

**UNOFFICIAL MINUTES OF THE
Salinas Airport Commission Meeting
Thursday, June 23, 2016
City Council Rotunda, 200 Lincoln Avenue**

CALL TO ORDER: Chairperson Shumaker called the meeting to order at 7:00 p.m.

PRESENT: Commissioners, Diane Ausonio, Richard Fors, Paula Gail Johnson, Sue Purvis, Wes White, and Chairperson Jim Shumaker.

ABSENT: Commissioner McGregor

STAFF PRESENT: Brett Godown, Airport Manager, Earl Paisant, Operations Supervisor and Chris Schlough, Administrative Secretary

PRESENTATIONS

ID#15-763 Local Runway Safety Action Team (LRSAT)

Mr. Godown spoke on behalf of the Local Runway Safety Action Team (LRSAT) as Mr. David Green, Salinas Aircraft Traffic Control Manager was unable to attend due to a last minute conflict. Mr. Godown talked about the inspections that were conducted on the Airfield for runway safety.

CONSENT

ID#15-756 APPROVAL OF MINUTES OF MEETING HELD MAY 26, 2016

Upon motion by Commissioner Ausonio and second by Commissioner Purvis the Minutes of May 26, 2016 were approved by the following votes: Ayes: Commissioners: Ausonio, Fors, Johnson, Purvis, White, and Chairperson Shumaker. Noes: None. Absent: Commissioner McGregor. Abstained: None

CONSIDERATIONS

ID#15-757 Airport Commission Bylaws Amendments June 2016

Mr. Godown re-briefed the Commission from the March 24, 2016 meeting regarding the amendments to the Airport Commission Bylaws with the start time change from 7:00 pm to 6:00 p.m., the roll call vote and the order of business. The current Bylaws in Section 2 requires an approval by a majority of Commissioners meeting the Quorum at one meeting and then bringing it back before the Commission for the final approval by a majority of Commissioners at a second meeting will place the amendment in the bylaws.

MOTION

Upon motion by Commissioner Ausonio and second by Commissioner Fors the Airport Commission recommended to approve the Airport Commission Bylaws Amendments as submitted by the following votes: Ayes: Commissioners: Ausonio, Fors, Johnson, Purvis, White and Chairperson Shumaker. Noes: None. Absent: Commissioner McGregor. Abstained: None.

ID#15-758 California International Airshow Permit

Mr. Godown discussed the process for issuing a permit to the California International Airshow. This year the airport staff has budgeted \$20,000.00 for the California International Airshow.

Mr. Bruce Adams spoke on behalf of the California International Airshow and provided some names of local charities that benefit from the pass through. Mr. Adams shared that the Thunder Birds, and the War Birds were coming, he also said the Wall of Fire would be back.

Ms. Lori Atkinson spoke on behalf of the Salinas Airport Business Association (SABA) and requested that a cap be placed and the dollar amount donated by the Salinas Airport Enterprise Fund.

Ms. Lori Atkinson's thanked Mr. Bruce Adams for meeting with Salinas Airport Business Association and keeping open communications.

Ms. Atkinson requested that the annual accounting by Salinas Owners Pilots Association (SOPA) be stricken from the Airshow permit.

Commissioner Purvis stated \$20,000 seems reasonable and Commissioner Fors agreed and stated that he did not want to put a cap on the dollar amount.

Commissioner Johnson stated she felt the \$20,000 is well spent as it goes directly toward fire and police services.

MOTION

Upon motion by Commissioner White and second by Commissioner Purvis the Commission recommended to move the item forward recommending the City Council approved the proposed California International Airshow Permit allowing the 2016 California International Airshow to be conducted by the Monterey County Airshow Association at the Salinas Municipal Airport, in accordance with the terms of said permit, including the \$20,000 sponsorship, with the amendment to strick (The Salinas Owners and Pilots Association will provide an annual accounting to the Airshow, Airport Management, and the Airport Commission on how the funds were utilized) in Section 31 D (3) by the following votes: Ayes: Commissioners: Ausonio, Fors, Johnson, Purvis, White and Chairperson Shumaker. Noes: None. Absent: Commissioner McGregor. Abstained: None.

ADMINISTRATIVE REPORTS

ID#15-755 Restroom Upgrade at 240 Mortensen Avenue - Update

Mr. Godown provided an update stating the demolition and plumbing have been completed and the Contractor is preparing to pour the slab floor.

ID#15-760 Airport Terminal Remodel – Update

Mr. Godown stated the Salinas Owners Pilots Association (SOPA) case in the Airport Terminal remodel is 99.99 percent completed, the carpet has been pulled up and replaced with luxury vinyl plank.

ID#15-761 Tenant Appreciation Day

Mr. Godown stated the Tenant Appreciation Day is scheduled for this Saturday, June 25, 2016 and the Honoree will be Gary Mallett. There will be live music provided by Sidewinder along with a Guest Speaker: Flygirls the Tv Series.

ID#15-762 Commission Elections – July (Information)

Mr. Godown stated the Commission Elections for the Chair and Vice-Chair positions are generally held in July, but the July 2016 meeting this year will be cancelled due to scheduling, so the Commission Elections will be held at the August Commission meeting.

ID#15-764 Airport Commission Workshop - Update

Mr. Godown announced that the Airport Commission Workshop is scheduled for Saturday, August 13, 2016 in the Rotunda at City Hall from 9:00 a.m. to 2:00 p.m.

ID#15-754 Operations Report / Fuel Flowage Report

Mr. Godown stated Operations are trending nicely over last years. The Fuel Flowage report for Jet A are doing well with additional Military flights coming in and the 100LL seems to be significantly lower. Maybe less people flying.

ANNOUNCEMENTS

Mr. Godown stated that FAA has posted an official Non-Aeronautical Storage Policy that mirrors the Salinas Municipal Airports Non-Aeronautical Storage Policy.

Mr. Godown stated that the FAA has also released the FAA Part 107 Update regarding the unmanned Aircraft Systems (SUAS) in the National Airspace System (NAS) with Specific rules for the operation of small Unmanned Aircraft Systems (SUAS) in the National Airspace System (NAS) and covering a broad spectrum of commercial uses for drones weighing less than 55 pounds.

Mr. Godown wanted to follow-up regarding the City of Salinas 2015-2016 financials and stated once all the Year End numbers are available sometime in September, he will bring back the 2015-2016 financials and invite the Finance Director to come to the Commission meeting to share this information.

Mr. Godown shared that he did not have any additional information regarding the Parole Office that will be located on Airport Blvd. at this time. As more information becomes available, he will bring that information back to the Commission.

Mr. Godown provided clarification regarding Federal laws related to Transgender signage for bathrooms. At this time no new signage or facilities will be built.

Mr. Godown clarified at the last meeting that he had indicated that American Construction from Toll House was the low bidder for the Electrical Upgrade Project for the federal grant, but it was Kobo Utilities out of Massachusetts.

Commissioner Purvis asked about mobile mechanics working on the airfield. Mr. Godown stated that if someone knows of and assist the airport staff by advising the office when someone is working on the airport that might not have a license or insurance the staff would take the appropriate measure and approach the mobile mechanics to follow-up with them to make sure they are working appropriately with the proper Use fees. Mr. Godown said if SOPA or SABA would like to work with the Airport staff to help notify the office and airport staff when they are aware of this taking place, the airport staff can follow-up with these operators.

FUTURE AGENDA ITEMS

None

GENERAL PUBLIC COMMENT

Ms. Lori Atkinson on behalf of the Salinas Airport Business Association (SABA) thank the airport commission and staff for thoroughly looking into their request.

NEXT MEETING DATE:

The next meeting of the Airport Commission will be on August 25, 2016 at 6:00 PM

ADJOURNMENT

The Airport Commission meeting was adjourned at 8:50 p.m.