

**UNOFFICIAL MINUTES OF THE
Salinas Airport Commission Meeting
Thursday, March 23, 2017
City Council Rotunda, 200 Lincoln Avenue**

CALL TO ORDER: Chairperson Shumaker called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Diane Ausonio, Richard Fors, Paula Gail Johnson, Bob McGregor, Wes White, and Chairperson Jim Shumaker.

ABSENT: Commissioner Sue Purvis

STAFF PRESENT: Brett Godown, Airport Manager, Earl Paisant, Operations Supervisor, and Chris Schlough, Administrative Secretary.

CONSENT

ID#17-156 Approval of Minutes for meeting held on January 26, 2017

Upon motion by Commissioner McGregor and second by Commissioner Ausonio, the Minutes of January 26, 2017 were approved as submitted by the following votes: Ayes: Commissioners: Diane Ausonio, Richard Fors, Paula Gail Johnson, Bob McGregor, Wes White, and Chairperson Jim Shumaker. Noes: None. Absent: Commissioner Sue Purvis. Abstained: None.

ID#17-156 Approval of Minutes for meeting held on February 16, 2017

Upon motion by Commissioner White and second by Commissioner Fors, the Minutes of February 16, 2017 were approved as submitted by the following votes: Ayes: Commissioners: Richard Fors, Paula Gail Johnson, Bob McGregor, Wes White, and Chairperson Jim Shumaker. Noes: None. Absent: Commissioner Sue Purvis. Abstained: Commissioner Ausonio.

ADMINISTRATIVE REPORTS

ID#17-158 2017 Winter Storm Damage

Mr. Godown provided information regarding the damage that occurred during the 2017 Winter Storm and informed the Commission that the Governor of the State of California declared a State of Emergency on March 7, 2017 and the City of Salinas declared a State of Emergency on March 21, 2017. The Airport sustained significant damage to H and E Row hangars and flooding at T&P Aero Refinishers. There were fallen trees on Skyway Blvd, wind damage to roofing at 240 Mortensen Avenue, door damage to R-6, P-2, and E-1. The November 1 and 2 hangars received significant damage due to a fallen tree, there was power outage affecting Serv Aero/Airmotive Specialties, the above ground fuel storage tanks; and the main gate, etc.

ID#17-159 J.R. Norton Ventures Lease Assignment

Mr. Godown provided a description of the property and background related to the land lease by J.R. Norton Ventures, which is currently used for growing agriculture. J.R. Norton Ventures has provided a written request to the City of Salinas for consent to assign/transfer their original lease and any rights over to a new Party. The existing lease allows for this with reasonable conditions. Mr. Godown stated this matter would be handled administratively.

ID#17-160 Verizon Wireless Cell Tower

Mr. Godown informed the Commission that Verizon Wireless Cell Tower has applied to install a new tower at the north side of the Airport. The lease will have an initial term of five-years, with four five-year options and will generate an annual rent of \$17,925.00 with an annual escalator of 3%. Mr. Godown advised the Commission this lease would come back before them for comment and recommendation.

ID#17-161 FY 2017/18 Salinas Municipal Airport Rates and Fee Schedule

Mr. Godown stated that prior to last month commission meeting he had met with SOPA and discussed the proposed process moving forward, and has met again with SOPA but had no updates due to handling the 2017 Winter Storm damage. Mr. Godown said he hopes to come back at the next meeting with the Municipal Airport Rates and Fees and then provide notice to SOPA and the tenants with the proposed Rates and Fees.

ID#17-162 AIP 25 Construction of Airport Electrical Improvements and the development of a Pavement Maintenance and Management Program

Mr. Godown informed the Commission that there are Bi-weekly Construction meetings taking place and the Contractor will be on site on March 27, 2017 for familiarization staff training. The Notice to Proceed will begin on March 28, 2017. The airport staff will be sending out NOTAMS in regards to all the closures.

Commissioner Ausonio asked what the time-frame would be to complete this work. Mr. Godown responded, the project is expected to be completed in sixty days.

DECLARED DISTANCES.

Mr. Godown informed the Commission that he received notification from the FAA and there will be no declared distances for runway 26.

ID#17-163 Operations / Fuel Flowage Reports

Mr. Godown provided a reported on the Operations stating the operations were down due to the rainy weather and the Fuel Flowage numbers for January 100LL numbers were down as Jet West did not take any fuel during January. The Jet A numbers continues to trend well which is contributed to the military contract.

ANNOUNCEMENTS

None

FUTURE AGENDA ITEMS

None

GENERAL PUBLIC COMMENT

Mr. Eric Petersen announced that on Sunday University of California Slug cycling students will be putting on a Slugapoluza bike run on Moffitt Industrial Park from 8:00 am to early afternoon and if anyone would like to see them riding their bikes fast please come out.

NEXT MEETING DATE:

The next meeting date scheduled is on April 27, 2017 at 6:00 p.m.

ADJOURNMENT

The Airport Commission meeting was adjourned at 6:51 p.m.