

Attachment A
City of Salinas Council District Meeting Policy

Each City Council Member may hold district meetings which require City resources and staff support. These district meetings will be scheduled and organized upon consultation with the City Manager. City resources and staff support for district meetings shall be subject to the determination of the City Manager. Nothing in this Policy shall prevent a City Council Member from holding district meetings which do not involve City resources or staff support. The City Manager and City Staff may make recommendations on agenda items that may be of interest to residents and these district meetings.

City resources and staff support may include: (1) Preparation time prior to the meeting; (2) Department staff support as needed at the meeting; (3) Translation services as needed at the meeting; (4) Cost for necessary advertising of the scheduled meeting and/or hand-outs at the meeting; and (5) The use of City-owned facilities.

A City-owned facility may be used based on advance notice request and availability.

Annually, as a part of the operating budget, the City Council shall allocate funding for each City Councilmember for expenses associated with community meetings.

This policy may be altered with express permission of the Mayor or a majority of City Council Members.