

# **REPORT TO THE CITY COUNCIL**

## ***City of Salinas, California***

DATE: April 4, 2017

FROM: Gary E. Petersen, C.A.E., Public Works Director

THRU: Frank Aguayo, P.E.  
Interim City Engineer

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SUBJECT: **PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF  
SALINAS AND KIMLEY-HORN AND ASSOCIATES**

### **RECOMMENDATION:**

It is recommended that the City Council approve a Resolution approving a Professional Services Agreement in the amount of \$769,531.13 between the City of Salinas and Kimley-Horn and Associates for engineering services to prepare plans, specifications and estimate for the Bardin Road Safe Routes to School (SRTS) Improvements; Project No. 9218.

### **DISCUSSION:**

The City received a Federal Active Transportation Program (ATP) grant in the amount of \$4.43 Million in August 2016 to improve Bardin Road from Williams Road, past Bardin Elementary School and a portion of East Alisal Street in front of Hartnell College East Campus. This grant program aims to encourage active living through appropriate transportation systems design for pedestrians and bicyclists. The program also focuses on improving routes to school in order to create safe streets that improve active travel to and from school for both parents, children, and the general public.

The grant will fund 100% of the project and includes the environmental phase, planning, design, right of way to the construction phase.

After City Council accepted the grant funds in August 2016, the City began working on this project. To date, the CEQA and NEPA are complete and City Staff is now ready to enter into the design phase. Due to the specialty of the design of roundabouts for Bardin Road and the aggressive schedule required by the Federal Grantor, the City released a request for Proposals (RFP) for Engineering Services in October 2016 to design this project. In accordance with the Brooks Act, and the California Local Assistance Manual, the City advertised the RFP in October 2016 and received 3 responses from the following companies:

- BKF
- Kimley-Horn and Associates
- MNS Engineers Incorporated

The submittals were reviewed based on the selection criteria listed in the RFP document that included:

- 1) Firm Profile;
- 2) Project Team Resumes;
- 3) Relevant Project Experience;
- 4) Familiar with Federal Funded projects;
- 5) Experience with Management of Projects and Approach;
- 6) References;
- 7) Public Outreach skills; and
- 8) Consultants' ability to design with in-house staff

Based on these criteria, DBE goal and federal document submittals, the review panel comprised of two City staff members and one Caltrans representative selected Kimley-Horn and Associates to provide engineering design and planning for the Bardin Road SRTS Improvements project under the terms of the attached Professional Services Agreement.

The City's Local Purchasing Preference policies were inapplicable to this project because the federal funding prohibits the application of local preferences.

The total compensation for Kimley-Horn and Associates services is \$769,531.13.

The ATP grantor will release the funds in phases. Currently the City has been allocated phase 1 funds, which consists of Project Approval and Environmental Document. The City will be allocated the second and third phase funds on May 18, 2017 for the plans, specifications and estimate phase and the right of way phase. As soon as those funds are allocated, the consultant will proceed to work on phase 2 and 3.

#### **ISSUE:**

Shall the City Council approve a resolution approving a Professional Services Agreement in the amount of \$769,531.13 between the City of Salinas and Kimley-Horn and Associates for engineering services to prepare plans, specifications and estimate for the Bardin Road Safe Routes to School Improvements; Project No. 9218?

#### **FISCAL IMPACT:**

The project is funded with \$4.43 Million from the ATP grant and the release of grant funding will occur in the following phases:

Phase 1 in the amount \$120,000 for Project Approval and Environmental Document;

Phase 2 in the amount of \$666,000 for Preparing Plans, Specifications and Estimate;

Phase 3 in the amount of \$30,000 for utility/right of way coordination; and

Phase 4 in the amount of \$3.614 Million for construction.

To date, the City has budgeted \$120,000 for the first phase, and \$7,135 has been expended for payroll charges, leaving an unencumbered balance of \$112,865.

Upon receipt of the \$666,000 appropriation in May 2017, Consultant will proceed with phase 2.

Upon receipt of the \$30,000 appropriation in May 2017, Consultant and Staff will also proceed with phase 3.

After the City procures bids and an apparent bidder has been identified, phase 4 funds will be allocated to the City of Salinas; and City Council will be able to award the project to the lowest Bidder for the construction.

#### **TIME CONSIDERATIONS:**

If approved, the consultant services will start immediately. It is anticipated that the design of this project will be completed by September 2018. Caltrans has requested that the plans and specifications be completed no later than January 2019. It is imperative that we begin design immediately to reach this deadline and avoid requesting an extension from the California Transportation Commission(CTC).

#### **ALTERNATIVES/IMPLICATIONS:**

Council may elect not to approve the resolution approving the Professional Services Agreement with Kimley-Horn and Associates, this option is not recommended because the project needs to be designed and ready for the construction phase in early 2019.

#### **CITY COUNCIL GOALS:**

The Bardin Road SRTS Improvements will address the current City Council's goal of Excellent Infrastructure; Quality of Life; and Safe, Livable Community.

Back up Pages:  
Resolution  
Professional Services Agreement- Kimley-Horn  
Concept Plan

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