEVELOPMENT FEES			
	MARCH 1, 2018 THRU FEBRUARY 28, 2019			
NW Account	March - June 2018	July to February 2019	Total	
2301.00.0000-54.8010	9,631.89	19,472.75		
2301.00.0000-56.5120	61,594.78	73,448.21		
2301.00.0000-56.5130	53,447.00	68,394.23	285,988.86	Sanitary Sewer & Storm Dra
2302.00.0000-54.8010	4,539.61	9,090.57		
2302.00.0000-56.5140	10,384.00	20,196.00		
2302.00.0000-56.5160	3,886.80	4,662.88	52,759.86	Park Playground Fees
2303.00.0000-54.8010	991.60	2,116.79		
2303.00.0000-56.5160	7,000.38	7,192.88		
2303.00.0000-56.5180	16,248.00	18,042.00	51,591.65	Library Impact Fees
2304.00.0000-54.8010				
2304.00.0000-56.5110		1,372.00	1,372.00	Street Trees
2305.00.0000-54.8010				
2305.00.0000-56.5170			0.00	Annexation Fees
2306.00.0000-54.8010	42,790.64	81,165.62		
2306.00.0000-56.5150	101,701.99	395,043.00	620,701.25	Arterial Fees
2307.00.0000-54.8010	419.39	825.18		
2307.00.0000-56.5160	2,085.58	8,028.39		
2307.00.0000-56.5190	6,240.00	6,652.00	24,250.54	Fire Protection Fees
2308.00.0000-54.8010	1,836.89	3,973.45		
2308.00.0000-56.5160	47,494.46	70,744.38	124,049.18	Police
Total	370,293.01	790,420.33	1,160,713.34	
			0.00	

CITY OF SALINAS

EXPENDITURES FUNDED BY DEVELOPMENT FEES

MARCH 1, 2018 THRU FEBRUARY 28, 2019

Project Number	Project Name	NW Fund	06/30/18 YTD Expenditures	02/28/18 YTD Expenditures	MARCH - JUNE 2018 YTD Expenditures	JULY - FEBRUARY 2019 YTD Expenditures	YEAR END Adjustments	TOTAL EXPENDITURES
9370	Development Impact Fee Study	2301			-			-
9735	Priority 1 Sewer Lines	2301	313,081.38	287,615.52	25,465.86	121,517.97		146,983.83
9853	Priority 1 Sanitary Sewer Lines	2301	16,664.65	3,311.03	13,353.62	2,703.61		16,057.23
9935	Misc. Storm Drain Improvements	2301			-			-
9936	Salinas River Outfall	2301			-			-
	TOTAL SEWER & STORM DRAIN		329,746.03	290,926.55	38,819.48	124,221.58		163,041.06
9346	Natividad Creek Community Park	2302			-	766.58		766.58
9370	Development Impact Fee Study	2302			-			-
9380	Park & Open Space Master Plan	2302	16,000.00	16,000.00	-			-
9403	Monte Bella Park	2302			-			-
9454	Lower Natividad Creek Park	2302			-			-
9670	El Dorado Park Improvements	2302			-			-
9757	Natividad Creek Pk Skate/BMX Track	2302			-			-
9965	Creek Trail Improvements	2302			-			-
9993	Sherwood Park Tennis Court Impvt	2302			-	9,962.52		9,962.52
9995	Laurel Heights Park	2302			-			-
	TOTAL PARKS & PLAYGROUND		16,000.00	16,000.00	-	10,729.10		10,729.10
9970	El Gabilan Expansion	2303			-			-
9166	New El Gabilan Library	2303	3,504.09	3,504.09		205,000.00		205,000.00
	TOTAL LIBRARY IMPACT FEES		3,504.09	3,504.09	-	205,000.00	-	205,000.00
9164	Salinas Train Station Improvement (FTA)	2305			-			-
9399	Freight Terminal Rehab	2305			-			-
	TOTAL ANNEXATIONS		-	-	-	-		-
9112	Natividad/Laurel Intersection	2306	88,409.29	87,403.37	1,005.92			1,005.92
9117	Sanborn Rd/US 101 Impvts- Ag Ind Center	2306	1,478,490.17	760,194.40	718,295.77	25,718.78		744,014.55
9128	Williams Road Median Island	2306			-			-
9170	Boronda & N Main Intersection	2306	514.47	285.38	229.09	152.98		382.07
9171	E Bernal Drive Improvements	2306			-			-

CITY OF SALINAS

EXPENDITURES FUNDED BY DEVELOPMENT FEES

MARCH 1, 2018 THRU FEBRUARY 28, 2019

Project Number	Project Name	NW Fund	06/30/18 YTD Expenditures	02/28/18 YTD Expenditures	MARCH - JUNE 2018 YTD Expenditures	JULY - FEBRUARY 2019 YTD Expenditures	YEAR END Adjustments	TOTAL EXPENDITURES
9278	N Main St/Boronda Rd Impvts	2306	229.31		229.31	306.62		535.93
9287	William Road Widening	2306			-			-
9510	Boronda Signal Improvements	2306	14,561.97	14,561.97	-	286,987.97		286,987.97
9511	E Boronda Road Traffic Signal Coordination	2306			-			-
9662	Traffic Fee Ordinance Update	2306	7,934.66	4,334.66	3,600.00	199.32		3,799.32
9723	E Romie Lane Widening	2306			-			-
9893	US 101 Imp through Salinas	2306	58,248.63	16,806.82	41,441.81	14,415.18		55,856.99
	TOTAL ARTERIAL FEES		1,648,388.50	883,586.60	764,801.90	327,780.85		1,092,582.75
9527	Fire Safety Gear & Equipment	2307			-	2,757.22		2,757.22
	TOTAL FIRE FEES		-	-	-	2,757.22		2,757.22
	TOTAL EXPENSES		1,997,638.62	1,194,017.24	803,621.38	670,488.75	0.00	1,474,110.13

Per Statement of Expenditures

1,997,638.62 1,194,017.24 409,389.75 670,488.75 0.00 1,474,110.13

Difference

0.00 0.00 394,231.63 0.00 0.00 0.00

City of Salinas
Revenue Ledger Summary Listing

From Date: 3/1/2018 - To Date: 6/30/2018

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Budget	Actual		
G/L Account Number: 2301.00.0000-54.8010 Use of money and property Investment Earnings							Fiscal Year To Date:	\$12,000.00	\$19,320.71	
				Month Total: April 2018			\$0.00	\$8,258.04		
				Month Total: June 2018			\$0.00	\$1,373.85	\$9,631.89	
				Account Total: Use of money and property Investment Earnings			\$12,000.00	\$28,952.60		
G/L Account Number: 2301.00.0000-56.5120 Charges for Services Sanitary Sewer Impact Fee							Fiscal Year To Date:	\$35,000.00	\$133,552.54	
				Month Total: March 2018			\$0.00	\$16,521.00		
				Month Total: April 2018			\$0.00	\$468.00		
				Month Total: May 2018			\$0.00	\$12,372.00		
				Month Total: June 2018			\$0.00	\$32,233.78	\$61,594.78	
				Account Total: Charges for Services Sanitary Sewer Impact Fee			\$35,000.00	\$195,147.32		
G/L Account Number: 2301.00.0000-56.5130 Charges for Services Storm Sewer Impact Fee							Fiscal Year To Date:	\$27,500.00	\$69,324.23	
				Month Total: March 2018			\$0.00	\$13,224.00		
				Month Total: May 2018			\$0.00	\$13,224.00		
				Month Total: June 2018			\$0.00	\$26,999.00	\$53,447.00	
				Account Total: Charges for Services Storm Sewer Impact Fee			\$27,500.00	\$122,771.23		
				Division Total: Non-Departmental			\$74,500.00	\$346,871.15		
				Department Total: Non Dept/Transfers			\$74,500.00	\$346,871.15		
				Fund Total: Development Fees-Sewer & Storm			\$74,500.00	\$346,871.15	\$124,673.67	
G/L Account Number: 2302.00.0000-54.8010 Use of money and property Investment Earnings							Fiscal Year To Date:	\$5,000.00	\$8,795.07	
				Month Total: April 2018			\$0.00	\$3,888.50		
				Month Total: June 2018			\$0.00	\$651.11	\$4,539.61	
				Account Total: Use of money and property Investment Earnings			\$5,000.00	\$13,334.68		
G/L Account Number: 2302.00.0000-56.5140 Charges for Services Neighborhood Park Impact Fee							Fiscal Year To Date:	\$15,000.00	\$19,824.00	
				Month Total: March 2018			\$0.00	\$4,720.00		
				Month Total: April 2018			\$0.00	\$3,776.00		
				Month Total: June 2018			\$0.00	\$1,888.00	\$10,384.00	
				Account Total: Charges for Services Neighborhood Park Impact Fee			\$15,000.00	\$30,208.00		
G/L Account Number: 2302.00.0000-56.5160 Charges for Services Facilities Impact Fees							Fiscal Year To Date:	\$0.00	\$12,308.20	
				Month Total: March 2018			\$0.00	\$1,295.60		
				Month Total: April 2018			\$0.00	\$1,295.60		
				Month Total: June 2018			\$0.00	\$1,295.60	\$3,886.80	
				Account Total: Charges for Services Facilities Impact Fees			\$0.00	\$16,195.00		
				Division Total: Non-Departmental			\$20,000.00	\$59,737.68		
				Department Total: Non Dept/Transfers			\$20,000.00	\$59,737.68		
				Fund Total: Development Fees-Parks & Playgr			\$20,000.00	\$59,737.68	\$18,810.41	
G/L Account Number: 2303.00.0000-54.8010 Use of money and property Investment Earnings							Fiscal Year To Date:	\$500.00	\$1,664.63	
				Month Total: April 2018			\$0.00	\$841.84		
				Month Total: June 2018			\$0.00	\$149.76	\$991.60	

City of Salinas
Revenue Ledger Summary Listing

From Date: 3/1/2018 - To Date: 6/30/2018

		\$500.00	\$2,656.23	
G/L Account Number: 2303.00.0000-56.5160 Charges for Services Facilities Impact Fees	Fiscal Year To Date:	\$0.00	\$22,167.87	
Month Total: March 2018		\$0.00	\$2,333.46	
Month Total: April 2018		\$0.00	\$2,333.46	
Month Total: June 2018		\$0.00	\$2,333.46	\$7,000.38
Account Total: Charges for Services Facilities Impact Fees		\$0.00	\$29,168.25	
G/L Account Number: 2303.00.0000-56.5180 Charges for Services Library Impact Fee	Fiscal Year To Date:	\$2,000.00	\$22,341.00	
Month Total: March 2018		\$0.00	\$4,062.00	
Month Total: May 2018		\$0.00	\$4,062.00	
Month Total: June 2018		\$0.00	\$8,124.00	\$16,248.00
Account Total: Charges for Services Library Impact Fee		\$2,000.00	\$38,589.00	
Division Total: Non-Departmental		\$2,500.00	\$70,413.48	
Department Total: Non Dept/Transfers		\$2,500.00	\$70,413.48	
Fund Total: Development Fees-Library		\$2,500.00	\$70,413.48	\$24,239.98
G/L Account Number: 2306.00.0000-54.8010 Use of money and property Investment Earnings	Fiscal Year To Date:	\$50,000.00	\$87,221.07	
Month Total: April 2018		\$0.00	\$36,800.41	
Month Total: June 2018		\$0.00	\$5,990.23	\$42,790.64
Account Total: Use of money and property Investment Earnings		\$50,000.00	\$130,011.71	
G/L Account Number: 2306.00.0000-56.5150 Charges for Services Street/Traffic Impact Fees	Fiscal Year To Date:	\$200,000.00	\$356,874.90	
Month Total: March 2018		\$0.00	\$18,758.00	
Month Total: April 2018		\$0.00	\$5,138.00	
Month Total: May 2018		\$0.00	\$16,189.00	
Month Total: June 2018		\$0.00	\$61,616.99	\$101,701.99
Account Total: Charges for Services Street/Traffic Impact Fees		\$200,000.00	\$458,576.89	
Division Total: Non-Departmental		\$250,000.00	\$588,588.60	
Department Total: Non Dept/Transfers		\$250,000.00	\$588,588.60	
Fund Total: Development Fees-Arterial		\$250,000.00	\$588,588.60	\$144,492.63
G/L Account Number: 2307.00.0000-54.8010 Use of money and property Investment Earnings	Fiscal Year To Date:	\$500.00	\$718.24	
Month Total: April 2018		\$0.00	\$360.79	
Month Total: June 2018		\$0.00	\$58.60	\$419.39
Account Total: Use of money and property Investment Earnings		\$500.00	\$1,137.63	
G/L Account Number: 2307.00.0000-56.5160 Charges for Services Facilities Impact Fees	Fiscal Year To Date:	\$80,000.00	\$893.82	
Month Total: March 2018		\$0.00	\$595.88	
Month Total: April 2018		\$0.00	\$595.88	
Month Total: May 2018		\$0.00	\$297.94	
Month Total: June 2018		\$0.00	\$595.88	\$2,085.58
Account Total: Charges for Services Facilities Impact Fees		\$80,000.00	\$2,979.40	
G/L Account Number: 2307.00.0000-56.5190 Charges for Services Fire Protection Service Fee	Fiscal Year To Date:	\$0.00	\$8,580.00	
Month Total: March 2018		\$0.00	\$1,560.00	
Month Total: May 2018		\$0.00	\$1,560.00	

City of Salinas
Revenue Ledger Summary Listing

From Date: 3/1/2018 - To Date: 6/30/2018

Month Total: June 2018	\$0.00	\$3,120.00		\$6,240.00
Account Total: Charges for Services Fire Protection Service Fee	\$0.00	\$14,820.00		
Division Total: Non-Departmental	\$80,500.00	\$18,937.03		
Department Total: Non Dept/Transfers	\$80,500.00	\$18,937.03		
Fund Total: Development Fees-Fire	\$80,500.00	\$18,937.03		\$8,744.97
G/L Account Number: 2308.00.0000-54.8010 Use of money and property Investment Earnings	Fiscal Year To Date:	\$1,500.00	\$3,080.10	
Month Total: April 2018		\$0.00	\$1,563.42	
Month Total: June 2018		\$0.00	\$273.47	\$1,836.89
Account Total: Use of money and property Investment Earnings		\$1,500.00	\$4,916.99	
G/L Account Number: 2308.00.0000-56.5160 Charges for Services Facilities Impact Fees	Fiscal Year To Date:	\$135,000.00	\$79,747.20	
Month Total: March 2018		\$0.00	\$13,101.92	
Month Total: April 2018		\$0.00	\$3,275.48	
Month Total: May 2018		\$0.00	\$8,188.70	
Month Total: June 2018		\$0.00	\$22,928.36	\$47,494.46
Account Total: Charges for Services Facilities Impact Fees		\$135,000.00	\$127,241.66	
Division Total: Non-Departmental		\$136,500.00	\$132,158.65	
Department Total: Non Dept/Transfers		\$136,500.00	\$132,158.65	
Fund Total: Dev Fees Fund-Police	\$136,500.00	\$132,158.65		\$49,331.35
Grand Total:	\$564,000.00	\$1,216,706.59	370,293.01	370,293.01

Revenue Ledger Summary Listing

From Date: 7/1/2018 - To Date: 2/28/2019

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Budget	
G/L Account Number: 2301.00.0000-54.8010 Use of money and property Investment Earnings							Fiscal Year To Date:	\$0.00
				Month Total: July 2018			\$12,000.00	
				Month Total: October 2018			\$0.00	
				Account Total: Use of money and property Investment Earnings			\$12,000.00	
G/L Account Number: 2301.00.0000-56.5120 Charges for Services Sanitary Sewer Impact Fee							Fiscal Year To Date:	\$0.00
				Month Total: July 2018			\$35,000.00	
				Month Total: September 2018			\$0.00	
				Month Total: October 2018			\$0.00	
				Month Total: November 2018			\$0.00	
				Month Total: December 2018			\$0.00	
				Month Total: January 2019			\$0.00	
				Month Total: February 2019			\$0.00	
				Account Total: Charges for Services Sanitary Sewer Impact Fee			\$35,000.00	
G/L Account Number: 2301.00.0000-56.5130 Charges for Services Storm Sewer Impact Fee							Fiscal Year To Date:	\$0.00
				Month Total: July 2018			\$27,500.00	
				Month Total: October 2018			\$0.00	
				Month Total: November 2018			\$0.00	
				Month Total: December 2018			\$0.00	
				Month Total: January 2019			\$0.00	
				Month Total: February 2019			\$0.00	
				Account Total: Charges for Services Storm Sewer Impact Fee			\$27,500.00	
				Division Total: Non-Departmental			\$74,500.00	\$
				Department Total: Non Dept/Transfers			\$74,500.00	\$
				Fund Total: Development Fees-Sewer & Storm			\$74,500.00	\$
G/L Account Number: 2302.00.0000-54.8010 Use of money and property Investment Earnings							Fiscal Year To Date:	\$0.00
				Month Total: July 2018			\$5,000.00	
				Month Total: October 2018			\$0.00	
				Account Total: Use of money and property Investment Earnings			\$5,000.00	
G/L Account Number: 2302.00.0000-56.5140 Charges for Services Neighborhood Park Impact Fee							Fiscal Year To Date:	\$0.00

Revenue Ledger Summary Listing

From Date: 7/1/2018 - To Date: 2/28/2019

Month Total: July 2018	\$15,000.00
Month Total: October 2018	\$0.00
Month Total: November 2018	\$0.00
Month Total: January 2019	\$0.00
Month Total: February 2019	\$0.00
Account Total: Charges for Services Neighborhood Park Impact Fee	\$15,000.00
G/L Account Number: 2302.00.0000-56.5160 Charges for Services Facilities Impact Fees	Fiscal Year To Date: \$0.00
Month Total: October 2018	\$0.00
Month Total: November 2018	\$0.00
Month Total: January 2019	\$0.00
Month Total: February 2019	\$0.00
Account Total: Charges for Services Facilities Impact Fees	\$0.00
Division Total: Non-Departmental	\$20,000.00
Department Total: Non Dept/Transfers	\$20,000.00
Fund Total: Development Fees-Parks & Playgr	\$20,000.00
G/L Account Number: 2303.00.0000-54.8010 Use of money and property Investment Earnings	Fiscal Year To Date: \$0.00
Month Total: July 2018	\$500.00
Month Total: October 2018	\$0.00
Account Total: Use of money and property Investment Earnings	\$500.00
G/L Account Number: 2303.00.0000-56.5160 Charges for Services Facilities Impact Fees	Fiscal Year To Date: \$0.00
Month Total: July 2018	\$25,000.00
Month Total: October 2018	\$0.00
Month Total: November 2018	\$0.00
Month Total: January 2019	\$0.00
Month Total: February 2019	\$0.00
Account Total: Charges for Services Facilities Impact Fees	\$25,000.00
G/L Account Number: 2303.00.0000-56.5180 Charges for Services Library Impact Fee	Fiscal Year To Date: \$0.00
Month Total: July 2018	\$25,000.00
Month Total: October 2018	\$0.00
Month Total: December 2018	\$0.00

Revenue Ledger Summary Listing

From Date: 7/1/2018 - To Date: 2/28/2019

Month Total: January 2019	\$0.00
Month Total: February 2019	\$0.00
Account Total: Charges for Services Library Impact Fee	\$25,000.00
Division Total: Non-Departmental	\$50,500.00
Department Total: Non Dept/Transfers	\$50,500.00
Fund Total: Development Fees-Library	\$50,500.00
G/L Account Number: 2304.00.0000-56.5110 Charges for Services Street Tree Fee	Fiscal Year To Date: \$0.00
Month Total: July 2018	\$500.00
Month Total: January 2019	\$0.00
Month Total: February 2019	\$0.00
Account Total: Charges for Services Street Tree Fee	\$500.00
Division Total: Non-Departmental	\$500.00
Department Total: Non Dept/Transfers	\$500.00
Fund Total: Development Fees-Street Trees	\$500.00
G/L Account Number: 2305.00.0000-54.8010 Use of money and property Investment Earnings	Fiscal Year To Date: \$0.00
Month Total: July 2018	\$500.00
Account Total: Use of money and property Investment Earnings	\$500.00
G/L Account Number: 2305.00.0000-56.5170 Charges for Services Annexation Impact Fees	Fiscal Year To Date: \$0.00
Month Total: July 2018	\$500.00
Account Total: Charges for Services Annexation Impact Fees	\$500.00
Division Total: Non-Departmental	\$1,000.00
Department Total: Non Dept/Transfers	\$1,000.00
Fund Total: Development Fees-Annexations	\$1,000.00
G/L Account Number: 2306.00.0000-54.8010 Use of money and property Investment Earnings	Fiscal Year To Date: \$0.00
Month Total: July 2018	\$50,000.00
Month Total: October 2018	\$0.00
Account Total: Use of money and property Investment Earnings	\$50,000.00
G/L Account Number: 2306.00.0000-56.5150 Charges for Services Street/Traffic Impact Fees	Fiscal Year To Date: \$0.00
Month Total: July 2018	\$200,000.00
Month Total: August 2018	\$0.00

Revenue Ledger Summary Listing

From Date: 7/1/2018 - To Date: 2/28/2019

Month Total: September 2018	\$0.00	
Month Total: October 2018	\$0.00	\$
Month Total: December 2018	\$0.00	
Month Total: January 2019	\$0.00	
Month Total: February 2019	\$0.00	

Account Total: Charges for Services Street/Traffic Impact Fees \$200,000.00 \$

Division Total: Non-Departmental \$250,000.00 \$

Department Total: Non Dept/Transfers \$250,000.00 \$

Fund Total: Development Fees-Arterial \$250,000.00 \$

G/L Account Number: 2307.00.0000-54.8010 Use of money and property Investment Earnings Fiscal Year To Date: \$0.00

Month Total: July 2018 \$500.00

Month Total: October 2018 \$0.00

Account Total: Use of money and property Investment Earnings \$500.00

G/L Account Number: 2307.00.0000-56.5160 Charges for Services Facilities Impact Fees Fiscal Year To Date: \$0.00

Month Total: July 2018 \$80,000.00

Month Total: September 2018 \$0.00

Month Total: October 2018 \$0.00

Month Total: November 2018 \$0.00

Month Total: January 2019 \$0.00

Month Total: February 2019 \$0.00

Account Total: Charges for Services Facilities Impact Fees \$80,000.00

G/L Account Number: 2307.00.0000-56.5190 Charges for Services Fire Protection Service Fee Fiscal Year To Date: \$0.00

Month Total: July 2018 \$0.00

Month Total: October 2018 \$0.00

Month Total: December 2018 \$0.00

Month Total: February 2019 \$0.00

Account Total: Charges for Services Fire Protection Service Fee \$0.00

Division Total: Non-Departmental \$80,500.00

Department Total: Non Dept/Transfers \$80,500.00

Fund Total: Development Fees-Fire \$80,500.00

Revenue Ledger Summary Listing

From Date: 7/1/2018 - To Date: 2/28/2019

G/L Account Number: 2308.00.0000-54.8010 Use of money and property Investment Earnings	Fiscal Year To Date:	\$0.00	
Month Total: July 2018		\$1,500.00	
Month Total: October 2018		\$0.00	
Account Total: Use of money and property Investment Earnings		\$1,500.00	
G/L Account Number: 2308.00.0000-56.5160 Charges for Services Facilities Impact Fees	Fiscal Year To Date:	\$0.00	
Month Total: July 2018		\$135,000.00	
Month Total: September 2018		\$0.00	
Month Total: October 2018		\$0.00	
Month Total: November 2018		\$0.00	
Month Total: December 2018		\$0.00	
Month Total: January 2019		\$0.00	
Month Total: February 2019		\$0.00	
Account Total: Charges for Services Facilities Impact Fees		\$135,000.00	
Division Total: Non-Departmental		\$136,500.00	
Department Total: Non Dept/Transfers		\$136,500.00	
Fund Total: Dev Fees Fund-Police		\$136,500.00	
Grand Total:		\$613,500.00	\$

Actual

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\$19,472.75
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\$13,656.00
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\$0.00

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\$5,592.00
\$4,194.00

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\$15,505.57

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\$1,691.78
\$10,150.68
\$5,075.34
\$11,842.46
\$70,744.38
\$74,717.83
\$74,717.83
\$74,717.83
790,420.33

CAPITAL PROJECTS

BY PROGRAM

February 28, 2018 Reimbursement

Dept	Project Number	Project Name	NW Fund	Wint Source	Total Appropriations	02/28/18 YTD Expenditures	01/31/18 YTD Expenditures	February Expenditures	Comments
			1000 Total			956,991.04	800,570.62	156,420.42	
			1100 Total			632,744.00	409,001.69	223,742.31	
			1200 Total			4,053,954.19	2,797,294.34	1,256,659.85	
			2105 Total			-	-	-	
			2106 Total			-	-	-	
			2107 Total			-	-	-	
			2108 Total			-	-	-	
			2109 Total			308,683.28	236,653.85	72,029.43	
50	9370	Development Impact Fee Study	2301	32.10	110,000.00			-	
50	9735	Priority 1 Storm Sewer Lines	2301	32.10	1,061,596.22	287,615.52	284,952.27	2,663.25	
50	9853	Priority 1 Sewer Lines	2301	32.10	968,197.10	3,311.03	3,208.03	103.00	
50	9935	Misc. Storm Drain Improvements	2301	32.10	368,263.07			-	
			2301 Total			290,926.55	288,160.30	2,766.25	
50	9370	Development Impact Fee Study	2302	32.11	60,000.00			-	
55	9092	Park Nexus Study	2302	32.11	70,000.00			-	
55	9107	Open Space Improvements	2302	32.11	50,000.00			-	
55	9346	Natividad Creek Community Park	2302	32.11	461,746.16			-	
55	9380	Park & Open Space Master Plan	2302	32.11	16,000.00	16,000.00	32,072.97	(16,072.97)	
55	9403	Monte Bella Park	2302	32.11	420,135.86			-	
55	9454	Lower Natividad Creek Park	2302	32.11	49,733.24			-	
55	9993	Sherwood Park Tennis Court Imp	2302	32.11	63,000.00			-	
			2302 Total			16,000.00	32,072.97	(16,072.97)	
60	9166	New El Gabilan Library	2303	32.12	3,504.09	3,504.09	3,504.09	-	
60	9970	El Gabilan Expansion	2303	32.12	-			-	to 9166
			2303 Total			3,504.09	3,504.09	-	
50	9112	Natividad/Laurel Intersection	2306	32.15	355,338.19	87,403.37	87,403.37	-	
50	9117	Sanborn Rd/US 101 Impvts- Ag Ind Center	2306	32.15	1,504,208.95	760,194.40	756,678.84	3,515.56	
50	9128	Williams Road Median Island	2306	32.15	961,602.05			-	
50	9133	Sun/Market Intersection	2306	32.15	190,000.00			-	
50	9140	Kern/101 Ramps-Mobray	2306	32.15	145,000.00			-	
50	9170	Boronda & N Main Intersection	2306	32.15	100,000.00	285.38	285.38	-	
50	9171	E Bernal Drive Improvements	2306	32.15	245,294.21			-	
50	9278	N Main St/Boronda Rd Impvts	2306	32.15	230,000.00			-	
50	9510	Boronda Signal Improvements	2306	32.15	3,998,981.31	14,561.97	14,561.97	-	
50	9662	Traffic Fee Ordinance Update	2306	32.15	447,105.25	4,334.66	4,334.66	-	
50	9723	E Romie Lane Widening	2306	32.15	689,996.28			-	
50	9893	US 101 Imp through Salinas	2306	32.15	1,904,229.58	16,806.82	16,806.82	-	
			2306 Total			883,586.60	880,071.04	3,515.56	
45	9540	Fire Vehicle Replacement	2307	32.16				-	

CAPITAL PROJECTS									
BY FUND									
June 30, 2018 Reimbursement									
***updated 8/6/18									
Dept	Project Number	Project Name	NW Fund	Wint Source	Total Appropriations	06/30/18 YTD Expenditures	06/29/18 YTD Expenditures	Accounts Payable Expenditures	Comments
			1000 Total		3,498,267.68	1,304,613.40	1,227,832.80	76,780.60	
			1100 Total		2,211,747.17	2,055,727.85	2,048,127.85	7,600.00	
			1200 Total		23,129,541.91	13,011,520.23	11,126,605.11	1,884,915.12	
			2105 Total		6,745.80	-	-	-	
			2106 Total		2,833.90	-	-	-	
			2107 Total		63,000.00	-	-	-	
			2108 Total		50,000.00	-	-	-	
			2109 Total		1,483,307.70	336,028.36	336,028.36	-	
50	9175	Santa Rita Storm Channel	2301		50,000.00			-	
50	9370	Development Impact Fee Study	2301	32.10	110,000.00			-	
50	9735	Priority 1 Storm Sewer Lines	2301	32.10	1,011,596.22	313,081.38	295,426.86	17,654.52	
50	9853	Priority 1 Sewer Lines	2301	32.10	968,197.10	16,664.65	16,370.93	293.72	
50	9935	Misc. Storm Drain Improvements	2301	32.10	368,263.07			-	
			2301 Total		2,508,056.39	329,746.03	311,797.79	17,948.24	
55	9092	Park Nexus Study	2302	32.11	70,000.00			-	
55	9107	Open Space Improvements	2302	32.11	-			-	
55	9346	Natividad Creek Community Park	2302	32.11	384,746.16			-	
50	9370	Development Impact Fee Study	2302	32.11	-			-	
55	9380	Park & Open Space Master Plan	2302	32.11	16,000.00	16,000.00	16,000.00	-	
55	9403	Monte Bella Park	2302	32.11	420,135.86			-	
55	9454	Lower Natividad Creek Park	2302	32.11	49,733.24			-	
55	9993	Sherwood Park Tennis Court Imp	2302	32.11	63,000.00			-	
			2302 Total		1,003,615.26	16,000.00	16,000.00	-	
60	9166	New El Gabilan Library	2303	32.12	3,504.09	3,504.09	3,504.09	-	
60	9970	El Gabilan Expansion	2303	32.12	-			-	to 9166
			2303 Total		3,504.09	3,504.09	3,504.09	-	
50	9112	Natividad/Laurel Intersection	2306	32.15	355,338.19	88,409.29	88,409.29	-	
50	9117	Sanborn Rd/US 101 Impvts- Ag Ind Center	2306	32.15	1,504,208.95	1,478,490.17	1,035,874.36	442,615.81	
50	9128	Williams Road Median Island	2306	32.15	961,602.05			-	
50	9133	Sun/Market Intersection	2306	32.15	190,000.00			-	
50	9140	Kern/101 Ramps-Mobray	2306	32.15	145,000.00			-	
50	9170	Boronda & N Main Intersection	2306	32.15	100,000.00	514.47	514.47	-	
50	9171	E Bernal Drive Improvements	2306	32.15	245,294.21			-	
50	9278	N Main St/Boronda Rd Impvts	2306	32.15	230,000.00	229.31	229.31	-	
50	9510	E Boronda Rd Traffic Congestion Relief	2306	32.15	3,998,981.31	14,561.97	14,561.97	-	
50	9662	Traffic Fee Ordinance Update	2306	32.15	447,105.25	7,934.66	7,934.66	-	
50	9723	E Romie Lane Widening	2306	32.15	689,996.28			-	
50	9893	US 101 Imp through Salinas	2306	32.15	1,904,229.58	58,248.63	58,248.63	-	
			2306 Total		10,771,755.82	1,648,388.50	1,205,772.69	442,615.81	

CAPITAL PROJECTS									
BY FUND									
June 30, 2018 Reimbursement									
***updated 8/6/18									
Project		NW	Wint	Total	06/30/18	06/29/18	Accounts Payable		
Dept	Number	Fund	Source	Appropriations	YTD Expenditures	YTD Expenditures	Expenditures	Comments	
45	9540	Fire Vehicle Replacement	2307	32.16					
			2307 Total	-	-	-	-		
			2401 Total	898,051.71	129,999.96	124,521.48	5,478.48		
			2402 Total	381,159.30	335,807.97	335,517.73	290.24		
			2403 Total	283,376.74	36,805.32	36,805.32	-		
			2404 Total	1,128,287.74	279,645.22	268,313.62	11,331.60		
			2501 Total	726,575.58	24,462.23	19,108.29	5,353.94		
			2505 Total	61,599.12	15,349.00	13,981.81	1,367.19		
			2510 Total	2,179,503.88	741,182.93	732,621.00	8,561.93		
			2511 Total	1,113,000.00	-	-	-		
			2910 Total	584,183.60	584,183.60	546,424.93	37,758.67		
			3106 Total	-	-	-	-		
			4101 Total	-	-	-	-		
			4103 Total	-	-	-	-		
			4104 Total	574,754.43	45,420.50	45,420.50	-		
			5102 Total	687,133.03	264,810.53	264,810.53	-		
			5201 Total	6,190,107.31	2,173,919.31	2,058,812.72	115,106.59		
			5202 Total	10,735,000.00	4,196,293.02	3,822,664.15	373,628.87		
			5203 Total	4,283,107.34	1,005,982.25	405,244.93	600,737.32		
			6100 Total	54,636.60	6,721.13	6,721.13	-		
			6200 Total	5,105,987.47	229,704.10	228,809.72	894.38		
			6400 Total	3,395,505.33	1,111,704.25	1,102,755.73	8,948.52		
			6500 Total	252,513.04	182,719.30	178,999.30	3,720.00		
			6801 Total	89,665.68	-	-	-		
			6900 Total	841,023.12	35,753.46	35,123.46	630.00		
			Grand Total	84,297,546.74	30,105,992.54	26,502,325.04	3,603,667.50		
			DRAW FROM DEUTSCHE						
			GRANTS						
				84,297,546.74	30,105,992.54	26,502,325.04	3,603,667.50		
				Per Statement of Expenditures	84,297,546.74	30,105,992.54	26,502,325.04	3,603,667.50	
				Difference	-	-	-	-	

C:\Users\legistar\AppData\Local\Temp\BCL Technologies\easyPDF 8\BCL@B80EEA44\BCL@B80EEA44.xlsx\SUMMARY									
CAPITAL PROJECTS									
BY PROGRAM									
February 28, 2019 Reimbursement									
		Project		NW	Total	02/28/19	01/31/19	February	
	Dept	Number	Project Name	Fund	Appropriations	YTD Expenditures	YTD Expenditures	Expenditures	Comments
				1000 Total	3,808,126.76	872,633.18	571,260.66	301,372.52	
				1100 Total	3,302,068.50	731,931.36	709,480.51	22,450.85	
				1200 Total	19,621,372.44	5,388,304.94	5,735,092.87	(346,787.93)	
				2105 Total	42,445.80	-	-	-	
				2106 Total	2,833.90	-	-	-	
				2107 Total	63,000.00	2,093.10	2,093.10	-	
				2108 Total	50,000.00	-	-	-	
				2109 Total	1,758,279.34	34,241.03	34,169.52	71.51	
				2202 Total	443,447.00	298,447.00	298,447.00	-	
	50	9114	Salinas River Outfall Channel Repairs	2301	50,000.00			-	Other contribution
	50	9114	Salinas River Outfall Channel Repairs	2301	7,721.87			-	City required share 6.25%
A	50	9175	Santa Rita Storm Channel	2301	50,000.00			-	
	50	9370	Development Impact Fee Study	2301	110,000.00			-	
A	50	9735	Priority 1 Storm Sewer Lines	2301	640,792.97	121,517.97	121,517.97	-	
A	50	9853	Priority 1 Sewer Lines	2301	951,532.45	2,703.61	2,703.61	-	
A	50	9935	Misc. Storm Drain Improvements	2301	368,263.07			-	
				2301 Total	2,178,310.36	124,221.58	124,221.58	-	
	55	9092	Park Nexus Study	2302	70,000.00			-	
A	55	9346	Natividad Creek Community Park	2302	384,746.16	766.58	598.02	168.56	
	55	9403	Monte Bella Park	2302	420,135.86			-	
A	55	9454	Lower Natividad Creek Park	2302	49,733.24			-	
A	55	9993	Sherwood Park Tennis Court Imp	2302	63,000.00	9,962.52	9,962.52	-	
				2302 Total	987,615.26	10,729.10	10,560.54	168.56	
A	60	9166	New El Gabilan Library	2303	205,000.00	205,000.00	205,000.00	-	
				2303 Total	205,000.00	205,000.00	205,000.00	-	
A	50	9112	Natividad/Laurel Intersection	2306	266,928.90			-	
A	50	9117	Sanborn Rd/US 101 Impvts- Ag Ind Center	2306	25,718.78	25,718.78	25,718.78	-	
A	50	9128	Williams Road Median Island	2306	961,602.05			-	
A	50	9133	Sun/Market Intersection	2306	190,000.00			-	
A	50	9140	Kern/101 Ramps-Mobray	2306	145,000.00			-	
A	50	9170	Boronda & N Main Intersection	2306	99,485.53	152.98	152.98	-	
A	50	9171	E Bernal Drive Improvements	2306	245,294.21			-	
A	50	9278	N Main St/Boronda Rd Impvts	2306	229,770.69	306.62	306.62	-	
A	50	9510	E Boronda Rd Traffic Congestion Relief	2306	3,984,419.34	286,987.97	226,234.79	60,753.18	
	50	9662	Traffic Fee Ordinance Update	2306	439,170.59	199.32	199.32	-	
A	50	9723	E Romie Lane Widening	2306	689,996.28			-	
A	50	9893	US 101 Imp through Salinas	2306	1,845,980.95	14,415.18	2,472.44	11,942.74	

CAPITAL PROJECTS

BY PROGRAM

February 28, 2019 Reimbursement

Dept	Project Number	Project Name	NW Fund	Total Appropriations	02/28/19 YTD Expenditures	01/31/19 YTD Expenditures	February Expenditures	Comments
			2306 Total	9,123,367.32	327,780.85	255,084.93	72,695.92	
45	9527	Fire Safety Gear & Equipment	2307	50,000.00	2,757.22	2,757.22	-	
			2307 Total	50,000.00	2,757.22	2,757.22	-	
			2401 Total	768,051.75	87,265.38	74,538.69	12,726.69	
			2402 Total	99,369.16	10,628.84	10,516.86	111.98	
			2403 Total	246,571.42	11,740.13	11,740.13	-	
			2404 Total	1,953,642.52	452,260.26	424,155.96	28,104.30	
			2501 Total	842,113.35	113,630.09	112,979.76	650.33	
			2510 Total	1,438,320.95	256,646.95	241,813.07	14,833.88	
			2511 Total	4,333,800.00	143.48	-	143.48	
			2910 Total	974,000.00	56,873.14	50,331.02	6,542.12	
			2940 Total	-	-	-	-	
			4104 Total	529,111.12	434,458.24	308,444.17	126,014.07	
			5102 Total	2,022,933.08	47,148.55	46,923.66	224.89	
			5201 Total	4,757,501.89	1,782,774.97	1,062,653.93	720,121.04	
			5202 Total	28,793,706.98	2,307,108.04	2,007,682.26	299,425.78	
			5203 Total	3,265,698.50	276,568.34	268,310.98	8,257.36	
			6100 Total	111,165.47	10,045.96	10,035.82	10.14	
			6200 Total	6,621,883.37	147,695.85	145,653.18	2,042.67	
			6400 Total	4,278,801.08	338,698.22	320,601.58	18,096.64	
			6500 Total	51,370.97	44,948.18	44,948.18	-	
			6801 Total	89,665.68	850.52	850.52	-	
			6900 Total	1,020,269.66	124,774.50	104,319.50	20,455.00	
			Grand Total	103,833,843.63	14,502,399.00	13,194,667.20	1,307,731.80	
		DRAW FROM DEUTSCHE GRANTS						



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Legislation Text

File #: ID#19-181, Version: 1

FY 2019-20 City-Wide Schedule of Fees and Service Charges

Approve a Resolution to approve adjustments and additions to the City-Wide Schedule of Fees and Service Charges effective Monday, July 1, 2019.



**CITY OF SALINAS
COUNCIL STAFF REPORT**

DATE: APRIL 2, 2019
DEPARTMENT: FINANCE
FROM: MATT N. PRESSEY, CPA, FINANCE DIRECTOR
TITLE: FY 2019-20 CITY-WIDE SCHEDULE OF FEES AND SERVICE CHARGES

RECOMMENDED MOTION:

A motion to approve a Resolution to approve adjustments and additions to the City-Wide Schedule of Fees and Service Charges.

RECOMMENDATION:

It is recommended that the City Council approve a Resolution to approve adjustments and additions to the City-Wide Schedule of Fees and Service Charges effective Monday, July 1, 2019.

EXECUTIVE SUMMARY:

Each year, the fee schedule is reviewed and updated by each department. As a best practice in the municipal industry, cost recovery fees and charges are annually adjusted to keep up with inflation. The updated Schedule of Fees and Charges will be effective 60 days after City Council adoption and will begin Monday, July 1, 2019.

BACKGROUND:

Pursuant to Article XIII B of the California Constitution and Chapter 11B of the Salinas City Municipal Code, fees for governmental services may be charged to recover all of the costs reasonably borne in providing all regulation, products, or services. Cost reasonably borne are defined in City Code Section 11B-3 as a) all applicable direct costs; b) all applicable indirect costs; c) fixed assets recovery expenses (depreciation); d) general overhead; e) departmental overhead; f) debt service costs; and g) costs for necessary public services.

City Code Section 11B - Fee and Service Charge Revenue

Chapter 11B of the Salinas City Code calls for adjustments to existing City fee/service charge revenue based on increases provided by the Consumers Price Index (CPI) - All Urban Consumers

for the San Francisco, Oakland, and San Jose areas. Such adjustments are presented to City Council for adoption by resolution.

Study by Willdan Financial Services

In October 2015, City Council adopted an updated Fee Schedule based on a Comprehensive Fee Study prepared by Willdan Financial Services. Willdan analyzed a variety of factors, ultimately quantifying the full cost incurred by the City in providing the respective services. The recommended fee amount was then established based on achieving as close to full cost recovery as possible. A number of factors prevented full cost recovery from being attained for certain fees, including mandated fee amounts, industry averages, and full cost recovery amounts that were either exceedingly high and/or varied greatly from the prior established fee.

At that time, the following cost recovery percentages were realized, on average:

- Finance & Administration – 98%
- Planning – 67%
- Maintenance – 100%
- Engineering – 100%
- Fire – 99%
- Police – 100%
- Animal Shelter – 74%
- Library – 87%
- Recreation – 83%
- Permit Center – 89%

The resulting adopted fee schedule, effective January 1, 2016, is the basis for which the current CPI increase was calculated.

Consumer Price Index

The Consumers Price Index (CPI) - All Urban Consumers for the San Francisco, Oakland, and San Jose areas increased 3.9% in calendar year 2018. Staff recommends City fees and service charges be increased 3.9% effective Monday, July 1, 2019.

While staff recommends a vast majority of City fees be increased by 3.9%, some exceptions remain. Specifically, 19 fees are mandated by various regulations, cannot increase, and are identified in the “Notes” column of the attachment. Recent fee adjustments adopted by City Council resulted in 6 fees also remaining constant at this time and are identified in the narrative below. Department discretion was considered on a case-by-case basis, resulting in certain fees deviating from the standard 3.9% CPI increase and are identified in the narrative below. Lastly, 12 new fees are being proposed and are identified in the narrative below.

Chamber of Commerce's Government Relations Committee and the Business Development Committee

On March 14, 2019, City staff presented the entire City-Wide Fee Schedule to the Chamber of Commerce's Government Relations Committee and the Business Development Committee (joint meeting). At the meeting, the members in the meeting said they understood the need to increase the fees by inflation. There was no opposition.

Attachment – FY 19-20 City-Wide Schedule of Fees and Service Charges

Finance & Administration

Recommendation includes a 3.9% CPI increase.

City Council adopted increased parking permit fees as part of a comprehensive Downtown Parking Management Plan in February of 2019. Therefore, staff is not recommending an increase in any parking permit fees (5) at this time.

Cannabis

Recommendation includes a 3.9% CPI increase. One fee was adjusted to cover consultant cost and another fee was adjusted to match a similar City of Salinas planning fee. Both are identified in the Cannabis section of the attachment.

Planning

Recommendation includes a 3.9% CPI increase.

Maintenance

Recommendation includes a 3.9% CPI increase.

Public Works

Recommendation includes a 3.9% CPI increase.

City Council adopted a new Encroachment Permit fee related to newspaper racks in February of 2019. Therefore, staff is not recommending an increase to the fee at this time.

Ten new fees are being proposed and are identified at the bottom of the Public Works section of the attachment. Six of these new fees charge an amount consistent with similar existing City of Salinas permit fees and the remaining four fees recoup only time and materials, at an amount on par with comparable jurisdictions.

Fire

Recommendation includes a 3.9% CPI increase.

One new fee is being proposed and is identified at the bottom of the Fire section of the attachment. It is for a new annual option to the Fire Inspection Fee so vendors can operate throughout the year without having to obtain individual permits for each event.

Police

Recommendation includes a 3.9% CPI increase.

Animal Shelter

Recommendation includes a 3.9% CPI increase.

Library

Recommendation includes a 3.9% CPI increase.

Recreation

Recommendation includes a 3.9% CPI increase.

Building-Permit Center

Recommendation includes a 3.0% Engineering News-Record Construction Cost Index increase.

Housing

Recommendation includes a 3.0% Engineering News-Record Construction Cost Index increase as stipulated in the Inclusionary Housing Ordinance.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

STRATEGIC PLAN INITIATIVE:

The staff recommendation supports the Council Goal of Effective, Sustainable Government.

FISCAL AND SUSTAINABILITY IMPACT:

New and increased fees and service charges are an integral part of City Council's budget-balancing solutions. Increased annual revenue associated with the recommended fees and service charge adjustments based on the CPI (3.9%) is estimated at approximately \$100,000. These fee increases are included in FY 2019-20 estimated revenue projections.

ATTACHMENTS:

Resolution
FY 19-20 City-Wide Schedule of Fees and Service Charges

RESOLUTION NO. _____ (N.C.S.)

**A RESOLUTION ESTABLISHING A SCHEDULE OF FEES AND SERVICE CHARGES
TO RECOVER ALL COSTS REASONABLY BORNE IN PROVIDING ALL
REGULATION PRODUCTS OR SERVICES BY THE CITY OF SALINAS**

WHEREAS, on April 2, 2019, the Salinas City Council held a duly noticed public hearing to consider proposed amendments on cost recovery fees and service charges; and

WHEREAS, the City Council has considered the proposed increases in the current schedule of fees and service charges for cost recovery in providing all regulation, products or services pursuant to Section 11-B of the Salinas Municipal Code,

NOW, THEREFORE, BE IT RESOLVED BY THE SALINAS CITY COUNCIL that the City Council hereby adopts the attached schedule of fees and service charges attached as Attachments 1-12, specifically identified in the last columns, entitled “Recommended Fees” and incorporated into this resolution by reference, effective July 1, 2019.

PASSED AND ADOPTED this 2nd day of April 2019, by the following votes:

AYES:

NOES:

ABSENT:

Joe Gunter, Mayor

ATTEST:

Patricia M. Barajas, City Clerk

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
FINANCE & ADMINISTRATION								
6801.50.5446-52.5070	Parking Garage Permits	Monterey Street Parking Garage	per hour	\$ 1.00		\$ 1.00		New rates adopted in February 2019, no CPI adjustment
6801.50.5446-52.5040	Parking Garage Permits	Monterey Street Parking Garage	per month	\$ 20.00		\$ 30.00		New rates adopted in February 2019, no CPI adjustment
6801.50.5446-52.5020	Parking Garage Permits	Salinas Street Garage (Upper Deck)	per month	\$ 20.00		\$ 30.00		New rates adopted in February 2019, no CPI adjustment
6801.50.5446-52.5020	Parking Garage Permits	Salinas Street Garage (Lower Deck)	per month	\$ 40.00		\$ 30.00		New rates adopted in February 2019, no CPI adjustment
6801.50.5446-52.5010	Parking Lot Permits	All other Lots (including 5, 8, & 17)	per month	\$ 40.00		\$ 45.00		New rates adopted in February 2019, no CPI adjustment
1000.20.2030-52.5030	Finance	Garage Sale Permits		\$ 12.75	\$ 13.25	\$ 13.25		
1000.20.2034-56.2010	Finance	Bus License Application Fees	per application	\$ 5.25	\$ 5.45	\$ 5.50		
1000.20.2030-56.8040	Finance	TEFRA Hearing Fee (Conduit Bond Issues)	per hearing	\$ 1,275.50	\$ 1,325.24	\$ 1,325.25		
1000.00.0000-56.8020	Finance/Administration	COBRA Administration Fee % of premium		\$ 11.50	\$ 11.95	\$ 12.00		
1000.20.2034-56.2030	Finance	Credit Card Convenience Fee		Pass-through		Pass-through	Pass-through fee - 3% of total	
1000.00.0000-57.8080	Finance	Late Charge for past due A/R-per month		3% per month		3% per month	penalty	
1000.40.4130-56.4161	Finance	Tobacco Retailer Fee		\$ 331.00		\$ 369.35	Fee charged by Monterey County	Fee must match Monterey County
1000.20.2031-56.2020	Returned Check Fees	For the first returned check		\$ 25.00		\$ 25.00	Per Civil Code 1719	Fee amount regulated by mandate, cannot increase
1000.20.2031-56.2020	Returned Check Fees	For each subsequent returned check		\$ 35.00		\$ 35.00	Plus any additional charges per Civil Code 1719	Fee amount regulated by mandate, cannot increase
1000.12.1120-56.8030	Sale of Printed Material	Budget or Audit Report	per report	\$ 33.00	\$ 34.29	\$ 34.25		
1000.12.1120-56.8030	Sale of Printed Material	Business License Reports (List of Businesses)	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030	Sale of Printed Material	Business License Verification	per license	\$ 2.25	\$ 2.34	\$ 2.25		
1000.12.1120-56.8030	Sale of Printed Material	Business License Copy	per license	\$ 2.25	\$ 2.34	\$ 2.25		
1000.00.0000-56.8060	Copying Fees	Copy Per page		\$ 0.25	\$ 0.26	\$ 0.25		
1000.00.0000-56.8060	Copying Fees	DVD/CD		\$ 15.00	\$ 15.59	\$ 15.50		
1000.00.0000-56.8060	Copying Fees	Fax-per page		\$3.15 doc & 0.25/page		\$3.20 doc & 0.25/page		
1000.00.0000-56.8060	Copying Fees	Scanning/E-mailing Document-per page		\$2.10 doc & 0.25/page		\$2.15 doc & 0.25/page		
1000.00.0000-56.8060	Copying Fees	Campaign & Economic Strmts-per page		\$ 0.10		\$ 0.10	FPPC Regulated	Fee amount regulated by mandate, cannot increase
1000.12.1120-56.1020	Administration	Candidate Filing Fees		\$ 25.00		\$ 25.00	Per Election Code Section 10228	Fee amount regulated by mandate, cannot increase
1000.12.1120-56.1020	Administration	Ballot Initiative Refundable Filing Fee		\$ 200.00		\$ 200.00	Not to exceed \$200 per Election Code	Fee amount regulated by mandate, cannot increase
1000.00.0000-56.8130	Administration	Newspaper notice for public hearing initiated by applicant		Actual Newspaper Publication Cost		Actual Newspaper Publication Cost		
1000.55.6232-56.6090	Rental Fees	Rotunda (Or Council Chamber Room)		\$ 228.00	\$ 236.89	\$ 237.00	Four - eight hours, plus \$20.75 per hour if outside of regular business hours	
1000.55.6232-56.6090	Rental Fees	Rotunda (Or Council Chamber Room)		\$ 114.50	\$ 118.97	\$ 119.00	Less than four hours, plus \$20.75 per hour if outside of regular business hours	
1000.55.6232-56.6090	Rental Fees	West Wing	per hour	\$ 41.50	\$ 43.12	\$ 43.00		
1000.00.0000-56.8120	Legal	Special Events Insurance Application Fee	per event	\$ 28.75	\$ 29.87	\$ 29.75		

CANNABIS

1000.00.0000-56.8010	Cannabis Fees	Administrative Fees		Actual Cost + City Admin		Actual Cost + City Admin		
1000.00.0000-50.2081	Cannabis Fees	Cannabis Business License		Gross Receipts		Gross Receipts		
1000.12.1355-52.8015	Cannabis Fees	Cannabis Business Admin Permit		\$ 106.00	\$ 110.13	\$ 400.00		To cover cost of 4 hours processing time per consultant charge of approximately \$100 per hour
1000.12.1355-56.8035	Cannabis Fees	Cannabis Monitoring Fee (CDD)		\$ 2,119.75	\$ 2,202.42	\$ 2,202.50		
1000.12.1355-56.8010	Cannabis Fees	Administrative Fees		Actual Cost + Eco Dev Cost		Actual Cost + Eco Dev Cost		
1000.12.1355-52.1205	Cannabis Fees	Cannabis Permit-New Application		\$ 3,026.75	\$ 3,144.79	\$ 3,144.75		
1000.12.1355-52.1206	Cannabis Fees	Cannabis Permit-Amendment Major		\$ 2,472.25	\$ 2,568.67	\$ 2,568.75		
1000.12.1355-52.1207	Cannabis Fees	Cannabis Permit-Amendment Minor		\$ 814.00	\$ 845.75	\$ 845.75		

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
1000.12.1355-52.1208	Cannabis Fees	Cannabis Permit-Appeal		\$ 530.50	\$ 551.19	\$ 791.18		To match existing "Planning Decision Appeal Fee"
1000.12.1355-52.1209	Cannabis Fees	Cannabis Permit-Renewal		\$ 1,389.00	\$ 1,443.17	\$ 1,443.25		
1000.12.1355-56.8010	Cannabis Fees	Administrative Fees		\$ 212.00	\$ 220.27	\$ 220.25		
1000.14.1400-56.8035	Cannabis Fees	Cannabis Monitoring Fee (Cty Attorney)		\$ 695.50	\$ 722.62	\$ 722.50		
1000.40.4110-56.1141	Cannabis Fees	Cannabis Work Permit Fee-Application		\$ 167.00	\$ 173.51	\$ 173.50		
1000.40.4110-56.1141	Cannabis Fees	Cannabis Work Permit Fee-Renewal		\$ 134.00	\$ 139.23	\$ 139.25		
1000.40.4110-56.1141	Cannabis Fees	Cannabis Work Permit Fee-Transfer		\$ 134.00	\$ 139.23	\$ 139.25		
1000.40.4110-56.8035	Cannabis Fees	Cannabis Monitoring Fee (Police)	annually	\$ 7,961.50	\$ 8,272.00	\$ 8,272.00		

PLANNING (Technology Surcharge is not included in the Fee Table)

1000.30.3462-56.3020	Miscellaneous Planning Fees	Parcel Map		\$ 2,657.50	\$ 2,761.14	\$ 2,761.25		
1000.30.3462-56.3080	Conditional Use Permit	CUP-Administrative		\$ 2,126.00	\$ 2,208.91	\$ 2,209.00		
1000.30.3462-56.3080	Conditional Use Permit	CUP-Amendment Administrative		\$ 1,594.50	\$ 1,656.69	\$ 1,656.75		
1000.30.3462-56.3080	Conditional Use Permit	CUP-Residential Design Review-Administrative		\$ 797.25	\$ 828.34	\$ 828.25		
1000.30.3462-56.3080	Conditional Use Permit	CUP-Minor Exception-Administrative		\$ 797.25	\$ 828.34	\$ 828.25		
1000.30.3462-56.3080	Conditional Use Permit	CUP-Plumbing in Accessory Structure-Administrative		\$ 212.50	\$ 220.79	\$ 220.75		
1000.30.3462-56.3080	Conditional Use Permit	CUP-Live Entertainment/On-Sale Alcohol-Administrative		\$ 1,275.50	\$ 1,325.24	\$ 1,325.25		
1000.30.3462-56.3190	Variance Fees	Variance - Administrative		\$ 2,126.00	\$ 2,208.91	\$ 2,209.00		
1000.30.3462-56.3100	Planned Unit Development	Minor Modification		\$ 850.25	\$ 883.41	\$ 883.50		
1000.30.3462-56.3210	Site Plan Review-per review	On-Sale Alcohol Use		\$ 1,063.00	\$ 1,104.46	\$ 1,104.50		
1000.30.3462-56.3210	Site Plan Review-per review	Mural Review		\$ 319.00	\$ 331.44	\$ 331.50		
1000.30.3462-56.3210	Site Plan Review-per review	Minor Modifications		\$ 797.25	\$ 828.34	\$ 828.25		
1000.30.3462-56.3210	Site Plan Review-per review	Parking Reduction Review		\$ 850.25	\$ 883.41	\$ 883.50		
1000.30.3462-56.3210	Site Plan Review-per review	Alternative Means of Compliance Review		\$ 531.50	\$ 552.23	\$ 552.25		
1000.30.3462-56.3210	Site Plan Review-per review (Residential)	Multi-Family 10+ units		\$ 1,765.50	\$ 1,834.35	\$ 1,834.25		
1000.30.3462-56.3210	Site Plan Review-per review (Commercial/Industrial)	Commercial/Industrial 5,000+ s.f.		\$ 2,432.25	\$ 2,527.11	\$ 2,527.00		
1000.30.3462-56.3020	Miscellaneous Planning Fees	Resubdivision Review Fees - Lot line adjustment, Lot consolidation, Certificate of Compliance.		\$ 2,432.25	\$ 2,527.11	\$ 2,527.00		
1000.30.3462-56.3080	Conditional Use Permit	CUP-Minor Modification		\$ 850.25	\$ 883.41	\$ 883.50		
1000.30.3462-56.3090	Miscellaneous Planning Fees	Preliminary Project Review		\$ 850.25	\$ 883.41	\$ 883.50		
1000.30.3462-56.3120	Miscellaneous Planning Fees	Architectural Review		\$ 531.50	\$ 552.23	\$ 552.25		
1000.30.3462-56.3040	Specific Plan Application	Minor Modification		\$ 850.25	\$ 883.41	\$ 883.50		
1000.30.3462-56.3170	Master Sign Plans-per review	Master Sign Plans-Minor (<10 tenants)		\$ 531.50	\$ 552.23	\$ 552.25		
1000.30.3462-56.3170	Master Sign Plans-per review	Master Sign Plans-Major (10+ tenants)		\$ 850.25	\$ 883.41	\$ 883.50		
1000.30.3462-56.3170	Master Sign Plans-per review	Amendment		\$ 319.00	\$ 331.44	\$ 331.50		
1000.30.3462-56.3210	Site Plan Review-per review	Multi-Family 2-9 units		\$ 1,095.00	\$ 1,137.71	\$ 1,137.75		
1000.30.3462-56.3210	Site Plan Review-per review	Commercial/Industrial 0-4,999 s.f.		\$ 1,765.50	\$ 1,834.35	\$ 1,834.25		
1000.30.3462-56.3070	Miscellaneous Planning Fees	Planning Decision Appeal		\$ 753.50	\$ 782.89	\$ 783.00		
1000.12.1120-56.8030	Sale of Printed Material	Specific Plan		\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030	Sale of Printed Material	Specific Plan Final EIR		\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030	Sale of Printed Material	General Plan Update-Final		\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030	Sale of Printed Material	General Plan EIR-Final		\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030	Sale of Printed Material	General Plan-Existing Conditions Report		\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030	Sale of Printed Material	General Plan-Executive Summary		\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030	Sale of Printed Material	Subdivision Ordinance		\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030	Sale of Printed Material	Zoning Code with Binder		\$ 0.25	\$ 0.26	\$ 0.25		
1000.30.3351-56.8100	Miscellaneous Planning Fees	Map Sales		Actual Cost		Actual Cost		
1000.00.0000-57.8050	Miscellaneous Planning Fees	Misc-Fed Express Shipping		No Fee		No Fee		
1000.00.0000-56.8060	Miscellaneous Planning Fees	Copying Fees-per page		\$ 0.25	\$ 0.26	\$ 0.25		
1000.30.3462-56.3140	Miscellaneous Planning Fees	CEQA - Environmental Impact Report		Cost + 20%		Cost + 20%		
5203.00.0000-56.3050	Miscellaneous Planning Fees	Planning Commission Interpretation-Single Family		\$ 372.00	\$ 386.51	\$ 386.50		
1000.30.3462-56.3070	Miscellaneous Planning Fees	Planning Decision Appeal-Single Family		\$ 372.00	\$ 386.51	\$ 386.50		

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
				Actual Cost		Actual Cost		
1000.30.3462-56.3180	Miscellaneous Planning Fees	Technical Assistance Fee						
1000.30.3462-56.3160	Temporary Use of Land Permit	Uses up to one year		\$ 283.75	\$ 294.82	\$ 294.75		
1000.30.3462-56.3220	Planning Inspection Fee-per inspection	Multi-Family 2-5 Units 2-9 Units		\$ 267.75	\$ 278.19	\$ 278.25		
1000.30.3462-56.3220	Planning Inspection Fee-per inspection	Commercial/Industrial 0-4,999 sq ft		\$ 267.75	\$ 278.19	\$ 278.25		
1000.30.3462-56.3220	Planning Inspection Fee-per inspection	Multi-Family 6-10 Units 10 +		\$ 330.50	\$ 343.39	\$ 343.50		
1000.30.3462-56.3220	Planning Inspection Fee-per inspection	Commercial/Industrial 5,000++ sq ft		\$ 330.50	\$ 343.39	\$ 343.50		
1000.30.3462-56.3160	Temporary Use of Land Permit	Tax Exempt Organization		No Fee		No Fee		
1000.30.3462-56.3290	Miscellaneous Planning Fees	Landscape/Deferred Completion Agreement Deposit		\$ 135.00	\$ 140.27	\$ 140.25		
1000.30.3462-56.3160	Temporary Use of Land Permit	Single Business/Temporary Sign		\$ 135.00	\$ 140.27	\$ 140.25		
1000.30.3462-56.3160	Temporary Use of Land Permit	Shopping Center		\$ 135.00	\$ 140.27	\$ 140.25		
1000.30.3462-56.3160	Temporary Use of Land Permit	Uses up to one year		\$ 283.75	\$ 294.82	\$ 294.75		
1000.30.3462-56.3160	Temporary Use of Land Permit	Seasonal Use (Christmas Trees/Pumpkins)		\$ 135.00	\$ 140.27	\$ 140.25		
1000.30.3462-56.3270	Miscellaneous Planning Fees	Home Occupation Permit (HOP)		\$ 135.00	\$ 140.27	\$ 140.25		
1000.30.3462-56.3290	Miscellaneous Planning Fees	Large Family Day Care Permit		\$ 135.00	\$ 140.27	\$ 140.25		
1000.30.3462-56.3290	Miscellaneous Planning Fees	ABC/DMV Compliance or Interpretation		\$ 135.00	\$ 140.27	\$ 140.25		
1000.30.3462-56.3290	Miscellaneous Planning Fees	Landscape Plan Review		\$ 135.00	\$ 140.27	\$ 140.25		
1000.30.3462-56.3170	Sign Review & Permits	Sign Permit		\$ 283.75	\$ 294.82	\$ 294.75		
1000.30.3462-56.3250	Miscellaneous Planning Fees	Time Extensions of Permits		\$ 135.00	\$ 140.27	\$ 140.25		
1000.30.3462-56.3290	Other Planning Fees	Zoning Information Letter		\$ 283.75	\$ 294.82	\$ 294.75		
1000.30.3462-56.3240	Building Permit Review - per review	Building Permit Review		\$ 135.00	\$ 140.27	\$ 140.25		
1000.30.3462-56.3290	Photometric Lighting Plan Review	Photometric Lighting Plan		\$ 283.75	\$ 294.82	\$ 294.75		
1000.30.3462-56.3080	Conditional Use Permit	Parking Reduction Review		\$ 283.75	\$ 294.82	\$ 294.75		
1000.30.3462-56.3080	Conditional Use Permit	Alternative Compliance Review		\$ 283.75	\$ 294.82	\$ 294.75		
1000.30.3462-56.3290	Other Planning Fees	CEQA Categorical Exemption		\$ 135.00	\$ 140.27	\$ 140.25		
1000.30.3462-56.3290	Other Planning Fees	Letter of public convenience or necessity		\$ 283.75	\$ 294.82	\$ 294.75		
5203.00.0000-56.3050	Miscellaneous Planning Fees	Planning Commission Interpretation		\$ 2,126.00	\$ 2,208.91	\$ 2,209.00		
1000.30.3462-56.3080	Conditional Use Permit	Conditional Use Permit		\$ 5,376.50	\$ 5,586.18	\$ 5,586.25		
1000.30.3462-56.3080	Conditional Use Permit	CUP-Amendment		\$ 3,720.25	\$ 3,865.34	\$ 3,865.25		
1000.30.3462-56.3080	Conditional Use Permit	CUP-Residential Design Review		\$ 2,126.00	\$ 2,208.91	\$ 2,209.00		
1000.30.3462-56.3080	Conditional Use Permit	CUP-Minor Exception		\$ 2,126.00	\$ 2,208.91	\$ 2,209.00		
1000.30.3462-56.3080	Conditional Use Permit	CUP-Plumbing in Accessory Structure		\$ 565.50	\$ 587.55	\$ 587.50		
1000.30.3462-56.3080	Conditional Use Permit	CUP-Live Entertainment/On-Sale Alcohol		\$ 1,594.50	\$ 1,656.69	\$ 1,656.75		
1000.30.3462-56.3130	Miscellaneous Planning Fees	CEQA -Negative Declaration/ Mitigated Negative Declaration		\$ 1,594.50	\$ 1,656.69	\$ 1,656.75		
1000.30.3462-56.3190	Variance Fees	Variance		\$ 3,362.25	\$ 3,493.38	\$ 3,493.50		
1000.30.3462-56.3200	Miscellaneous Planning Fees	Variance - Owner Occupied		\$ 1,063.00	\$ 1,104.46	\$ 1,104.50		
1000.30.3462-56.3010	Miscellaneous Planning Fees	Tentative Map -Review (up to 25 lots)		\$ 8,925.75	\$ 9,273.85	\$ 9,273.75		
1000.30.3462-56.3010	Miscellaneous Planning Fees	Tentative Map -Revision		\$ 2,126.00	\$ 2,208.91	\$ 2,209.00		
1000.30.3462-56.3030	Miscellaneous Planning Fees	Development Agreement		\$ 7,972.25	\$ 8,283.17	\$ 8,283.25		
1000.30.3462-56.3040	Miscellaneous Planning Fees	Gen Plan Amendment		\$ 6,756.25	\$ 7,019.74	\$ 7,019.75		
1000.30.3462-56.3060	Miscellaneous Planning Fees	Rezoning/Prezoning Fees-Code Amendment		\$ 4,251.75	\$ 4,417.57	\$ 4,417.50		
1000.30.3462-56.3060	Miscellaneous Planning Fees	Zoning Code Amendment-Residential		\$ 3,189.00	\$ 3,313.37	\$ 3,313.25		
1000.30.3462-56.3060	Miscellaneous Planning Fees	Zoning Code Amendment-Commercial		\$ 4,251.75	\$ 4,417.57	\$ 4,417.50		
1000.30.3462-56.3060	Miscellaneous Planning Fees	Rezoning/Prezoning Fees-with PUD Permit		\$ 2,126.00	\$ 2,208.91	\$ 2,209.00		
1000.30.3462-56.3100	Planned Unit Development	Planned Unit Development		\$ 7,160.00	\$ 7,439.24	\$ 7,439.25		
1000.30.3462-56.3100	Planned Unit Development	Amendment		\$ 2,126.00	\$ 2,208.91	\$ 2,209.00		
1000.30.3462-56.3150	Annexation Review Fee plus LAFCO and EIR	\$150/Acre with a Full Cost Cap (\$8,925.75)		\$ 8,925.75	\$ 9,273.85	\$ 9,273.75		
1000.30.3462-56.3040	Specific Plan Application	Five Acres or less (Base Full Cost + T&M)		\$ 6,756.25	\$ 7,019.74	\$ 7,019.75		
1000.30.3462-56.3040	Specific Plan Application	Per Acre Additional over Five		\$ 159.50	\$ 165.72	\$ 165.75		
1000.30.3462-56.3040	Specific Plan Application	Amendment		\$ 6,756.25	\$ 7,019.74	\$ 7,019.75		
1000.30.3462-56.3010	Miscellaneous Planning Fees	Tentative Map -Review/Revision (over 25 lots)		\$ 280.75	\$ 291.70	\$ 291.75		
1000.30.3462-56.3230	Miscellaneous Planning Fees	CEQA - Environmental Impact Report Review		Per Hour		Per Hour		
1000.30.3462-56.3260	Miscellaneous Planning Fees	Precise Plan/Specific Plan Review		Per Hour		Per Hour		

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
1000.30.3462-56.3290	Miscellaneous Planning Fees	Review of declarations, easements, agreements, CC&Rs, and any legal binding documents (not related to a discretionary level application)		Per Hour		Per Hour		
1000.30.3462-56.3260	All	Additional Review Cycle (Exceeding 3 reviews)		\$ 1,471.00	\$ 1,528.37	\$ 1,528.25		
1000.30.3462-56.3260	Historic Review Board (HRB) Cert. of Approval	Historic Review Board		\$ 265.75	\$ 276.11	\$ 276.00		
1000.30.3462-56.3260	Historic Review Board (HRB) Designation	Historic Review Board		\$ 531.50	\$ 552.23	\$ 552.25		
5203.00.0000-56.3050	Miscellaneous Planning Fees	General Plan/Zoning Maintenance Fees	per \$1,000 building valuation up to \$999.9K	\$ 5.25	\$ 5.42	\$ 5.50	Caps: \$1M-\$4.999M = \$5,520.00; \$5M-\$10M = \$11,045.00; >\$10M = \$22,090.00	
1000.30.3462-56.3260	Miscellaneous Planning Fees	Mills Act Contract Application Fee		\$ 516.00	\$ 536.12	\$ 536.00		

MAINTENANCE

Varies	Maintenance	On-site work requested		Actual Cost		Actual Cost	Based on fully burdened rates of positions involved	
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PUBLIC WORKS (Technology Surcharge is not included in the Fee Table)

1000.00.0000-56.8060	General Engineering	Photocopies		\$ 0.25	\$ 0.26	\$ 0.25		
1000.00.0000-56.8060	General Engineering	Research Fee	per hour	\$ 108.25	\$ 112.47	\$ 112.50		
1000.50.5120-52.5050	General Engineering	Transportation Permits		\$ 15.00		\$ 15.00	\$15.00 per law	Fee amount regulated by mandate, cannot increase
1000.50.5120-52.5050	General Engineering	Same Day Processing Service Fee		\$ 10.50	\$ 10.91	\$ 11.00		
1000.50.5120-52.5050	General Engineering	Fax Service Fee		\$ 10.50	\$ 10.91	\$ 11.00		
1000.50.5120-56.5100	General Engineering	Police Escorts (Construction)		\$ 142.50	\$ 148.06	\$ 148.00		
1000.50.5120-56.5060	Special Curb Marking Fees	Per Location		\$ 276.25	\$ 287.02	\$ 287.00		
1000.50.5120-56.5060	Special Curb Marking Fees	One-time set-up per location (per request)		\$ 793.00	\$ 823.93	\$ 824.00		
1000.50.5120-56.5100	Other Public Works Fees	Sewer Bases Maps	each	\$ 61.75	\$ 64.16	\$ 64.25		
1000.50.5120-56.5100	Other Public Works Fees	Standard Specifications	each	\$ 51.00	\$ 52.99	\$ 53.00		
1000.50.5120-56.5100	Other Public Works Fees	Plans-Large Format Black and White Print	per sq ft	\$ 1.05	\$ 1.09	\$ 1.00		
1000.50.5120-56.5100	Other Public Works Fees	Plans-Color Print	per sq ft	\$ 8.50	\$ 8.83	\$ 8.75		
1000.50.5120-56.5100	Other Public Works Fees	Property Vacated By City		\$ 817.25	\$ 849.12	\$ 849.00		
1000.50.5120-56.5100	Other Public Works Fees	Record of Survey		Consultant Cost		Consultant Cost		
1000.50.5120-56.5100	Other Public Works Fees	Abandonment of Right of Way/Easements		\$ 1,356.25	\$ 1,409.14	\$ 1,409.25		
1000.50.5120-56.5100	Other Public Works Fees	Grant Deed, Deed Prep, Map Prep		\$ 539.00	\$ 560.02	\$ 560.00		
1000.50.5120-56.5100	Other Public Works Fees	Traffic Control Plans	per hour	\$ 222.25	\$ 230.92	\$ 231.00		
1000.50.5120-56.5100	Other Public Works Fees	Special convenience traffic/parking requests	1 hr and 2 hr zones / other / benefits applicant only	Time and materials		Time and materials		
1000.50.5120-56.5100	Other Public Works Fees	Map Sales-GIS	per map	\$ 45.75	\$ 47.53	\$ 47.50		
1000.50.5120-56.5100	Special Events Street Closure Review	Special Events		\$ 222.25	\$ 230.92	\$ 231.00		
1000.50.5120-56.5100	Other Public Works Fees	Aerial Photographs (Color)	each	\$ 1.50	\$ 1.56	\$ 1.50	8.5"x11"	
1000.50.5120-56.5100	Other Public Works Fees	Aerial Photographs (Color)	each	\$ 2.25	\$ 2.34	\$ 2.25	8.5"x14"	
1000.50.5120-56.5100	Other Public Works Fees	Aerial Photographs (Color)	each	\$ 2.75	\$ 2.86	\$ 2.75	11"x17"	
1000.50.5120-56.5100	Other Public Works Fees	Aerial Photographs (Color)	each	\$ 5.50	\$ 5.71	\$ 5.75	18"x24"	
1000.50.5120-56.5100	Other Public Works Fees	Aerial Photographs (Color)	each	\$ 17.00	\$ 17.66	\$ 17.75	24"x36" and larger	
1000.50.5120-56.5100	Other Public Works Fees	Kip Print (Cut Sheet, 24"x36")	each	\$ 3.25	\$ 3.38	\$ 3.50		
1000.50.5120-56.5100	Other Public Works Fees	Details Package (Detail Drawing Package)	each	\$ 32.00	\$ 33.25	\$ 33.25		
1000.50.5120-56.5100	Other Public Works Fees	Flood Zone Requests FEMA Report Only	each	\$ 25.50	\$ 26.49	\$ 26.50		
1000.50.5120-56.5100	Other Public Works Fees	Flood Zone Requests FEMA Report and Map	each	\$ 42.50	\$ 44.16	\$ 44.25		
1000.50.5120-56.5100	Other Public Works Fees	Microfilm or Microfiche Printout (18"x24")	each	\$ 2.25	\$ 2.34	\$ 2.25	Maps and Documents	
1000.50.5120-56.5100	Other Public Works Fees	Special GIS Request, Research, Analytics, and Mapping	per hour	Time and materials		Time and materials		

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
6500.50.5443-56.5080	Business Compliance	Environmental Inspection Fee		\$ 222.00	\$ 230.66	\$ 230.75		
1000.50.5115-56.3240	NPDES and SWDS Review Fees	Specific Plan		\$ 42,491.75	\$ 44,148.93	\$ 44,149.00		
1000.50.5115-56.3240	NPDES and SWDS Review Fees	Tentative Map (Prelim Review) - 20+ lots		\$10,808.25 + \$93.00 > 20 lots		\$11,229.75 + \$96.75 > 20 lots		
1000.50.5115-56.3240	NPDES and SWDS Review Fees	Tentative Map (Prelim Review) - less than 20 lots		\$10,808.25 - \$184.75 < 20 lots		\$11,229.75 - \$192.00 < 20 lots		
1000.50.5115-56.3240	NPDES and SWDS Review Fees	Final Map - (Final Review) - 20+ lots		\$10,808.25 + \$93.00 > 20 lots		\$11,229.75 + \$96.75 > 20 lots		
1000.50.5115-56.3240	NPDES and SWDS Review Fees	Final Map - (Final Review) - less than 20 lots		\$10,808.25 - \$184.75 < 20 lots		\$11,229.75 - \$192.00 < 20 lots		
1000.50.5115-56.3240	NPDES and SWDS Review Fees	SFR Permit Preliminary Review		\$ 1,303.25	\$ 1,354.08	\$ 1,354.00		
1000.50.5115-56.3240	NPDES and SWDS Review Fees	SFR Permit Final Review		\$ 1,763.50	\$ 1,832.28	\$ 1,832.25		
1000.50.5115-56.3240	NPDES and SWDS Review Fees	Condo/Townhome/Apartment Project for Permit (Prelim Review)		\$ 2,501.00	\$ 2,598.54	\$ 2,598.50		
1000.50.5115-56.3240	NPDES and SWDS Review Fees	Condo/Townhome/Apartment Project for Permit (Final Review) - 20+ units		\$5,690.00 + \$93.00 > 20 lots		\$5,912.00 + \$96.75 > 20 units		
1000.50.5115-56.3240	NPDES and SWDS Review Fees	Condo/Townhome/Apartment Project for Permit (Final Review) - less than 20 units		\$5,690.00 - \$184.75 < 20 lots		\$5,912.00 - \$192.00 < 20 units		
1000.50.5115-56.3240	NPDES and SWDS Review Fees	Commercial/Industrial Project for Permit (Prelim Review)		\$ 3,564.00	\$ 3,703.00	\$ 3,703.00		
1000.50.5115-56.3240	NPDES and SWDS Review Fees	Commercial Site Project for Permit (Final Review)		\$ 4,210.25	\$ 4,374.45	\$ 4,374.50		
1000.50.5115-56.3240	NPDES and SWDS Review Fees	Recreation/Park Project for Permit (Prelim Review)		\$ 3,564.00	\$ 3,703.00	\$ 3,703.00		
1000.50.5115-56.3240	NPDES and SWDS Review Fees	Recreation/Park Project for Permit (Final Review)		\$ 4,025.25	\$ 4,182.23	\$ 4,182.25		
1000.50.5115-56.3240	NPDES and SWDS Review Fees	Encroachment Permit		\$ 91.25	\$ 94.81	\$ 94.75		
1000.50.5115-56.3240	NPDES and SWDS Review Fees	PCBMP Permit		\$ 91.25	\$ 94.81	\$ 94.75		
1000.50.5115-56.3410	NPDES and SWDS Project Inspections	Construction Inspections - Between 10/1 - 4/30	per hour	\$ 213.50	\$ 221.83	\$ 140.00		Reduced to match consultant cost per hour
1000.50.5115-56.3410	NPDES and SWDS Project Inspections	Construction Inspections - Follow-up inspections	per hour	\$ 96.75	\$ 100.52	\$ 100.50		
1000.50.5115-56.3410	NPDES and SWDS Project Inspections	Post-Construction Inspections	per hour	\$ 116.75	\$ 121.30	\$ 121.25		
1000.50.5115-52.3240	NPDES	SWPPP Review Fee	per hour	\$ 137.25	\$ 142.60	\$ 142.50		
1000.50.5115-53.3012	NPDES Citations	NPDES construction enforcement	each	1st \$1,000.00, 2nd \$5,000.00, 3rd+ \$10,000.00		1st \$1,000.00, 2nd \$5,000.00, 3rd+ \$10,000.00		Do not increase per department
1000.50.5115-52.3050	Encroachment Permits	Curb & Gutter	LF	<50L F = \$70.25 >50LF+ \$70.25+\$9.25/50LF	\$ 72.99	<50L F = \$73.00 >50LF+ \$73.00+\$9.50/50LF		
1000.50.5115-52.3050	Encroachment Permits	Drop Box (Dumpster)	each	\$ 36.00	\$ 37.15	\$ 37.25		
1000.50.5115-52.3050	Encroachment Permits	Grading	CY	<50CY = \$88.75 >50CY + \$88.75 + \$33.00/100CY	\$ 92.21	<50CY = \$92.25 >50CY + \$92.25 + \$34.25/100CY	Grading activities regulated at 50 CY per City Development Standards	
1000.50.5115-52.3050	Encroachment Permits	Grading	CY	>50CY + \$88.75 + \$33.00/100CY		>50CY + \$92.25 + \$34.25/100CY	Grading activities regulated at 50 CY per City Development Standards	
1000.50.5115-52.3050	Encroachment Permits	Lane Closure	LF	<50LF = \$70.25 >50LF + \$70.25 + \$26.75/50LF	\$ 72.99	<50LF = \$73.00 >50LF + \$73.00 + \$27.75/50LF		
1000.50.5115-52.3050	Encroachment Permits	Parking Space Closure	each	\$ 70.25	\$ 72.99	\$ 73.00		
1000.50.5115-52.3050	Encroachment Permits	Pedestrian (ADA) Ramp	each	\$ 70.25	\$ 72.99	\$ 73.00		
1000.50.5115-52.3050	Encroachment Permits	Sanitary Sewer	LF	<30LF = \$104.25 >30LF + \$104.25 + \$48.50/30LF	\$ 108.32	<30LF = \$108.25 >30LF + \$108.25 + \$50.50/30LF		
1000.50.5115-52.3050	Encroachment Permits	Sanitary Sewer	LF	<30LF = \$104.25 >30LF + \$104.25 + \$48.50/30LF		<30LF = \$108.25 >30LF + \$108.25 + \$50.50/30LF		

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
1000.50.5115-52.3050	Encroachment Permits	Sidewalk & Parkway Paving	SF	<240SF = \$70.25	\$ 72.99	<240SF = \$73.00		
1000.50.5115-52.3050	Encroachment Permits	Sidewalk & Parkway Paving	SF	>240SF + \$70.25 + \$37.25/240SF		>240SF + \$73.00 + \$38.75/240SF		
1000.50.5115-52.3050	Encroachment Permits	Storm Drain	LF	<30LF = \$104.25	\$ 108.32	<30LF = \$108.25		
1000.50.5115-52.3050	Encroachment Permits	Storm Drain	LF	>30LF + \$104.25 + \$47.50/30LF		>30LF + \$108.25 + \$49.25/30LF		
1000.50.5115-52.3050	Encroachment Permits	Utilities	LF	<30LF = \$104.25	\$ 108.32	<30LF = \$108.25		
1000.50.5115-52.3050	Encroachment Permits	Utilities	LF	>30LF + \$104.25 + \$48.50/30LF		>30LF + \$108.25 + \$50.50/30LF		
1000.50.5115-52.3050	Encroachment Permits	Permit Extension	each	\$ 135.00	\$ 140.27	\$ 140.25		
1000.50.5115-52.3050	Encroachment Permits	Minor encroachment (Residential Streets)	each	\$ 325.00	\$ 337.68	\$ 337.75		
1000.50.5115-52.3050	Encroachment Permits	Reinspection Fee	each	\$ 96.75	\$ 100.52	\$ 100.50		
1000.50.5115-52.3050	Encroachment Permits	Sidewalk Café	each	\$ 300.00	\$ 311.70	\$ 311.75		
1000.50.5115-52.3050	Encroachment Permits	Sidewalk Café - Annual Inspection	each	\$ 100.00	\$ 103.90	\$ 104.00		
1000.50.5115-52.3050	Encroachment Permits	Permanent Encroachment - Annual Fee	each	\$ 100.00	\$ 103.90	\$ 104.00		
1000.50.5115-52.8010	Vendor Permits	Vendor Application	each	\$ 64.00	\$ 66.50	\$ 66.50		
1000.50.5115-52.8010	Vendor Permits	Catering Permit (Food truck, Fruit stand & Food stand)	each	\$648.00/year	\$ 673.27	\$673.25/year		
1000.50.5115-52.8010	Vendor Permits	Mobile Vendor	each	\$99.00/year	\$ 102.86	\$102.75/year		
1000.50.5115-52.8010	Vendor Permits	Mobile Vendor	each	\$15.50/person	\$ 16.10	\$16.00/person		
1000.50.5115-52.8010	FEMA	Flood Zone Requests	each	\$29.00 per Report	\$ 30.13	\$30.25 per Report		
1000.50.5115-52.8010	FEMA	FEMA		\$47.50 per Report & Map	\$ 49.35	\$49.25 per Report & Map		
1000.50.5115-56.5010	Map Check Fees	Major Subdivisions (with Public Improvements)		\$1,178.50 + \$135.25/lot		\$1,224.50 + \$140.5/lot		
1000.50.5115-56.5010	Map Check Fees	Minor Subdivisions & Condominiums		\$885.50 + \$111.50/lot		\$1,200.00 + \$115.00/lot		To recover costs for City Surveyor, current costs for map checks greatly exceed current fee revenue
1000.50.5115-56.5020	Plan Check Fees	Major Subdivisions (with Public Improvements)		\$654.25 + 1.0% up to \$100,000.00 + 0.5% over \$100,000.00	\$ 679.77	\$679.75 + 1.0% up to \$100,000.00 + 0.5% over \$100,000.00		
1000.50.5115-56.5020	Plan Check Fees	Minor Subdivisions & Condominiums		\$654.25 + 1.0% public improvements	\$ 679.77	\$679.75 + 1.0% public improvements		
1000.50.5115-56.5030	Inspection Fees	Inspection Fees		4.5% up to \$254,577.00 + 3% over \$254,577.00		4.5% up to \$254,577.00 + 3% over \$254,577.00	Assessed every 2 years	
1000.50.5115-56.3240	Building Permit Review	Plan Check Fee	per hour	\$ 135.00	\$ 140.27	\$ 140.25	> 2nd review	
1000.50.5115-56.3240	Building Permit Review	New address or address change	per unit	\$ 67.50	\$ 70.13	\$ 70.25		
1000.50.5115-56.3240	Building Permit Review	FEMA Plan Review/LOMC Review	each	\$ 135.00	\$ 140.27	\$ 140.25		
1000.50.5115-53.8010	General Code Fines	Permit Violations	each	1st \$100.00, 2nd \$200.00, 3rd+ \$500.00		1st \$100.00, 2nd \$200.00, 3rd+ \$500.00		Do not increase per department
5203.00.0000-55.3013	TrakIt Technology System	TrakIt Technology System		\$ 0.05	\$ 0.05	\$ 0.05		
1000.50.5235-56.5065	Streets Division Underground Service Alert (USA) Marking	Encroachment Projects Locator Fee (Streetlights)	Utilities	\$130.00 + 0.5%	\$135.00 (\$67.50 each for 2 technicians) + 0.5%	\$67.50 first 50 LF; \$0.675 each additional LF		Increase includes 3.9% CPI; replaced 0.5% of project with \$0.675 per LF over first 50
1000.50.5235-56.5065	Streets Division Underground Service Alert (USA) Marking	Encroachment Projects Locator Fee (Traffic Signals)	Utilities	\$130.00 + 0.5%	\$135.00 (\$67.50 each for 2 technicians) + 0.5%	\$67.50 first 50 LF; \$0.675 each additional LF		Increase includes 3.9% CPI; replaced 0.5% of project with \$0.675 per LF over first 50
1000.50.5235-56.5065	Streets Division (USA) Special Markings	Utilities Agencies (Emergency Repair)		Time & Material: \$130.00 (\$65.00 each for 2 technicians) + 15% overhead	\$135.00 (\$67.50 each for 2 technicians) + 15% overhead	\$67.50 first 50 LF; \$0.675 each additional LF		Increase includes 3.9% CPI; replaced 15% overhead with \$0.675 per LF over first 50

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
1000.50.5235-56.5065	Streets Division (USA) Special Markings	Encroachment Project (Remarking Facilities)		Time & Material: \$130.00 (\$65.00 each for 2 technicians) + 15% overhead	\$135.00 (\$67.50 each for 2 technicians) + 15% overhead	\$67.50 first 50 LF; \$0.675 each additional LF		Increase includes 3.9% CPI; replaced 15% overhead with \$0.675 per LF over first 50
6400.50.5442-56.5065	Waste Water Division Underground Service Alert (USA) Marking	Encroachment Projects Utilities Locator Fee (Stormdrain/Sewer)		\$130.00 + 0.5%	\$135.00 (\$67.50 each for 2 technicians) + 0.5%	\$67.50 first 50 LF; \$0.675 each additional LF		Increase includes 3.9% CPI; replaced 0.5% of project with \$0.675 per LF over first 50
6400.50.5442-56.5065	Waste Water Division Underground Service Alert (USA) Marking	Utilities Agencies (Emergency Repair)		Time & Material: \$130.00 (\$65.00 each for 2 technicians) + 15% overhead	\$135.00 (\$67.50 each for 2 technicians) + 15% overhead	\$67.50 first 50 LF; \$0.675 each additional LF		Increase includes 3.9% CPI; replaced 15% overhead with \$0.675 per LF over first 50
6400.50.5442-56.5065	Waste Water Division Underground Service Alert (USA) Marking	Encroachment Project (Remarking Facilities)		Time & Material: \$130.00 (\$65.00 each for 2 technicians) + 15% overhead	\$135.00 (\$67.50 each for 2 technicians) + 15% overhead	\$67.50 first 50 LF; \$0.675 each additional LF		Increase includes 3.9% CPI; replaced 15% overhead with \$0.675 per LF over first 50
1000.50.5236-56.5065	Other Public Works Fees	USA Service Traffic Signals	per call			\$ 175.00		Actual costs billed by contractor
1000.50.5115-52.3050	Encroachment Permits	Newspaper rack	annual			\$70.25/SF		New rate adopted in February 2019, no CPI adjustment
1000.50.5115-52.3050	Encroachment Permits	Residential Driveway Approach	each			\$ 190.00		Calculated from existing fee for typical width driveway
1000.50.5115-52.3050	Encroachment Permits	Commercial Driveway Approach	each			\$ 260.00		Calculated from existing fee for typical width driveway
1000.50.5115-52.3050	Encroachment Permits	Sewer Connection (Tap)	each			\$ 216.50		Calculated based on two hours of inspection
1000.50.5115-52.3050	Building Permit	Reinspection Fee	each			\$ 100.50		Similar to encroachment permit reinspection fee
1000.50.5115-52.3050	Building Permit	Floodplain Development Inspection	each			\$ 140.25		Inspections required by plan check staff to review the site
1000.50.5115-53.8010	General Code Fines	Inspection for permit violations	each			\$ 100.50		Similar to NPDES reinspection fee
1000.50.5115-56.5010	Map Check Fee	Review of easements, plats or legal descriptions	per hour			\$ 176.00		Consultant City Surveyor cost for review
1000.50.5115-56.3240	NPDES and SWDS Review Fees	Review of Maintenance Declaration	each			\$ 140.25		Similar to plan review fee
6500.50.5443-56.5080	Commercial Industrial Compliance	NPDES Permit Violations	per day per event			\$ 1,000.00		Consistent with Industrial Waste Facility Discharge violations as noted in Chapter 36 of City Code; NPDES permit Administrative Citations from Central Coast Water Board can cost the City at least \$10,000/day for noncompliance

FIRE

1000.45.4530-56.4460	Permit Fees- For All Permits Required By The California Fire Code	CFC New Construction Permit Application-Fire Protection Systems/Processes		\$ 191.50	\$ 198.97	\$ 199.00		
1000.45.4530-56.4460	Permit Fees- For All Permits Required By The California Fire Code	Fire Code Renewable Operational Permits	per hour	\$ 176.50	\$ 183.38	\$ 183.50		
1000.45.4530-56.4460	Permit Fees- For All Permits Required By The California Fire Code	CFC Modification/Alteration/< 20 Devices Permit Application-Fire Protection Systems/Processes; Tenant Improvements and residential (R3 occ.) fire sprinklers.		\$ 91.25	\$ 94.81	\$ 94.75		
1000.45.4530-56.4450	Plan Review Fees- For All Plan Reviews Required By The California Fire Code	Plan Review	per hour	\$ 108.25	\$ 112.47	\$ 112.50		
1000.45.4530-56.4450	Plan Review Fees- For All Plan Reviews Required By The California Fire Code	Plan Review past first hour	per half hour	\$ 54.25	\$ 56.37	\$ 56.25		
1000.45.4530-56.4450	Plan Review Fees- For All Plan Reviews Required By The California Fire Code	Resubmittal plan review	per hour	\$ 170.00	\$ 176.63	\$ 176.75		
1000.45.4530-56.4570	Miscellaneous Fees	Consultation Fee (Includes DRC review)	per hour	\$ 109.50	\$ 113.77	\$ 113.75		
1000.45.4530-56.4570	Miscellaneous Fees	Hydrant Use	per 6 months	\$ 109.50	\$ 113.77	\$ 113.75		
1000.45.4530-56.4470	Miscellaneous Fees	Fire Incident Report Fees	per report	\$ 32.00	\$ 33.25	\$ 33.25		
1000.45.4530-56.4480	Miscellaneous Fees	Fireworks lottery Fees		\$ 196.50	\$ 204.16	\$ 204.25		
1000.45.4530-56.4490	Miscellaneous Fees	Fireworks Surcharge		7% of gross sales		7% of gross sales		

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
1000.45.4570-56.4505	Miscellaneous Fees	Hazardous Materials Response Charges		Actual Costs: personnel & overhead		Actual Costs: personnel & overhead		
1000.45.4530-56.4510	Miscellaneous Fees	Fire False Alarm Fees		1st & 2nd response \$361.25, 3rd response \$825.50, 4th + response \$1,135.25		1st & 2nd response \$375.25, 3rd response \$857.75, 4th + response \$1,179.50		
1000.45.4530-56.4515	Miscellaneous Fees	Fire Emergency Stand By Time Charge past 1/2 hour		\$ 195.50	\$ 203.12	\$ 203.00		
1000.45.4530-56.4530	Miscellaneous Fees	Admin Fire Citations		1st cite \$106.25, 2nd cite \$212.50, 3rd + cite \$531.50		1st cite \$110.50, 2nd cite \$220.75, 3rd + cite \$552.25	penalty	
1000.45.4530-56.4530	Miscellaneous Fees	Admin Fire Citations: Personnel Cost		\$ 138.25	\$ 143.64	\$ 143.75		
1000.45.4530-56.4540	Miscellaneous Fees	DUI. response - first engine company		\$ 538.00	\$ 558.98	\$ 559.00		
1000.45.4510-56.4540	Miscellaneous Fees	Fire Dept Service Charge		\$ 45.75	\$ 47.53	\$ 47.50		
1000.45.4530-56.4550	Miscellaneous Fees	Outside fire plan review services		Actual Costs		Actual Costs	current actual cost	
1000.45.4530-56.4540	Miscellaneous Fees	Unauthorized burning		\$ 456.00	\$ 473.78	\$ 473.75		
1000.45.4510-56.4560	Miscellaneous Fees	Fire apparatus		Cal EMA Rates		Cal EMA Rates	Cal EMA Rates	
1000.40.4116-52.4020	Miscellaneous Fees	Bicycle Licenses		\$ 45.75	\$ 47.53	\$ 47.50		
1000.45.4520-56.4590	Miscellaneous Fees	Vehicle Accident (VAC) Recovery Fee		\$ 363.25	\$ 377.42	\$ 377.50	Dept to provide time/cost	
1000.45.4530-56.4460	Miscellaneous Fees	Failure to obtain a required permit		\$ 382.50	\$ 397.42	\$ 397.50	penalty	
1000.45.4530-56.4450	Miscellaneous Fees	Resubmittal plan review	per hour	\$ 95.75	\$ 99.48	\$ 99.50	past first hour	
1000.45.4510-56.4540	Miscellaneous Fees	15% Late payment fee (Part of Administrative Remedy/Citation Process)		\$ 54.25	\$ 56.37	\$ 56.25	After 30 Days - no payment	
1000.45.4530-56.4460	Permit Fees- For All Permits Required By The California Fire Code	Fire Code One Time Special Event Permits	per hour	\$ 176.50	\$ 183.38	\$ 183.50		
1000.45.4530-56.4430	Inspection Fees- For All Inspections Required By The California Fire Code - Construction Permits	On Site Inspection of new construction and fire protection systems, requiring a building or fire permit. (CBC/CFC)	per hour	\$ 151.00	\$ 156.89	\$ 157.00		
1000.45.4530-56.4430	Inspection Fees- For All Inspections Required By The California Fire Code - Operational Permits	On Site Inspection of existing occupancies and operations requiring a fire permit. (CFC)	per hour	\$ 151.00	\$ 156.89	\$ 157.00		
1000.45.4530-56.4430	Inspection Fees- For All Inspections Required By The California Fire Code - Special Event Permits	On Site Inspection of special event occupancies and operations requiring a fire permit. (CFC)	per hour	\$ 151.00	\$ 156.89	\$ 157.00		
1000.45.4530-56.4440	Inspection Fees- For All Inspections Required By Health and Safety Codes. (State Mandated)	On Site Inspection of occupancy required by Health and Safety Code or State Mandated. Includes but limited to: DSA, OSHPD, CCL, County Building.	per hour	\$ 151.00	\$ 156.89	\$ 157.00		
1000.45.4570-56.4505	Miscellaneous Fees-Emergency Response Reimbursement	Reimbursement from responsible individuals for the expenses of any emergency response and/or enforcement action by the City of Salinas to protect the public from fire or hazardous substances and situations. (1) In accordance with the Health and Safety Code Section 13000 et seq., an individual who acts negligently or in violation of the law and thereby requires the jurisdiction to provide an emergency response to a danger posed by a fire or hazardous substance shall be liable for reimbursement to the agency for the costs incurred.	per hour	\$ 634.75	\$ 659.51	\$ 659.50	min. 2 hours	

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
1000.45.4570-56.4505	Miscellaneous Fees-Emergency Response Reimbursement	Reimbursement from responsible individuals for the expenses of any emergency response and/or enforcement action by the City of Salinas to protect the public from fire or hazardous substances and situations. (1) In accordance with Government Code Sections 53150 through 53158, any individual who is under the influence of an alcoholic beverage or any drug or the combined influence of an alcoholic beverage or any drug, and whose negligent operation of a motor vehicle, boat or vessel or civil aircraft caused by that influence proximately causes any incident and thereby requires the agency to provide an emergency response shall reimburse the agency for the cost incurred.	per hour	\$ 634.75	\$ 659.51	\$ 659.50	min 2 hours	
5203.00.0000-55.4083	Permit Fee- In-Building Public Safety Radio Coverage per California Fire Code (CFC)	CFC in-building public safety communications radio coverage - Commercial new construction / tenant Improvements	per sq. ft.	\$0.65/sq ft.		\$0.65/sq ft.		
1000.45.4530-56.4430	Inspection Fees- For All Inspections Required By The California Fire Code - Business & Assembly Occupancies	On Site Inspection of existing occupancies and operations requiring a fire permit and/or business license (CFC)	Annual-per total square footage	0 - 5,000 \$250.00 / 5,001-10,000 \$313.00 / 10,001-12,000 \$376.00 / 12,001-50,000 \$439.00 / 50,001 and > \$501.00		0 - 1,000 \$183.50 / 1,001 - 5,000 \$259.75 / 5,001-10,000 \$325.25 / 10,001-12,000 \$390.75 / 12,001-50,000 \$456.00 / 50,001 and > \$520.50	1st reinspection included if violations are corrected. 2nd & subsequent reinspections @ 50% of original inspection.	Added a lower fee for <1,000 square feet
1000.45.4530-56.4430	Inspection Fees- For All Inspections Required By The California Fire Code - Special Event Permits	On Site Inspection of special event occupancies and operations requiring a fire permit. (CFC) Open Flame Cooking. (Annual)				Annual for single vendor @ any location @ 1 time \$1,833.00 / Single Vendor @ up to 4 locations @ 1 time \$2,750.70 / Annual for single fixed location (Campus, Church, Vehicle Dealers, etc.) \$1,833.00		New annual option for vendors to operate throughout the year without having to obtain individual permits for each event

POLICE

1000.00.0000-56.8060	Front Desk Fees	Copying Fees	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.40.4220-56.4020	Front Desk Fees	Special Police Service Fees-Repossessed Vehicle		\$ 25.50	\$ 26.49	\$ 26.50	penalty	
1000.40.4130-56.4030	Front Desk Fees	Police Reports: Other than Accidents		\$ 21.25	\$ 22.08	\$ 22.00		
8806.81.8132-57.8230	Front Desk Fees	Plus: Sales Tax (9.25%)		\$ 1.97	\$ 2.03	\$ 2.04	Calculated tax rate	
1000.40.4130-56.4030	Front Desk Fees	Police Reports: Accidents		\$ 12.75	\$ 13.25	\$ 13.25		
8806.81.8132-57.8230	Front Desk Fees	Plus: Sales Tax (9.25%)		\$ 1.18	\$ 1.22	\$ 1.23	Calculated tax rate	
1000.40.4116-56.4130	Front Desk Fees	Vehicle ID Check (VIN)		\$ 24.50	\$ 25.46	\$ 25.50		
1000.40.4130-56.4060	Front Desk Fees	Fingerprint Fees		\$ 16.00	\$ 16.62	\$ 16.50		
1000.40.4134-56.4120	Front Desk Fees	Police Record Review Fees-Local		\$ 27.50	\$ 28.57	\$ 28.50		
1000.40.4134-56.4120	Front Desk Fees	Computer Search	per hour	\$ 80.75	\$ 83.90	\$ 84.00		
1000.40.4116-56.4140	Front Desk Fees	Abandon Vehicle Abatement	per vehicle	\$ 195.50	\$ 203.12	\$ 203.00	penalty	
1000.40.4116-56.4170	Front Desk Fees	Vehicle Release Fees (Towing)		\$ 103.25	\$ 107.28	\$ 107.25	penalty	
1000.40.4116-56.4180	Front Desk Fees	Vehicle Impound Fee (Towing)		\$ 195.50	\$ 203.12	\$ 203.00	penalty	

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
1000.00.0000-57.8140	Front Desk Fees	Subpoena-Civil (Officer)	per officer/per day	\$ 275.00		\$ 275.00	State Regulated	Fee amount regulated by mandate, cannot increase
1000.00.0000-57.8140	Front Desk Fees	Subpoena-Civil (Records)		\$ 15.00		\$ 15.00	State Regulated	Fee amount regulated by mandate, cannot increase
1000.40.4130-56.4030	Front Desk Fees	Certify Existing Documents		\$ 40.50	\$ 42.08	\$ 42.00	Excludes Police Report	
1000.40.4130-56.4080	Front Desk Fees	Digital Photos		\$ 28.75	\$ 29.87	\$ 29.75		
8806.81.8132-57.8230	Front Desk Fees	Plus: Sales Tax (9.25%)		\$ 2.75	\$ 2.86	\$ 2.75		
2503.00.0000-53.4020	Front Desk Fees	Vehicle Immobilizer "Boot" Release Fee		\$ 56.25	\$ 58.44	\$ 58.50	penalty	
1000.40.4116-52.4030	Regulatory Licenses	Pawnbrokers-Initial Fee		\$ 209.50	\$ 217.67	\$ 217.75		
1000.40.4116-52.4030	Regulatory Licenses	Pawnbrokers-Renewal		\$ 209.50	\$ 217.67	\$ 217.75		
1000.40.4116-52.4030	Regulatory Licenses	Secondhand Dealers-Initial fee	per application	\$ 209.50	\$ 217.67	\$ 217.75		
1000.40.4116-52.4030	Regulatory Licenses	Secondhand Dealers - Renewal		\$ 209.50	\$ 217.67	\$ 217.75		
1000.40.4130-56.4070	Card Room Fees	Annual Permit		\$ 6,007.75	\$ 6,242.05	\$ 6,242.00		
1000.40.4130-56.4070	Card Room Fees	Inspection/Investigation Fee						
				Full Cost of		Full Cost of		
				personnel involved		personnel involved		
1000.40.4130-56.4070	Card Room Fees	Employee Permit		\$ 166.00	\$ 171.23	\$ 171.25	City \$139.25 / State \$32.00	Fee amount regulated by mandate, cannot increase (state portion)
1000.40.4130-56.4070	Card Room Fees	Permit Renewal		\$ 134.00	\$ 139.23	\$ 139.25		
1000.40.4116-56.4150	Firearm Fees	Dealer		\$ 783.50	\$ 812.81	\$ 812.75	City \$780.75 / State \$32.00	Fee amount regulated by mandate, cannot increase (state portion)
1000.40.4116-56.4150	Firearm Fees	Dealer Renewal		\$ 393.25	\$ 408.59	\$ 408.50		
1000.40.4116-56.4150	Firearm Fees	Employee		\$ 131.75	\$ 135.64	\$ 135.75	City \$103.75 / State \$32.00	Fee amount regulated by mandate, cannot increase (state portion)
1000.40.4116-56.4150	Firearm Fees	Employee Renewal		\$ 99.75	\$ 103.64	\$ 103.75		
1000.40.4116-56.4150	Firearm Fees	Dealer Residential		\$ 233.00	\$ 240.84	\$ 240.75	City \$208.75 / State \$32.00	Fee amount regulated by mandate, cannot increase (state portion)
1000.40.4116-56.4150	Firearm Fees	Dealer Renewal Residential		\$ 201.00	\$ 208.84	\$ 208.75		
1000.40.4116-56.4010	Other Services	Bingo License Application Fee		\$ 55.25	\$ 57.40	\$ 57.50	One Time Fee	
1000.40.4130-56.4040	Police False Alarm Fees	1st False Alarm		\$ 65.75	\$ 68.31	\$ 68.25		
1000.40.4130-56.4040	Police False Alarm Fees	2nd False Alarm		\$ 163.50	\$ 169.88	\$ 170.00		
1000.40.4130-56.4040	Police False Alarm Fees	3rd False Alarm		\$ 218.00	\$ 226.50	\$ 226.50		
1000.40.4130-56.4040	Police False Alarm Fees	4th False Alarm		\$ 327.50	\$ 340.27	\$ 340.25		
1000.40.4130-56.4040	Police False Alarm Fees	5th False Alarm		\$ 436.75	\$ 453.78	\$ 453.75		
1000.40.4116-52.4030	Other Services	Alarms-Initial Permit		\$ 39.25	\$ 40.78	\$ 40.75		
1000.40.4116-52.4030	Other Services	Alarm Permit Renewal		\$ 22.50	\$ 23.38	\$ 23.50		

ANIMAL SHELTER

1000.40.4170-52.4010	Dog Licenses, 1-6 months	Unaltered		\$ 37.25	\$ 38.70	\$ 38.75	Dog Licenses	
1000.40.4170-52.4010	Dog Licenses, 1-6 months	Altered		\$ 13.50	\$ 14.03	\$ 14.00	Dog Licenses	
1000.40.4170-52.4010	Dog Licenses, 7-12 months	Unaltered		\$ 69.25	\$ 71.95	\$ 72.00	Dog Licenses	
1000.40.4170-52.4010	Dog Licenses, 7-12 months	Altered		\$ 19.50	\$ 20.26	\$ 20.25	Dog Licenses	
1000.40.4170-52.4010	Dog Licenses, 13-24 months	Unaltered		\$ 84.50	\$ 87.80	\$ 87.75	Dog Licenses	
1000.40.4170-52.4010	Dog Licenses, 13-24 months	Altered		\$ 24.75	\$ 25.72	\$ 25.75	Dog Licenses	
1000.40.4170-52.4010	Dog Licenses, 25-36 months	Unaltered		\$ 111.50	\$ 115.85	\$ 115.75	Dog Licenses	
1000.40.4170-52.4010	Dog Licenses, 25-36 months	Altered		\$ 30.00	\$ 31.17	\$ 31.25	Dog Licenses	
1000.40.4170-52.4010	Dog Licenses, Citizens 60 years +	1-36 months: ALTERED ONLY		\$ 10.25	\$ 10.65	\$ 10.75	Dog Licenses	
1000.40.4170-52.4010	Voluntary Cat License, 1-36 months	Unaltered		\$ 16.50	\$ 17.14	\$ 17.25	Voluntary Cat License	
1000.40.4170-52.4010	Voluntary Cat License , 1-36 months	Altered		\$ 8.25	\$ 8.57	\$ 8.50	Voluntary Cat License	
1000.40.4170-52.4010	Late Fee For Failures To Obtain A License	Initial		\$ 33.00	\$ 34.29	\$ 34.25	penalty	
1000.40.4170-52.4010	Other Animal Shelter Services	Duplicate Dog Tags		\$ 8.50	\$ 8.83	\$ 8.75		
1000.40.4170-52.4010	Other Animal Shelter Services	License Transfer Fee		\$ 10.50	\$ 10.91	\$ 11.00		
8801.81.8150-57.8500	Impound Fees	1st Occurrence		\$ 35.00		\$ 35.00	State Law (AB1856) Fine (Cat/Dog unaltered fine); Regulated by CA Food & Agri Code 30804.07/31751.7	Fee amount regulated by mandate, cannot increase
8801.81.8150-57.8500	Impound Fees	2nd Occurrence		\$ 50.00		\$ 50.00	State Law (AB1856) Fine (Cat/Dog unaltered fine); Regulated by CA Food & Agri Code 30804.07/31751.7	Fee amount regulated by mandate, cannot increase

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
8801.81.8150-57.8500	Impound Fees	3rd Occurrence & subsequent		\$ 100.00		\$ 100.00	State Law (AB1856) Fine (Cat/Dog unaltered fine); Regulated by CA Food & Agri Code 30804.07/31751.7	Fee amount regulated by mandate, cannot increase
1000.40.4170-56.4090	City Impound Fees	Dogs, 1st in 1 yr*	penalty	\$ 47.75	\$ 49.61	\$ 49.50	*1st impound portion fee will be refunded if pet is altered within 30 days of impound.	
1000.40.4170-56.4090	City Impound Fees	Dogs, 2nd in 1 yr	penalty	\$ 58.50	\$ 60.78	\$ 60.75	2nd in 1 yr	
1000.40.4170-56.4090	City Impound Fees	Dogs, 3rd in 1 yr	penalty	\$ 90.25	\$ 93.77	\$ 93.75	3rd in 1 yr	
1000.40.4170-56.4090	City Impound Fees	Cats	penalty	same as dog fees		same as dog fees		
1000.40.4170-56.4090	City Impound Fees	Other Animals	penalty	same as dog fees		same as dog fees		
1000.40.4170-56.4090	Field Release Back To Owner - One Time/Year Only	Altered		\$ 32.00	\$ 33.25	\$ 33.25	Dogs MUST be licensed and cats have current rabies vaccination and wearing identification	
1000.40.4170-56.4090	Field Release Back To Owner - One Time/Year Only	Unaltered		\$ 32.00	\$ 33.25	\$ 33.25	Dogs MUST be licensed and cats have current rabies vaccination and wearing identification	
1000.40.4170-56.4090	Boarding Fee Per Day	Dogs		\$ 17.00	\$ 17.66	\$ 17.75		
1000.40.4170-56.4090	Boarding Fee Per Day	Cats		\$ 17.00	\$ 17.66	\$ 17.75		
1000.40.4170-56.4090	Boarding Fee Per Day	Quarantine Dogs		\$ 24.50	\$ 25.46	\$ 25.50		
1000.40.4170-56.4090	Boarding Fee Per Day	Quarantine Cats		\$ 24.50	\$ 25.46	\$ 25.50		
1000.40.4170-56.4090	Boarding Fee Per Day	Small/Other Animals		\$ 10.50	\$ 10.91	\$ 11.00		
1000.40.4170-56.4090	Boarding Fee Per Day	Animals unable to be boarded at shelter		Cost of service		Cost of service		
1000.40.4170-56.4090	Quarantine Fees	10 Day Home		\$ 63.75	\$ 66.24	\$ 66.25		
1000.40.4170-56.4090	Quarantine Fees	14 Day Home		\$ 63.75	\$ 66.24	\$ 66.25		
1000.40.4170-56.4090	Quarantine Fees	30 Day Home		\$ 124.25	\$ 129.10	\$ 129.00		
1000.40.4170-56.4090	Quarantine Fees	180 Day Home		\$ 185.00	\$ 192.22	\$ 192.25		
1000.40.4170-56.4090	Adoption Fees	Administrative Adoption/Processing Fee		\$ 16.00	\$ 16.62	\$ 16.50		
1000.40.4170-56.4090	Adoption Fees	Small Animal Adoption Fee		\$ 10.50	\$ 10.91	\$ 11.00		
1000.40.4170-56.4090	Adoption Fees	Other Animals	each	Market Rate plus \$10.50	\$ 10.91	Market Rate plus \$11.00		
1000.40.4170-56.4090	Vaccination Fees (Rabies)	Adoption		\$ 16.00	\$ 16.62	\$ 16.50		
1000.40.4170-56.4090	Vaccination Fees (Rabies)	RTO		\$ 21.25	\$ 22.08	\$ 22.00		
1000.40.4170-56.4090	Vaccination Fees	Other Vaccination Fee		\$ 16.00	\$ 16.62	\$ 16.50		
1000.40.4170-56.4090	Vaccination Fees	Microchip Fee		\$ 32.00	\$ 33.25	\$ 33.25		
1000.40.4170-56.4090	Vaccination Fees	Identification (I.D.) Tag		\$ 8.50	\$ 8.83	\$ 8.75		
1000.40.4170-56.4090	Vaccination Fees	FeLV/FIV Test		\$ 26.50	\$ 27.53	\$ 27.50		
1000.40.4170-56.4090	Vaccination Fees	Veterinary Services Provided		Cost of Svcs/ Medicines		Cost of Svcs/ Medicines	including medicines given	
1000.40.4170-56.4090	Vaccination Fees	Spay/Neuter Surgeries		Cost of service		Cost of service		
1000.40.4170-56.4090	Owner Surrender (O/S) Fee	Dog/Cat (one)		\$ 68.00	\$ 70.65	\$ 70.75		
1000.40.4170-56.4090	Owner Surrender (O/S) Fee	Other Animals		\$ 34.00	\$ 35.33	\$ 35.25		
1000.40.4170-56.4090	Owner Surrender (O/S) Fee	Litter With Parent		\$ 90.25	\$ 93.77	\$ 93.75		
1000.40.4170-56.4090	Owner Surrender (O/S) Fee	2-5 Animals		\$ 64.75	\$ 67.28	\$ 67.25		
1000.40.4170-56.4090	Owner Surrender (O/S) Fee	6-10 Animals		\$ 95.75	\$ 99.48	\$ 99.50		
1000.40.4170-56.4090	Owner Surrender (O/S) Fee	Over 11 Animals		\$ 111.75	\$ 116.11	\$ 116.00		
1000.40.4170-56.4090	Owned Animal Pick Up (Officer Transport Fee)	Dog/Cat		\$ 90.25	\$ 93.77	\$ 93.75	Applicable O/S fee would also apply	
1000.40.4170-56.4090	Owned Animal Pick Up (Officer Transport Fee)	Other		\$ 90.25	\$ 93.77	\$ 93.75		
1000.40.4170-56.4090	Owned Animal Pick Up (Officer Transport Fee)	Dead Animal (no O/S fee applies)		\$ 90.25	\$ 93.77	\$ 93.75		
1000.40.4170-56.4090	Owner Request Euthanasia - Fee For Service	Dog, Small/Medium		\$ 58.50	\$ 60.78	\$ 60.75		
1000.40.4170-56.4090	Owner Request Euthanasia - Fee For Service	Dog, Large/X-Large		\$ 82.75	\$ 85.98	\$ 86.00		
1000.40.4170-56.4090	Owner Request Euthanasia - Fee For Service	Cats/Rabbits		\$ 40.50	\$ 42.08	\$ 42.00		
1000.40.4170-56.4090	Owner Request Euthanasia - Fee For Service	Litters (unweaned only)		\$ 21.25	\$ 22.08	\$ 22.00		

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
1000.40.4170-56.4090	Owned Animal Emergency Assistance	During Business Hours (1 hr min)	per hour	\$ 64.75	\$ 67.28	\$ 67.25	1 hr. min	
1000.40.4170-56.4090	Owned Animal Emergency Assistance	After Business Hours (2 hr min)	per hour	\$ 180.50	\$ 187.54	\$ 187.50	2 hr. min	
8801.81.8149-57.8490	Spay/Neuter Deposit	Dog		\$ 75.00		\$ 75.00	Regulated by 31751.2 (b)(1)-fee no more than \$75.00	Fee amount regulated by mandate, cannot increase
8801.81.8149-57.8490	Spay/Neuter Deposit	Cat		\$ 75.00		\$ 75.00	Regulated by 31751.2 (b)(1)-fee no more than \$75.00	Fee amount regulated by mandate, cannot increase
8801.81.8149-57.8490	Rabies Testing	Health Dept. FRA/lab Test		\$ 160.00		\$ 160.00	per Monterey County	Fee amount regulated by mandate, cannot increase
8801.81.8149-57.8490	Rabies Testing	Decapitation fee		\$ 42.50	\$ 44.16	\$ 44.25	if required	
1000.40.4170-56.4090	Abatement/Nuisance Hearing	Per Officer hour 1 hour minimum; 20 hour max	per hour	\$ 148.75	\$ 154.55	\$ 154.50	1 hour minimum; 20 hour max	
1000.40.4170-56.4090	Reports And/Or File Copies	Document Search		\$ 37.25	\$ 38.70	\$ 38.75		
1000.40.4170-56.4090	Reports And/Or File Copies	Copy Fee	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.40.4170-52.4010	Other Animal Shelter Services	Potentially Dangerous Dog Annual Fee	penalty	\$ 159.50	\$ 165.72	\$ 165.75		
1000.40.4170-52.4010	Other Animal Shelter Services	Vicious Dog Annual Fee	penalty	\$ 265.75	\$ 276.11	\$ 276.00		
1000.40.4170-56.4090	Vaccination Fees	FeLV Test (only)		\$ 21.25	\$ 22.08	\$ 22.00		
1000.40.4170-56.4090	Vaccination Fees	Parvo Test		\$ 21.25	\$ 22.08	\$ 22.00		
1000.40.4170-56.4090	Vaccination Fees	Bordatella		\$ 7.50	\$ 7.79	\$ 7.75		
1000.40.4170-56.4090	Vaccination Fees	Da2PP		\$ 8.50	\$ 8.83	\$ 8.75		
1000.40.4170-56.4090	Vaccination Fees	FVRCP		\$ 7.50	\$ 7.79	\$ 7.75		

LIBRARY

1000.60.6005-56.6300	Other Library Fees	Interlibrary Loan Processing Fee	per item	\$ 5.00	\$ 5.20	\$ 5.25		
1000.60.6005-56.6310	Library Services	Public Printing Fee B/W (First 5 pages free)	per page	\$ 0.10	\$ 0.10	\$ 0.10	Fee for printing from all library printers, microfilm readers, copy machines, etc.	
1000.60.6005-56.6310	Library Services	Public Printing Fee Color (No free pages)	per page	\$ 0.25	\$ 0.26	\$ 0.25	Fee for printing from all library printers, microfilm readers, copy machines, etc.	
1000.60.6005-56.6320	Library Services	Overdue item fees for adult collection material (per day)	per day	\$ 0.25	\$ 0.26	\$ 0.25		
1000.60.6005-56.6320	Library Services	Overdue item fees for childrens/young adult collection material (per day)	per day	\$ -	\$ -	\$ -	No fee assessed	
1000.60.6005-56.6330	Library Services	Replace Lost/Damaged (Nonrepairable) Items	per item	Cost of item or \$20.00/item if cost unknown	\$ 20.64	Cost of item or \$20.75/item if cost unknown	Patrons may submit a replacement for an item that is lost or damaged. The LCS Director or designee has the right to refuse the replacement if it is determined to not be equivalent to the item lost or damaged.	
1000.60.6005-56.6330	Library Services	Lost/Damaged items processing fee	per item	\$ 5.00	\$ 5.20	\$ 5.25	Cost to process replacements for lost/damaged items (including patron-provided replacements)	
1000.60.6005-56.6300	Other Library Fees	Repairable item damage	per item	\$ 5.00	\$ 5.20	\$ 5.25		
1000.60.6005-56.6300	Other Library Fees	Library card replacement	per card	\$ 2.00	\$ 2.08	\$ 2.00		
1000.60.6005-56.6300	Other Library Fees	Sale of Items*: Thumbdrive	per item	\$ 8.00	\$ 8.31	\$ 8.25		
1000.60.6005-56.6300	Other Library Fees	Sale of Items*: Ear buds	per item	\$ 1.00	\$ 1.04	\$ 1.00		
1000.60.6005-56.6300	Other Library Fees	Sale of Items*: Paper	per item	\$ 0.05	\$ 0.05	\$ 0.05		
1000.60.6005-56.6300	Other Library Fees	Library Meeting Room: Application Fee	per 12 months	\$ 33.00	\$ 34.29	\$ 34.25	Fee waived for current nonprofit/educational program partners	
1000.60.6005-56.6300	Other Library Fees	Library Meeting Room: After Library Hours Usage	Hourly	Actual personnel costs + Tiered Hourly fee		Actual personnel costs + Tiered Hourly fee	Cost for usage of building after hours	
1000.60.6005-56.6300	Other Library Fees	Library Meeting Room: Rental Fee Tier 1	Hourly	Application fee only		Application fee only	Tier 1: Nonprofit associations & registered neighborhood associations	
1000.60.6005-56.6300	Other Library Fees	Library Meeting Room: Rental Fee Tier 2	Hourly	\$ 60.00	\$ 62.34	\$ 62.25	Tier 2: Local or State Government associations (not including City of Salinas)	
1000.60.6005-56.6300	Other Library Fees	Library Meeting Room: Rental Fee Tier 3	Hourly	\$ 85.00	\$ 88.32	\$ 88.25	Tier 3: Private or Commercial usage	
1000.60.6005-56.6300	Other Library Fees	Deposit for rental clean-up	Personnel Cost as required	\$ 200.00		\$ 200.00	Required if meals are to be served, or decorations used	Deposit, increasing not applicable
1000.60.6005-56.6300	Other Library Fees	Zip Books	per item	\$ 2.00	\$ 2.08	\$ 2.00		

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
RECREATION								
1000.00.0000-56.8090	Administration	Parade Permit Fees		\$ 70.25	\$ 72.99	\$ 73.00		
1000.40.4130-56.4100	Administration	Noise Regulation Fees-per event		\$ 118.00	\$ 122.60	\$ 122.50		
1000.00.0000-56.8120	Special Event Application Fee	Special Event Application Fee - Major		\$ 250.00	\$ 259.75	\$ 259.75		
1000.00.0000-56.8120	Special Event Application Fee	Special Event Application Fee - Minor		\$ 100.00	\$ 103.90	\$ 104.00		
1000.55.6239-56.6080	Sherwood Hall	Application Fee		\$ 315.00	\$ 327.29	\$ 327.25		
1000.55.6243-56.6070	Community Center Rental Fees-Sherwood Hall	Rental Rates -Category I City Activities		N/C		N/C		
1000.55.6243-56.6070	Community Center Rental Fees-Sherwood Hall Education programs by Local Schools (ADA received or fee charged-teachers, training, Staff meetings. Fund raising and Business meetings for Salinas Charities (California. Revenue and Tax Code 23701 D Local Salinas performing arts organization focusing on youth	Rental Rates- Category II Day Rate 8:00am-6:00pm Mon-Thurs		\$ 550.00	\$ 571.45	\$ 571.50		
1000.55.6243-56.6070	Community Center Rental Fees-Sherwood Hall -Education programs by Local Schools (ADA received or fee charged-teachers, training, Staff meetings. Fund raising and Business meetings for Salinas Charities (California. Revenue and Tax Code 23701 D Local Salinas performing arts organization focusing on youth	Category II Evening Rate 6:00pm-12:00am Mon-Thurs		\$ 550.00	\$ 571.45	\$ 571.50		
1000.55.6243-56.6070	Community Center Rental Fees-Sherwood Hall -Education programs by Local Schools (ADA received or fee charged-teachers, training, Staff meetings. Fund raising and Business meetings for Salinas Charities (California. Revenue and Tax Code 23701 D Local Salinas performing arts organization focusing on youth	Category II Inclusive Rate 8:00am-12:00am Mon-Thurs		\$ 760.00	\$ 789.64	\$ 789.75		
1000.55.6243-56.6070	Community Center Rental Fees Sherwood Hall Fund-raising and Business meetings for Non-Profit (other than Calif. Revenue & Tax Code 23701 D) Religious - Local Salinas performing arts organization focusing on youth	Category II Day 8:00am-6:00pm Rate Fri.-Sun		\$ 820.00	\$ 851.98	\$ 852.00		
1000.55.6243-56.6070	Community Center Rental Fees-Sherwood Hall -Education programs by Local Schools (ADA received or fee charged-teachers, training, Staff meetings. Fund raising and Business meetings for Salinas Charities (California. Revenue and Tax Code 23701 D Local Salinas performing arts organization focusing on youth	Category II Evening Rate 6:00pm-12:00am Fri-Sun		\$ 820.00	\$ 851.98	\$ 852.00		

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
1000.55.6243-56.6070	Community Center Rental Fees-Sherwood Hall -Education programs by Local Schools (ADA received or fee charged-teachers, training, Staff meetings. Fund raising and Business meetings for Salinas Charities (California. Revenue and Tax Code 23701 D Local Salinas performing arts organization focusing on youth	Category II Inclusive Rate 8:00am-12:00am Fri-Sun		\$ 1,040.00	\$ 1,080.56	\$ 1,080.50		
1000.55.6243-56.6070	Community Center Rental Rates Sherwood Hall Category III-Fund-raising and Business meetings for Non-Profit (other than California Tax Code 23701 D) Religious Events Private and Political Event, Monterey Count Govt Agencies, Social Events - Salinas Groups	Category III Rental Rates Day Rate 8:00am-6:00pm		\$ 820.00	\$ 851.98	\$ 852.00		
1000.55.6243-56.6070	Community Center Rental Rates Sherwood Hall Category III-Fund-raising and Business meetings for Non-Profit (other than California Tax Code 23701 D) Religious Events Private and Political Event, Monterey Count Govt Agencies, Social Events - Salinas Groups	Category III Rental Rates 6:00pm-12:00am Evening Rate		\$ 820.00	\$ 851.98	\$ 852.00		
1000.55.6243-56.6070	Community Center Rental Rates Sherwood Hall Category III-Fund-raising and Business meetings for Non-Profit (other than California Tax Code 23701 D) Religious Events Private and Political Event, Monterey Count Govt Agencies, Social Events - Salinas Groups	Category III Rental Rates Inclusive 8:00am-12:00am		\$ 1,040.00	\$ 1,080.56	\$ 1,080.50		
1000.55.6243-56.6070	Community Center Rental Rates Sherwood Hall Category III-Private and Political Events, Non-Monterey County Govt. Agencies, Social Events non- Salinas Groups	Category III Rental Rates Day rate 8:00am-6:00pm		\$ 1,000.00	\$ 1,039.00	\$ 1,039.00		
1000.55.6243-56.6070	Community Center Rental Rates Sherwood Hall Category III-Private and Political Events, Non-Monterey County Govt. Agencies, Social Events non- Salinas Groups	Category III Rental Rate - Evening Rate 6:00pm- 12:00am		\$ 1,000.00	\$ 1,039.00	\$ 1,039.00		
1000.55.6243-56.6070	Community Center Rental Rates Sherwood Hall Category III-Private and Political Events, Non-Monterey County Govt. Agencies, Social Events non- Salinas Groups	Category III Rental Rate inclusive Rate		\$ 1,440.00	\$ 1,496.16	\$ 1,496.25		
1000.55.6243-56.6070	Community Center Rental Fees Sherwood Hall Commercial Sales and Auction Salinas and Non-Salinas Organizations	Rental Rates Category III Day 8:00am-6:00pm		\$ 1,180.00	\$ 1,226.02	\$ 1,226.00		
1000.55.6243-56.6070	Community Center Rental Fees Sherwood Hall Commercial Sales and Auction Salinas and Non-Salinas Organizations	Rental Rates Category III Evening Rate 6:00am-12:00pm		\$ 1,160.00	\$ 1,205.24	\$ 1,205.25		
1000.55.6243-56.6070	Community Center Rental Fees Sherwood Hall Commercial Sales and Auction Salinas and Non-Salinas Organizations	Rental Rates Category III Inclusive Rate 6:00am-12:00pm		\$ 1,730.00	\$ 1,797.47	\$ 1,797.50		

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
1000-55.6243-56.6070	Community Center Rental Fees Sherwood Hall Commercial Admission	Category IV Rental Rates Day Rate 8:00am-6:00pm		\$980.00 or 12% of gross	\$ 1,018.22	\$1,018.25 or 12% of gross		
1000.55.6243-56.6070	Community Center Rental Fees Sherwood Hall Commercial Admission	Category IV Rental Rates Evening Rate 8:00am-6:00pm		\$980.00 or 12% of gross	\$ 1,018.22	\$1,018.25 or 12% of gross		
1000.55.6243-56.6070	Community Center Rental Fees Sherwood Hall Commercial Admission	Category IV Inclusive Rate 8:00am-12:00am		\$1,360.00 or 12% of gross	\$ 1,413.04	\$1,413.00 or 12% of gross		
1000.55.6243-56.6070	Community Center Rental Fees Sherwood Hall	Multiple event days		Multiple event days- 20% reduction in base rent on succeeding days after third event day		Multiple event days- 20% reduction in base rent on succeeding days after third event day		
1000.55.6243-56.6070	Community Center Sherwood Hall Overtime hours - 6:00am-8:00am, 12:00am-1:00am, 1:00am-2:00am- 2:00am-3:00am,after 3:00am-	Overtime Fees		\$80.00-\$180.00		\$83.00-\$187.00		
1000.55.6243-56.6070	Community Center Rental Fees - Sherwood Hall	Rehearsal Days	per hour, 6 hr min	\$ 72.00	\$ 74.81	\$ 74.75		
1000.55.6243-56.6070	Community Center Rental Fees - Sherwood Hall	Sherwood Hall Parking Lot rental costs	per event date	\$ 980.00	\$ 1,018.22	\$ 1,018.25		
1000.55.6239-56.6080	Santa Lucia Room	Application Fee for Categories II,III,IV		\$ 210.00	\$ 218.19	\$ 218.25		
1000.55.6243-56.6070	Community Center Rental Fees - Santa Lucia Category I City Activities, Business meetings for Salinas non-profit, Education programs for local schools (no ADA or Fee), Monterey Co. Government programs for SALINAS residents	Category I Day Rate 8:00am-5:00pm Application fee per 6 months	per 6 months	\$ 34.00	\$ 35.33	\$ 35.25		
1000.55.6243-56.6070	City Activities, Business meetings for Salinas non-profit, Education programs for local schools (no ADA or Fee), Monterey Co. Government programs for SALINAS residents	Category I Evening Rate 5:00am-10:00pm Application fee per 6 months		\$ 34.00	\$ 35.33	\$ 35.25		
1000.55.6243-56.6070	City Activities, Business meetings for Salinas non-profit, Education programs for local schools (no ADA or Fee), Monterey Co. Government programs for SALINAS residents	Category I Hourly rate 3 hour minimum application fee per 6 months		\$ 34.00	\$ 35.33	\$ 35.25		
1000.55.6243-56.6070	Community Center Rental Fees- Category II Santa Lucia Room Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas -Non-Profit	Category II Day Rate 8:00am- 5:00pm		\$ 175.00	\$ 181.83	\$ 181.75		
1000.55.6243-56.6070	Santa Lucia Room Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas -Non-Profit	Category II Evening Rate		\$ 175.00	\$ 181.83	\$ 181.75		
1000.55.6243-56.6070	Santa Lucia Room Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas -Non-Profit	Category II Hourly rate		\$ 43.00	\$ 44.68	\$ 44.75		

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
1000.55.6243-56.6070	Community Center Rental Fees-Category III Santa Lucia Rm. Non Monterey Co. Government programs, Private/Political. Religious, Social Events. Commercial Sales and Auctions -Salinas Organizations	Category III Day Rate 8:00am- 5:00pm		\$ 300.00	\$ 311.70	\$ 311.75		
1000.55.6243-56.6070	Community Center Rental Fees Santa Lucia Room Category III Non Monterey Co. Government programs, Private/Political. Religious, Social Events	Category III Evening Rate 8:00am-5:00pm		\$ 300.00	\$ 311.70	\$ 311.75		
1000.55.6243-56.6070	Community Center Rental Fees Santa Lucia Room Category III Non Monterey Co. Government programs, Private/Political. Religious, Social Events	Category III Hourly rate 3 hour minimum		\$ 67.00	\$ 69.61	\$ 69.50		
1000.55.6243-56.6070	Community Center Rental Rates Santa Lucia Rm- Commercial Sales and Auctions - Salinas Organizations	Category III Rental Rate Day Rate 8:00am-5:00pm		\$ 300.00	\$ 311.70	\$ 311.75		
1000.55.6243-56.6070	Community Center Rental Rates Santa Lucia Rm- Commercial Sales and Auctions - Salinas Organizations	Category III Rental Rate Evening Rate 5:00am-10:00pm		\$ 300.00	\$ 311.70	\$ 311.75		
1000.55.6243-56.6070	Community Center Rental Rates Santa Lucia Rm- Commercial Sales and Auctions - Salinas Organizations	Category III Rental Rate-Hourly Rate- 3 Hour minimum \$63.00 Evening Rate 5:00am-10:00pm		\$ 67.00	\$ 69.61	\$ 69.50		
1000.55.6243-56.6070	Community Center Rental Fees-Santa Lucia Rm- Category III Commercial Sales and Auctions - Non- Salinas Organizations	Category III Rental Rate Day Rate 8:00am-5:00pm		\$ 345.00	\$ 358.46	\$ 358.50		
1000.55.6243-56.6070	Community Center Rental Fees-Santa Lucia Rm- Category III Commercial Sales and Auctions - Non- Salinas Organizations	Category III Rental Rate Evening Rate 5:00am-10:00pm		\$ 345.00	\$ 358.46	\$ 358.50		
1000.55.6243-56.6070	Community Center Rental Fees-Santa Lucia Rm- Category III Commercial Sales and Auctions - Non- Salinas Organizations	Category III Rental Rate Hourly Rate 3 hour minimum		\$ 78.00	\$ 81.04	\$ 81.00		
1000.55.6243-56.6070	Community Center Rental Rates Santa Lucia Rm- Category IV Commercial Admission Events	Category IV Rental Rate Day Rate 8:00am-5:00pm		\$300.00 or 12% of gross	\$ 311.70	\$311.75 or 12% of gross		
1000.55.6243-56.6070	Community Center Rental Rates Santa Lucia Rm- Category IV Commercial Admission Events	Category IV Rental Rate Evening Rate 5:00am-10:00pm		\$300.00 or 12% of gross	\$ 311.70	\$311.75 or 12% of gross		
1000.55.6243-56.6070	Community Center Rental Fees-Santa Lucia Rm- Category IV Commercial Admission Events	Category IV Rental Rate Hourly Rate 3 hour minimum		\$67.00 or 12% of gross	\$ 69.61	\$69.50 or 12% of gross		
1000.55.6243-56.6070	Community Center Rental Fees-Santa Lucia Room	Multiple event days- 20% reduction in base rent on succeeding days after third event day		Multiple event days- 20% reduction in base rent on succeeding days after third event day		Multiple event days- 20% reduction in base rent on succeeding days after third event day		
1000.55.6243-56.6070	Community Center Rental Fees- Santa Lucia Room Categories I,II, III- Salinas	Overtime Hours hours-Midnight to 8:00am		\$78.00/hr plus any personnel costs	\$ 81.04	\$81.00/hr plus any personnel costs		
1000.55.6243-56.6070	Community Center Rental Fees-Santa Lucia Rm- Category IV Commercial Admission Events	Category IV Rental Rate Non- Operating Hours 8:00am-6:00pm		\$ 425.00	\$ 441.58	\$ 441.50		

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
1000.55.6243-56.6070	Community Center Rental Fees-Santa Lucia Rm- Category IV Commercial Admission Events	Category IV Rental Rate Non- Operating Hours 6:00am-12:00pm		\$ 425.00	\$ 441.58	\$ 441.50		
1000.55.6243-56.6070	Community Center Rental Fees-Santa Lucia Rm- Category IV Commercial Admission Events	Category IV Rental Rate Non- Operating Hours 800am-12:00am		\$ 820.00	\$ 851.98	\$ 852.00		
1000.55.6243-56.6070	Community Center Rental Fees- Category I Gabilan Room/Fremont Rm City Activities, Business meetings for Salinas non-profit, Education programs for local schools (no ADA or Fee), Monterey Co. Government programs for SALINAS residents,	Gabilan/Fremont Rm Category I Day Rate 8:00am-5:00pm application fee per 6 months		\$ 34.00	\$ 35.33	\$ 35.25		
1000.55.6243-56.6070	Community Center Rental Fees- Category I Gabilan Room/Fremont Rm City Activities, Business meetings for Salinas non-profit, Education programs for local schools (no ADA or Fee), Monterey Co. Government programs for SALINAS residents,	Gabilan/Fremont Rm Category I Evening Rate 5:00am-10:00pm application fee for 6 months		\$ 34.00	\$ 35.33	\$ 35.25		
1000.55.6243-56.6070	Community Center Rental Fees- Category I Gabilan Room/Fremont Rm City Activities, Business meetings for Salinas non-profit, Education programs for local schools (no ADA or Fee), Monterey Co. Government programs for SALINAS residents,	Gabilan/Fremont Rm Category I hourly rate 3 hour minimum		\$ 34.00	\$ 35.33	\$ 35.25		
1000.55.6243-56.6070	Community Center Rental Fees- Category I Gabilan Room/Fremont Rm City Activities, Business meetings for Salinas non-profit, Education programs for local schools (no ADA or Fee), Monterey Co. Government programs for SALINAS residents,	Non-operating hours Day Rate 8:00am- 6:00pm		\$ 425.00	\$ 441.58	\$ 441.50		
1000.55.6243-56.6070	Community Center Rental Fees- Category I Gabilan Room/Fremont Rm City Activities, Business meetings for Salinas non-profit, Education programs for local schools (no ADA or Fee), Monterey Co. Government programs for SALINAS residents,	Non-operating hours Evening Rate 6:00am-12:00pm		\$ 425.00	\$ 441.58	\$ 441.50		
1000.55.6243-56.6070	Community Center Rental Fees- Category I Gabilan Room/Fremont Rm City Activities, Business meetings for Salinas non-profit, Education programs for local schools (no ADA or Fee), Monterey Co. Government programs for SALINAS residents,	Non-operating hours Inclusive 8:00am-12:00am		\$ 750.00	\$ 779.25	\$ 779.25		
1000.55.6243-56.6070	Community Center Rental Rates Category II Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas - Non-Profit.	Gabilan/Fremont Rm Category II Day Rate 8:00am-5:00pm		\$ 67.00	\$ 69.61	\$ 69.50		

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
1000.55.6243-56.6070	Community Center Rental Rates II Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas - Non-Profit.	Gabilan/Fremont Rm Category II Evening Rate 5:00am-10:00pm		\$ 67.00	\$ 69.61	\$ 69.50		
1000.55.6243-56.6070	Community Center Rental Rates II Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas - Non-Profit.	Gabilan/Fremont Rm Category II Hourly Rate 3 hr. minimum		\$ 20.00	\$ 20.78	\$ 20.75		
1000.55.6243-56.6070	Community Center Rental Rates II Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas - Non-Profit.	Category II non-Operating hours Day rate 8:00am-6:00pm		\$ 425.00	\$ 441.58	\$ 441.50		
1000.55.6243-56.6070	Community Center Rental Rates II Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas - Non-Profit.	Category II non-Operating hours evening rate 6:00am-12:00am		\$ 425.00	\$ 441.58	\$ 441.50		
1000.55.6243-56.6070	Community Center Rental Rates II Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas - Non-Profit.	Category II non-Operating hours Inclusive rate 8:00am-12:00am		\$ 750.00	\$ 779.25	\$ 779.25		
1000.55.6243-56.6070	Community Center Rental Fees Category III Non-Monterey Co. Government programs, Private/Political. Religious, Social Events-	Gabilan/Fremont Rm Category II Day Rate 8:00am-5:00pm		\$ 85.00	\$ 88.32	\$ 88.25		
1000.55.6243-56.6070	Community Center Rental Rates Category III Non-Monterey Co. Government programs, Private/Political. Religious, Social Events-	Gabilan/Fremont Rm Category II Evening Rate 5:00am-10:00pm		\$ 85.00	\$ 88.32	\$ 88.25		
1000.55.6243-56.6070	Community Center Rental Rates II Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas - Non-Profit.	Gabilan/Fremont Rm Category II Hourly Rate 3 hr. minimum		\$ 25.00	\$ 25.98	\$ 26.00		
1000.55.6243-56.6070	Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Salinas Organizations	Category III Gabilan/Fremont Rm Day Rate 8:00am-5:00pm		\$ 85.00	\$ 88.32	\$ 88.25		
1000.55.6243-56.6070	Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Salinas Organizations	Gabilan/Fremont Rm Evening Rate 5:00am-10:00am		\$ 85.00	\$ 88.32	\$ 88.25		

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
1000.55.6243-56.6070	Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Salinas Organizations	Gabilan/Fremont Rm Category III Hourly rate 3 hour minimum		\$ 25.00	\$ 25.98	\$ 26.00		
1000.55.6243-56.6070	Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Salinas Organizations	Non-Operating Hour Category III Gabilan/Fremont Rm Day Rate 8:00am-6:00pm		\$ 425.00	\$ 441.58	\$ 441.50		
1000.55.6243-56.6070	Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Salinas Organizations	Non-Operating Hours Gabilan/Fremont Rm Evening Rate 6:00am-12:00am		\$ 425.00	\$ 441.58	\$ 441.50		
1000.55.6243-56.6070	Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Salinas Organizations	Non-operating hours-Gabilan/Fremont Rm Category III Inclusive rate 8:00am-12:00am		\$ 820.00	\$ 851.98	\$ 852.00		
1000.55.6243-56.6070	Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Non- Salinas Organizations	Category III Gabilan/Fremont Rm Day Rate 8:00am-5:00pm		\$ 100.00	\$ 103.90	\$ 104.00		
1000.55.6243-56.6070	Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Non-Salinas Organizations	Gabilan/Fremont Rm Evening Rate 5:00am-10:00pm		\$ 100.00	\$ 103.90	\$ 104.00		
1000.55.6243-56.6070	Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Non-Salinas Organizations	Gabilan/Fremont Rm Category III Hourly rate 3 hour minimum		\$ 25.00	\$ 25.98	\$ 26.00		
1000.55.6243-56.6070	Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Non-Salinas Organizations	Non-Operating Hour Category III Gabilan/Fremont Rm Day Rate 8:00am-6:00pm		\$ 425.00	\$ 441.58	\$ 441.50		
1000.55.6243-56.6070	Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Non-Salinas Organizations	Non-Operating Hours Gabilan/Fremont Rm Evening Rate 6:00am-12:00am		\$ 425.00	\$ 441.58	\$ 441.50		
1000.55.6243-56.6070	Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Non-Salinas Organizations	Non-operating hours-Gabilan/Fremont Rm Category III Inclusive rate 8:00am-12:00am		\$ 820.00	\$ 851.98	\$ 852.00		
1000.55.6243-56.6070	Com Center Rental Fees-Gabilan Rooms/Fremont Rm Category IV Commercial Admission Events	Category III Gabilan/Fremont Rm Day Rate 8:00am-5:00pm		\$ 90.00	\$ 93.51	\$ 93.50		
1000.55.6243-56.6070	Com Center Rental Fees-Gabilan Rooms/Fremont Rm Category IV Commercial Admission Events	Category III Gabilan/Fremont Rm Day Evening Rate 6:00pm-12:00am		\$ 90.00	\$ 93.51	\$ 93.50		
1000.55.6243-56.6070	Com Center Rental Fees-Gabilan Rooms/Fremont Rm Category IV Commercial Admission Events	Category IV Gabilan/Fremont Rm Hourly Rate 3 Hour minimum		\$27.00 or 12% of gross	\$ 28.05	\$28.00 or 12% of gross		
1000.55.6243-56.6070	Com Center Rental Fees-Gabilan Rooms/Fremont Rm Category IV Commercial Admission Events	Category IV Gabilan/Fremont Rm Non-operating hours 8:00am-12:00am		\$750.00 or 12% of gross	\$ 779.25	\$779.25 or 12% of gross		
1000.55.6243-56.6070	Com Center Rental Fees - Gabilan Rooms/Fremont	Multiple event days- 20% reduction in base rent on succeeding days after third event day		Multiple event days- 20% reduction in base rent on succeeding days after third event day		Multiple event days- 20% reduction in base rent on succeeding days after third event day		
1000.55.6243-56.6070	Com Center Rental Fees-Gabilan Rooms/Fremont Rm	Overtime Hours-Midnight to 8:00am- \$74.00 per hour plus personnel costs		\$ 78.00	\$ 81.04	\$ 81.00		

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
1000.55.6239-56.6080	Other Rec Bldg Rental Fees -Bread Box, Central Park, Closter Park, El Dorado Park, Firehouse Building, Hebbron Building.	Category I -Application Fee-Educational programs for students of local schools. No ADA or fees charged as per City/School Business meetings for Salinas non-profit. Monterey County Govt. programs for SALINAS Residents	per 6 months	\$34.00 application fee per 6 months	\$ 35.33	\$35.25 application fee per 6 months		
1000.55.6232-56.6090	Recreation Facility Center Rental Fees -	Category II Education for local Schools (ADA or fee) Fund raising for Salinas non-profit events-Boy Scouts, Girl Scouts, United Way, etc., Business meetings for non-Salinas non-profit	per hour	\$60.00-\$120.00		\$62.25-\$124.75		
1000.55.6239-56.6100	Recreational Facility Use Fee	Category III Government Programs-non- Mty City, Religious events, Private/Political events, fund raising events non-Salinas non-profits, Agencies outside of Salinas, Social Events	per hour	\$66.00-\$128.00		\$68.50-\$133.00		
1000.55.6239-56.6100	Recreational Facility Use Fees - .	Category IV Commercial Events- Anything else not fitting into the other three categories	per hour	\$72.00-\$160.00 or 12% of gross proceeds		\$74.75-\$166.25 or 12% of gross proceeds		
1000.55.6239-56.6100	Recreational Facility Use Fees	Deposit for clean-up at all sites		\$130.00 - \$655.00		\$135.00 - \$680.50		
1000.56.6239-56.6010	Recreation Facility Center Rental Fees -	Non-Operational Hours Gymnasium rental		Non-operational Hours - Same rental charge plus cost of personnel on duty at prevailing hourly rate(staffing as per Department recommendations)		Non-operational Hours - Same rental charge plus cost of personnel on duty at prevailing hourly rate(staffing as per Department recommendations)		
1000.56.6239-56.6070	Recreation Facility Center Rental Fees -	Non-Operational Hours Gymnasium rental	per hour	\$ 22.00	\$ 22.86	\$ 22.75		
1000.55.6243-56.6081	Box Office Fees	Sherwood Hall Reserved Seating Events Third Party Cost		Actual Cost		Actual Cost		
1000.55.6243-56.6081	Box Office Fees	Third Party costs as required		Actual Cost		Actual Cost		
1000.55.6243-56.6081	Box Office Fees Service Charge	Box Office Sales	per ticket	\$ 7.50	\$ 7.79	\$ 7.75		
1000.55.6243-56.6081	Box Office Fees Service Charge	Ticket Telephone Charges	per ticket	\$ 7.50	\$ 7.79	\$ 7.75		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Tables, all sizes	per day	\$ 5.50	\$ 5.71	\$ 5.75		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Chairs, Stacking	per day, each	\$ 1.00	\$ 1.04	\$ 1.00		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Portable Blackboard	per day, each	\$ 6.50	\$ 6.75	\$ 6.75		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Podium	per day, each	\$ 17.00	\$ 17.66	\$ 17.75		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Podium with built in PA System	per day, each	\$ 43.00	\$ 44.68	\$ 44.75		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Public Address System (Santa Lucia Rm.)	per day	\$ 67.00	\$ 69.61	\$ 69.50		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Kitchen (Santa Lucia)	per day	\$ 150.00	\$ 155.85	\$ 155.75		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Kitchen (Sherwood Hall)	per day	\$ 260.00	\$ 270.14	\$ 270.25		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Easels	per day, each	\$ 4.00	\$ 4.16	\$ 4.25		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Caterers Fee		\$60.00-\$120.00		\$62.25-\$124.75		

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Bar (Hall)	per day	\$ 160.00	\$ 166.24	\$ 166.25		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Sound System (Hall)	per use	\$ 90.00	\$ 93.51	\$ 93.50		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Sound System (Hall): for announcements	per use	\$ 155.00	\$ 161.05	\$ 161.00		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Sound System 32 Channel Mixer for spoken word, singing and live music	per use	\$ 255.00	\$ 264.95	\$ 265.00		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Lighting System (Hall) (complete system plus staff)	per use	\$ 195.00	\$ 202.61	\$ 202.50		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Lighting System (Hall): overhead stage fill symphony lights/apron/pod special		\$ 108.00	\$ 112.21	\$ 112.25		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Lighting System (Hall): power distribution-power addit. follow spots; light rail/stage		\$ 67.00	\$ 69.61	\$ 69.50		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Company Panels (on stage power distribution)	per use	\$ 75.00	\$ 77.93	\$ 78.00		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Orchestra Shell	per use	\$ 105.00	\$ 109.10	\$ 109.00		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Screen (10.5' x 14' F/R projector)		\$ 105.00	\$ 109.10	\$ 109.00		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Screen: Skirt and Drape	add per use	\$ 40.00	\$ 41.56	\$ 41.50		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Organ and Speakers	per use	\$ 130.00	\$ 135.07	\$ 135.00		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Grand Piano	per use	\$ 160.00	\$ 166.24	\$ 166.25		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Spinet pianos	per use	\$ 65.00	\$ 67.54	\$ 67.50		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Follow Spots	each, per use	\$ 72.00	\$ 74.81	\$ 74.75	plus hourly staff	
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Personnel - prevailing rate established by salary schedule		per hourly rate of		per hourly rate of		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Lockers: small	per month	\$ 11.00	\$ 11.43	\$ 11.50		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Lockers: large	per month	\$ 27.00	\$ 28.05	\$ 28.00		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Risers	per use	\$ 9.00	\$ 9.35	\$ 9.25		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Skirts	per each riser or table	\$ 4.00	\$ 4.16	\$ 4.25		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Clear Com's	per headset, per day	\$ 7.00	\$ 7.27	\$ 7.25		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Microphones-corded	per day, each	\$ 11.00	\$ 11.43	\$ 11.50		
1000.55.6243-56.6071	Community Center Equipment Fees (All Equipment stays on site)	Microphones wireless or headset	per day, each	\$ 21.00	\$ 21.82	\$ 21.75		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Microphone stands	per day, each	\$ 4.00	\$ 4.16	\$ 4.25		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Music stands	each, per use	\$ 1.00	\$ 1.04	\$ 1.00		
1000.55.6243-56.6071	Community Center Equipment Fees (all equipment stays on site)	Extension cords and power cords	per day, each	\$ 2.00	\$ 2.08	\$ 2.00	no charge if part of on-stage distro	
1000.55.6239-56.6020	Sherwood Tennis Fees	10:00 a.m. up to 4:00 p.m.	per person, contracted	\$ 4.00	\$ 4.16	\$ 4.25	1 1/2 hours	

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
1000.55.6239-56.6020	Sherwood Tennis Fees	4:00 p.m. to closing	per person, contracted	\$ 5.00	\$ 5.20	\$ 5.25	1 1/2 hours	
1000.55.6239-56.6030	Reserved Picnic Area Fees (All Parks)	Non-resident fee		\$ 33.00	\$ 34.29	\$ 34.25		
1000.55.6239-56.6030	Reserved Picnic Area Fees (Sherwood Park & Cesar Chavez)	Small Group under 50 people		\$ 62.00	\$ 64.42	\$ 64.50		
1000.55.6239-56.6030	Reserved Picnic Area Fees (Sherwood Park & Cesar Chavez)	Each additional table & pit		\$ 30.00	\$ 31.17	\$ 31.25		
1000.55.6239-56.6030	Reserved Picnic Area Fees (Sherwood Park & Cesar Chavez)	Pads C&D together		\$ 80.00	\$ 83.12	\$ 83.00		
1000.55.6239-56.6030	Reserved Picnic Area Fees (Sherwood Park & Cesar Chavez)	Entire main picnic area		\$ 390.00	\$ 405.21	\$ 405.25		
1000.55.6239-56.6030	Reserved Picnic Area Fees (Sherwood Park & Cesar Chavez)	Picnic Area Deposit		\$ 45.00	\$ 46.76	\$ 46.75		
1000.55.6239-56.6030	Reserved Picnic Area Fees (Sherwood Park)	Bounce House		\$ 40.00	\$ 41.56	\$ 41.50		
1000.55.6239-56.6030	Reserved Picnic Area Fees (El Dorado Park)	Pads A,B,D,E	per pad	\$50.00-\$65.00		\$52.00-\$67.50		
1000.55.6239-56.6030	Reserved Picnic Area Fees (Natividad Creek)	Reservation Fee		\$50.00-\$140.00		\$52.00-\$145.50		
1000.55.6239-56.6030	Reserved Picnic Area Fees (Natividad Creek)/(Closter Park)	Amphitheater or Gazebo/band stand/Placita	each	\$ 105.00	\$ 109.10	\$ 109.00		
1000.55.6239-56.6030	Reserved Picnic Area Fees (Natividad Creek)/(Closter Park)	Deposit for Amphitheater/Placita clean-up/damage		\$ 190.00	\$ 197.41	\$ 197.50		
1000.55.6239-56.6040	Ball Fields and Diamonds - Baseball - High School/Senior Leagues	Use Fee	per game	\$ 27.00	\$ 28.05	\$ 28.00		
1000.55.6239-56.6040	Ball Fields and Diamonds - Baseball - High School/Senior Leagues	Lights	per hour	\$ 64.00	\$ 66.50	\$ 66.50		
1000.55.6239-56.6040	Ball Fields and Diamonds - Baseball - High School/Senior Leagues	Personnel	per hour	per hourly rate of personnel		per hourly rate of personnel		
1000.55.6239-56.6040	Ball Fields and Diamonds - Baseball - Other Leagues	Use Fee	per game	\$ 55.00	\$ 57.15	\$ 57.25		
1000.55.6239-56.6040	Ball Fields and Diamonds - Baseball - Other Leagues	Lights	per hour	\$ 74.00	\$ 76.89	\$ 77.00		
1000.55.6239-56.6040	Ball Fields and Diamonds - Baseball - Other Leagues	Personnel	per hour	per hourly rate of personnel		per hourly rate of personnel		
1000.55.6239-56.6040	Ball Fields and Diamonds - Baseball - Other Baseball Costs	Field preparation		\$ 57.00	\$ 59.22	\$ 59.25		
1000.55.6239-56.6040	Ball Fields and Diamonds - Baseball - Other Baseball Costs	Practices	per hour	\$ 14.00	\$ 14.55	\$ 14.50		
1000.55.6239-56.6040	Ball Fields and Diamonds - Other Events	Salinas Charitable Groups	per day	\$ 1,730.00	\$ 1,797.47	\$ 1,797.50		
1000.55.6239-56.6040	Ball Fields and Diamonds - Other Events	Commercial/Private Events	per day	\$2,520.00 or 10% adj. gross receipts, whichever is greater	\$ 2,618.28	\$2,618.25 or 10% adj. gross receipts, whichever is greater		
1000.55.6239-56.6040	Ball Fields and Diamonds - Other Events	Cleanup/Damage Deposit		\$ 1,080.00	\$ 1,122.12	\$ 1,122.00		
1000.55.6239-56.6040	Ball Field Fees-Private Softball Tournaments and Special Events	Flat rate daily fee	per field	\$ 110.00	\$ 114.29	\$ 114.25		
1000.55.6239-56.6040	Ball Field Fees-Private Softball Tournaments and Special Events	Field preparation	per field	\$ 45.00	\$ 46.76	\$ 46.75		
1000.55.6239-56.6040	Ball Field Fees-Private Softball Tournaments and Special Events	Commercial uses	per day	\$ 1,760.00	\$ 1,828.64	\$ 1,828.75		
1000.55.6239-56.6040	Ball Field Fees-Private Softball Tournaments and Special Events	Commercial use deposit		\$ 2,540.00	\$ 2,639.06	\$ 2,639.00		
1000.55.6239-56.6040	Ball Field Fees-Private Softball Tournaments and Special Events	Clean up/Damage Deposit	per field	\$ 210.00	\$ 218.19	\$ 218.25		

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2019

NWS GL REVENUE ACCOUNT	Fee Group	Title	Unit	Current Fee	CPI Adjustment (3.9%)	Recommended Fee Effective 7/1/19	Notes	Recommended Fee varies from 3.9% increase - Explanation on Council Report
1000.55.6239-56.6040	Ball Field Fees-Private Softball Tournaments and Special Events	Concession building	per day	\$ 70.00	\$ 72.73	\$ 72.75		
1000.55.6239-56.6040	Ball Field Fees-Softball for team practice	Field usage (night) for 1 1/2 hours		\$ 72.00	\$ 74.81	\$ 74.75		
1000.55.6239-56.6040	Ball Field Fees-Softball for team practice	Field usage (day) for 1 1/2 hours (Soccer 2 hours)		\$ 27.00	\$ 28.05	\$ 28.00		
1000.55.6239-56.6040	Ball Field Fees-Softball for team practice	Field preparation	per field	\$ 45.00	\$ 46.76	\$ 46.75		
1000.55.6239-56.6040	Ball Field Fees-Softball for team practice	Concession building	per day	\$ 72.00	\$ 74.81	\$ 74.75		
1000.55.6239-56.6040	Ball Field Fees-Soccer/Hockey/Football Type Events	Field usage (night) for 1 1/2 hours		\$ 65.00	\$ 67.54	\$ 67.50		
1000.55.6239-56.6040	Ball Field Fees-Soccer/Hockey/Football Type Events	Field usage (day) for 1 1/2 hours (Soccer 2 hours)		\$ 27.00	\$ 28.05	\$ 28.00		
1000.55.6239-56.6040	Ball Field Fees-Soccer/Hockey/Football Type Events	Field preparation	per field	\$ 72.00	\$ 74.81	\$ 74.75		
1000.55.6239-56.6040	Ball Field Fees-Soccer/Hockey/Football Type Events	Concession building	per day	\$ 72.00	\$ 74.81	\$ 74.75		
1000.55.6239-56.6040	Ball Field Fees-Soccer/Hockey/Football Type Events	Clean-up/damage deposit	per field / soccer complex	\$ 215.00	\$ 223.39	\$ 223.50		
1000.55.6239-56.6050	Youth Sports League Fees	Rec Park determines this fee on annual basis depending on various factors (ie: personnel prevailing rate, number of teams, lighting, maintenance)		Determined by time and material		Determined by time and material		
1000.55.6237-56.6060	Reimbursable Fee Activities	Rec Park determines this fee on annual basis depending on various factors (ie: personnel prevailing rate, number of teams, lighting, maintenance)		Determined by time and material		Determined by time and material		
1000.55.6237-56.6060	Reimbursable Fee Activities	City percentage on fee-paid classes		Determined by time and material		Determined by time and material		
1000.55.6237-56.6060	Reimbursable Fee Activities:Equipment Rental (As Available for Rental)	Tables, all sizes	per day	\$ 3.00	\$ 3.12	\$ 3.00		
1000.55.6237-56.6060	Reimbursable Fee Activities:Equipment Rental (As Available for Rental)	Tables: Deposit per 10 tables		\$ 130.00	\$ 135.07	\$ 135.00		
1000.55.6237-56.6060	Reimbursable Fee Activities:Equipment Rental (As Available for Rental)	Chairs, Stacking	per day, each	\$ 1.00	\$ 1.04	\$ 1.00		
1000.55.6237-56.6060	Reimbursable Fee Activities:Equipment Rental (As Available for Rental)	Chairs, folding	per day, each	\$ 0.50	\$ 0.52	\$ 0.50		
1000.55.6237-56.6060	Reimbursable Fee Activities:Equipment Rental (As Available for Rental)	Chairs: Deposit per 10 chairs		\$ 66.00	\$ 68.57	\$ 68.50		
1000.55.6237-56.6060	Reimbursable Fee Activities:Equipment Rental (As Available for Rental)	Field Liner	per day	\$ 21.00	\$ 21.82	\$ 21.75		
1000.55.6237-56.6060	Reimbursable Fee Activities:Equipment Rental (As Available for Rental)	Field Liner: Deposit for damage		\$ 135.00	\$ 140.27	\$ 140.25		
1000.55.6237-56.6060	Reimbursable Fee Activities:Equipment Rental (As Available for Rental)	Picnic Kits	per event, per permittee	\$ 24.00	\$ 24.94	\$ 25.00		
1000.55.6239-56.6030	Picnic/Park Reservation	Bounce House Vendor Fee	per year	\$ 25.00	\$ 25.98	\$ 26.00		

**CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
PERMIT ENTERPRISE FEE TABLE**

July 1, 2019

See Fee Table to Determine Structure of Fees Basic vs Combo

VALUATION TABLE TO DETERMINE BUILDING PERMIT FEE

\$1 to \$500	\$65.00***
\$501 to \$2,000	\$36.00 for the first \$500 plus \$4.50 for each additional \$100, or fraction thereof, to and including \$2,000, minimum \$63.00***
\$2,001 to \$25,000	\$103.00 for the first \$2,000 plus \$19.00 for each additional \$1,000, or fraction thereof, to and including \$25,000***
\$25,001 to \$50,000	\$584.00 for the first \$25,000 plus \$13.00 for each additional \$1,000, or fraction thereof, to and including \$50,000***
\$50,001 to \$100,000	\$962.00 for the first \$50,000 plus \$8.00 for each additional \$1,000, or fraction thereof, to and including \$100,000***
\$100,001 to \$500,000	\$1,483.00 for the first \$100,000 plus \$7.00 for each additional \$1,000 or fraction thereof, to and including \$500,000***
\$500,001 to \$1,000,000	\$4,818.00 for the first \$500,000 plus \$6.00 for each additional \$1,000, or fraction thereof, to and including \$1,000,000***
\$1,000,001 and up	\$8,217.00 for the first \$1,000,000 plus \$4.00 for each additional \$1,000, or fraction thereof***

Building Valuation Data Table
price per square footage minimum

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
PERMIT VALUATION BASELINE
July 1, 2019

Group (2018 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB	EQUIPMENT
A-1 Assembly, theaters, with stage	239.41	231.54	226.03	216.67	203.74	197.86	209.82	186.11	179.13	Air Conditioning Commercial.....\$5 Residential.....\$4
A-1 Assembly, theaters, without stage	219.07	211.20	205.68	196.33	183.65	177.76	189.48	166.01	159.03	
A-2 Assembly, nightclubs	188.23	182.77	178.14	170.93	161.13	156.68	164.92	145.88	140.94	REMODELS 50% of per sq ft identified from this list
A-2 Assembly, restaurants, bars, banquet halls	187.23	181.77	176.14	169.93	159.13	155.68	163.92	143.88	139.94	
A-3 Assembly, churches	220.05	212.18	206.66	197.31	185.99	180.11	190.46	168.36	161.38	OVER 3 STORIES Add 0.5%
A-3 Assembly, general, community halls, libraries, museums	185.05	177.18	170.67	162.31	148.58	143.75	155.46	131.00	125.02	
A-4 Assembly, arenas	218.07	210.20	203.68	195.33	181.65	176.76	188.48	164.01	158.03	SHELL ONLY Reduce 20%
B Business	192.02	185.04	179.30	170.56	155.93	150.11	164.01	137.00	131.05	
E Educational	197.52	190.73	185.77	177.32	165.32	156.97	171.23	144.39	140.26	OR SIGNED CONTRACT
F-1 Factory and industrial, moderate hazard	114.08	108.82	102.59	98.59	88.51	84.45	94.44	74.21	69.43	
F-2 Factory and industrial, low hazard	113.08	107.82	102.59	97.59	88.51	83.45	93.44	74.21	68.43	Unfinished Basement (Group R-3 equals \$21 per sq ft)
H-1 High Hazard, explosives	106.73	101.48	96.25	91.25	82.38	77.32	87.10	68.08	NP	
H234 High Hazard	106.73	101.48	96.25	91.25	82.38	77.32	87.10	68.08	62.30	NP = not permitted
H-5 HPM	192.02	185.04	179.30	170.56	155.93	150.11	164.01	137.00	131.05	
I-1 Institutional, supervised environment	191.30	184.81	179.46	171.90	158.36	154.06	171.99	141.86	137.45	
I-2 Institutional, hospitals	321.25	314.27	308.52	299.78	284.17	NP	293.24	265.24	NP	
I-2 Institutional, nursing homes	222.99	216.01	210.27	201.52	187.89	NP	194.98	168.96	NP	
I-3 Institutional, restrained	218.28	211.30	205.55	196.81	183.43	176.62	190.27	164.50	156.55	
I-4 Institutional, day care facilities	191.30	184.81	179.46	171.90	158.36	154.06	171.99	141.86	137.45	
M Mercantile	140.27	134.81	129.18	122.96	112.68	109.23	116.95	97.44	93.50	
R-1 Residential, hotels	193.08	186.60	181.24	173.68	159.89	155.58	173.77	143.39	138.97	
R-2 Residential, multiple family	161.95	155.46	150.10	142.54	129.52	125.22	142.64	113.02	108.61	
R-3 Residential, one- and two-family	151.10	146.99	143.20	139.61	134.50	130.95	137.27	125.85	118.45	
R-4 Residential, care/assisted living facilities	191.30	184.81	179.46	171.90	158.36	154.06	171.99	141.86	137.45	
S-1 Storage, moderate hazard	105.73	100.48	94.25	90.25	80.38	76.32	86.10	66.08	61.30	
S-2 Storage, low hazard	104.73	99.48	94.25	89.25	80.38	75.32	85.10	66.08	60.30	
U Utility, miscellaneous	83.66	79.00	74.06	70.37	63.47	59.32	67.24	50.19	47.80	

**CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
PERMIT CENTER ENTERPRISE FUND
July 1, 2019**

(5% Technology Surcharge is not included in the Fee Table)

Abbreviated permits may require potential divisional fees that may be associated with the scope of work including but not limited to plan review and copy charges

General Plan Maintenance Fee will not apply to abbreviated permits

NWS GL REVENUE ACCOUNT	Fee Group	Current Fee		Annual 3.0% ENR or Other Adjustment	Recommended Fee Effective 7/1/19	Notes
6900.30.3350-52.3040	Electrical					
	Electrical Permits	\$ 192.00	**	\$ 197.76	\$ 197.75	
6900.30.3350-52.3010	Mechanical					
	Mechanical Permits	\$ 66.00	**	\$ 67.98	\$ 68.00	
6900.30.3350-52.3030	Plumbing					
	Plumbing Permits	\$ 66.00		\$ 67.98	\$ 68.00	
	Backflow Preventer	\$ 162.00		\$ 166.86	\$ 166.75	
6900.30.3350-52.3060	Reroof					
	Residential Re-roofs	\$ 210.00			\$ 210.00	
	Commercial Re-roofs under 50k sf	\$ 372.00			\$ 372.00	
	Commercial Re-roofs over 50k sf	\$ 468.00			\$ 468.00	
6900.30.3350-52.3070	Demolition Permit	\$ 80.50		\$ 82.92	\$ 161.00	loaded hourly rate
6900.30.3350-52.3020	Administrative Permits (plus any other req'd division fees)	\$ 211.00		\$ 217.33	\$ 217.25	
6900.30.3350-56.3400	Fast Track Permit Fee	33% of the PC			33% of the PC	
6900.30.3350-56.3430	City Report	\$ 64.00	**	\$ 65.92	\$ 66.00	
6900.30.3350-56.3420	Reinspection Fee	\$ 161.00	**	\$ 161.00	\$ 161.00	loaded hourly rate
6900.30.3350-56.3400	Building Plan Check Fees	90% of the BPF			90% of the BPF	
6900.30.3350-56.3400	OSHPD 3 Review	33% of the PC			33% of the PC	
6900.30.3350-56.3400	Recheck Fee upon 3rd and subsequent submittals	\$ 126.00	HR	\$ 129.78	\$ 129.75	
6900.30.3350-56.3410	Violation related non-construction permits	2 hours or actual			2 hours or actual	
6900.30.3350-56.3400	Additional Plan Check (after 2nd PC comments, each re-s	\$ 126.00	HR	\$ 129.78	\$ 129.75	
6900.30.3350-52.3020	Permit Re-Issuance to new contractor	\$56.00			\$ 56.00	
6900.30.3350-52.3020	Combination Building Permits (includes Mech, Elec, Plumt	150% of BPF			150% of BPF	
6900.30.3350-52.3020	OSHPD 3 Permit Fee	33% of BPF			33% of BPF	
6900.30.3350-56.3410	Special Inspection (SBI)	\$ 161.00	**	\$ 165.83	\$ 161.00	loaded hourly rate
6900.30.3350-56.3400	Alternative Means of Construction	\$ 300.00			\$ 300.00	
6900.30.3350-56.3410	Inspections Outside Normal Business Hours (2 hour min)	\$ 241.50			\$ 241.50	loaded 1.5 per hour rate
6900.30.3350-56.3420	Reinspection Fees (under provision Section 305.8)	\$ 161.00			\$ 161.00	loaded hourly rate
6900.30.3350-56.3420	Inspection for which no fee is specifically indicated (min 1 h	\$ 161.00			\$ 161.00	loaded hourly rate
6900.30.3350-56.3400	Subdivision Plan Check Fee (or multiple review on same p	18% of PC			18% of PC	
6900.30.3350-56.8060	Color Copies	\$ 2.00			\$ 2.00	
6900.30.3350-56.8060	Copies	\$2.10 for 1st copy			\$2.10 for 1st copy	
		\$0.25 add'l pages			\$0.25 add'l pages	
6900.30.3350-56.3410	Citations	see below	**		see below	
6900.30.3350-56.3410	1st Citation	\$100.00		\$ -	\$ 100.00	
	2nd Citation	\$200.00 / \$500.00		\$200.00 / \$500.00	\$200.00 / \$500.00	
	3rd Citation	\$500.00 / \$1,000.00		\$500.00 / \$1,000.00	\$500.00 / \$1,000.00	
	Temporary Certificate of Occupancy \$2,000 TOTAL					

**CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
PERMIT CENTER ENTERPRISE FUND
July 1, 2019**

(5% Technology Surcharge is not included in the Fee Table)

Abbreviated permits may require potential divisional fees that may be associated with the scope of work including but not limited to plan review and copy charges

General Plan Maintenance Fee will not apply to abbreviated permits

NWS GL REVENUE ACCOUNT	Fee Group	Current Fee		Annual 3.0% ENR or Other Adjustment	Recommended Fee Effective 7/1/19	Notes
6900.30.3350-56.3460	* Admin (Comment-Address)	\$ 437.00	**	\$ -	\$ 437.00	
8801.81.8125-57.8570	* Deposit (Comment-Permit Deposit)	\$ 1,563.00		\$ -	\$ 1,563.00	
6900.30.3350-55.3013	TrakIt Technology System	5%			5%	
6900.30.3350-56.3400	Air Balance Report	\$ 123.00		\$ 126.69	\$ 123.00	
6900.30.3350-56.3400	Energy Plan Check Fee (.15% x bldg plan check fee)	15% of PC			15% of PC	
6900.30.3350-56.3410	Building Investigation Fee	\$ 500.00		\$ -	\$ 500.00	
6900.30.3350-56.3400	Plan Check Extension - per request	\$500.00 each		\$500.00 each	\$500.00 each	
6900.30.3350-52.3020	Permit Extension - per request	\$500.00 each		\$500.00 each	\$500.00 each	
6900.30.3350-52.3020	Permit Extension on Abbreviated permits per request	\$100.00 each			\$100.00 each	
6900.30.3350-56.3400	Solar Plan Check Commercial	\$ 564.00		\$ -	\$ 564.00	Must match state fees rate
6900.30.3350-52.3020	Solar Permit Fee Commercial	\$ 867.00		\$ -	\$ 867.00	
6900.30.3350-56.3400	Solar Plan Check Residential	\$ 215.00		\$ -	\$ 215.00	
6900.30.3350-52.3020	Solar Permit Fee Residential	\$ 152.00		\$ -	\$ 152.00	
6900.30.3350-52.3020	Duplicate Permit Copy	\$ 5.00		\$ -	\$ 5.00	
6900.30.3350-56.3440	Archiving (scanning/microfilm) Fee Large Copies	\$3.00 each page			\$3.00 each page	
6900.30.3350-56.3440	Archiving (scanning/microfilm) Fee Small Copies	\$1.00 each page			\$1.00 each page	

**** Building Fees are regulated by Govt' Code Section 66016**

Also, CA Attorney General Opinion 92-506

"BPF" = Building Permit Fee

"PC" = Plan Check Fee

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
CODE ENFORCEMENT- COMMUNITY DEVELOPMENT-OTHER FEES
July 1, 2019

(5% Technology Surcharge is not included in the Fee Table)

NWS GL REVENUE ACCOUNT	Fee Group		Current Fee	Annual 3.0% ENR or Other Adjustment	Recommended Fee Effective 7/1/19	Notes
1000.30.3353-56.3450	Special Inspection (SCI)		\$ 96.00	**	\$ 99.00	
1000.30.3353-53.3010	Citations					
		1st			\$ 100.00	
		2nd \$200			\$ 200.00	
		2nd \$500			\$ 500.00	
		3rd \$500			\$ 500.00	
		3rd \$1000 and subsequent			\$ 1,000.00	
1000.30.3353-56.3450	Investigation Fee for Repeat Violations				\$ 400.50	
1000.30.3353-56.3450	Permits to Clear Violations			**		
		SCI 1000.30.3353-56.3450	\$ 196.00	\$ 201.88	\$ 202.00	
		6900.30.3350-52.3010	\$ 89.75	\$ 92.44	\$ 99.00	Per CE inspection Fee
		8801.81.8120-57.8120 State Seismic Fee	\$ 0.50	\$ -	\$ 0.50	Must match State Fees rate
		6900.30.3350-55.3013 -Surcharge	\$ 14.30		\$ 15.06	
		8801.81.8121-57.8470 State Building Standards Fee	\$ 1.00	\$ -	\$ 1.00	Must match State Fees rate
1000.30.3353-56.3450	Repeat Violations			**		
		SCI 1000.30.3353-56.3450	\$ 400.50	\$ 412.52	\$ 412.50	
		6900.30.3350-52.3010	\$ 89.75	\$ 92.44	\$ 198.00	Per CE inspection Fee (double)
		8801.81.8120-57.8120 State Seismic Fee	\$ 0.50	\$ -	\$ 0.50	Must match State Fees rate
		6900.30.3350-55.3013 -Surcharge	\$ 29.00		\$ 30.56	
		8801.81.8121-57.8470 State Building Standards Fee	\$ 1.00	\$ -	\$ 1.00	Must match State Fees rate
8801.81.8123-57.8110	Weed Abatement Administrative Fee		25% of contract cost		25% of contract cost	
1000.30.3353-53.3010	Administrative Citation Penalty		15%		15%	

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
HOUSING FEES
July 1, 2019

For-Sale Housing In-Lieu Fees and Rental Housing Impact Fees

The fees below are applicable to residential developments subject to the Inclusionary Housing Ordinance (Article 3 of Chapter 17 of the Salinas Municipal Code) which elect to pay for-sale housing in-lieu fees or rental housing impact fees. No fee is required for residential developments that are exempt under Section 2.17.8.

For-Sale Housing In-Lieu Fee: \$12.75 per square foot of gross floor area*

Rental Impact Fee:** \$2.15 per square foot of gross floor area*

*"Gross floor area" is as defined in Municipal Code Section 37.10.300 under "Floor area, gross."

**If fewer than twelve percent of units in a residential development are affordable to lower income households, the applicant shall be given an impact fee credit equal to the percentage of lower income units provided, divided by 12. (For instance, if 10 percent of the units are affordable to lower income households, the applicant shall receive a credit equal to 10/12 of the rental housing impact fee otherwise required.)

Fees shall be paid at the time specified in Municipal Code Section 3.17.14.

For any annual period during which the City Council does not review fees, the fee amounts shall be adjusted once annually based on the percentage increase in the Engineering News-Record Construction Cost Index for San Francisco, California.



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Legislation Text

File #: ID#19-184, **Version:** 1

Minutes

Approve minutes of March 19, 2019.



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Legislation Text

File #: ID#19-213, **Version:** 1

Financial Claims

Approve financial claims report.

City of Salinas

Claim Check Report 429698-430140

From Payment Date: 3/11/2019 - To Payment Date: 3/26/2019

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
429698	03/11/2019	Open	Aon Risk Insurance Services West, Inc.	\$3,363.00
429699	03/11/2019	Open	CalPERS	\$1,778.37
429700	03/11/2019	Open	Merrill Lynch, Pierce, Fenner & Smith, Inc.	\$25,754.40
429701	03/11/2019	Open	Monterey County Tax Collector	\$7,533.12
429702	03/11/2019	Open	PENSCO Trust Company	\$10,976.30
429703	03/11/2019	Open	PLM Lender Services Inc	\$1,550.00
429704	03/12/2019	Open	California Water Service	\$18,858.15
429705	03/12/2019	Open	Monterra Ranch Of Monterey Home Owner's Associatio	\$1,880.00
429706	03/12/2019	Open	Rabobank N.A	\$14.73
429707	03/12/2019	Open	Tehama Golf Club LLC	\$1,800.00
429708	03/12/2019	Open	Federal Processing Registry	\$1,199.00
429709	03/12/2019	Open	Yaesung, Inc	\$1,208.00
429710	03/19/2019	Open	Adam Garrett	\$382.59
429711	03/19/2019	Open	Adriana Robles	\$14.25
429712	03/19/2019	Open	Bianca Navarro	\$307.50
429713	03/19/2019	Open	Cappy Pottorff	\$321.25
429714	03/19/2019	Open	Carlo Calupad	\$191.25
429715	03/19/2019	Open	Cindy Guerrero	\$12.00
429716	03/19/2019	Open	Cindy Martinez	\$61.14
429717	03/19/2019	Open	Edwin Cruz	\$191.25
429718	03/19/2019	Open	Eric McCown	\$260.25
429719	03/19/2019	Open	Fernanda Ocana	\$141.00
429720	03/19/2019	Open	Gloria De La Rosa	\$498.06
429721	03/19/2019	Open	Jon Perkins	\$321.25
429722	03/19/2019	Open	Jose Arreola	\$1,836.50
429723	03/19/2019	Open	Joseph Kinney	\$255.00
429724	03/19/2019	Open	Kimberly Styles	\$136.50
429725	03/19/2019	Open	League Of California Cities	\$45.00
429726	03/19/2019	Open	League Of California Cities	\$45.00
429727	03/19/2019	Open	League Of California Cities	\$45.00
429728	03/19/2019	Open	Luis Ochoa	\$110.75
429729	03/19/2019	Open	Luis Toribio	\$255.00
429730	03/19/2019	Open	Maria Contreras	\$14.25
429731	03/19/2019	Open	Melissa Mejia	\$117.16
429732	03/19/2019	Open	Michael Mutalipassi	\$102.12
429733	03/19/2019	Open	Raul Rosales	\$191.25
429734	03/19/2019	Open	Robert Asamoto	\$260.25
429735	03/19/2019	Open	Roberto Filice	\$537.53
429736	03/19/2019	Open	South Bay Regional Public Safety	\$616.00
429737	03/19/2019	Open	Tyler Provost	\$191.25
429738	03/19/2019	Open	Adolfo Lopez	\$127.50

City of Salinas

Claim Check Report 429698-430140

From Payment Date: 3/11/2019 - To Payment Date: 3/26/2019

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
429739	03/19/2019	Open	Adolfo Lopez	\$63.75
429740	03/19/2019	Open	Alejandro Zamora	\$255.00
429741	03/19/2019	Open	Anthony Avila	\$255.00
429742	03/19/2019	Open	Edward Estrada	\$127.50
429743	03/19/2019	Open	Edward Estrada	\$63.75
429744	03/19/2019	Open	Fernando Rizo	\$14.25
429745	03/19/2019	Open	Kaylie Low	\$110.75
429746	03/19/2019	Open	Lucila Ayala	\$14.25
429747	03/19/2019	Open	Rayne Coleman	\$260.25
429748	03/19/2019	Open	Alco Water	\$4,410.42
429749	03/19/2019	Open	Alhambra and Sierra Spring DS Waters of America LP	\$282.45
429750	03/19/2019	Open	All Pets Hospital	\$194.58
429751	03/19/2019	Open	AllCal Equipment Services Inc.	\$2,260.00
429752	03/19/2019	Open	American Supply Company	\$1,271.47
429753	03/19/2019	Open	Analgesic Services Inc	\$340.00
429754	03/19/2019	Open	Anita Coley Heath dba Coley Heath Investigations	\$1,450.00
429755	03/19/2019	Open	Applied Development Economics, Inc.	\$3,781.27
429756	03/19/2019	Open	Asap Alisal Signs And Printing	\$332.12
429757	03/19/2019	Open	AssetWorks LLC	\$201.39
429758	03/19/2019	Open	AT&T Mobility	\$119.40
429759	03/19/2019	Open	AT&T Mobility	\$21.99
429760	03/19/2019	Open	Beatriz A Barajas - Petty Cash Custodian	\$302.95
429761	03/19/2019	Open	California Library Association	\$400.00
429762	03/19/2019	Open	California Towing and Transport	\$557.80
429763	03/19/2019	Open	California Water Service	\$346.77
429764	03/19/2019	Open	Carlos A Esquivel Dba Jacobs Maintenance Services	\$9,110.00
429765	03/19/2019	Open	Cathy's Action Packed Fun Jumps Inc	\$490.28
429766	03/19/2019	Open	CDW-G	\$68,648.24
429767	03/19/2019	Open	Central Coast YMCA	\$13,750.00
429768	03/19/2019	Open	Christopher Ontiveros dba West Coast Property	\$12,500.00
429769	03/19/2019	Open	Cinco Books Corp	\$252.30
429770	03/19/2019	Open	Cintas	\$372.46
429771	03/19/2019	Open	Citi Cards	\$177.53
429772	03/19/2019	Open	Coast Automotive Warehouse Inc	\$27.30
429773	03/19/2019	Open	Comcast	\$2,896.20
429774	03/19/2019	Open	Comcast (Business)	\$313.05
429775	03/19/2019	Open	Comcast (Business)	\$66.28
429776	03/19/2019	Open	Comcast (Business)	\$66.28
429777	03/19/2019	Open	Commercial Truck Company	\$260.31
429778	03/19/2019	Open	Conservation Technix Inc	\$1,755.00
429779	03/19/2019	Open	Cooke and Associates, Inc.	\$14,350.00

City of Salinas

Claim Check Report 429698-430140

From Payment Date: 3/11/2019 - To Payment Date: 3/26/2019

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
429780	03/19/2019	Open	CorVel Corporation Inc dba CorVel Enterprise Compa	\$17,528.41
429781	03/19/2019	Open	County of Monterey Information Technology Dept	\$1,002.98
429782	03/19/2019	Open	CSG Consultants	\$2,200.00
429783	03/19/2019	Open	Dale's Glass Shop Inc	\$2,585.25
429784	03/19/2019	Open	Data Ticket Inc	\$111.55
429785	03/19/2019	Open	Dataflow Business Systems Inc	\$2,484.90
429786	03/19/2019	Open	Department Of Justice	\$863.00
429787	03/19/2019	Open	Direct TV LLC	\$51.89
429788	03/19/2019	Open	Discovery Tours	\$3,032.90
429789	03/19/2019	Open	Don Chapin Inc	\$2,363.76
429790	03/19/2019	Open	Edges Electrical Group, LLC	\$179.18
429791	03/19/2019	Open	El Pajaro Community Development Corp, Inc.	\$5,025.00
429792	03/19/2019	Open	Emile Estassi dba Boyds Asphalt Services	\$2,985.00
429793	03/19/2019	Open	En Pointe Technologies Sales LLC	\$3,682.59
429794	03/19/2019	Open	Enterprise Holdings, Inc dba Ean Services, Llc Ser	\$918.22
429795	03/19/2019	Open	Euphesus Trading Inc. dba Lil Pals' Pet World	\$169.49
429796	03/19/2019	Open	FAST Services	\$720.00
429797	03/19/2019	Open	Fastenal Company	\$1,234.95
429798	03/19/2019	Open	Fed Ex	\$37.32
429799	03/19/2019	Open	Federal Resources Supply Co.	\$245.95
429800	03/19/2019	Open	First Alarm Security and Patrol Inc	\$1,540.00
429801	03/19/2019	Open	Fred D Jr Hardee	\$3,090.48
429802	03/19/2019	Open	Geoffrey D Maloon Db a Shamrock Consulting	\$22,869.22
429803	03/19/2019	Open	GeoSpatial Training Services	\$2,571.00
429804	03/19/2019	Open	Golden State Emergency Vehicle Service Inc	\$1,235.18
429805	03/19/2019	Open	Government Financial Solutions Inc	\$2,380.00
429806	03/19/2019	Open	Granite Rock Co	\$240.97
429807	03/19/2019	Open	GraniteRock dba PAVEX CONSTRUCTION	\$139,755.70
429808	03/19/2019	Open	Green Line Liquid Waste Haulers	\$920.00
429809	03/19/2019	Open	Green Rubber Kennedy Ag	\$1,921.06
429810	03/19/2019	Open	Griffin Carpet, Inc. dba Wheeler's Flooring	\$10,512.00
429811	03/19/2019	Open	Hartnell College	\$5,000.00
429812	03/19/2019	Open	Hemi's Landscaping and Concrete Inc	\$2,130.00
429813	03/19/2019	Open	Home Depot Credit Services	\$5.77
429814	03/19/2019	Open	Honeywell Analytics Distribution	\$742.90
429815	03/19/2019	Open	Hope Rehabilitation Services	\$463.06
429816	03/19/2019	Open	Hugo Perez dba Chp Custom Design	\$2,500.00
429817	03/19/2019	Open	Ingram Book Company	\$5,026.06
429818	03/19/2019	Open	Interstate Battery System Inc	\$182.83
429819	03/19/2019	Open	Jam Services Inc	\$6,795.35
429820	03/19/2019	Open	Jesse And Evan Inc dba La Plaza Bakery	\$31.18

City of Salinas

Claim Check Report 429698-430140

From Payment Date: 3/11/2019 - To Payment Date: 3/26/2019

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
429821	03/19/2019	Open	Jose Luis Corral dba Salinas Pizza	\$1,606.18
429822	03/19/2019	Open	Kevin Robert Perry dba Urban Rain/Design Inc	\$5,487.00
429823	03/19/2019	Open	L.N. Curtis & Sons dba Curtis Blue Line	\$931.78
429824	03/19/2019	Open	Law Enforcement Psychological Services	\$1,600.00
429825	03/19/2019	Open	LexisNexis Risk Data Management Inc Accurint Acct	\$121.50
429826	03/19/2019	Open	MCSI Water Systems Management	\$470.48
429827	03/19/2019	Open	Medics For Life Inc	\$145.00
429828	03/19/2019	Open	Midwest Tape, LLC dba Midwest Tape	\$404.43
429829	03/19/2019	Open	Miguel Milla-Leon dba Andersen's Lock and Safe	\$218.28
429830	03/19/2019	Open	Mobile Climb USA LLC	\$675.00
429831	03/19/2019	Open	Monterey County Petroleum	\$164.20
429832	03/19/2019	Open	Monterey One Water	\$6,916.60
429833	03/19/2019	Open	Monterey Rotoco, Inc	\$275.00
429834	03/19/2019	Open	Monterey Sanitary Supply Inc Altius Medical	\$143.00
429835	03/19/2019	Open	Napa Auto Parts	\$687.97
429836	03/19/2019	Open	Neopost	\$382.38
429837	03/19/2019	Open	New Image Landscape Company	\$105,865.00
429838	03/19/2019	Open	Newton Construction & Management, Inc	\$2,600.00
429839	03/19/2019	Open	Office Depot Business Service Division	\$1,879.93
429840	03/19/2019	Open	Old Republic Title Company	\$5,200.00
429841	03/19/2019	Open	Pacific Gas and Electric Company	\$2,338.19
429842	03/19/2019	Open	Pacific Truck Parts Inc	\$56.49
429843	03/19/2019	Open	Patricia Meraz	\$126.98
429844	03/19/2019	Open	Pedro C Estrada DbA Estrada Janitorial Service	\$6,900.00
429845	03/19/2019	Open	Petsmart	\$227.21
429846	03/19/2019	Open	PNC Equipment Finance, LLC	\$58,773.99
429847	03/19/2019	Open	Polaris Consulting	\$3,235.00
429848	03/19/2019	Open	Property Restoration Services Inc	\$14,950.00
429849	03/19/2019	Open	Pure Water	\$168.50
429850	03/19/2019	Open	Raimi + Associates, Inc.	\$5,428.91
429851	03/19/2019	Open	Raimi + Associates, Inc.	\$10,180.31
429852	03/19/2019	Open	Raimi + Associates, Inc.	\$21,120.93
429853	03/19/2019	Open	Raimi + Associates, Inc.	\$6,904.61
429854	03/19/2019	Open	Recorded Books	\$316.91
429855	03/19/2019	Open	Regents of the Univ of Calif dba UC Berkeley	\$39.28
429856	03/19/2019	Open	Rexel USA, Inc dba Platt Electric Supply	\$14.22
429857	03/19/2019	Open	S & L Investments dba Salinas Valley ProSquad	\$193.26
429858	03/19/2019	Open	Salinas Valley Ford Inc	\$102.48
429859	03/19/2019	Open	Salinas Valley Solid Waste Authority	\$2,048.73
429860	03/19/2019	Open	San Lorenzo Lumber	\$12.00
429861	03/19/2019	Open	SCI Consulting Group	\$19,735.89

City of Salinas

Claim Check Report 429698-430140

From Payment Date: 3/11/2019 - To Payment Date: 3/26/2019

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
429862	03/19/2019	Open	Securitas Security Services USA, Inc	\$2,268.00
429863	03/19/2019	Open	Shaw HR Consulting Inc	\$787.50
429864	03/19/2019	Open	Smart and Final Iris	\$13.48
429865	03/19/2019	Open	Smile Business Products, Inc.	\$838.51
429866	03/19/2019	Open	Smith and Enright Landscaping	\$17,721.39
429867	03/19/2019	Open	Steinbeck Country Equine Clinic Inc	\$99.00
429868	03/19/2019	Open	Stifel Nicolaus and Company	\$1,075.07
429869	03/19/2019	Open	Summit Uniform	\$471.96
429870	03/19/2019	Open	Symbol Arts	\$2,345.00
429871	03/19/2019	Open	Taylor Logistics Company LLC dba Farm Fresh Deli	\$891.44
429872	03/19/2019	Open	Tech Guys LLC	\$136.97
429873	03/19/2019	Open	Tenacity Forensic Examination Services	\$6,510.19
429874	03/19/2019	Open	The Ed Jones Company, Incorporated	\$326.36
429875	03/19/2019	Open	Thomson-West/Barclays	\$284.44
429876	03/19/2019	Open	Tiffanys Body Shop	\$1,467.20
429877	03/19/2019	Open	Tri County Fire Protection	\$134.51
429878	03/19/2019	Open	Trowbridge Enterprises dba Palace Art and Office S	\$921.96
429879	03/19/2019	Open	United Parcel Service	\$68.40
429880	03/19/2019	Open	United Site Services	\$218.65
429881	03/19/2019	Open	URS Midwest, Inc. dba (ATI) Falcon, MPG, Northland	\$385.00
429882	03/19/2019	Open	Val's Plumbing & Heating Inc	\$10,095.78
429883	03/19/2019	Open	Valley Saw Shop	\$271.90
429884	03/19/2019	Open	Verizon Wireless	\$1,164.81
429885	03/19/2019	Open	Verizon Wireless	\$4,549.92
429886	03/19/2019	Open	Verizon Wireless	\$767.65
429887	03/19/2019	Open	W W Grainger Inc	\$10,763.39
429888	03/19/2019	Open	Wald, Ruhnke & Dost Architects, LLP	\$1,137.50
429889	03/19/2019	Open	Water Tech	\$556.65
429890	03/19/2019	Open	West Coast Arborists Inc	\$6,000.00
429891	03/19/2019	Open	Williams Equipment Company	\$948.50
429892	03/19/2019	Open	Witmer Tyson Imports	\$875.00
429893	03/19/2019	Open	York Risk Services Group, Inc.	\$6,680.75
429894	03/19/2019	Open	YourMembership.com.Inc.	\$1,047.00
429895	03/19/2019	Open	Zoom Imaging Solutions Inc dba Simplified Office S	\$127.96
429896	03/19/2019	Open	California Inn Motel	\$711.85
429897	03/19/2019	Open	Denisse Viscaya	\$32.00
429898	03/19/2019	Open	Ifrael Edeza	\$1,395.19
429899	03/19/2019	Open	JH Construction c/o Curtis Li	\$1,563.00
429900	03/19/2019	Open	Lees Jewelers	\$104.00
429901	03/19/2019	Open	Monterey County Sheriff, Civil Division	\$145.00
429902	03/19/2019	Open	Ray Stewart	\$75.00

City of Salinas

Claim Check Report 429698-430140

From Payment Date: 3/11/2019 - To Payment Date: 3/26/2019

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
429903	03/19/2019	Open	Rosa Quintero	\$97.50
429904	03/26/2019	Open	Adele Frese	\$142.00
429905	03/26/2019	Open	Alexander Vallejo	\$309.75
429906	03/26/2019	Open	Alfonso Meraz	\$243.75
429907	03/26/2019	Open	Ana Jacinto	\$3.00
429908	03/26/2019	Open	Andrew Easterling	\$824.18
429909	03/26/2019	Open	Brett Godown	\$241.89
429910	03/26/2019	Open	California Fire Mechanics Academy, Inc.	\$2,880.00
429911	03/26/2019	Open	David Pritt	\$46.00
429912	03/26/2019	Open	Eulalio Villegas	\$232.00
429913	03/26/2019	Open	Gerardo Gonzalez	\$51.00
429914	03/26/2019	Open	Hector Guerrero	\$243.75
429915	03/26/2019	Open	Ian Kile	\$46.00
429916	03/26/2019	Open	James Serrano	\$12.75
429917	03/26/2019	Open	Jeffrey Arensdorf	\$46.00
429918	03/26/2019	Open	Jim Pia	\$240.00
429919	03/26/2019	Open	Justin Heckman	\$136.50
429920	03/26/2019	Open	Justin Salinas	\$46.00
429921	03/26/2019	Open	Katherine Bonilla	\$5.00
429922	03/26/2019	Open	Keith Emery	\$261.25
429923	03/26/2019	Open	League Of California Cities	\$90.00
429924	03/26/2019	Open	Megan Hunter	\$126.50
429925	03/26/2019	Open	Mike Borrero	\$14.25
429926	03/26/2019	Open	Robert Flynn	\$243.75
429927	03/26/2019	Open	Sam Klemek	\$35.00
429928	03/26/2019	Open	The Automotive Training Group, Inc.	\$418.00
429929	03/26/2019	Open	Thomas Melia	\$243.75
429930	03/26/2019	Open	Zachary Dunagan	\$46.00
429931	03/26/2019	Open	Brian Cupak	\$126.00
429932	03/26/2019	Open	Gabriela Contreras	\$136.50
429933	03/26/2019	Open	Mario Soto	\$51.00
429934	03/26/2019	Open	Nicolas Reyes	\$46.00
429935	03/26/2019	Open	2NDNATURE, LLC	\$26,361.99
429936	03/26/2019	Open	ABAG Power Purchasing Pool	\$24,612.04
429937	03/26/2019	Open	Airgas, Inc dba Airgas USA, LLC	\$1,100.41
429938	03/26/2019	Open	Alco Water	\$5,850.45
429939	03/26/2019	Open	Alhambra and Sierra Spring DS Waters of America LP	\$64.42
429940	03/26/2019	Open	Alhambra and Sierra Spring DS Waters of America LP	\$217.54
429941	03/26/2019	Open	All Pets Hospital	\$508.13
429942	03/26/2019	Open	All Safe Security Alarm	\$140.00
429943	03/26/2019	Open	Alliance for Innovation Inc.	\$8,400.00

City of Salinas

Claim Check Report 429698-430140

From Payment Date: 3/11/2019 - To Payment Date: 3/26/2019

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
429944	03/26/2019	Open	Allstar Fire Equipment Inc	\$3,310.32
429945	03/26/2019	Open	Alpha	\$1,092.50
429946	03/26/2019	Open	Amazon.Com	\$2,017.86
429947	03/26/2019	Open	American Council Of Engineering dba ACEC Californi	\$1,387.37
429948	03/26/2019	Open	American Supply Company	\$1,668.59
429949	03/26/2019	Open	Arcoiris Records	\$5,000.00
429950	03/26/2019	Open	Artistic HangUps	\$397.93
429951	03/26/2019	Open	Asap Alisal Signs And Printing	\$13.38
429952	03/26/2019	Open	AT and T	\$9,654.58
429953	03/26/2019	Open	AT and T	\$165.58
429954	03/26/2019	Open	Beacon Integrated Professionals Resources Inc	\$704.89
429955	03/26/2019	Open	Bear Electrical Solutions Inc	\$14,593.00
429956	03/26/2019	Open	Boots Road Group LLC	\$10,416.00
429957	03/26/2019	Open	Bound Tree Medical	\$409.57
429958	03/26/2019	Open	Brett Godown	\$199.99
429959	03/26/2019	Open	Bridgestone Americas, Inc dba Bridgestone America	\$1,133.97
429960	03/26/2019	Open	California Towing and Transport	\$1,155.55
429961	03/26/2019	Open	California Water Service	\$378.60
429962	03/26/2019	Open	Canon Financial Services Inc	\$508.02
429963	03/26/2019	Open	Canon Financial Services Inc	\$647.80
429964	03/26/2019	Open	Canon Financial Services Inc	\$58.59
429965	03/26/2019	Open	Canon Solutions America Inc	\$109.66
429966	03/26/2019	Open	Car Tech Auto Collision and Glass Inc	\$6,477.25
429967	03/26/2019	Open	Cary Lesch	\$310.00
429968	03/26/2019	Open	CBIZ Operations, Inc. dba CBIZ Valuation Group LLC	\$5,265.00
429969	03/26/2019	Open	CDW-G	\$30,729.16
429970	03/26/2019	Open	Central Coast Center For Independent	\$3,670.00
429971	03/26/2019	Open	Central Valley Toxicology Inc	\$78.00
429972	03/26/2019	Open	Cintas	\$1,887.99
429973	03/26/2019	Open	City Of Foster City	\$3,500.00
429974	03/26/2019	Open	Coast Automotive Warehouse Inc	\$185.33
429975	03/26/2019	Open	Comcast (Business)	\$408.82
429976	03/26/2019	Open	Comcast (Business)	\$363.84
429977	03/26/2019	Open	Commercial Truck Company	\$523.45
429978	03/26/2019	Open	Community Homeless Solutions	\$32,457.31
429979	03/26/2019	Open	CONCERN	\$3,259.10
429980	03/26/2019	Open	Contra Costa County	\$525.00
429981	03/26/2019	Open	Control Tech West, Inc dba CT West, Inc	\$7,128.56
429982	03/26/2019	Open	Copymat	\$275.31
429983	03/26/2019	Open	County of Monterey Information Technology Dept	\$7,485.80
429984	03/26/2019	Open	CSG Consultants	\$14,395.00

City of Salinas

Claim Check Report 429698-430140

From Payment Date: 3/11/2019 - To Payment Date: 3/26/2019

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
429985	03/26/2019	Open	Dataflow Business Systems Inc	\$11.17
429986	03/26/2019	Open	Davgp, Inc. dba Salinas Valley Tire	\$110.18
429987	03/26/2019	Open	Della Mora Heating and Sheet Metal and Air Conditio	\$232.50
429988	03/26/2019	Open	Development Counsellors Int Ltd	\$10,250.00
429989	03/26/2019	Open	Don Chapin Inc	\$150.00
429990	03/26/2019	Open	Donald B. Lauritson	\$1,200.00
429991	03/26/2019	Open	East Bay Tire Company	\$13,714.91
429992	03/26/2019	Open	EMC Planning Group Inc	\$741.19
429993	03/26/2019	Open	Emergency Vehicle Specialists, Inc.	\$578.29
429994	03/26/2019	Open	En Pointe Technologies Sales LLC	\$1,090.76
429995	03/26/2019	Open	Envision Ware Inc	\$445.00
429996	03/26/2019	Open	Ericom Software, Inc	\$183.60
429997	03/26/2019	Open	Fabrisce De La Luz dba Rhino Linings of Salinas	\$1,070.00
429998	03/26/2019	Open	FAST Services	\$180.00
429999	03/26/2019	Open	Fastenal Company	\$180.68
430000	03/26/2019	Open	Ferguson Enterprises Inc #679	\$311.00
430001	03/26/2019	Open	First Alarm	\$1,314.75
430002	03/26/2019	Open	First Alarm Security and Patrol Inc	\$1,386.00
430003	03/26/2019	Open	Forbes Media Llc	\$250,000.00
430004	03/26/2019	Open	Geosyntec Consultants, Inc.	\$5,612.21
430005	03/26/2019	Open	Golden State Emergency Vehicle Service Inc	\$1,305.66
430006	03/26/2019	Open	Golden State Truck and Trailer Repair	\$1,720.98
430007	03/26/2019	Open	Goldfarb and Lipman	\$88.50
430008	03/26/2019	Open	Granite Construction Company	\$3,645.68
430009	03/26/2019	Open	Granite Rock Co	\$2,489.10
430010	03/26/2019	Open	Green Valley Industrial Supply	\$148.86
430011	03/26/2019	Open	Griffin/Swinerton, a joint venture	\$25,572.62
430012	03/26/2019	Open	Hemi's Landscaping and Concrete Inc	\$1,612.74
430013	03/26/2019	Open	Hilda Garcia Petty Cash Custodian	\$102.00
430014	03/26/2019	Open	Hollister Honda	\$799.79
430015	03/26/2019	Open	Home Depot Credit Services	\$1,392.18
430016	03/26/2019	Open	Housing Resource Center of Monterey	\$22,959.32
430017	03/26/2019	Open	HROD, Inc	\$2,125.00
430018	03/26/2019	Open	Humberto Robles dba Salinas Auto Detail	\$320.00
430019	03/26/2019	Open	Hydro Turf	\$30.97
430020	03/26/2019	Open	Ines Mendoza Petty Cash Custodian	\$456.97
430021	03/26/2019	Open	Ingram Book Company	\$1,972.98
430022	03/26/2019	Open	Interstate Battery System Inc	\$275.24
430023	03/26/2019	Open	J R Fencing	\$2,650.00
430024	03/26/2019	Open	Jeannette Jessup	\$25.20
430025	03/26/2019	Open	Jesse And Evan Inc dba La Plaza Bakery	\$1,424.99

City of Salinas

Claim Check Report 429698-430140

From Payment Date: 3/11/2019 - To Payment Date: 3/26/2019

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
430026	03/26/2019	Open	Jobs Available	\$546.00
430027	03/26/2019	Open	Johnson Associates	\$15.84
430028	03/26/2019	Open	Joseph Gunter	\$1,232.80
430029	03/26/2019	Open	Karina Lehrner dba Capacity Consulting	\$312.50
430030	03/26/2019	Open	Kelly Henderson	\$200.00
430031	03/26/2019	Open	Kelly-Moore Paint Company	\$88.67
430032	03/26/2019	Open	Kimley Horn And Assoc Inc	\$164,991.12
430033	03/26/2019	Open	Koefran Services	\$4,200.00
430034	03/26/2019	Open	Kosmont & Associates, Inc. dba Kosmont Companies	\$1,419.74
430035	03/26/2019	Open	L.N. Curtis & Sons dba Curtis Blue Line	\$771.64
430036	03/26/2019	Open	Lee Wilson Electric Company Inc.	\$288,825.88
430037	03/26/2019	Open	Lehr Auto Electric	\$29,217.02
430038	03/26/2019	Open	Leon De Asis	\$2,000.00
430039	03/26/2019	Open	Liebert Cassidy Whitmore	\$75.00
430040	03/26/2019	Open	Main Street Bakery	\$550.00
430041	03/26/2019	Open	Martha Carvey Petty Cash Custodian	\$65.95
430042	03/26/2019	Open	Mauricio Cebada	\$360.00
430043	03/26/2019	Open	MBS Business Systems	\$331.59
430044	03/26/2019	Open	McLaughlin Painting	\$4,975.00
430045	03/26/2019	Open	Midwest Tape, LLC dba Midwest Tape	\$471.66
430046	03/26/2019	Open	Miguel Lozoya Burciaga	\$3,300.00
430047	03/26/2019	Open	Miguel Milla-Leon dba Andersen's Lock and Safe	\$318.45
430048	03/26/2019	Open	Mike Banda dba Golden State Portables LLC	\$763.50
430049	03/26/2019	Open	Miracle Playsystems, Inc.	\$131.54
430050	03/26/2019	Open	Monterey Bay Air Resources District	\$1,549.00
430051	03/26/2019	Open	Monterey County Petroleum	\$1,502.28
430052	03/26/2019	Open	Monterey County The Herald	\$178.01
430053	03/26/2019	Open	Monterey One Water	\$16.98
430054	03/26/2019	Open	Monterey One Water	\$123.92
430055	03/26/2019	Open	My Chevrolet	\$4,433.33
430056	03/26/2019	Open	Napa Auto Parts	\$694.67
430057	03/26/2019	Open	National Steinbeck Center	\$1,000.00
430058	03/26/2019	Open	Natividad Medical Center	\$310.00
430059	03/26/2019	Open	New Image Landscape Company	\$300.00
430060	03/26/2019	Open	Northridge Owner, L.P.	\$1,500.00
430061	03/26/2019	Open	Office Depot Business Service Division	\$2,485.35
430062	03/26/2019	Open	One Workplace L Ferrari, LLC dba Peninsula Busines	\$5,629.21
430063	03/26/2019	Open	Opendatasoft LLC	\$18,000.00
430064	03/26/2019	Open	Pacific Coast Battery Service Inc	\$1,017.24
430065	03/26/2019	Open	Pacific Gas and Electric Company	\$80,091.85
430066	03/26/2019	Open	Pacific Truck Parts Inc	\$260.77

City of Salinas

Claim Check Report 429698-430140

From Payment Date: 3/11/2019 - To Payment Date: 3/26/2019

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
430067	03/26/2019	Open	PARS Retirement Services	\$300.00
430068	03/26/2019	Open	Pedro C Estrada DbA Estrada Janitorial Service	\$8,700.00
430069	03/26/2019	Open	Petsmart	\$289.46
430070	03/26/2019	Open	Pinnacle Medical Group Inc	\$90.00
430071	03/26/2019	Open	Praetorian Group, Inc. dba Praetorian Digital; EVA	\$9,500.00
430072	03/26/2019	Open	Praxair	\$354.45
430073	03/26/2019	Open	Precision Auto Body And Paint	\$7,259.35
430074	03/26/2019	Open	Preferred Alliance Inc.	\$126.00
430075	03/26/2019	Open	Professional Police Supply, Inc dba Adamson Police	\$6,237.16
430076	03/26/2019	Open	Property Restoration Services Inc	\$1,315.91
430077	03/26/2019	Open	Public Sector Personnel Consultants	\$15,300.00
430078	03/26/2019	Open	Pure Water	\$39.25
430079	03/26/2019	Open	Rancho Cielo Youth Center	\$2,540.87
430080	03/26/2019	Open	Ray Corpuz	\$343.18
430081	03/26/2019	Open	RDO Equipment Company	\$109.20
430082	03/26/2019	Open	Recorded Books	\$302.96
430083	03/26/2019	Open	Remy Moose and Manley Attorneys at Law LLP	\$73.60
430084	03/26/2019	Open	Republic Services of Salinas	\$482.11
430085	03/26/2019	Open	Republic Services of Salinas	\$598.00
430086	03/26/2019	Open	Rexel USA, Inc dba Platt Electric Supply	\$1,243.64
430087	03/26/2019	Open	Robert Asamoto	\$250.00
430088	03/26/2019	Open	Russell Auria Pest Control Services	\$193.00
430089	03/26/2019	Open	Rydin Decal	\$1,703.40
430090	03/26/2019	Open	S & L Investments dba Salinas Valley ProSquad	\$392.54
430091	03/26/2019	Open	Salinas Californian	\$13.55
430092	03/26/2019	Open	Salinas Valley Ford Inc	\$17,411.06
430093	03/26/2019	Open	Salinas Valley Roofing Company	\$545.00
430094	03/26/2019	Open	Salinas Valley Tourism And Visitors Bureau	\$20,000.00
430095	03/26/2019	Open	Sally Swanson Architects Inc	\$483.57
430096	03/26/2019	Open	Same Day Shred	\$32.50
430097	03/26/2019	Open	San Lorenzo Lumber	\$831.99
430098	03/26/2019	Open	Sayler Legal Service	\$238.00
430099	03/26/2019	Open	SecureIt Tactical Inc.	\$1,729.39
430100	03/26/2019	Open	Sentry Alarm System	\$1,698.77
430101	03/26/2019	Open	Silver and Wright LLP	\$7,769.91
430102	03/26/2019	Open	Smile Business Products, Inc.	\$952.12
430103	03/26/2019	Open	Smith and Enright Landscaping	\$21,208.80
430104	03/26/2019	Open	Smokey Key Service	\$216.70
430105	03/26/2019	Open	Snap-On Tools Corporation	\$4,717.63
430106	03/26/2019	Open	Star Sanitation Services	\$284.03
430107	03/26/2019	Open	Steve Striffler	\$1,000.00

City of Salinas

Claim Check Report 429698-430140

From Payment Date: 3/11/2019 - To Payment Date: 3/26/2019

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
430108	03/26/2019	Open	Steven M Barone	\$16,637.59
430109	03/26/2019	Open	Sunstar Media	\$25.00
430110	03/26/2019	Open	Swank Motion Pictures, Inc dba Movie Licensing USA	\$2,284.00
430111	03/26/2019	Open	Systems Technology Group Inc	\$795.00
430112	03/26/2019	Open	Target Pest Control	\$150.00
430113	03/26/2019	Open	Tri-County Fire Protection Inc	\$80.00
430114	03/26/2019	Open	Trowbridge Enterprises dba Palace Art and Office S	\$358.80
430115	03/26/2019	Open	U.S. Bank National Association ND	\$33,963.81
430116	03/26/2019	Open	United States Postal Service	\$2,406.50
430117	03/26/2019	Open	Uretsky Security	\$3,900.75
430118	03/26/2019	Open	URS Midwest, Inc. dba (ATI) Falcon, MPG, Northland	\$700.00
430119	03/26/2019	Open	V & S Auto Care, Inc. dba One Stop Auto Care	\$8,058.82
430120	03/26/2019	Open	Val's Plumbing & Heating Inc	\$7,642.00
430121	03/26/2019	Open	Valley Fabrication Inc	\$1,536.09
430122	03/26/2019	Open	Vals Plumbing and Heating Inc	\$306.36
430123	03/26/2019	Open	Vegetable Growers Supply Company	\$151.88
430124	03/26/2019	Open	Verizon Wireless	\$3,705.53
430125	03/26/2019	Open	Verizon Wireless	\$420.00
430126	03/26/2019	Open	Verizon Wireless	\$2,344.54
430127	03/26/2019	Open	W W Grainger Inc	\$1,131.22
430128	03/26/2019	Open	Wallace Group A California Corporation	\$43,909.67
430129	03/26/2019	Open	Wallace Group A California Corporation	\$10,250.46
430130	03/26/2019	Open	Weber Hayes & Associates	\$4,400.00
430131	03/26/2019	Open	Wilbur-Ellis Company	\$4,382.75
430132	03/26/2019	Open	Xtelesis Corporation	\$142.93
430133	03/26/2019	Open	Carol Lovos	\$14.97
430134	03/26/2019	Open	Casandra Arias	\$21.29
430135	03/26/2019	Open	Christina Guerrero	\$41.76
430136	03/26/2019	Open	Cristela Aguilar	\$18.44
430137	03/26/2019	Open	George Reams	\$49.75
430138	03/26/2019	Open	In Studio Architecture	\$2,046.60
430139	03/26/2019	Open	Leslie Sterian	\$26.97
430140	03/26/2019	Open	Valley Fabrication, Inc	\$1,530.00
Type Check Totals:				<hr/> \$2,381,272.69
General Account - General Account Totals				



Legislation Text

File #: ID#19-152, **Version:** 1

Landscape Maintenance Districts' Supplemental Appropriation

Approve a Resolution authorizing the supplemental appropriation of funds from the Harden Ranch Maintenance and Airport Business Center Landscape Maintenance Districts' fund balance to its respective operating budget.



**CITY OF SALINAS
COUNCIL STAFF REPORT**

DATE: APRIL 2, 2019
DEPARTMENT: PUBLIC WORKS
FROM: DAVID JACOBS, DIRECTOR
BY: HILDA GARCIA, PW ADMIN SUPERVISOR
TITLE: LANDSCAPE MAINTENANCE DISTRICTS' SUPPLEMENTAL APPROPRIATION FROM FUND BALANCE TO OPERATING BUDGET

RECOMMENDED MOTION:

A motion to approve a resolution authorizing:

- a) A supplemental appropriation of \$16,750 from the Harden Ranch Maintenance District's fund balance to the its operating budget; and
- b) A supplemental appropriation of \$11,400 from the Airport Business Center Landscape Maintenance District fund balance to the its operating budget.

RECOMMENDATION:

It is recommended that the City Council approve a resolution authorizing an amendment to the existing Agreement with Harris and Associates to perform a feasibility study that considers increasing assessment rates for the Harden Ranch and Airport Landscape and Lighting Maintenance Districts and the supplemental appropriation of funds from the each District's fund balance to its respective operating budget to pay for the proposed services.

EXECUTIVE SUMMARY:

The Harden Ranch Maintenance District ("Harden District") and the Airport Business Center Landscape Maintenance District ("Airport District") are two of six currently active maintenance districts within the City of Salinas administered by the Public Works Department. At the time of formation, assessments were set at a level that would cover maintenance costs. As expenses increased both districts underwent a ballot proceeding to include an annual escalator on assessments, but a majority of property owners voted against the increase. The Districts have used reserves to offset the insufficiency of assessment revenues to pay for maintenance costs, but it is projected that the Districts' reserves will be depleted, or nearly depleted by the end of the current fiscal year. In order to address the issue, City Staff will work with Harris & Associates to initiate, and if viable, submit a Proposition 218 ballot measure to the property owners in order to adjust

assessment rates to fully fund District expenditures which would include a provision for annual escalation of rates to account or inflation. Their proposal is attached to the proposed resolution.

BACKGROUND:

The Harden Ranch Maintenance District (“Harden District”) and the Airport Business Center Landscape Maintenance District (“Airport District”) are two of six currently active maintenance districts within the City of Salinas that were formed pursuant to the Landscape and Lighting Act of 1972 (the Act). The Act allows property owners to assess themselves within a specified area in order to generate funds for the maintenance and servicing, public lighting, landscaping and improvements within their neighborhood.

Harden District

At time of formation, assessments were set at a level that would cover maintenance costs. Cost of services have continued to increase, and the assessments have not kept up. In 1999 the Harden District underwent ballot proceedings to include an annual escalator based on the Consumer Price Index (“CPI”) but most property owners voted against the increase and assessment revenues have remained stagnant.

Following is a summary of the Harden District’s revenues and expenses for the past five fiscal years.

Year	Revenues	Increase/ Decrease in Assessment Revenues	Expenses	Increase/ Decrease in Expenses	Annual Carryover/ Deficit	Ending Fund Balance	% Change in Fund Balance
13/14	\$142,105		\$150,653		\$ (8,548)	\$ 237,880	
14/15	\$ 143,010	0.6%	\$ 195,217	-70.3%	\$ (52,207)	\$ 185,673	-22%
15/16	\$ 156,097	9.2%	\$ 214,694	10.0%	\$ (58,597)	\$ 127,076	-32%
16/17	\$ 126,956	-18.7%	\$ 153,753	-28.4%	\$ (26,797)	\$ 100,279	-21%
17/18	\$ 127,600	0.5%	\$ 203,238	32.2%	\$ (75,638)	\$ 31,867	-68%

According to this year’s Engineer’s Report “the [Harden Ranch] District will be short of funds by close to \$200,000 over the next three years based on desired level of maintenance services for the District.” There are various methods which may be used to address this issue including continued reductions in maintenance service levels or submitting a Proposition 218 ballot measure to the property owners in order to adjust assessment rates to fully fund District expenditures which would include a provision for annual escalation of rates to account or inflation.

Airport District

The Airport District has no inflationary factor and in 2003 rejected a proposed increase. It has been operating at a minimally sustainable rate for nearly 20 years, mainly controlling costs by managing its water usage. In past years, the Airport Enterprise Fund provided supplemental funds in order to balance the budget. This will cease as of the coming fiscal year.

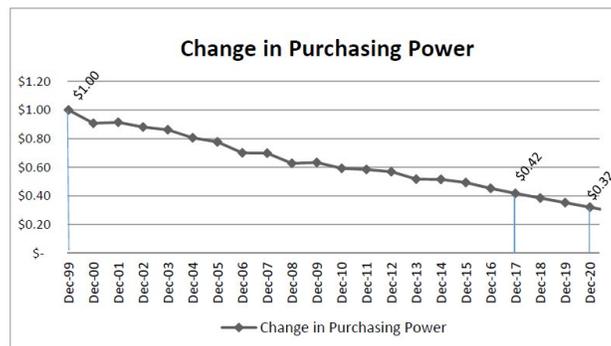
Following is a summary of the Airport District’s revenues and expenses for the past five fiscal years.

Year	Revenues	Airport Contribution	Increase/Decrease in Revenues	Expenses	Increase/Decrease in Expenses	Annual Carryover/Deficit	Ending Fund Balance	% Change in Fund Balance
13/14	\$ 14,409	\$ 5,200		\$ 14,884			\$ 4,976	
14/15	\$ 18,193	\$ 7,000	26.3%	\$ 15,773	6.0%	\$ 2,420	\$ 14,396	189%
15/16	\$ 14,502	\$ 900	-20.3%	\$ 16,797	6.5%	\$ (2,295)	\$ 13,001	-10%
16/17	\$ 13,878	\$ 7,000	-4.3%	\$ 21,259	26.6%	\$ (7,381)	\$ 12,620	-3%
17/18	\$ 13,815	\$ 7,500	-0.5%	\$ 19,387	-8.8%	\$ (5,572)	\$ 13,449	7%

Since the revenue generated through the levy of assessments have remained static while maintenance costs have increased annually, both the Harden and Airport Districts have had to draw upon assessment reserves to fund annual maintenance services. This is not sustainable.

Purchasing Power Decline

Annual maintenance costs within both Districts have been greater than the assessment revenues for several years, mainly due to the decline in purchasing power since the District was formed. The table and graph below reflect the estimated decline in purchasing power based on the increase in the Engineering News Record Construction Cost Index for the San Francisco Area (CCI) since 1999. Common labor costs and wages in dollars per hour are primary components of CCI and are reflections of the cost of providing services in the District.



The Districts have used reserves to offset the insufficiency of assessment revenues to pay for maintenance costs, but it is projected that the Districts’ reserves will be depleted, or nearly depleted by the end of the current fiscal year.

In March 2018, the City entered into an agreement with Harris & Associates (“HA”) to prepare Engineer’s Reports for various maintenance districts. The City received a proposal from HA to initiate and, if viable, submit a Proposition 218 ballot measure to the property owners in order to adjust assessment rates to fully fund District expenditures which would include a provision for annual escalation of rates to account for inflation. HA services include developing a property owner survey, providing information material and conducting community outreach services. The Districts’ current operating budgets do not have enough funds to cover the service agreement amendment, therefore a transfer from the Districts’ fund balance is required.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). Because the matter does not cause a direct or foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

STRATEGIC PLAN INITIATIVE:

The proposed funding appropriation will support activities directly related to the City Council’s Strategic Goal of a maintaining a “Well Planned City and Excellent Infrastructure.” The community will be an active participant in the process of identifying needs and setting priorities.

DEPARTMENTAL COORDINATION:

Close coordination between Public Works Administration division and the Maintenance Services division is essential to the success of this endeavor. Maintenance division staff is responsible for overseeing the day-to-day maintenance operations of the Districts and is keenly aware of each District’s unique needs. Administration manages the maintenance contracts which are tailored in close coordination with maintenance staff.

FISCAL AND SUSTAINABILITY IMPACT:

HA proposes to assist the City in seeking an increase in assessment in compliance with the requirements under Proposition 218 for the Harden District and the Airport District. Following are the proposal costs:

District	Lump Sum Fee	Optional/Additional Services			Total Cost
		Attend Community Meeting	Develop Information Materials	Conduct Survey	
Harden	\$9,600	\$1,000/ per Meeting	\$2,200	\$3,950 per Survey	\$16,750
Airport	\$4,250				\$11,400

Based on the attached proposal, additional funding is required in the Districts’ operating budget to cover the cost of the agreement amendment. Staff is requesting supplemental fund transfers as follows:

- \$16,750 from the Harden Ranch Maintenance District fund balance to the Operating budget (2106.50.5564-63.5900); and
- \$11,400 from the Airport Business Center Park Landscape Maintenance District’s fund balance to the operating budget (2104.50.5562-63.5900).

Based on the fund balance as of June 30, 2018 (end of FY 17/18) enough funds are available to cover the supplemental appropriation.

ATTACHMENTS:

Resolution
Proposal

RESOLUTION NO. _____ (N.C.S.)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALINAS
AUTHORIZING THE SUPPLEMENTAL APPROPRIATION OF FUNDS FROM THE
HARDEN RANCH MAINTENANCE AND AIRPORT BUSINESS CENTER
LANDSCAPE MAINTENANCE DISTRICTS' FUND BALANCE TO ITS RESPECTIVE
OPERATING BUDGET**

WHEREAS, the City Council by previous resolutions formed the Harden Ranch Maintenance District and the Airport Business Center Landscape Maintenance District referred to as the "Maintenance Districts", pursuant to the provisions of the *Landscape and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500* (hereafter referred to as the "Act") that allows property owners to assess themselves within a specified area in order to generate funds for the maintenance and servicing, public lighting, landscaping and improvements within their neighborhood; and

WHEREAS, at the time of formation the Maintenance Districts' assessments were set at a level that would cover maintenance costs, and

WHEREAS, the Districts underwent ballot proceedings to include an annual escalator, but the majority of property owners voted against the increase of assessment revenues; and

WHEREAS annual maintenance costs within the Districts have been greater than the assessment revenues; and

WHEREAS, the Districts have been historically drawing upon assessment reserves to fund annual maintenance services; and

WHEREAS, the Districts have used reserves to offset the insufficiency of assessment revenues to pay for maintenance costs, but it is projected that the Districts' reserves will be depleted, or nearly depleted by the end of the current fiscal year; and

WHEREAS, City Staff seeking funding for an agreement amendment to the current contract with Harris and Associates for services related to initiating and if viable, submitting a Proposition 218 ballot measure to the Districts' property owners in order to adjust assessment rates to fully fund District expenditures which would include a provision for annual escalation of rates to account for inflation; and

WHEREAS, a supplemental appropriation is needed to cover the cost of the agreement amendment in the attached proposal from Harris and Associates (Exhibit "A"); and.

NOW, THEREFORE, BE IT RESOLVED that the Salinas City Council approves a resolution authorizing:

- a) A supplemental appropriation of \$16,750 from the Harden Ranch Maintenance District's fund balance to the its operating budget; and

b) A supplemental appropriation of \$11,400 from the Airport Business Center Landscape Maintenance District fund balance to the its operating budget.

c)

PASSED AND APPROVED this 2nd day of April, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

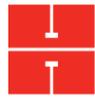
APPROVED:

Joe Gunter, Mayor

ATTEST:

Patricia M. Barajas, City Clerk

Exhibit A- Harris and Associates' Proposal



Harris & Associates®

February 10,, 2019

Hilda Garcia
Public Works Admin Supervisor
City of Salinas
200 Lincoln Avenue
Salinas, CA 93901

CONTRACT AMENDMENT FOR PROPOSITION 218 COMPLIANCE SERVICES

Dear Hilda:

The following is our proposal to assist the City in seeking an increase in assessments in compliance with the requirements under Proposition 218 for three Landscape and Lighting Districts (the “Districts”) within the City of Salinas (the “City”). A list of the Districts to be addressed are listed below:

- Airport Business Center Landscape Maintenance District **(To be completed in FY 18-19)**
- Harden Ranch Maintenance District **(To be completed in FY 18-19)**
- North/East Area Maintenance District **(To be completed in FY 19-20)**

As part of this project, since the current assessments for the Harden Ranch District have not been increased since the passage of Prop 218, the district may not be in full compliance with the requirements of Article XIII D Section 4 of the State Constitution. As part of this project, Harris will review the Harden Ranch assessment district and advise the City of changes needed (of any) to comply with current requirements. We will also the analyze North/East Area and the Airport Business Center Districts to provide a planning level estimate as to when assessment rates will need to be increased for those districts in order to maintain current service levels based on projected future cash flows for each District, and to identify any potential 218 issues with those districts that would need to be addressed as part of any assessment increase proceedings.

This following outlines our proposed scope of work for the project, our project team and proposed fees.

SCOPE OF SERVICES

PROPOSITION 218 COMPLIANCE SERVICES

Provisions of the Landscape and Lighting Act of 1972 and the California Constitution (Proposition 218) (hereinafter referred to as the “Assessment Law”) will be used in completing the work.

1. Create a timeline outlining the task(s) to be performed and estimated dates for the review of each district and preliminary timelines.
2. Review the current revenues and determine the delta between current and necessary assessment rates. Identify proposed new assessment rates based on this information that would fund current services and any future services, including capital replacement or improvements as requested by the City.

3. Prepare preliminary Engineer's Report for each district, including annual escalator to conform to the requirements of Article XIII D of the State Constitution, detailing the changes being proposed and reasoning behind the changes. Engineer's Report will address issues concerning general vs. special benefit as well as special benefit conferred upon publicly owned parcel to ensure full compliance with Proposition 218. The Engineer's Report will be submitted in draft form to the City for review and comment. Comments received will be incorporated into the final report.
4. Prepare drafts of the Resolutions of Initiation, Intention, Approving the Preliminary Engineer's Report, Announcing Assessment Ballot Results and Approving the Final Engineer's Report.
5. Prepare Assessment Ballot and Notice of Public Hearing which will to be mailed to property owners by Harris & Associates. Drafts to be provided to the City for review, comment and approval before mailing.
6. Assist the City in preparing a public information letter to inform property owners in the District about pending changes to the District assessments and the reasons for such change. Once approved by the City, Harris will coordinate the printing and mailing of the property owner letters which would be included with the Assessment Ballot and Notice sent to property owners
7. Attend Public Hearing to tabulate returned ballots and answer questions from public or City Council.

OPTIONAL COMMUNITY OUTREACH SERVICES

Harris can assist City staff by providing the additional services described below upon request.

Community Meetings

Harris will work with City staff to develop an agenda for community meetings in each District. The agenda will be developed will address the following issues:

- Present an overview of the options being considered by the City to increase assessments, impact on maintenance services, capital projects and other activities being funded by assessments,
- Identify the proposed increase in assessments to property owners under the different funding options being considered,
- Explain the requirements approving an increase in the current assessment rates,
- Potential issues based upon Harris' experience in other communities related to seeking an increase in assessment rates.

Based on Harris' experience, we will develop presentation materials for the meetings. A draft of the materials will provided to the City for review, and the comments received will be incorporated into the final presentation.

Informational Materials

Harris will develop several types of information that can be used to inform property owners about the option being considered by the City to fund future undergrounding projects. Materials which will be developed will include:

- Fact Sheet - Four panel (11 x17, double-sided per District) fact sheet which summarizes the proposed changes in the services being funded, planned capital improvement projects, funding options being considered and the the range of costs for typical propterty types if the assessments are increased.
- Frequently Asked Questions – The FAQs will be based on our experience on the questions asked by property owners.
- Web Page - Work with the City staff to place a button on the City's home page with a link to a landing page for this effort. The fact sheet, FAQ, presentation, meeting notices, etc., could be downloaded from the site.

Property Owner Survey

Develop a web-based survey using Survey Monkey or similar web-based software to gauge the likely level of support by property owners for any increase in assessments. A fact sheet would be mailed to each property owner with a link to the survey. Survey results would be summarized and reviewed with City staff. As an alternative a mailed survey could be prepared and sent to property owners within each area.

PROPOSED FEES

Based on our knowledge and understanding of the services outlined herein under Scope of Work, Harris & Associates will provide the Proposition 218 Compliance services for the following fees. (Note that these fees are in addition to the fee for annual administration services outlined in the current contract for maintenance district administration services between the City and Harris):

Proposition 218 Compliance Services	Lump Sum Fee
Airport Business Center Landscape Maintenance District	\$ 4,250 FY 18-19
Harden Ranch Maintenance District	\$ 9,600 FY 18-19
North/East Area Maintenance District	\$14,600 FY 19-20
Total Proposed Fees	\$28,450

Optional Services – As Authorized by City

Attend Community Meeting	\$1,000 Per Meeting	6 meetings - \$6,000
Develop Informational Materials (does not include printing or postage)	\$2,200 per District	1 per District - \$6,600
Property Owner Survey (does not include mailing or printing)	\$3,950 per Survey	2 Districts - \$7,900

Attendance at meetings as described in the Scope of Work and indirect expenses (such as mileage, general printing, general mailing and general postage) are included in the fees. Printing, mailing and postage costs associated with property owner notice and ballots mailings and mailing related to the optional services are not included in the fees and shall be billed at cost plus 10%.

Compensation for any extended services will be authorized for a mutually agreed upon fee in accordance with the consultants schedule of hourly rates as shown in our proposal under our current contract with the City of Salinas to provide Assessment Engineering services dated April 2nd 2018. Invoices for these services will be submitted after the first Council meeting (50%) and after the Public Hearing (50%), and shall be paid within 30 days of receipt. Invoices for Optional Services will be submitted as services are performed.

Our team is excited about the opportunity to continue our working relationship with the City of Salinas. A preliminary project schedule is attached. This schedule will be updated monthly. Please let us know if you have any questions or need any additional information.

Sincerely,
Harris & Associates, Inc.



K. Dennis Klingelhofer, P.E.

Vice President, Public Finance
(949) 536-2505 ■ Dennis.Klingelhofer@WeAreHarris.com



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Legislation Text

File #: ID#19-163, **Version:** 2

Request to Rename Monte Bella Park

Approve a Resolution approving the renaming of Monte Bella Community Park to Pastor Herb Valero Park.



**CITY OF SALINAS
COUNCIL STAFF REPORT**

DATE: APRIL 2, 2019
DEPARTMENT: LIBRARY AND COMMUNITY SERVICES DEPARTMENT
FROM: KRISTAN LUNQUIST, INTERIM DIRECTOR
BY: SHEILA MOLINARI, COMMUNITY SERVICES MANAGER
TITLE: REQUEST TO RENAME MONTE BELLA COMMUNITY PARK

RECOMMENDED MOTION:

It is recommended that the City Council approve a resolution renaming Monte Bella Community Park to Pastor Herb Valero Park.

RECOMMENDATION:

It is recommended that the City Council approve a Resolution to rename Monte Bella Community Park to Pastor Herb Valero Park.

BACKGROUND:

A request has been received from Victory Outreach Salinas to rename Monte Bella Community Park to Pastor Herb Valero Park. (Monte Bella Community Park is located at 1601 Monte Bella Blvd). On March 14, 2017, Pastor Herb Valero was slain outside his home while praying with one of his parishioners. The renaming is a request to honor Pastor Valero. Pastor Valero touched thousands of lives. He served Victory Outreach Salinas for 28 years of faithfulness. He was the founder of the men's and women's Victory Outreach Rehabilitation homes. He sacrificed his life for those who suffered challenges in life working with church members who battled addictions, living on the streets, gang involvement and youth at risk. Pastor Valero also focused on ensuring that children had enough food and did not go hungry. Thousands of lives were touched by the kindness of Pastor Valero.

To honor Pastor Herb Valero and his service to the community Victory Outreach Salinas would like to rename Monte Bella Park in his memory.

Victory Outreach Salinas members prepared an information pamphlet in both English and Spanish to speak with residents within the Monte Bella Community. They secured over one hundred (100) signatures in support of renaming the park.

The City Council adopted a Policy for the Naming of City Buildings, Facilities and Property at their December 6, 2011 meeting. The process requires that when an application is submitted it is

forwarded to the appropriate City Commission at a regularly scheduled meeting within a thirty (30) day period for review and public hearing before a recommendation is made to City Council. The library and Community Services Commission reviewed the request at their March 13, 2019 meeting and recommends that the City Council approve the renaming of the park.

The Policy states that naming of a public facility, or any parts thereof, in recognition of an individual posthumously may only be considered if the individual had a recognized positive effect on the community and has been deceased for more than two (2) years.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project. Because the matter does not cause a direct or foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

STRATEGIC PLAN INITIATIVE:

This item does not specifically relate to one of the Council’s Strategic Plan or Goal.

DEPARTMENTAL COORDINATION:

Representatives from the Library Community Services and Public Works will coordinate with Victory Outreach Salinas for any new signage to be placed in the park.

FISCAL AND SUSTAINABILITY IMPACT:

Per the approved naming Policy, all costs including staff time, Labor and material associated with the installation of plaques, monuments etc. will be borne by the individual, group or organization sponsoring the request.

ATTACHMENTS:

Application for Naming of City Buildings, facilities and Property
City Policy for the Naming of City Buildings, Facilities and Property
Resolution for renaming Monte Bella Community Park to Pastor Herb Valero Park

FEB 01 2019

CITY CLERK



City of Salinas
Application for Naming of City Buildings, Facilities and Property

Applicant Name: Victory Outreach Salinas

Mailing Address: P.O. Box 344 Salinas, ca 93902

E-mail: hency.compa@yahoo.com Phone 831-223-6898 Cell Phone _____

Naming Request:

Building/Facility/Property Description (e.g., Park, Library, etc.): Park

Location: Monte Bella Community Park, Salinas.

Name to honor individual(s) or group Yes No _____

Are you requesting to name only a portion of the site or facility? Yes _____ No

If yes, what portion of the facility are you suggesting for naming: _____

What is the proposed name? PASTOR Herb Valero

Please indicate which criteria below pertain to your proposed naming request.

Yes No _____ has made lasting and significant contributions to the protection of natural or cultural resources of the City of Salinas.

Yes No _____ Has made substantial contributions to the betterment of a specific facility or park consistent with the established standard for the facility, that has positively improved the quality of life for the citizens of Salinas.

Yes ___ No ___ Has made a significant contribution to economic vitality or is associated with an economic development/redevelopment activity in the fulfillment of the City's mission.

Yes ___ No ___ Commemorates a significant historical event, cultural attribute, local landmark, or historical figure.

Yes X No ___ Recognizes a person whose death marks an event of significance to the City as a whole.

Yes ___ No ___ Preserves the geographic, environmental (relates to natural or physical features), historic or landmark connotation of particular significance to the area in which the land or facility is located, or for the City as a whole.

Yes ___ No ___ The land, facility or the funds for the purchase, construction, renovation or maintenance was donated by the individual, family or organization.

Yes ___ No ___ An in-kind contribution or service of major and lasting significance was made for the acquisition of the land, facility, or the planning, development, construction, renovation or maintenance of a facility.

Yes ___ No ___ Recognizes a benefactor organization, group or business that contributed to the site or facility.

Other

Justification

Please provide written justification supporting the proposed name, and any additional comments related to this application. Attach additional pages or supplemental information, if applicable.

Pastor Herb Valero gave his life in Victory outreach Salinas, for 28 years of Faithfulness Touch Thousands of Life, AS well AS Families, He Founded our men's & women's Rehab Homes at 325 main st, He Sacrificed his life to the gangs member, to the Drug Addicts, Those affected By other Life-down Falls He was murdered on March 14-2017 By Servando Silva-

Please attach petitions and/or letters of support from City/community groups and organizations.

Pastor Henry Campa

Signature

Jan 31-2019

Date

Henry Campa

Print Name

RESOLUTION NO. _____ (N.C.S.)

**A RESOLUTION AUTHORIZING THE RENAMING OF MONTE BELLA
COMMUNITY PARK TO PASTOR HERB VALERO PARK.**

WHEREAS, The Salinas City Council adopted A Policy for the naming of City Buildings, Facilities and Property at their December 6, 2011 meeting; and

WHEREAS, a request was received to rename Monte Bella Community Park, 1601 Monte Bella Boulevard to Pastor Herb Valero, who was slain while praying with one of his parishioners outside his home; and

WHEREAS, Pastor Herb Valero served the community for 28 years and touched thousands of lives; and

WHEREAS, the Library and Community Services Commission approved and recommended to the City Council the renaming of Monte Bella Community Park to Pastor Herb Valero Park at their March 13, 2019 Commission meeting; and

NOW, THEREFORE, BE IT RESOLVED that the Salinas City Council approves the renaming of Monte Bella Community Park to Pastor Herb Valero Park and directs the City Manager to take whatever additional actions may be necessary to effectuate the intent of this Resolution.

PASSED AND APPROVED this 2 day of April, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Joe Gunter, Mayor

ATTEST:

Patricia M. Barajas, City Clerk

City of Salinas

Policy for the Naming of City Buildings, Facilities and Property

This policy shall establish guidelines and processes for naming or renaming City buildings, facilities and property. At all times, during the naming process, what will best serve the interest of the community and what ensures a worthy and enduring legacy for the community will be considered.

A. General Guidelines.

- 1.) The City Council shall have the final authority to name or rename City buildings, facilities, and property. Names should be unique so as to not be confused with other facilities or properties. The Council has the final authority to revoke or revise an existing City building, facility or property name.
- 2.) Names, if possible, should have geographic, topographic, historical or individual Significance, generally recognized and known throughout the area or when a Contributor has made a significant financial contribution towards the development of the facility.
- 3.) The names of individuals or corporations or groups, such as those that would be detrimental to the mission or image of the City of Salinas, should be avoided.
- 4.) The donation of land, facilities or funds or the acquisition, renovation or maintenance of land or facilities shall not constitute an obligation by the City to name the land and /or facility or portion thereof after an individual, family or organization.
- 5.) Existing names are deemed to have historic significance. It is the City of Salinas's policy to retain the name of any existing City park, building, facility, or other property, particularly one whose name has City or regional significance unless there are compelling reasons to consider such a change. Before changing a name, the City Council will conduct a thorough study. A majority vote of the City Council will be required to effect a name change. Furthermore, the City Council will consider renaming to commemorate a person or persons, posthumously, only when the person or persons have made a major contribution to the City and whose distinctions are as yet unrecognized or when such a person's death marks an event of significance to the City as a whole.
- 6.) All costs, including staff time, labor and material associated with the installation of plaques, monuments, etc., and /or replacement of signs resulting from this policy will be borne by the individual, group or organization sponsoring the request. If the City initiates a request, then the City would bear all costs.

- 7.) Any monetary donations will directly benefit (be designated to) the upkeep of the facility or donated item and may not be used for any other purpose.
- 8.) Factors that should be considered in naming buildings, facilities, or properties include:
 - a. Naming shall begin early in the development and /or acquisition of the building, facility, or property.
 - b. Names shall be appropriate to the building, facility or property. For example, the name of a City park might reflect the native wildlife, history, flora, fauna, geographic area, or natural geologic features related to Salinas.
 - c. Names may be from significant historical events, cultural attributes, local landmarks or historical figures, or when a person's death marks an event of significance to the City as a whole.
 - d. Areas that may be recognized include: points of entry, walkways, trails, rooms or patios, group picnic areas, sports fields, and physical features such as valleys, hills, streams, and vista views.
 - e. Names reflecting the City's ethnic and cultural diversity are encouraged. Signage must be in English, but may also be in other languages.
 - f. The City Council reserves the right, as part of a capital campaign, to make appropriate business arrangements in exchange for naming options of City facilities or property.
 - g. A part of the selection process may include, where desirable, a contest or competition involving the entire city in order to obtain suggestions for names to stimulate public interest.
- 9.) The naming of a public facility, or any parts thereof, in recognition of an individual posthumously may only be considered if the individual had a recognized positive effect on the community and has been deceased for more than two (2) years.
- 10.) Donations of memorial benches, trees, drinking fountains, or other objects that will enrich the community are encouraged with the understanding that these items have a useful life and that the City assumes no responsibility for replacement or upkeep. A maintenance endowment may be required.
- 11.) Commemorative plaques may be placed in common areas such as the entrance of the facility and/or public benches. Plaques commemorating individual donations such as trees, horticultural, or plant materials are discouraged. Hard costs for the sign or plaque placement will be at the expense of the applicant, such as sign procurement and installation costs.

B. The Naming Procedure

- 1.) All requests to the City Council, including those developed by City staff, for naming of city buildings, facilities, or property must be submitted in writing (a

standard application form should be used) to the City Clerk and contain detailed justification for the request.

- 2.) All requests will be given the same consideration without regard to the nomination source. Only one City park or any building, facility or property will be named for any one person, entity, feature or other quality.
- 3.) Completed applications and any supporting documents will be forwarded to the appropriate City Commission at a regularly scheduled meeting within a thirty (30) day period, for review and public hearing before a recommendation is made to Council.
- 4.) After the 30-day review and public comments period, the request will be placed on the agenda for the next regularly scheduled City Council meeting as a noticed public hearing for the City Council's consideration.

DATED: December 6, 2011



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Legislation Text

File #: ID#19-185, **Version:** 1

Harden Foundation Grant Award

Approve a Resolution accepting the Harden Foundation grant award in the amount of \$25,000 and authorize execution of all grant acceptance documents with the Harden Foundation.



**CITY OF SALINAS
COUNCIL STAFF REPORT**

DATE: April 2, 2019
DEPARTMENT: LIBRARY & COMMUNITY SERVICES DEPARTMENT
FROM: KRISTAN LUNDQUIST, INTERIM LCS DIRECTOR
BY: MARY ELLISON, MARKETING & DEVELOPMENT COOR.
TITLE: HARDEN FOUNDATION GRANT AWARD

RECOMMENDED MOTION:

A motion to accept the Harden Foundation grant award in the amount of \$25,000 and authorize execution of all grant acceptance documents with the Harden Foundation.

RECOMMENDATION:

It is recommended that the City Council accept the Harden Foundation grant award of \$25,000 in support of the construction of a community room deck at the new El Gabilan Library.

BACKGROUND:

The new El Gabilan Library development includes the potential for “managed options” – features that the community sought, but were not originally incorporated into the project because of cost. The Library prioritized three potential options that became part of the focus for a capital gifts campaign. They include an outdoor “Children & Family Area”; an outdoor “Community Area” that includes an amphitheater; and a deck off of the community room. The total cost for these three options is \$400,000. The Library seeks to meet the needs of the community by augmenting the total project budget with grants and individual donations. Currently, the Library has successfully raised \$345,000 (\$100,000 of that amount is a challenge grant) to support the El Gabilan Library project.

In addition to the managed options, the Library seeks to raise money in order to purchase new technology, additional books and provide other library services.

On September 1, 2018, the Salinas Public Library applied for a grant from the Harden Foundation through the Friends of the Salinas Public Library (FOSPL) in support of the community room deck, one of the “managed options” referenced above. The Salinas Public Library was notified on February 20, 2019 of approval of an award in the amount of \$25,000, which will contribute to the cost of the outdoor community room deck. The managed options are tied to the construction timelines which are built into the project’s development so that

the added enhancements will not delay the overall completion of the Library.

This grant will enable the library to construct a community room deck that will extend the function and capacity of the community room. It is expected that the community room, with a capacity of over 150 people will be heavily used, both for library programs, as well as for community events and meetings. With an entrance that will be accessible outside of the hours that the library is open, this meeting space could host many community events that might lend themselves to indoor/outdoor uses and will be enhanced by the addition of this deck area.

The community room deck will be a place for the community to come together. Families and adults seeking a quiet place before or after programs could also use it to find another safe place to quietly meet, while enjoying the outdoors. The deck can also function as a programming space for families, teens, adults, seniors and children.

The grant period runs from February 20, 2019 through February 20, 2020, with a final report due no later than 2/20/2020. Grant funds must be spent within the eleven months of the grant agreement.

CEQA CONSIDERATION:

The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

STRATEGIC PLAN INITIATIVE:

The grant will support the City Council Strategic Plan Goal V: Quality of Life.

DEPARTMENTAL COORDINATION:

Library & Community Services is working in partnership with Public Works to deliver the new El Gabilan Library which is expected to be completed in December 2019.

FISCAL AND SUSTAINABILITY IMPACT:

There is no impact to the City's General Fund Budget. No additional Measure E funding will be required beyond that already allocated to the Library's annual budget. No matching funds are required.

ATTACHMENTS:

Grant Agreement Letter Dated 2/20/2019
Original Grant Proposal
Council Resolution

RESOLUTION NO. _____ (N.C.S.)

RESOLUTION ACCEPTING THE HARDEN FOUNDATION GRANT AWARD IN THE AMOUNT OF \$25,000 AND AUTHORIZING EXECUTION OF ALL GRANT ACCEPTANCE DOCUMENTS WITH THE HARDEN FOUNDATION.

BE IT RESOLVED BY THE CITY COUNCIL OF SALINAS that the City Manager or his designee may accept funding in the amount of \$25,000 from the Harden Foundation and that the Mayor be authorized to sign the Grant Agreement to receive funds.

BE IT FURTHER RESOLVED that the Library and Community Services Director is hereby authorized to take whatever additional action may be necessary to effectuate the intent of this Resolution.

PASSED AND APPROVED this 2nd day of April, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Joe Gunter, Mayor

ATTEST:

Patricia M. Barajas, City Clerk

Harden Foundation a non-profit public benefit organization of volunteers providing financial contributions to the City of Salinas Library System. FOSPL funds programs and purchases not within the library budget. FOSPL also works to create public awareness of and community support for the library and its literacy programs.

Grant Application Form

Please provide the information requested on this form **completed on these two pages only**. Please do not type "see attached" on any item. You may print this form on your computer, or type directly on the form. Please do not bind your application or put your application in a presentation folder. Clip the application together with a single clip - do not use staples.

A. ORGANIZATION AND PROGRAM/PROJECT INFORMATION

1. Legal organization name: Friends of the Salinas Public Library
2. Year organization was founded: 1978
3. Tax status: Tax ID # (EIN): 77-0180168
 501 (c) (3) nonprofit
 501 (c) (____) Specify: _____
Other status: _____
4. Organization address: 350 Lincoln Ave., Salinas, CA 93901
5. Telephone: (831) 758-7311
6. Fax: _____
7. Organization website: www.friendsofsalinaspl.org
8. Executive Director or principal officer (Name and Title): Ken Allen, President
9. Email: kenallen1683@gmail.com
10. Contact for this proposal: Mary Ellison, Marketing & Development Coordinator
11. Daytime telephone: (831) 758-7917
12. Email: marye@ci.salinas.ca.us
13. Mailing address, if different from above:
14. Amount requested: \$25,000
15. Period grant will cover: Calendar Year, 2019
16. Type of request (check all that apply):
 General Support Program/project support
 Capital Project Organizational Development Other _____
17. Program/Project Title: **Community Room Deck Area for the New El Gabilan Library**
18. Total Project Budget: \$25,000
19. Total organizational budget (current year): \$124,000

20. Percentage of budget spent on fundraising (derive from Part IX, 5.D on the organization's 990): 0%
21. Fiscal Year ending date; FY 18/19; ending June 30, 2019
22. Summary of the organization's mission (two to three sentences):

The mission of the Friends of the Salinas Public Library: The Friends are a non-profit public benefit organization of volunteers providing financial contributions to the City of Salinas Library System. FOSPL funds programs and purchases not within the library budget. FOSPL also works to create public awareness of and community support for the library and its literacy programs.

The El Gabilan Branch Library will be a safe, accessible and inclusive community place for all ages. It will promote curiosity and provide limitless possibilities with an innovative approach to life-long learning.

23. Summary of the project or grant request (two to three sentences):

We are asking the Harden Foundation to assist with enhancing the El Gabilan Library's community room through the construction of an outdoor deck area that can be used to extend the function and capacity of the community room. The Community Room Deck area is one of several items envisioned by the community in the design process that was placed on a "managed options" list due to limited funding. If built, it will include an area for live performances, community gatherings, book clubs, arts & crafts, and much more.

24. Who will be served by the project or grant (demographics, direct number served and service area(s))?

The El Gabilan Library for which we are seeking financial support in this grant is located in the 93906 zip code, which has 61,030 residents. The Library generally defines the users served by a library to be those living in a 2 mile radius of the facility; 44,013 residents live within this distance. The area is characterized by high unemployment (9.4%), low home ownership (47% are renters), and a low median income of \$54,949.

B. BOARD OF DIRECTORS INFORMATION

1. What is the minimum and maximum number of Board members required by your organization's Bylaws?
Minimum: 7
2. How much **money** did the Board of Directors (your organization's governing board) contribute to the organization in the most recent fiscal year, \$200
3. What percentage of the Board of Directors donated funds? 100%

C. ORGANIZATION AGREEMENT and SIGNATURE

The organization hereby agrees that funds, if granted, will be used only for the purpose described above unless written approval from the grantmaker is received.

Paula K. Herrera
Signature of authorized representative

Ken Allen, President Paula K. Herrera for Ken Allen

Print Name and Title

PAULA K. HERRERA
VICE CHAIR

Date Application Submitted: 8/31/18

Salinas Public Library Grant Narrative

Introduction and Background of Organization (incorporating the following points:)

1. Briefly describe your organization's history and major accomplishments

The Salinas Public Library has proudly served the community since 1909 when it first opened its doors as a Carnegie Public Library. Today, there are three libraries in the system open to the public 7-days a week: John Steinbeck Library, Cesar Chavez Library, and The Library Connection @ Northridge, an interim branch until the new El Gabilan Library is opened in the Fall of 2019. On a daily basis, over 1200 residents visit a Salinas Public Library. The collection includes more than 200,000 books, magazines, movies, audiobooks, and e-books, as well as a separate Steinbeck Collection of more than a thousand books, articles, and historical items.

2. Describe your current programs and activities

Each month more than 2,000 residents attend the wide variety of programming offered at our libraries, including story times and playgroups for preschool children, homework help, art and science programs for young students, STEM workshops for teens, ESL, GED, workforce development and citizenship programs for adults, as well as book groups and reader's advisory services for all ages.

In addition, the Salinas Public Library has several new initiatives that focus on improved literacy for school-aged children and instilling in them a love of reading. Every September, librarians visit Salinas elementary schools and offer new Kinder Library Cards to new students. Last year, 1400 kindergarten students received new cards. The Library also started a "Kindermobile" that visits every kindergarten classroom in Salinas once a month, reaching 30 elementary schools, and 140 classrooms a month. Lastly, the Library is part of a state library sponsored Student Success Initiative that will launch this Fall. The program, with the brand, SMART (Salinas Makes A+ Readers Together), will work initially with four schools in the Salinas City Elementary School. Each student will be issued a virtual library card and will give students access to the Library's online resources, including live homework help. In addition to the online resources, students in these schools will have the ability to reserve books to be delivered to their schools. At the Library Connection @ Northridge, the Library has begun to offer new services for families. The first program will be a "Music and Movement" class for toddlers and parents/caregivers.

3. Who is your constituency (be specific about demographics such as race, gender, ethnicity, age, sexual orientation and people with disabilities)? How are they actively involved in your work and how do they benefit from this program and/or your organization?

Salinas, with a population of 157,000, is a young community with approximately 30.8% of its residents 17 or younger, and 50% just 29 or younger. The El Gabilan Library for which we are seeking financial support in this grant is located in the 93906 zip code, which has 61,030 residents. The Library generally defines the users served by a library to be those living in a 2 mile radius of the facility; 44,013 residents live within this distance. The area is characterized by high unemployment (9.4%), low home ownership (47% are renters), and a low median income of \$54,949. At 3,500 square feet, the old El Gabilan Library has not been able to accommodate

the needs of the residents, and many children and families have gone unserved. The low number of library card holders (only 7,198) underscores the current facility's inability to serve the needs of this population.

The community has been very involved in the planning and design of the new library. Through an extensive community assessment process that used surveys, focus groups, and four pop-up events, the community had opportunities to tell us what they wanted from a new library. Participants were asked to prioritize and rank the spaces in the library. What was most important to them, and what could a new library provide? Over a thousand residents participated, and expressed their priorities clearly. They cared about education: 72.8% said that "Programs & Services for K-12 students" were most important (the highest in the survey); 55.3% said "Early childhood education/parenting programs. They cared about safety, and wanted safe spaces for themselves and their families: 69.9% of respondents said that a "Safe Place/ Safe Access". They wanted community building – 39.6% said to "build a sense of community/inclusiveness" was most important. They wanted access to the natural world: 46% said that "Outdoor community space/parks/recreation space" were a high priority.

When the new library opens, it will meet all of these community needs and more. The community will have a safe and enriching space for activities 7 days a week, including after school and during the summer. The new library will also add a makerspace and a digital classroom to nurture creativity and innovation, and foster workforce readiness for all ages, as well as a homework center, an Internet Café, and community rooms. Senior citizens will have opportunities to gather and take classes in both indoor and outdoor spaces. Non-profits and other groups will be able to use the community rooms for meetings, and other programs. The outdoor space will be accessible for big and small groups as well, and for special programs. The reading deck will be a place for quiet reflection, for study, as well as a place for programming and groups to meet.

Describe Your Request (incorporating the following points):

1. Problem statement: what problems, needs or issues are addressed, and how was this determined?

While many people view East Salinas as the place of highest need, our public safety personnel and school administration are seeing North Salinas where the new library will be built as an area where need is quickly growing. Test scores for the Library's nearest elementary school, El Gabilan Elementary, represent some of the lowest in California and sadly, are representative of other nearby schools in Salinas. Only 10% of students there scored "proficient" in math (the State average is 38%). Less than 25% scored "proficient" in English Language Arts, significantly lower than the State average of 49%. There are 17 public schools in North Salinas, and 3600 school aged children in the Santa Rita School District, and 9000 in nearby Salinas City Elementary School District, where the primary ethnicity of students is 90% Hispanic, and the number of students identified as ELL or English Language Learners is staggering. Additionally, 70% of households in Salinas report that they speak a language other than English in the home. According to a recent report conducted by First 5 of Monterey County, only 20% of children are ready to start kindergarten. In addition, the educational attainment levels for Salinas residents lag behind State and County average. Only 12% of Salinas residents have a college education (Monterey County as a whole has 23%, and the State has 32%). High school graduation rates are also lower in Salinas (59% in Salinas, versus 82% Statewide).

2. How does your work address and/or change the underlying or root causes of the problem?

Libraries improve educational outcomes, and help strengthen the fabric of a community. They function as important institutions in a community, and an important part of its social infrastructure. The programs and

resources that the new library provides will get greater access to educational materials online and in the library. The new library will provide early literacy programming, parent education, homework centers, activities and programs for youth, adult educational programs, and a wealth of online resources.

This project addresses many of the critical needs in our community, including improved educational outcomes, safety for families and youth, and better economic outcomes for all residents, including increased equity in access to opportunities. We believe success in life starts at an early age with strong literacy skills, and continues thru life by educational achievement, creativity, and lifelong learning. Strong libraries are an antidote to gang violence, and often the backbone of a strong community.

- 3. If other than general operating support, describe the program for which you seek funding, why you decided to pursue this project and whether it is new or an expansion of an existing program**

We are asking the Harden Foundation to assist with enhancing the El Gabilan Library's community room through the construction of an outdoor deck area that can be used to extend the function and capacity of the community room. It is expected that this meeting space, with a capacity of over 150 people will be heavily used, both for library programs, as well as for community events and meetings. With an entrance that will be accessible outside the hours that the library is open, this meeting space could be host to many community events that might lend themselves to indoor/outdoor uses and will be enhanced by the addition of this deck area.

This project is important for many reasons. The 21,000 square foot two-story library is being built on a relatively small lot and every square foot has to have a purpose. The Community Room Deck is an important piece in the overall puzzle, providing an area for community events and programming. It will be a place for the community to come together, as well as giving families and adults needing a quiet place before or after programs to collect their thoughts, or enjoy a snack or cup of coffee. The deck can also function as a programming space for families, teens, adults, seniors and children. The space outside the community room, which will be fenced in and only available from within the library, can be used for live performances, community gatherings, book clubs, knitting groups, outdoor creative arts & crafts, and much more.

The Community Room Deck area is one of several items envisioned by the community in the design process that was placed on a "managed options" list due to limited funding. Many of the features on this list are outdoor spaces or features that can be efficiently added into the project if grant/gift funding becomes available within the next six to nine months. The total projected cost for the deck area is estimated at \$125,014 and, as indicated in the budget, this request to the Harden Foundation will be supplemented with additional grant or gift funding to complete the request.

- 4. Include a list of all other grant requests (pending and approved) for this project, showing funding source and amount requested**

Salinas Public Library has requested/received:

\$150,000 secured from Sunlight Foundation for outdoor educational spaces.

\$25,000 requested from Community Foundation for Monterey County for outdoor educational spaces (pending).

\$65,000 requested from Lowes Foundation for makerspace (pending).

FOSPL has not requested any grant funds, but will begin a fund raising campaign in November-December of 2018.

Evaluation

1. **Please include in your 3-5 page narrative:**

- a. **What are the goals, expected outcomes and activities involved in this request, and when will each be accomplished?**

The goals of this project are to provide safe places for the community to gather, to enhance patrons experience of the outdoor learning spaces, and to be able to provide outdoor programming in a protected area. Once the new library is opened, we expect that:

- 1) The number of active library card holders in North Salinas will increase by at least 100% (from 7,000 to at least 14,000) within a year of the new library opening its doors.
- 2) 80% of families will report high satisfaction with the outdoor educational learning spaces, as measured in participant surveys.
- 3) Program attendance for preschool and elementary age students at the El Gabilan Library will total at least 16,500 for the first year after opening.
- 4) Library visitation will average 500 visitors per day.

- b. **Provide a clear plan for the evaluation of the results of the program/project in relation to its stated objectives. How will you show that the expected outcomes were met? Include:**

We plan to collect the following data to ensure that we are reaching our stated objectives:

1. Number of library cards issued in Zip Code 93906.
2. Customer surveys
3. Program attendance
4. Library visitation

III. Project Budget

- A detailed program/project budget, in your agency's normal format, showing revenues and expenses for the total program/project, and explaining how the funds requested in this application would be allocated (for the year(s) reflected in the grant request). Note: requests for operating support will not require a program/project budget, but please indicate in your narrative how the requested funds will be allocated.

Attached.

IV. Organizational Structure

- A list of the current Board of Directors with related demographic information (include name, city of residence and profession of each Board member)
- Ken Allen, President, Retired Boys & Girls Executive, Salinas
Paula Herrera, Vice President, Retired Red Cross Executive, Salinas

Friends of the Salinas Public Library
Balance Sheet
As of June 30, 2018

	<u>Jun 30, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
Pacific Valley Savings	118,514.00
Pacific Valley Bank Checking	1,356.81
Total Checking/Savings	<u>119,870.81</u>
Other Current Assets	
Book Store Change Account	125.00
Total Other Current Assets	<u>125.00</u>
Total Current Assets	<u>119,995.81</u>
TOTAL ASSETS	<u>119,995.81</u>
LIABILITIES & EQUITY	
Equity	
Rsvd for Change for Sales	125.00
Reserved for Little Libraries	1,933.28
Reserved for Eco. Uncert.	2,500.00
Fund balance	42,478.77
Opening Balance Equity	-10,500.00
Net Income	83,458.76
Total Equity	<u>119,995.81</u>
TOTAL LIABILITIES & EQUITY	<u>119,995.81</u>

Friends of the Salinas Public Library
Balance Sheet
As of October 19, 2018

	<u>Oct 19, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
Pacific Valley Savings	122,949.90
Pacific Valley Bank Checking	1,491.47
Total Checking/Savings	<u>124,441.37</u>
Other Current Assets	
Book Store Change Account	125.00
Total Other Current Assets	<u>125.00</u>
Total Current Assets	<u>124,566.37</u>
TOTAL ASSETS	<u>124,566.37</u>
LIABILITIES & EQUITY	
Equity	
Rsvd for Change for Sales	125.00
Reserved for Little Libraries	1,933.28
Reserved for Eco. Uncert.	2,500.00
Fund balance	125,937.53
Opening Balance Equity	-10,500.00
Net Income	4,570.56
Total Equity	<u>124,566.37</u>
TOTAL LIABILITIES & EQUITY	<u>124,566.37</u>

Brenda Orr, Secretary, Retired School Teacher, Salinas
Robin Young, Treasurer, Information Technology Professional, Dole, Salinas
At Large:
Mary Alicia McCrae, Literacy Consultant, Salinas
Elizabeth Nolan, Graphic Artist, Salinas
One Vacancy

- Staff roster with name and title
No staff.
- Organization Chart, if available
N/A (not applicable)

V. Organization's Financial Statements

- A detailed organization current annual budget (for the year reflected in the grant request), showing both income and expenses

Attached.

- Complete financial statements for the most recently completed fiscal year including:
 1. Balance Sheet or Statement of Financial Position. This financial statement lists the organization's assets and liabilities by category at a specific point in time. Examples of asset lines are cash, accounts receivable, prepaid expenses, property and equipment. Examples of liability lines are accounts payable, salaries and wages payable, accrued vacation, plus equity/real estate, vehicles, and long term debt.

Full City of Salinas Financial Statements are available at: <https://www.cityofsalinas.org/our-city-services/finance/budget-financial-reports>

2. Profit & Loss Statement or Statement of Activities. This financial statement lists income and expenses by categories. Examples of income categories are grants, individual donations, earned revenue and events. Examples of expense lines are salaries and wages, payroll taxes, insurance, contract services, occupancy/utilities/rent, insurance and vehicle operation/maintenance.

Attached.

- Complete year-to-date financial statements: 1) Balance Sheet or Statement of Financial Position; and 2) Profit & Loss Statement or Statement of Activities. If your year-to-date statements cover a period of three months or less, please provide financial statements for two completed years, including both the most recently completed fiscal year and the prior year's statement.

Attached.

- A list of the ten largest financial gifts (grants or gifts from individuals or organizations) received in your most recent fiscal year (donors who have requested anonymity may be listed as Anonymous)

Attached.

V. Other

- If applicable, a completed Grant Report for a previous grant, if not already submitted (Please refer to the specific grant agreement/contract). N/A



**CITY OF SALINAS
RECREATION-PARK SPORTS DIVISION
2018 YOUTH VOLLEYBALL
6th Grade Pacific League**



#	TEAM	COACH	#	TEAM	COACH
01.	Buena Vista	Jana & Gabe Kaster	07.	Oasis	Stephen Rocha
02.	El Gabilan	Doug Jones/Will Delaney	08.	Oscar Loya	Milka Hernandez
03.	Laurel Wood	Al Velasquez	09.	Sacred Heart	Montel Wilkinson
04.	Madonna	Alicia Chaidez	10.	San Benancio	Esther Ortiz
05.	Mission Park	Lehua Delk	11.	Virgina Rocca Barton	Cesar Lara
06.	Monterey Park	Faviola Alcalá	12.	Kammann	Lorena Vidauri

ALL GAMES PLAYED AT THE RECREATION CENTER LOCATED AT 320 LINCOLN AVE.

Week One

<u>Monday, October 1</u>	<u>Tuesday, October 2</u>	<u>Wednesday, October 3</u>	<u>Thursday, October 4</u>	<u>Friday, October 5</u>
Bye: Team 11 5:15 p.m. 02 vs 09		4:15 p.m. 04 vs 07 5:15 p.m. 01 vs 10	7:15 p.m. 03 vs 08	7:15 p.m. 05 vs 06

Week Two

<u>Monday, October 8</u>	<u>Tuesday, October 9</u>	<u>Wednesday, October 10</u>	<u>Thursday, October 11</u>	<u>Friday, October 12</u>
Bye: Team 5 4:15 p.m. 10 vs 11 7:15 p.m. 02 vs 08		4:15 p.m. 01 vs 09 5:15 p.m. 04 vs 06	5:15 p.m. 03 vs 07	

Week Three

<u>Monday, October 15</u>	<u>Tuesday, October 16</u>	<u>Wednesday, October 17</u>	<u>Thursday, October 18</u>	<u>Friday, October 19</u>
Bye: Team 3 5:15 p.m. 02 vs 06	4:15 p.m. 05 vs 04 6:15 p.m. 01 vs 08	6:15 p.m. 10 vs 09		5:15 p.m. 05 vs 07 6:15 p.m. 05 vs 11

Week Four

<u>Monday, October 22</u>	<u>Tuesday, October 23</u>	<u>Wednesday, October 24</u>	<u>Thursday, October 25</u>	<u>Friday, October 26</u>
Bye: Team 6 5:15 p.m. 02 vs 04	5:15 p.m. 09 vs 03	4:15 p.m. 12 vs 06 5:15 p.m. 01 vs 07	5:15 p.m. 10 vs 08	7:15 p.m. 11 vs 05

Week Five

<u>Monday, October 29</u>	<u>Tuesday, October 30</u>	<u>Wednesday, October 31</u>	<u>Thursday, November 1</u>	<u>Friday, November 2</u>
Bye: Team 8 4:15 p.m. 01 vs 05 5:15 p.m. 10 vs 03			7:15 p.m. 07 vs 06	4:15 p.m. 09 vs 04 5:15 p.m. 11 vs 02

Week Six

<u>Monday, November 5</u>	<u>Tuesday, November 6</u>	<u>Wednesday, November 7</u>	<u>Thursday, November 8</u>	<u>Friday, November 9</u>
Bye: Team 1 6:15 p.m. 08 vs 04	6:15 p.m. 06 vs 03	4:15 p.m. 05 vs 10	4:15 p.m. 12 vs 01	4:15 p.m. 07 vs 02 7:15 p.m. 09 vs 11

Week Seven

<u>Monday, November 12</u>	<u>Tuesday, November 13</u>	<u>Wednesday, November 14</u>	<u>Thursday, November 15</u>	<u>Friday, November 16</u>
Bye: Team 9	4:15 p.m. 07 vs 08	6:15 p.m. 02 vs 05	6:15 p.m. 03 vs 04	5:15 p.m. 06 vs 10 6:15 p.m. 01 vs 11

Week Eight

<u>Monday, November 26</u>	<u>Tuesday, November 27</u>	<u>Wednesday, November 28</u>	<u>Thursday, November 29</u>	<u>Friday, November 30</u>
4:15 p.m. 06 vs 09 5:15 p.m. 12 vs 09 6:15 p.m. 01 vs 03	5:15 p.m. 08 vs 11	7:15 p.m. 12 vs TBA		

9:55 AM
10/19/18
Cash Basis

Friends of the Salinas Public Library
Revenue & Expense
July 2018 through June 2019

	Jul '18 - Jun 19
Income	
Foundation Grant	612.80
Store Cards	8.73
Sales	
Cherry Bean	356.07
Sidewalk	461.19
Bookshop	3,020.52
El Gabilan	35.50
Cesar Chavez Library	28.00
Rollicks	43.32
Online	
Amazon	1,044.38
Total Online	<u>1,044.38</u>
Total Sales	4,988.98
Membership dues	155.00
Interest Income	30.04
Total Income	<u>5,795.55</u>
Expense	
Transporter \$\$ - Saturday Sale	180.00
Membership	11.25
Bookshop	
Phone	132.16
Business	36.33
Total Bookshop	<u>168.49</u>
Book Sale Expenses	
Debit card Charge	8.46
online	
Mailing	
S&H	<u>-31.29</u>
Total Mailing	<u>-31.29</u>

9:55 AM
10/19/18
Cash Basis

Friends of the Salinas Public Library
Revenue & Expense
July 2018 through June 2019

	Jul '18 - Jun 19
Amazon	275.28
Total online	243.99
Total Book Sale Expenses	252.45
Grants to SPL	612.80
Pass-through	612.80
Total Grants to SPL	1,224.99
Total Expense	4,570.56
Net Income	

Friends of the Salinas Public Library
Revenue & Expense
July 2017 through June 2018

	Jul '17 - Jun 18
Income	
Foundation Grant	88,572.06
Store Cards	85.44
Sales	
Cherry Bean	866.68
Sidewalk	1,596.75
Bookshop	12,051.14
Big Book Sale	1,685.59
El Gabilan	152.55
Cesar Chavez Library	102.70
Rollicks	309.86
Online	
Amazon	3,786.92
Total Online	<u>3,786.92</u>
Total Sales	20,552.19
Contributions	
designated	307.23
Total Contributions	307.23
Membership dues	635.00
Interest income	45.12
Total Income	<u>110,197.04</u>
Expense	
Special Recognition	856.00
Transporter \$\$ - Saturday Sale	600.00
FOSPL Sponsored Event	
Library Recognition	18.99
FOSPL Sponsored Event - Other	<u>750.00</u>
Total FOSPL Sponsored Event	768.99
Officer Expenses	21.50

9:54 AM
 10/19/18
 Cash Basis

Friends of the Salinas Public Library
Revenue & Expense
 July 2017 through June 2018

	Jul '17 - Jun 18
Bookshop	
Technology	408.07
Phone	329.42
Business	256.75
Total Bookshop	994.24
Internet Expenses	18.00
Book Sale Expenses	
Debit card Charge	39.81
Book Valuation Subscription online	306.00
Mailing S&H	-81.23
Mailing - Other	88.16
Total Mailing	6.93
Amazon	990.99
Total online	997.92
Big Book Sale	0.00
Total Book Sale Expenses	1,343.73
Insurance	
Volunteer Accident Insurance	300.00
Business	743.00
Liability	825.00
Total Insurance	1,868.00
Association Dues	80.00
Publicity	566.36
Grants to SPL	
Foundation	6,000.00
Pass-through	13,572.06
Total Grants to SPL	19,572.06

9:54 AM
10/19/18
Cash Basis

Friends of the Salinas Public Library
Revenue & Expense
July 2017 through June 2018

	Jul '17 - Jun '18
Filing fees and taxes	49.40
Total Expense	26,738.28
Net Income	83,458.76

Friends of Salinas Public Library (FOSPL) – List of Grants for Fiscal Year 2017-2018

1. Arts Council - \$3500.00
2. Monterey County Gives - \$3461.26
3. Nancy Buck Ransom Foundation - \$5000.00
4. Sunlight Giving - \$75,000.00
5. Better World Books - \$1610.80

P.O. Box 779
Salinas, California 93902

831 442-3005 Fax 831 443-1429



1636 Ercia Street
Salinas, California 93906

www.hardenfoundation.org

February 20, 2019

Ms. Mary Ellison
Marketing & Development Coordinator
Friends of the Salinas Public Library
350 Lincoln Avenue
Salinas, CA 93901

Dear Ms. Ellison:

We are pleased to announce that a grant of \$25,000 was approved at our 2/20/2019 Board of Directors meeting. These funds are designated for the Community Room Deck at the new El Gabilan Library.

Enclosed is a Grant Agreement which clarifies the understanding of the specific purpose and use of these grant dollars. Please review this material and have the appropriate person sign and return the Grant Agreement in the enclosed envelope within two weeks. Upon receipt of the signed Grant Agreement, we will send a check for the grant amount to your organization.

As outlined in the grant agreement, we require a final grant report that must be submitted to us one year from the award of your grant. It is extremely important that you complete and submit a grant report to us after one year or you will jeopardize your organization's timely receipt of any future funding. Checks cannot be issued until we receive a final grant report. The final grant report form is available on our website at www.hardenfoundation.org.

It is our pleasure to support your organization. We look forward to hearing about your accomplishments throughout the year.

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph C. Grainger".

Joseph C. Grainger
Executive Director

GRANT AGREEMENT

On February 20, 2019, the Harden Foundation (Grantor) awarded a grant to:

Friends of the Salinas Library (Grantee)

in the amount of \$25,000
as described in the award letter.

Grantor and Grantee agree to the following terms and conditions of the grant:

1. The Grantee will use the grant solely for the purposes of the specific project described above, and Grantee will repay to Grantor any portion of the amount granted which is not used for those purposes. Any changes in the purposes for which grant funds are spent must be approved in writing by the Grantor before implementation.
2. The Grantee will **submit a final report February 20, 2020** using the Grant Evaluation Report Form available on our website at www.hardenfoundation.org as a guide. This report will outline funds expended to date and how funds were spent. Such report will describe the progress that Grantee has made toward achieving the purpose for which this grant was made and will report on the Grantee's compliance with the terms of this grant. If funds are not expended by the final report deadline, Grantee shall submit a letter to the Harden Foundation with an explanation and indicate an approximate date for expending funds. The foundation will determine a new final report deadline and notify grantee. No new funds for this grant will be paid until a final grant evaluation report for any previous grants is submitted.
3. With regard to the selection of any sub grantees to carry out the purposes of this grant, Grantee retains full discretion and control over selection process, acting completely independent of Grantor. There is no agreement, written or oral, by which Grantor may cause Grantee to choose any particular sub grantee.
4. This grant is not earmarked to be used in any attempt to influence legislation within the meaning of Internal Revenue Code 4945(e). No agreement, oral or written, to that effect has been made between Grantor and Grantee. Grantor is relying upon Grantee's representation, made in Grantee's grant request and proposed budget, that this grant does not exceed the amount budgeted by Grantee for activities of the project that are not attempts to influence legislation.
5. Grantee will not use any portion of the funds granted herein to influence the outcome of any specific election for candidates to public office, to carry on any voter registration drive except as provided in Internal Revenue code 4945(f), to induce or encourage violations of law or public policy, to cause any private inurement or improper private benefit to occur, nor to take any other action inconsistent with Section 501(c) (3) of the Internal Revenue Code.
6. Grantee will notify Grantor immediately of any change in (a) Grantee's tax-exempt status or its nonprivate foundation status, or (b) Grantee's executive staff or key staff responsible for achieving the grant purpose.

GRANT AGREEMENT

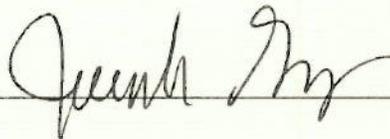
7. Grantee hereby irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless Grantor, its officers, directors, trustees, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission of Grantee, its employees, or agents, in applying for or accepting the grant, in expending or applying the funds furnished pursuant to the grant or in carrying out the program or project to be funded or financed by the grant, except to the extent that such claims, liabilities, losses, or expenses arise from or in connection with any act or omission of Grantor, its officers, directors, trustees, employees, or agents.

8. In the event that Grantee violates or fails to carry out any provisions of this Agreement, Grantor may, in addition to any legal remedies it may have, refuse to make any further grant payments to Grantee, and Grantor may demand the return of all or part of the unexpended grant funds, which the Grantee shall immediately repay to Grantor.

9. This Agreement and any attachments to it shall supersede any prior oral or written understandings or communications between the parties and constitutes the entire agreement of the parties with respect to the subject matter hereof. This Agreement may not be amended or modified, except in a writing signed by both parties hereto.

IN WITNESS WHEREOF, the parties have executed this Grant Agreement effective on

February 20, 2019

By:  Dated: 2/20/19

Joseph C. Grainger
Executive Director
Harden Foundation

Signature: _____ Dated: _____

Name: _____ Grant # 99 - 067

Title: _____



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Legislation Text

File #: ID#19-192, **Version:** 1

Award of Stump Removal and Tree Maintenance Services Projects

Approve a Resolution awarding both the Stump Grinding and Root Removal Services contract to Tope's Tree Service and the Tree Maintenance and On-call Services contract to both Smith and Enright Landscaping, Inc. and New Image Landscaping Company.



**CITY OF SALINAS
COUNCIL STAFF REPORT**

DATE: APRIL 2, 2019
DEPARTMENT: PUBLIC WORKS
FROM: DAVID JACOBS, DIRECTOR
BY: BRIAN FRUS, SENIOR ENGINEER
TITLE: AWARD OF STUMP REMOVAL AND TREE MAINTENANCE SERVICES PROJECTS

RECOMMENDED MOTION:

A motion to approve a Resolution awarding both the Stump Grinding and Root Removal Services contract to Tope's Tree Service and the Tree Maintenance and On-call Services contract to both Smith and Enright Landscaping, Inc. and New Image Landscaping Company.

RECOMMENDATION:

Staff recommends that the City Council approve the recommended motion.

EXECUTIVE SUMMARY:

The Stump Grinding and Root Removal Services project uses insurance reimbursement funds to remove tree stumps resulting from damages from the February 2017 storm event. The Tree Maintenance and On-call Services project allows the City to manage routine maintenance of the urban forest and emergency services through a contracted labor force and will be awarded to two contractors. This allows City crews to focus on other tree maintenance tasks and be more responsive in the event of an emergency.

BACKGROUND:

The City of Salinas manages an urban forest of approximately 31,500 trees. Tree pruning at regular intervals is recommended to preserve the health of the existing tree canopy throughout the City. This is typically done on a grid basis, where each grid is approximately 350 trees. The City also finds it of interest to have crews available for on-call emergency services and to dispatch contracted crews for miscellaneous tree maintenance services. The Tree Maintenance and On-call Services contract was drafted as the mechanism to procure these services. Each bidder was asked to submit costs for pruning of one tree grid along with a line item costs for a set list of typical tree maintenance services, crew rental and special equipment rental. The sum of all items comprised the basis of bid award. The contract will be awarded to two contractors that submitted the lowest bids. The Base Term of the Contract is three years. There are two bilateral option terms. Both

parties, City and the Contractor, will have the option to extend the Contract for an additional two-year term. The Contractor may withdraw from the Contract: (1) on the first anniversary of the Contract; or (2) the first anniversary of the option period. Note that the bid amounts in this case do not comprise the entire contract amount. While each contractor was guaranteed a minimum of \$25,000 worth of work, the total amount of work that may be awarded in a single year will be dependent on the corresponding annual budget.

During the storm of February 2017, hundreds of trees were lost due to tremendous winds. These losses added to the existing tally of tree stumps and another several hundred dead trees. The Stump Grinding and Root Removal contract addresses the removal of 381 tree stumps in City parks and street right of ways. Award was based on the lowest lump sum cost to perform the work to a single contractor.

BID RESULTS - TREE MAINTENANCE

Contractor	Total Base Bid
New Image Landscape Company	\$24,220.00
Smith and Enright Landscaping, Inc	\$28,275.90
West Coast Arborist	\$38,332.00
Tope’s Tree Service	\$80,610.00
Community Tree Service, Inc	\$172,481.00

BID RESULTS - STUMP GRINDING

Contractor	Total Base Bid
Tope’s Tree Service	\$53,220.00
Ray’s Stump Removal	\$85,599.87
West Coast Arborist	\$131,445.00
New Image Landscape Company	\$162,588.00

The two lowest bidders for the Tree Maintenance contract are New Image Landscape Company and Smith and Enright Landscaping, Inc., with total base bids of \$24,220 and \$28,275.90 respectively. The lowest bidder for the Stump Grinding contract is Tope’s Tree Service with a total base bid of \$53,322.

Work on both projects could begin later this month depending on weather and availability of contractors. While the Tree Maintenance contract is ongoing the Stump Grinding Project completion is anticipated to be July 2019.

CEQA CONSIDERATION:

Categorically Exempt: The City of Salinas has determined that the project is exempt from the California Environmental Quality Act (CEQA) Guidelines. (Section 15301 (a)(d)(f), Class 1)

because the project proposes the rehabilitation of an existing public facility that will not expand beyond the existing limits.

STRATEGIC PLAN INITIATIVE:

Trees directly improve the Quality of Life for Salinas residents. Detailed information about the benefits trees provide is provided on the City’s web site, linked below:
<https://www.cityofsalinas.org/our-city-services/public-works/water-waste-energy/neighborhood-vibrancyurban-greening/salinas-trees/why-trees-matter>

DEPARTMENTAL COORDINATION:

Public Works has coordinated its Urban Forestry Program with the Department of Library and Community Services to assure that the use of City’s parks corresponds with the quality of the park’s urban canopy. Salinas Urban Forestry relies on various Public Works functions.

FISCAL AND SUSTAINABILITY IMPACT:

The current budgets for Fiscal Year 2018-19 Stump Grinding and Root Removal Services and the Tree Maintenance and On-call Services projects are as follows:

FY 18-19					
Project	CIP Number	Funding Source	Appropriations	Spent or Encumbered as of 3/15/19	Available Budget
Tree Maintenance	Street Tree Trimming - 9237	Measure G	\$413,194	\$39,977	\$373,217
Tree Maintenance	Street Trees - 9105	Gas Tax	\$175,000	\$18,975	\$156,025
Tree Maintenance		Total	\$588,194	\$58,952	\$529,242
Stump Grinding	Tree Replacement-Storm Damage - 9183	Insurance Reimbursement	\$200,000	\$21,050	\$178,950
Stump Grinding		Total	\$200,000	\$21,050	\$178,950

The estimated total cost for the Stump Grinding and Root Removal Services project based on the lowest bid received, is \$73,444 including inspection, contingencies, and administration:

<u>Construction Cost</u>	
Base Bid	\$53,220
Contingencies (15%)	\$7,983
Admin. Overhead (15%)	\$7,983

Inspection/Construction Admin. (8%)	<u>\$4,258</u>
Total Estimated Project Costs	\$73,444

There are sufficient funds to complete the project based on the above figures.

As mentioned above, the Tree Maintenance and On-Call Services contract will be awarded to two contractors. There is a total available funds of \$529,242 in two projects of which \$484,342 can be available for outside services and to fund these services for Fiscal Year 2018/19. However, this will require a transfer of funds within CIP 9105 in the amount of \$146,025 from 5800.50.9105-63.6010 (Salaries and Benefits) to 5800.50.9105-63.4900 (Outside Services).

ATTACHMENTS:

- Resolution
- Bid Tabulation Sheets – Attachment A

RESOLUTION NO. _____ (N.C.S.)

A RESOLUTION AWARDING STUMP GRINDING AND ROOT REMOVAL SERVICES CONTRACT TO TOPE’S TREE SERVICE AND TREE MAINTENANCE AND ON-CALL SERVICES CONTRACT TO BOTH SMITH AND ENRIGHT LANDSCAPING, INC. AND NEW IMAGE LANDSCAPING COMPANY

WHEREAS, representatives of the City Clerk of Salinas on February 28, 2019, at a public meeting held in the West Wing Conference Room at Salinas City Hall, at Salinas, California, publicly opened, examined, and declared all bids or proposals delivered to or filed with said City Clerk for the Stump Grinding and Root Removal Services and the Tree Maintenance and On-call Services projects in accordance with the specifications for such work filed in the office of said City Clerk; and

WHEREAS, the lowest bidder for the Stump Grinding and Root Removal Services is Tope’s Tree Service and sufficient funds are available to award this project; and

WHEREAS, the two lowest bidders for the Tree Maintenance and On-call Services contract are New Image Landscape Company and Smith and Enright Landscaping, Inc and sufficient funds are available to award this project to both contractors; and

WHEREAS, City staff thereupon reported the results of the bidding to the City Council at its regular meeting on April 2, 2019, and the Council in open session at said meeting examined the report of staff.

NOW, THEREFORE, BE IT RESOLVED that in reference to the Stump Grinding and Root Removal Services project, all of said bids or proposals are rejected except the bid from TOPE’S TREE SERVICE, (hereinafter referred to as “Successful Bidder”), being the lowest and best bid, which is hereby accepted (Base Bid). The subject contract is hereby awarded to said Successful Bidder for the sum of \$53,220, and more specifically at the unit prices particularly set forth and contained in the Proposal for the Stump Grinding and Root Removal Services project, of said successful bidders previously filed in the office of the City Clerk. Said sum shall be paid by the City of Salinas to said Successful Bidder in cash, lawful money of the United States of America, payable at the time and manner specified in the plans and specification and contract documents for the project filed in the office of the City Clerk, entitled “Stump Grinding and Root Removal Services.”

BE IT FURTHER RESOLVED that in reference to the Tree Maintenance and On-call Services, project all of said bids or proposals are rejected except the bids from NEW IMAGE LANDSCAPE COMPANY and SMITH AND ENRIGHT LANDSCAPING INC., (hereinafter referred to as “Successful Bidders”), being the lowest and second lowest and best bids which are hereby accepted (Base Bid). The subject contract is hereby awarded to said Successful Bidders for the minimum sum of \$25,000 to each contractor, and more specifically at the unit prices particularly set forth and contained in the Proposal for the Tree Maintenance and On-call Services project, of said successful bidders previously filed in the office of the City Clerk. Contract sum for total work assigned to each contractor shall be paid by the City of Salinas to said Successful Bidder in cash, lawful money of the United States of America, payable at the time and manner specified

in the plans and specification and contract documents for the project filed in the office of the City Clerk, entitled “Tree Maintenance and On-call Services.”

BE IT FURTHER RESOLVED that said plans and specification are hereby referred to for all of the details and particulars thereof, and said plans and specification are by reference incorporated in and hereby made a part of this resolution.

BE IT FURTHER RESOLVED that the Mayor of Salinas is hereby authorized and directed on behalf of the City of Salinas to execute contracts consistent with the Proposals of said Successful Bidders for said work.

PASSED AND APPROVED this 2nd day of April 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Joe Gunter, Mayor

ATTEST:

Patricia M. Barajas, City Clerk

ATTACHMENT A

Bid awarded on **04/02/2019** by Salinas City Council by Resolution No. _____(NCS) to:
New Image Landscape Company and Smith & Enright Landscaping, Inc.
All other bids were rejected and bid bonds returned.

Project Coordinator: Brian Frus
Project Manager: Joe Albertoni

Dated this _____ day of _____, 2019

															CONTRACTORS									
															New Image Landscape Company		Smith & Enright Landscaping, Inc		West Coast Arborists, Inc		Tope's Tree Service Inc		Community Tree Service, Inc	
															3250 Darby Common Fremont CA 94539		540 Work Street, Suite C Salinas CA 93901		390 Martin Avenue Santa Clara, CA 95050		PO Box 51964 Pacific Grove CA 93950		831 Walker Street Watsonville CA 95076	
															ENGINEER'S ESTIMATE									
ITEM NO.	ITEM CODE	DESCRIPTION	APPROXIMATE QUANTITY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL										
BASE BID																								
1		Regularly Scheduled ("Grid") Pruning with a minimum 350 trees per grid, various species and sizes. Includes Pedestrian Clearance, Vehicle Clearance, Building Clearance, Crown Thinning, Defective or Dead Limb Removal and Outer Canopy Shaping.	350	LS	N/A	N/A	\$55.00	\$ 19,250.00	\$70.18	\$ 24,563.00	\$99.00	\$ 34,650.00	\$220.00	\$ 77,000.00	\$475.00	\$ 166,250.00								
2		Pruning 0-6 Diameter Measurement at Shoulder Height (DSH)	1	LS			\$75.00	\$75.00	\$29.90	\$29.90	\$79.00	\$79.00	\$30.00	\$30.00	\$175.00	\$175.00								
3		Pruning 7-12 DSH	1	LS			\$120.00	\$120.00	\$65.90	\$65.90	\$139.00	\$139.00	\$75.00	\$75.00	\$275.00	\$275.00								
4		Pruning 13-18 DSH	1	LS			\$240.00	\$240.00	\$89.90	\$89.90	\$219.00	\$219.00	\$225.00	\$225.00	\$475.00	\$475.00								
5		Pruning 19-24 DSH	1	LS			\$320.00	\$320.00	\$179.90	\$179.90	\$299.00	\$299.00	\$350.00	\$350.00	\$799.00	\$799.00								
6		Pruning > 24 DSH	1	LS			\$450.00	\$450.00	\$279.90	\$279.90	\$299.00	\$299.00	\$750.00	\$750.00	\$875.00	\$875.00								
7		Tree only removal < 24	1	LS			\$80.00	\$80.00	\$26.90	\$26.90	\$39.00	\$39.00	\$40.00	\$40.00	\$75.00	\$75.00								
8		Tree only removal > 24	1	LS			\$200.00	\$200.00	\$44.90	\$44.90	\$49.00	\$49.00	\$60.00	\$60.00	\$105.00	\$105.00								
9		Stump removal only	1	LS			\$10.00	\$10.00	\$9.90	\$9.90	\$19.00	\$19.00	\$5.00	\$5.00	\$12.00	\$12.00								
10		Street tree/tree well Planting 15-gallon tree, labor and materials (Per City Standard Plan 11 & SW39) Complete in Place	1	LS			\$480.00	\$480.00	\$375.00	\$375.00	\$275.00	\$275.00	\$150.00	\$150.00	\$290.00	\$290.00								
11		Street tree/tree well Planting 24" box tree, labor and materials (Per City Standard Plan 11 & SW39) Complete in Place	1	LS			\$820.00	\$820.00	\$575.00	\$575.00	\$425.00	\$425.00	\$375.00	\$375.00	\$500.00	\$500.00								
12		Open turf Planting 15-gallon tree, labor and materials (Per City Standard Plan 11 & SW 39) Complete in Place, <u>without root barrier</u> .	1	LS			\$220.00	\$220.00	\$245.00	\$245.00	\$225.00	\$225.00	\$150.00	\$150.00	\$250.00	\$250.00								
13		Open turf Planting 24" box tree, labor and materials (Per City Standard Plan 11 & SW39) Complete in Place, <u>without root barrier</u> .	1	LS			\$520.00	\$520.00	\$415.00	\$415.00	\$385.00	\$385.00	\$375.00	\$375.00	\$475.00	\$475.00								
14		Street tree/tree well Planting 15-gallon tree, labor and materials (Per City Standard Plan 11 & SW39) Complete in Place (Exclude Cost of Tree, City to Furnish)	1	LS			\$120.00	\$120.00	\$315.00	\$315.00	\$190.00	\$190.00	\$90.00	\$90.00	\$275.00	\$275.00								
15		Street tree/tree well Planting 24" box tree, labor and materials (Per City Standard Plan 11 & SW39) Complete in Place (Exclude Cost of Tree, City to Furnish)	1	LS			\$240.00	\$240.00	\$405.00	\$405.00	\$230.00	\$230.00	\$250.00	\$250.00	\$485.00	\$485.00								
16		Open turf Planting 15-gallon tree, labor and materials (Per City Standard Plan 11 & SW 39) Complete in Place, <u>without root barrier</u> (Exclude Cost of Tree, City to Furnish) .	1	LS			\$95.00	\$95.00	\$185.00	\$185.00	\$190.00	\$190.00	\$90.00	\$90.00	\$225.00	\$225.00								
17		Open turf Planting 24" box tree, labor and materials (Per City Standard Plan 11 & SW39) Complete in Place, <u>without root barrier</u> (Exclude Cost of Tree, City to Furnish) .	1	LS			\$180.00	\$180.00	\$245.00	\$245.00	\$230.00	\$230.00	\$250.00	\$250.00	\$450.00	\$450.00								
18		Crew Rental, per man hour	1	LS			\$110.00	\$110.00	\$69.90	\$69.90	\$90.00	\$90.00	\$75.00	\$75.00	\$85.00	\$85.00								
19		Emergency Call Out, per man hour	1	LS			\$240.00	\$240.00	\$65.90	\$65.90	\$120.00	\$120.00	\$120.00	\$120.00	\$130.00	\$130.00								
20		Special Equipment Rental, with operator	1	LS			\$450.00	\$450.00	\$89.90	\$89.90	\$180.00	\$180.00	\$150.00	\$150.00	\$275.00	\$275.00								
TOTAL BASE BID (ITEM 1)																								
(FOR COMPARISON ONLY)						\$	-	\$	24,220.00	\$	28,275.90	\$	38,332.00	\$	80,610.00	\$	172,481.00							
ITEMS TO BE SUBMITTED WITH PROPOSAL ON BID OPENING DATE																								
1		Proposal							x		x		x		x									
2		Addendum No. 1							x		x		x		x									
3		Addendum No. 2							x		x		x		x									
4		Bid Bond							x		x		x		x									
5		Bidder's Statement of Financial Responsibility Technical Ability and Experience							x		x		x		x									
6		Insurance Certification							x		x		x		x									
7		Non-Collusion Declaration Of Contractor							x		x		x		x									
8		Bidder's Statement Of Subcontractors Part 1							x		x		x		x									
ITEMS TO BE SUBMITTED BY LOW BIDDER AND SECOND LOWEST BIDDER ON/OR WITHIN 5 WORKING DAYS AFTER BID OPENING DATE																								
9		Bidder's Statement Of Subcontractors Part 2																						
10		Non-Collusion Declaration Of Sub-Contractor																						
11		Statement of Good Faith for Local Hire																						
12		Bidder's List For The City Of Salinas Engineering And Transportation Department																						

ATTACHMENT A

Bid awarded on 04/02/2019 by Salinas City Council by Resolution No. _____ (NCS) to:
Tope's Tree Service, for for the sum of \$53,220, for items 1 and 2 (BaseBid).
All other bids were rejected and bid bonds returned.

Project Coordinator: Brian Frus
Project Manager: Joe Albertoni

Dated this _____ day of _____, 2019

														CONTRACTORS							
														Tope's Tree Service		Ray's Stump Removal		West Coast Arborists, Inc		New Image Landscape Company	
														PO Box 51964 Pacific Grove CA 93950		990 Talbot Drive Hollister CA 95023		390 Martin Avenue Santa Clara, CA 95050		3250 Darby Common Fremont CA 94539	
														ENGINEER'S ESTIMATE							
ITEM NO.	ITEM CODE	DESCRIPTION	APPROXIMATE QUANTITY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL							
BASE BID																					
1		Stump Grinding and Root Removal inside of parks (as specified on the project plans and specifications)	192	LS	N/A	N/A	\$100.00	\$ 19,200.00	\$257.00	\$ 49,344.00	\$345.00	\$ 66,240.00	\$457.00	\$ 87,744.00							
2		Stump Grinding and Root Removal within the street right of way (as specified on the project plans and specifications)	189	LS	N/A	N/A	\$180.00	\$34,020.00	\$191.83	\$36,255.87	\$345.00	\$65,205.00	\$396.00	\$74,844.00							
TOTAL BASE BID (ITEM 1)						\$ -	\$ 53,220.00		\$ 85,599.87		\$ 131,445.00		\$ 162,588.00								
ITEMS TO BE SUBMITTED WITH PROPOSAL ON BID OPENING DATE																					
1		Proposal					x		x		x		x								
2		Addendum No. 1					x		x		x		x								
2		Addendum No. 2					x		x		x		x								
3		Bid Bond					x		x		x		x								
4		Bidder's Statement of Financial Responsibility Technical Ability and Experience					x		x		x		x								
5		Insurance Certification					x		x		x		x								
6		Non-Collusion Declaration Of Contractor					x		x		x		x								
7		Bidder's Statement Of Subcontractors Part 1					x		x		x		x								
ITEMS TO BE SUBMITTED BY LOW BIDDER AND SECOND LOWEST BIDDER ON/OR WITHIN 5 WORKING DAYS AFTER BID OPENING DATE																					
8		Bidder's Statement Of Subcontractors Part 2																			
9		Non-Collusion Declaration Of Sub-Contractor																			
10		Statement of Good Faith for Local Hire																			
11		Bidder's List For The City Of Salinas Engineering And Transportation Department																			



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Legislation Text

File #: ID#19-193, **Version:** 1

Animal Control Services Amendment to Memorandum of Agreement

Approve a Resolution approving Amendment No. 1 to the Memorandum of Agreement (MOA) between the County of Monterey and the City of Salinas regarding the Animal Control Services Administration Pilot Program.



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: April 2, 2019

DEPARTMENT: ADMINISTRATION

FROM: Ray E. Corpuz, Jr., City Manager

BY: Adele Fresé, Chief of Police
Jim Pia, Assistant City Manager

SUBJECT: ANIMAL CONTROL SERVICES AMENDMENT NO. 1 TO MEMORANDUM
OF AGREEMENT

RECOMMENDED MOTION:

It is recommended that the City Council approve a Resolution approving Amendment No. 1 to the Memorandum of Agreement (MOA) between the County of Monterey and the City of Salinas regarding the Animal Control Services Administration Pilot Program.

RECOMMENDATION:

Staff recommends that the City Council approve the attached resolution approving the Amendment No. 1 to the Memorandum of Agreement (MOA) between the County of Monterey and the City of Salinas regarding the Animal Control Services Administration Pilot Project.

BACKGROUND:

In the Fall of 2015, the County of Monterey and City of Salinas retained Management Partners to review the ongoing animal control services functions provided by Monterey County and the City of Salinas at separate locations in very close proximity to one another on Hitchcock Road. Management Partners presented their findings to both the County Board of Supervisors and the City Council on June 28, 2016. At that time, the County and City agreed to establish an Animal Services Ad hoc committee. Appointed members included Supervisors John Phillips and Chris Lopez, and Council member Gloria De La Rosa and Mayor Joe Gunter.

In November of 2017, the Salinas City Council and Monterey County Board of Supervisors approved an MOA for a shared Animal Services Administrator (Administrator) position to review options for consolidated animal services between the two entities. The position was filled in May 2018 and a joint effort on animal services operations began.

The Ad Hoc committee agreed in October of 2018 to have staff explore the staffing vacancies and determine feasibility of sharing these positions. In a comparison of positions, it was determined that if the County were to hire for City vacancies, potential savings on the City side could provide funding for other shared services including volunteer coordination and/or veterinary services. Subsequently,

discussions took place in December 2018 with representatives of City and County staff and management and SEIU regarding feasibility and support for shared positions. Support for further exploring vacant positions was received as was the possibility of future discussions regarding existing staff and shared duties.

This Amendment No.1 to the MOA, provides the following:

1. Modifies the scope of services for the provision of additional shared services in the area of operation supervision, volunteer coordination, and Advisory Board composition;
2. Extends the MOA term to June 30, 2020; and
3. Adds additional total funding from both City and County in the amount of \$324,339 for a revised total to not exceed \$590,559 for the term of the MOA.

The shared positions of Animal Services Supervisor and Volunteer Coordinator will be hired by the County. The Animal Services Supervisor will report directly to the Administrator and provide day to day operational oversight of City operations. The City will fund this position at 85%. City staff will continue to take direction from City management regarding performance expectations and evaluation, human resources and fiscal functions. The Volunteer Coordinator will be funded 50% by the City and will develop and implement a comprehensive Volunteer Program for both entities as well as conduct community outreach and engagement activities. Additionally, the Administrator will develop an implementation plan for consolidating Advisory Board/Commission by July 1, 2019.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (SEQA Guidelines Section 15378).

STRATEGIC PLAN INITIATIVE:

The proposed action meets the Effective Sustainable Government Council goal.

DEPARTMENTAL COORDINATION:

The Administration, Police and Human Resources Departments coordinated on this effort.

FISCAL AND SUSTAINABILITY IMPACT:

By utilizing shared positions (with City responsibility for 45% of the Administrator cost, 85% for Supervisor cost and 50% cost for Volunteer Coordinator, it is estimated that the total savings for Salinas will be approximately \$76,452. This exceeds the FY 20 savings number (\$53,000) noted in the Salinas Plan Fiscal sustainability report. City staff continues to look for ways to save as they move forward in jointly providing Animal Control Services.

ATTACHMENTS:

Resolution
Amendment No. 1 to Memorandum of Agreement

RESOLUTION NO. _____ (N.C.S.)

A RESOLUTION APPROVING AMENDMENT NO. 1 TO THE MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF MONTEREY AND THE CITY OF SALINAS FOR THE ANIMAL CONTROL SERVICES ADMINISTRATION PILOT PROJECT

WHEREAS, the City of Salinas and the County of Monterey decided and approved on November 17, 2017, for mutually beneficial purposes and on a pilot program basis, to combine animal control services administration management under an employee of one agency instead of their respective agencies each maintaining such an employee; and

WHEREAS, the City and County continue their efforts toward collaboratively providing animal control services and provide additional changes by way of this Amendment No. 1 to the Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED that the City Manager is hereby authorized and directed for and on behalf of the City of Salinas to execute the Amendment No. 1 to the Memorandum of Agreement between the County of Monterey and the City of Salinas.

PASSED AND APPROVED this 2nd day of April 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Joe Gunter, Mayor

ATTEST:

Patricia M. Barajas, City Clerk

AMENDMENT NO. 1
to the
MEMORANDUM OF AGREEMENT
between
THE COUNTY OF MONTEREY
and
THE CITY OF SALINAS
regarding the
ANIMAL CONTROL SERVICES ADMINISTRATION PILOT PROJECT

This Amendment No. 1, effective April 2, 2019, to the Memorandum of Agreement (“MOA”) is made and entered into by and between the County of Monterey (“County”) and the City of Salinas (“City”) hereafter collectively referred to as “Parties.”

WHEREAS, on November 7, 2017 County and City entered into the MOA for Animal Control Services Administration Pilot Project.

WHEREAS, On May 14, 2018, the County hired the Animal Services Administrator to implement the provisions of the MOA for Consolidated Service.

WHEREAS, this Amendment No.1 will:

1. Modify scope of services for the provision of additional shared services in the area of operation supervision, volunteer coordination, and Advisory Board composition;
2. Extend the term to June 30, 2020; and
3. Add additional funding in the amount of \$324,339 for a revised total to not exceed \$590,559 for the term of the MOA.

NOW, THEREFORE, in mutual consideration of the covenants, terms, understandings, and conditions set forth below, the Parties agree as follows:

1. **Amend Item 1. Scope of Services** to replace “**item c**” to read as follows: “The County will provide an Animal Services Supervisor (1.0 FTE) who shall assist the Administrator in the provision of Consolidated Services and will be dedicated to oversight of City of Salinas operations at (0.85 FTE). The Animal Services Supervisor will take general direction from the Animal Services Administrator for day to day oversight of City of Salinas operations and will provide feedback to the City of Salinas Police Administration with respect to employee performance.”
2. **Amend Item 1. Scope of Services** to replace “**item d**” to read as follows: “The County will provide a Volunteer Coordinator (1.0 FTE) who shall assist the Administrator in the provision of Consolidated Services and will be tasked with developing and implementing a comprehensive Volunteer Program for both the County and City Animal Services operations. The Volunteer Coordinator will take general direction from the Animal Services Administrator.”
3. **Amend Item 1. Scope of Services** to add “**item e**” to read as follows: “The Administrator shall provide overall direction, management and control regarding the provision of Consolidated

Services. The Administrator shall provide direct management and supervision of County personnel with respect to such services. The City shall have direct management and supervision of City personnel with respect to such services.”

4. **Amend Item. 1 Scope of Services** to add “**item f**” to read as follows: “The Administrator will prepare a proposal for consolidation of the Animal Services Advisory Boards. Proposal and timeline of activities will be presented to City and County Administrators for consideration by April 30, 2019. If approved, consolidated Animal Services Advisory Board will take effect July 1, 2019.
5. **Replace Item 2. Billing** to read as follows: “County shall submit to City an invoice, on a quarterly basis, that represents forty-five percent (45%) of the cost of the Administrator; eighty percent (85%) of the Animal Services Supervisor; and fifty percent (50%) of the Volunteer Coordinator. Cost shall include salary, as determined by County personnel policies plus ordinary County employment benefits and proportional share of services and supplies. Any such invoices shall be in full accord with applicable provisions of this MOA. City shall make payment on each such invoice within thirty (30) days of receipt. Administrator costs are estimated by the Parties to equal up to \$375,438 over the revised term of the MOA. The Administrator of this Pilot Project will receive an annual salary of up to \$120,000. The City’s portion of the estimated cost, at forty-five percent, will amount to approximately \$168,947 over the term of this MOA. Animal Services Supervisor costs are estimated by the Parties to equal up to \$120,479 with the City’s portion of the estimated costs at eighty five percent (85%) will amount to approximately \$102,407. Volunteer Coordinator costs are estimated by the Parties to equal up to \$94,642 with the City’s portion of the estimated costs at fifty percent (50%) will amount to approximately \$47,321. The total estimated portion funded by the City is \$318,675 and \$271,884 by the County.
6. **Replace Item 3. Term** to read as follows: “The term of this MOA begins after approval of the MOA by the Monterey County Board of Supervisors and the Salinas City Council, and on the date that the Administrator subsequently begins performance of his or her duties as mutually agreed upon by the parties. It shall remain in effect through June 30, 2020, unless extended or sooner terminated by mutual written agreement of the Parties. This MOA may be extended or shortened by written agreement of the Parties. Either Party may terminate this MOA at any time by providing 90-days written notice to the other Party.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Agreement as set forth below:

Elsa Jimenez, Director of Health

Date

Approved as to Form

Deputy County Counsel

Date

Approved as to Fiscal Provisions

Auditor-Controller

Date

DRAFT

City of Salinas

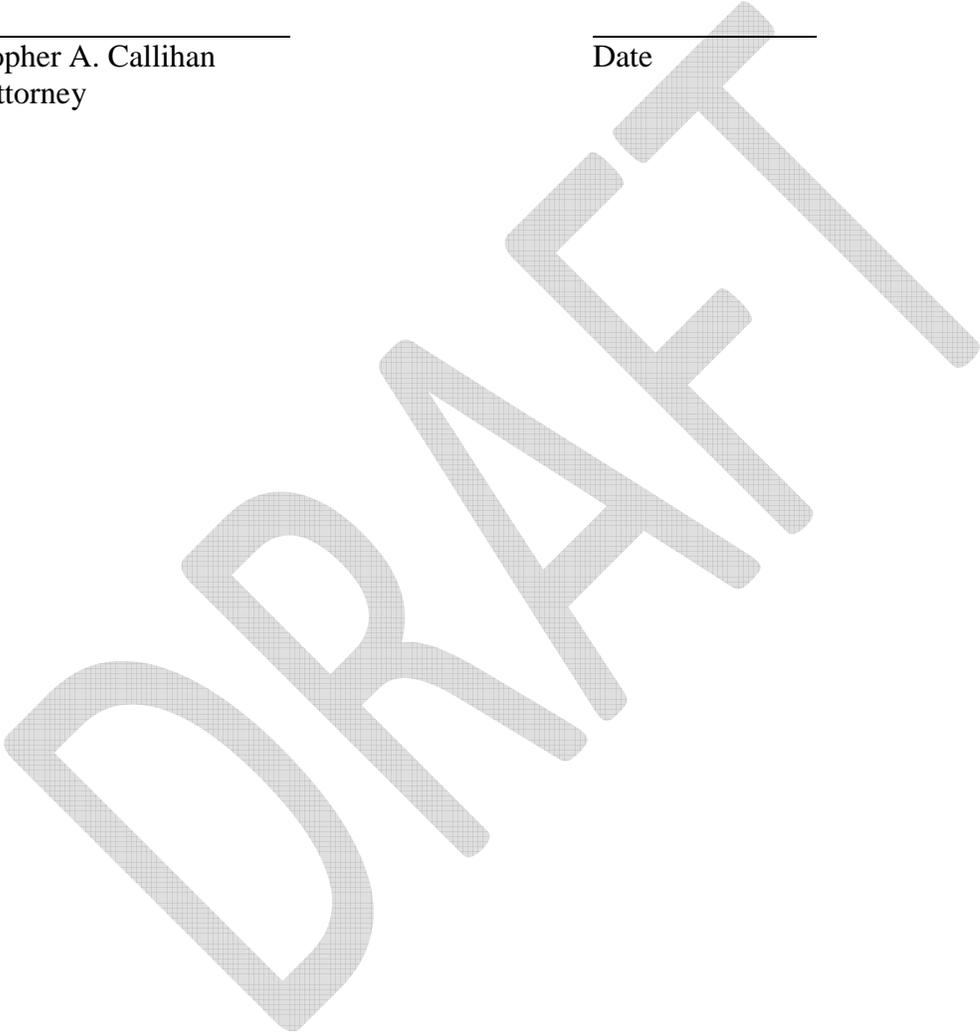
Ray E. Corpuz, Jr.
City Manager

Date

Approved as to Form

Christopher A. Callihan
City Attorney

Date





City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Legislation Text

File #: ID#19-205, **Version:** 1

Hartnell Community College District Right of Way Transfer Agreement for the Bardin Road Project (CIP 9218)

Approve a Resolution authorizing the transfer of a portion of the necessary right of way to the City of Salinas to build the Bardin Road Safe Routes to School (SRTS) Improvements.



**CITY OF SALINAS
COUNCIL STAFF REPORT**

DATE: APRIL 2, 2019

DEPARTMENT: PUBLIC WORKS

FROM: DAVID JACOBS, PUBLIC WORKS DIRECTOR

BY: EDA HERERA, ASSOCIATE ENGINEER
DON REYNOLDS, ASSISTANT PUBLIC WORKS DIRECTOR

TITLE: HARTNELL COMMUNITY COLLEGE DISTRICT RIGHT OF WAY TRANSFER AGREEMENT FOR THE BARDIN ROAD PROJECT (CIP 9218)

RECOMMENDED MOTION:

A motion is sought to authorize acceptance of the transfer a portion of the necessary right of way from the Hartnell Community College District to the City of Salinas to build the Bardin Road Safe Routes to School (SRTS) Improvements.

RECOMMENDATION:

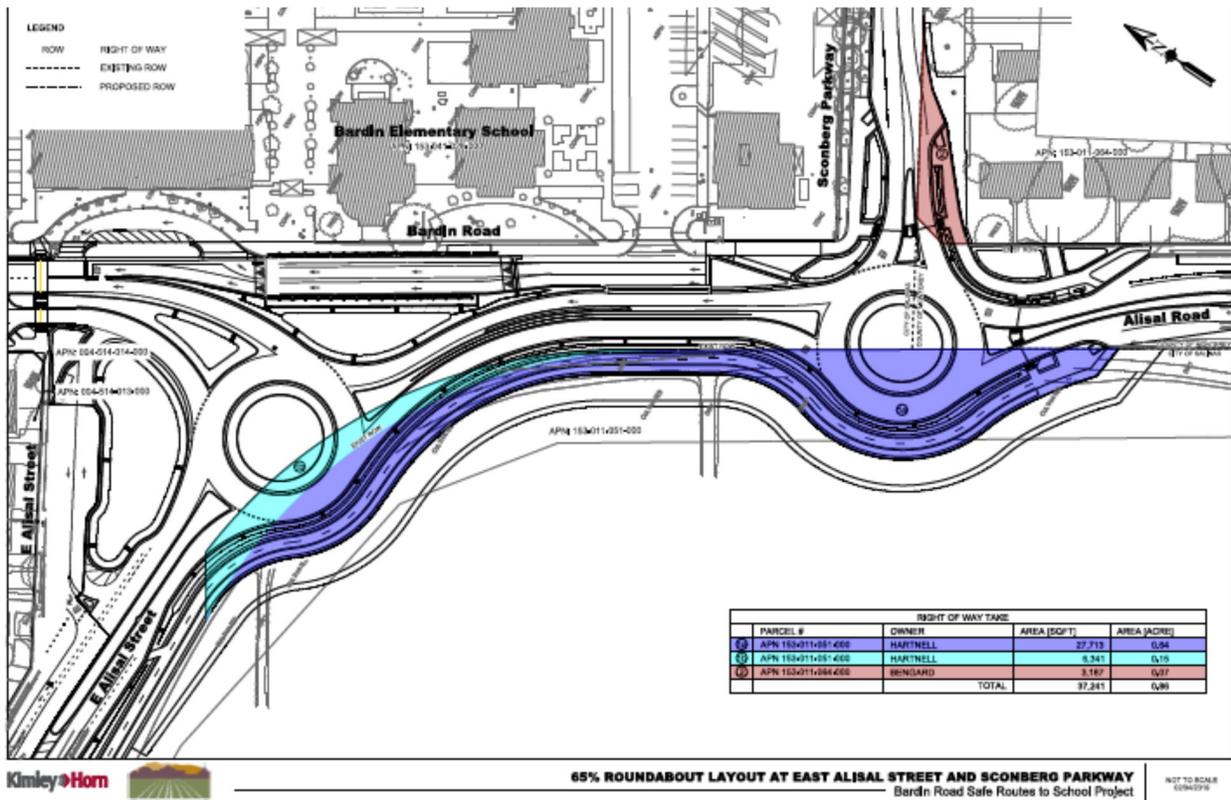
It is recommended that the City Council approve the attached resolution and authorize the Mayor to execute a Property Transfer Agreement with Hartnell Community College District for the City's Bardin Road SRTS project.

EXECUTIVE SUMMARY:

For the past two-years the City's Public Works Department has shared design concepts with the community that would make Bardin Road in front of Bardin Elementary School, (from Williams Road to Sconberg Parkway), safer for children, their parents, school employees, and the general public using various modes of transportation. Construction plans began in April 2017 with the approval of the design contract with Kimley Horn, and when that agreement was awarded, staff described four critical steps toward completion of the project: 1) project approval and environmental documents; 2) preparing the plans, specifications and estimates, (PS&E); 3) utility right of way coordination, and; 4) construction. This staff report is part of Step 3- utility relocation and right of way ("ROW") acquisition. After making three presentations to the Hartnell Community College District Board of Trustees, a Resolution was approved on March 5, 2019, and the President was authorized by their Board to execute the attached Property Transfer Agreement. This agreement is now being brought forth in this report for the City's approval.

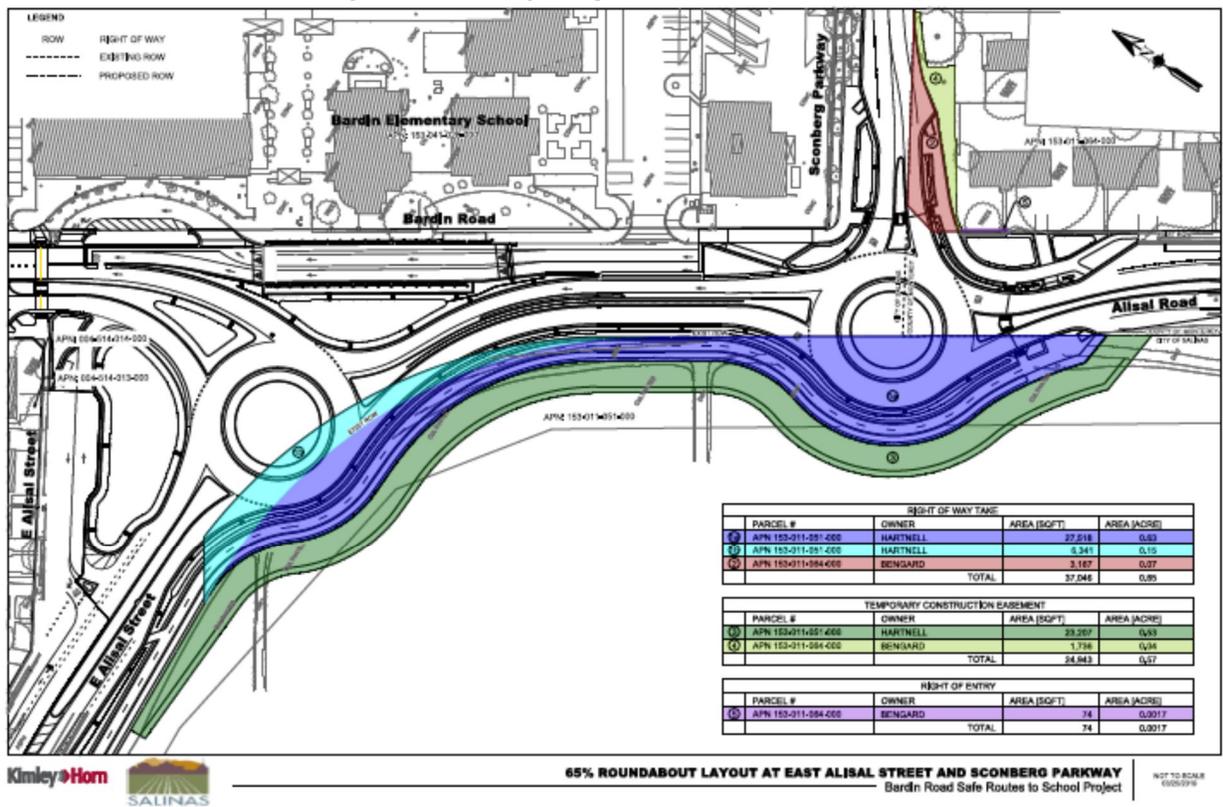
BACKGROUND:

Bardin Elementary School is located at the south-eastern edge of the City, at a “T” shaped intersection between rural farming roads, the busy East Alisal Street arterial and a growing residential presence. Due to the increasing traffic in this area, unsafe driving conditions occur daily as parents drop-off and pick up school children, making illegal U-Turns, and traffic congestion. Access to the school by other modes of transportation have not been accommodated. These conditions make the project an excellent candidate for the “Active Transportation Program” grant program. In 2016, the State Caltrans awarded the City \$4.3 million to design and build the project. Design began in earnest in April 2017 and the result is an impressive set of roundabouts that channel through traffic around the school and provides two lanes of right-of-way for parents to safely drop off and pick up their children. It also provides new safe pedestrian and bicycle access from all directions.



The roundabouts require the ROW to be widened in two places: at Sconberg Parkway, that leads from the Montebella subdivision, and on the south west side where Hartnell Community College District leases its land for agricultural purposes. When the PS&E was at the 60% completion mark, the City added \$3 million in Measure X (MX) bond proceeds to the budget to pay for the additional improvements. In August, 2018, a ROW specialist was retained to appraise the land needed for the ROW and to help the City negotiate the acquisitions. There were no hazardous materials or other issues discovered during the City’s due diligence, making the negotiations fairly simple.

The Hartnell properties are the most substantial of the two negotiations and the subject of this report. Two easements are needed, a permanent easement of approximately 33,859 square feet for the road, and a 23,207 square foot temporary construction easement (TCE).



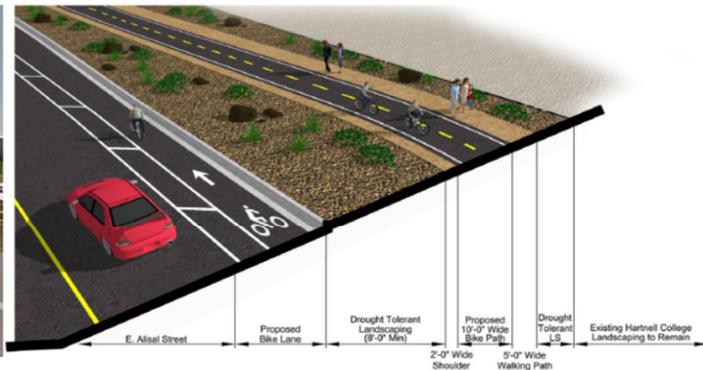
In its negotiations with the Hartnell Community College, the appraised value was considered for the permanent easement of \$51,000, but the Board of Trustees agreed that the improvements considered at the entrance of their East Campus, estimated to be worth \$899,425, far outweighed the value of the land. A full depiction of this graphic is provided in Attachment “B”. This version is slightly different than the version shared with the Board of Trustees, to include a right-of-entry easement not related to Hartnell Community College.

Following the third City presentation to the Board of Trustees February 19, 2019, the Hartnell Board of Trustees adopted Resolution 19:2 on March 5, 2019, agreeing to convey the ROW to the City at no cost, consistent with the terms provided in the Agreement attached to the Resolution recommended for approval in this report.

BEFORE



AFTER



If approved by the City Council, the Agreement will be executed and included in the City's package to Cal Trans in April of this year, when the State could award the remaining funding needed to complete the project. Assuming the second negotiations proceed in a similar manner, the City should be ready to bid the project this summer.

CEQA CONSIDERATION:

The City of Salinas has determined that the project is exempt from the California Environmental Quality Act (CEQA) Guidelines (Section 15301(c) "Existing Facilities, Class 1) because the project proposes to repair, maintain and alter existing facilities.

Furthermore, the project does not qualify for any of the exceptions to the categorical exemptions found at CEQA Guidelines Section 15300.2.(a-f). The City's CEQA consultant, EMC Planning Group, conducted an independent review and evaluation of the proposed project, conducted independent research, and reviewed technical documentation prepared by the City. The documentation included a traffic analysis memo and technical inputs to the California Department of Transportation's Preliminary Environmental Study form. Based on its review, EMC planning group concluded that none of the exceptions listed in the above mentioned guidelines applied to the proposed project.

STRATEGIC PLAN INITIATIVE:

This project will improve the City's infrastructure and the quality of life of or its residents.

DEPARTMENTAL COORDINATION:

This project has been shared with Community Development and the Alisal Vibrancy Plan effort. It is featured as one of the many projects that benefit from collaboration with the Finance

Department to issue bonds for MX last spring. This project relies upon many critical relationships in the community as well, including stakeholders related to the school, surrounding property owners, Hartnell Community College District and their tenant, Bengard Ranch, PG&E and other utilities, and the Hartnell Tenant.

FISCAL AND SUSTAINABILITY IMPACT:

The City received an Active Transportation (ATP) grant totaling \$4.43M to fund the environmental, design, right of way and a portion of the construction expenses. A small portion of these funds (\$35,800) were used to hire right of way acquisition consultant, Hamner Jewell and Associates to perform the right of way acquisition for Hartnell College and Bengard Family Partnership.

ATTACHMENTS:

- Attachments: A. Resolution and Agreement
B. Final Graphic for Property Disposition

RESOLUTION NO. _____ (N.C.S.)

**A RESOLUTION APPROVING A REAL PROPERTY TRANSFER AGREEMENT
BETWEEN HARTNELL COMMUNITY COLLEGE DISTRICT
AND CITY OF SALINAS**

WHEREAS, in 2016, the City Council accepted a \$4.43 million Active Transportation Grant (ATP) for the Safe Routes to School (SRTS) program to improve Bardin Road from Williams Road to past Bardin Elementary School to Sconberg Parkway; and

WHEREAS, on October 12, 2016, a Request for Proposals (RFP) was advertised seeking a qualified firm to design the improvements, and on April 4, 2017, the Council adopted Resolution 21145 awarding the design to Kimely Horn and Associates; and

WHEREAS, on December 11, 2017 the project's Notice of Exemption was filed by the City of Salinas as the project is exempt from the California Environmental Quality Act (CEQA) Guidelines (Section 15301(c) "Existing Facilities, Class 1) because the project proposes to repair, maintain and alter minor existing facilities; and

WHEREAS, as planned, and on schedule, the design will be 100% complete by May 2019, and is being prepared for the submittal to Cal Trans for Approval; and

WHEREAS, part of the Cal Trans submittal includes proof that the City has secured 37,046 square feet (.85 acres) of Right of Way (ROW) necessary to build the project, and this involves a property transfer from two property owners: 3,187 square feet from Bengard Ranch at the south east corner of Alisal Street and Sconberg Parkway, and 33,859 square feet from Hartnell Community College District, on the south western side of Alisal Street and Bardin Road; and

WHEREAS, at their March 5, 2019 Board of Trustees meeting, the Hartnell Board of Trustees authorized the President to execute the attached Property Transfer Agreement, that among other things transfers 33,859 square feet of ROW to the City.

NOW, THEREFORE, BE IT RESOLVED that the Salinas City Council does agree with and hereby finds that the staff report accompanying this Resolution, and the Recitals of this Resolution are true and correct.

BE IT FURTHER RESOLVED that the City Council approves this Resolution and authorizes the Mayor to execute the attached Property Transfer Agreement with Hartnell Community College District on behalf of the City and that it become effective immediately.

BE IT FURTHER RESOLVED, that the City Council authorizes the City Manager to take such other actions and execute such other documents as are appropriate to effectuate the intent of this Resolution.

PASSED AND APPROVED this 2nd day of April 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Joe Gunter, Mayor

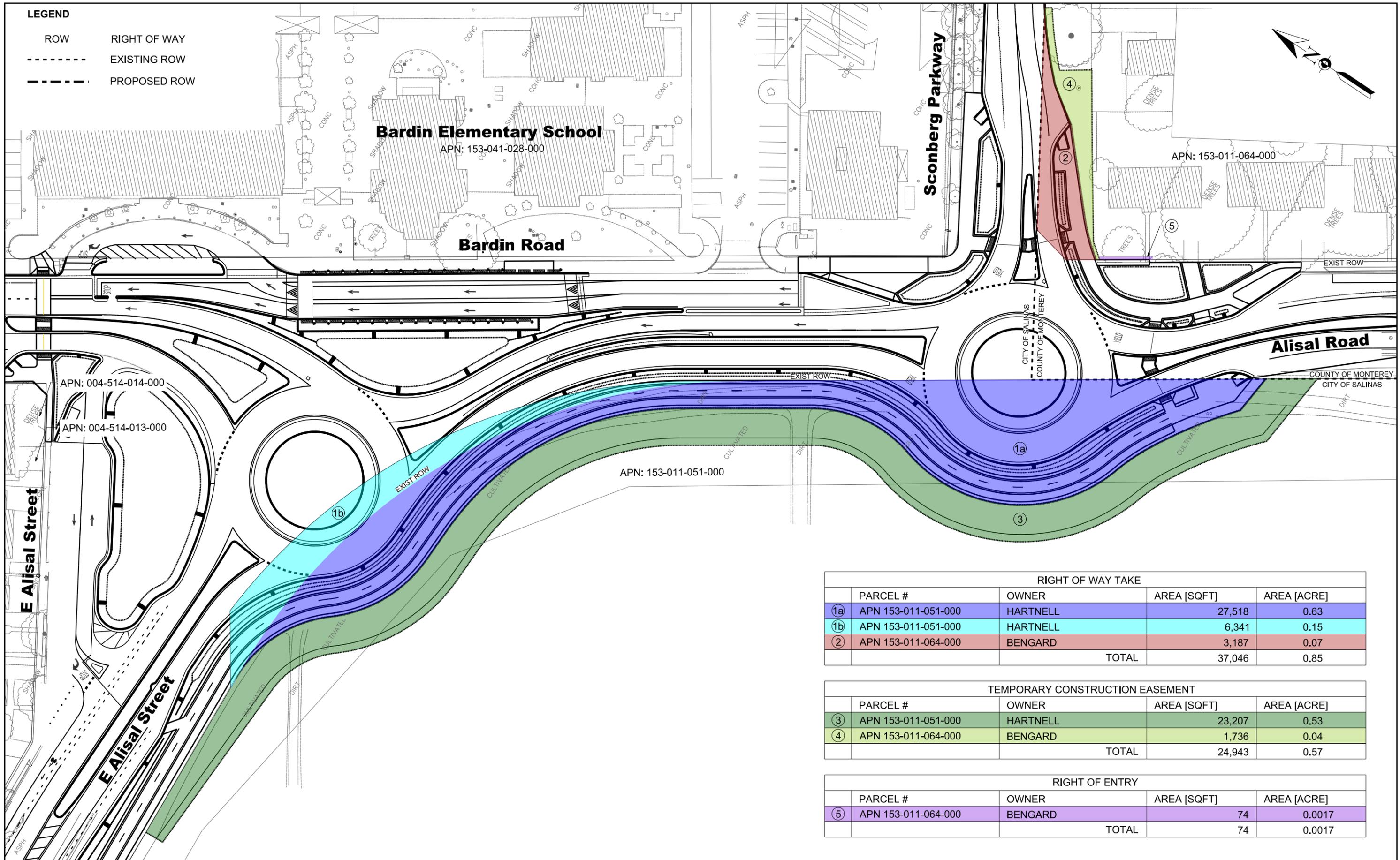
ATTEST:

Patricia M. Barajas, City Clerk

Attachment: Property Exchange Agreement with Hartnell Community College District

LEGEND

ROW	RIGHT OF WAY
-----	EXISTING ROW
-----	PROPOSED ROW



RIGHT OF WAY TAKE					
	PARCEL #	OWNER	AREA [SQFT]	AREA [ACRE]	
	1a	APN 153-011-051-000	HARTNELL	27,518	0.63
	1b	APN 153-011-051-000	HARTNELL	6,341	0.15
	2	APN 153-011-064-000	BENGARD	3,187	0.07
	TOTAL			37,046	0.85

TEMPORARY CONSTRUCTION EASEMENT					
	PARCEL #	OWNER	AREA [SQFT]	AREA [ACRE]	
	3	APN 153-011-051-000	HARTNELL	23,207	0.53
	4	APN 153-011-064-000	BENGARD	1,736	0.04
	TOTAL			24,943	0.57

RIGHT OF ENTRY					
	PARCEL #	OWNER	AREA [SQFT]	AREA [ACRE]	
	5	APN 153-011-064-000	BENGARD	74	0.0017
	TOTAL			74	0.0017

**REAL PROPERTY TRANSFER AGREEMENT
BETWEEN HARTNELL COMMUNITY COLLEGE DISTRICT
AND CITY OF SALINAS**

PREAMBLE

This Real Property Transfer Agreement (“Agreement”) is entered into upon March 19, 2019 (the “Effective Date”) between Hartnell Community College District, which acquired title as Hartnell Joint Junior College District and also known as Hartnell Junior College, a community college district formed and organized pursuant to the laws of the State of California (the “District”) and City of Salinas, a charter city and municipal corporation formed and organized pursuant to the laws of the State of California (the “City”) (individually, a “Party,” and collectively, the “Parties”) on the terms and conditions which follow.

RECITALS

WHEREAS, the District owns certain real property located adjacent to East Alisal Road and near the intersections at Alisal Road and Sconberg Parkway and East Alisal Street and Bardin Road, as depicted in the diagram as Exhibit A and bearing the legal description described in Exhibit B (the “Original District Property”), both incorporated herein by this reference, and known as Monterey County Assessor’s Parcel Number 153-011-051.

WHEREAS, the City desires to make certain improvements to the intersections at Alisal Road and Sconberg Parkway and East Alisal Street and Bardin Road to, among other objectives, increase public safety, accommodate vehicle traffic at lower speeds, and reduce congestion, and which improvements will include but not be limited to construction of roundabouts, high visible crosswalks, new street lighting, and new ADA-complaint pedestrian ramps, as depicted in Exhibit C and incorporated herein by this reference (the “Project”).

WHEREAS, the proposed Project will encroach upon the Original District Property, and therefore, the City desires to acquire an approximately 33,859 ± square foot portion in fee of the Original District Property, and a temporary construction easement on approximately 23,207± square feet as described and depicted in Exhibit D and incorporated herein by this reference, (such portion, the “Subject Property”).

WHEREAS, on March 5, 2019, the District’s Board of Trustees unanimously approved Resolution No. 19:2 authorizing the transfer of the Subject Property to the City, and further authorizing the Superintendent/President to execute this Agreement.

WHEREAS, this Agreement and related documents set forth the complete understanding of the Parties.

TERMS, CONDITIONS AND COVENANTS

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein, and for other good and valuable consideration, the Parties have agreed and do agree as follows:

ARTICLE I

DEFINED TERMS

For purposes of this Agreement, the terms set forth herein shall have the following meanings:

1.01 Original Property. “Original District Property” means the District’s property depicted in the diagram as Exhibit A and bearing the legal description described in Exhibit B.

1.02 Subject Property. “Subject Property” means the approximately 33,859 square foot in fee and the 23,207± square feet in temporary construction easement portion of the Original District Property to be transferred to the City and described and depicted in Exhibit D.

1.03 Retained Property. “Retained Property” means the real property retained by the District after the Subject Property is transferred to the City.

1.04 Deed. “Deed” means a grant deed conveying title to the Subject Property described herein from the District to the City in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

ARTICLE II

AGREEMENT OF TRANSFER

2.01 Transfer of Real Property. Subject to the terms and provisions of this Agreement, the District agrees to deed to the City, and the City agrees to accept from the District, all of the District’s right, title and interest in the Subject Property.

2.02. Consideration. The consideration for the transfer of the Subject Property shall be the City’s undertaking of the Project and the making of the improvements associated therewith, the mutual promises and covenants in this Agreement, and other good and valuable consideration as described herein. City shall not be required to pay monies to District as a “purchase price” for the Subject Property; provided, however, that nothing in this Section 2.02 shall limit, alter, or waive City’s obligation to pay for all applicable costs associated with transfer of the Subject Property as described in Article X or elsewhere in this Agreement. District does hereby acknowledge that it has been fully informed of its rights under State and Federal law to receive just compensation for the Subject Property. However, District does hereby waive these rights and agrees to donate said Subject Property to the City in conjunction with the Project and the improvements that will accrue thereby.

ARTICLE III

THE DISTRICT'S REPRESENTATIONS AND WARRANTIES

The District covenants, represents and warrants the following:

3.01 Full Authority to Convey All Interest in the Subject Property. The District has the full right, power and authority to execute this Agreement, and related title documents, has the full right, power and authority to perform all of the obligations hereunder, and has the full right, power and authority to dispose of or otherwise convey the Subject Property as described herein, and this Agreement constitutes the legal, valid and binding obligation of the District, enforceable against the District by its terms. District agrees to hold City harmless and reimburse City for any and all of its losses and expenses occasioned by reason of any lease of said Subject Property held by tenant of District.

3.02 Compliance with Applicable Law and No Pending Litigation Against the Subject Property. To the best of the District's knowledge, there is no violation of federal, state, and/or local law, code, ordinance, rule, regulation or requirement, nor is there any pending or threatened litigation in connection with the Subject Property which would affect the transfer of the Subject Property to the City.

3.03 No Liens Securing Payment or Other Obligations on the Subject Property. The District warrants that the Subject Property is not encumbered, or will not be encumbered by the time of the recording of the Deed, by liens, including deeds of trust, securing payment for other obligations which, if not performed, would entitle a third party or entity to foreclosure on the Subject Property as collateral.

3.04 Hazardous Substances. To the best of the District's knowledge, (a) the Subject Property is not in violation of any federal, state or local law, ordinance or regulation relating to industrial hygiene or to environmental conditions on, under or about the Subject Property (collectively, "Hazardous Substance Laws"), including but not limited to soil and groundwater conditions; and (b) neither the District nor any other person has used, generated, manufactured, stored or disposed of on, under or about the Subject Property or transported to or from the Subject Property any flammable explosives, radioactive materials, hazardous wastes, toxic substances or related materials ("Hazardous Substances") in violation of any Hazardous Substance Law. For the purpose of this Agreement, Hazardous Substances include, without limitation, oil, natural gas or other petroleum or hydrocarbon substances; substances defined as "hazardous substances," "hazardous materials," "toxic substances," "hazardous wastes," "extremely hazardous wastes" or "restricted hazardous wastes" or stated to be known to cause cancer or reproductive toxicity under the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended, 42 U.S.C. Sections 9601, et seq.; the Hazardous Materials Transportation Act, as amended, 49 U.S.C. Sections 1801, et seq.; the Resource Conservation and Recovery Act, as amended, 42 U.S.C. Sections 6901 et seq.; the Federal Water Pollution Control Act, as amended, 33 U.S.C. Sections 1317, et seq.; the California Hazardous Substance Act, as amended, California Health and Safety Code Sections 28740, et seq.; the California Hazardous Waste Control Act, as amended, California Health and Safety Code Sections 25100, et seq.; the California Safe Drinking Water and Toxic Enforcement Act, as amended, California Health and Safety Code Sections 24249.5, et seq.; the Porter-Cologne Water Quality Act, as amended, California Water Code Sections 1300, et seq.; or any substances so defined or stated in any of the regulations adopted and publications promulgated pursuant to said laws.

ARTICLE IV

THE CITY'S REPRESENTATIONS AND WARRANTIES; DISCLAIMERS

The City covenants, represents and warrants the following:

4.01 Authority to Acquire the Subject Property. The City represents and warrants that City has full authority to acquire the Subject Property, to carry out the provisions of this Agreement, and this Agreement constitutes the legal, valid and binding obligation of the City enforceable against the City by its terms.

4.02 The City's Acceptance of the Subject Property "As-Is". Except for the District's representations or warranties expressly set forth in this Agreement, the District is selling, and the City is acquiring, the Subject Property "as-is," "with all faults," and in its current physical condition, without any representations or warranties, express or implied, concerning the physical condition or value of the Subject Property, the condition of any improvements located on the Subject Property, the suitability of the Subject Property for the City's intended use, the compliance with building or zoning codes, the presence or absence of Hazardous Substances and the availability of water rights for the Subject Property. Except

for the District's representations or warranties expressly set forth in this Agreement, the City shall accept the Subject Property in its current "as-is" condition.

4.03 Indemnification. The City agrees to defend, indemnify, protect and hold harmless the District, its trustees, officers, officials, employees, contractors and agents ("Indemnified Parties") from and against any and all claims, demands, losses, defense costs or expenses, or liability of any kind or nature which the Indemnified Parties may sustain or incur or which may be imposed upon them in any way arising out of or relating to the City's planning, design, engineering, implementation, construction, or maintenance of the Project and any improvements relating thereto, excepting only liability arising out of the sole negligence or willful misconduct of the District.

ARTICLE V

CONDITIONS TO ISSUANCE OF THE DEED

The obligation of the City and the District to complete this transaction pursuant to this Agreement is subject to the satisfaction, at or before the issuance of the Deed, of the conditions contained herein. The City and the District agree that each Party will, in good faith, endeavor to remove all said contingencies and conditions (collectively, "conditions precedent") which are within the control of the respective Party. The following are conditions precedent to the issuance of the Deed:

5.01 Preliminary Title Report. City, at its own expense, shall obtain a preliminary title report for the Original District Property ("Preliminary Title Report"), prepared by a title company, and shall provide District with a copy of the Preliminary Title Report promptly upon receipt. A copy of the Preliminary Title Report, once available, shall be attached to this Agreement as Exhibit F and incorporated herein by this reference.

5.02 Preparation of Legal Descriptions and Maps. City, at its own expense and to the satisfaction of District, shall obtain a Certificate of Completion for the Retained Property showing that it is a legal parcel after City's purchase of the Subject Property, and all other documents as may be necessary for sale of the Subject Property from the Original District Property.

5.03 Preliminary Title Report Review and Approval for Property. City and District shall review the Preliminary Title Report and agree, in writing, which exceptions, if any, may remain on title to the Subject Property ("Permitted Exceptions") and which exceptions, if any, are to be removed from title to the Subject Property ("Non-Permitted Exceptions") prior to issuance of the Deed. District shall convey title to the Subject Property to City free and clear of all title defects, liens, including ad valorem tax liens, encumbrances, conditions, covenants, restrictions, and other adverse interests of record or known to District, except for the Permitted Exceptions. District shall convey the Subject Property to City in fee simple title, which shall be, except for the Permitted Exceptions, free and clear of all mortgages, deeds of trust, liens, charges, encumbrances, encroachments, easements, conditions, exceptions, assessments, taxes, leases, licenses, options, or other defects in title. It is the intent of the Parties that City be responsible for and bear all costs associated with the transaction contemplated in this Agreement, including but not limited to all costs (but not underlying encumbrances) associated with removal of any Non-Permitted Exceptions from title to the Subject Property.

5.04 Compliance With Laws. City, at its own expense, shall have complied with and satisfied all applicable laws, rules and regulations, including but not limited to compliance: the California Environmental Quality Act ("CEQA") as the lead agency (Public Resources Code §§ 21000 et seq.); California planning and land use laws (Government Code §§ 65000 et seq.); the Subdivision Map Act (Government Code §§ 66410 et seq.); and City's Municipal Code.

5.05 Remedy in the Event of Unsatisfied Condition. It is the expectation of the Parties that the conditions precedent will be satisfied no later than sixty (60) days from the Effective Date. If any condition precedent is not satisfied within said period: (1) either Party may terminate the Agreement; (2) the Parties may, upon mutual agreement, extend the timeframe in which the Parties expect to satisfy the conditions precedent; or (3) the Parties may, upon mutual agreement, waive any condition precedent.

ARTICLE VI **DISTRICT'S ISSUANCE OF DEED**

Within fifteen (15) days of satisfaction or waiver of all conditions precedent set forth in Article V, District shall issue the Deed to City.

ARTICLE VII **CONDITIONS TO RECORDING OF THE DEED**

The following shall constitute conditions precedent to the recording of the Deed which may be waived only by written waiver executed by the District or the City as applicable:

7.01 No Breach. City shall not be in breach or default of any provision herein, and the City's warranties and representations as set forth herein are true as of the issuance of the Deed.

7.02 Certificate of Acceptance. City shall deliver a certificate of acceptance pursuant to California Government Code Section 27281, in substantially the form attached hereto as Exhibit G and incorporated herein by reference.

ARTICLE VIII **DUTIES UPON RECORDING OF THE DEED**

8.01 City's Duties Upon Recording. Upon recording of the Deed, City shall deliver, to District, either by personal delivery or mailed to the District as set forth in Article XIII hereof, the following:

- A. A copy of the recorded Deed for the Subject Property.
- B. Copies of all maps, legal descriptions, and other documents recorded or relating to the Subject Property and Retained Property.
- C. Copies of such other documents, if any, not referenced herein and which are recorded.

ARTICLE IX **DEFAULTS AND REMEDIES**

9.01 Defaults and Remedies; Reversion.

A. The District's Default. The District will be in default under this Agreement if (a) the District fails to perform any of the District's covenants, obligations or agreements under this Agreement; or (b) if any of the District's representations and warranties contained in this Agreement are, or become, untrue or inaccurate in any material respect, provided that the District will have ten (10) business days to cure such a default (or such longer period as is required in the exercise of due diligence,

not to exceed twenty (20) business days, if the District commences such cure within the initial ten (10) business-day period) after the District receives written notice of such default from the City (the “District’s Default”).

B. The City’s Remedies. In the event of a District’s Default prior to the issuance of the Deed, the City may, as the City’s sole and exclusive remedy for such District’s Default, either (a) waive the effect of such matter and proceed pursuant to the Agreement; or (b) cancel this Agreement. All rights and remedies contained in this Subsection are non-cumulative and exclusive of one another.

C. The City’s Default. Except for a condition precedent that cannot be satisfied in Article V, the City will be in default under this Agreement if (a) the City fails to perform any of the City’s obligations under this Agreement; or (b) if any of the City’s representations and warranties contained in this Agreement are, or become, untrue or inaccurate in any material respect, provided that the City will have ten (10) business days to cure such a default (or such longer period as is required in the exercise of due diligence, not to exceed twenty (20) business days, if the City commences such cure within the initial ten (10) business-day period) after the City receives written notice of such default from the District (“City’s Default”).

D. The District’s Remedies. In the event of the City’s default pursuant to Subsection C prior to the issuance of the Deed such that title is not transferred to the City, the District may, as the District’s sole and exclusive remedy for such City’s Default, either (a) waive the effect of such matter and proceed pursuant to the Agreement; or (b) cancel this Agreement. All rights and remedies contained in this Subsection are non-cumulative and exclusive of one another.

E. Reversion. In the event the City has not commenced construction of the Project within two (2) years of the Effective Date, unless extended by unexpected circumstances, or it becomes reasonably certain that the City will not or no longer intends to move forward with the Project, title to the Subject Property shall, at the election of the District, revert back to the District.

ARTICLE X

COSTS, FEES AND CHARGES

The City shall be solely responsible for all applicable costs associated with transfer of the Subject Property as contemplated herein, including, but not limited to obtaining the Preliminary Title Report and all other title reports as may be necessary, plotting, preparing maps and legal descriptions, recording fees, documentary and other transfer taxes, title insurance premiums and other costs associated with transfer of the Subject Property, and issuance and recording of the Deed.

ARTICLE XI

MUTUAL ASSISTANCE AND COOPERATION

In order to expedite transfer of the Subject Property, the Parties agree to mutually assist and cooperate with one another in the preparation of the Agreement and exchange of documents and information necessary to the issuance and recording of the Deed and transfer of title in the name of City. The District agrees to sign an agency or representation agreement in favor of the City for the purpose of allowing the City to file necessary applications or permits and for approval by state and local agencies in order to satisfy applicable state and local agency requirements before issuance of the Deed.

ARTICLE XII
WAIVER OF PROVISIONS

Waiver by the District, or the City, of any breach of any term, covenant or condition by the City or the District, as the case may be, contained in this Agreement shall not be deemed to be a waiver of any subsequent breach of the same or of any other term, covenant or condition contained in this Agreement by the City or the District as the case may be. Waiver of any provision of this Agreement shall be in writing.

ARTICLE XIII
NOTICES

Any notice, demand, approval, consent, or other communication between the Parties shall be in writing and shall be deemed duly given on the date of service if served personally or by courier or overnight service, with proof of delivery, or by facsimile (provided that the sender of a facsimile has received a confirmation of successful transmission by the sending machine, or acknowledgment of receipt from the receiving Party), and upon the second business day after mailing, if mailed by first-class, registered or certified mail, properly addressed as follows:

To the District:	Hartnell Community College District Attn: Joseph Reyes 411 Central Avenue Salinas, CA 93901 Phone: 831-755-6950 Facsimile: 831-759-6024 Email: jreyes@hartnell.edu
With a Copy to:	Lozano Smith Attn: Devon B. Lincoln 4 Lower Ragsdale Drive, Suite 200 Monterey, CA 93940 Phone: 831-646-1501 Facsimile: 831-646-1801 Email: dlincoln@lozanosmith.com
To the City:	City of Salinas City Manager's Office Attn: Ray E. Corpuz, Jr., City Manager 200 Lincoln Avenue Salinas, CA 93901 Phone: (831) 758-7412 Email: ray.corpuz@ci.salinas.ca.us
With a copy to:	City of Salinas City Attorney's Office Attn: Christopher Callihan, City Attorney 200 Lincoln Avenue Salinas, CA 93901 Phone: (831) 758-7418 Email: chrisc@ci.salinas.ca.us

ARTICLE XIV
BINDING EFFECT

This Agreement is binding upon the heirs, successors, and assigns of the Parties. The individuals, upon signing the Agreement, represent, by their signatures, that they have full authority to bind the Parties.

ARTICLE XV
MISCELLANEOUS PROVISIONS

15.01 Further Documents. The Parties hereto agree to make, execute and deliver such documents and undertake such other and further acts as may be reasonably necessary or convenient to carry out the intent of the Parties to this Agreement.

15.02 Entire Agreement. This Agreement, plus such ancillary agreements, exhibits or diagrams, and any and all related documents to consummate this Agreement, set forth the entire agreement between the District and the City and supersede all prior negotiations and agreements, and whether written or oral, concerning or relating to the subject matter hereof.

15.03 Invalidity of Any Provision. If any provision of this Agreement as applied to either Party or to any circumstance be adjudged by a court of competent jurisdiction to be void or unenforceable for any reason, the same shall in no way affect (to the maximum extent permissible by law) any other provision of this Agreement, the application of any such provision under circumstances different from those adjudicated by the court, or the validity or enforceability of this Agreement as a whole.

15.04 Amendments in Writing. No addition to or modification of any provision contained in this Agreement shall be effective unless fully set forth in writing and signed by both Parties hereto. The Parties may, by pen-and-ink changes, including interlineation, and insertion of additional language in writing, amend the printed text of this Agreement. Alongside each amendment, each Party shall initial the interlineation or change from the printed text.

15.05 Time is of the Essence. Consistent with the conditions as described in Article V hereof, time is of the essence in this Agreement and each and every provision hereof. Although time is of the essence in this Agreement, this provision shall not cause an automatic forfeiture and shall be construed in accordance with traditional principles of equity.

15.06 Governing Law and Venue. This Agreement and all documents provided for herein and the rights and obligations of the Parties hereto shall be governed in all respects, including validity, interpretation, and effect, by the laws of the State of California. Venue for purposes of the filing of any action regarding the enforcement or interpretation of this Agreement and any rights and duties hereunder shall be Monterey County, California.

15.07 Headings. Headings at the beginning of each section and subsection hereof are solely for the convenience of the Parties and are not to be construed as enlarging or limiting the language following said headings.

15.08 Execution in Counterparts. The execution of any document, including this Agreement, may be made in counterpart such that each document, when all signatures are appended together, shall

constitute a fully executed original or copy thereof. Copies of signatures shall have the same force and effect as original signatures.

15.09 Days. Any and all references in this Agreement to time periods which are specified by reference to a certain number of days refer to calendar days, unless "business days" is otherwise expressly provided. If any date by which a Party is required to provide the other Party with notice hereunder or is required to perform any act hereunder, occurs on a Saturday or Sunday or a banking holiday in the jurisdiction where the Property is located, then and in any of such events, such applicable date shall be deemed to occur, for all purposes of this Agreement, on that calendar day which is the next succeeding day that is not a Saturday, Sunday or banking holiday in the State of California.

15.10 Legal Representation. The Parties acknowledge and agree that they each have been represented or have had the opportunity to be represented by independent legal counsel of their own choosing prior to entering this Agreement, and that each Party is entering into this Agreement having had sufficient opportunity to investigate the facts and obtain advice of such legal counsel.

EXECUTION

WHEREFORE, the Parties hereto, by their signatures hereinbelow, enter into this Agreement effective and enforceable on March 19, 2019.

TRANSFeree:

CITY OF SALINAS, a charter city and municipal corporation formed and organized pursuant to the laws of the State of California

By: _____
Its: _____

DATED: _____

TRANSFEROR:

HARTNELL COMMUNITY COLLEGE DISTRICT, which acquired title as Hartnell Joint Junior College District and also known as Hartnell Junior College, a community college district formed and organized pursuant to the laws of the State of California

By: _____
Its: _____

DATED: _____

EXHIBIT A

PROPERTY DIAGRAM – ORIGINAL DISTRICT PROPERTY

EXHIBIT B

LEGAL DESCRIPTION – ORIGINAL DISTRICT PROPERTY

LEGAL DESCRIPTION

Real property in the City of Salinas, County of Monterey, State of California, described as follows:

PARCEL 1:

A PORTION OF THE RANCHO EL ALISAL, MONTEREY COUNTY, CALIFORNIA, BEING A PART OF THAT CERTAIN 34.316 ACRES OF PARCEL 1A AND 1B AND PARCEL 7A AS CONVEYED BY INTERCONTINENTAL RUBBER COMPANY TO UNITED STATES AMERICA, BY DEED DATED JUNE 24, 1942, RECORDED IN VOLUME 774 OF DEEDS AT PAGE 12 THEREIN, RECORDS OF MONTEREY COUNTY, CALIFORNIA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT:

BEGINNING AT A POINT IN THE FENCE LINE, WHICH IS THE WESTERLY BOUNDARY OF PARCEL 1B, FROM WHICH A 4 X 4 SURVEY POST MARKED R-6-C-R-D-H.D.P., STANDING ON THE SOUTHERLY SIDE OF THE COUNTY ROAD (60 FEET WIDE) LEADING FROM THE ALISAL TO CHUALAR BEARS N. 46° 31' W., 665 FEET DISTANT; THENCE

(1) N. 85° 02' E., 1524.44 FEET, AT 1446.24 CROSS FENCE LINE, 1524.44 FEET TO A POINT ON COMMON BOUNDARY BETWEEN SAID PARCEL 7A AND COUNTY ROAD WHICH PARALLELS SAID PARCEL 7A; THENCE PARALLEL TO FENCE LINE A DISTANCE OF 40 FEET

(2) S. 54° 20' W., 1006.35 FEET TO A POINT ON SAID COMMON BOUNDARY OF COUNTY ROAD AND PARCEL 7A; THENCE

(3) N. 65° 17' W., 419.11 FEET, AT 46.01 FEET A 4 X 4 SURVEY POST MARKED R-3, D.PV., M.D.P., STANDING AT THE CORNER FENCE LINE, 419.11 FEET TO A 4 X 4 SURVEY POST MARKED R-4-D-M.D.P., STANDING AT ANGLE POINT IN FENCE LINE; THENCE FOLLOWING FENCE LINE

(4) N. 56° 58' W., 82 FEET TO A 4 X 4 SURVEY POST MARKED R-5-D-H.D.P., STANDING AT ANGLE POINT IN FENCE LINE; THENCE FOLLOWING FENCE LINE

(5) N. 46° 31' W., 344.5 FEET TO THE POINT OF BEGINNING.

PARCEL 2:

THAT PARCEL OR TRACT BEING A PORTION OF RANCHO EL ALISAL, MONTEREY COUNTY, CALIFORNIA, DESCRIBED AS: COMMENCING AT A FENCE POST MARKED B AT THE INTERSECTION OF THE SOUTH SIDE OF THE ALISAL ROAD WITH THE EASTERLY SIDE OF THE COUNTY ROAD WHICH PARALLELS THE BRANCH OF THE PAJARO VALLEY CONSOLIDATED RAILROAD, LEADING TO THE ROCK QUARRY, THENCE ALONG SAID ALISAL ROAD N. 84° 48' EAST 175.6 FEET TO A 4X4 SURVEY POST MARKED AR1, CO. RD. HDP, STANDING AT ANGLE IN SIDE OF SAID ROAD; THENCE SOUTH 35° 27' EAST 567 FEET TO A 4X4 SURVEY POST MARKED AR2, E, CO RD. HDP; THENCE LEAVING SAID ROAD SOUTH 54° 32' WEST 920 FEET TO THE POINT OF BEGINNING OF THE INSTANT TRACT, (CORNER NO. 1); THENCE SOUTH 54° 32' WEST 1076 FEET TO A 4X4 SURVEY POST MARKED AR3, B, ISP, CORNER NO. 2; THENCE NORTH 35° 27' WEST 656 FEET TO A 4X4 SURVEY POST MARKED AR4, CO. RD. B HDP, STANDING IN FENCE ON THE SOUTHEASTERLY SIDE OF THE COUNTY ROAD FROM SPRECKELS JUNCTION; THENCE FOLLOWING SAID FENCE AND SIDE OF ROAD, CORNER NO. 3; THENCE NORTH 54° 32' EAST 1076 FEET, CORNER NO. 4; THENCE SOUTH 35° 27' EAST 656 FEET TO POINT OF BEGINNING.

PARCEL 3:

THAT PARCEL OR TRACT BEING A PORTION OF RANCHO EL ALISAL, MONTEREY COUNTY, CALIFORNIA, DESCRIBED AS: COMMENCING AT A FENCE POST, MARKED B. AT THE INTERSECTION OF THE SOUTH SIDE OF ALISAL ROAD WITH THE EASTERLY SIDE OF THE COUNTY ROAD WHICH PARALLELS THE BRANCH OF THE PAJARO VALLEY CONSOLIDATED RAILROAD, LEADING TO THE ROCK QUARRY,

THENCE ALONG SAID ALISAL ROAD NORTH 84° 58' EAST 175.6 FEET TO 4X4 SURVEY POST MARKED AR1 COUNTY ROAD HDP, STANDING AT ANGLE INSIDE OF SAID ROAD; THENCE SOUTH 35° 27' EAST 567 FEET TO A 4X4 SURVEY POST MARKED AR2 B. COUNTY ROAD HDP; THENCE LEAVING SAID ROAD SOUTH 54° 32' WEST 920 FEET TO THE CORNER NO. 1, THENCE NORTH 35° 27' WEST 656 FEET TO A 4X4 SURVEY POST MARKED AR4 COUNTY ROAD B. HDP; THENCE EASTERLY NORTH 54° 32' EAST 768.5 FEET TO THE POINT OF BEGINNING.

PARCEL 4:

THAT PARCEL OR TRACT BEING A PORTION OF RANCHO EL ALISAL, MONTEREY COUNTY, CALIFORNIA, DESCRIBED AS: COMMENCING AT THE NORTHEAST CORNER OF PARCEL NO. 3 OF THE SALINAS ARMY AIR BASE WHICH IS A 4X4 SURVEY POST MARKED AR1 COUNTY ROAD NDP, THENCE IN A SOUTHEASTERLY DIRECTION SOUTH 35° 16' EAST 1618.3 FEET TO A POINT, CONTINUING THENCE SOUTHEASTERLY SOUTH 35° 12' 40" SOUTH 765.54 FEET TO A POINT, THENCE IN A SOUTHWESTERLY DIRECTION SOUTH 73° 36' WEST 435.39 FEET TO A POINT, THENCE CONTINUING IN A SOUTHWESTERLY DIRECTION SOUTH 54° 42' 10" WEST 639.84 FEET TO A POINT, THENCE NORTHWESTERLY NORTH 83° 6' WEST 415.5 FEET TO A POINT; THENCE CONTINUING NORTHWESTERLY NORTH 35° 16' WEST A DISTANCE OF 1965.36 FEET TO A POINT, THENCE NORTHEASTERLY 54° 45' EAST 1370.0 FEET TO THE PLACE OF BEGINNING.

PARCEL 5:

BEING PART OF THAT CERTAIN 192.31 ACRE TRACT OF LAND SHOWN ON THAT CERTAIN MAP ENTITLED, PLAT OF PORTION OF THE MANUEL P. DOMINGOS TRACT, FILED FOR RECORD MARCH 19, 1926 IN VOLUME 2 OF SURVEY, AT PAGE 38, MONTEREY COUNTY RECORDS, SAID PART BEING PARTICULARLY DESCRIBED AS FOLLOWS, TO WIT:

BEGINNING AT A 4 X 4 POST STANDING AT THE EASTERLY CORNER OF SAID 192.31 ACRE TRACT OF LAND IN THE SOUTHWESTERLY LINE OF ALISAL ROAD (A COUNTY ROAD, 60 FEET WIDE), SAID 4 X 4 POST BEING ALSO AT THE NORTHERLY CORNER OF THAT CERTAIN TRACT OF LAND (76.03 ACRES) CONVEYED BY CHRIS P. MORTENSEN ET AL TO UNITED STATES OF AMERICA BY DEED DATED AUGUST 18, 1942 AND RECORDED IN VOLUME 779 OF OFFICIAL RECORDS AT PAGE 19, MONTEREY COUNTY RECORDS, AND RUNNING THENCE FROM SAID POINT OF BEGINNING ALONG THE LINE COMMON TO SAID 192.31 ACRE TRACT OF LAND AND SAID ALISAL ROAD

(1) N. 35° 27' W., 1374.8 FEET TO A 4 X 4 POST MARKED AR2, B, HDP STANDING AT THE EASTERLY CORNER OF THAT CERTAIN 29.904, ACRE TRACT OF LAND CONVEYED BY JAMES BARDIN ET UX TO AMERICAN RUBBER PRODUCERS, INC. (A CORPORATION) BY DEED DATED AUGUST 26, 1929 AND RECORDED IN VOLUME 204 OF OFFICIAL RECORDS AT PAGE 55, MONTEREY COUNTY RECORDS; THENCE LEAVE THE BOUNDARY COMMON TO SAID 192.31 ACRE TRACT OF LAND AND SAID ALISAL ROAD AND RUNNING ALONG THE SOUTHEASTERLY BOUNDARY OF SAID 29.904 ACRE TRACT OF LAND

(2) S. 54° 31' W., 920.0 FEET TO A 2 X 3 POST STANDING AT THE NORTHERLY CORNER OF THAT CERTAIN TRACT OF LAND (35.50 ACRES) CONVEYED BY MARIE BARDIN SCONBERG ET VIR TO UNITED STATES OF AMERICA, BY DEED DATED SEPTEMBER 24, 1942 AND RECORDED IN VOLUME 783 OF OFFICIAL RECORDS AT PAGE 21, MONTEREY COUNTY RECORDS; THENCE LEAVE THE BOUNDARY OF SAID 29.904 ACRE TRACT OF LAND AND RUNNING ALONG THE NORTHEASTERLY BOUNDARY OF SAID TRACT OF LAND (35.50 ACRES)

(3) S. 35° 27' E., 1372.6 FEET TO THE EASTERLY CORNER OF SAID (35.50 ACRES) TRACT OF LAND STANDING IN THE NORTHWESTERLY BOUNDARY OF THE ABOVE MENTIONED (76.03 ACRES) TRACT OF LAND; THENCE LEAVE THE BOUNDARY OF SAID (35.50 ACRES) TRACT OF LAND AND RUNNING ALONG THE NORTHEASTERLY BOUNDARY OF SAID (76.03 ACRES) TRACT OF LAND

(4) N. 54° 39' E., 920.0 FEET TO THE PLACE OF BEGINNING.

PARCEL 6:

ALL THAT PORTION OF LAND AS CONTAINED IN THE "QUITCLAIM DEED" BETWEEN THE UNITED STATE OF AMERICA AND HARTNELL COMMUNITY COLLEGE DISTRICT OF MONTEREY AND SAN BENITO COUNTIES, A POLITICAL SUBDIVISION RECORDED OCTOBER 17, 1974 IN REEL 940 OF OFFICIAL RECORDS, AT PAGE 535.

APN: 153-011-051-000

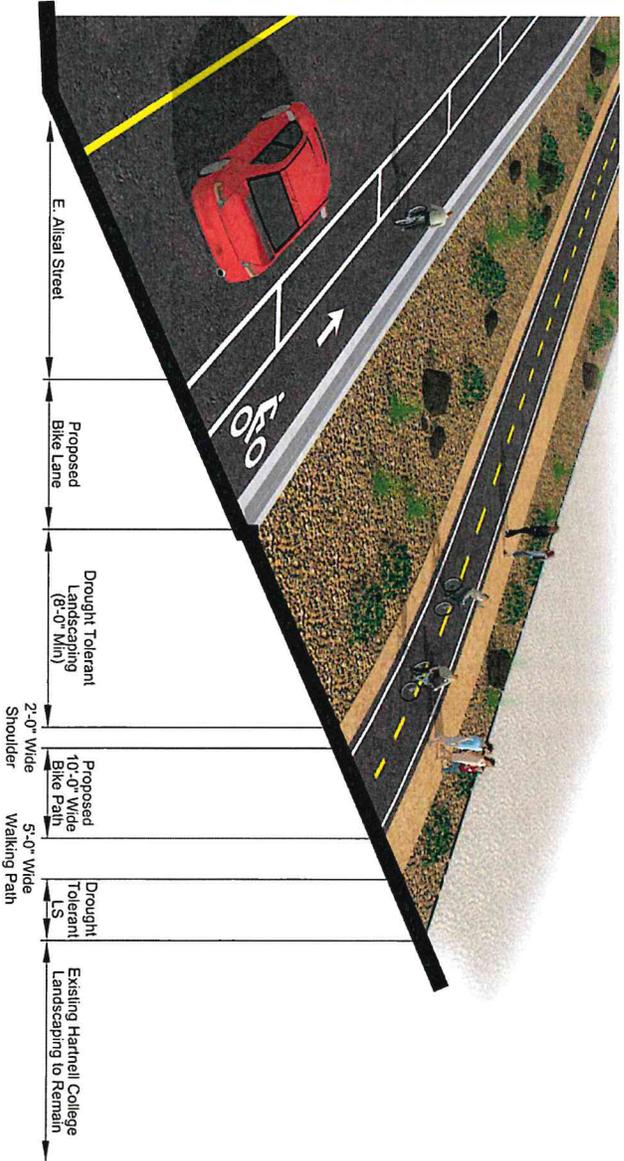
EXHIBIT C

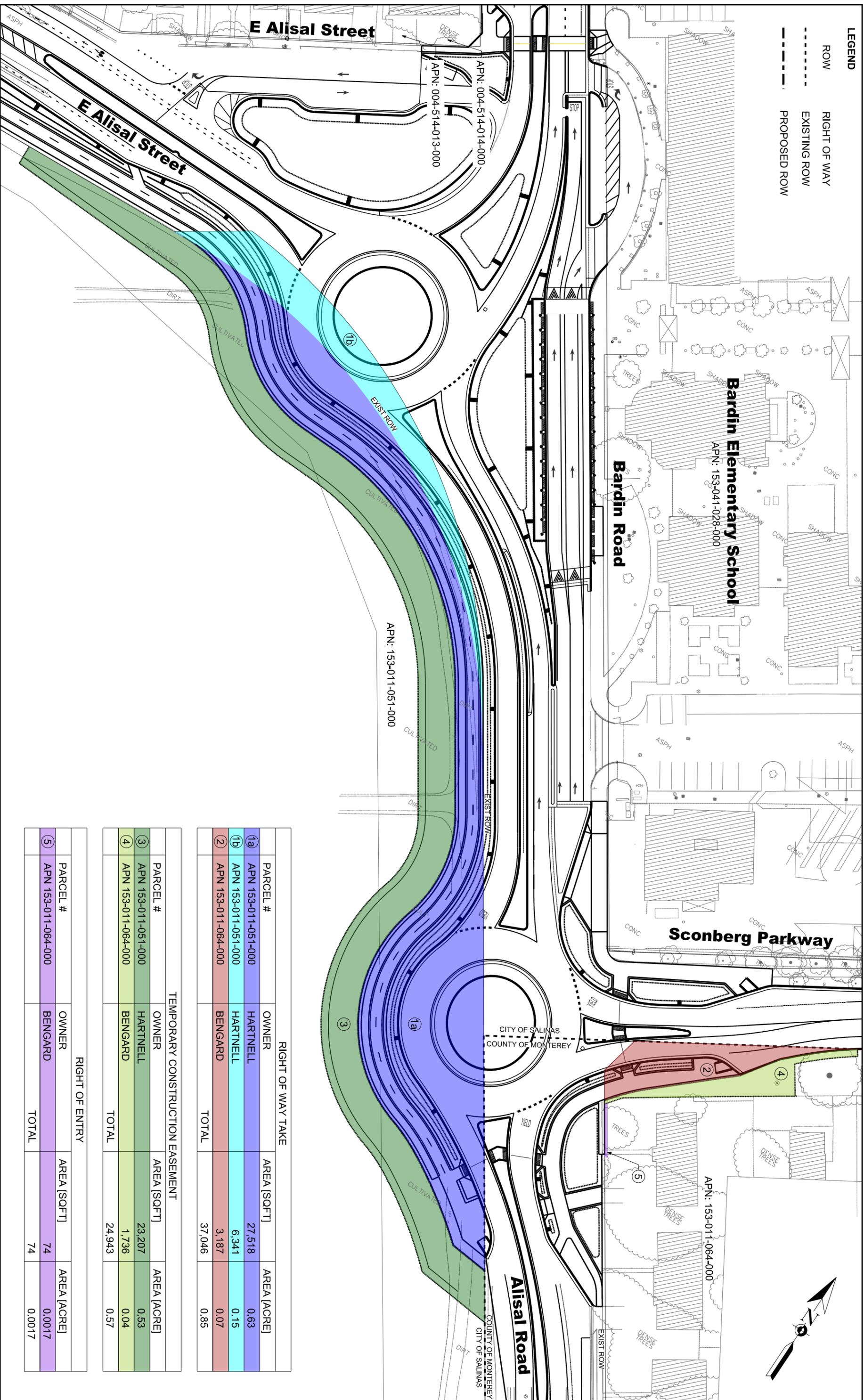
PROPOSED PROJECT DIAGRAM

BEFORE



AFTER





LEGEND

--- (dashed line)	RIGHT OF WAY
--- (dotted line)	EXISTING ROW
--- (dash-dot line)	PROPOSED ROW

RIGHT OF WAY TAKE

PARCEL #	OWNER	AREA [SQFT]	AREA [ACRE]
1a	HARTNELL	27,518	0.63
1b	HARTNELL	6,341	0.15
2	BENGARD	3,187	0.07
TOTAL		37,046	0.85

TEMPORARY CONSTRUCTION EASEMENT

PARCEL #	OWNER	AREA [SQFT]	AREA [ACRE]
3	HARTNELL	23,207	0.53
4	BENGARD	1,736	0.04
TOTAL		24,943	0.57

RIGHT OF ENTRY

PARCEL #	OWNER	AREA [SQFT]	AREA [ACRE]
5	BENGARD	74	0.0017
TOTAL		74	0.0017

65% ROUNDABOUT LAYOUT AT EAST ALISAL STREET AND SCONBERG PARKWAY

Bardin Road Safe Routes to School Project

EXHIBIT D

PROPERTY LEGAL DESCRIPTION AND DIAGRAM – SUBJECT PROPERTY

Legal Description
Hartnell Community College
January 2019
APN: 153-011-051

Those portions of the Manuel P. Domingos Tract, in the City of Salinas, County of Monterey, State of California, as shown on the map filed in Volume 2, Page 38 of Surveys in the office of the County Recorder of said County, described as follows:

Parcel One (Permanent Easement)

Commencing at a point in the southwesterly right of way line of Bardin Road, identified by a 1 ½ inch iron pipe, no tag, as shown on the Record of Survey filed in Volume 34, Page 12 of Surveys in the office of the County Recorder of said County, being the southeasterly terminus of that certain course shown as having a bearing and distance of N33°46'00"W, 4097.70 feet, on said Record of Survey;

Thence, along said southwesterly right of way of Bardin Road, N33°46'00"W, a distance of 3701.10 feet to the True Point of Beginning;

Thence 1st, continuing along said right of way, N33°46'00"W, a distance of 396.60 feet to a tangent curve, concave southwesterly, having a radius of 399.98 feet;

Thence 2nd, continuing along said right of way of Bardin Road and transitioning to the right of way of Alisal Road, 366.73 feet along said curve, through a central angle of 52°31'59";

Thence 3rd, continuing along said right of way of Alisal Road, South 56°07'37" West, a distance of 53.13 feet;

Thence 4th, leaving said right of way, N86°49'37"E, a distance of 7.08 feet to the beginning of a tangent curve, concave southwesterly, having a radius of 87.50 feet;

Thence 5th, 80.91 feet along said curve, through a central angle of 52°58'43" to the beginning of a reverse curve, concave northeasterly, having a radius of 94.50 feet;

Thence 6th, 79.82 feet along said curve, through a central angle of 48°23'52";

Thence 7th, S88°35'32"E, a distance of 24.12 feet to a tangent curve, concave southwesterly, having a radius of 196.00 feet;

Thence 8th, 188.18 feet along said curve, through a central angle of 55°00'32";

Thence 9th, S33°35'00"E, a distance of 90.21 feet to a tangent curve, concave westerly, having a radius of 87.50 feet;

Thence 10th, 75.52 feet along said curve, through a central angle of 49°27'12" to the beginning of a reverse curve, concave easterly, having a radius of 102.50 feet;

Legal Description
Hartnell Community College
January 2019
APN: 153-011-051

Thence 11th, 159.87 feet along said curve, through a central angle of 89°21'45" to the beginning of a reverse curve, concave southwesterly, having a radius of 137.50 feet;

Thence 12th, 28.10 feet along said curve, through a central angle of 11°42'28" to the beginning of a compound curve, concave southwesterly, having a radius of 327.00 feet;

Thence 13th, 67.30 feet along said curve, through a central angle of 11°47'29";

Thence 14th, S84°29'08"E, a distance of 27.96 feet to the True Point of Beginning.

Containing 33,858.69 square feet, more or less.

Parcel Two (Temporary Construction Easement)

Commencing at a point in the southwesterly right of way line of Bardin Road, identified by a 1 ½ inch iron pipe, no tag, as shown on the Record of Survey filed in Volume 34, Page 12 of Surveys in the office of the County Recorder of said County, being the southeasterly terminus of that certain course shown as having a bearing and distance of N33°46'00"W, 4097.70 feet, on said Record of Survey;

Thence, along said southwesterly right of way of Bardin Road, N33°46'00"W, a distance of 3665.93 feet to the True Point of Beginning;

Thence 1st, continuing along said right of way, N33°46'00"W, a distance of 431.76 feet to a tangent curve, concave southwesterly, having a radius of 399.98 feet;

Thence 2nd, continuing along said right of way of Bardin Road and transitioning to the right of way of Alisal Road, 366.73 feet along said curve, through a central angle of 52°31'59";

Thence 3rd, continuing along said right of way of Alisal Road, South 56°07'37" West, a distance of 53.13 feet;

Thence 4th, continuing along said right of way, S86°49'37"W, a distance of 115.00 feet;

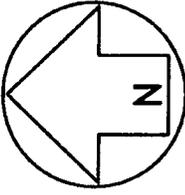
Thence 5th, leaving said right of way, S03°10'23"E, a distance of 13.27 feet;

Thence 6th, S87°48'53"E, a distance of 128.48 feet to a tangent curve, concave southwesterly, having a radius of 62.50 feet;

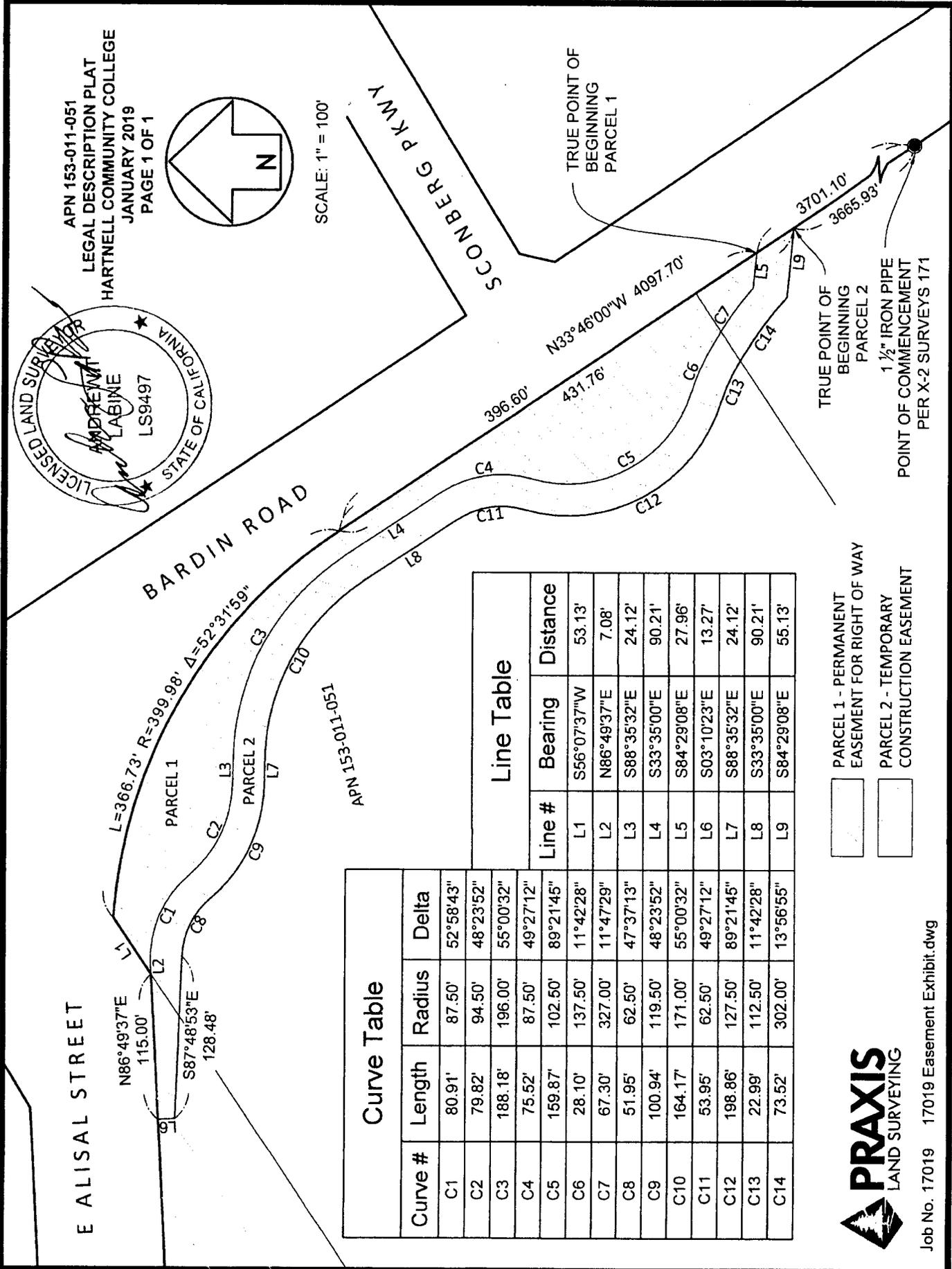
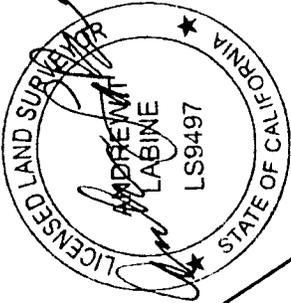
Thence 7th, 51.95 feet along said curve, through a central angle of 47°37'13" to the beginning of a reverse curve, concave northeasterly, having a radius of 119.50 feet;

Thence 8th, 100.94 feet along said curve, through a central angle of 48°23'52";

APN 153-011-051
 LEGAL DESCRIPTION PLAT
 HARTNELL COMMUNITY COLLEGE
 JANUARY 2019
 PAGE 1 OF 1

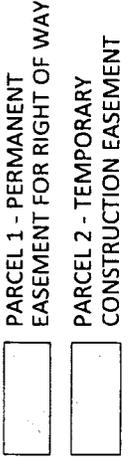


SCALE: 1" = 100'



Curve #	Length	Radius	Delta
C1	80.91'	87.50'	52°58'43"
C2	79.82'	94.50'	48°23'52"
C3	188.18'	196.00'	55°00'32"
C4	75.52'	87.50'	49°27'12"
C5	159.87'	102.50'	89°21'45"
C6	28.10'	137.50'	11°42'28"
C7	67.30'	327.00'	11°47'29"
C8	51.95'	62.50'	47°37'13"
C9	100.94'	119.50'	48°23'52"
C10	164.17'	171.00'	55°00'32"
C11	53.95'	62.50'	49°27'12"
C12	198.86'	127.50'	89°21'45"
C13	22.99'	112.50'	11°42'28"
C14	73.52'	302.00'	13°56'55"

Line #	Bearing	Distance
L1	S56°07'37"W	53.13'
L2	N86°49'37"E	7.08'
L3	S88°35'32"E	24.12'
L4	S33°35'00"E	90.21'
L5	S84°29'08"E	27.96'
L6	S03°10'23"E	13.27'
L7	S88°35'32"E	24.12'
L8	S33°35'00"E	90.21'
L9	S84°29'08"E	55.13'



Job No. 17019 17019 Easement Exhibit.dwg

TRUE POINT OF BEGINNING PARCEL 1
 TRUE POINT OF BEGINNING PARCEL 2
 1 1/2" IRON PIPE
 POINT OF COMMENCEMENT PER X-2 SURVEYS 171

EXHIBIT E
GRANT DEED

Recording Requested By, and
When Recorded Return to:

City of Salinas
200 Lincoln Avenue
Salinas, CA 93901
Attention: City Clerk

This document is recorded for the benefit of City of Salinas and recording is fee-exempt under § 27383 of the Government Code. This transaction is exempt from California documentary transfer tax pursuant to section 11922 of the California Revenue and Taxation Code.

(Space above this line for Recorder’s Use only)

GRANT DEED

(Affects APN 153-011-051)

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, **HARTNELL COMMUNITY COLLEGE DISTRICT**, which acquired title as Hartnell Joint Junior College District and also known as Hartnell Junior College, a California community college district (the “District”), as Grantor, hereby GRANTS to **CITY OF SALINAS**, a charter city and municipal corporation, as Grantee, all right, title, and interest in and to the real property, including all improvements thereon, located in the City of Salinas, County of Monterey, State of California, described and depicted in *Exhibit A* and *Exhibit B* attached hereto and incorporated herein.

In addition, District grants to the City of Salinas a temporary construction easement for construction and related purposes, in, on, over, under, along, through, and across that certain portion of land, described in Exhibit “A” and depicted in Exhibit B attached hereto and incorporated herein.

Said Temporary Construction Easement shall commence on April 1, 2019, and shall automatically terminate upon completion of City’s construction or April 1, 2022, whichever occurs first. The actual construction will be limited to two years from construction start and District shall have use of the property until City takes physical possession.

Upon completion of construction of City’s project, except vegetation, said Temporary Construction Easement area shall be generally restored by City to the condition that existed prior to construction, to the extent reasonably practical. Said restoration shall include relocation of the existing fence along Alisal Road to the new right of way line, relocation and modification of any impacted irrigation facilities and gopher traps, as well as restoration of the farm access road along the new right of way line. Upon completion of said construction contract work, said fencing, irrigation facilities and gopher traps shall become the sole property of the District and, if appropriate, any tenant farmer.

////

The provisions hereof shall inure to the benefit of the City, its successors and assigns, and shall bind the heirs, executors, administrators, assigns and successors in interest of the respective parties hereto, and all covenants shall apply to and run with the above-described property.

Dated as of _____, 2019, to be effective on recordation in the real property records of Monterey County, California.

HARTNELL COMMUNITY COLLEGE DISTRICT
which acquired title as Hartnell Joint Junior College District and also known
As Hartnell Junior College

By: _____
Willard Lewallen, Ph.D.
Superintendent/President

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____

On _____ before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

EXHIBIT A
Legal Description
Hartnell Community College
January 2019
APN: 153-011-051

Those portions of the Manuel P. Domingos Tract, in the City of Salinas, County of Monterey, State of California, as shown on the map filed in Volume 2, Page 38 of Surveys in the office of the County Recorder of said County, described as follows:

Parcel One (Permanent Easement)

Commencing at a point in the southwesterly right of way line of Bardin Road, identified by a 1 ½ inch iron pipe, no tag, as shown on the Record of Survey filed in Volume 34, Page 12 of Surveys in the office of the County Recorder of said County, being the southeasterly terminus of that certain course shown as having a bearing and distance of N33°46'00"W, 4097.70 feet, on said Record of Survey;

Thence, along said southwesterly right of way of Bardin Road, N33°46'00"W, a distance of 3701.10 feet to the True Point of Beginning;

Thence 1st, continuing along said right of way, N33°46'00"W, a distance of 396.60 feet to a tangent curve, concave southwesterly, having a radius of 399.98 feet;

Thence 2nd, continuing along said right of way of Bardin Road and transitioning to the right of way of Alisal Road, 366.73 feet along said curve, through a central angle of 52°31'59";

Thence 3rd, continuing along said right of way of Alisal Road, South 56°07'37" West, a distance of 53.13 feet;

Thence 4th, leaving said right of way, N86°49'37"E, a distance of 7.08 feet to the beginning of a tangent curve, concave southwesterly, having a radius of 87.50 feet;

Thence 5th, 80.91 feet along said curve, through a central angle of 52°58'43" to the beginning of a reverse curve, concave northeasterly, having a radius of 94.50 feet;

Thence 6th, 79.82 feet along said curve, through a central angle of 48°23'52";

Thence 7th, S88°35'32"E, a distance of 24.12 feet to a tangent curve, concave southwesterly, having a radius of 196.00 feet;

Thence 8th, 188.18 feet along said curve, through a central angle of 55°00'32";

Thence 9th, S33°35'00"E, a distance of 90.21 feet to a tangent curve, concave westerly, having a radius of 87.50 feet;

Thence 10th, 75.52 feet along said curve, through a central angle of 49°27'12" to the beginning of a reverse curve, concave easterly, having a radius of 102.50 feet;

EXHIBIT A
Legal Description
Hartnell Community College
January 2019
APN: 153-011-051

Thence 11th, 159.87 feet along said curve, through a central angle of 89°21'45" to the beginning of a reverse curve, concave southwesterly, having a radius of 137.50 feet;

Thence 12th, 28.10 feet along said curve, through a central angle of 11°42'28" to the beginning of a compound curve, concave southwesterly, having a radius of 327.00 feet;

Thence 13th, 67.30 feet along said curve, through a central angle of 11°47'29";

Thence 14th, S84°29'08"E, a distance of 27.96 feet to the True Point of Beginning.

Containing 33,858.69 square feet, more or less.

Parcel Two (Temporary Construction Easement)

Commencing at a point in the southwesterly right of way line of Bardin Road, identified by a 1 ½ inch iron pipe, no tag, as shown on the Record of Survey filed in Volume 34, Page 12 of Surveys in the office of the County Recorder of said County, being the southeasterly terminus of that certain course shown as having a bearing and distance of N33°46'00"W, 4097.70 feet, on said Record of Survey;

Thence, along said southwesterly right of way of Bardin Road, N33°46'00"W, a distance of 3665.93 feet to the True Point of Beginning;

Thence 1st, continuing along said right of way, N33°46'00"W, a distance of 431.76 feet to a tangent curve, concave southwesterly, having a radius of 399.98 feet;

Thence 2nd, continuing along said right of way of Bardin Road and transitioning to the right of way of Alisal Road, 366.73 feet along said curve, through a central angle of 52°31'59";

Thence 3rd, continuing along said right of way of Alisal Road, South 56°07'37" West, a distance of 53.13 feet;

Thence 4th, continuing along said right of way, S86°49'37"W, a distance of 115.00 feet;

Thence 5th, leaving said right of way, S03°10'23"E, a distance of 13.27 feet;

Thence 6th, S87°48'53"E, a distance of 128.48 feet to a tangent curve, concave southwesterly, having a radius of 62.50 feet;

Thence 7th, 51.95 feet along said curve, through a central angle of 47°37'13" to the beginning of a reverse curve, concave northeasterly, having a radius of 119.50 feet;

Thence 8th, 100.94 feet along said curve, through a central angle of 48°23'52";

EXHIBIT A
Legal Description
Hartnell Community College
January 2019
APN: 153-011-051

Thence 9th, S88°35'32"E, a distance of 24.12 feet to a tangent curve, concave southwesterly, having a radius of 171.00 feet;

Thence 10th, 164.17 feet along said curve, through a central angle of 55°00'32";

Thence 11th, S33°35'00"E, a distance of 90.21 feet to a tangent curve, concave westerly, having a radius of 62.50 feet;

Thence 12th, 53.95 feet along said curve, through a central angle of 49°27'12" to the beginning of a reverse curve, concave easterly, having a radius of 127.50 feet;

Thence 13th, 198.86 feet along said curve, through a central angle of 89°21'45" to the beginning of a reverse curve, concave southwesterly, having a radius of 112.50 feet;

Thence 14th, 22.99 feet along said curve, through a central angle of 11°42'28" to the beginning of a compound curve, concave southwesterly, having a radius of 302.00 feet;

Thence 15th, 73.52 feet along said curve, through a central angle of 13°56'55";

Thence 16th, S84°29'08"E, a distance of 55.13 feet to the True Point of Beginning.

Except that portion lying within Parcel One, as described above.

Containing 23,206.82 square feet, more or less.

Notes:

- The above legal descriptions are based on the information and land references shown on the map filed in Volume 34, Page 12, of Surveys.
- Bearings and distances are referenced to the California Coordinate System, Zone 4 grid, NAD83 (NSRS2007), Epoch 2011.00 as computed by the CSRC on May 13, 2011, defined locally by the CSRN. To obtain ground level distances, multiply grid distances by 1.000058063.

This description has been prepared by me, or under my direction, in conformance with the Professional Land Surveyors Act.

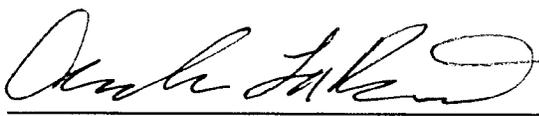
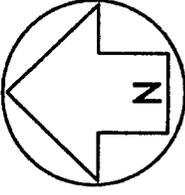

Andrew T. LaBine, PLS 9497 3/22/19 Date

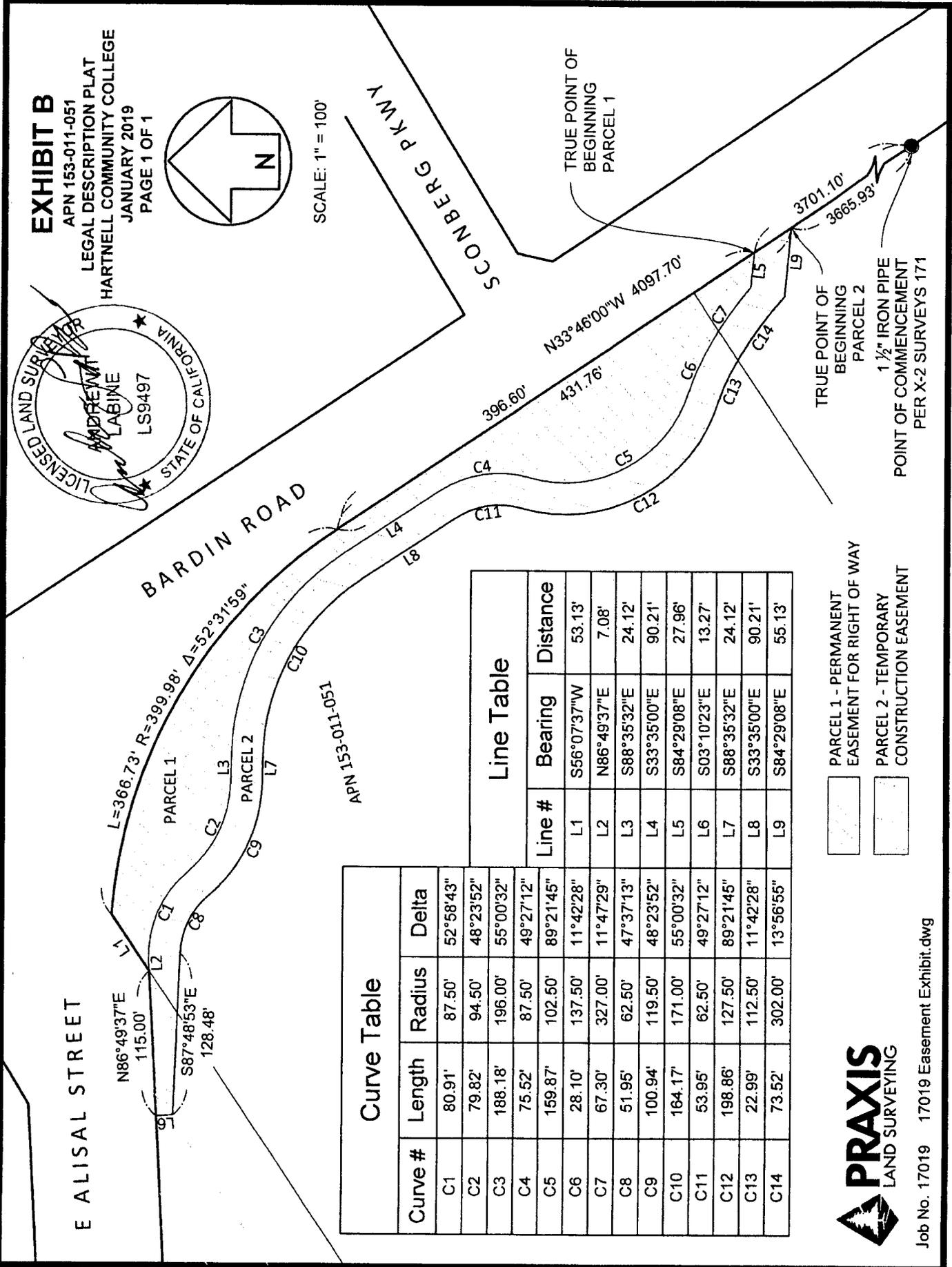
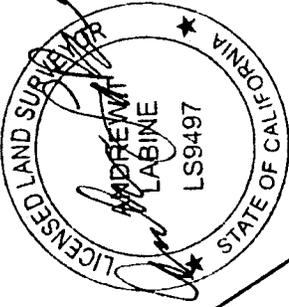


EXHIBIT B

APN 153-011-051
 LEGAL DESCRIPTION PLAT
 HARTNELL COMMUNITY COLLEGE
 JANUARY 2019
 PAGE 1 OF 1



SCALE: 1" = 100'



Curve Table

Curve #	Length	Radius	Delta
C1	80.91'	87.50'	52°58'43"
C2	79.82'	94.50'	48°23'52"
C3	188.18'	196.00'	55°00'32"
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C13	22.99'	112.50'	11°42'28"
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Line Table

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L2	N86°49'37"E	7.08'
L3	S88°35'32"E	24.12'
L4	S33°35'00"E	90.21'
L5	S84°29'08"E	27.96'
L6	S03°10'23"E	13.27'
L7	S88°35'32"E	24.12'
L8	S33°35'00"E	90.21'
L9	S84°29'08"E	55.13'

- PARCEL 1 - PERMANENT EASEMENT FOR RIGHT OF WAY
- PARCEL 2 - TEMPORARY CONSTRUCTION EASEMENT



EXHIBIT F

PRELIMINARY TITLE REPORT

CLTA Preliminary Report Form
(Rev. 11/06)

Order Number: 2701-5795406

Page Number: 1



First American Title

First American Title Company

**60 West Market, Suite 250, P.O. Box 970
Salinas, CA 93901**

Escrow Officer: Sandra Betancourt
Phone: (831)784-7671
Fax No.: (866)578-2508
E-Mail: sbetancourt@firstam.com

Title Officer: Sandra Betancourt
Phone: (831)784-7671
Fax No.: (866)578-2508
E-Mail: sbetancourt@firstam.com

E-Mail Loan Documents to: Lenders please contact the Escrow Officer for email address for sending loan documents.

Buyer: TBD
Property: Vacant Land
Salinas, CA 93901

PRELIMINARY REPORT

In response to the above referenced application for a policy of title insurance, this company hereby reports that it is prepared to issue, or cause to be issued, as of the date hereof, a Policy or Policies of Title Insurance describing the land and the estate or interest therein hereinafter set forth, insuring against loss which may be sustained by reason of any defect, lien or encumbrance not shown or referred to as an Exception below or not excluded from coverage pursuant to the printed Schedules, Conditions and Stipulations of said Policy forms.

The printed Exceptions and Exclusions from the coverage and Limitations on Covered Risks of said policy or policies are set forth in Exhibit A attached. *The policy to be issued may contain an arbitration clause. When the Amount of Insurance is less than that set forth in the arbitration clause, all arbitrable matters shall be arbitrated at the option of either the Company or the Insured as the exclusive remedy of the parties.* Limitations on Covered Risks applicable to the CLTA and ALTA Homeowner's Policies of Title Insurance which establish a Deductible Amount and a Maximum Dollar Limit of Liability for certain coverages are also set forth in Exhibit A. Copies of the policy forms should be read. They are available from the office which issued this report.

Please read the exceptions shown or referred to below and the exceptions and exclusions set forth in Exhibit A of this report carefully. The exceptions and exclusions are meant to provide you with notice of matters which are not covered under the terms of the title insurance policy and should be carefully considered.

It is important to note that this preliminary report is not a written representation as to the condition of title and may not list all liens, defects, and encumbrances affecting title to the land.

This report (and any supplements or amendments hereto) is issued solely for the purpose of facilitating the issuance of a policy of title insurance and no liability is assumed hereby. If it is desired that liability be assumed prior to the issuance of a policy of title insurance, a Binder or Commitment should be requested.

Dated as of September 18, 2018 at 7:30 A.M.

The form of Policy of title insurance contemplated by this report is:

To Be Determined

A specific request should be made if another form or additional coverage is desired.

Title to said estate or interest at the date hereof is vested in:

HARTNELL JOINT JUNIOR COLLEGE DISTRICT AND KNOWN AS HARTNELL JUNIOR COLLEGE

The estate or interest in the land hereinafter described or referred to covered by this Report is:

FEE

The Land referred to herein is described as follows:

(See attached Legal Description)

At the date hereof exceptions to coverage in addition to the printed Exceptions and Exclusions in said policy form would be as follows:

1. General and special taxes and assessments for the fiscal year 2018-2019.

First Installment:	\$3,180.02, OPEN
Penalty:	\$0.00
Second Installment:	\$3,180.02, OPEN
Penalty:	\$0.00
Tax Rate Area:	005-004
A. P. No.:	153-011-051-000
2. The lien of supplemental taxes, if any, assessed pursuant to Chapter 3.5 commencing with Section 75 of the California Revenue and Taxation Code.
3. The terms and provisions contained in the document entitled "QUITCLAIM DEED" recorded MARCH 02, 1948 as BOOK/REEL 1041 PAGE/IMAGE 139 of Official Records.
4. An easement for SURFACE WATER DRAINAGE and incidental purposes, recorded OCTOBER 24, 1967 as BOOK/REEL 527 PAGE/IMAGE 841 of Official Records.
In Favor of: THE COUNTY OF MONTEREY
Affects: AS DESCRIBED THEREIN

The location of the easement cannot be determined from record information.

5. An easement for ROAD and incidental purposes, recorded JUNE 12, 1968 as BOOK/REEL 560 PAGE/IMAGE 1121 of Official Records.
In Favor of: THE CITY OF SALINAS, A MUNICIPAL CORPORATION
Affects: AS DESCRIBED THEREIN

The location of the easement cannot be determined from record information.

6. The terms and provisions contained in the document entitled "QUITCLAIM DEED" recorded OCTOBER 17, 1974 as BOOK/REEL 940 PAGE/IMAGE 535 of Official Records.
7. The effect of a map purporting to show the land and other property, filed in BOOK 29, PAGE 83 of Record of Surveys.
8. Rights of the public in and to that portion of the land lying within any Road, Street, Alley or Highway.
9. Water rights, claims or title to water, whether or not shown by the public records.
10. Discrepancies, conflicts in boundary lines, shortage in area, encroachments, or any other facts which a correct survey would disclose, and which are not shown by public records.
11. Any facts, rights, interests or claims which would be disclosed by a correct ALTA/NSPS survey.
12. Rights of parties in possession.

Prior to the issuance of a 2006 ALTA Extended Owner's Policy of Title without Western Regional Exceptions, The Company will require:

13. With respect to HARTNELL JOINT JUNIOR COLLEGE DISTRICT AND KNOWN AS HARTNELL JUNIOR COLLEGE, we will require copies of the articles of organization, bylaws, and other governing documents and any amendments thereto. Other requirements will be made following a review of such documents.
14. "Furnish Plat of Survey of the subject property of recent date by a Registered Land Surveyor in accordance with the ""Minimum Standard Detail Requirements for ALTA/NSPS Land Title Surveys"" which became effective February 23, 2016. Said Plat of survey shall include the required certification and, at a minimum, also have shown thereon Items 1, 8, 11, 16, 17, and 19 from Table A thereof. If zoning assurances are requested, Items 7(a), 7(b), 7(c) and 9 from Table A and information regarding the usage of the property must be included.

NOTE: Exception may be made to any adverse matters disclosed by the ALTA/NSPS Land Title Survey."

INFORMATIONAL NOTES

Note: The policy to be issued may contain an arbitration clause. When the Amount of Insurance is less than the certain dollar amount set forth in any applicable arbitration clause, all arbitrable matters shall be arbitrated at the option of either the Company or the Insured as the exclusive remedy of the parties. If you desire to review the terms of the policy, including any arbitration clause that may be included, contact the office that issued this Commitment or Report to obtain a sample of the policy jacket for the policy that is to be issued in connection with your transaction.

1. The property covered by this report is vacant land.
2. According to the public records, there has been no conveyance of the land within a period of twenty-four months prior to the date of this report, except as follows:

None
3. We find no open deeds of trust. Escrow please confirm before closing.

The map attached, if any, may or may not be a survey of the land depicted hereon. First American expressly disclaims any liability for loss or damage which may result from reliance on this map except to the extent coverage for such loss or damage is expressly provided by the terms and provisions of the title insurance policy, if any, to which this map is attached.

LEGAL DESCRIPTION

Real property in the City of Salinas, County of Monterey, State of California, described as follows:

PARCEL 1:

A PORTION OF THE RANCHO EL ALISAL, MONTEREY COUNTY, CALIFORNIA, BEING A PART OF THAT CERTAIN 34.316 ACRES OF PARCEL 1A AND 1B AND PARCEL 7A AS CONVEYED BY INTERCONTINENTAL RUBBER COMPANY TO UNITED STATES AMERICA, BY DEED DATED JUNE 24, 1942, RECORDED IN VOLUME 774 OF DEEDS AT PAGE 12 THEREIN, RECORDS OF MONTEREY COUNTY, CALIFORNIA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT:

BEGINNING AT A POINT IN THE FENCE LINE, WHICH IS THE WESTERLY BOUNDARY OF PARCEL 1B, FROM WHICH A 4 X 4 SURVEY POST MARKED R-6-C-R-D-H.D.P., STANDING ON THE SOUTHERLY SIDE OF THE COUNTY ROAD (60 FEET WIDE) LEADING FROM THE ALISAL TO CHUALAR BEARS N. 46° 31' W., 665 FEET DISTANT; THENCE

(1) N. 85° 02' E., 1524.44 FEET, AT 1446.24 CROSS FENCE LINE, 1524.44 FEET TO A POINT ON COMMON BOUNDARY BETWEEN SAID PARCEL 7A AND COUNTY ROAD WHICH PARALLELS SAID PARCEL 7A; THENCE PARALLEL TO FENCE LINE A DISTANCE OF 40 FEET

(2) S. 54° 20' W., 1006.35 FEET TO A POINT ON SAID COMMON BOUNDARY OF COUNTY ROAD AND PARCEL 7A; THENCE

(3) N. 65° 17' W., 419.11 FEET, AT 46.01 FEET A 4 X 4 SURVEY POST MARKED R-3, D.PV., M.D.P., STANDING AT THE CORNER FENCE LINE, 419.11 FEET TO A 4 X 4 SURVEY POST MARKED R-4-D-M.D.P., STANDING AT ANGLE POINT IN FENCE LINE; THENCE FOLLOWING FENCE LINE

(4) N. 56° 58' W., 82 FEET TO A 4 X 4 SURVEY POST MARKED R-5-D-H.D.P., STANDING AT ANGLE POINT IN FENCE LINE; THENCE FOLLOWING FENCE LINE

(5) N. 46° 31' W., 344.5 FEET TO THE POINT OF BEGINNING.

PARCEL 2:

THAT PARCEL OR TRACT BEING A PORTION OF RANCHO EL ALISAL, MONTEREY COUNTY, CALIFORNIA, DESCRIBED AS: COMMENCING AT A FENCE POST MARKED B AT THE INTERSECTION OF THE SOUTH SIDE OF THE ALISAL ROAD WITH THE EASTERLY SIDE OF THE COUNTY ROAD WHICH PARALLELS THE BRANCH OF THE PAJARO VALLEY CONSOLIDATED RAILROAD, LEADING TO THE ROCK QUARRY, THENCE ALONG SAID ALISAL ROAD N. 84° 48' EAST 175.6 FEET TO A 4X4 SURVEY POST MARKED AR1, CO. RD. HDP, STANDING AT ANGLE IN SIDE OF SAID ROAD; THENCE SOUTH 35° 27' EAST 567 FEET TO A 4X4 SURVEY POST MARKED AR2, E, CO RD. HDP; THENCE LEAVING SAID ROAD SOUTH 54° 32' WEST 920 FEET TO THE POINT OF BEGINNING OF THE INSTANT TRACT, (CORNER NO. 1); THENCE SOUTH 54° 32' WEST 1076 FEET TO A 4X4 SURVEY POST MARKED AR3, B, ISP, CORNER NO. 2; THENCE NORTH 35° 27' WEST 656 FEET TO A 4X4 SURVEY POST MARKED AR4, CO. RD. B HDP, STANDING IN FENCE ON THE SOUTHEASTERLY SIDE OF THE COUNTY ROAD FROM SPRECKELS JUNCTION; THENCE FOLLOWING SAID FENCE AND SIDE OF ROAD, CORNER NO. 3; THENCE NORTH 54° 32' EAST 1076 FEET, CORNER NO. 4; THENCE SOUTH 35° 27' EAST 656 FEET TO POINT OF BEGINNING.

PARCEL 3:

THAT PARCEL OR TRACT BEING A PORTION OF RANCHO EL ALISAL, MONTEREY COUNTY, CALIFORNIA, DESCRIBED AS: COMMENCING AT A FENCE POST, MARKED B. AT THE INTERSECTION OF THE SOUTH SIDE OF ALISAL ROAD WITH THE EASTERLY SIDE OF THE COUNTY ROAD WHICH PARALLELS THE BRANCH OF THE PAJARO VALLEY CONSOLIDATED RAILROAD, LEADING TO THE ROCK QUARRY,

THENCE ALONG SAID ALISAL ROAD NORTH 84° 58' EAST 175.6 FEET TO 4X4 SURVEY POST MARKED AR1 COUNTY ROAD HDP, STANDING AT ANGLE INSIDE OF SAID ROAD; THENCE SOUTH 35° 27' EAST 567 FEET TO A 4X4 SURVEY POST MARKED AR2 B. COUNTY ROAD HDP; THENCE LEAVING SAID ROAD SOUTH 54° 32' WEST 920 FEET TO THE CORNER NO. 1, THENCE NORTH 35° 27' WEST 656 FEET TO A 4X4 SURVEY POST MARKED AR4 COUNTY ROAD B. HDP; THENCE EASTERLY NORTH 54° 32' EAST 768.5 FEET TO THE POINT OF BEGINNING.

PARCEL 4:

THAT PARCEL OR TRACT BEING A PORTION OF RANCHO EL ALISAL, MONTEREY COUNTY, CALIFORNIA, DESCRIBED AS: COMMENCING AT THE NORTHEAST CORNER OF PARCEL NO. 3 OF THE SALINAS ARMY AIR BASE WHICH IS A 4X4 SURVEY POST MARKED AR1 COUNTY ROAD NDP, THENCE IN A SOUTHEASTERLY DIRECTION SOUTH 35° 16' EAST 1618.3 FEET TO A POINT, CONTINUING THENCE SOUTHEASTERLY SOUTH 35° 12' 40" SOUTH 765.54 FEET TO A POINT, THENCE IN A SOUTHWESTERLY DIRECTION SOUTH 73° 36' WEST 435.39 FEET TO A POINT; THENCE CONTINUING IN A SOUTHWESTERLY DIRECTION SOUTH 54° 42' 10" WEST 639.84 FEET TO A POINT, THENCE NORTHWESTERLY NORTH 83° 6' WEST 415.5 FEET TO A POINT; THENCE CONTINUING NORTHWESTERLY NORTH 35° 16' WEST A DISTANCE OF 1965.36 FEET TO A POINT, THENCE NORTHEASTERLY 54° 45' EAST 1370.0 FEET TO THE PLACE OF BEGINNING.

PARCEL 5:

BEING PART OF THAT CERTAIN 192.31 ACRE TRACT OF LAND SHOWN ON THAT CERTAIN MAP ENTITLED, PLAT OF PORTION OF THE MANUEL P. DOMINGOS TRACT, FILED FOR RECORD MARCH 19, 1926 IN VOLUME 2 OF SURVEY, AT PAGE 38, MONTEREY COUNTY RECORDS, SAID PART BEING PARTICULARLY DESCRIBED AS FOLLOWS, TO WIT:

BEGINNING AT A 4 X 4 POST STANDING AT THE EASTERLY CORNER OF SAID 192.31 ACRE TRACT OF LAND IN THE SOUTHWESTERLY LINE OF ALISAL ROAD (A COUNTY ROAD, 60 FEET WIDE), SAID 4 X 4 POST BEING ALSO AT THE NORTHERLY CORNER OF THAT CERTAIN TRACT OF LAND (76.03 ACRES) CONVEYED BY CHRIS P. MORTENSEN ET AL TO UNITED STATES OF AMERICA BY DEED DATED AUGUST 18, 1942 AND RECORDED IN VOLUME 779 OF OFFICIAL RECORDS AT PAGE 19, MONTEREY COUNTY RECORDS, AND RUNNING THENCE FROM SAID POINT OF BEGINNING ALONG THE LINE COMMON TO SAID 192.31 ACRE TRACT OF LAND AND SAID ALISAL ROAD

(1) N. 35° 27' W., 1374.8 FEET TO A 4 X 4 POST MARKED AR2, B, HDP STANDING AT THE EASTERLY CORNER OF THAT CERTAIN 29.904, ACRE TRACT OF LAND CONVEYED BY JAMES BARDIN ET UX TO AMERICAN RUBBER PRODUCERS, INC. (A CORPORATION) BY DEED DATED AUGUST 26, 1929 AND RECORDED IN VOLUME 204 OF OFFICIAL RECORDS AT PAGE 55, MONTEREY COUNTY RECORDS; THENCE LEAVE THE BOUNDARY COMMON TO SAID 192.31 ACRE TRACT OF LAND AND SAID ALISAL ROAD AND RUNNING ALONG THE SOUTHEASTERLY BOUNDARY OF SAID 29.904 ACRE TRACT OF LAND

(2) S. 54° 31' W., 920.0 FEET TO A 2 X 3 POST STANDING AT THE NORTHERLY CORNER OF THAT CERTAIN TRACT OF LAND (35.50 ACRES) CONVEYED BY MARIE BARDIN SCONBERG ET VIR TO UNITED STATES OF AMERICA, BY DEED DATED SEPTEMBER 24, 1942 AND RECORDED IN VOLUME 783 OF OFFICIAL RECORDS AT PAGE 21, MONTEREY COUNTY RECORDS; THENCE LEAVE THE BOUNDARY OF SAID 29.904 ACRE TRACT OF LAND AND RUNNING ALONG THE NORTHEASTERLY BOUNDARY OF SAID TRACT OF LAND (35.50 ACRES)

(3) S. 35° 27' E., 1372.6 FEET TO THE EASTERLY CORNER OF SAID (35.50 ACRES) TRACT OF LAND STANDING IN THE NORTHWESTERLY BOUNDARY OF THE ABOVE MENTIONED (76.03 ACRES) TRACT OF LAND; THENCE LEAVE THE BOUNDARY OF SAID (35.50 ACRES) TRACT OF LAND AND RUNNING ALONG THE NORTHEASTERLY BOUNDARY OF SAID (76.03 ACRES) TRACT OF LAND

(4) N. 54° 39' E., 920.0 FEET TO THE PLACE OF BEGINNING.

PARCEL 6:

ALL THAT PORTION OF LAND AS CONTAINED IN THE "QUITCLAIM DEED" BETWEEN THE UNITED STATE OF AMERICA AND HARTNELL COMMUNITY COLLEGE DISTRICT OF MONTEREY AND SAN BENITO COUNTIES, A POLITICAL SUBDIVISION RECORDED OCTOBER 17, 1974 IN REEL 940 OF OFFICIAL RECORDS, AT PAGE 535.

APN: 153-011-051-000

NOTICE

Section 12413.1 of the California Insurance Code, effective January 1, 1990, requires that any title insurance company, underwritten title company, or controlled escrow company handling funds in an escrow or sub-escrow capacity, wait a specified number of days after depositing funds, before recording any documents in connection with the transaction or disbursing funds. This statute allows for funds deposited by wire transfer to be disbursed the same day as deposit. In the case of cashier's checks or certified checks, funds may be disbursed the next day after deposit. In order to avoid unnecessary delays of three to seven days, or more, please use wire transfer, cashier's checks, or certified checks whenever possible.

EXHIBIT A
LIST OF PRINTED EXCEPTIONS AND EXCLUSIONS (BY POLICY TYPE)

CLTA STANDARD COVERAGE POLICY – 1990
EXCLUSIONS FROM COVERAGE

The following matters are expressly excluded from the coverage of this policy and the Company will not pay loss or damage, costs, attorneys' fees or expenses which arise by reason of:

1. (a) Any law, ordinance or governmental regulation (including but not limited to building or zoning laws, ordinances, or regulations) restricting, regulating, prohibiting or relating (i) the occupancy, use, or enjoyment of the land; (ii) the character, dimensions or location of any improvement now or hereafter erected on the land; (iii) a separation in ownership or a change in the dimensions or area of the land or any parcel of which the land is or was a part; or (iv) environmental protection, or the effect of any violation of these laws, ordinances or governmental regulations, except to the extent that a notice of the enforcement thereof or a notice of a defect, lien, or encumbrance resulting from a violation or alleged violation affecting the land has been recorded in the public records at Date of Policy.
- (b) Any governmental police power not excluded by (a) above, except to the extent that a notice of the exercise thereof or notice of a defect, lien or encumbrance resulting from a violation or alleged violation affecting the land has been recorded in the public records at Date of Policy.
2. Rights of eminent domain unless notice of the exercise thereof has been recorded in the public records at Date of Policy, but not excluding from coverage any taking which has occurred prior to Date of Policy which would be binding on the rights of a purchaser for value without knowledge.
3. Defects, liens, encumbrances, adverse claims or other matters:
 - (a) whether or not recorded in the public records at Date of Policy, but created, suffered, assumed or agreed to by the insured claimant;
 - (b) not known to the Company, not recorded in the public records at Date of Policy, but known to the insured claimant and not disclosed in writing to the Company by the insured claimant prior to the date the insured claimant became an insured under this policy;
 - (c) resulting in no loss or damage to the insured claimant;
 - (d) attaching or created subsequent to Date of Policy; or
 - (e) resulting in loss or damage which would not have been sustained if the insured claimant had paid value for the insured mortgage or for the estate or interest insured by this policy.
4. Unenforceability of the lien of the insured mortgage because of the inability or failure of the insured at Date of Policy, or the inability or failure of any subsequent owner of the indebtedness, to comply with the applicable doing business laws of the state in which the land is situated.
5. Invalidity or unenforceability of the lien of the insured mortgage, or claim thereof, which arises out of the transaction evidenced by the insured mortgage and is based upon usury or any consumer credit protection or truth in lending law.
6. Any claim, which arises out of the transaction vesting in the insured the estate of interest insured by this policy or the transaction creating the interest of the insured lender, by reason of the operation of federal bankruptcy, state insolvency or similar creditors' rights laws.

EXCEPTIONS FROM COVERAGE - SCHEDULE B, PART I

This policy does not insure against loss or damage (and the Company will not pay costs, attorneys' fees or expenses) which arise by reason of:

1. Taxes or assessments which are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the public records.
Proceedings by a public agency which may result in taxes or assessments, or notices of such proceedings, whether or not shown by the records of such agency or by the public, records.
2. Any facts, rights, interests, or claims which are not shown by the public records but which could be ascertained by an inspection of the land or which may be asserted by persons in possession thereof.
3. Easements, liens or encumbrances, or claims thereof, not shown by the public records.
4. Discrepancies, conflicts in boundary lines, shortage in area, encroachments, or any other facts which a correct survey would disclose, and which are not shown by the public records.
5. (a) Unpatented mining claims; (b) reservations or exceptions in patents or in Acts authorizing the issuance thereof; (c) water rights, claims or title to water, whether or not the matters excepted under (a), (b) or (c) are shown by the public records.
6. Any lien or right to a lien for services, labor or material not shown by the public records.

CLTA/ALTA HOMEOWNER'S POLICY OF TITLE INSURANCE (12-02-13)
EXCLUSIONS

In addition to the Exceptions in Schedule B, You are not insured against loss, costs, attorneys' fees, and expenses resulting from:

1. Governmental police power, and the existence or violation of those portions of any law or government regulation concerning:
 - a. building;
 - b. zoning;
 - c. land use;

- d. improvements on the Land;
 - e. land division; and
 - f. environmental protection.
- This Exclusion does not limit the coverage described in Covered Risk 8.a., 14, 15, 16, 18, 19, 20, 23 or 27.
2. The failure of Your existing structures, or any part of them, to be constructed in accordance with applicable building codes. This Exclusion does not limit the coverage described in Covered Risk 14 or 15.
 3. The right to take the Land by condemning it. This Exclusion does not limit the coverage described in Covered Risk 17.
 4. Risks:
 - a. that are created, allowed, or agreed to by You, whether or not they are recorded in the Public Records;
 - b. that are Known to You at the Policy Date, but not to Us, unless they are recorded in the Public Records at the Policy Date;
 - c. that result in no loss to You; or
 - d. that first occur after the Policy Date - this does not limit the coverage described in Covered Risk 7, 8.e., 25, 26, 27 or 28.
 5. Failure to pay value for Your Title.
 6. Lack of a right:
 - a. to any land outside the area specifically described and referred to in paragraph 3 of Schedule A; and
 - b. in streets, alleys, or waterways that touch the Land.

This Exclusion does not limit the coverage described in Covered Risk 11 or 21.
 7. The transfer of the Title to You is invalid as a preferential transfer or as a fraudulent transfer or conveyance under federal bankruptcy, state insolvency, or similar creditors' rights laws.
 8. Contamination, explosion, fire, flooding, vibration, fracturing, earthquake, or subsidence.
 9. Negligence by a person or an Entity exercising a right to extract or develop minerals, water, or any other substances.

LIMITATIONS ON COVERED RISKS

Your insurance for the following Covered Risks is limited on the Owner's Coverage Statement as follows:
For Covered Risk 16, 18, 19, and 21 Your Deductible Amount and Our Maximum Dollar Limit of Liability shown in Schedule A.
The deductible amounts and maximum dollar limits shown on Schedule A are as follows:

	<u>Your Deductible Amount</u>	<u>Our Maximum Dollar Limit of Liability</u>
Covered Risk 16:	1% of Policy Amount Shown in Schedule A or \$2,500 (whichever is less)	\$10,000
Covered Risk 18:	1% of Policy Amount Shown in Schedule A or \$5,000 (whichever is less)	\$25,000
Covered Risk 19:	1% of Policy Amount Shown in Schedule A or \$5,000 (whichever is less)	\$25,000
Covered Risk 21:	1% of Policy Amount Shown in Schedule A or \$2,500 (whichever is less)	\$5,000

2006 ALTA LOAN POLICY (06-17-06)
EXCLUSIONS FROM COVERAGE

The following matters are expressly excluded from the coverage of this policy, and the Company will not pay loss or damage, costs, attorneys' fees, or expenses that arise by reason of:

1. (a) Any law, ordinance, permit, or governmental regulation (including those relating to building and zoning) restricting, regulating, prohibiting, or relating to
 - (i) the occupancy, use, or enjoyment of the Land;
 - (ii) the character, dimensions, or location of any improvement erected on the Land;
 - (iii) the subdivision of land; or
 - (iv) environmental protection;

or the effect of any violation of these laws, ordinances, or governmental regulations. This Exclusion 1(a) does not modify or limit the coverage provided under Covered Risk 5.
- (b) Any governmental police power. This Exclusion 1(b) does not modify or limit the coverage provided under Covered Risk 6.
2. Rights of eminent domain. This Exclusion does not modify or limit the coverage provided under Covered Risk 7 or 8.
3. Defects, liens, encumbrances, adverse claims, or other matters
 - (a) created, suffered, assumed, or agreed to by the Insured Claimant;
 - (b) not Known to the Company, not recorded in the Public Records at Date of Policy, but Known to the Insured Claimant and not disclosed in writing to the Company by the Insured Claimant prior to the date the Insured Claimant became an Insured under this policy;

- (c) resulting in no loss or damage to the Insured Claimant;
 - (d) attaching or created subsequent to Date of Policy (however, this does not modify or limit the coverage provided under Covered Risk 11, 13, or 14); or
 - (e) resulting in loss or damage that would not have been sustained if the Insured Claimant had paid value for the Insured Mortgage.
4. Unenforceability of the lien of the Insured Mortgage because of the inability or failure of an Insured to comply with applicable doing-business laws of the state where the Land is situated.
 5. Invalidity or unenforceability in whole or in part of the lien of the Insured Mortgage that arises out of the transaction evidenced by the Insured Mortgage and is based upon usury or any consumer credit protection or truth-in-lending law.
 6. Any claim, by reason of the operation of federal bankruptcy, state insolvency, or similar creditors' rights laws, that the transaction creating the lien of the Insured Mortgage, is
 - (a) a fraudulent conveyance or fraudulent transfer, or
 - (b) a preferential transfer for any reason not stated in Covered Risk 13(b) of this policy.
 7. Any lien on the Title for real estate taxes or assessments imposed by governmental authority and created or attaching between Date of Policy and the date of recording of the Insured Mortgage in the Public Records. This Exclusion does not modify or limit the coverage provided under Covered Risk 11(b).

The above policy form may be issued to afford either Standard Coverage or Extended Coverage. In addition to the above Exclusions from Coverage, the Exceptions from Coverage in a Standard Coverage policy will also include the following Exceptions from Coverage:

EXCEPTIONS FROM COVERAGE

[Except as provided in Schedule B - Part II, [t[or T]his policy does not insure against loss or damage, and the Company will not pay costs, attorneys' fees or expenses, that arise by reason of:

[PART I

[The above policy form may be issued to afford either Standard Coverage or Extended Coverage. In addition to the above Exclusions from Coverage, the Exceptions from Coverage in a Standard Coverage policy will also include the following Exceptions from Coverage:

1. (a) Taxes or assessments that are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the Public Records; (b) proceedings by a public agency that may result in taxes or assessments, or notices of such proceedings, whether or not shown by the records of such agency or by the Public Records.
2. Any facts, rights, interests, or claims that are not shown by the Public Records but that could be ascertained by an inspection of the Land or that may be asserted by persons in possession of the Land.
3. Easements, liens or encumbrances, or claims thereof, not shown by the Public Records.
4. Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete land survey of the Land and not shown by the Public Records.
5. (a) Unpatented mining claims; (b) reservations or exceptions in patents or in Acts authorizing the issuance thereof; (c) water rights, claims or title to water, whether or not the matters excepted under (a), (b), or (c) are shown by the Public Records.
6. Any lien or right to a lien for services, labor or material not shown by the public records.

PART II

In addition to the matters set forth in Part I of this Schedule, the Title is subject to the following matters, and the Company insures against loss or damage sustained in the event that they are not subordinate to the lien of the Insured Mortgage:]

2006 ALTA OWNER'S POLICY (06-17-06)

EXCLUSIONS FROM COVERAGE

The following matters are expressly excluded from the coverage of this policy, and the Company will not pay loss or damage, costs, attorneys' fees, or expenses that arise by reason of:

1. (a) Any law, ordinance, permit, or governmental regulation (including those relating to building and zoning) restricting, regulating, prohibiting, or relating to
 - (i) the occupancy, use, or enjoyment of the Land;
 - (ii) the character, dimensions, or location of any improvement erected on the Land;
 - (iii) the subdivision of land; or
 - (iv) environmental protection;

or the effect of any violation of these laws, ordinances, or governmental regulations. This Exclusion 1(a) does not modify or limit the coverage provided under Covered Risk 5.

- (b) Any governmental police power. This Exclusion 1(b) does not modify or limit the coverage provided under Covered Risk 6.
2. Rights of eminent domain. This Exclusion does not modify or limit the coverage provided under Covered Risk 7 or 8.
3. Defects, liens, encumbrances, adverse claims, or other matters
 - (a) created, suffered, assumed, or agreed to by the Insured Claimant;
 - (b) not Known to the Company, not recorded in the Public Records at Date of Policy, but Known to the Insured Claimant and not disclosed in writing to the Company by the Insured Claimant prior to the date the Insured Claimant became an Insured under this policy;

- (c) resulting in no loss or damage to the Insured Claimant;
 - (d) attaching or created subsequent to Date of Policy (however, this does not modify or limit the coverage provided under Covered Risk 9 or 10); or
 - (e) resulting in loss or damage that would not have been sustained if the Insured Claimant had paid value for the Title.
4. Any claim, by reason of the operation of federal bankruptcy, state insolvency, or similar creditors' rights laws, that the transaction vesting the Title as shown in Schedule A, is
 - (a) a fraudulent conveyance or fraudulent transfer, or
 - (b) a preferential transfer for any reason not stated in Covered Risk 9 of this policy.
 5. Any lien on the Title for real estate taxes or assessments imposed by governmental authority and created or attaching between Date of Policy and the date of recording of the deed or other instrument of transfer in the Public Records that vests Title as shown in Schedule A.

The above policy form may be issued to afford either Standard Coverage or Extended Coverage. In addition to the above Exclusions from Coverage, the Exceptions from Coverage in a Standard Coverage policy will also include the following Exceptions from Coverage:

EXCEPTIONS FROM COVERAGE

This policy does not insure against loss or damage, and the Company will not pay costs, attorneys' fees or expenses, that arise by reason of: [The above policy form may be issued to afford either Standard Coverage or Extended Coverage. In addition to the above Exclusions from Coverage, the Exceptions from Coverage in a Standard Coverage policy will also include the following Exceptions from Coverage:

1. (a) Taxes or assessments that are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the Public Records; (b) proceedings by a public agency that may result in taxes or assessments, or notices of such proceedings, whether or not shown by the records of such agency or by the Public Records.
2. Any facts, rights, interests, or claims that are not shown by the Public Records but that could be ascertained by an inspection of the Land or that may be asserted by persons in possession of the Land.
3. Easements, liens or encumbrances, or claims thereof, not shown by the Public Records.
4. Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete land survey of the Land and not shown by the Public Records.
5. (a) Unpatented mining claims; (b) reservations or exceptions in patents or in Acts authorizing the issuance thereof; (c) water rights, claims or title to water, whether or not the matters excepted under (a), (b), or (c) are shown by the Public Records.
6. Any lien or right to a lien for services, labor or material not shown by the Public Records.
7. [Variable exceptions such as taxes, easements, CC&R's, etc. shown here.]

ALTA EXPANDED COVERAGE RESIDENTIAL LOAN POLICY (07-26-10)

EXCLUSIONS FROM COVERAGE

The following matters are expressly excluded from the coverage of this policy, and the Company will not pay loss or damage, costs, attorneys' fees, or expenses that arise by reason of:

1. (a) Any law, ordinance, permit, or governmental regulation (including those relating to building and zoning) restricting, regulating, prohibiting, or relating to
 - (i) the occupancy, use, or enjoyment of the Land;
 - (ii) the character, dimensions, or location of any improvement erected on the Land;
 - (iii) the subdivision of land; or
 - (iv) environmental protection;

or the effect of any violation of these laws, ordinances, or governmental regulations. This Exclusion 1(a) does not modify or limit the coverage provided under Covered Risk 5, 6, 13(c), 13(d), 14 or 16.

(b) Any governmental police power. This Exclusion 1(b) does not modify or limit the coverage provided under Covered Risk 5, 6, 13(c), 13(d), 14 or 16.

2. Rights of eminent domain. This Exclusion does not modify or limit the coverage provided under Covered Risk 7 or 8.
3. Defects, liens, encumbrances, adverse claims, or other matters
 - (a) created, suffered, assumed, or agreed to by the Insured Claimant;
 - (b) not Known to the Company, not recorded in the Public Records at Date of Policy, but Known to the Insured Claimant and not disclosed in writing to the Company by the Insured Claimant prior to the date the Insured Claimant became an Insured under this policy;
 - (c) resulting in no loss or damage to the Insured Claimant;
 - (d) attaching or created subsequent to Date of Policy (however, this does not modify or limit the coverage provided under Covered Risk 11, 16, 17, 18, 19, 20, 21, 22, 23, 24, 27 or 28); or
 - (e) resulting in loss or damage that would not have been sustained if the Insured Claimant had paid value for the Insured Mortgage.
4. Unenforceability of the lien of the Insured Mortgage because of the inability or failure of an Insured to comply with applicable doing-business laws of the state where the Land is situated.
5. Invalidity or unenforceability in whole or in part of the lien of the Insured Mortgage that arises out of the transaction evidenced by the Insured Mortgage and is based upon usury or any consumer credit protection or truth-in-lending law. This Exclusion does not modify or limit the coverage provided in Covered Risk 26.
6. Any claim of invalidity, unenforceability or lack of priority of the lien of the Insured Mortgage as to Advances or modifications made after the

Insured has Knowledge that the vestee shown in Schedule A is no longer the owner of the estate or interest covered by this policy. This Exclusion does not modify or limit the coverage provided in Covered Risk 11.

7. Any lien on the Title for real estate taxes or assessments imposed by governmental authority and created or attaching subsequent to Date of Policy. This Exclusion does not modify or limit the coverage provided in Covered Risk 11(b) or 25.
8. The failure of the residential structure, or any portion of it, to have been constructed before, on or after Date of Policy in accordance with applicable building codes. This Exclusion does not modify or limit the coverage provided in Covered Risk 5 or 6.
9. Any claim, by reason of the operation of federal bankruptcy, state insolvency, or similar creditors' rights laws, that the transaction creating the lien of the Insured Mortgage, is
 - (a) a fraudulent conveyance or fraudulent transfer, or
 - (b) a preferential transfer for any reason not stated in Covered Risk 27(b) of this policy.
10. Contamination, explosion, fire, flooding, vibration, fracturing, earthquake, or subsidence.
11. Negligence by a person or an Entity exercising a right to extract or develop minerals, water, or any other substances.



First American Title

Privacy Information

We Are Committed to Safeguarding Customer Information

In order to better serve your needs now and in the future, we may ask you to provide us with certain information. We understand that you may be concerned about what we will do with such information - particularly any personal or financial information. We agree that you have a right to know how we will utilize the personal information you provide to us. Therefore, together with our subsidiaries we have adopted this Privacy Policy to govern the use and handling of your personal information.

Applicability

This Privacy Policy governs our use of the information that you provide to us. It does not govern the manner in which we may use information we have obtained from any other source, such as information obtained from a public record or from another person or entity. First American has also adopted broader guidelines that govern our use of personal information regardless of its source. First American calls these guidelines its Fair Information Values.

Types of Information

Depending upon which of our services you are utilizing, the types of nonpublic personal information that we may collect include:

- Information we receive from you on applications, forms and in other communications to us, whether in writing, in person, by telephone or any other means;
- Information about your transactions with us, our affiliated companies, or others; and
- Information we receive from a consumer reporting agency.

Use of Information

We request information from you for our own legitimate business purposes and not for the benefit of any nonaffiliated party. Therefore, we will not release your information to nonaffiliated parties except: (1) as necessary for us to provide the product or service you have requested of us; or (2) as permitted by law. We may, however, store such information indefinitely, including the period after which any customer relationship has ceased. Such information may be used for any internal purpose, such as quality control efforts or customer analysis. We may also provide all of the types of nonpublic personal information listed above to one or more of our affiliated companies. Such affiliated companies include financial service providers, such as title insurers, property and casualty insurers, and trust and investment advisory companies, or companies involved in real estate services, such as appraisal companies, home warranty companies and escrow companies. Furthermore, we may also provide all the information we collect, as described above, to companies that perform marketing services on our behalf, on behalf of our affiliated companies or to other financial institutions with whom we or our affiliated companies have joint marketing agreements.

Former Customers

Even if you are no longer our customer, our Privacy Policy will continue to apply to you.

Confidentiality and Security

We will use our best efforts to ensure that no unauthorized parties have access to any of your information. We restrict access to nonpublic personal information about you to those individuals and entities who need to know that information to provide products or services to you. We will use our best efforts to train and oversee our employees and agents to ensure that your information will be handled responsibly and in accordance with this Privacy Policy and First American's Fair Information Values. We currently maintain physical, electronic, and procedural safeguards that comply with federal regulations to guard your nonpublic personal information.

Information Obtained Through Our Web Site

First American Financial Corporation is sensitive to privacy issues on the Internet. We believe it is important you know how we treat the information about you we receive on the Internet.

In general, you can visit First American or its affiliates' Web sites on the World Wide Web without telling us who you are or revealing any information about yourself. Our Web servers collect the domain names, not the e-mail addresses, of visitors. This information is aggregated to measure the number of visits, average time spent on the site, pages viewed and similar information. First American uses this information to measure the use of our site and to develop ideas to improve the content of our site.

There are times, however, when we may need information from you, such as your name and email address. When information is needed, we will use our best efforts to let you know at the time of collection how we will use the personal information. Usually, the personal information we collect is used only by us to respond to your inquiry, process an order or allow you to access specific account/profile information. If you choose to share any personal information with us, we will only use it in accordance with the policies outlined above.

Business Relationships

First American Financial Corporation's site and its affiliates' sites may contain links to other Web sites. While we try to link only to sites that share our high standards and respect for privacy, we are not responsible for the content or the privacy practices employed by other sites.

Cookies

Some of First American's Web sites may make use of "cookie" technology to measure site activity and to customize information to your personal tastes. A cookie is an element of data that a Web site can send to your browser, which may then store the cookie on your hard drive.

FirstAm.com uses stored cookies. The goal of this technology is to better serve you when visiting our site, save you time when you are here and to provide you with a more meaningful and productive Web site experience.

Fair Information Values

Fairness We consider consumer expectations about their privacy in all our businesses. We only offer products and services that assure a favorable balance between consumer benefits and consumer privacy.

Public Record We believe that an open public record creates significant value for society, enhances consumer choice and creates consumer opportunity. We actively support an open public record and emphasize its importance and contribution to our economy.

Use We believe we should behave responsibly when we use information about a consumer in our business. We will obey the laws governing the collection, use and dissemination of data.

Accuracy We will take reasonable steps to help assure the accuracy of the data we collect, use and disseminate. Where possible, we will take reasonable steps to correct inaccurate information. When, as with the public record, we cannot correct inaccurate information, we will take all reasonable steps to assist consumers in identifying the source of the erroneous data so that the consumer can secure the required corrections.

Education We endeavor to educate the users of our products and services, our employees and others in our industry about the importance of consumer privacy. We will instruct our employees on our fair information values and on the responsible collection and use of data. We will encourage others in our industry to collect and use information in a responsible manner.

Security We will maintain appropriate facilities and systems to protect against unauthorized access to and corruption of the data we maintain.

CERTIFICATE OF ACCEPTANCE OF GRANT DEED

This is to certify that the interest in real property conveyed by grant deed dated _____, 2019 from Hartnell Community College District, a community college district formed and organized pursuant to the laws of the State of California, which acquired title as Hartnell Joint Junior College District and also known as Hartnell Junior College, to City of Salinas, a charter city and municipal corporation formed and organized pursuant to the laws of the State of California is hereby accepted by the City of Salinas pursuant to the authority conferred by the City Council of the City of Salinas, as grantee, and consents to recordation of said grant deed by its duly authorized representative below.

DATED: _____, 2019

City of Salinas,
A charter city and municipal corporation

By: _____
[NAME]
[TITLE]



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Legislation Text

File #: ID#19-188, **Version:** 1

Status of El Gabilan Library Project

No action is required. This report presents information to the City Council regarding the El Gabilan Branch Library construction project.



**CITY OF SALINAS
COUNCIL STAFF REPORT**

DATE: APRIL 2, 2019
DEPARTMENT: LIBRARY AND COMMUNITY SERVICES
FROM: KRISTAN LUNQUIST, INTERIM DIRECTOR
DON REYNOLDS, ASSISTANT PUBLIC WORKS DIRECTOR
TITLE: STATUS OF THE EL GABILAN BRANCH LIBRARY PROJECT

RECOMMENDED MOTION:

No motion is requested. This report is for information only.

RECOMMENDATION:

It is recommended that the City Council receive a status report on the El Gabilan Branch Library construction project.

EXECUTIVE SUMMARY:

This is a status report to summarize the progress being made to complete the new El Gabilan Library. The project is currently on-time and under budget.

BACKGROUND:

On September 13, 2016, the City entered into a professional services agreement with Anderson Brule Architects Inc. to develop conceptual designs for a new El Gabilan Library. On June 6, 2017, the City Council received a report summarizing the results of nearly one year's effort of community input with a recommended design for the new Branch Library. On August 16, 2017, the City issued an RFP seeking a development team to complete the design and build the new Library. On November 7, 2017, the City Council approved Resolution 21290 approving the execution of a predevelopment between Griffin Swinerton and the City that would complete the predevelopment design for the project and arrive at a mutually agreed upon Guaranteed Maximum Price (GMP). That milestone, agreement on the GMP, was reached on April 18, 2018 and the Development Agreement was executed between the Development Team and the Public Facilities Group, the not-for-profit designated to receive the bond proceeds and to build the project. In May of 2018, the Finance Director shared the bond financing strategy with the Council and received approval to move forward. Bonds closed June 28, 2018, providing \$18,700,000 to build the new branch Library. This matches approximately \$3.7 million contributed from City's Measure E equity.

More than half of the City's equity paid for predevelopment design. Demolition of the existing building ended last July. Ground breaking occurred September 10, 2018. Since that time, the site grading has been completed, as well as the pouring of the foundations, the framing steel structure has been erected and pieced together. The second floor has been poured. As of February 28, 2019, the project is 24% completed.

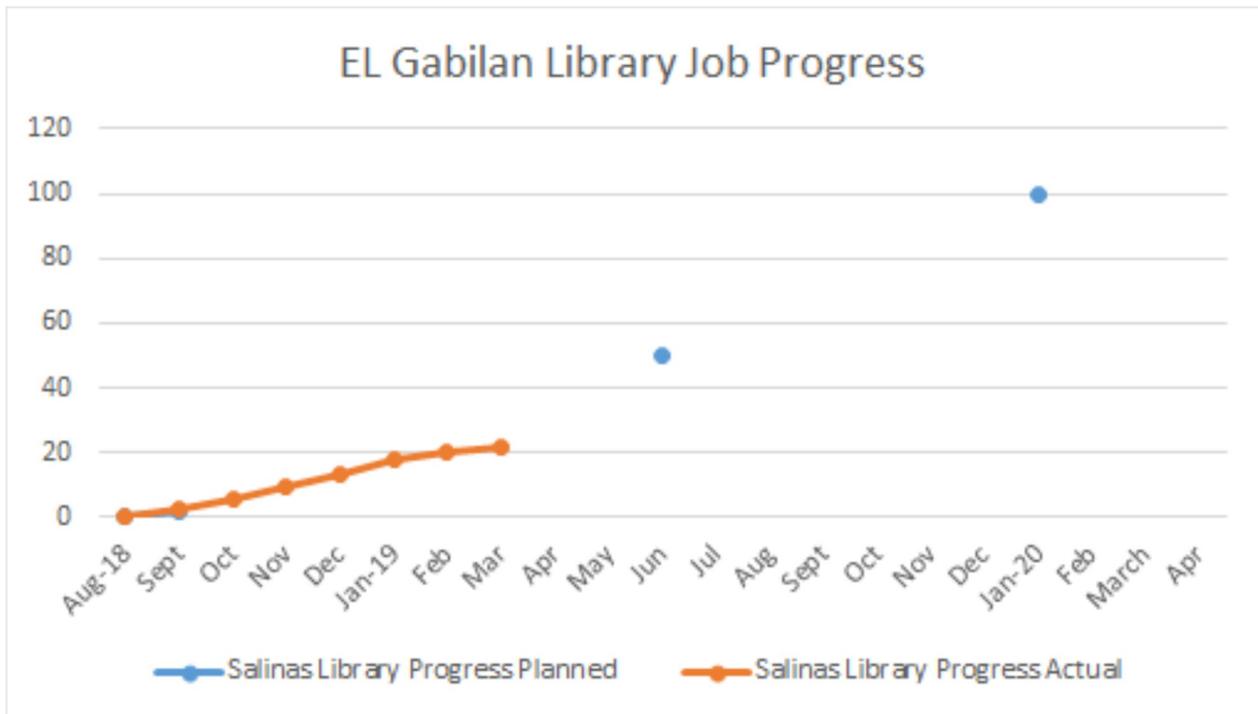
As reported in the attached monthly status report:

Job Progress & Schedule Compliance

We have requested a detailed project schedule from the Project Manager and await its arrival.

Original Contract Completion Date: January 2020
 Current Schedule Completion Date: January 2020
 Inspector's Anticipated Final Completion Date: January 2020

As indicated by the slope of the following graph, the work pace is slower than expected and must increase in the next several months to achieve completion on time.



The project was slightly delayed when pre-fabricated steel arrived that was not fabricated per specifications. This issue has been resolved, and the project is once again moving forward as planned. Of the 15 rain days reserved in the schedule, almost all have been used.

CEQA CONSIDERATION:

A status report is Not a Project.

STRATEGIC PLAN INITIATIVE:

The El Gabilan Library project responds to three of the City Council Goals: Improving the Quality of Life; Effective Sustainable Government; and Well Planned City and Excellent Infrastructure.

DEPARTMENTAL COORDINATION:

During construction, there has been ongoing coordination between Library & Community Services, Public Works, Finance and the Building Permit and Inspection Divisions of Community Development.

FISCAL AND SUSTAINABILITY IMPACT:

This status report has no impact on the City's fiscal sustainability.

ATTACHMENTS:

Latest Status Report from Public Facilities Group



FALKIN
ASSOCIATES

March 7, 2019

John Finke, President
Public Facilities Group
1414 Fourth Avenue
Seattle, WA 98101
(206) 618-8864
johnfinke@publicfacilitiesgroup.org
ebirkenkopf@publicfacilitiesgroup.org
donaldr@ci.salinas.ca.us

PROJECT SNAPSHOT™	
Payment Request Number	8
Draw Period	February 28, 2019
Approved as Submitted	YES
Construction Scheduled Completion Date	JANUARY 2020
Falkin Estimated Completion Date	JANUARY 2020
Total Draw Amount Requested	\$504,735.61
Total Observable Hard Costs Requested	\$504,735.61
Total Observable Hard Costs Recommended	\$504,735.61
Percent Complete	22%

SITE VISIT REPORT (SVR)

Salinas El Gabilan Library
1400 Main Street
Salinas, California

Dear John and Erin,

A project site visit was completed to the El Gabilan Library development site to observe the progress of construction and for general conformance with the contract documents. This project site visit was performed in conjunction with a review of the enclosed Application for Payment. A description of our observations, payment request recommendation, project photos and reviewed Application for Payment follow.

I. Project Information

Project Type: 2- Story Library Building and site improvements
Total Gross SF: 21,076 SF
Project Address: 1400 Main Street, Salinas, California
Site Visit Number: 7
Date Draw Draft Received: March 6, 2019
Date of Site Visit: March 7, 2019

FALKIN ASSOCIATES

7900 E. Green Lake Drive North, Suite 208, Seattle WA 98103 T (206) 527-3417 F (206) 512-8150

www.falkinassociates.com Go@falkinassociates.com

II. Project Description

The library facility is to be a 2-story ¼ circle shaped building that includes the book collection, a community room, homework help area, digital studio, technology maker room, a living room and quiet study rooms and staff spaces. Off site work is minor, including sidewalk, curb and gutter work on N. Main Street (west of the property) and Noice Drive (East of the property).

III. Site Observations

Construction Activity

Site Work

Concrete footings were completed on the east side of the site last month and this month the exterior wall mock up framing is installed on this foundation.

Building Construction

Steel decking has been spread and secured into place over 98% of the roof deck levels. Floor by floor progress includes:

Floor 1- Ceiling grid hanger wires were installed through the level 2 floor deck and hang in the level 1 ceiling. Fire sprinkler piping for the main pipe and the lateral distribution pipes is completed in all except the final north bay. Flexible sprinkler heads are installed where the lateral pipes are completed. The north perimeter wall and corners are framed using metal framing studs from the foundation level to the roof level and including the mechanical screen on the north side of the roof. Connection plates for additional framing are installed on the north half of the east side of the building. Sheet metal duct drops for the heating/cooling system are installed in the ceiling of this floor level. Sheet metal workers are on site preparing to begin the installation of the horizontal HVAC ducts on this floor level. Steel framing for the art work is installed now on the west side of the main floor. Carpenters are beginning to frame interior walls using metal studs. The layout of the north walls is completed, and the lower track for the walls is in place.

Floor 2- The first sections of fire sprinkler pipe are installed in the high ceiling on the east side of the building. Installation of the concrete for the floor slab over metal decking has been completed in the occupied spaces and in the SW exterior deck slab.

Offsite Work

No offsite work is currently underway.

Plan Conformance & Workmanship

Construction was compared to the project plans and was found to be in compliance with the approved plans and specifications. Good workmanship practices are evident in the work. There were no new construction issues noted on site. The work conforms to current industry standards for good workmanship practices.

Job Progress & Schedule Compliance

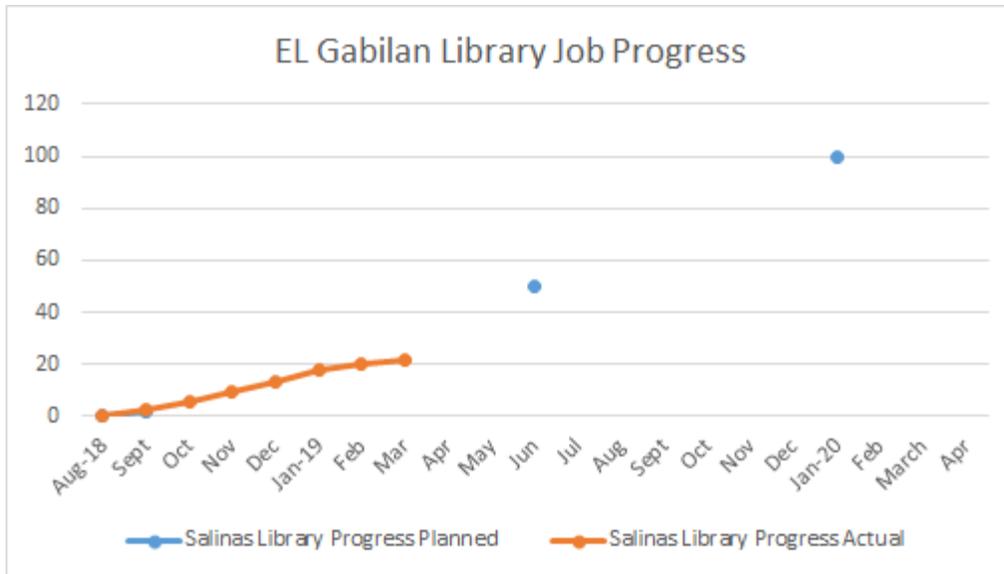
We have requested a detailed project schedule from the Project Manager and await its arrival.

Original Contract Completion Date: January 2020

Current Schedule Completion Date: January 2020

Inspector's Anticipated Final Completion Date: January 2020

As indicated by the slope of the following graph, the work pace is slower than expected and must increase in the next several months to achieve completion on time.



Stored Materials

Steel decking materials, sprinkler pipe, sprinkler head assemblies and metal framing studs for exterior and interior walls are on site. The site remains surrounded by a chain link security fence in place around the perimeter to help prevent vandalism or theft.

IV. Current Issues

None

V. Change Orders

Current Change Orders: No new official change orders were processed this month.

Pending Change Orders: A pending change order log will be established. Pending Cos will be summarized here.

CIC No.	Description	Amount (ROM)

VI. Requests for Information (RFI) and Submittal Status

Current. No issues

VII. Completion & Payment Request Review

We estimate the project is approximately 24% complete including preconstruction services, submittal preparation, contract buy out and general conditions costs. The current draw request line items and substantiating invoices were reviewed and found to be accurate for each work category where funds have

been drawn to date. The current pay request brings the project total to 22% complete. The Contractor Application for Payment is approved as submitted for the status of construction.

Regards,



Harlan Falkin, CCM, LEED ap
Principal
FALKIN ASSOCIATES

If you have comments or questions about this report, please contact Falkin Associates via email at go@falkinassociates.com or by phone at (206) 527-3417.

DISCLAIMER: This report has been prepared for the sole use and benefit of our client, Public Facilities Group and is based in part, upon documents, writings and other information owned and possessed by them. Neither this report nor any of the information contained herein shall be used or relied upon for any purpose by any person or entity other than that client. As provided in the engagement agreement between Falkin Associates, Inc. and the client, the purpose of this report is to provide information to them for their use in their review of applications for payment and is based on site visits of limited frequency and duration that are accomplished in conjunction with periodic applications for payment and that may not coincide with the execution of critical construction tasks. This site visit and reporting process is not intended as a substitute for oversight by owners, designers, contractors, inspectors or other members of the project team. Conditions may exist that will not have been observed in this limited site visit process.



Steel decking spread over 98% of roof framing



Framing exterior wall north end of east wall



North wall framing in place



First floor wall framing lower track



HVAC duct materials on site floor 1



Completed fire sprinklers level 1



Art wall support installed



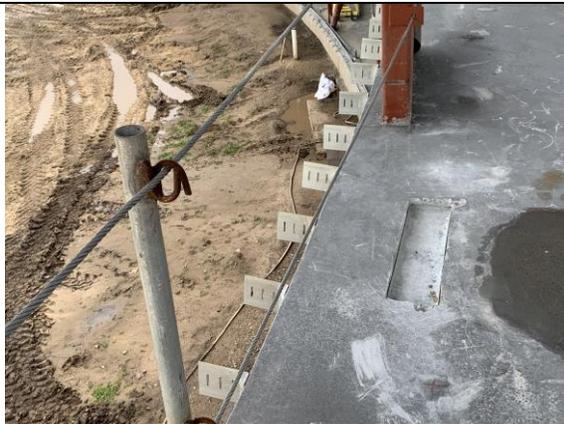
Duct drops through roof deck from rooftop A/C units



Floor 2 sprinkler main started



Second floor concrete deck completed



Metal clips for attachment of wall framing



Exterior wall mock up framed



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Legislation Text

File #: ID#19-206, **Version:** 1

Permit Center Improvement Update

No action is required. This report presents information to the City Council regarding the Permit Center Improvement Update.



**CITY OF SALINAS
COUNCIL STAFF REPORT**

DATE: APRIL 2, 2018

DEPARTMENT: COMMUNITY DEVELOPMENT

FROM: MEGAN HUNTER, DIRECTOR
JOSEPH DESANTE, PERMIT CENTER MANAGER & BUILDING OFFICIAL

TITLE: PERMIT CENTER IMPROVEMENT UPDATE

RECOMMENDED MOTION:

This is an Administrative Report on continuous improvement at the Permit Center and implementation of Action Plan for Building Plan Submittal and Review Process. No further action is required.

RECOMMENDATION:

This Administrative Report provides an update on improvements at the Permit Center and the implementation of the Action Plan for the Building Plan Submittal and Review Process.

EXECUTIVE SUMMARY:

The Action Plan, initiated in February of 2018, was developed through a Kaizen-driven Process Improvement Event with the goal of creating a new process that would eliminate under- and over-processing, improve communications, limit hand-offs between divisions/departments, create new standard operating procedures, and shift staff from being reactive to proactive. The Action Plan includes thirty-eight (38) tasks, of which staff has completed twenty-five (25) and has made substantial progress on four (4). Nine (9) tasks are on hold, of which six (6) are dependent on the upgrade to TRAKiT 9. The initial implementation of the Action Plan took longer than expected due to delays in hiring key positions and back filling vacancies. Some tasks were incorrectly implemented by staff who did not participate in the development of the Action Plan and did not fully understand the new process when trained. In January 2019, the Permit Services Division finally had the full complement of staff and had clarified and refined the process so that it was universally being implemented. An analysis of TRAKiT data reveals process improvements beginning in 2018 and accelerating into 2019. Beyond the Action Plan, all staff at the Permit Center are encouraged to reflect on how we can improve the process resulting in proposed enhancements for the upcoming year outlined later in this report.

BACKGROUND:

The precursor to the Permit Center Action Plan, is the 2013 Citygate Report. The Citygate Report, which included fifty-four (54) strategic recommendations, has been beneficial in guiding improvements to CDD and the Permit Center. Fifty of these recommendations have been implemented. One of the last recommendations to be implemented was the physical move of business licensing to the Permit Center last year. Of the remaining recommendations, one involves the creation of a Safety Services Bureau Division including Fire Inspection, Code Enforcement, and Building Inspection. Although a new division was not technically created these three divisions function like one and through cross training and effective leveraging of limited resources are able to provide enhanced service. Another strategic recommendation regarding vendor permitting is well underway and should be presented to City Council in August. A third recommendation regarding contracting with other cities and the County was analyzed and determined would delay permitting and instead the City uses private contract support. The final recommendation is regarding a “one-bite-at-the-apple” administrative policy. As described later in this report, this recommendation is proving to be the most challenging because of the increased regulatory environment and lack of applicant information.

Following the Citygate Report, CDD hired Customer Service Advantage (CSA) in 2015 to facilitate a Kaizen event to improve the code enforcement process, which resulted in a significant increase in efficiency. As a result, CDD staff decided to employ the same technique for the building plan submittal and review process. The Kaizen event took place from December 12-14, 2017, involving fifteen (15) City staff and community stakeholders. The goal of the event was to create an action plan that reduced the number of plan revisions and processing time. On February 20, 2018, a 90-day plan to jump start the more extensive improvement process and thirty-eight task Action Plan was presented to City Council. On July 3, 2018, an update on implementation of the Action Plan was provided to City Council stating that almost 60% of the Action Plan was implemented.

DISCUSSION:

The importance of Kaizen process is not just about the creation of an Action Plan but shifting responsibility for continuous improvement from senior management to supervisors and frontline staff. These staff are closest to the daily issues and best equipped to identify and resolve issues. As a result, there has been a cultural shift in the Permit Center, where staff are encouraged to examine our process and propose ways to improve. At times, some changes have not worked, but innovation cannot happen without failure and staff are not punished for trying something new. To maintain this culture of innovation, it is critical to acknowledge staff for successful improvements and create a safe space to test proposed changes.

As reported on July 3rd, even though we had not hired key personnel – the two (2) Building Permit Specialists (BPS), almost 60% of the Action Plan was on schedule for implementation. Although staff made a good faith effort to carry out the plan, without the role of the BPS, the process became more convoluted and frustrating for applicants. Once the BPSs were hired and trained, the process was clarified and implemented as originally intended. Below is a summary of our progress based upon each of seven larger objectives highlighted in the Action Plan.

Pre-Application

The purpose of Pre-Application is to obtain basic information about a project before a formal application is submitted so staff can better guide the customer. Through Pre-Application Review, written technical assistance will be provided to ensure that major requirements are given upfront, which will prevent “surprise” requirements occurring late in the process.

With the hiring and training of the Building Permit Specialist (BPS), the Pre-Application phase was finally executed in January of this year. The BPS uses the Pre-Application to tailor the master checklist to a specific project, so applicants understand what elements are required for complete plans. When the applicant returns with plans, the BPS reviews the submittal in conjunction with the checklist to determine “completeness”. Often this completeness review occurs at the counter so that incomplete plans are not accepted.

Application

The purpose of Application (“Completeness”) Review is to determine whether plans are complete enough to conduct Plan Review. This allows applicants to be notified early that their plans are incomplete, reducing the amount of wasted time spent reviewing incomplete plans.

This was one of the first actions in the plan implemented prior to hiring the Building Permit Specialists (BPS) or instituting the Pre-Application step. Unfortunately, implementation of Application Review was problematic without a checklist created through Pre-Application. As a result, the level of Application Review varied by staff. In some cases, staff were thoroughly reviewing plans like a typical plan check, placing a lot of pressure to adhere to a 72-hour turnaround time. While some applicants were upset at being caught up in Application Review over plan review level comments, in the long run many design professionals improved the quality of their plan submittals. With the eventual implementation of Pre-Application, Application Review now occurs at the public counter except for very large projects or electronic submittals.

Plan Review

Plan Review involves the thorough technical review of plans to applicable codes. Plan check staff are more regularly contacting applicants to discuss issues with plans and clarify questions, helping facilitate the process. In addition, plan check staff has increased the number of scheduled appointments to address minor revisions and approve plans Over the Counter (OTC). The Building Permit Specialists (BPS) are working to obtain residential plan check certification to expand our capacity to approve simple plans OTC. More communication is occurring between inspection and plan check staff to expedite review of plan revisions created by building changes in the field. Prior to the establishment of Application Review, Plan Review was conducted for all submitted plans regardless of completion, resulting in “design by comment” and multiple revisions. With the implementation of Application Review, staff has begun to see a meaningful reduction in revisions and the time it takes to complete plan review.

Staffing, Training and Protocol

The Permit Services supervisory team of Kristy Parker (Permit Center Coordinator), Angeline Sickler (Senior Plan Check Engineer), and John Falkenberg (Senior Combination Inspector)

continue to be instrumental in implementation of the Action Plan. They have ensured that many procedures have been developed and frontline staff trained. Prior to hiring the Building Permit Specialists (BPS), the Permit Clerks and Junior Engineer tried to fill the void to initiate implementation of the Action Plan in February.

As of December 2018, the Permit Center finally had filled all front counter positions except the Greeter position. Lucila Ayala was hired as our first BPS on July 16, 2018 and is fully bilingual. Unfortunately, she was promoted from Development Engineering, which created another vacancy impacting the plan review process. On October 22, 2018, Sheila Martinez was promoted from her position as a Permit Clerk. This created another vacancy at the Permit Center until her position was back filled by Tamara Kirkland on December 3, 2018. Although all three new staff have quickly learned “on the job”, there was critical training that delayed full implementation of the process until January 2019. More recently, a vacancy has been created in Development Engineering on February 25, 2019 through promotion, which is impacting engineering capacity and the plan review process.

A continued challenge for customer service is turnover of the “Greeter” position. Initially the part-time Greeter was upgraded to an Administrative Aide to provide support to the BPS and Permit Clerk positions. In reality, the Permit Center was so busy that the Greeter never had time to do anything else but direct people to the appropriate service. Because of the nature of part-time positions, there has been constant turnover in the Greeter position. Late last year, other staff including senior management filled in as a Greeter. This actually turned out to be a good experience because many staff including the Director could directly interface with customers and see the Permit Center Counter in “action”. To address the turnover in the Greeter position, staff identified the need to upgrade the “check in” technology and has begun working on a new system that will allow customers to schedule counter appointments via mobile app. Staff is also working on “check in” software that would connect to tv screens in the lobby to show waiting customers their position in line.

At mid-year the City approved the addition of a full-time Administrative Aide (AA) that would be shared between Permit Services and Current Planning. Part of the duties of the AA will be to assist in implementing tasks in the Action Plan centered on outreach and educating customers. As the AA is trained and the educational materials developed, staff plan to pilot the concept of a “Permit Navigator”. The AA would step in to assist customers having difficulty negotiating the permit process and help facilitate communication. If this permit navigation proves successful and needed, staff will determine whether hiring a full-time person dedicated to this role is feasible within our budget.

Outreach and Communication

Although internal communication regarding the new process began right away, it took longer to get all staff on the “same page” than originally expected. Because the Permit Center has been so busy and the counter never closed, there was never time to conduct a meeting involving all frontline staff at once to discuss the new process and Action Plan. Beginning August 3, 2018, the City Manager granted permission to close the Permit Center for 2 hours on the 1st Friday of each month to facilitate training of staff on the Action Plan. This change has substantially improved

understanding of the new process, Action Plan, and resulted in new recommended enhancements at the Permit Center.

External communications have been more difficult. The Action Plan has been incrementally carried out and refined as vital staff have been hired and trained. As a result, the process as outlined in the Action Plan has only been fully implemented since January of 2019. The delay in the TRAKiT 9 upgrade has further limited the ability to create online tools and establish a stronger presence online. Staff also has tried to engage the Salinas Valley Chamber of Commerce and the Business Development Committee (BDC) to reach out to businesses to evaluate our progress and develop marketing tools to describe the new process. After elections last year, the Chamber discontinued the BDC meetings with the CDD staff and indicated that they would use the political process to drive changes to the Permit Center. It is disappointing that the Chamber has decided not to collaborate with staff on Permit Center improvements as best management practices have shown that change imposed from the top down are not sustainable. Despite this, staff plan to engage various stakeholder groups and customers to discuss the process and ways to improve external communication and. With the addition of the new part-time Administrative Aide, approved at mid-year, the tasks related to outreach in the Action Plan will be implemented.

Staff continue to educate the broader public about the permitting and plan review process. Through our work with the Alisal Vibrancy Plan (AVP), staff developed a training on commercial tenant improvements, which was conducted at Latino Business Day on April 29, 2018. Once the new Administrative Aide starts, staff plans to offer this training more regularly at our offices and within the larger community, utilizing our contract with El Pajaro CDC to enlist business participation. Finally, inspection staff created a residential Construction Guidelines Booklet to assist the average homeowner who may only obtain a permit once or twice in their lifetime with the process. The goal of the booklet is to improve knowledge of construction and ensure more compliant submittals and field inspections. The booklet also has been distributed to contractors/design professionals.

Information Technologies

After conducting research on available software to implement the Action Plan, staff determined the best option was to upgrade to the web-based version of TRAKiT. On May 15th, City Council approved the contract to initiate the upgrade to TRAKiT 9. Unfortunately, there was a waiting list for this upgrade, which has delayed implementation to Fall of this year. Consequently, many of our proposed technology improvements in the Action Plan are on hold until this upgrade occurs. IT is in the process of contracting with a consultant to conduct a system wide evaluation of our technology, which should also inform us of the hardware needs at the Permit Center. To prepare for this upgrade, the technology surcharge will fund 30% of an IT staff position who will be assigned to the Permit Center and help institute the Action Plan.

Performance and Metrics (PM)

Staff established the following metrics in the original Action Plan:

PM #1: 95% of plans will be approved with no more than one revision

PM #2: 95% of all plans will be approved within 40 days after submittal

PM #3: All plans will be reviewed for completeness within 72 hours instead of the normal review time of 2-4 weeks

Permit Metrics 2013-2019

	2013	2014	2015	2016	2017	2018	2019
Total Permits	690	691	872	1021	1040	1248	182
Over the Counter Approvals	270	239	334	418	432	457	86
Approvals in less than 40 days	510	522	693	811	819	1003	168
% of Approvals in less than 40 days	74%	76%	79%	79%	79%	80%	92%
Average days to Approval	38	33	28	23	31	23	6
Total # of Reviews	2543	3356	4393	4780	5179	5662	1488
# of On-Time Reviews	2121	2811	3913	4391	3955	4964	1262
% of On-Time Reviews	83%	84%	89%	92%	76%	88%	85%

Performance Metric (PM) #1

This has proven to be more difficult to achieve. Unfortunately, design professionals continue to submit missing information on plans especially since Application “Completeness” Review has been scaled back to only focus on major omissions. Despite this, Application Review is reducing the number of revisions.

In discussing the new process with design professionals, staff discovered that our customers want to start the plan review as early as possible and do not want to be held up until the submittal package is complete. Often these design professionals are waiting for subconsultants to provide additional information such as mechanical equipment details and do not want us to postpone our plan review until staff have all the relevant information. Consequently, most design professionals are less concerned about the number of revisions if the overall timelines are met. Staff will continue to explore ways to reduce the number of revisions because it can overburden limited staff resources and diminish the overall efficiency of the Permit Center.

Performance Metric (PM) #2

Over the years, approval times have slowly inched up, achieving our benchmark of approving plans in fewer than 40 days 79% of the time. Last year, some progress was made resulting in plan approvals in less than 40 days 80% of the time. Beginning in 2019, there has been a marked improvement in this approval rate, reaching this benchmark 92% of the time. Given that the new process was finally fully instituted in 2019, it is expected that a much higher approval rate will be maintained over the course of the year. Although the 95% threshold on this metric has yet to be achieved, there has been a significant reduction in the average number of days to approval. In

2018, the average number of days for approval was cut by eight days from 31 to 23 days. Staff will also focus on this benchmark as a good indicator of progress.

Performance Metric (PM) #3

As described above, the Application “Completeness” Review process was revamped. Consequently, the original benchmark is consistently being attained. In most cases, completeness review is occurring over the counter except when plans do not go through the Pre-Application Phase or are submitted electronically. In those cases, this review is completed within 72 hours.

New Improvements

- Application “Completeness” Review is almost entirely occurring over the counter. Incomplete plans missing critical information are rarely accepted.
- Plan review staff is using phone calls, scheduled appointments, and Tuesday walk ins to complete minor revisions and issue permits quickly.
- Customized checklists are being created for those that complete the Pre-Application phase.
- Over the counter transactions have increased as staff expertise has grown through training.
- Large projects have been delegated to the Permit Center Manager for case management.

Next Steps

- 1) Limit Routing to Only Required Divisions/Departments
Although staff has effectively limited review to only necessary divisions/departments, sometimes when revisions are made, plans are re-routed to divisions/departments that have already granted approval. This can generate new comments. As a result, staff has begun working on a standard procedure to clarify when re-routing is required.
- 2) Complete External Communication Tasks in the Action Plan
External customers are still learning the process and need additional guidance. Developing educational materials, workshops, and videos will help save staff time at the counter and better assist our customers through the process. The addition of the part-time Administrative Aide will assist with these actions.
- 3) Upgrade the Check-In System
As described above, staff is proposing an improved “Check-In” system that would assist the Greeter and allow customers to make appointments via mobile App.
- 4) Pilot the Permit Navigator Role
Once the Administrative Aide completes the outreach tasks in the Action Plan, the position can be shifted to the role of Permit Navigator. It will be important to evaluate the effectiveness of this role and determine if a full-time position specifically dedicated to this function should be created.
- 5) Improve Plan Review Communication
It is vital to more carefully compile plan review comments from different disciplines (building, fire, engineering, and planning) and make sure they are clear to our customers.

The use of new technology to digitally mark up plans can assist in the explanation of plan review comments.

6) Provide New Ways for Customers to Provide Feedback

The Permit Center collects feedback the “old fashioned way” through an anonymous comment card and drop box. Although a survey that is administered by the Chamber of Commerce was created, most people still provide feedback via comment card. With today’s technology and the upgrade to TRAKiT 9, staff will work with customers to overhaul the system to make it easier to provide and share feedback.

Some vocal critics of the Permit Center tend to focus on unique cases that do not follow the typical process and advocate for changes tailored to unusual circumstances. Changing our approach to address these rare examples would likely drag down the process. For example, it has been mentioned that Salinas should follow the Division of State Architect’s approach for school approvals and allow Over The Counter (OTC) back checks no matter the number of plan review comments. If we adopted this practice, the City’s only Plan Check Engineer would spend all of her time on OTC back checks, never having time to review new plans. This would ground our permitting system to a halt. Furthermore, more comments generally mean that the design professional did not do adequate “homework” to prepare plans. Thus, implementing this approach would reward “bad actors” and disincentivize those design professionals who did good work.

Another criticism is that the Permit Center needs to limit a department/division to one set of review comments, sometimes known as the “one bite at the apple” approach. The ability to apply this approach is not only dependent on the Permit Center, but also requires the participation of contractors and design professionals. Sometimes design professionals purposely omit information to limit our scope of review. Thus, when new information is presented, it may generate new comments as staff is obligated to apply the building and fire codes. Additionally, contractors do not always build to plans. For example, paving over permeable surfaces will trigger stormwater requirements and new comments from engineering staff. Lastly, the State is constantly adding new provisions to the building and fire codes making plan review more complex than ever before. This means that staff must spend more time reviewing plans and mistakes can occur by both staff and design professionals. Consequently, education and improved communication between staff and design professionals/contractors will foster the objective of “one bite at the apple”.

Permit Center staff is committed to continuous, incremental improvement and in the spirit of Kaizen, recognize that it is better to implement solutions generated by frontline staff. It should be noted that while there is room for improvement, most customers have a good experience at the Permit Center, which is reflected in our comment cards. To accelerate our progress, staff has begun to dissect successful plan reviews to determine the “factors” that facilitated a positive outcome. The goal is to replicate these “factors” within the process to benefit the most customers.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

STRATEGIC PLAN INITIATIVE:

This report supports City Council's goal of Economic Diversity and Prosperity with the objective of Enhancing Permit Center Operations.

FISCAL AND SUSTAINABILITY IMPACT:

The Department has been implementing recommendations within the current Permit Division Services Enterprise Fund including the hiring of key personnel. There has been no General Fund Impact.

ATTACHMENTS:

Action Plan Progress Update, Process Flowchart

ACTION ITEM	DESCRIPTION	STATUS	COMPLETION DATE
<i>1. PRE-APPLICATION</i>			
a. Required Turnaround Time for Pre-App Screening	The Pre-App checklist is to be completed and provided to the applicant within a specific time. Turnaround time should be documented.	The Pre-App screening was given a turnaround time of 72 hours. The timeframe will be modified as we collect additional empirical evidence from the process.	Jan-19
b. Checklist/Master Path	The Pre-App review is based upon the applicant receiving a complete checklist that provides all requirements. The master path should be tailored for all types of questions.	A master Pre-App checklist has been created and is passed on to the customers who request checklist via email or at the counter for walk-ins.	Jul-18
c. Pre-App Form and Content	Prior to implementing this step, applicant will be required to provide information. The form needs to be created.	The Pre-App form is passed out at the counter for new projects. The plan reviewer scans the record of this interaction in TRAKiT. The Pre-App checklist is created and provided to the applicant.	Jun-18
d. Summary of Comments Form	This form can be provided directly to the applicant without having to go to the individual departments.	The summary of comments form is utilized by the Building Permit Specialist to provide feedback for similar project types without special technical input.	Jun-18
<i>2. APPLICATION</i>			
a. Completeness Form Letter	The letter documents additional items needed prior to the application being processed.	Completed and in-use.	Mar-18

ACTION ITEM	DESCRIPTION	STATUS	COMPLETION DATE
b. Online Application	Online application should be configured and formatted to meet the requirements and steps of the new process including digitizing and making fields "required" prior to an applicant submitting request.	Staff explored options for creating an online application and determined that it should be integrated with TRAKiT. City Council approved an upgrade to TRAKiT 9 in May to allow for implementation of online applications. This step will be implemented with the TRAKiT 9 roll out.	Pending TRAKiT 9 Upgrade
3. PLAN REVIEW			
a. Over The Counter (OTC) Review/Back Check	As departments complete plan review, staff would indicate if a project meets the requirements for an OTC back check. If all departments approve as OTC back check, an appointment can be scheduled to process OTC.	OTC Appointments and walk-ins are scheduled Tuesdays from 9 AM to 2 PM. If a permit only has a few comments, staff will reach out to applicants to schedule appointments at other times.	Mar-18
4. STAFFING, TRAINING AND PROTOCOL			
a. Building Permit Specialist Job Description	The job description has been updated and both proposed positions are staffed.	City staff worked with HR and SMEA to approve the job description modifications.	Jun-19
b. Training to Staff on New Process	Learning what steps are required to issue a permit will ensure that the new process is balanced; requiring only what is necessary and eliminate over-processing.	On-going weekly training continues between individual divisions and monthly "all-hands" training sessions are used to update frontline staff on current procedures and discuss how to refine the process.	Apr-18; Ongoing
c. Evaluate all Positions and Modify Job Descriptions as Applicable	All staff job descriptions should be revised and updated to reflect the new process and goals.	The job description for the Building Permit Specialist was updated and has been approved and both positions filled.	Jun-18

ACTION ITEM	DESCRIPTION	STATUS	COMPLETION DATE
d. Drop Box	Under the new process, applicants will not meet with staff to re-submit. A secure location for walk-ins who bring in plans should be created.	The creation of a physical drop box available after hours could be expensive and difficult to secure from potential vandalism. Staff is also concerned about accepting applications without an orderly system and is re-evaluating this task. Applicants are much more interested in electronic submittal.	On hold
e. Building Permits for Parking Lots	Staff is unclear as to when/if a permit is required for parking lots. Staff will work together to make determinations and create a manual documenting the determination.	Staff is working with Legal on defining the appropriate process and has discussed with Planning and Engineering.	In progress
f. Protocols for TRAKiT and procedures for New Process	Manuals are a priority in making sure that the new process is documented. This will ensure consistency throughout the department for current employees and provide a training tool for new staff.	Procedures have been created to establish protocol for intake, processing, plan reviews and issuance. While the initial protocols have been created, staff anticipates ongoing updates as the process evolves.	May-18
g. Standard Procedure for Permit Expiration	A procedure for identifying and documenting when a permit expires should be developed.	Procedure was previously created and again updated around 5/2018. Extension requests are reviewed on a case-by- case basis. If all the criteria are met based on the procedure, the extension is granted.	May-18

ACTION ITEM	DESCRIPTION	STATUS	COMPLETION DATE
h. Applicants Circumventing New Process	The process is created to provide requirements in writing. A procedure to address this matter must be created.	The completeness review provides an opportunity early in the process for all divisions/departments to get on the same page and provide one consolidated answer. This is limiting applicants from circumventing the process.	Mar-18
i. 'Greeter' Job Duties: Concierge to Answer Questions / Person in Public Area	The greeter position was created to direct customers to the correct department. With the new process, staff will determine the new duties of this position.	Originally determined that the Greeter position needs to be elevated to provide additional support to the Building Permit Specialist (BPS). Because of the number of visitors daily, it was not feasible for the greeter to assist the BPS. Thus, this position will remain a PT/TEMP office technician.	Jul-18
j. Deposit Fee / Flat Fee at Time of Submittal	Staff will determine fees due at the application process.	The basic plan check fee will be required at submittal. All other plan review fees will be evaluated and determined to be collected at time of issuance. Staff continues to explore ways to simplify fees.	Jul-18
k. Determination of Fees Faster by Simplifying the Fee Structure	The current fee structure is complicated and has not changed with the new process. Staff will simplify the fee and charge report.	Pursuant to the upcoming fee and charge report, staff has simplified the fee structure to make it more user friendly for abbreviated permits including flat fees. Staff continues to explore ways to simplify fees.	Jul-18

ACTION ITEM	DESCRIPTION	STATUS	COMPLETION DATE
1. Re-evaluate Permitting Positions after 6 months of Implementation	As with the greeter position, all duties and job descriptions need to be re-evaluated and updated.	Management has already modified job descriptions but anticipated additional changes to job descriptions as the process continues to evolve.	Ongoing
m. Training After Implementation	Training is mandatory for all staff. A training team is to be formed to document steps and processes that have been created with this process.	Training began by disseminating procedure documents on the new intake, completeness review, and turn around schedules. Ongoing weekly meetings to streamline process will continue.	Ongoing
5. OUTREACH AND COMMUNICATION			
a. Internal Communications Plan	Communication is key to the success of this new process. A consistent and manageable form of communication plan will be created so staff understands their responsibilities.	It was determined that an internal communications plan was unnecessary and instead staff focused on the creation of written procedures and training.	May-18
b. Communications and Outreach Plan to Educate External Customers	The procedures for documenting the new process will be provided at a central location and various forms of social media in the required languages.	The ability for staff to create and process translation of all the required forms have been slow. Staff has met with the Chamber of Commerce to discuss assistance from outside agencies capable of creating the specific web-based forms in the required languages.	On hold
c. Video Guide for New Process	To keep up with social media presence, the process should be documented, described and published using social media.	Similar to task b), staff is waiting until the process is fully implemented before developing a new video guide. However, staff has identified a videographer to assist in developing the video.	On hold

ACTION ITEM	DESCRIPTION	STATUS	COMPLETION DATE
d. Weekly Workshops for Simple Permits/Projects	Teach training classes to explain to applicants the different ways to address and design to the different regulations the city enforces. Create incentives by reducing fines and possibly permit fees for attending workshops.	Staff initiated applicant training and conducted a workshop at an event for Spanish speaking entrepreneurs on April 29th. A new manual has been created for small residential projects and will be translated into Spanish. Once the Building Permit Specialist is hired, workshops will be formalized.	In progress
e. Educational Workshops as part of the Alisal Vibrancy Plan	As noted above, educational workshops will need to be created to focus on specifics of the Alisal Vibrancy Plan.	Staff is coordinating with the Economic Development Working Group of the Alisal Vibrancy Plan, which is very interested in helping develop training for small business owners constructing tenant improvements.	In progress
f. Evaluate shifting Engineering into Permit Services	Discussions between the City Manager and Directors to address and bring consistency to how permits are processed.	Staff has improved coordination between both Fire and Public Works (Engineering) with plans to better integrate Fire Plan Check.	In progress
g. Counter Time for Public	The goal of processing OTC plan reviews and back checks will hinge upon having staff work together to come up with times that these reviews can occur.	Tuesdays from 9-2 are available for walk-ins and OTC appointments. Additionally, other times are available for individual applicant questions.	Sep-18
h. Incentives and Disincentives for Applicants	Senior Management will need to create incentives for applicants that understand the code and disincentives for applicants who do not.	The Building Permit Specialist will conduct a cursory review of plans at the counter. Incomplete plans will no longer be accepted to deter poor submittals.	Sep-18
6. INFORMATION TECHNOLOGIES			

ACTION ITEM	DESCRIPTION	STATUS	COMPLETION DATE
a. Best Practices for IT	"Don't reinvent the wheel." There are many jurisdictions that have made the transition from paper to electronic formatting. Staff is to work with jurisdictions taking the best solutions and incorporate them into our new process.	Throughout the process, Staff has referred to systems and processes used by other jurisdictions. Staff has identified features that look promising. Once we update to TRAKiT 9, we will be better able to determine what can feasibly be incorporated into our system.	Pending TRAKiT 9 upgrade
b. Online Tracking Process	Review the capacity of the plan review system and make sure all features for the applicant are active and utilized.	The E-TRAKiT feature has been enabled and customers are utilizing this web feature to track their permits.	Apr-18
c. Hardware & Electronic Plan Submittal	Determine the immediate abilities of our software to accept and process electronic documents.	In order to process large plans electronically, an upgrade to the server and hardware is required. Plans for smaller projects, such as Solar installations, are currently being processed electronically.	Pending TRAKiT 9 Upgrade
d. Kiosk in the Lobby	The new process requires all inquiries be submitted in writing. In order to facilitate the customers who come in, a kiosk will need to be set up in the lobby so they can fill out the questionnaire electronically.	Staff is currently adding 4 more computer stations to the front counter. Additionally, staff is receiving quotes for the automated check-in system to help expedite applications.	In progress
e. Online Calculator for Fees	The applicant should be able to calculate fees before spending time on plans. A clear, easy, and accurate way to calculate fees will need to be created and posted online.	The upgrade to TRAKiT will allow for online payment for permits and staff anticipates creating a fee module to help customers calculate payments.	Pending TRAKiT 9 Upgrade

ACTION ITEM	DESCRIPTION	STATUS	COMPLETION DATE
f. Information Systems capacity to upload plans - Part of TRAKiT 9 Update	As electronic submittals and plan reviews become more common, the city will determine the capacity of our existing system and how we can prepare for changing technology.	In order to process large plans electronically, we will require an upgrade to the server and to our hardware in order to accept, review, and retain the plans. With the TRAKiT 9 upgrade, staff will work with IT to determine hardware needs including capacity to upload plans. \$75,000 for computer upgrades has been set aside in our budget for this purpose.	Pending TRAKiT 9 Upgrade
g. Online Payment System	The city will determine how to accept and process payments and refunds via on-line systems.	As part of the TRAKiT 9 upgrade, the City will be able to accept online payments.	Pending TRAKiT 9 Upgrade
7. PERFORMANCE AND METRICS			
a. Performance metrics	To show the success of the new process, metrics will need to be created and published.	Report created 4/23/18 to identify the date an application has successfully moved passed the completeness review, into real plan check. Metrics were created to calculate date of real plan check to approval.	Apr-18
b. Accountability throughout the System	Metrics need to be created to show that the process is achieving the goals and objectives. The metrics need to include actions of customers and employees.	Metrics created 4/23/18 to identify divisions meeting their plan review deadline. This identifies how many plan reviews were received, the amount of days it took to process and the percentage of the division success rate.	Apr-18

BUILDING PERMIT SUBMITAL PROCESS

