



**City of Salinas  
FY 2021-22  
Consolidated Annual Performance Evaluation Report  
(CAPER - July 1, 2021 through June 30, 2022)**

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## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This is an overview that includes major initiatives and highlights those that were proposed and executed throughout the program year. Salinas is designated as an entitlement community for three funding programs administered by HUD: Community Development Block Grant (CDBG); HOME Investment Partnerships; and Emergency Solutions Grants (ESG). The FY 2021-22 CAPER describes the City's affordable housing and community development activities between July 1, 2021 through June 30, 2022. The CAPER also provides an evaluation of the City's progress in carrying out the goals and objectives as stated in the Five-Year Consolidated Plan FY 2020–24 and the FY 2021-22 Action Plan. This CAPER also reports on the activities performed with CDBG-CV and ESG-CV funds.

#### Affordable Housing Multi-Family and Single-Family:

- **Housing Services Program (CDBG):** The City completed one project which benefited one household in FY 2021-22 through the Housing Services Program. The project began in FY 2020-21. The program has been suspended because of staffing shortages and no funds were allocated in FY 2021-22.
- **Monterey County Housing Authority Development Corporation (MCHADC):** The Parkside Manor Housing Development Project – Phase I is located at 1112, 1114, and 1115 Parkside Street in the City of Salinas. In FY 2021-22, the developer demolished 88 existing senior housing units and committed to the construction of 160 new senior residential units, along with supporting improved infrastructure and amenities. The project is being built in two phases: Phase I consist of 80 low-income senior housing units and Phase II an additional 80 units. Parkside Manor Housing Development Project - Phase I received funding from FY 2019-20 in the amount of \$414,651, and from FY 2020-21 in the amount of \$545,889. This project also received \$60,000 for Activity Delivery from FY 2020-21 for a grand total of \$1,017,540 of HOME funds. As of today, 98% of the funds in the amount of \$938,389.20 were dispersed to the Housing Authority of the County of Monterey for the construction of this project. The City retained 2% of the funds \$19,150.80 until the project is complete. In May of 2021, the HOME Funding Agreement was recorded and Phase I broke ground for construction. During FY 2021-22, the general contractor completed 90% of the Phase I construction and the project is expected to be completed by early November 2022.
- **Interim Inc., Sun Rose Apartments (CDBG):** The Sun Rose Apartments project is located at 439 Soledad Street. This project demolished a single-family dwelling for construction of an 11-unit transitional/permanent supportive housing facility with supportive services for very low-income individuals with mental health disabilities who are homeless, chronically homeless, or at-risk of homelessness. This new construction project consists of a three-story building, 2 patios, 8 parking spaces, 7 one-bedroom units, 3 studio units and an 8-bedroom transitional unit with shared amenities. In FY 2020-21, the City and Interim executed a CDBG Grant Funding Agreement in the amount of \$500,000 for the construction of the Sun Rose Apartments, and an additional \$47,860 of Activity Delivery funds for a grand total of \$547,860. Building permits for this Project were approved and issued in June 2021, a general contractor was selected, and construction is underway. This project is anticipated to be completed at the end of 2022.
- **Catalyst Apartments Rehabilitation Project (CDBG):** The non-profit developer, Interim Inc. began the renovation of the Catalyst Apartments (located at 235 Martella Street) in March of 2021. The rehabilitation of this 5-unit affordable rental complex, with 1 bedroom apartment units, construction was completed in January 2022. The Catalyst Apartments received \$500,000 for the rehabilitation of the units and \$50,000 for Activity Delivery for a grand total of \$550,000 in CDBG Entitlement funds. Thanks to this funding, significant improvements were made to the building interior, exterior, and common areas. This project will benefit individuals with mental disabilities. Currently, City and Interim staff are reconciling the close out documents and obtaining accomplishment data to issue the final payment and close this project in IDIS.

**HOME-ARP:** The Allocation Plan for the HOME American Rescue Plan (ARP) is being developed and will be submitted to HUD by the end of 2022. The City received an initial amount of \$145,938.70 in January 2022 out of the total funds \$2,918,774. The remaining funds to become available once HUD approves the allocation plan and substantial amendment to the FY 2021-22 AAP. No expenditures accrued during FY 2021-22.

**Homeless Facilities and Services:** The City continued to fund a variety of homeless services and facilities using ESG funds. During FY 2021-22, 114 homeless and at-risk homeless persons were served through ESG. Specifically, Bay Area Community Services provided rapid re-housing services to 78 persons. The Salinas Outreach and Engagement Team (SORT) conducted 1,369 engagements, entering 36 persons into HMIS.

In addition, the City provided funding for the development of Sun Rose Apartments, a supportive housing facility of 11 units to benefit persons with mental illness. The City also provided funding for the rehabilitation of a five-unit apartment complex, the Catalyst Apartments. This project also assisted and benefited persons with mental illnesses (see “Affordable Housing Multi-Family and Single-Family” Projects above for more details).

**Neighborhood Conditions:** During FY 2021-22, only one public service program (Girl Scouts Alisal Program Center) was funded with CDBG funds, serving low-income youths. Overall, 221 youths were assisted.

In FY 2020-21, the City continued to implement the rehabilitation of several public facilities:

**Hebbron Family Center Project:** The Hebbron Family Center received \$1,306,613 in CDBG Funds from a combination of FY 2020-21 and FY 2021-22 funds for the soft cost activities of this project. In addition to these funds, this project also received \$100,000 in Activity Delivery funds from FY 2020-21 and FY 2021-22. City Council approved two substantial amendments to FY 2020-21 and FY 2021-22 Annual Action Plans on May 24, 2022, and CDBG funds for this project are earmarked for soft costs including design, development, and project management. The City released a Request for Qualifications (RFQ) for this revitalization project, and after a robust application process, Griffin Structures was selected as the most qualified consultant. The scope of work for Griffin Structures includes project management, demolition plans, community outreach, design development, and construction oversight. In addition, the proposal submitted by R.L. Hastings and Associates, LLC was selected to prepare a NEPA Environmental Assessment for this project. In FY2021-22, both consultants started their work for this project.

**Sherwood Recreation Center:** The City's Community Development Department -Housing Division, Public Works and Library & Community Services Departments completed Phase III of this Project in May of 2021. As Phase III was being completed, City staff determined additional work was needed to make this facility fully operational. Funding for Phase IV of this project was first included under FY 2020-21 AAP. Subsequently, in FY 2021-22 AAP, additional CDBG funds were added to the project for a grand total \$1,728,633 for the direct construction and improvements of the project. In addition to these funds, this project also received \$170,000 in Activity Delivery funds from FY 2020-21 and FY 2021-22. In April of 2022, City staff completed an exempt environmental review record for the soft cost activities of this project. During FY 2021-22, City staff were also working on the Memorandum of Records as well as the completion of the NEPA Environmental Review for this project, but that was temporarily placed on hold as the City conducted a substantial amendment. The substantial amendment de-obligated the original funds from the Sherwood Recreation Center and obligated the funds to the Hebbron Family Center. Substantial Amendment number two (2) to FY 2020-21 de-obligated \$728,633 of CDBG Entitlement Funds for the renovation activities of this project and \$70,000 of CDBG Entitlement Funds towards Activity Delivery. The de-obligated funds were obligated to the Hebbron Family Center. The amounts de-obligated from the Sherwood Recreation Center – Phase IV were re-obligated under the City's FY 2022-23 AAP as it is the City's intent to carry forward with this project.

**Chinatown Neighborhood Improvements:** CDBG Entitlements funds were first allocated towards the Chinatown Neighborhood Improvements Project in FY 2021-22 AAP. A total of \$577,980 in CDBG Entitlement Funds were allocated to several potential construction projects that could happen in the Chinatown neighborhood within the City. In addition to these funds, this project also received \$30,000 in Activity Delivery funds from FY 2021-22. In FY 2021-22, City staff attended community meetings and worked with stakeholders in determining the type(s) of Capital Improvement Project(s) that they would like to see happen in their neighborhood as a result of the Chinatown Revitalization Plan. Once these project(s) are determined, City staff will complete NEPA Environmental Review(s) and move forward with the design and construction of these potential project(s). The execution of this project was

temporarily placed on hold as the City conducted a substantial amendment where fund originally allocated to this project were de-obligated and obligated to the Hebronn Family Center. Substantial Amendment number one (1) in FY 2021-22 de-obligated \$577,980 of CDBG Entitlement Funds and \$30,000 of CDBG Entitlement Funds towards Activity Delivery of this project. The de-obligated funds were obligated to the Hebronn Family Center. The amounts de-obligated from this project were re-obligated under the City's FY 2022-23 AAP as it is the City's intent to carry forward with this project.

**First United Methodist Church:** FUMC, located at 404 Lincoln Avenue, obtained its demolition and building permits for the reconstruction of their kitchen and bathroom remodel. The demolition work was completed in December of 2020. In FY 2021-22, expenditure in the amount of \$17,255.19 was disbursed for architectural services and drawings. The building permit was approved, and the project was sent out to bid during the first quarter of FY 2021-22. FUMC selected CRW Industries Inc as their general contractor and the building permit was issued in January 2022. In FY 2021-22, inspections for plumbing, framing, electrical and mechanical components were completed. Rehabilitation of the facility continues with a projected completion in May of 2023.

**Buckhorn Early Childhood Development Center:** The Alisal Union School District (AUSD) and City of Salinas completed the Environmental Assessment for the Early Childhood Development Center and obtain its Authority to Use Grant Funds (AUGF) in November of 2020. After the completion of these two milestones, the City and AUSD have continued to work in the Community Development Block Grant (CDBG) and the Land Use Disposition (LDA) Agreements. These two agreements are almost finalized, and it is expected that these agreements will be executed in the first quarter of FY 2022-23. Once these agreements are executed, AUSD will submit this project to the California Division of the State Architect (DSA) for review and approval. DSA approval is expected to be accomplished by September 2023. The project will then be taken out to bid on November 2023, under construction by January 2024, completed by January 2025 and placed in operations by May 2025.

**Natividad Creek and Closter Park Restroom Rehabilitation Projects:** The rehabilitation of this facility includes ADA upgrades and interior remodel of restrooms. The City funded the project in FY 2019-20 with CDBG Entitlement Funds received through HUD in the amount of \$442,070. This project is coordinated internally between the City of Salinas's Community Development, Public Works, and Library & Community Services Departments. In FY 2021-22, City received the Authority to Use Grants Funds (AUGF) from HUD in November of 2021. The Memorandum of Record (MOR) was executed in January 2022, upon the allocation of CDBG Entitlement Funds. City staff have continued to prepare the Request for Proposals (RFP) and it is expected to be published in September 2022. Projected construction start date for this project is the end of 2022.

The Closter Park Restroom Rehabilitation project has been put on hold until the Natividad Creek Park Restroom Rehabilitation Project and Sherwood Recreation Center Phase IV Projects are completed.

### **CDBG-CV**

The City received \$1,190,782 as CDBG-CV1 funds and \$1,209,375 in CDBG-CV3 funds, for a total of \$2,400,157 in CDBG-CV funds through a Substantial Amendment to the FY 2019-20 AAP. The City continued to expend the CV funds over the FY 2021-22 period. Specifically, the following activities were underway:

- Eden Council for Hope and Opportunity (ECHO): ECHO is educating the community regarding the housing protections available due to COVID-19. In addition, ECHO responds to fair housing complaints, conducts audits, and provides conciliation and mediation services. ECHO assisted 187 persons.
- Salinas Downtown Street Team: This program launched cleanup crews in Chinatown and Downtown Salinas comprised of unhoused Team Members who would receive services and a basic needs stipend for their participation. Team Members are provided with case management services related to goal setting with the ultimate goal of housing stability. Team Members will receive pre-employment services to facilitate their path to regular employment. This program assisted 113 persons.
- City of Salinas Housing Information and Referral Services: The City of Salinas has been providing housing information, education, and referral services to Salinas residents through the Emergency Rental Assistance Program (ERAP), created in response to the Covid-19 Pandemic. As of June 2022, the City of Salinas has assisted 1,204 households through the ERAP Program.

- The Grow Salinas Fund (GSF) / Economic Development Technical Assistance through this activity about 175 unduplicated businesses and 65 duplicated businesses were assisted to prevent, prepare, and respond to the COVID-19 pandemic. Businesses were assisted through emails, phone calls, acquiring and renewing business licenses, referrals to community business organizations and promotion of workshops.

## **ESG-CV**

The City also received \$617,245 as ESG-CV1 funds and \$5,814,926 in ESG-CV2 funds, for a total of \$6,432,171 in ESG-CV funds through a Substantial Amendment to the FY 2019-20 AAP. The City continued to expend the CV funds over the FY 2021-22 period. Specifically, the following activities are underway:

- Central Coast Center for Independent Living (CCCIL): Assisted 7 persons with rapid rehousing and they all moved to permanent housing destinations. CCCIL also assisted 44 persons with emergency shelter services. CCCIL continues to provide case management and essential services in partnership with CSUMB that will lead to a housing pathway.
- University Corporation at Monterey Bay (UCMB): UCMB provided rapid rehousing stabilization services to 422 persons.
- Salinas Outreach and Response Team (SORT): The City created SORT to better serve and coordinate services to the homeless community during the Covid-19 pandemic. In FY 2021-22, the SORT team provided linkage and referrals to essential services to 433 persons through outreach and engagement services. SORT enrolled 38 persons into HMIS.
- Coalition of Homeless Providers: Provided emergency shelter via hotel/motel vouchers to 20 homeless individuals, enrolling 9 persons into HMIS.
- Community Homeless Solutions (CHS): CHS provided overnight shelter seven days per week to single homeless women, men, and families. Clients are provided warm meals, a sleeping area and security services. Overall, CHS provided shelter for 11,750 bed nights at the Chinatown Navigation Center. A total of 214 persons were enrolled into HMIS.
- Downtown Street Team: DST assisted 300 persons with an opportunity to become a cleanup crew member and receive case management and employment training and 96 HMIS entries.
- Interim: Interim's MCHOME program provided street outreach and emergency motel vouchers to homeless individuals with serious mental illness. Interim outreached 26 individuals and provided 343 bed nights of emergency shelter.
- Step Up on Second: Step Up uses a Housing First model to connect individuals experiencing chronic homelessness to housing. Housing First is a proven approach in which all individuals experiencing homelessness are believed to be housing ready. Step Up assisted 72 persons.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Increased Decent and Affordable Housing	Affordable Housing	HOME: \$1,019,833	Rental units constructed	Household Housing Unit	25	17	68.00%	5	5	100.00%
			Homeowner Housing Rehabilitated	Household Housing Unit	25	2	8.00%	0	1	NA
Enhanced Homeless Facilities and Services	Homeless	ESG: \$159,684	TBRA/Rapid Re-Housing	Persons Assisted	50	81	106%	10	78	0.00%
			Public Service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	36	7%	50	36	72%
			Homeless Person Overnight Shelter	Persons Assisted	1,300	55166	4.23%	225	0	0.00%
			Homelessness Prevention	Persons Assisted	25	1	4.00%	5	0	0.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Enhanced Neighborhood Conditions	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$1,742,980	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100,000	0	0.00%	51,200	0	0.00%
			Public Service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	4,000	421	10.53%	200	221	110.50%
			Businesses Assisted	Businesses Assisted	20	0	0.00%	0	0	0.00%

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

During FY 2021-22, the City continued to implement the priority needs established in the City’s current FY 2020 –24 Consolidated Plan. All High Priority Needs identified in the Consolidated Plan received funding from the CDBG, HOME, and/or ESG programs. The City was able to achieve or remain on track to achieve most of its goals and objectives. Specifically, the City pursued the following affordable housing projects (described in detail earlier):

- **Monterey County Housing Authority Development Corporation (MCHADC)- Parkside Manor Housing Development Project – Phase I:** is located at 1112, 1114, and 1115 Parkside Street in the City of Salinas. In FY 2021-22, the developer demolished 88 existing senior housing units and will construct 160 new senior residential units, along with supporting improved infrastructure and amenities. The project is being built into two phases: Phase I consist of 80 low-income senior housing units and Phase II an additional 80 units. During FY 2021-22, the general contractor completed 90% of the Phase I construction and the project is expected to be completed by early November 2022.
- **Interim Inc., Sun Rose Apartments (CDBG):** Sun Rose Apartments is located at 439 Soledad Street. It is an 11-unit transitional/permanent supportive housing facility with supportive services for very low-income individuals with mental health disabilities who are homeless, chronically homeless, or at-risk of homelessness. This new construction project consists of a three-story building, 2 patios, 8 parking spaces, 7 one-bedroom units, 3 studio units and an

8-bedroom transitional unit with shared amenities. Building permits for this Project were approved and issued in June of 2021, a general contractor was selected, and construction is currently underway. This project is anticipated to be completed at the end of 2022.

- **Catalyst Apartments Rehabilitation Project (CDBG):** The non-profit developer, Interim Inc. began the renovation of the Catalyst Apartments (located at 235 Martella Street) in March of 2021. The rehabilitation of this 5-unit affordable rental complex, with 1 bedroom apartment units, construction was completed in January 2022. Interim inc. and City staff are working in the closing-out documents to finalize this project completely.
- **Salinas Housing Advancement, Resources & Education Navigation Center (SHARE):** ESG funds were used to assist the homeless through the Bay Area Community Services SHARE Center rapid re-housing services program. BACS assisted 78 persons and 23 persons moved to permanent housing destinations.
- **First United Methodist Church (FUMC) Kitchen and Restroom Rehabilitation:** On March 29, 2019 the FUMC and the City entered into a funding agreement for a project that includes but is not limited to the reconstruction of the existing kitchen facility, lead and asbestos remediation, sewer line repairs, modification of existing bathrooms and ADA improvements. During FY 2019-2020, FUMC finalized the preliminary plans and submitted for a building permit. During FY 2020-21, the demolition work for both areas of construction was completed in December of 2020. The building permit was approved, and the project was sent out to bid during the first quarter of FY 2021-22. In FY 2021-22, inspections for plumbing, framing, electrical and mechanical components were completed. Rehabilitation of the facility continues with a projected completion date for May of 2023.

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## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG	HOME*	ESG
White	238		85
Black or African American	25		11
Asian	6		2
American Indian or American Native	4		11
Native Hawaiian or Other Pacific Islander	1		1
Other	11		4
<b>Total</b>	<b>284</b>		<b>423</b>
Hispanic	225		29
Not Hispanic	59		83

\* No HOME projects were completed in FY 2021-22

### Narrative

The City assisted 221 residents/households with public services through the Girl Scouts of California program focused in the Alisal area. This table also includes the 63 persons assisted with CDBG-CV funds. About 79 percent of those assisted with CDBG/CDBG-CV were Hispanic.

While the Catalyst Apartments project has been completed. The City is in the process closing out the project and tenant data is not yet available.

In addition to 147 persons assisted with ESG, the table above also includes 276 persons assisted with ESG-CV funds. Only persons enrolled into the HMIS are included in this table. For additional details on ESG-funded homeless prevention and intervention services, please refer to the SAGE – HMIS database and report.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	Public	\$2,273,297.39	\$892,488.80
CDBG-CV	Public	\$0	\$595,065.20
HOME	Public	\$1,085,618.12	\$1,028,321.11
HOME-ARP	Public	\$145,938.70	\$0.00
ESG	Public	\$172,631.00	\$138,297.74
ESG-CV	Public	\$0	\$2,772,470.20

Table 2 - Resources Made Available

### Narrative

The CDBG allocation was \$2,128,725 and the City also received \$144,572.39 in Program Income (PI) and expended a total of \$892,488.80. For CDBG-CV, the City expended \$595,065.20.

The HOME allocation was \$803,851. The total amount of HOME funding available, including PI of \$281,767.12 from FY 21-22. About \$1,028,321.11 was expended.

The City received an ESG allocation of \$172,631 and expended \$138,297.74. However, the City expended \$2,772,470.20 in ESG-CV funds.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Alisal Neighborhood Revitalization Strategy Area	2	17	1 CDBG Public Service Activity 1 CDBG Public Facility
Chinatown Revitalization Area	27	2	1 ESG Public Service Activity 0 CDBG Public Facilities

Table 3 – Identify the geographic distribution and location of investments

### Narrative

#### Alisal Neighborhood Revitalization Strategy Area (NRSA)

This area represents one of the most distressed neighborhoods in the City. This area has some of the highest concentrations of poverty and substandard living conditions in the City. The area faces challenges such as inadequate public infrastructure, high levels of unemployment, high levels of poverty, and violent criminal activity. Within the Alisal NRSA, 26.4% of all residents' lives in poverty, a higher proportion than the City overall (17.2 percent).

During FY 2021-22, one CDBG public service program primarily benefits the Alisal NRSA: Girl Scouts of California. In the Alisal NRSA, and through a substantial amendment completed on May 24, 2022, the City will de-obligate the CDBG funds from the Sherwood Recreation Center- Phase IV (FY 2020-21 AAP) and the Chinatown Improvements (FY 2021-22 AAP) and reallocate the funds towards a new project, the Hebronn Family Center. This new activity was allocated \$1,306,613 in CDBG funds for the soft cost activities of the project and \$100,000 in CDBG funds for the Activity Delivery. In total, this activity was allocated \$1,406,613 in CDBG Entitlement funds from a combination of FY 2020-21 and FY 2021-2022 funds.

## Chinatown Area

The 12 blocks that form the Chinatown area are primarily located within Census Tract 18.02 Block Group (BG) 2. This BG has a population of about 2,000, with 78.5 percent being low and moderate income. Large numbers of homeless individuals have been camping in Chinatown over the past decade. The Coalition of Homeless Service Providers has counted 300 people living on the streets within this area at the height of the encampments within this neighborhood.

Services to address the needs of the unsheltered in this area include ESG-CV funding to Community Homeless Solutions to operate the Chinatown Navigation Center (CNC) and provide rapid rehousing services that benefit the Chinatown Area. Along with daily walk-in in shower and restroom service, hygiene and clothing closet. ESG funding was provided to Bay Area Community Services SHARE Center for homeless shelter and rapid rehousing that benefit individuals throughout the City, including in the Chinatown area. In addition, a new street outreach program, Salinas Outreach and Response Team (SORT) was created to provide engagement, linkage and referrals to the people living in Chinatown and throughout the City. SORT takes an active role in locating and connecting the unsheltered to the CNC and SHARE Center to encourage shelter and connect them to a housing pathway.

In addition to the two above funded activities, in FY 2021-22 AAP, the City had initially obligated CDBG Entitlement funds to the Chinatown Improvements activity. This activity had been allocated \$577,980 for the construction activities of this project and \$30,000 for the Activity Delivery of this project. Through Substantial Amendment number one (1) to FY 2021-22, the funds for this activity were de-obligated and reallocated to the Hebronn Family Center. The amounts de-obligated from this project were re-obligated under the City's FY 2022-23 AAP as it is the City's intent to carry forward with this activity.

## Chinatown Slum and Blight Designation

On May 16, 2019, Kimberly Nash, the Director of the Community Planning and Development Division, accepted the Chinatown Slum and Blight Designation Report. With the designation of Chinatown as a Slum and Blight Area, the City has a greater opportunity to revitalize it. Chinatown is at the heart of Salinas and it's an integral part of the City's rich history. This designation was effective July 1, 2017 and will continue for a period of 10 years after. The designation covers an area of six-blocks that are physically separated from the surrounding Downtown and the Intermodal Transit Center by the Union Pacific railroad tracks and by the main arterials such as East Market Street, Sherwood Drive, East Rossi Street, Monterey Street and North Main Street. The neighborhood includes the following minor streets: East Lake Street, California Street, Soledad Street, Market Way, Bridge Street. Within the neighborhood, there are three (3) alleys: Bridge, Rossi, and Lake.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state, and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

During FY 2021-22, the City pursued several affordable housing projects (described in detail earlier). These projects include the Catalyst Apartments, Sun Rose Apartments, and Parkside Manor-Phase I. These projects required the layering of multiple funding resources.

For Public Services subrecipients, ESG funding is often an essential source of funding that allows access to other funds. None of the subrecipients' essential safety net programs are funded exclusively by ESG. Local community foundations require matching funding and City of Salinas CDBG funds have frequently fulfilled that requirement.

There are also other more subtle forms of leverage. Public investment in a particular neighborhood (upgrading water mains or installing traffic signals or street lighting), for example, can be an inducement for additional investment by area property owners affected by the improvements.

In addition, the City is working on establishing several new public/community facilities on City-owned properties:

**1081 Buckhorn Drive:** The City purchased 1081 Buckhorn Drive with HUD Economic Development Initiatives (EDI) funds with the specific objective to develop a childcare center. This 0.8-acre property is located immediately outside of the Alisal NRSA; it is expected that this childcare center would primarily serve Alisal residents. The City is working with the Alisal Union School District (AUSD) to develop the site for the District’s Early Childhood (Preschool) and Day Care programs. The Alisal Union School District (AUSD) and City completed the Environmental Assessment for the Early Childhood Development Center and obtained an Authority to Use Grant Funds (AUGF) in November of 2020. AUSD will submit this project to the California Division of the State Architect (DSA) for review and approval. DSA approval is expected to be accomplished by September 2023. The project is estimated to go out to bid on November 2023, begin construction in January 2024, be completed by January 2025 and placed in operations by May 2025.

**HOME Match Contribution:** The excess match carried over from the previous program year 2020 is \$6,372,712. For program year 2021 the City requested and received a COVID 19 Matching Contribution Requirement waiver to eliminate its match liability on April 17, 2020. This waiver covers FY 2020-21 and FY 2021-22.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	\$6,372,712
2. Match contributed during current Federal fiscal year	\$0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$6,372,712
4. Match liability for current Federal fiscal year	\$0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$6,372,712

**Table 4 – Fiscal Year Summary - HOME Match Report**

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Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
N/A								

Table 5 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
\$886,768.96	\$281,767.12	\$499,667.84	\$0	\$668,868.24

Table 6 – Program Income

<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Number		0	0	0	0	
Dollar Amount		0	0	0	0	
<b>Sub-Contracts</b>						
Number		0	0	0	0	
Dollar Amount		0	0	0	0	
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Number	0	0	0			
Dollar Amount	\$0.0	\$0.0	\$0.0			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	\$0.0	\$0.0	\$0.0			

**Table 7 – Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Table 8 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition</b>						
Parcels Acquired		0		\$0		
Businesses Displaced		0		\$0		
Nonprofit Organizations Displaced		0		\$0		
Households Temporarily Relocated, not Displaced		0		\$0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Table 9 – Relocation and Real Property Acquisition**

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## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	5	1
Number of special-needs households to be provided affordable housing units	0	5
<b>Total</b>	<b>5</b>	<b>6</b>

Table 10 – Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	5	0
Number of households supported through the rehab of existing units	0	5
Number of households supported through the acquisition of existing units	0	0
<b>Total</b>	<b>5</b>	<b>5</b>

Table 11 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

Under the City's Affordable Housing Goal for FY 2021-22, the City proposed to reserve 90 percent of the available HOME funds for an affordable housing project to be determined in the future. Through CDBG Entitlement funds, the City contributed to the completion of the five-unit Catalyst Apartments Rehabilitation project which provides housing to persons with mental disabilities. The City also provided CDBG Entitlement funds towards the Sun Rose Apartments for the 1 8-bedroom transitional within this 11-unit development.

**Discuss how these outcomes will impact future annual action plans.**

Due to the Covid-19 pandemic, the City has focused much of its attention to addressing the urgent needs associated with Covid-19 response. Housing rehabilitation activities have been limited during FY 2021-22.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	5	0
Moderate-income	0	0
<b>Total</b>	<b>5</b>	<b>0</b>

Table 12 – Number of Persons Served

**Narrative Information**

The City utilizes its CDBG and HOME funds to provide affordable housing for the low-income population. For example, Parkside Manor Apartments - Phase I is a housing project that will benefit seniors. The Sun Rose Apartments project is a hybrid of transitional and permanent supportive housing facility that will benefit persons with mental disabilities. The Catalyst Apartments Rehabilitation project benefits persons with mental disabilities. During FY 2021-22, Catalyst Apartments completed construction, and construction was underway for Parkside Manor Apartments - Phase I and Sun Rose Apartments.

The Housing Services Program (Direct/Deferred Loans) allows homeowners to remain in their homes while making repairs on their deteriorated home. Housing Accessibility Assistance (HAA) Grants also help individuals with disabilities maintain and preserve access to adequate housing. Currently, the program has been suspended because of staffing shortages and no funds were allocated in FY 2021-22.

## CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

For FY 2021-22, the City provided ESG funding to Bay Area Community Services SHARE Center Rapid Rehousing program. This program assisted 78 persons and 23 of these persons exited to permanent housing destinations. In addition, the City's own homeless outreach program engaged with 1,369 unsheltered persons throughout the City and enrolled 36 persons into HMIS to those ready to engage in homeless services. In addition, to address the high needs of the unsheltered, The Salinas Outreach and Response Team participates in the planning and facilitation of homeless outreach meetings with all the homeless service providers including California State University Monterey Bay (HEART), Interim Inc (MCHOME), Junipero Franciscan Workers, Community Human Services (SVSOP), Access Support Network, Coalition of Homeless Service Providers, and Community Human Solutions. These meetings were created to improve system processes and coordination of outreach services to address the complex needs of the unsheltered, with an emphasis on supporting the 2021 Point in Time Count, and incorporating best practices in service delivery that addresses the complex needs for

**City of Salinas:** The City of Salinas participates in the Chinatown Homeless Action Team (CHAT) with representatives of the Coalition of Homeless Service Providers, Interim Inc., California State University Monterey Bay (CSUMB), Sun Street Centers, Mid-Peninsula Housing Coalition, Housing Resource Center of Monterey County (HRC) and the Franciscan Workers of Junipero Serra. CHAT meets monthly.

The City also meets with the Coalition of Homeless Services Providers by participating in a monthly Administration and Implementation Meeting. The City has also attended bi-monthly meetings with the Community Foundation of Monterey County. Leaders from Monterey County, including City Managers, key City staff, non-profit institutions and the Community Foundation have met to try and create solutions to alleviate conditions in Chinatown and provide solutions, including housing and resources.

City staff also participate in the Salinas Downtown Community Board group that meets monthly to create a vision for Chinatown. This group is composed of service providers, City and County staff, and other stakeholders in the neighborhood. City staff also attend the Housing Pipeline Committee meetings held by the Coalition of Homeless Service Providers. The purpose of this group is to aid in understanding the availability of housing resources for homeless residents and to create new solutions to facilitate additional housing supply throughout the County. In addition, City staff participates in the Homeless Management Information System (HMIS) Oversight Committee meetings as well as the Homeless Prevention and Rapid Rehousing Program committee (HPRP). The City's Mayor also sits on the Leadership Council for the Regional Continuum of Care (CoC).

**Addressing the emergency shelter and transitional housing needs of homeless persons**

**Homeless Funding:** In 2016 the City became the administrative entity (AE) to administer State ESG and California Emergency Solutions and Housing (CESH) programs for San Benito and Monterey Counties. This collaboration has added emergency homeless funding and increased capacity to serve homeless in our CoC. This past year, the City and the County joined efforts to fund the SHARE Center operated by Bay Area Community Services (BACS). In addition to the SHARE Center, the City funds the operations of the Chinatown Navigation Center (CNC), operated by Community Homeless Solutions to provide sanitation and onsite management of services for the homeless individuals in Chinatown. In conjunction with these services, the City also purchased, installed, and furnish a Sprung Structure that can temporarily house up to 51 individuals which are also managed and operated by Community Homeless Solutions. There are two RVs reserved in the scenario that there are Covid positive cases at the CNC. This activity was in response to the Covid-19 pandemic.

**Emergency Shelter:** Community Homeless Solutions (CHS), Bay Area Community Services (BACS) and Victory Mission provide emergency shelters to the homeless population in Salinas.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

**Discharge Policies:** On May 8, 2007, the City of Salinas adopted a Discharge Coordination Policy pertaining to the discharge of persons from publicly funded institutions and systems of care. As the City neither owns nor operates any such facilities, the impact was largely symbolic. The Countywide Continuum of Care organization seeks to coordinate discharge policies among publicly funded institutions and systems of care. The “Lead Me Home: The Game Plan for Housing Homeless People in Monterey and San Benito Counties” established the Discharge Planning Committee as well as Action Teams for Foster Youth, Health and Criminal Justice seeing to develop a county-wide discharge planning policy.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

In Salinas, homeless service agencies generally work to get homeless individuals into permanent housing as quickly as possible.

**Bay Area Community Services:** BACS provided emergency shelter services and rapid re-housing through SHARE Center Operations to 111 persons.

**Community Homeless Solutions (CHS):** CHS utilized ESG-CV funding to assist Salinas residents by providing housing relocation and stabilization services such as case management, housing location and placement into permanent housing. CHS collaborates with other agencies such as Coalition of Homeless Service Providers, Interim, Housing Authority of the County of Monterey and other non-profit organizations to provide financial services and rental assistance necessary to help homeless individuals and families locate housing, make transitions to permanent housing and independent living, and prevent individuals and families from becoming homeless.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Housing Authority of the County of Monterey (HACM) serves as the housing authority for the County as a whole except the City of Soledad. The City of Salinas does not permanently own, manage, or otherwise control any residential property, including any property that could be categorized as “public housing.” HACM has converted all public housing units countywide to Project-Based Rental Assistance. To-date, the City has completed a total of 27 California Tax Credit Allocation Committee (CTCAC) Local Review Agency (LRA) Project Evaluation Forms for HACM regarding proposed Residential Assistance Demonstration (RAD) proposed projects.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

HACM has taken the lead in developing innovative models to enable the homeless and other low-income families to achieve economic independence and self-sufficiency. Their multi-faceted plan to improve the operation of public housing units and assist clients toward self-sufficiency is detailed in their periodically updated Five Year Action Plan.

### **Actions taken to provide assistance to troubled PHAs**

HACM has not been designated by HUD as “troubled.”

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## CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

### **Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The most critical barrier to affordable housing in Salinas is that the need for decent, affordable housing far exceeds the City's available resources. With the elimination of redevelopment funds, the City's ability to address its affordable housing needs was seriously compromised. In addition, rising housing costs combined with the decrease in the availability of public funds has forced the City to suspend its First-Time Homebuyer Program. The City continues to aggressively pursue funding available at the local, state, and federal levels to supplement its limited funds. The City values its partnership with nonprofit housing developers such as CHISPA, MidPen, and MCHADC in pursuing innovative strategies to address the City's affordable housing needs and providing more permanent housing options for the homeless. Another method the City has utilized to assist developers is providing fee deferrals for certain eligible impact fees. The City typically structures the fee deferral as a low-interest loan over a fifty-five-year period to be paid by the residual receipts. The City also updated its Inclusionary Housing Ordinance in June 2017 to add more flexible options for developers to produce affordable units on-site. Projects that are 100% affordable are exempt under the updated Inclusionary Housing Ordinance. The City also has a Density Bonus Ordinance which provides incentives and concessions to developers who propose a certain percentage of affordable housing in their developments. The City's Zoning Ordinance has been updated to allow more flexibility for auxiliary (accessory) dwelling units to be constructed. The City continues to adjust to the new Density Bonus laws put into effect by the State of California.

The City is updating its Housing Element for the 2023-2031 planning period. This update will establish the City housing programs and activities for the next eight years to facilitate the development and preservation of housing.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The homeless are among the most underserved group in Salinas, with ESG funding at a level far below what is needed to address the City's homeless issues. In response, the City has used its CDBG allocation to provide public facilities that can benefit this group. In FY 2021-22, the City also used its remaining allocation of ESG-CV and some CDBG-CV funds to help finance services and projects that served this underrepresented group.

In addition, the City has been working with the Counties of Monterey and San Benito Continuum of Care to implement homeless programs and services using State ESG funds. The City serves as the lead agency for administering the State ESG program. These funds are used for homeless prevention services, emergency shelter services, rapid rehousing, and outreach. The following agencies were approved for funding with the FY 2021-22 State ESG funds:

- City of Salinas – Program Administration and homeless outreach
- Bay Area Community Services – Rapid Re-Housing and SHARE Center Operations
- Interim Inc. - MCHOME Program providing street outreach and emergency shelter services
- Central Coast Center for Independent Living – Rapid rehousing services for persons with disabilities
- The Coalition of Homelessness Services Providers – HMIS Administration

These programs are underway.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

As a condition required to receive HUD funds, the City of Salinas complies with HUD's Lead Safe Housing Regulation (Title 24, Part 35). Primary compliance is through the City's Housing Services Program. Potential project sites with housing units constructed prior to 1978 are tested by a certified lead inspection firm (for lead paint and, where applicable, for other possible materials containing lead, such as ceramic tiles). When found, lead remediation is performed by certified LBP contractors before the rehabilitation contractor is permitted to begin work. In addition, regardless of date-of-construction, rehabilitation sites are inspected for failing paint surfaces (chipping, flaking) during

the initial rehabilitation evaluation. If such deteriorating paint is found, lead testing is performed, and the necessary steps taken if lead is found. All general contractors involved in the Rehabilitation/Housing Accessibility Assistance grants have received their certification as an EPA Renovation, Repair and Painting (RRP) contractor.

Lead-based paint testing, remediation and abatement activities are expensive. While such activities are eligible items for rehabilitation loans, the cost was found to be a deterrent to potential rehabilitation clients. The City therefore established a lead hazard grant program whereby rehabilitation clients are provided a grant sufficient to cover most, if not all, of the costs associated with lead abatement. The lead testing and lead hazard grant policies also apply to participants in the Housing Accessibility Assistance (HAA) program, also administered by Housing Services Program.

One housing unit was served in FY 2021-22 through the City's Housing Rehabilitation Loan Program, and Housing Accessibility Assistance (HAA) Grant Program.

#### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City's anti-poverty strategy is enumerated below, with specific FY 2021-22 actions noted within each category:

1. Continue to support the efforts of housing developers providing affordable housing opportunities in Salinas, particularly rental and multi-family housing. The City currently has three projects that are under construction and that will provide permanent and transitional housing to low-income families and individuals.
2. Continue to provide housing rehabilitation programs targeting lower income homeowners. The City assisted one income-qualified household through the Housing Services Programs (Housing Rehabilitation Loans, Housing Accessibility Assistance (HAA) Grants, and Lead Based Paint (LBP) Grants) in FY 2021-22.
3. Continue to support fair housing services to enable seniors to remain in their own homes, and to address basic needs.
4. Continue to support homeless service providers in Salinas and the larger community. Bay Area Community Services assisted 111 persons and the City's homeless outreach team assisted 36 persons.
5. Continue to support City and community programs focused upon the recreational and educational needs of Salinas' youth. An estimated 211 youths were served in FY 2021-22 by Girl Scouts of Central Coast. The City completed the construction of Phase III of the Sherwood Recreation Center which provides recreational, and education needs for Salinas' residents.
6. Reallocated funding for Chinatown Neighborhood Improvements and Phase IV of Sherwood Recreation Center to provide funding support for the Hebbbron Family Project. The Hebbbron Family Center offers a safe, fun and positive environment where youth can participate in a variety of enrichment activities in a recreational setting. HFC offers a Youth Homework Center, Drop-in After School program, Summer Program, Girl Scout Troop 541, Karate Classes, Read Grow Play, Citizenship Classes, Food Bank and a variety of other recreation programs.
7. Continue to promote Section 3 Employment and Economic Opportunities for low-income residents and business concerns through the City's various housing programs and public improvement projects. Section 3 Clause is included in all bid package for public works projects and information is collected annual to report back to HUD. The City will be transitioning into the HUD new Section 3 Rule. City will work with developers and consultants to comply with new Section 3 Rule.

#### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City utilizes City Data Services for efficient and accurate management of the grant funds. The City provided CDBG funding to one non-profit agency in FY 2021-22 that provided youth services within the City, focusing in the Alisal neighborhood. One non-profit agency (Bay Area Community Services) received funding to alleviate homelessness using ESG funding. The City has also established a Housing and Land Use Committee to oversee the use of HUD funds. This committee provides an additional forum for nonprofits and stakeholders to communicate with the City and community members regarding housing and community development needs and plans for future projects. The

committee is tasked with the objective of enhancing coordination and improving the effectiveness and efficiency in using HUD funds. Specifically, the committee evaluated planned projects and funding, with input from the service providers and stakeholders, made changes to the criteria for allocating funds, and established a minimum grant amount for each agency.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City of Salinas partners with its strong network of public and private housing and social service agencies to provide housing and community development programs in the City. Coordination efforts are ongoing. In addition, the City is working with the Counties of Monterey and San Benito Continuum of Care to implement homeless programs and services using State ESG and CESH funds. This funding source available to the region allows the City to provide an increased level of services for the homeless and at-risk homeless. The City serves as the lead agency for this funding program.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdiction's analysis of impediments to fair housing choice. 91.520(a)**

In July 2019, the City adopted the Monterey County Regional Analysis of Impediments (AI) to Fair Housing Choice. The following are areas with fair housing concerns as identified in the 2019 Regional AI that are relevant to the City of Salinas:

1. Disparities in access to opportunities
2. Monitoring of lending practices
3. Discrimination in home sales and rental listings
4. Fair housing education
5. Regional collaboration

Actions taken to overcome effects of impediments identified included:

1. Disparities in Access to Opportunities:
  - Ensure bilingual fair housing information and resources are available on City website and at public counters and community locations. Expand fair housing information to languages according to the City's Limited English Proficiency (LEP) plan.
  - The City incorporated Limited English Proficiency (LEP) requirements into its Citizen Participation Plan. City staff continues to engage community stakeholders, business owners and non-profits in the assessment of priorities for the Alisal Neighborhood Revitalization Strategy Area (ANRSA).
  - The City is working on implementing the Alisal Vibrancy Plan, with focused efforts in building nonprofit capacity to serve residents in this neighborhood through providing funding to nonprofits and coordinating with the Public Works Department to provide public improvements in the ANRSA.
  - Ensure that annually, a portion of the City's CDBG and HOME funds are expended in the ANRSA to help address housing issues in this area. Staff has identified strategies that take advantage of the ANRSA designation to allow more flexible uses of CDBG funds in the ANRSA.
  - The City is exploring incentives to provide affordable housing on site, encouraging mixed income housing throughout the community and has completed an update to its Inclusionary Housing Ordinance to increase affordable housing opportunities within the City. The new Inclusionary Housing Ordinance was adopted on July 7, 2017.
  - Through its Capital Improvement Planning, the City identifies resources to rehabilitate public and community facilities in a timely manner.
  - The City provides funding to projects through CDBG that will increase ADA compliant projects.
2. Monitoring of Lending Practices:
  - The City periodically reviews the lending patterns of all financial institutions that provide financial services to the City.

- The City provides financial literacy and loan acquisition trainings, with particular attention to outreach in minority populations, through Housing Resource Center's (HRC) housing services.
  - In selecting financial institutions to participate in housing programs, the City considers a lender's performance history regarding home loans in low/moderate income areas and minority concentration areas.
  - The fair housing service contractor(s) should monitor lending activities in the City and identify potential issues.
3. Discrimination in Home Sales and Rental Listings:
    - Expand education and outreach efforts, with specific efforts outreaching to small rental properties where the owners/managers may not be aware of the fair housing laws.
  4. Fair Housing Education:
    - Support local groups to provide workshops informing tenants of their housing rights.
    - Pursue random testing to identify issues, trends, and problem properties and expand testing to cover other protected classes, especially those with emerging trends of suspected discriminatory practices.
    - Support enforcement activity by fair housing service providers, such as ECHO, and publicize outcomes of fair housing litigation as a means to deter discriminatory practices and to encourage reporting.
  5. Regional Collaboration:
    - The City collaborated with Monterey County, the cities of Monterey and Seaside, as well as with the Housing Authority of the County of Monterey to conduct the Regional AI. The City also completed a regional farmworker housing study, collaborating with Monterey County, Santa Cruz County, the cities of King, Gonzales, Soledad, and Greenfield, and the Monterey Bay Association of Governments (AMBAG).

The City is in the process of updating the Housing Element of the General Plan for the 2023-2031 planning period. A major focus of this update is the new State requirement to affirmatively further fair housing. The Housing Element must contain meaningful actions to address the following fair housing themes:

- Fair housing outreach and enforcement
- Housing mobility
- New opportunities in high resource areas
- Place-based strategies for neighborhood improvement
- Tenant protection and anti-displacement

## CR-40 - Monitoring 91.220 and 91.230

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

During FY 2021-22, the City performed a desk review monitoring of all CDBG, ESG, and HOME subrecipients through its on-line grant management system, City Data Services (CDS). Due to COVID-19, the City is conducting virtual monitoring's of programs and case files of its subrecipients.

The City's monitoring procedures for the implementation of its CDBG, HOME, and ESG programs are summarized in Attachment B.

### **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

Citizen participation is one of the most important components of the Consolidated Plan (CP) process.

**Publicity:** Bilingual (Spanish-English) public notices were released in the Californian (English) and El Sol (Spanish) to inform the public that a draft CAPER was available for review and public comment. The draft CAPER was available for review on the City's website, Community Development Department and could be requested through mail. The meeting notice was distributed to the City NOFA distribution list and posted at City Hall, the City Council Chambers, and the City Permit Center.

**Public Review of Draft Documents:** The City conducted a minimum of 15-day public review period from September 2, 2022 through September 16, 2022. The Draft CAPER was made available on the City website:

<https://www.cityofsalinas.org/our-city-services/community-development/housing-and-community-development-division/rfps-public-notices>, in-person at the Community Development Department and through mail.

The Consolidated Plan, amendments, annual Action Plans, and performance reports will be available for five years at Salinas Community Development Department.

## CR-45 - CDBG 91.520(c)

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City conducted substantial amendments to the FY 2020-21 and FY 2021-22 Action Plans during the program year of 2021-2022 to support the Hebbroon Family Center project.

On May 24, 2022, the City amended the FY 2020-21 and FY 2021-22 Action Plans to allocate funding to a new Hebbroon Family Center Project. The City received a State grant award of \$8.1 million for the reconstruction of the Hebbroon Family Center. To initiate the process, Library and Community Services and Public Works Departments identified a consultant to assist with construction and program management in an amount just under \$1.3 million. The departments requested CDBG funding from the Community Development Department (CDD) to offset these pre-development costs. CDD staff have reviewed the request in consultation with HUD and deemed the project as an eligible activity to receive CDBG funds as it is located within the City's Alisal Neighborhood Revitalization Strategy Area and satisfies the National Objective of benefiting a Low Mod Area where 51% of the residents fall within the low- and moderate-income categories.

The City received a CDBG Entitlement allocation in the amount of \$2,023,911 for FY 2020-21 and \$2,128,725 for FY 2021-22. Through its Annual Action Plan process for FY 2020-21, the City committed \$728,633 of CDBG Entitlement funds towards the renovation activities of the Sherwood Recreation Center Phase IV and \$70,000 towards the Activity Delivery of this project. Through its AAP for FY 2021-22, the City committed \$577,980 of CDBG Entitlement funds towards Chinatown Improvements and \$30,000 towards the Activity Delivery of this project. These funds were reallocated to the Hebbroon Family Center. In recognition of the reprioritization of CDBG funding to support the Hebbroon Family Center project and the importance of completing both the Sherwood Recreation Center Phase IV and Chinatown Improvements projects, the City restored the prior funding to each of these projects through the FY 2022-2023 AAP allocation process.

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

Not applicable.

## CR-50 - HOME 91.520(d)

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The following list below represents all of the City's HOME-assisted affordable multi-family rental housing projects and shows the total number of HOME assisted units in each project:

- California House (436 California Street) – 5 units
- Foster Care Housing (7 Spoleto Circle) - 1 unit
- Gateway Apartments (25 Lincoln Avenue) – 20 units
- Haciendas Phase I (233 Calle Cebu) – 4 units
- Haciendas Phase II (241 Calle Cebú) – 4 units
- Haciendas Phase III (Hikari) – 9 units
- Haciendas Phase IV (34 E. Rossi Street) – 3 units
- Jardines Del Monte (1253 Del Monte Avenue) – 5 units
- La Gloria Apartments (539 E. Market Street) – 10 units
- Los Padres Apartments (1260 John Street) - 5 units
- Lupine Gardens (300 Casentini Street) – 20 units
- Sherwood Village (808 N. Main Street) – 43 units
- Soledad House (439 Soledad Street) – 8 units
- Tesor Apartments (1041 Buckhorn Drive) – 8 units
- Tynan Village (323 Front Street) – 41 units
- Wesley Oaks (138 Carr Avenue) – 6 units
- Moon Gate Plaza – 12 Units

Due to COVID-19, City staff was not able to complete any on-site inspection of affordable units.

In a typical year, City staff conducts an on-site HOME site visit which includes an internal unit inspection for each HOME-assisted unit, common area inspection and external property inspection. City staff uses a HOME checklist to cross reference the property conditions.

For the remaining HOME-assisted properties that do not require an onsite inspection this program year, and in accordance with the HOME final rule and §92.504(d), the City uses its customized online grant management software system (City Data Services), which allows all property owners/managers to annually submit building and unit inspection reports and data as part of the HOME Annual Compliance Report. All Home-assisted properties that did not require an on-site inspection still received an annual desk monitoring review in which there were no deficiencies found. The desk monitoring review consists of developer property unit inspection reports, annual income recertification reports, insurance documentation in which the developer submits annually to the City through City Data Services (CDS). City staff has established a HOME spreadsheet which informs staff when the inspections are due on each of the properties.

In accordance with the HOME final rule and §92.504(d), the City will ensure that on-site inspections will occur within 12 months after project completion and at least once every 3 years thereafter during the period of affordability. In addition, the property owner/manager must annually certify to the City that each building and all HOME-assisted units in the project are suitable for occupancy, considering State and local health, safety, and other applicable codes, ordinances, and requirements, and the ongoing property standards established by the City to meet the requirements of §92.251. The City will ensure that inspections will be based on a statistically valid sample of units appropriate for the size of the HOME-assisted project, as set forth by HUD.

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

There are three components to the City's "affirmative marketing" of activities funded by the HUD entitlement grants: 1) Outreach regarding program design and administration; 2) Marketing of programs operated by the City; and 3) Marketing of activities operated by sub-recipients and sub-grantees.

Language barriers can be an impediment to accessing housing of choice. Reflective of the demographics in the City, 68.5 percent of all Salinas residents spoke languages other than English at home, according to the American Community Survey (ACS). Over half of these residents spoke English "less than very well." Linguistic isolation is more severe among Hispanics than among Asians, with approximately 64 percent of Salinas residents speaking "Spanish or Spanish Creole"<sup>1</sup> at home compared to only 3.8 percent speaking "Asian and Pacific Islander languages." Among "Spanish or Spanish Creole" speaking households approximately 58.3 percent spoke English "less than very well".

In May 2017, the City updated its City's Citizen Participation Plan (CPP) to include guidelines for Limited English Proficiency (LEP).

The City also has a hard copy and electronic brochures (English and Spanish) for the Housing Services Programs (Low Interest Loans, HAA and LBP). City staff also distributes programs brochures (English and Spanish) for the GRID Alternatives Solar Program and Central Coast Energy Services.

**Outreach Regarding Program Design and Administration:** In keeping with the updated CPP, notices of Action Plan, CAPER, and community development need hearings and of annual Request for Proposals are typically published in Spanish in the local Hispanic newspaper "El Sol", in addition to the English notices in The Californian. The City also subscribes to the California Relay Service to accommodate TDD (telecommunication devices for the deaf) users; published public notices provide a TDD number. The City also provides notice to local agencies that serve groups that may need notice in a different format. Prior to the closure of City Library facilities due to COVID-19, the Draft Action Plan and CAPER were also made available at all City libraries. In addition, simultaneous Spanish/English translation (using headsets) is typically made available during City Council meetings (and at every hearing regarding Action Plans and other HUD-funded topics).

**Marketing of Programs Operated by City:** The City's HUD-funded activities are administered by the Housing Division of the Community Development Department. Of the five current full-time positions allocated to the Division, three are certified by the City as bilingual English/Spanish, including the first point of contact for telephone and walk-in inquiries. Promotional materials are produced in both English and Spanish and whenever marketing is done via newspaper, the information is published in both English and Spanish. From time to time, targeted outreach for housing rehabilitation and first-time homebuyer activities is focused upon Spanish-speaking residents, including information to bilingual realtors and mortgage loan packagers, and Spanish language Public Service Announcements to the local news media.

**Marketing of Programs Operated by Subrecipients:** All City funding agreements employing funds from HUD grants require affirmative marketing activities. The City's monitoring plan includes verification that affirmative marketing is being employed. Many of the funded non-profit agencies routinely provide their services in a bilingual format. City housing activities that are not HUD-funded (e.g., inclusionary housing and density bonus programs) routinely require affirmative marketing to the community.

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

The City received \$281,767.12 in HOME program income. Program income has primarily been used to augment funding for the City's multi-family housing projects underway.

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<sup>1</sup> American Community Survey offers the following sub-categories for members of the population that "Speak a language other than English": "Spanish or Spanish Creole"; "Other Indo-European languages"; "Asian or Pacific Island languages"; and "Other languages"

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

In addition to using HOME funds for the creation of affordable housing units, the City continued to offer the CDBG Housing Services Program (Low Interest Loans, HAA, LBP and GRID Alternatives Solar Program) grants to foster and maintain affordable housing by giving current homeowners:

- An avenue, besides going to a private Lender, to apply for a loan to rehabilitate their home; most importantly is the benefit of available deferred loans for those households that would not otherwise be able to afford to make monthly payments.
- Access to construction management services (inspections, work write ups, contract docs, progress payments, project close-out) that are included as part of the rehabilitation loan/ grant process. Housing staff provides project oversight to ensure that work is completed as contracted. Contractors are paid incrementally as work is completed.

The City's Housing Services Program allows homeowners to remain and live comfortably in their homes after the repairs/modifications are completed.

The City also has an Inclusionary Housing Ordinance that requires a specific percentage of affordable units be included in new housing developments. The City updated this Ordinance in 2017 to improve its effectiveness in fostering affordable housing.

The City also has a Density Bonus Ordinance that developers can utilize, in which the developer would provide a certain percentage of affordable housing in exchange for a greater density of market-rate units allowed in a project.

City staff assists with the completion of the California Tax Credit Allocation Committee (CTCAC) Local Review Agency (LRA) Evaluation Forms for each proposed project that applies for CTCAC funding within the jurisdiction.

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### CR-58 – Section 3

**Identify the number of individuals assisted and the types of assistance provided**

During FY 2021-22, the City's expended funds primarily on public and homeless services, as well as program administration. These programs are not subject to Section 3 requirements. Projects subject to Section 3 requirements include:

- Hebbron Family Center
- Sherwood Recreation Center
- Chinatown Neighborhood Improvements
- First United Methodist Church
- Buckhorn Early Childhood Development Center
- Catalyst Apartments Rehabilitation
- Sun Rose Apartments
- Natividad Creek Park Restroom Rehabilitation
- Parkside Manor

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

**Table 13 – Total Labor Hours**

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					

Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding childcare.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

**Table 14 – Qualitative Efforts - Number of Activities by Program**

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**CR-60 - ESG 91.520(g) (ESG Recipients only)**

**ESG Supplement to the CAPER in e-snaps  
For Paperwork Reduction Act**

**1. Recipient Information—All Recipients Complete**

**Basic Grant Information**

Recipient Name	SALINAS
Organizational DUNS Number	010919447
EIN/TIN Number	946000412
Identify the Field Office	San Francisco
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Monterey County

**ESG Contact Name**

Prefix	Mr.
First Name	Rod
Middle Name	
Last Name	Powell
Suffix	
Title	Planning Manager

**ESG Contact Address**

Street Address 1	200 Lincoln Ave
Street Address 2	
City	Salinas
State	CA
ZIP Code	93901-
Phone Number	(831)758-7487
Extension	
Fax Number	
Email Address	rod@ci.salinas.ca.us

**ESG Secondary Contact**

<b>Prefix</b>	Mr.
<b>First Name</b>	Francisco
<b>Last Name</b>	Brambilla
<b>Suffix</b>	
<b>Title</b>	Community Development Analyst
<b>Phone Number</b>	(831) 758-7334
<b>Extension</b>	
<b>Email Address</b>	frankb@ci.salinas.ca.us

**2. Reporting Period—All Recipients Complete**

<b>Program Year Start Date</b>	07/01/2021
<b>Program Year End Date</b>	06/30/2022

**3a. Subrecipient Form – Complete one form for each subrecipient**

<b>Subrecipient or Contractor Name</b>	Bay Area Community Services
<b>City</b>	Oakland
<b>State</b>	CA
<b>Zip Code</b>	94609
<b>UEI</b>	73931628
<b>Is subrecipient a victim services provider</b>	No
<b>Subrecipient Organization Type</b>	Other Non-Profit Organization
<b>ESG Subgrant or Contract Award Amount</b>	\$80,684

## CR-65 - Persons Assisted

Reporting for ESG funding is now completed in a separate system SAGE.

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 15 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 16 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 17 – Shelter Information

#### 4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 18 – Household Information for Street Outreach

#### 4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 19 – Household Information for Persons Served with ESG

#### 5. Gender—Complete for All Activities

	Total
Male	0
Female	0
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 20 – Gender Information

**6. Age—Complete for All Activities**

	Total
Under 18	0
18-24	0
25 and over	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 21 – Age Information

**7. Special Populations Served—Complete for All Activities**

**Number of Persons in Households**

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	0	0	0	0
Victims of Domestic Violence	0	0	0	0
Elderly	0	0	0	0
HIV/AIDS	0	0	0	0
Chronically Homeless	0	0	0	0
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	0	0	0	0
Chronic Substance Abuse	0	0	0	0
Other Disability	0	0	0	0
Total (unduplicated if possible)	0	0	0	0

Table 22 – Special Population Served

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 8. Shelter Utilization

Number of New Units – Rehabbed	0
Number of New Units – Conversion	0
Total Number of bed - nights available	0
Total Number of bed - nights provided	0
Capacity Utilization	0

Table 23 – Shelter Capacity

### 9. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The City's ESG program is designed to complement the Monterey County Continuum of Care system, focusing on homeless prevention, rapid re-housing, and providing emergency shelters and essential services. To further enhance the City's ability to meeting the outcome and performance goals in the Continuum of Care Strategy, the City is taking the lead in the implementation of State ESG funds.

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## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2019	2020	2021
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Homelessness Prevention</b>	<b>0</b>	<b>0</b>	<b>0</b>

Table 24 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2019	2020	2021
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Rapid Re-Housing</b>	<b>0</b>	<b>0</b>	<b>0</b>

Table 25 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2019	2020	2021
Essential Services	0	0	0
Operations	0	0	0
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>

Table 26 – ESG Expenditures for Emergency Shelter

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2019	2020	2021
Street Outreach	0	0	0
HMIS	0	0	0
Administration	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Table 27 - Other Grant Expenditures**

**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2019	2020	2021
	0	0	0

**Table 28 - Total ESG Funds Expended**

**11f. Match Source**

	2019	2020	2021
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	0	0	0
Local Government	0	0	0
Private Funds	0	0	0
Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
<b>Total Match Amount</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Table 29 - Other Funds Expended on Eligible ESG Activities**

**11g. Total**

Total Amount of Funds Expended on ESG Activities	2019	2020	2021
	0	0	0

**Table 30 - Total Amount of Funds Expended on ESG Activities**

**Attachment A: Public Participation**  
**Public Hearing and Summary of Comments**

**Public Hearing- September 20, 2022 at 4:00PM**

**To be provided**

**Written Comments**

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## Attachment B: Monitoring Procedures

The City Housing Division maintains accurate records, both program and financial, pertaining to community development activities, including housing and emergency shelter grant activities. Emergency Solutions Grant (ESG) and CDBG-funded public service activities are monitored continuously. Documentation, including activity reports, is required to be submitted with all payment requests. All loan servicing functions (pay-offs, partial payments, subordinations, annual affidavits, etc.) of outstanding loans in the City loan portfolio are also handled in-house using City Data Services (CDS) interactive computer software system. The City utilizes CDS for loan servicing and monitoring functions for activity reports (monthly, quarterly, annually), invoices, inspections, progress payments, loan payoffs and audit confirmations.

The City's Labor Compliance Officer through the Public Works Department as well consultants oversee compliance with federal labor standards requirements (e.g., Davis-Bacon) for all Capital Improvement Projects (CIPs) assisted with CDBG funds. Further staff oversees compliance with all federal labor standards requirements on a project-by-project basis for all other CDBG- and HOME-assisted projects, beginning with contract drafting and pre-construction conferences and proceeding through the necessary contractor submittals to project close-out. In limited instances, qualified subrecipients (e.g., HACM and CHISPA) have the resources to oversee federal labor standards with their own staff or enter into a service contract with a Labor Compliance Consulting entity to oversee all federal labor compliance responsibilities. The Public Works Compliance Officer attends labor compliance training when available through the State or Federal agencies to stay abreast of any regulatory changes.

The City continues to implement its formal process of executing a Memorandum of Record (MOR) with other City Departments upon allocation of CDBG funds for Capital Improvement Projects (CIPs). The MOR continues to serve as an alternate method to a Funding Agreement for ensuring program compliance for federally assisted capital improvement projects. Since implementation of the MOR process, compliance issues have declined, and successful compliance has increased. The Community Development Department, and Housing Division staff, requires that Public Works and other departments that were allocated CDBG funds report in City Data Services (CDS). The City reviews and monitors regularly and ensures compliance through monthly and quarterly desk reviews and attends construction meetings throughout the duration of the project.

The City has also implemented various steps to further ensure compliance by all CIPs with applicable CDBG program regulations. The MOR was enhanced to include additional language pertaining to submittal of reports on a timely manner. This will assist with early detection of critical project impediments with potential to impact the annual CDBG Timeliness Ratio criteria and will allow for implementation of effective remediation steps. Further language was added to the MOR regarding compliance with 24 CFR Part 570.505 applicable to real property within the City's control which was acquired or improved in whole or in part using CDBG funds in excess of \$25,000 and Change of Use Requirements for all Public Facilities & Improvements eligible under §570.201(c). A key focus during assessments is compliance with the adopted Consolidated Plan and the City's Housing Element, plus support to the City Council's Goals. Information gathered is employed to evaluate progress towards established goals; to confirm compliance with statutory and regulatory requirements of governing federal legislation (e.g., National Affordable Housing Act); to determine possible revisions to City policy and procedure, including the Consolidated Plan and Housing Element; and, to prepare performance reports such as this document.

**Monitoring Consolidated Plan and HUD Program Compliance:** The primary action in this regard occurs during the review of proposals received as a result of the annual funding RFP. Proposals are evaluated and compared based upon the policies and priorities in place and then City staff's allocation recommendations are based upon the results of this analysis. Any proposed amendments to the Action Plan during the program year are also evaluated on this basis. In each case, the various timeliness rules, with respect to commitment and expenditure of funds, are also considered. All funding agreements contain deadlines governing timely use of funds; Salinas has a long-standing record of meeting CDBG, HOME, and ESG commitment and drawdown standards. Subrecipient funding agreements require compliance with not only the relevant federal regulations and OMB guidance, but are drafted to ensure that funded activities are carried out as contemplated in the Action Plan. Division staff continues to closely monitor the performance of other City

departments whenever they receive allocations of the federal funds in question through the implementation of the Memorandum of Record (MOR) used for program and reporting compliance of CDBG assisted projects.

**Compliance with Housing Standards:** Compliance with housing standards is ongoing. Division staff schedules visits to assisted housing sites following completion of construction or rehabilitation. Recipients of deferred payment rehabilitation loans are evaluated every five years to determine feasibility and continued use of a deferred loan or conversion to amortize loans; the process includes a site visit to determine the upkeep of the unit and gathering of financial household information to determine eligibility. Desk monitoring of completed new construction projects is conducted to determine the appropriate intervals for performing site visits; in addition, almost all major projects receive restricted financing from other sources (e.g., federal tax credits, State funds), which typically include rigorous ongoing monitoring requirements.

In addition, transitioning of the multi-family reporting process into the CDS database was completed in FY 2013. The CDS database tracks all funded CDBG and HOME multi-family projects from award phase, construction phase to project completion. Thereafter, the project moves into the annual reporting category where it will remain active, meaning Annual Data Collection Forms will be submitted until the expiration of the affordability period. This provides Grantees with a more efficient data gathering process and offers a more consistent method in collecting annual reports and reviewing data for compliance. City staff continues to work with the CDS database programmers to ensure accurate compliance with project's income/rent restrictions. Various challenges were encountered as numerous affordable housing projects have multiple rent/income restrictions imposed by other program regulations such as the City's Inclusionary Housing Program and the Housing Successor Agency (HSA). Thus, making it arduous to achieve comprehensive program compliance for each restricted unit. Staff continues to research and implement system changes to attain comprehensive program compliance for all existing affordable housing projects.

As stated previously, City staff continues to enforce revised reporting policies for all CDBG and HOME projects. Annual, Quarterly or Monthly Reporting is accomplished through CDS. Grantees continue to submit Quarterly Progress Reports (QPR) with reporting periods as follows: Period 1- July 1 to September 30; Period 2-October 1 to December 31; Period 3- January 1 to March 31; and Period 4-April 1 to June 30. Current reporting requirements during Period four for all CDBG and HOME assisted projects remains the same as prior years as grantees are required to submit an Annual Project Narrative following the end of the fiscal year.

While the City no longer offers the First-Time Homebuyer Program (FTHB) for new assistance, all active FTHB program participants are monitored to determine that homeowners are using subject properties as their principal place of residence, maintaining proper hazard insurance and are current on property taxes. Additional monitoring takes place throughout the year as homeowners contact staff to receive information on refinancing, subordination, loan payoff or just to ask questions about their loans. During these consultations, staff confirms that the information provided matches information in their project file.

As part of the City's deferred rehabilitation loan program, staff has prepared a plan to begin the monitoring of these loans every five years as stipulated in their agreement; subject properties will be monitored for: deferred loan continued eligibility, using home as their principal place of residence, maintaining proper hazard insurance and are current on property taxes. The City also utilizes CDS as a notification tool to remind staff when a loan is due for a review.

**Public Services:** Staff prepares an annual Monitoring Plan. Monitoring of program progress, accomplishments, and compliance with HUD program rules is an ongoing activity conducted by staff by means of thorough review of monthly and quarterly reimbursement requests, activity reports, and rate of expenditures.

Staff completes a Risk Assessment of every subrecipient every year and in most cases, a Desk Review Monitoring, utilizing two checklists designed for that purpose. The Desk Review Monitoring draws on information in the file, but also documents submitted during the application process (e.g., annual agency audit) since most have submitted applications for the following fiscal year. To determine compliance with accommodations for Persons of Limited English Proficiency, staff requests copies of outreach materials and applications.

Monitoring standards used are HUD's forms under CDBG standards "Checklist for On-site Monitoring of a Subrecipient" in the "Managing CDBG, A Guidebook for Grantees on Subrecipient Oversight", as well as City of Salinas' CDBG Desk

Guide and ESG Manual. Forms used to complete the monitoring visit are in the “CPD Grantee Monitoring Handbook” under CDBG Entitlement depending upon the type of activity provided. Staff notifies the agency about potential visit dates to conduct a site visit and requests review of program documents such as but not limited to agency's payroll ledger, employee timecards, receipts for other claimed expenses, the most recent financial audit, personnel policies, equal opportunity policy, case files, and client files that support the reported data for Salinas clients (as noted on the monthly and quarterly Activity Data Report). After the monitoring visit, a follow up letter is sent stating the results of the visit. If there are any issues or signs of noncompliance, it is discussed in detail with the program manager/executive director to assist in bringing the agency in compliance at the exit conference. Currently there have been no findings for any agency. Staff is currently in the follow-up phase of the onsite monitoring process.

**CDBG-Public Facilities:** Public Facility Improvement Projects (where improvements have been completed) are required to annually submit an “Annual Data Collection Form” designed to capture service data such as: the total number of direct beneficiaries, race and ethnicity of each beneficiary, and all data required under HUD’s Community Planning and Development Performance Measurement System. The City’s Housing staff has currently transitioned all open projects to the CDS website, thus streamlining the reporting process and creating an improved database of all funded projects. As in prior reports, all data continues to be gathered on a monthly and/or quarterly and annual basis. Upon receipt of data, staff continues to review to ensure compliance with appropriate national objectives.

**CDBG-Capital Improvement Projects:** Staff continues to monitor projects during the design phase, bid opening phase, construction phase and completion phase to ensure compliance with all applicable federal provisions (i.e., Davis-Bacon, Minority Business Enterprise/Women Business Enterprise, Section 3, Executive Order 11246, Executive Order 11063, and Title 24 CFR Part 85). The City continues to revise and improve its existing tools to assist with project monitoring during these phases. Such tools include Federal Labor Compliance Checklist; Contractor and Subcontractor Compliance Worksheet; Quarterly Progress Report; and monthly or bi-weekly correspondence with the subrecipient or assigned City of Salinas Construction Inspector. Additionally, the City continues to review the previously developed standard CDBG Bid Specification Package that includes all applicable federal forms and provisions to ensure all forms and data are current. The City will continue to assess current process and research better methods for ensuring compliance with all federal provisions. Currently, the established process continues to significantly reduce the amount of staff time previously required to achieve compliance.

As previously reported, Labor compliance in Capital Improvement Projects continues to be a high priority. The PW Labor Compliance Officer continues to increase her knowledge regarding the Federal labor compliance regulations and continues to attend State and Federal Labor Compliance trainings.

## **Attachment C: IDIS Report – PR 26**

The City's PR 26 – CDBG Financial Summary Report is attached on the following pages.

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Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2021  
 SALINAS , CA

DATE: 09-08-22  
 TIME: 13:32  
 PAGE: 1

PART I : SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	4,381,989.03
02 ENTITLEMENT GRANT	2,128,725.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	203,711.77
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	6,714,425.80

PART II : SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	513,495.70
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	513,495.70
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	378,993.10
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	892,488.80
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	5,821,937.00

PART III : LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	373,062.86
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	140,432.84
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	513,495.70
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2019 PY: 2020 PY: 2021
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	1,860,988.72
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	1,860,988.72
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	27,722.32
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	27,722.32
32 ENTITLEMENT GRANT	2,128,725.00
33 PRIOR YEAR PROGRAM INCOME	192,810.81
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	2,321,535.81
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	1.19%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	378,993.10
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	45,309.50
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	333,683.60
42 ENTITLEMENT GRANT	2,128,725.00
43 CURRENT YEAR PROGRAM INCOME	203,711.77
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	2,332,436.77
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	14.31%

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Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	4	1597	Catalyst Apartments Rehabilitation Project (2019)	14B	LMH	\$373,062.86
						\$373,062.86
Total						\$373,062.86

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	24	1555	6614473	First United Methodist Church Kitchen Remodel	03C	LMC	\$2,868.37
2017	24	1555	6614477	First United Methodist Church Kitchen Remodel	03C	LMC	\$936.65
2017	24	1555	6614480	First United Methodist Church Kitchen Remodel	03C	LMC	\$1,608.02
2017	24	1555	6627170	First United Methodist Church Kitchen Remodel	03C	LMC	\$1,369.51
2017	24	1555	6627184	First United Methodist Church Kitchen Remodel	03C	LMC	\$330.91
2017	24	1555	6627220	First United Methodist Church Kitchen Remodel	03C	LMC	\$518.47
2017	24	1555	6627249	First United Methodist Church Kitchen Remodel	03C	LMC	\$17,989.50
2017	24	1555	6627270	First United Methodist Church Kitchen Remodel	03C	LMC	\$1,493.53
2017	24	1555	6662789	First United Methodist Church Kitchen Remodel	03C	LMC	\$214.11
2017	24	1555	6676974	First United Methodist Church Kitchen Remodel	03C	LMC	\$1,365.34
2020	8	1596	6614473	Sun Rose Housing Development (2020)	03C	LMC	\$2,868.36
2020	8	1596	6614477	Sun Rose Housing Development (2020)	03C	LMC	\$936.65
2020	8	1596	6614480	Sun Rose Housing Development (2020)	03C	LMC	\$1,608.01
2020	8	1596	6627170	Sun Rose Housing Development (2020)	03C	LMC	\$55,900.44
2020	8	1596	6627184	Sun Rose Housing Development (2020)	03C	LMC	\$992.75
2020	8	1596	6627220	Sun Rose Housing Development (2020)	03C	LMC	\$207.39
2020	8	1596	6627249	Sun Rose Housing Development (2020)	03C	LMC	\$611.93
2020	8	1596	6627270	Sun Rose Housing Development (2020)	03C	LMC	\$622.30
2020	8	1596	6662797	Sun Rose Housing Development (2020)	03C	LMC	\$399.42
2020	8	1596	6676974	Sun Rose Housing Development (2020)	03C	LMC	\$1,024.00
						Matrix Code	\$93,865.66
2019	5	1602	6662789	Natividad Creek Park Restroom Rehabilitation and ADA Improvements Project	03F	LMA	\$3,761.70
2019	5	1602	6662797	Natividad Creek Park Restroom Rehabilitation and ADA Improvements Project	03F	LMA	\$355.04
2019	5	1602	6676974	Natividad Creek Park Restroom Rehabilitation and ADA Improvements Project	03F	LMA	\$227.56
						Matrix Code	\$4,344.30
2021	4	1604	6627170	Girl Scouts of California - Alisal Program Center (2021)	05D	LMC	\$8,272.50
2021	4	1604	6627270	Girl Scouts of California - Alisal Program Center (2021)	05D	LMC	\$7,432.56
2021	4	1604	6662797	Girl Scouts of California - Alisal Program Center (2021)	05D	LMC	\$6,322.01
2021	4	1604	6676974	Girl Scouts of California - Alisal Program Center (2021)	05D	LMC	\$5,695.25
						Matrix Code	\$27,722.32
2020	11	1599	6614473	Grow Salinas Fund (2020)	18A	LMASA	\$109.52
2020	11	1599	6614480	Grow Salinas Fund (2020)	18A	LMASA	\$2,417.30
2020	11	1599	6627170	Grow Salinas Fund (2020)	18A	LMASA	\$1,626.40
2020	11	1599	6627184	Grow Salinas Fund (2020)	18A	LMASA	\$1,597.34
2020	11	1599	6627220	Grow Salinas Fund (2020)	18A	LMASA	\$2,080.86
2020	11	1599	6627249	Grow Salinas Fund (2020)	18A	LMASA	\$2,043.77
2020	11	1599	6627270	Grow Salinas Fund (2020)	18A	LMASA	\$3,089.44
2020	11	1599	6662789	Grow Salinas Fund (2020)	18A	LMASA	\$1,535.93
						Matrix Code	\$14,500.56
Total							\$140,432.84

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2021	4	1604	6627170	No	Girl Scouts of California - Alisal Program Center (2021)	B21MC060005	EN	05D	LMC	\$5,003.70
2021	4	1604	6627170	No	Girl Scouts of California - Alisal Program Center (2021)	B21MC060005	PI	05D	LMC	\$3,268.80
2021	4	1604	6627270	No	Girl Scouts of California - Alisal Program Center (2021)	B21MC060005	EN	05D	LMC	\$3,912.56
2021	4	1604	6627270	No	Girl Scouts of California - Alisal Program Center (2021)	B21MC060005	PI	05D	LMC	\$3,520.00
2021	4	1604	6662797	No	Girl Scouts of California - Alisal Program Center (2021)	B21MC060005	EN	05D	LMC	\$4,082.01
2021	4	1604	6662797	No	Girl Scouts of California - Alisal Program Center (2021)	B21MC060005	PI	05D	LMC	\$2,240.00
2021	4	1604	6676974	No	Girl Scouts of California - Alisal Program Center (2021)	B21MC060005	EN	05D	LMC	\$2,810.80
2021	4	1604	6676974	No	Girl Scouts of California - Alisal Program Center (2021)	B21MC060005	PI	05D	LMC	\$2,884.45



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
				No	Activity to prevent, prepare for, and respond to Coronavirus			05D	Matrix Code	\$27,722.32
<b>Total</b>										\$27,722.32

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount			
1994	2	2	6589982	CDBG COMMITTED FUNDS ADJUSTMENT	21A		\$20,195.00			
1994	2	2	6590702	CDBG COMMITTED FUNDS ADJUSTMENT	21A		(\$20,195.00)			
1994	2	2	6591730	CDBG COMMITTED FUNDS ADJUSTMENT	21A		\$20,195.00			
2021	7	1603	6614473	CDBG Program Planning and Administration (2021)	21A		\$27,444.35			
2021	7	1603	6614477	CDBG Program Planning and Administration (2021)	21A		\$18,195.81			
2021	7	1603	6614480	CDBG Program Planning and Administration (2021)	21A		\$33,454.98			
2021	7	1603	6627170	CDBG Program Planning and Administration (2021)	21A		\$26,147.40			
2021	7	1603	6627184	CDBG Program Planning and Administration (2021)	21A		\$18,810.61			
2021	7	1603	6627220	CDBG Program Planning and Administration (2021)	21A		\$16,051.71			
2021	7	1603	6627249	CDBG Program Planning and Administration (2021)	21A		\$37,845.67			
2021	7	1603	6627270	CDBG Program Planning and Administration (2021)	21A		\$24,794.31			
2021	7	1603	6662789	CDBG Program Planning and Administration (2021)	21A		\$38,200.74			
2021	7	1603	6662797	CDBG Program Planning and Administration (2021)	21A		\$30,120.51			
2021	7	1603	6676974	CDBG Program Planning and Administration (2021)	21A		\$87,732.01			
<b>Total</b>							21A	Matrix Code	\$378,993.10	
										\$378,993.10

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**PART I: SUMMARY OF CDBG-CV RESOURCES**

01 CDBG-CV GRANT	2,400,157.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL AVAILABLE (SUM, LINES 01-03)	2,400,157.00

**PART II: SUMMARY OF CDBG-CV EXPENDITURES**

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,276,020.29
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	339,674.20
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	1,615,694.49
09 UNEXPENDED BALANCE (LINE 04 - LINE8 )	784,462.51

**PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT**

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,276,020.29
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	1,276,020.29
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	1,276,020.29
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

**PART IV: PUBLIC SERVICE (PS) CALCULATIONS**

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	881,129.64
17 CDBG-CV GRANT	2,400,157.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	36.71%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	339,674.20
20 CDBG-CV GRANT	2,400,157.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	14.15%

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LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

Report returned no data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

Report returned no data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	1	1580	6476163	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	\$13,075.86
			6525705	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	\$16,352.69
			6525715	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	\$24,668.64
			6531567	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	\$29,902.81
			6635798	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	\$19,585.34
			6635805	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	\$28,833.01
			6664858	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	\$16,623.40
			6667409	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	\$16,770.60
			6676634	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	\$9,769.99
		1581	6461782	Food Bank for Monterey County CDBG-CV	05W	LMC	\$81,007.20
			6525683	Food Bank for Monterey County CDBG-CV	05W	LMC	\$158,461.92
			6525715	Food Bank for Monterey County CDBG-CV	05W	LMC	\$71,487.88
		1582	6525682	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$440.85
			6525683	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$2,344.18
			6525705	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$344.75
			6525709	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$12,102.66
			6525715	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$8,276.12
			6525741	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$4,214.16
			6531567	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$13,799.63
			6616500	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$7,202.30
			6616506	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$8,607.13
			6635794	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$9,001.79
			6635797	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$165.25
			6635798	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$523.35
			6635801	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$7,881.21
			6635805	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$6,776.82
			6635806	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$5,879.39
			6635808	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$8,784.21
			6664858	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$5,036.44
			6667409	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$5,691.72
			6676634	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$8,092.24
		1583	6676634	City of Salinas Fair Housing CDBG-CV	05J	LMC	\$238.23
		1589	6525682	Grow Salinas Fund - CV	18A	LMASA	\$930.28
			6525683	Grow Salinas Fund - CV	18A	LMASA	\$3,315.20
			6525705	Grow Salinas Fund - CV	18A	LMASA	\$5,176.84
			6525709	Grow Salinas Fund - CV	18A	LMASA	\$4,615.20
			6525715	Grow Salinas Fund - CV	18A	LMASA	\$1,676.61
			6525741	Grow Salinas Fund - CV	18A	LMASA	\$198,590.04
			6531567	Grow Salinas Fund - CV	18A	LMASA	\$2,554.34
		1590	6676634	Economic Development Technical Assistance - CV	18B	LMASA	\$283.54
		1591	6525682	Economic Development Technical Assistance - CV (Micro Business Enterprise)	18C	LMASA	\$9,361.38
			6525683	Economic Development Technical Assistance - CV (Micro Business Enterprise)	18C	LMASA	\$7,947.76
			6525705	Economic Development Technical Assistance - CV (Micro Business Enterprise)	18C	LMASA	\$8,130.84
			6525709	Economic Development Technical Assistance - CV (Micro Business Enterprise)	18C	LMASA	\$11,306.59
			6525715	Economic Development Technical Assistance - CV (Micro Business Enterprise)	18C	LMASA	\$8,130.84
			6525741	Economic Development Technical Assistance - CV (Micro Business Enterprise)	18C	LMASA	\$8,310.01



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2020	1	1591	6531567	Economic Development Technical Assistance - CV (Micro Business Enterprise)	18C	LMASA	\$11,417.16	
			6616500	Economic Development Technical Assistance - CV (Micro Business Enterprise)	18C	LMASA	\$9,067.88	
			6616506	Economic Development Technical Assistance - CV (Micro Business Enterprise)	18C	LMASA	\$6,559.84	
			6635794	Economic Development Technical Assistance - CV (Micro Business Enterprise)	18C	LMASA	\$7,064.76	
			6635797	Economic Development Technical Assistance - CV (Micro Business Enterprise)	18C	LMASA	\$7,405.08	
			6635798	Economic Development Technical Assistance - CV (Micro Business Enterprise)	18C	LMASA	\$8,356.62	
			6635801	Economic Development Technical Assistance - CV (Micro Business Enterprise)	18C	LMASA	\$8,479.60	
			6635805	Economic Development Technical Assistance - CV (Micro Business Enterprise)	18C	LMASA	\$8,582.72	
			6635806	Economic Development Technical Assistance - CV (Micro Business Enterprise)	18C	LMASA	\$11,969.10	
			6635808	Economic Development Technical Assistance - CV (Micro Business Enterprise)	18C	LMASA	\$12,326.73	
			6664858	Economic Development Technical Assistance - CV (Micro Business Enterprise)	18C	LMASA	\$8,581.33	
			6667409	Economic Development Technical Assistance - CV (Micro Business Enterprise)	18C	LMASA	\$10,734.32	
			6676634	Economic Development Technical Assistance - CV (Micro Business Enterprise)	18C	LMASA	\$14,016.04	
	2	1592	1600	6525705	Salvation Army Food Distribution CDBG-CV	03T	LMC	\$58,035.15
				6531567	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	\$31,307.22
				6635794	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	\$31,486.87
				6635797	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	\$15,092.43
				6635798	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	\$14,174.89
				6635801	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	\$14,304.83
				6635806	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	\$18,511.49
6664858	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	\$68,108.62				
6667409	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	\$11,327.36				
6676634	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	\$16,839.01				
<b>Total</b>							<b>\$1,276,020.29</b>	

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	1	1580	6476163	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	\$13,075.86
			6525705	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	\$16,352.69
			6525715	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	\$24,668.64
			6531567	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	\$29,902.81
			6635798	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	\$19,585.34
			6635805	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	\$28,833.01
			6664858	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	\$16,623.40
			6667409	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	\$16,770.60
			6676634	Eden Council for Hope and Opportunity ECHO CDBG-CV	05J	LMC	\$9,769.99
			1581	6461782	Food Bank for Monterey County CDBG-CV	05W	LMC
		6525683		Food Bank for Monterey County CDBG-CV	05W	LMC	\$158,461.92
		6525715		Food Bank for Monterey County CDBG-CV	05W	LMC	\$71,487.88
		1582	6525682	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$440.85
			6525683	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$2,344.18
			6525705	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$344.75
			6525709	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$12,102.66
			6525715	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$8,276.12
			6525741	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$4,214.16
			6531567	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$13,799.63
			6616500	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$7,202.30



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount				
2020	1	1582	6616506	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$8,607.13				
			6635794	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$9,001.79				
			6635797	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$165.25				
			6635798	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$523.35				
			6635801	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$7,881.21				
			6635805	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$6,776.82				
			6635806	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$5,879.39				
			6635808	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$8,784.21				
			6664858	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$5,036.44				
			6667409	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$5,691.72				
			6676634	City of Salinas Housing Information and Referral Services - CDBG-CV	05X	LMC	\$8,092.24				
			6676634	City of Salinas Fair Housing CDBG-CV	05J	LMC	\$238.23				
			2	1592	1600	6525705	Salvation Army Food Distribution CDBG-CV	03T	LMC	\$58,035.15	
						6531567	Salinas Downtown Streets Team 2nd Team - CV	05Z	LMC	\$31,307.22	
	6635794	Salinas Downtown Streets Team 2nd Team - CV				05Z	LMC	\$31,486.87			
	6635797	Salinas Downtown Streets Team 2nd Team - CV				05Z	LMC	\$15,092.43			
	6635798	Salinas Downtown Streets Team 2nd Team - CV				05Z	LMC	\$14,174.89			
	6635801	Salinas Downtown Streets Team 2nd Team - CV				05Z	LMC	\$14,304.83			
	6635806	Salinas Downtown Streets Team 2nd Team - CV				05Z	LMC	\$18,511.49			
	6664858	Salinas Downtown Streets Team 2nd Team - CV				05Z	LMC	\$68,108.62			
	6667409	Salinas Downtown Streets Team 2nd Team - CV				05Z	LMC	\$11,327.36			
	6676634	Salinas Downtown Streets Team 2nd Team - CV				05Z	LMC	\$16,839.01			
	<b>Total</b>							<b>\$881,129.64</b>			

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	3	1578	6413677	CDBG-CV Planning and Program Administration (2020)	21A		\$368.35
			6413680	CDBG-CV Planning and Program Administration (2020)	21A		\$11,230.09
			6413697	CDBG-CV Planning and Program Administration (2020)	21A		\$23,682.48
			6450561	CDBG-CV Planning and Program Administration (2020)	21A		\$30,615.05
			6461780	CDBG-CV Planning and Program Administration (2020)	21A		\$28,302.35
			6461781	CDBG-CV Planning and Program Administration (2020)	21A		\$20,673.89
			6461782	CDBG-CV Planning and Program Administration (2020)	21A		\$17,518.69
			6476163	CDBG-CV Planning and Program Administration (2020)	21A		\$21,230.02
			6525682	CDBG-CV Planning and Program Administration (2020)	21A		\$12,185.64
			6525683	CDBG-CV Planning and Program Administration (2020)	21A		\$12,630.26
			6525705	CDBG-CV Planning and Program Administration (2020)	21A		\$8,764.92
			6525709	CDBG-CV Planning and Program Administration (2020)	21A		\$9,080.63
			6525715	CDBG-CV Planning and Program Administration (2020)	21A		\$5,146.43
			6525741	CDBG-CV Planning and Program Administration (2020)	21A		\$4,764.03
			6531567	CDBG-CV Planning and Program Administration (2020)	21A		\$7,151.65
			6616500	CDBG-CV Planning and Program Administration (2020)	21A		\$21,132.60
			6616506	CDBG-CV Planning and Program Administration (2020)	21A		\$11,274.70
			6635794	CDBG-CV Planning and Program Administration (2020)	21A		\$13,717.36
			6635797	CDBG-CV Planning and Program Administration (2020)	21A		\$11,766.34
			6635798	CDBG-CV Planning and Program Administration (2020)	21A		\$11,825.25
			6635801	CDBG-CV Planning and Program Administration (2020)	21A		\$3,918.24
			6635805	CDBG-CV Planning and Program Administration (2020)	21A		\$27,254.18
			6635806	CDBG-CV Planning and Program Administration (2020)	21A		\$4,347.22
			6635808	CDBG-CV Planning and Program Administration (2020)	21A		\$4,996.62
			6664858	CDBG-CV Planning and Program Administration (2020)	21A		\$2,493.70
			6667409	CDBG-CV Planning and Program Administration (2020)	21A		\$7,656.40
6676634	CDBG-CV Planning and Program Administration (2020)	21A		\$5,947.11			
<b>Total</b>							<b>\$339,674.20</b>

## **Attachment D: CAPER Resolution**

CAPER City resolution is pending and will be attached upon approval by the Salinas City Council.

DRAFT