



**City of Salinas
FY 2016-2017
Consolidated Annual Performance Evaluation Report
(CAPER - July 1, 2016 through June 30, 2017)**

City of Salinas
Community Development Department, Housing Division
65 W. Alisal Ave.
Salinas, CA 93901
(831) 758-7334

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Salinas is designated as an entitlement community for three funding programs administered by the U.S. Department of Housing and Urban Development (HUD): Community Development Block Grant (CDBG); HOME Investment Partnerships; and Emergency Solutions Grant (ESG). The FY 2016-2017 CAPER describes the City of Salinas' affordable housing and community development activities carried out between July 1, 2016 through June 30, 2017). The CAPER also provides the community with a concise statement regarding the federal funds available for activities undertaken, and an evaluation of the City's progress in carrying out the goals and objectives as stated in the Five-Year Consolidated Plan FY 2015 – FY 2019 and the FY 2016-2017 Action Plan.

The overall goals of the Consolidated Plan are:

1. Increased Decent and Affordable Housing
2. Enhanced Homeless Facilities and Services
3. Enhanced Neighborhood Conditions
4. Planning and Program Administration

Highlights of accomplishments in each of these goals are summarized below:

Affordable Housing Multi-Family and Single-Family:

- **Vista de la Terraza:** HOME funds were provided to CHISPA to acquire and rehabilitate the 40-unit dilapidated Vista de la Terraza project for lower income families. For FY 2016-2017, HOME funds were provided to pursue Phase I and Phase II of the rehabilitation work, including termite repairs. This project is approximately 60 percent complete. CHISPA may be applying for LIHTC to complete rehabilitation of other buildings on site in 2018.
- **Haciendas II:** HOME funds provided to the Monterey County Housing Authority Development Corporations (MCHADC) to assist in the rehabilitation of Haciendas II. Four households were assisted with HOME funds. This project was completed in 2014 and closed in IDIS in FY 2016-2017.
- **Haciendas III:** A 50-unit project with three HOME-assisted units. This project is currently under construction. The City will be preparing and executing loan documents to provide additional \$500,000 HOME funds for the project as part of the FY 2017-2018 HOME allocations.
- **Haciendas IV Seniors:** A 40-unit project with three HOME-assisted units. This project is complete and the HOME units are occupied by eligible tenants.

7 Spoleto Circle: As a result of a non-profit agency (Childrens Circle of Friends) payoff of an existing HOME loan, the City was able to utilize the loan payoff proceeds to provide a low-income first-time homebuyer deferred loan out of HOME contingency funds. HOME contingency funds can be used for either an affordable housing program or project.

In addition, the City continued to operate its housing rehabilitation programs (Housing Rehabilitation Direct and Deferred Loans, Housing Accessibility Assistance Grants, Lead Based Paint Grants, Grid Alternatives Solar Program, and Rebuilding Together) which benefited a total of 19 households in FY 2016-2017. Fifteen households were served by the Grid Alternatives Solar Program, one household by Rebuilding Together and three households received a combination of either a Housing Rehabilitation Loan, a Lead-Based Paint grant, and a Housing Accessibility Assistance grant.

Homeless Facilities and Services: The City continued to fund a variety of homeless services and facilities using ESG and CDBG funds. During FY 2016-2017, 374 (CDBG) homeless and at-risk homeless persons were served. In

addition public services provided services to low-moderate income seniors, youth, persons with disabilities, homeless and general low-moderate income public City wide.

Neighborhood Conditions: The City improved neighborhood conditions by providing supportive services that benefit low and moderate income households and persons with special needs. Public improvements also enhance neighborhood conditions. During FY 2016-2017, a total of 15 CDBG public service programs were funded, serving families, seniors, and youths. Overall, approximately 7,503 residents were assisted. In FY 2016-2017, the City continued to implement the rehabilitation of Old Municipal Swimming Pool (Muni Pool) continued.

In FY 2016-2017, the City continued to implement the Muni Pool Building Retrofit project. As of June 2017, the completed construction work includes the following: hazardous materials removal and/or abatement including its proper disposal, replacement of the roof systems, miscellaneous structural repairs, replacement in kind of deteriorated roof framing members and roof sheathing, seismic upgrades, removal and disposal of old glass windows and wood frames on the south, east and west sides of the building and replacing with new walls with windows, replacement of broken glass on existing windows and door, replacement of existing roll-up doors with new wall and one door, repair and replacement of several dry rot and deteriorated walls and beams, removal and replacement of deteriorated piping system, construction of a concrete wall system to separate the basketball area, installation of roofing over the storage area, ADA upgrades to the men'ss and women's restrooms, interior painting and limited exterior painting.

In addition, the detailed design of the Phase II Muni Pool Retrofit project is now complete. The Phase II Project will be advertised for bidding next month, with award of contract anticipated in November 2017. The Phase II scope of work includes the installation of new HVAC system for the entire building, new electrical system, demolition of the old pool equipment, renovation of the restroom areas, plumbing work, miscellaneous demolitions, and miscellaneous carpentry/structural work. The new floor system installation that was part of the Phase 1 work is on-hold at this time. The new floor system will be installed after completion of the Phase II work.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

| Goal | Category | Source / Amount | Indicator | Unit of Measure | Expected – Strategic Plan | Actual – Strategic Plan | Percent Complete | Expected – Program Year | Actual – Program Year | Percent Complete |
|---|--|--------------------|---|------------------|---------------------------|-------------------------|------------------|-------------------------|-----------------------|------------------|
| Enhanced Homeless Facilities and Services | Homeless | CDBG: \$ / ESG: \$ | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 550 | 0 | 0.00% | 0 | 0 | 0.00% |
| Enhanced Homeless Facilities and Services | Homeless | CDBG: \$ / ESG: \$ | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 150 | 240 | 160.00% | 276 | 194 | 70.29% |
| Enhanced Homeless Facilities and Services | Homeless | CDBG: \$ / ESG: \$ | Homeless Person Overnight Shelter | Persons Assisted | 10,000 | 1,236 | 12.36% | 2,000 | 667 | 33.35% |
| Enhanced Homeless Facilities and Services | Homeless | CDBG: \$ / ESG: \$ | Overnight/Emergency Shelter/Transitional Housing Beds added | Beds | 0 | 0 | 0.00% | 0 | 0 | 0.00% |
| Enhanced Homeless Facilities and Services | Homeless | CDBG: \$ / ESG: \$ | Homelessness Prevention | Persons Assisted | 5,000 | 2,294 | 45.88% | 1,000 | 39 | 3.90% |
| Enhanced Neighborhood Conditions | Non-Homeless Special Needs Non-Housing Community Development | CDBG: \$ | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 55,970 | 136,643 | 244.10% | 30,685 | 0 | 0.00% |

| Goal | Category | Source / Amount | Indicator | Unit of Measure | Expected – Strategic Plan | Actual – Strategic Plan | Percent Complete | Expected – Program Year | Actual – Program Year | Percent Complete |
|---|--|---------------------|--|------------------------|---------------------------|-------------------------|------------------|-------------------------|-----------------------|------------------|
| Enhanced Neighborhood Conditions | Non-Homeless Special Needs Non-Housing Community Development | CDBG: \$ | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 50,000 | 14,225 | 28.45% | 5,456 | 6,548 | 120.01% |
| Enhanced Neighborhood Conditions | Non-Homeless Special Needs Non-Housing Community Development | CDBG: \$ | Businesses assisted | Businesses Assisted | 20 | 34 | 170.00% | 12 | 00 | 0.00% |
| Increased Decent and Affordable Housing | Affordable Housing | CDBG: \$ / HOME: \$ | Rental units constructed | Household Housing Unit | 91 | 26 | 28.57% | 3 | 3 | 100% |
| Increased Decent and Affordable Housing | Affordable Housing | CDBG: \$ / HOME: \$ | Rental units rehabilitated | Household Housing Unit | 8 | 0 | 0.00% | 0 | 0 | 0.00% |
| Increased Decent and Affordable Housing | Affordable Housing | CDBG: \$ / HOME: \$ | Homeowner Housing Rehabilitated | Household Housing Unit | 40 | 52 | 130.00% | 28 | 19 | 67.86% |

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

During FY 2016-2017, the City continued to implement the priority needs established in the City's new FY 2015-FY 2019 Consolidated Plan. All High Priority Needs identified in the Consolidated Plan received funding from the CDBG, HOME, and/or ESG programs. The City was able to achieve or on track to achieving the majority of its goals and objectives.

The City is working on various affordable housing projects:

- Vista de la Terraza (CDBG/HOME) - Property was acquired and rehabilitation construction is approximately 60 percent complete.
- Haciendas Phase III (HOME) – This project is currently under construction and the City is working to provide additional funding for this project from the FY 2017-2018 allocation.

MidPen “5-21 Soledad Street” (CDBG) – City has entered into the Disposition Development Loan Agreement (DDLA) with MidPen. A Remedial Action Plan is being developed for the cleanup of the site. As these projects are not yet completed, they are not reported in this CAPER.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

| | CDBG | HOME | ESG |
|---|--------------|----------|------------|
| White | 7,087 | 3 | 559 |
| Black or African American | 121 | 0 | 83 |
| Asian | 159 | 0 | 12 |
| American Indian or American Native | 47 | 0 | 25 |
| Native Hawaiian or Other Pacific Islander | 47 | 0 | 7 |
| Total | 7,461 | 3 | 686 |
| Hispanic | 5,700 | 3 | 385 |
| Not Hispanic | 1,761 | 0 | 317 |

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The City assisted 7,461 residents/households with public services and housing activities using CDBG funds in FY 2016-2017. The majority (76 percent) of these residents assisted were Hispanics, reflecting the City's overall demographic characteristics.

Three households were placed in the HOME-assisted units within the Haciendas IV (Seniors) apartments that were completed in FY 2016-2017. All HOME-assisted households were extremely low income.

For ESG-funded homeless and homeless prevention services, in addition to those listed above, another 66 persons assisted were of other/multiple races or did not provide information regarding race. Additionally, about 51 percent of those assisted were Hispanic, also reflecting the City homeless population. For HOME-funded housing activities, Hispanic households also represented the majority of the beneficiaries.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

| Source of Funds | Source | Resources Made Available | Amount Expended During Program Year |
|-----------------|--------|--------------------------|-------------------------------------|
| CDBG | Public | \$2,142,335.63 | \$1,952,721.31 |
| HOME | Public | \$770,265.28 | \$1,673,618.72 |
| ESG | Public | \$178,203.00 | \$178,203.00 |

Table 3 - Resources Made Available

Narrative

During FY 2016-2017, the City of Salinas had available a combined \$3,090,803.91 in HUD funds. The Community Development Block Grant (CDBG) allocation was \$1,923,629 and the City received \$218,706.63 in program income. The total amount of CDBG funding available, including Program Income (PI) was \$2,142,335.63. The HOME allocation was \$593,844. The total amount of HOME funding available, including PI of \$176,421.28, was \$770,265.28. The ESG allocation totaled \$178,203. For FY 2015-2016, the total amount of funds expended was \$3,805,543.03, on a variety of activities.

Identify the geographic distribution and location of investments

| Target Area | Planned Percentage of Allocation | Actual Percentage of Allocation | Narrative Description |
|--|----------------------------------|---------------------------------|--|
| Alisal Neighborhood Revitalization Strategy Area | 22 | | 5 CDBG Public Service activities, 2 Multi-Family Housing project (underway) and 2 Single Family Rehabilitation project served this area. |
| Chinatown Area | 2 | | 1 ESG Public Service activities and 1 Multi-Family Housing project served this area. |

Table 4 – Identify the geographic distribution and location of investments

Narrative

These two areas represent the most distressed neighborhoods in the City. These areas have the highest concentration of poverty and substandard living conditions. The Alisal area includes some of the most distressed neighborhoods in Salinas. The area faces challenges such as inadequate public infrastructure, high levels of unemployment, high levels of poverty, and violent criminal activity. Within the Alisal NRSA, a third (33.3 percent) of all residents lives in poverty, a higher proportion than the City overall (21 percent). The 12 blocks that form the Chinatown area are located primarily within Census Tract 18.02 Block Group (BG) 2. This BG has a population of about 2,000, with 78.5 percent being low and moderate income. Large numbers of homeless have been camping in ChinaTown over the past few years. The Coalition has counted at the height of the encampments, 300 people were living on the streets within the area.

During FY 2016-2017, the following CDBG public service activities primarily benefit the Alisal NRSA: Partner for Peace, Boys and Girls Club, Girl Scouts – East Salinas Program Center, Girls Inc., and Salinas Area Youth Drug Information/Crisis Center (Sunrise House) – 7 Challenges.

Multi-family housing projects in the Alisal NRSA included VDLT. In addition, single-family rehabilitation included the City's low-interest rate loan rehabilitation program and Housing Accessibility Assistance (HAA) grant program.

During FY 2016-2017, the following CDBG and ESG activities primarily benefit the Chinatown area: Franciscan Workers of Junipeo Serras' Chinatown Health Services Center and Dorothy's Place Hospitality Center, and Interim

Inc. The majority of those served are chronically homeless, meaning they suffer from long-term or repeated homelessness, coupled with a disability.

Dorothy's Place Hospitality Center, located in Chinatown serves meals three-times daily to homeless and extremely poor people daily. Their Day Shelter serves homeless and extremely poor with engagement, advocacy, health clinic, showers, hygiene needs, phone and mail service, and clothing. Their Women Alive! Emergency Shelter, offers the only no-questions-asked nightly shelter for street women in city of Salinas and House of Peace serve as transitional housing for up to 14 chronically homeless persons from the street.

Interim Inc.'s MCHOME program is a Full Service Partnership (FSP) program under the State's Mental Health Services Act serving adults, age 18 and older, who have psychiatric disabilities, are homeless and who are extremely or very low-income. The goal of an FSP is to provide wrap-around services for individuals with mental illness to enable them to reach their personal goals.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

"Leveraging" in the context of governmental grants typically describes what happens when additional funding is received as a result of the initial grant funding. In Salinas' programs the most frequent example of leveraging occurs in the development of new affordable housing projects. Due to the high cost of developing housing, it is essential for non-profit housing developers to construct new projects by leveraging and matching financial resources from a variety of sources. No matter the primary source of funding (e.g., federal Low-income Tax Credits, HUD Section 811 financing, USDA housing programs), none will finance the entire cost to develop housing. Salinas uses both CDBG and HOME funds to leverage the participation of other funders. The flexibility inherent in CDBG rules makes it particularly appropriate for use early on in the development process as critical support for non-profits that often are pressed for pre-development funds.

Similarly HOME guidelines emphasize the importance of using HOME to fill in 'financing gaps' that often result when projects face more rigid requirements established either by particular loan regulations, or due to the degree of competition for other financing. In the past several years it appears that those designing governmental financing programs are attempting to make their funds go farther (i.e., leverage them more) by requiring higher percentages of OPM (other people's money) as a condition of providing their own financing.

Four affordable multi-family housing projects were facilitated during FY 2016-2017 which included Vista de La Terraza (VDLT), Haciendas Seniors, Haciendas III and MidPen "5-21 Soledad Street". VDLT is a 40-unit rehabilitation project which was on the verge of losing its affordability due to the State's HCD loan becoming due and payable. Project had costs that were above and beyond the amount of funding provided through HOME and CDBG sources. The City funded VDLT with \$809,155 of its CDBG funds and \$1,233,392 of HOME funds for a total of \$2,042,547. The City funded Haciendas Seniors which is a 40-unit new construction project \$390,445 from its HOME funds. This project is complete and the three HOME-assisted units are occupied. The City also funded Haciendas III, which is a 50-unit new construction project with a total of \$1,081,280 in HOME funds. There will be three HOME-assisted units in the Haciendas III development. The City has committed \$400,000 of its FY 2016-2017 CDBG allocation to the MidPen "5-21 Soledad Street" property for environmental remediation. The City of Salinas' HOME match requirement has continued to be waived by HUD due to lower median incomes and high poverty rates in the City.

For Public Services subrecipients, ESG funding is often an essential source of funds to access other funds. None of the subrecipients' essential safety net programs are funded exclusively by ESG. Local community foundations require matching funds and City of Salinas CDBG funds have frequently fulfilled that requirement.

There are also other more subtle forms of leverage. Public investment in a particular neighborhood (upgrading water mains or installing traffic signals or street lighting), for example, can be an inducement for additional investment by area property owners affected by the improvements.

In addition, the City is working on establishing several new public/community facilities on City-owned properties:

1081 Buckhorn Drive: The City purchased 1081 Buckhorn Drive with HUD Economic Development Initiatives (EDI) funds with the specific objective to develop a child care center. This 0.8-acre property is located immediately outside of the Alisal NRSA; it is expected that this child care center would primarily serve Alisal residents. The City is working with the Alisal Union School District (AUSD) to develop the site for the District's Early Childhood (Preschool) and Day Care programs. The City took the Enclave Negotiating Rights Agreement (ENRA) to City Council on August 15, 2017 and anticipates entering into a Loan Development Agreement with ASUD by the end of 2017.

| Fiscal Year Summary – HOME Match | |
|--|-------------|
| 1. Excess match from prior Federal fiscal year | \$3,808,879 |
| 2. Match contributed during current Federal fiscal year | 0 |
| 3. Total match available for current Federal fiscal year (Line 1 plus Line 2) | \$3,808,879 |
| 4. Match liability for current Federal fiscal year | 0 |
| 5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4) | \$3,808,879 |

Table 5 – Fiscal Year Summary - HOME Match Report

| Match Contribution for the Federal Fiscal Year | | | | | | | | |
|--|----------------------|----------------------------|-------------------------------|------------------------------|-------------------------|---|----------------|-------------|
| Project No. or Other ID | Date of Contribution | Cash (non-Federal sources) | Foregone Taxes, Fees, Charges | Appraised Land/Real Property | Required Infrastructure | Site Preparation, Construction Materials, Donated labor | Bond Financing | Total Match |
| N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

| Program Income – Enter the program amounts for the reporting period | | | | |
|---|---|---|--------------------------------|--|
| Balance on hand at beginning of reporting period \$ | Amount received during reporting period \$ | Total amount expended during reporting period \$ | Amount expended for TBRA \$ | Balance on hand at end of reporting period \$ |
| \$0.0 | \$86,402.28 | \$86,402.28 | \$0.00 | \$0.0 |

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period

| | Total | Minority Business Enterprises | | | | White Non-Hispanic |
|---------------|-----------------|-----------------------------------|---------------------------|--------------------|-------------|--------------------|
| | | Alaskan Native or American Indian | Asian or Pacific Islander | Black Non-Hispanic | Hispanic | |
| Contracts | | | | | | |
| Number | 1 | 0 | 0 | 0 | 0 | 0 |
| Dollar Amount | \$16,575,380.00 | \$0.0 | \$0.0 | \$0.0 | \$0.0 | \$16,575,380.00 |
| Sub-Contracts | | | | | | |
| Number | 0 | 16 | 0 | 0 | 1 | 15 |
| Dollar Amount | \$3,845,748.00 | \$0.0 | \$0.0 | \$0.0 | \$98,000.00 | \$3,747,748.00 |
| | Total | Women Business Enterprises | Male | | | |
| Contracts | | | | | | |
| Number | 0 | 0 | 0 | | | |
| Dollar Amount | \$0.0 | \$0.0 | \$0.0 | | | |
| Sub-Contracts | | | | | | |
| Number | 0 | 0 | 0 | | | |
| Dollar Amount | \$0.0 | \$0.0 | \$0.0 | | | |

Table 8 – Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted

| | Total | Minority Property Owners | | | | White Non-Hispanic |
|---------------|--------|-----------------------------------|---------------------------|--------------------|----------|--------------------|
| | | Alaskan Native or American Indian | Asian or Pacific Islander | Black Non-Hispanic | Hispanic | |
| Number | 0 | 0 | 0 | 0 | 0 | 0 |
| Dollar Amount | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

| | | |
|--|---|-----------|
| Parcels Acquired | 0 | 0 |
| Businesses Displaced | 2 | \$300,000 |
| Nonprofit Organizations Displaced | 0 | \$0.00 |
| Households Temporarily Relocated, not Displaced | 5 | \$55,217 |

| Households Displaced | Total | Minority Property Enterprises | | | | White Non- Hispanic |
|-------------------------|----------|--|---------------------------------|------------------------|----------|------------------------|
| | | Alaskan Native or American Indian | Asian or Pacific Islander | Black Non- Hispanic | Hispanic | |
| Number | 3 | 0 | 0 | 0 | 3 | 0 |
| Cost | \$55,217 | \$0.00 | \$0.00 | \$0.00 | \$55,217 | \$0.00 |

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

| | One-Year Goal | Actual |
|--|---------------|-----------|
| Number of homeless households to be provided affordable housing units | 0 | 0 |
| Number of non-homeless households to be provided affordable housing units | 75 | 3 |
| Number of special-needs households to be provided affordable housing units | 0 | 19 |
| Total | 75 | 22 |

Table 11 – Number of Households

| | One-Year Goal | Actual |
|--|---------------|-----------|
| Number of households supported through rental assistance | 0 | 0 |
| Number of households supported through the production of new units | 50 | 3 |
| Number of households supported through the rehab of existing units | 25 | 19 |
| Number of households supported through the acquisition of existing units | 0 | 0 |
| Total | 75 | 22 |

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Under the City's Affordable Housing Goal for FY 2016-2017, the City proposed to pursue the following housing activities:

- Housing Rehabilitation Loans and Accessibility Assistance Grants (CDBG and HOME) – 10 households
- GRID Alternatives (CDBG) -10 households
- Rebuilding Together Home Repair (CDBG) – 5 households
- Haciendas Phase III (HOME) - 50 units

The City was successful in completing or initiating all of its Affordable Housing Goals for FY2016-17. The following results occurred in FY 2016-2017.

- Housing Rehabilitation Loans (CDBG and HOME) - 3 households
- Housing Accessibility Assistance Grants (CDBG) - 2 households (duplicated)
- Lead-Based Paint Grant (CDBG) – 2 households (duplicated)

- GRID Alternatives (CDBG) -15 households
- Rebuilding Together – 1 household
- Vista de la Terraza (CDBG) - Construction is underway and approximately 60 percent complete
- Haciendas Phase III (HOME) – Construction is underway
- Haciendas Seniors Phase IV (HOME) - Project is complete and the three HOME-funded units are occupied

A total of three households were assisted under the City's various housing rehabilitation programs. Specifically two households received all assistance under all three programs (Housing Rehabilitation Loan, Housing Accessibility Assistance, and Lead-Based Paint grant).

The two multi-family projects that are currently underway not included in Table 11 and Table 12 in this CAPER but will be reported as accomplishments as they are completed in future years. The projects included in Table 11 and Table 12 are:

- Housing Rehabilitation – 3 units assisted with rehabilitation, HAA, and/or LBP assistance
- GRID Alternatives (CDBG) -15 households
- Rebuilding Together – 1 household
- Haciendas Seniors Phase IV (HOME) - Project is complete and the three HOME-funded units are occupied

Discuss how these outcomes will impact future annual action plans.

Rebuilding Together – Monterey/Salinas (RTMS) relies on volunteers to implement its program and currently does not have adequate capacity to conduct outreach to increase participation in Salinas. Therefore, the City anticipates reprogramming the unspent funds from the project to GRID Alternatives in FY 2017-2018.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

| Number of Persons Served | CDBG Actual | HOME Actual |
|--------------------------|-------------|-------------|
| Extremely Low-income | 3 | 3 |
| Low-income | 5 | 0 |
| Moderate-income | 11 | 0 |
| Total | 19 | 3 |

Table 13 – Number of Persons Served

Narrative Information

During FY 2016-17, the City addressed affordable housing needs by funding Haciendas III, a new construction project of 50 units and the VDLT 40-unit rehabilitation project. Haciendas IV Seniors project was completed in FY 2016-2017.

Three households (one extremely low income, one low income, and one moderate income) were assisted under the City's Housing Rehabilitation Loan program. Specifically, two of these households also received assistance under the Housing Accessibility Assistance (HAA) Program and Lead-Based Paint Grant. Of the 15 households assisted under the GRID Alternatives Solar Program, two were extremely low income, three were low income and ten were moderate income. One low income household was assisted under the Rebuilding Together program.

The City utilizes its CDBG and HOME funds to provide affordable housing for the worst case needs. For example, Hacienda IV is also a senior housing projects. Many seniors with little or no income are at risk of becoming homeless. The VDLT project preserves housing units that would be at risk of converting to market-rate housing and thereby

potentially preventing displacement and/or homelessness among some of the City's most vulnerable population. Housing Accessibility Grants also help persons with disabilities maintain and preserve access to adequate housing.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City's ESG-funded non-profit partners work directly to contact unsheltered persons in order to provide assistance: Interim Inc.'s McHOME program, Franciscan Workers of Junipero Serra's Dorothy's Place and Housing Resource Center of Monterey County Emergency Rental Assistance program and CDBG-funded Chinatown Health Center.

Franciscan Workers of Junipero Serra: FWJS has outreach workers to communicate directly with unsheltered people on Chinatown streets. Quarterly barbeques held in conjunction with other agencies in the neighborhood also help to raise awareness of services.

Interim MCHOME Program: Interim outreaches to homeless persons in the community and then works with them to assess if they fit the criteria of chronic homelessness and psychiatric disabilities by having them meet with the psychiatric social worker and psychiatrist. Once eligibility is verified, clients may then be enrolled in the program. If the client does not meet the required criteria, they are referred to other appropriate service providers.

Housing Resource Center of Monterey County: HRC provides homeless prevention and rapid rehousing services.

In addition, the City of Salinas participates in the Chinatown Homeless Action Team (CHAT) with representatives of the Coalition of Homeless Service Providers, Interim Inc., California State University Monterey Bay (CSUMB), Sun Street Centers, Mid-Peninsula Housing Coalition, Housing Resource Center of Monterey County (HRC) and the Franciscan Workers of Junipero Serra. CHAT meets monthly. The City also meets with the Coalition by participating in a monthly Administration and Implementation Meeting. The City has also attended bi-monthly meetings with the Community Foundation of Monterey County. Leaders from Monterey County, including City Managers, key City staff, non-profit institutions and the Community Foundation have met to try and create solutions to alleviate conditions in Chinatown and provide solutions, including housing and resources. The Community Foundation has pledged to fund a storage program through the Coalition. City staff have also participated in a working group that meets monthly to create a vision for the Chinatown area as a portal to services and resources for the homeless. City staff also attended the Housing Pipeline Committee meetings held by the Coalition bi-monthly. The purpose of this group is to aid in understanding the availability of housing resources for homeless and to create new solutions to facilitate housing supply throughout the County.

The Housing Resource Center Supportive Services for Veterans Families (SSVF) assists homeless veterans.

Addressing the emergency shelter and transitional housing needs of homeless persons

Foster Youth: In 2012, state foster-care providers worked to implement a 2010 California law that extends foster care to age 21 and may help foster teens find their way to transitional-living homes. In Monterey County, Peacock Acres Transitional Housing (PATH) is the provider for Monterey County's THP-Plus, a Transitional Housing Program designed specifically for former foster children ages 18 to 24. PATH offers qualified youth up to 24 months of subsidy in a supported environment while they pursue their formalized Transitional Independent Living Plan (T.I.L.P.). PATH operates in scattered site housing and provides employment opportunities, educational support, scholarships and grants, career coaching, money management skills, social skills, and cooking, shopping, nutrition, stress reduction and life management skills.

Housing Resource Center: Because of the limited funding available, HRC's Emergency Rent Payment Program provides financial assistance only to households who are experiencing an emergency, but have the ability to become sustainable and pay future month's expenses without continued assistance. This program allows the families to remain in their current unit and avoid homelessness and/or the high cost of moving into another unit.

Rancho Cielo: The RC board of Directors created a strategic and master plan to address the problem of overnight safety for at-risk young men between the ages of 18 to 24 who are working to make a positive change in their life but are unsafe in their communities. These young men will have the opportunity to remain in these homes for a period of up to 24 months positioning them for responsible adulthood and improving the quality of life in their families and communities. The City had previously supported Rancho Cielo Independent living Village to provide transitional housing for the at-risk youth.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Discharge Policies: On May 8, 2007, the City of Salinas adopted a Discharge Coordination Policy pertaining to the discharge of persons from publicly funded institutions and systems of care. As the City neither owns nor operates any such facilities, the impact was largely symbolic. The Countywide Continuum of Care organization seeks to coordinate discharge policies among publicly funded institutions and systems of care. "Lead Me Home: The Game Plan for Housing Homeless People in Monterey and San Benito Counties" established the Discharge Planning Committee as well as Action Teams for Foster Youth, Health and Criminal Justice seeing to develop a county-wide discharge planning policy.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Homeless service agencies generally work to get homeless individuals into permanent housing as quickly as possible.

Housing Resource Center (HRC): With ESG City funding, HRC responded to residents, calling, walking in, and otherwise applying to HRC for emergency housing and homeless prevention services this year. Salinas ESG funds provide only a small portion of the total funding needed to provide these emergency services; however HRC continues to strive to provide assistance to as many eligible applicants as possible. The HRC privately-funded Security Deposit Guarantee Program is a "self-help" program that provides assistance with move-in costs for low-income households. HRC provides a guarantee to the landlord, via a Letter of Credit, for the full deposit amount. Tenants pay their deposit to the landlord in twelve monthly installments without interest. HRC also provides Financial Literacy education, emergency clothing, and referrals. Under The City's ESG funding for Rapid Re-Housing, HRC assisted Salinas residents with emergency rental assistance, eviction prevention, security deposit guarantees, tenant education, financial literacy education and fair housing issues.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Housing Authority of the County of Monterey (HACM) serves as housing authority for the County as a whole except the City of Soledad. The City of Salinas does not permanently own, manage, or otherwise control any residential property, including any property that could be categorized as “public housing.” HACM has the responsibility for addressing public housing improvements, housing voucher programs, and resident initiatives. HACM is in the process of converting all public housing units countywide to Project-Based Rental Assistance.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

HACM has taken the lead in developing innovative models to enable the homeless and other low income families to achieve economic independence and self-sufficiency. Their multi-faceted plan to improve the operation of public housing units and assist clients toward self-sufficiency is detailed in their periodically updated Five Year Action Plan. HACM is in the process of converting all public housing units countywide to Project-Based Rental Assistance.

Actions taken to provide assistance to troubled PHAs

HACM has not been designated by HUD as “troubled.”

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The most critical barrier to affordable housing in Salinas is that the need for decent and affordable housing far exceeds the City's available resources. With the elimination of redevelopment funds, the City's ability to address its affordable housing needs is seriously compromised. In addition, rising housing costs combined with the decrease in the availability of public funds has forced the City to suspend its First-Time Homebuyer Program. The HOME program regulations established the maximum purchase price of an existing single family dwelling at \$380,000 in Salinas for FY 2016-2017; this maximum purchase price limits the number of eligible properties for purchase as there were a limited number of properties below this price range. The City continues to aggressively pursue funding available at the local, state, and federal levels to supplement its limited funds. The City values its partnership with nonprofit housing developers such as CHISPA, MidPen, and MCHADC in pursuing innovative strategies to address the City's affordable housing needs, including providing more permanent housing options for the homeless.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The homeless are among the most underserved group in Salinas, with ESG funding at a level far below what is needed to address the City's homeless issues. In response, the City has used its CDBG allocation to provide public facilities that can benefit this group.

In addition, the City has been working with the Counties of Monterey and San Benito Continuum of Care to implement homeless programs and services using State ESG funds. The City serves as the lead agency for administering the State ESG program. These funds are used for homeless prevention services, emergency shelter services, rapid rehousing and outreach. The following agencies were approved for funding with the FY 2016-2017 State ESG funds:

- County of San Benito – Warming Shelter (\$100,000) and Rapid Rehousing Assistance (\$90,000)
- Community Human Services – Safe Place Emergency Shelter (\$48,595) and Street Outreach (\$5,000)
- Franciscan Workers of Junipero Serra – Women Alive! Emergency Shelter (\$63,763)
- Central Coast Center for Independent Living – Rapid Rehousing (\$60,956), Street Outreach (\$9,044), Homelessness Prevention (\$15,000), and HMIS (\$15,000)
- Housing Resource Center of Monterey – Rapid Rehousing Assistance (\$138,550), Homelessness Prevention (\$15,000), Street Outreach (\$7,200), and HMIS \$15,000
- City of Salinas – Program Administration - \$16,365

These programs are underway.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

As required as a condition of receiving HUD funds, the City of Salinas complies with HUD's Lead Safe Housing Regulation (Title 24, Part 35). Primary compliance is through City Housing Services Program staff. Potential project sites with housing units constructed prior to 1978 are tested by a certified lead inspection firm (for lead paint and, where applicable, for other possible materials containing lead, such as ceramic tiles). When found, lead remediation is performed by certified LBP contractors before the rehabilitation contractor is permitted to begin work. In addition, regardless of date-of-construction, rehabilitation sites are inspected for failing paint surfaces (chipping, flaking) during the initial rehabilitation evaluation. If such deteriorating paint is found, lead testing is performed and the necessary steps taken if lead is found. All general contractors involved in the Rehabilitation/Housing Accessibility Assistance grants have received their certification as an EPA Renovation, Repair and Painting (RRP) contractor.

Lead-based paint testing, remediation and abatement activities are expensive. While such activities are eligible items for rehabilitation loans, the cost was found to be a deterrent to potential rehabilitation clients. The City therefore established a lead hazard grant program whereby rehabilitation clients are provided a grant sufficient to cover most - if not all- the costs of lead abatement. The lead testing and lead hazard grant policies also apply to participants in the Housing Accessibility Assistance (HAA) program, also administered by Housing Services.

Among the 19 total housing units rehabilitated in FY 2016-2017 through the Grid Alternatives Solar Program, Rebuilding Together, City Housing Rehabilitation Loan Program, Housing Accessibility Assistance (HAA) Grant Program, and Lead Hazard Grants.

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|---|
| Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j) |
|---|

The City's anti-poverty strategy is enumerated below, with specific FY 2016-17 actions noted within each category:

1. Continue to support the efforts of housing developers providing affordable housing opportunities in Salinas, particularly rental and multi-family housing. The City provided funds to CHISPA for the acquisition of property, relocation costs and Phase I and Phase II rehabilitation of Vista De La Terraza, a 40-unit affordable housing development. Funding was also provided to the Monterey County Housing Authority Development Corporation (MCHADC) and MidPen for the development of Haciendas III (50-unit family housing) and Haciendas IV (40-unit senior housing). Funding was also provided to MidPen for the "5-21 Soledad Street" project (90-unit multi-family rental).
2. Continue to provide housing rehabilitation programs targeting lower income homeowners. The City assisted three income-qualified households through Housing Rehabilitation Loans, two Housing Accessibility Assistance (HAA) Grants, 15 Grid Alternatives, and one Rebuilding Together programs in FY 2016-2017.
3. Continue to support senior-related services, particularly those that relate to fair housing issues, to enabling seniors to remain in their own homes, and to addressing basic needs. In FY 2016-2017, 1,296 seniors were assisted by the Alliance on Aging's Senior Tax Counseling and Ombudsman programs, Legal Services for Seniors, and Meals on Wheels of the Salinas Valley.
4. Support community organizations providing services to the disabled community (and to those living with HIV-AIDS), particularly those that assist with securing and maintaining decent, appropriate housing. Support increased community education regarding those with disabilities, both general and with regard to housing needs. In FY 2016-2017, 31 persons with disabilities were assisted through Interim's MCHOME project serving those with psychiatric disabilities.
5. Continue to support homeless service providers in Salinas and the larger community. Among Housing Resource Center for homeless prevention activities, Franciscan Workers of Junipero Serra for their Dorothy's Place Hospitality Center and Chinatown Health Center, and Interim's MCHOME for persons with mental disabilities, the City assisted 213 homeless/at-risk homeless persons in FY 2016-17.
6. Continue to support City and community programs focused upon the recreational and educational needs of Salinas' youth. An estimated 4,380 youths were served in FY 2016-2017 by the following programs: Girls Inc.'s empowerment program; Girl Scouts of Central Coast; Boys and Girls Club – Catch the Bus; Sunrise House's counseling programs; Community Human Services' SuperParents; Suicide Prevention Service of Central Coast; and Partners for Peace.
7. Continue to promote Section 3 Employment and Economic Opportunities for low income residents and business concerns through the City's various housing programs and public improvement projects. Specifically, the Section 3 Clause is included in all bid package for public works projects.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City collaborated with the County of Monterey to develop a joint funding application process/system to help reduce administrative works associated with funding application and reporting. Use of City Data Services allows for more efficient and accurate management of the funds. The City provided CDBG funding to 15 non-profit agencies in FY 2016-17 that have provided services within the City for many years. Three non-profit agencies received funding to alleviate homelessness utilizing ESG funding to supplement their efforts. The City has also established a Council subcommittee – Affordable Housing and CDBG – to oversee the use of HUD funds. This subcommittee provides an additional forum for nonprofits and stakeholders to communicate with the City and community members regarding housing and community development needs and plans for future projects. The subcommittee is tasked with the objective of enhancing coordination and improving the effectiveness and efficiency in using HUD funds. Specifically, the subcommittee evaluated, with input from the service providers and stakeholders, made changes to the criteria for allocating funds, and established a minimum grant amount for each agency. The City implemented a two-year cycle and a competitive funding application that would reduce administrative burden on City staff and subrecipients and allow for funding to assist in serving more clients. The City will also continue to monitor and evaluate the changing needs within the City and how best to fund various agencies to assist the low and moderate income residents with CDBG Public Service and ESG funds.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Salinas partners with its strong network of public and private housing and social service agencies to provide housing and community development programs in the City. Coordination efforts are ongoing. In addition, the City is working with the Counties of Monterey and San Benito Continuum of Care to implement homeless programs and services using State ESG funds. This funding source available to the region allows the City to provide an increased level of services for the homeless and at-risk homeless. The City serves as the lead agency for this funding program.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In May 2015, the City adopted the Analysis of Impediments (AI) to Fair Housing Choice. The following is a list of impediments to fair housing choice identified in the 2015 AI:

1. Linguistic isolation is severe among Hispanics.
2. The Alisal area includes some of the most distressed neighborhoods in Salinas.
3. Affordable housing projects are primarily concentrated in the Alisal area and in the Downtown.
4. Many public and community facilities in the City, including some parks and recreation facilities, are not fully ADA-compliant.
5. Discrepancies in lending outcomes were found.
6. The City of Salinas has not yet adopted a formal reasonable accommodations procedure.
7. Housing discrimination persists in the City, particularly discriminatory practices based on disability status and national origin.

Actions taken to overcome effects of impediments identified included:

1. Ensure bilingual fair housing information and resources are available on City website and at public counters and community locations. Expand fair housing information to languages according to the City's Limited English Proficiency (LEP) plan.
2. The City incorporated Limited English Proficiency (LEP) requirements into its Citizen Participation Plan.
3. City staff continues to engage community stakeholders, business owners and non-profits in the assessment of priorities for the Alisal NRSA.
4. The City is working on implementing the Alisal Neighborhood Revitalization Strategy Area Plan, with focused efforts in building nonprofit capacity to serve residents in this neighborhood through providing

funding to nonprofits and coordinating with the Public Works Department to provide public improvements in the Alisal HNRSA.

5. Ensure that annually, a portion of the City's CDBG and HOME funds is expended in the Alisal NRSA to help address housing issues in this area. Staff has identified strategies that take advantage of the Alisal NRSA designation to allow more flexible uses of CDBG funds in the Alisal NRSA
6. The City is exploring incentives to provide affordable housing on site, encouraging mixed income housing throughout the community and has completed an update on the Inclusionary Housing Ordinance to increase affordable housing opportunities in the City. The new Inclusionary Housing Ordinance was adopted on July 7, 2017.
7. ADA Transition Plan is to go to City Council by the end of December 2017. The plan is a living document and it will be implemented as sections of funding become available.
8. Through the City's Capital Improvement Planning, identify resources to rehabilitate public and community facilities in a timely manner.
9. Provide funding to projects through CDBG that will increase ADA compliant projects.
10. Periodically review the lending patterns of all financial institutions that provide financial services to the City.
11. Provide financial literacy and loan acquisition trainings, with particular attention to outreach in minority populations, through HRC's housing services.
12. In selecting financial institutions to participate in housing programs, consider the lender's performance history with regard to home loans in low/moderate income areas and minority concentration areas.
13. The fair housing service contractor(s) should monitor lending activities in the City and identify potential issues.
14. Expand education and outreach efforts, with specific efforts outreaching to small rental properties where the owners/managers may not be aware of the fair housing laws.
15. Support local groups to provide workshops informing tenants of their housing rights.
16. Pursue random testing to identify issues, trends, and problem properties and expand testing to cover other protected classes, especially those with emerging trends of suspected discriminatory practices.
17. Support enforcement activity by fair housing service providers and publicize outcomes of fair housing litigation as a means to deter discriminatory practices and to encourage reporting.
18. Celebrate Fair Housing Month and insert fair housing information into large community events. The City celebrated Fair Housing month with a proclamation at City Council. The City is also partnering with the County of Monterey, City of Monterey, City of Seaside, and Housing Authority of Monterey County in a Regional Assessment of Fair Housing (AFH) update.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City's monitoring procedures for the implementation of its CDBG, HOME, and ESG programs are summarized in Attachment 2.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Citizen participation is one of the most important components of the Consolidated Plan (CP) process.

Publicity: Bilingual (Spanish-English) information about the CAPER was distributed in: flyers at all three libraries, City Hall, Department of Community and Economic Development and by community partners at schools and churches and by sub-recipient partners at their agencies; email blasts; press releases; Public Service Announcements to television and radio stations; announcements on City website; display advertisements in The Californian (English language) newspaper and El Sol (Spanish) newspaper; meeting notice posted in City Hall, City Council chambers, and City Permit Center; and posted on City's Facebook/Twitter pages.

Public Review of Draft Documents: Although HUD only requires a 15-day public review period, the City conducted a 30 day public review period. The 30 day public review period was provided from August 19, 2017 through September 19, 2017. Copies of the Draft CAPER were made available for the public at the following locations:

- City website: <http://www.ci.salinas.ca.us>
- Salinas City Hall
- Salinas Department of Community Development Department
- All three City libraries: Cesar Chavez Library; El Gabilan Library; John Steinbeck Library

The City Council will review the CAPER on September 19, 2017.

The CP, amendments, annual Action Plans and performance reports will be available for five years at Salinas Community Development Department.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

First Amendment (Resolution #21051, approved by City Council on September 20, 2016): The City amended the FY 2016-2017 Action Plan to reallocate funding from various activities:

- Provided HOME Program Income (PI) to fund additional improvements to the Vista De La Terraza (VDLT) project. The City allocated \$49,590 in HOME funds to provide an ADA accessible unit (Unit 170C) in the project. The amendment also provided an additional \$100,000 HOME loan for additional project code compliant remediation repairs and inspections.
- Community Homeless Solutions (CHS), formerly Shelter Outreach Plus, was unable to spend \$14,946.31 of the FY 2015-2016 total allocation of \$29,380. The City reprogrammed these funds to Interim Inc. for the ESG components of Street Outreach for \$10,656.58 and HMIS for \$4,289.73.
- The 10 Soledad project was intended to serve as the hygiene facility in Chinatown with services for the homeless population. However, the final location moved and bids came back over budget. Staff determined there was no longer a determined benefit to low-moderate income persons and ultimately this project was cancelled. The total \$344,400 from FY 2015-16 (\$150,000) and FY 2014-15 (\$194,400) CDBG funds allocated for 10 Soledad, and \$100,000 from Green Vehicles 2016 Repayment, was partially reallocated as follows:
 - Steaming Ahead, an ADA improvement project - \$200,000 (\$100,000 from 10 Soledad and \$100,000 from Green Vehicles repayment). An additional \$20,000 went toward Activity Delivery for this project.
 - \$20,000 to The Boys and Girls Club, Catch the Bus (CTB)

Second Amendment (Resolution #21093, approved by City Council on December 6, 2016): The City amended the FY 2016-17 Action Plan a second time. After further review of the ADA Improvements for the Steaming Ahead project, the City determined this project was ineligible. HUD requires that a facility improved using CDBG funds is open to and utilized by the public, especially for ADA Improvements. Staff confirmed that yearly teacher training and children's activities are held for eight weeks in April-May and seven weeks in October-November. The Railroad Museum confirmed that approximately 2,700 kids go through the train museum and spend between 10 to 15 minutes there during the two training periods. Due to the limited time students spend at the Museum and the limited hours, this would not prove a benefit under the CDBG Program. Due to the ineligibility of the ADA project, all previously allocated funds were released, including \$102,534 of initial funding approved in the FY 2014-2015 Action Plan and the additional \$220,000 of funding, including the activity delivery, approved on the September 20, 2016, Council meeting. These funds, along with unspent funds from closed or cancelled projects and program income, totaled \$738,856.32, were reallocated as follows:

- Funds from Steaming Ahead were moved to MidPen's 21 Soledad Housing Project Site Remediation and toward the Franciscan Workers Chinatown Health Services Center Operations. The City allocated \$322,534 from the Steaming Ahead project and its activity delivery, and \$77,466 from the unencumbered funds, to MidPen Housing Corporation for the 21 Soledad Street site environmental cleanup for a total of \$400,000. The City also allocated an additional \$8,856.32 from the unencumbered funds toward activity delivery for the 21 Soledad Street site remediation and environmental cleanup.
- \$50,000 from the FY 2016-2017 program income to the Franciscan Workers of Junipero Serra for the operations of the Chinatown Health Services Center.
- Additional funds of \$280,000 that were previously deobligated in the September 20, 2016 Substantial Amendment were allocated for the Old Municipal Pool Retrofit project Phase 1 (CIP No. 9535).

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Not applicable.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The following list below represents all of the City's HOME-assisted affordable multi-family rental housing projects and shows the total number of HOME assisted units in each project:

- California House (436 California Street) – 5 units
- Foster Care Housing (7 Spoleto Circle) - 1 unit
- Gateway Apartments (25 Lincoln Avenue) – 20 units
- Haciendas Phase I (233 Calle Cebu) – 4 units
- Haciendas Phase II (241 Calle Cebu) – 4 units
- Haciendas Phase IV (34 E. Rossi Street) – 3 units
- Jardines Del Monte (1253 Del Monte Avenue) – 5 units
- La Gloria Apartments (539 E. Market Street) – 10 units
- Los Padres Apartments (1260 John Street) - 5 units
- Lupine Gardens (300 Casentini Street) – 20 units
- Sherwood Village (808 N. Main Street) – 43 units
- Soledad House (439 Soledad Street) – 8 units
- Tesor Apartments (1041 Buckhorn Drive) – 8 units
- Tynan Village (323 Front Street) – 41 units
- Wesley Oaks (138 Carr Avenue) – 6 units

In accordance with the HOME final rule and §92.504(d), the following HOME assisted properties were due for an onsite inspection by City staff during FY 2015-2016. There were no property deficiencies detected during the on-site inspections for the properties listed below.

- Gateway Apartments (25 Lincoln Avenue) – 5 units inspected
- Haciendas Phase I (233 Calle Cebu) – 2 units inspected
- Haciendas Phase II (241 Calle Cebu) – 3 units inspected
- Sherwood Village (808 N. Main Street) – 5 units inspected

For the remaining HOME-assisted properties that did not require an onsite inspection, and in accordance with the HOME final rule and §92.504(d), starting FY 2015-2016 the City customized its online grant management software system (City Data Services), which allows all property owners/managers to annually submit building and unit inspection reports and data as part of the HOME Annual Compliance Report.

In accordance with the HOME final rule and §92.504(d), the City will ensure that on-site inspections will occur within 12 months after project completion and at least once every 3 years thereafter during the period of affordability. In addition, the property owner/manager must annually certify to the City that each building and all HOME-assisted units in the project are suitable for occupancy, taking into account State and local health, safety, and other applicable codes, ordinances, and requirements, and the ongoing property standards established by the City to meet the requirements of §92.251. The City will ensure that inspections will be based on a statistically valid sample of units appropriate for the size of the HOME-assisted project, as set forth by HUD.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

There are three components to the City's "affirmative marketing" of activities funded by the HUD entitlement grants:

1. Outreach regarding program design and administration;
2. Marketing of programs operated by the City; and
3. Marketing of activities operated by sub-recipients and sub-grantees.

Language barriers can be an impediment to accessing housing of choice. Reflective of the demographics in the City, 68.5 percent of all Salinas residents spoke languages other than English at home, according to the American Community Survey (ACS). Over half of these residents spoke English "less than very well." Linguistic isolation is more severe among Hispanics than among Asians, with approximately 64 percent of Salinas residents speaking "Spanish or Spanish Creole¹" at home compared to only 3.8 percent speaking "Asian and Pacific Islander languages." Among "Spanish or Spanish Creole" speaking households approximately 58.3 percent spoke English "less than very well".

The April 2016 update to the City's Citizen Participation Plan (CPP) included guidelines for Limited English Proficiency (LEP).

Outreach Regarding Program Design and Administration: In keeping with the updated CPP, notices of Action Plan, CAPER, and community development need hearings and of annual Request for Proposals are typically published in Spanish in the local Hispanic newspaper "El Sol", in addition to the English notices in The Californian. The City also subscribes to the California Relay Service to accommodate TDD (telecommunication devices for the deaf) users; published public notices provide a TDD number. The City also provides notice to: Central Coast Center for Independent Living, Deaf & Hard of Hearing Service Center, and Blind and Visually Impaired Center. These local agencies serve groups that may need notice in a different format. The Draft Action Plan and CAPER were also made available at all City libraries. In addition, simultaneous Spanish/English translation (using headsets) is typically made available during City Council meetings (and at every hearing regarding Action Plans and other HUD-funded topics).

Marketing of Programs Operated by City: The City's HUD-funded activities are administered by the Housing Division of the Community and Economic Development Department. Of the six full-time positions allocated to the Division, three are certified by the City as bilingual English/Spanish, including the first point of contact for telephone and walk-in inquiries. An additional staffer hired in spring 2013 is bi-lingual in Spanish. Promotional materials are produced in both English and Spanish and whenever marketing is done via newspaper, the information is published in both English and Spanish. From time to time, targeted outreach for housing rehabilitation and first time homebuyer activities is focused upon Spanish-speaking residents, including information to bilingual realtors and mortgage loan packages, and Spanish language Public Service Announcements to the local news media.

Marketing of Programs Operated by Subrecipients: All City funding agreements employing funds from HUD grants require affirmative marketing activities. The City's monitoring plan includes verification that affirmative marketing is being employed. Many of the funded non-profit agencies routinely provide their services in a bilingual format. City housing activities that are not HUD-funded (e.g. inclusionary housing and density bonus programs) routinely require affirmative marketing to the community.

¹ American Community Survey offers the following sub-categories for members of the population that "Speak a language other than English": "Spanish or Spanish Creole"; "Other Indo-European languages"; "Asian or Pacific Island languages"; and "Other languages"

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

The City received \$176,421.28 in HOME program income (including income that was received earlier but receipted in IDIS after July 1, 2017). Program income has primarily been used to augment funding for the City's multi-family housing projects underway.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

In addition to using HOME funds for the creation of affordable housing units, the City continued to offer the Housing Rehabilitation Loans and Housing Accessibility Assistance Grants to foster and maintain affordable housing by giving current homeowners:

- An avenue, besides going to a private Lender, to apply for a loan to rehabilitate their home; most importantly is the benefit of available deferred loans for those households that would not otherwise be able to afford to make monthly payments.
- Availability to Construction management services (inspections, WWU, contract docs, progress payments, project close-out that are included as part of the rehabilitation loan/ grant process. Housing staff offers project oversight so that homeowners do not need to worry if the contractor is doing the actual work they are contracted to do. Also contractors are not paid in lump sums; they are paid as the work gets completed.

The City's rehabilitation programs allows homeowners to remain and live comfortably in their homes after the repairs/modifications are completed.

The City also has an inclusionary housing policy that requires a specific percentage of affordable units be included in new housing developments. The City has updated this policy in 2017 to improve its effectiveness in fostering affordable housing.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

| | |
|---|-----------------|
| Recipient Name | SALINAS |
| Organizational DUNS Number | 010919447 |
| EIN/TIN Number | 946000412 |
| Identify the Field Office | San Francisco |
| Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance | Monterey County |

ESG Contact Name

| | |
|-------------|---------------------------------|
| Prefix | Mrs. |
| First Name | Melissa |
| Middle Name | R |
| Last Name | Ruiz |
| Suffix | |
| Title | Community Improvement Assistant |

ESG Contact Address

| | |
|------------------|----------------------------------|
| Street Address 1 | 200 Lincoln Avenue |
| Street Address 2 | Community Development Department |
| City | Salinas |
| State | CA |
| ZIP Code | 93901- |
| Phone Number | (831) 758-7334 |
| Extension | |
| Fax Number | (831) 775-4258 |
| Email Address | melissa.ruiz@ci.salinas.ca.us |

ESG Secondary Contact

| | |
|----------------------|-----------------------------------|
| Prefix | Mr. |
| First Name | Francisco |
| Last Name | Brambilla |
| Suffix | |
| Title | Housing Rehabilitation Specialist |
| Phone Number | (831) 758-7334 |
| Extension | |
| Email Address | frankb@ci.salinas.ca.us |

2. Reporting Period—All Recipients Complete

| | |
|--------------------------------|------------|
| Program Year Start Date | 07/01/2016 |
| Program Year End Date | 06/30/2017 |

3a. Subrecipient Form – Complete one form for each subrecipient

| | |
|---|--------------------------------------|
| Subrecipient or Contractor Name | Franciscan Workers of Junipero Serra |
| City | Salinas |
| State | CA |
| Zip Code | 93901 |
| DUNS Number | 77-008-1240 |
| Is subrecipient a victim services provider | No |
| Subrecipient Organization Type | Other Non-Profit Organization |
| ESG Subgrant or Contract Award Amount | \$50,000 |

| | |
|---|--|
| Subrecipient or Contractor Name | Housing Resource Center of Monterey County |
| City | Salinas |
| State | CA |
| Zip Code | 93901 |
| DUNS Number | 62-145-9010 |
| Is subrecipient a victim services provider | No |
| Subrecipient Organization Type | Other Non-Profit Organization |
| ESG Subgrant or Contract Award Amount | \$35,114 |

| | |
|---|-------------------------------|
| Subrecipient or Contractor Name | Interim, Inc. |
| City | Marina |
| State | California |
| Zip Code | 93933 |
| DUNS Number | 10-277-9576 |
| Is subrecipient a victim services provider | No |
| Subrecipient Organization Type | Other Non-Profit Organization |
| ESG Subgrant or Contract Award Amount | \$94,670.31 |

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

| Number of Persons in Households | Total |
|---------------------------------|-----------|
| Adults | 46 |
| Children | 0 |
| Don't Know/Refused/Other | 0 |
| Missing Information | 0 |
| Total | 46 |

Table 14 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

| Number of Persons in Households | Total |
|---------------------------------|-----------|
| Adults | 26 |
| Children | 13 |
| Don't Know/Refused/Other | 0 |
| Missing Information | 0 |
| Total | 39 |

Table 15 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

| Number of Persons in Households | Total |
|---------------------------------|------------|
| Adults | 653 |
| Children | 11 |
| Don't Know/Refused/Other | 0 |
| Missing Information | |
| Total | 667 |

Table 16 – Shelter Information

4d. Street Outreach

| Number of Persons in Households | Total |
|---------------------------------|-----------|
| Adults | 46 |
| Children | 0 |
| Don't Know/Refused/Other | 0 |
| Missing Information | 0 |
| Total | 46 |

Table 17 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

| Number of Persons in Households | Total |
|---------------------------------|------------|
| Adults | 725 |
| Children | 24 |
| Don't Know/Refused/Other | 0 |
| Missing Information | 3 |
| Total | 752 |

Table 18 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

| | Total |
|--------------------------|------------|
| Male | 402 |
| Female | 339 |
| Transgender | 5 |
| Don't Know/Refused/Other | 3 |
| Missing Information | 3 |
| Total | 752 |

Table 19 – Gender Information

6. Age—Complete for All Activities

| | Total |
|--------------------------|------------|
| Under 18 | 24 |
| 18-24 | 53 |
| 25 and over | 672 |
| Don't Know/Refused/Other | 0 |
| Missing Information | 3 |
| Total | 752 |

Table 20 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

| Subpopulation | Total | Total Persons Served – Prevention | Total Persons Served – RRH | Total Persons Served in Emergency Shelters |
|-----------------------------------|-------|-----------------------------------|----------------------------|--|
| Veterans | 9 | 1 | 0 | 8 |
| Victims of Domestic Violence | 277 | 32 | 2 | 243 |
| Elderly | 75 | 5 | 8 | 62 |
| HIV/AIDS | 5 | 0 | 0 | 5 |
| Chronically Homeless | 213 | 29 | 0 | 184 |
| Persons with Disabilities: | | | | |
| Severely Mentally Ill | 298 | 43 | 4 | 251 |
| Chronic Substance Abuse | 245 | 29 | 3 | 213 |
| Other Disability | 361 | 40 | 12 | 309 |
| Total (unduplicated if possible) | 904 | 112 | 19 | 773 |

Table 21 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

| | |
|---|-----|
| Number of New Units – Rehabbed | 0 |
| Number of New Units – Conversion | 0 |
| Total Number of bed - nighths available | 329 |
| Total Number of bed - nights provided | 329 |
| Capacity Utilization | 329 |

Table 22 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The City's ESG program is designed to complement the Monterey County Continuum of Care system, focusing on homeless prevention, rapid re-housing, and providing emergency shelters and essential services. To further enhance the City's ability to meeting the outcome and performance goals in the Continuum of Care Strategy, the City is taking the lead in the implementation of State ESG funds.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

| | Dollar Amount of Expenditures in Program Year | | |
|---|---|-----------------|-----------------|
| | 2014 | 2015 | 2016 |
| Expenditures for Rental Assistance | | | |
| Expenditures for Housing Relocation and Stabilization Services - Financial Assistance | | | |
| Expenditures for Housing Relocation & Stabilization Services - Services | | | \$10,009 |
| Expenditures for Homeless Prevention under Emergency Shelter Grants Program | \$7,363 | \$36,849 | 0 |
| Subtotal Homelessness Prevention | \$7,363 | \$36,849 | \$10,009 |

Table 23 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

| | Dollar Amount of Expenditures in Program Year | | |
|---|---|-----------------|-----------------|
| | 2014 | 2015 | 2016 |
| Expenditures for Rental Assistance | \$17,180 | \$30,922 | \$23,350 |
| Expenditures for Housing Relocation and Stabilization Services - Financial Assistance | | | |
| Expenditures for Housing Relocation & Stabilization Services - Services | | | |
| Expenditures for Homeless Assistance under Emergency Shelter Grants Program | | | |
| Subtotal Rapid Re-Housing | \$17,180 | \$30,922 | \$23,350 |

Table 24 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

| | Dollar Amount of Expenditures in Program Year | | |
|--------------------|---|-----------------|-----------------|
| | 2014 | 2015 | 2016 |
| Essential Services | | | \$19,814 |
| Operations | \$54,419 | \$44,434 | \$30,000 |
| Renovation | | | |
| Major Rehab | | | |
| Conversion | | | |
| Subtotal | \$54,419 | \$44,434 | \$49,814 |

Table 25 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

| | Dollar Amount of Expenditures in Program Year | | |
|-----------------|---|----------|----------|
| | 2014 | 2015 | 2016 |
| Street Outreach | \$40,940 | \$51,000 | \$58,100 |
| HMIS | \$2,500 | \$11,910 | \$23,565 |
| Administration | \$11,969 | \$13,000 | \$13,365 |

Table 26 - Other Grant Expenditures**11e. Total ESG Grant Funds**

| Total ESG Funds Expended | 2014 | 2015 | 2016 |
|--------------------------|-----------|-----------|-----------|
| | \$134,371 | \$188,115 | \$178,203 |

Table 27 - Total ESG Funds Expended**11f. Match Source**

| | 2014 | 2015 | 2016 |
|---------------------------|--------------------|--------------------|------------------|
| Other Non-ESG HUD Funds | | | 0 |
| Other Federal Funds | \$240,721 | \$1,820,532 | \$22,037 |
| State Government | \$554,640 | \$958,515 | \$715,173 |
| Local Government | \$364,186 | \$83,724 | \$13,365 |
| Private Funds | \$1,584,164 | \$795,720 | \$50,000 |
| Other | \$39,175 | \$319,140 | \$38,213 |
| Fees | | \$17,332 | 17,332 |
| Program Income | | | |
| Total Match Amount | \$2,782,886 | \$3,994,963 | \$838,788 |

Table 28 - Other Funds Expended on Eligible ESG Activities**11g. Total**

| Total Amount of Funds Expended on ESG Activities | 2014 | 2015 | 2016 |
|--|-------------|-------------|-------------|
| | \$2,917,257 | \$4,183,078 | \$1,016,991 |

Table 29 - Total Amount of Funds Expended on ESG Activities

Attachment 1: Public Participation

Attachment 2: Monitoring Procedures

The City Housing Division maintains accurate records, both program and financial, pertaining to community development activities, including housing and emergency shelter grant activities. Emergency Solutions Grant (ESG) and CDBG-funded public service activities are monitored continuously. Documentation, including activity reports, is required to be submitted with all payment requests. All loan servicing functions (pay-offs, partial payments, subordinations, annual affidavits, etc.) of outstanding loans in the City loan portfolio are also handled in-house using City Data Services interactive computer software system.

City's compliance Officer II is currently vacant and the duties are currently being performed by Hilda Garcia, Public Works Admin Supervisor, and former Compliance Officer II, who oversees compliance with federal labor standards requirements (e.g., Davis-Bacon) for all Capital Improvement Projects (CIPs) assisted with CDBG funds. Further staff oversees compliance with all federal labor standards requirements on a project-by-project basis for all other CDBG- and HOME-assisted projects, beginning with contract drafting and pre-construction conferences and proceeding through the necessary contractor submittals to project close-out. In limited instances, qualified subrecipients (e.g., HACM and CHISPA) have the resources to oversee federal labor standards with their own staff or enter into a service contract with a Labor Compliance Consulting entity to oversee all federal labor compliance responsibilities. The Public Works Compliance Officer attends labor compliance training when available through the State or Federal agencies to stay abreast of any regulatory changes.

The City continues to implement its formal process of executing a Memorandum of Record (MOR) with other City Departments upon allocation of CDBG funds for Capital Improvement Projects (CIPs). The MOR continues to serve as an alternate method to a Funding Agreement for ensuring program compliance for federally assisted capital improvement projects. Since implementation of the MOR process, compliance issues have declined and successful compliance has increased.

The City has also implemented various steps to further ensure compliance by all CIPs with applicable CDBG program regulations. The MOR was enhanced to include additional language pertaining to submittal of reports on a timely manner. This will assist with early detection of critical project impediments with potential to impact the annual CDBG Timeliness Ratio criteria and will allow for implementation of effective remediation steps. Further language was added to the MOR regarding compliance with 24 CFR Part 570.505 applicable to real property within the City's control which was acquired or improved in whole or in part using CDBG funds in excess of \$25,000 and Change of Use Requirements for all Public Facilities & Improvements eligible under §570.201(c). A key focus during assessments is compliance with the adopted Consolidated Plan and the City's Housing Element, plus support to the City Council's Goals. Information gathered is employed to evaluate progress towards established goals; to confirm compliance with statutory and regulatory requirements of governing federal legislation (e.g., National Affordable Housing Act); to determine possible revisions to City policy and procedure, including the Consolidated Plan and Housing Element; and, to prepare performance reports such as this document.

Monitoring Consolidated Plan and HUD Program Compliance: The primary action in this regard occurs during the review of proposals received as a result of the annual funding RFP. Proposals are evaluated and compared based upon the policies and priorities in place and then City staff's allocation recommendations are based upon the results of this analysis. Any proposed amendments to the Action Plan during the program year are also evaluated on this basis. In each case, the various timeliness rules, with respect to commitment and expenditure of funds, are also considered. All funding agreements contain deadlines governing timely use of funds; Salinas has a long-standing record of meeting CDBG, HOME, and ESG commitment and drawdown standards. Subrecipient funding agreements require compliance with not only the relevant federal regulations and OMB guidance, but are drafted to ensure that funded activities are carried out as contemplated in the Action Plan. Division staff continues to closely monitor the performance of other City departments whenever they receive allocations of the federal funds in question through the implementation of the Memorandum of Record (MOR) used for program and reporting compliance of CDBG assisted projects.

Compliance with Housing Standards: Compliance with housing standards is ongoing. Division staff schedules visits to assisted housing sites following completion of construction or rehabilitation. Recipients of deferred payment

rehabilitation loans are evaluated every five years to determine feasibility and continued use of a deferred loan or conversion to amortized loans; the process includes a site visit to determine the up-keep of the unit and gathering of financial household information to determine eligibility. Desk monitoring of completed new construction projects is conducted to determine the appropriate intervals for performing site visits; in addition, almost all major projects receive restricted financing from other sources (e.g., federal tax credits, State funds), which typically include rigorous ongoing monitoring requirements.

In addition, transitioning of the multi-family reporting process into the CDS database was completed in FY 2013. The CDS database tracks all funded CDBG and HOME multi-family projects from award phase, construction phase to project completion. Thereafter, the project moves into the annual reporting category where it will remain active, meaning Annual Data Collection Forms will be submitted until the expiration of the affordability period. This provides Grantees with a more efficient data gathering process and offers a more consistent method in collecting annual reports and reviewing data for compliance. City staff continues to work with the CDS database programmers to ensure accurate compliance with project's income/rent restrictions. Various challenges were encountered as numerous affordable housing projects have multiple rent/income restrictions imposed by other program regulations such as the City's Inclusionary Housing Program and the former Salinas Redevelopment Agency (SRA). Thus, making it arduous to achieve comprehensive program compliance for each restricted unit. Staff continues to research and implement system changes in order to attain comprehensive program compliance for all existing affordable housing projects.

As stated previously, City staff continues to enforce revised reporting policies for all CDBG and HOME projects. Annual, Quarterly or Monthly Reporting is accomplished through CDS. Grantees continue to submit Quarterly Progress Reports (QPR) with reporting periods as follows: Period 1- July 1 to September 30; Period 2-October 1 to December 31; Period 3- January 1 to March 31; and Period 4-April 1 to June 30. Current reporting requirements during Period four for all CDBG and HOME assisted projects remains the same as prior years as grantees are required to submit an Annual Project Narrative following the end of the fiscal year.

While the City no longer offers the First-Time Homebuyer Program (FTHB) for new assistance, all active FTHB program participants are monitored to determine that homeowners are using subject properties as their principal place of residence, maintaining proper hazard insurance and are current on property taxes. Additional monitoring takes place throughout the year as homeowners contact staff to receive information on refinancing, subordination, loan payoff or just to ask questions about their loans. During these consultations, staff confirms that the information provided matches information in their project file.

As part of the City's deferred rehabilitation loan program, staff has prepared a plan to begin the monitoring of these loans every five years as stipulated in their agreement; subject properties will be monitored for: deferred loan continued eligibility, using home as their principal place of residence, maintaining proper hazard insurance and are current on property taxes. The City also utilizes CDS as a notification tool to remind staff when a loan is due for a review.

Public Services: Staff prepares an annual Monitoring Plan. Monitoring of program progress, accomplishments, and compliance with HUD program rules is an ongoing activity conducted by staff by means of thorough review of monthly and quarterly reimbursement requests, activity reports, and rate of expenditures.

Staff completes a Risk Assessment of every subrecipient every year and in most cases, a Desk Review Monitoring, utilizing two checklists designed for that purpose. The Desk Review Monitoring draws on information in the file, but also documents submitted during the application process (e.g. annual agency audit) since most have submitted applications for the following fiscal year. This year, to determine compliance with accommodations for Persons of Limited English Proficiency, staff requested copies of outreach materials and applications. All agencies had materials in Spanish. Staff also carefully reviewed intake forms and discovered that a few agencies had not correctly incorporated HUD's nine revised categories for reporting ethnicity and race. Corrections were made immediately. The intake forms were also useful to review the categories of beneficiary data such as income levels, disabled, single parent, and elderly that HUD requires.

The results of the Desk Review Monitoring guide staff in the selection of agencies to be reviewed on-site: all of the CDBG Public Services and ESG Public Services, and two HOME projects were monitored on-site this FY. For FY 2015-2016, Alliance on Aging, Inc., Boys & Girls Clubs of Monterey County, Central Coast Center for Independent Living, City of Salinas Bread Box Recreation Center, City of Salinas Hebbbron Family Center, Community Human Services: SuperParents, Food Bank for Monterey County, Franciscan Workers of Junipero Serra: Dorothy's Place Hospitality Center, Girl Scouts of California, Girls Inc. Of the Central Coast, Housing Resource Center of Monterey County, Legal Services for Seniors, Meals on Wheels of the Salinas Valley, Inc., Rancho Cielo: Independent Living Village, Family Services Agency: Suicide Prevention, Shelter Outreach Plus, and Interim (MCHOME) Monitoring standards used are HUD's forms under CDBG standards "Checklist for On-site Monitoring of a Subrecipient" in the "Managing CDBG, A Guide Book for Grantees on Subrecipient Oversight", as well as City of Salinas' CDBG Desk Guide and ESG Manual. Forms used to complete the monitoring visit are in the "CPD Grantee Monitoring Handbook" under CDBG Entitlement depending upon the type of activity provided. Staff notifies the agency about potential visit dates to conduct a site visit and requests review of program documents such as but not limited to: agency's payroll ledger, employee time cards, receipts for other claimed expenses, the most recent financial audit, personnel policies, equal opportunity policy, case files, and client files that support the reported data for Salinas clients (as noted on the monthly and quarterly Activity Data Report). After the monitoring visit, a follow up letter is sent stating the results of the visit. If there are any issues or signs of noncompliance, it is discussed in detail with the program manager/executive director to assist in bringing the agency in compliance at the exit conference. At this time there have been no findings for any agency. Staff is currently in the follow-up phase of the onsite monitoring process.

CDBG-Public Facilities: Public Facility Improvement Projects (where improvements have been completed) are required to annually submit an "Annual Data Collection Form" designed to capture service data such as: the total number of direct beneficiaries, race and ethnicity of each beneficiary, and all data required under HUD's Community Planning and Development Performance Measurement System. The City's Housing staff has currently transitioned all open projects to the CDS website, thus streamlining the reporting process and creating an improved database of all funded projects. As in prior reports, all data continues to be gathered on a monthly and/or quarterly and annual basis. Upon receipt of data, staff continues to review to ensure compliance with appropriate national objectives.

CDBG-Capital Improvement Projects: Staff continues to monitor projects during the design phase, bid opening phase, construction phase and completion phase to ensure compliance with all applicable federal provisions (i.e., Davis-Bacon, Minority Business Enterprise/Women Business Enterprise, Section 3, Executive Order 11246, Executive Order 11063, and Title 24 CFR Part 85). The City continues to revise and improve its existing tools to assist with project monitoring during these phases. Such tools include: Federal Labor Compliance Checklist; Contractor and Subcontractor Compliance Worksheet; Quarterly Progress Report; and monthly or bi-weekly correspondence with the subrecipient or assigned City of Salinas Construction Inspector. Additionally, the City continues to review the previously developed standard CDBG Bid Specification Package that includes all applicable federal forms and provisions to ensure all forms and data are current. The City will continue to assess current process and research better methods for ensuring compliance with all federal provisions. Currently, the established process continues to significantly reduce the amount of staff time previously required to achieve compliance.

As previously reported, Labor compliance in Capital Improvement Projects continues to be a high priority. The PW Labor Compliance Officer continues to increase her knowledge regarding the Federal labor compliance regulations and continues to attend State and Federal Labor Compliance trainings.

Attachment 3: IDIS Report – PR 26

The City's PR 26 – CDBG Financial Summary Report is attached on the following pages.



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2016
SALINAS , CA

DATE: 09-01-17
TIME: 14:56
PAGE: 1

DRAFT

PART I: SUMMARY OF CDBG RESOURCES

| | |
|---|--------------|
| 01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR | 1,720,351.88 |
| 02 ENTITLEMENT GRANT | 1,923,629.00 |
| 03 SURPLUS URBAN RENEWAL | 0.00 |
| 04 SECTION 108 GUARANTEED LOAN FUNDS | 0.00 |
| 05 CURRENT YEAR PROGRAM INCOME | 218,706.63 |
| 05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE) | 0.00 |
| 06 FUNDS RETURNED TO THE LINE-OF-CREDIT | 0.00 |
| 06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT | 0.00 |
| 07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE | 0.00 |
| 08 TOTAL AVAILABLE (SUM, LINES 01-07) | 3,862,687.51 |

PART II: SUMMARY OF CDBG EXPENDITURES

| | |
|--|--------------|
| 09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION | 1,512,262.40 |
| 10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT | 0.00 |
| 11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10) | 1,512,262.40 |
| 12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION | 441,458.91 |
| 13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS | 0.00 |
| 14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES | 0.00 |
| 15 TOTAL EXPENDITURES (SUM, LINES 11-14) | 1,953,721.31 |
| 16 UNEXPENDED BALANCE (LINE 08 - LINE 15) | 1,908,966.20 |

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

| | |
|--|--------------|
| 17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS | 415,010.19 |
| 18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING | 0.00 |
| 19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES | 1,077,252.21 |
| 20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT | 0.00 |
| 21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20) | 1,077,252.21 |
| 22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11) | 71.23% |

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

| | |
|---|--------------|
| 23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION | PY: PY: |
| 24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION | 3,313,875.90 |
| 25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS | 2,795,586.75 |
| 26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24) | 84.36% |

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

| | |
|---|--------------|
| 27 DISBURSED IN IDIS FOR PUBLIC SERVICES | 285,844.00 |
| 28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR | 0.00 |
| 29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR | 11,712.08 |
| 30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS | 0.00 |
| 31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30) | 274,131.92 |
| 32 ENTITLEMENT GRANT | 1,923,629.00 |
| 33 PRIOR YEAR PROGRAM INCOME | 70,969.55 |
| 34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP | 0.00 |
| 35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34) | 1,994,598.55 |
| 36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35) | 13.74% |

PART V: PLANNING AND ADMINISTRATION (PA) CAP

| | |
|--|--------------|
| 37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION | 441,458.91 |
| 38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR | 0.00 |
| 39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR | 38,252.87 |
| 40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS | 24,802.77 |
| 41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40) | 428,008.81 |
| 42 ENTITLEMENT GRANT | 1,923,629.00 |
| 43 CURRENT YEAR PROGRAM INCOME | 218,706.63 |
| 44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP | 0.00 |
| 45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44) | 2,142,335.63 |
| 46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45) | 19.98% |

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

| Plan Year | IDIS Project | IDIS Activity | voucher Number | Activity Name | matrix Code | national Objective | Target Area Type | Drawn Amount |
|--------------|--------------|---------------|----------------|---|-------------|--------------------|------------------|---------------------|
| 2016 | 6 | 1490 | 6029977 | DEF: SF Rehab - Loan # 16DEF01 | 14A | LMH | Strategy area | \$6,799.00 |
| 2016 | 6 | 1490 | 6047838 | DEF: SF Rehab - Loan # 16DEF01 | 14A | LMH | Strategy area | \$15,092.00 |
| 2016 | 6 | 1490 | 6054953 | DEF: SF Rehab - Loan # 16DEF01 | 14A | LMH | Strategy area | \$16,520.00 |
| 2016 | 6 | 1490 | 6055466 | DEF: SF Rehab - Loan # 16DEF01 | 14A | LMH | Strategy area | \$24,890.00 |
| 2016 | 6 | 1490 | 6072406 | DEF: SF Rehab - Loan # 16DEF01 | 14A | LMH | Strategy area | \$24,440.00 |
| 2016 | 6 | 1491 | 6054953 | HAA: SF HAA - Grant # 16HAA01 | 14A | LMH | Strategy area | \$1,690.00 |
| 2016 | 6 | 1494 | 6072406 | DEF: SF Rehab - Loan No. 16DEF02 | 14A | LMH | Strategy area | \$640.00 |
| | | | | | 14A | Matrix Code | | \$90,071.00 |
| 2015 | 5 | 1444 | 5985873 | CHISPA Vista de la Terraza Phase II | 14B | LMH | Strategy area | \$7,264.07 |
| 2015 | 5 | 1444 | 5986934 | CHISPA Vista de la Terraza Phase II | 14B | LMH | Strategy area | \$44,550.86 |
| 2015 | 5 | 1444 | 6016836 | CHISPA Vista de la Terraza Phase II | 14B | LMH | Strategy area | \$86,579.50 |
| 2015 | 5 | 1444 | 6016892 | CHISPA Vista de la Terraza Phase II | 14B | LMH | Strategy area | \$78,354.13 |
| 2015 | 5 | 1444 | 6047838 | CHISPA Vista de la Terraza Phase II | 14B | LMH | Strategy area | \$27,809.69 |
| 2015 | 5 | 1444 | 6054364 | CHISPA Vista de la Terraza Phase II | 14B | LMH | Strategy area | \$1,573.99 |
| 2015 | 5 | 1444 | 6054951 | CHISPA Vista de la Terraza Phase II | 14B | LMH | Strategy area | \$8,580.00 |
| 2015 | 5 | 1444 | 6072429 | CHISPA Vista de la Terraza Phase II | 14B | LMH | Strategy area | \$45,924.93 |
| | | | | | 14B | Matrix Code | | \$300,637.17 |
| 2015 | 5 | 1445 | 5981699 | CHISPA Vista de la Terraza Phase II Activity Delivery | 14H | LMH | Strategy area | \$480.76 |
| 2015 | 5 | 1445 | 5985698 | CHISPA Vista de la Terraza Phase II Activity Delivery | 14H | LMH | Strategy area | \$1,081.13 |
| 2015 | 5 | 1445 | 5985938 | CHISPA Vista de la Terraza Phase II Activity Delivery | 14H | LMH | Strategy area | \$816.87 |
| 2015 | 5 | 1445 | 6016836 | CHISPA Vista de la Terraza Phase II Activity Delivery | 14H | LMH | Strategy area | \$4,154.95 |
| 2015 | 5 | 1445 | 6029977 | CHISPA Vista de la Terraza Phase II Activity Delivery | 14H | LMH | Strategy area | \$1,162.68 |
| 2015 | 5 | 1445 | 6047838 | CHISPA Vista de la Terraza Phase II Activity Delivery | 14H | LMH | Strategy area | \$1,563.18 |
| 2015 | 5 | 1445 | 6054364 | CHISPA Vista de la Terraza Phase II Activity Delivery | 14H | LMH | Strategy area | \$357.88 |
| 2015 | 5 | 1445 | 6055466 | CHISPA Vista de la Terraza Phase II Activity Delivery | 14H | LMH | Strategy area | \$1,717.25 |
| 2015 | 5 | 1445 | 6072429 | CHISPA Vista de la Terraza Phase II Activity Delivery | 14H | LMH | Strategy area | \$163.32 |
| | | | | | 14H | Matrix Code | | \$11,498.02 |
| 2016 | 6 | 1492 | 6029977 | LBP: SF LBP - Grant # 16LBP01 | 14I | LMH | Strategy area | \$829.00 |
| 2016 | 6 | 1492 | 6072406 | LBP: SF LBP - Grant # 16LBP01 | 14I | LMH | Strategy area | \$11,975.00 |
| | | | | | 14I | Matrix Code | | \$12,804.00 |
| Total | | | | | | | | \$415,010.19 |

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

| Plan Year | IDIS Project | IDIS Activity | voucher Number | Activity Name | matrix Code | national Objective | Drawn Amount |
|-----------|--------------|---------------|----------------|---|-------------|--------------------|---------------------|
| 2014 | 10 | 1359 | 5981699 | Old Municipal Swimming Pool Building Retrofit Phase I | 03F | LMA | \$6,414.46 |
| 2014 | 10 | 1359 | 5985698 | Old Municipal Swimming Pool Building Retrofit Phase I | 03F | LMA | \$116,338.67 |
| 2014 | 10 | 1359 | 5985873 | Old Municipal Swimming Pool Building Retrofit Phase I | 03F | LMA | \$62,246.18 |
| 2014 | 10 | 1359 | 5985938 | Old Municipal Swimming Pool Building Retrofit Phase I | 03F | LMA | \$13,968.82 |
| 2014 | 10 | 1359 | 6016836 | Old Municipal Swimming Pool Building Retrofit Phase I | 03F | LMA | \$66,831.66 |
| 2014 | 10 | 1359 | 6016891 | Old Municipal Swimming Pool Building Retrofit Phase I | 03F | LMA | \$152,028.60 |
| 2014 | 10 | 1359 | 6029977 | Old Municipal Swimming Pool Building Retrofit Phase I | 03F | LMA | \$5,149.22 |
| 2014 | 10 | 1359 | 6047838 | Old Municipal Swimming Pool Building Retrofit Phase I | 03F | LMA | \$43,884.06 |
| 2014 | 10 | 1359 | 6054364 | Old Municipal Swimming Pool Building Retrofit Phase I | 03F | LMA | \$58,149.35 |
| 2014 | 10 | 1359 | 6054951 | Old Municipal Swimming Pool Building Retrofit Phase I | 03F | LMA | \$8,049.56 |
| 2014 | 10 | 1359 | 6055466 | Old Municipal Swimming Pool Building Retrofit Phase I | 03F | LMA | \$66,624.07 |
| 2014 | 10 | 1359 | 6072429 | Old Municipal Swimming Pool Building Retrofit Phase I | 03F | LMA | \$7,933.34 |
| | | | | | 03F | Matrix Code | \$607,617.99 |
| 2016 | 12 | 1470 | 6054364 | FWJS - Chinatown Health Services Center (2016) | 03T | LMC | \$8,489.49 |
| 2016 | 12 | 1470 | 6055466 | FWJS - Chinatown Health Services Center (2016) | 03T | LMC | \$58,063.91 |
| 2016 | 12 | 1470 | 6072416 | FWJS - Chinatown Health Services Center (2016) | 03T | LMC | \$33,446.60 |
| | | | | | 03T | Matrix Code | \$100,000.00 |
| 2016 | 9 | 1465 | 5985938 | Alliance on Aging - Ombudsman | 05A | LMC | \$2,711.81 |
| 2016 | 9 | 1465 | 6029977 | Alliance on Aging - Ombudsman | 05A | LMC | \$2,815.81 |
| 2016 | 9 | 1465 | 6054951 | Alliance on Aging - Ombudsman | 05A | LMC | \$3,376.84 |
| 2016 | 9 | 1465 | 6072416 | Alliance on Aging - Ombudsman | 05A | LMC | \$1,095.54 |
| 2016 | 10 | 1466 | 6054951 | Alliance on Aging - Tax Counseling for the Elderly | 05A | LMC | \$7,077.51 |

| | | | | | | | |
|------|----|------|---------|---|------------|--------------------|---------------------|
| 2016 | 10 | 1466 | 6072416 | Alliance on Aging - Tax Counseling for the Elderly | 05A | LMC | \$2,922.49 |
| 2016 | 18 | 1473 | 5985938 | Legal Services for Seniors - Legal Services (2016) | 05A | LMC | \$2,500.00 |
| 2016 | 18 | 1473 | 6054951 | Legal Services for Seniors - Legal Services (2016) | 05A | LMC | \$2,500.00 |
| 2016 | 18 | 1473 | 6055466 | Legal Services for Seniors - Legal Services (2016) | 05A | LMC | \$2,500.00 |
| 2016 | 18 | 1473 | 6072416 | Legal Services for Seniors - Legal Services (2016) | 05A | LMC | \$2,500.00 |
| 2016 | 19 | 1474 | 5985938 | Legal Services for Seniors - Fair Housing (2016) | 05A | LMC | \$2,500.00 |
| 2016 | 19 | 1474 | 6054951 | Legal Services for Seniors - Fair Housing (2016) | 05A | LMC | \$2,500.00 |
| 2016 | 19 | 1474 | 6055466 | Legal Services for Seniors - Fair Housing (2016) | 05A | LMC | \$2,500.00 |
| 2016 | 19 | 1474 | 6072416 | Legal Services for Seniors - Fair Housing (2016) | 05A | LMC | \$2,500.00 |
| 2016 | 20 | 1475 | 5985938 | Meals on Wheels of the Salinas Valley (2016) | 05A | LMC | \$3,750.00 |
| 2016 | 20 | 1475 | 6029977 | Meals on Wheels of the Salinas Valley (2016) | 05A | LMC | \$3,750.00 |
| 2016 | 20 | 1475 | 6072416 | Meals on Wheels of the Salinas Valley (2016) | 05A | LMC | \$7,500.00 |
| | | | | | 05A | Matrix Code | \$55,000.00 |
| 2016 | 11 | 1476 | 6016836 | Partners for Peace - Parent Project/Loving Solutions (2016) | 05D | LMC | \$2,844.83 |
| 2016 | 11 | 1476 | 6047838 | Partners for Peace - Parent Project/Loving Solutions (2016) | 05D | LMC | \$4,847.07 |
| 2016 | 11 | 1476 | 6054951 | Partners for Peace - Parent Project/Loving Solutions (2016) | 05D | LMC | \$3,257.51 |
| 2016 | 11 | 1476 | 6072416 | Partners for Peace - Parent Project/Loving Solutions (2016) | 05D | LMC | \$4,894.59 |
| 2016 | 13 | 1467 | 5985938 | Community Human Services - Super Parents | 05D | LMC | \$2,682.55 |
| 2016 | 13 | 1467 | 6029977 | Community Human Services - Super Parents | 05D | LMC | \$2,744.00 |
| 2016 | 13 | 1467 | 6072416 | Community Human Services - Super Parents | 05D | LMC | \$4,573.45 |
| 2016 | 14 | 1468 | 6016897 | Family Service Agency - Suicide Prevention | 05D | LMC | \$6,197.72 |
| 2016 | 14 | 1468 | 6047838 | Family Service Agency - Suicide Prevention | 05D | LMC | \$6,237.46 |
| 2016 | 14 | 1468 | 6055466 | Family Service Agency - Suicide Prevention | 05D | LMC | \$2,564.82 |
| 2016 | 17 | 1472 | 5985938 | Girls Inc. of the Central Coast (2016) | 05D | LMC | \$2,000.00 |
| 2016 | 17 | 1472 | 6029977 | Girls Inc. of the Central Coast (2016) | 05D | LMC | \$3,000.00 |
| 2016 | 17 | 1472 | 6054951 | Girls Inc. of the Central Coast (2016) | 05D | LMC | \$3,000.00 |
| 2016 | 17 | 1472 | 6072416 | Girls Inc. of the Central Coast (2016) | 05D | LMC | \$2,000.00 |
| 2016 | 21 | 1477 | 5985938 | Sunrise House - YATV (2016) | 05D | LMC | \$5,400.00 |
| 2016 | 21 | 1477 | 6054951 | Sunrise House - YATV (2016) | 05D | LMC | \$2,700.00 |
| 2016 | 21 | 1477 | 6072429 | Sunrise House - YATV (2016) | 05D | LMC | \$1,900.00 |
| 2016 | 22 | 1478 | 5985938 | Sunrise House - 7 Challenges (2016) | 05D | LMC | \$10,000.00 |
| 2016 | 24 | 1489 | 6016836 | Boys & Girls Club of Monterey - Catch the Bus | 05D | LMC | \$5,836.01 |
| 2016 | 24 | 1489 | 6029977 | Boys & Girls Club of Monterey - Catch the Bus | 05D | LMC | \$5,031.39 |
| 2016 | 24 | 1489 | 6055466 | Boys & Girls Club of Monterey - Catch the Bus | 05D | LMC | \$5,520.27 |
| 2016 | 24 | 1489 | 6072416 | Boys & Girls Club of Monterey - Catch the Bus | 05D | LMC | \$3,612.33 |
| | | | | | 05D | Matrix Code | \$90,844.00 |
| 2016 | 15 | 1469 | 5985938 | Food Bank of Monterey County | 05W | LMC | \$5,000.00 |
| 2016 | 15 | 1469 | 6029977 | Food Bank of Monterey County | 05W | LMC | \$5,000.00 |
| 2016 | 15 | 1469 | 6054951 | Food Bank of Monterey County | 05W | LMC | \$5,000.00 |
| 2016 | 15 | 1469 | 6072416 | Food Bank of Monterey County | 05W | LMC | \$5,000.00 |
| | | | | | 05W | Matrix Code | \$20,000.00 |
| 2015 | 1 | 1454 | 5985873 | DEF: 106 W. Curtis St. - Jose Martin | 14A | LMH | \$2,558.60 |
| 2015 | 1 | 1454 | 6055466 | DEF: 106 W. Curtis St. - Jose Martin | 14A | LMH | \$1,995.00 |
| 2015 | 1 | 1454 | 6072406 | DEF: 106 W. Curtis St. - Jose Martin | 14A | LMH | \$1,996.38 |
| 2015 | 1 | 1456 | 5985873 | HAA: 106 W. Curtis St. - Jose Martin | 14A | LMH | \$951.00 |
| 2016 | 6 | 1493 | 6055466 | DIR: SF Rehab - Loan No. 16DIR02 | 14A | LMH | \$17,440.00 |
| 2016 | 6 | 1493 | 6072398 | DIR: SF Rehab - Loan No. 16DIR02 | 14A | LMH | \$31,415.00 |
| 2016 | 7 | 1479 | 6016897 | Grid Alternatives | 14A | LMH | \$6,119.11 |
| 2016 | 7 | 1479 | 6029977 | Grid Alternatives | 14A | LMH | \$9,243.75 |
| 2016 | 7 | 1479 | 6054951 | Grid Alternatives | 14A | LMH | \$29,170.38 |
| 2016 | 7 | 1479 | 6072416 | Grid Alternatives | 14A | LMH | \$5,466.76 |
| | | | | | 14A | Matrix Code | \$106,355.98 |
| 2014 | 4 | 1365 | 5981699 | CDBG & HOME Rehab Program Delivery Cost | 14H | LMH | \$12,184.11 |
| 2014 | 4 | 1365 | 5985698 | CDBG & HOME Rehab Program Delivery Cost | 14H | LMH | \$3,940.68 |
| 2014 | 4 | 1365 | 5985873 | CDBG & HOME Rehab Program Delivery Cost | 14H | LMH | \$3,850.04 |
| 2014 | 4 | 1365 | 5985938 | CDBG & HOME Rehab Program Delivery Cost | 14H | LMH | \$4,811.26 |
| 2014 | 4 | 1365 | 6016836 | CDBG & HOME Rehab Program Delivery Cost | 14H | LMH | \$4,749.19 |
| 2014 | 4 | 1365 | 6016897 | CDBG & HOME Rehab Program Delivery Cost | 14H | LMH | \$5,147.68 |
| 2014 | 4 | 1365 | 6029966 | CDBG & HOME Rehab Program Delivery Cost | 14H | LMH | \$5,435.38 |
| 2014 | 4 | 1365 | 6047838 | CDBG & HOME Rehab Program Delivery Cost | 14H | LMH | \$8,370.06 |
| 2014 | 4 | 1365 | 6054364 | CDBG & HOME Rehab Program Delivery Cost | 14H | LMH | \$6,679.21 |
| 2014 | 4 | 1365 | 6054951 | CDBG & HOME Rehab Program Delivery Cost | 14H | LMH | \$5,512.07 |
| 2014 | 4 | 1365 | 6055466 | CDBG & HOME Rehab Program Delivery Cost | 14H | LMH | \$6,606.15 |

| | | | | | | | |
|--------------|---|------|---------|---|------------|--------------------|-----------------------|
| 2014 | 4 | 1365 | 6072406 | CDBG & HOME Rehab Program Delivery Cost | 14H | LMH | \$2,489.90 |
| 2015 | 4 | 1443 | 5981699 | Grid Alternatives Activity Delivery | 14H | LMH | \$270.43 |
| 2015 | 4 | 1443 | 5985698 | Grid Alternatives Activity Delivery | 14H | LMH | \$415.82 |
| 2015 | 4 | 1443 | 5985873 | Grid Alternatives Activity Delivery | 14H | LMH | \$1,202.45 |
| 2016 | 6 | 1497 | 6072406 | Housing Rehab and HAA Delivery | 14H | LMH | \$7,288.56 |
| 2016 | 7 | 1480 | 5985938 | GRID Alternatives Activity Delivery | 14H | LMH | \$668.34 |
| 2016 | 7 | 1480 | 6016836 | GRID Alternatives Activity Delivery | 14H | LMH | \$681.81 |
| 2016 | 7 | 1480 | 6016897 | GRID Alternatives Activity Delivery | 14H | LMH | \$594.00 |
| 2016 | 7 | 1480 | 6047838 | GRID Alternatives Activity Delivery | 14H | LMH | \$347.37 |
| 2016 | 7 | 1480 | 6054364 | GRID Alternatives Activity Delivery | 14H | LMH | \$1,744.64 |
| 2016 | 7 | 1480 | 6054951 | GRID Alternatives Activity Delivery | 14H | LMH | \$405.65 |
| 2016 | 7 | 1480 | 6055466 | GRID Alternatives Activity Delivery | 14H | LMH | \$1,803.12 |
| 2016 | 7 | 1480 | 6072429 | GRID Alternatives Activity Delivery | 14H | LMH | \$979.93 |
| 2016 | 8 | 1482 | 6016836 | Rebuilding Together Activity Delivery | 14H | LMH | \$401.25 |
| 2016 | 8 | 1482 | 6016897 | Rebuilding Together Activity Delivery | 14H | LMH | \$108.00 |
| 2016 | 8 | 1482 | 6047838 | Rebuilding Together Activity Delivery | 14H | LMH | \$347.38 |
| 2016 | 8 | 1482 | 6054951 | Rebuilding Together Activity Delivery | 14H | LMH | \$270.44 |
| 2016 | 8 | 1482 | 6055466 | Rebuilding Together Activity Delivery | 14H | LMH | \$429.32 |
| | | | | | 14H | Matrix Code | \$87,734.24 |
| 2015 | 1 | 1455 | 5985873 | LBP: 106 W. Curtis St. - Jose Martin | 14I | LMH | \$9,200.00 |
| 2015 | 1 | 1455 | 6072406 | LBP: 106 W. Curtis St. - Jose Martin | 14I | LMH | \$500.00 |
| | | | | | 14I | Matrix Code | \$9,700.00 |
| Total | | | | | | | \$1,077,252.21 |

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

| Plan Year | IDIS Project | IDIS Activity | voucher Number | Activity Name | matrix Code | national Objective | Drawn Amount |
|-----------|--------------|---------------|----------------|---|-------------|--------------------|---------------------|
| 2016 | 12 | 1470 | 6054364 | FWJS - Chinatown Health Services Center (2016) | 03T | LMC | \$8,489.49 |
| 2016 | 12 | 1470 | 6055466 | FWJS - Chinatown Health Services Center (2016) | 03T | LMC | \$58,063.91 |
| 2016 | 12 | 1470 | 6072416 | FWJS - Chinatown Health Services Center (2016) | 03T | LMC | \$33,446.60 |
| | | | | | 03T | Matrix Code | \$100,000.00 |
| 2016 | 9 | 1465 | 5985938 | Alliance on Aging - Ombudsman | 05A | LMC | \$2,711.81 |
| 2016 | 9 | 1465 | 6029977 | Alliance on Aging - Ombudsman | 05A | LMC | \$2,815.81 |
| 2016 | 9 | 1465 | 6054951 | Alliance on Aging - Ombudsman | 05A | LMC | \$3,376.84 |
| 2016 | 9 | 1465 | 6072416 | Alliance on Aging - Ombudsman | 05A | LMC | \$1,095.54 |
| 2016 | 10 | 1466 | 6054951 | Alliance on Aging - Tax Counseling for the Elderly | 05A | LMC | \$7,077.51 |
| 2016 | 10 | 1466 | 6072416 | Alliance on Aging - Tax Counseling for the Elderly | 05A | LMC | \$2,922.49 |
| 2016 | 18 | 1473 | 5985938 | Legal Services for Seniors - Legal Services (2016) | 05A | LMC | \$2,500.00 |
| 2016 | 18 | 1473 | 6054951 | Legal Services for Seniors - Legal Services (2016) | 05A | LMC | \$2,500.00 |
| 2016 | 18 | 1473 | 6055466 | Legal Services for Seniors - Legal Services (2016) | 05A | LMC | \$2,500.00 |
| 2016 | 18 | 1473 | 6072416 | Legal Services for Seniors - Legal Services (2016) | 05A | LMC | \$2,500.00 |
| 2016 | 19 | 1474 | 5985938 | Legal Services for Seniors - Fair Housing (2016) | 05A | LMC | \$2,500.00 |
| 2016 | 19 | 1474 | 6054951 | Legal Services for Seniors - Fair Housing (2016) | 05A | LMC | \$2,500.00 |
| 2016 | 19 | 1474 | 6055466 | Legal Services for Seniors - Fair Housing (2016) | 05A | LMC | \$2,500.00 |
| 2016 | 19 | 1474 | 6072416 | Legal Services for Seniors - Fair Housing (2016) | 05A | LMC | \$2,500.00 |
| 2016 | 20 | 1475 | 5985938 | Meals on Wheels of the Salinas Valley (2016) | 05A | LMC | \$3,750.00 |
| 2016 | 20 | 1475 | 6029977 | Meals on Wheels of the Salinas Valley (2016) | 05A | LMC | \$3,750.00 |
| 2016 | 20 | 1475 | 6072416 | Meals on Wheels of the Salinas Valley (2016) | 05A | LMC | \$7,500.00 |
| | | | | | 05A | Matrix Code | \$55,000.00 |
| 2016 | 11 | 1476 | 6016836 | Partners for Peace - Parent Project/Loving Solutions (2016) | 05D | LMC | \$2,844.83 |
| 2016 | 11 | 1476 | 6047838 | Partners for Peace - Parent Project/Loving Solutions (2016) | 05D | LMC | \$4,847.07 |
| 2016 | 11 | 1476 | 6054951 | Partners for Peace - Parent Project/Loving Solutions (2016) | 05D | LMC | \$3,257.51 |
| 2016 | 11 | 1476 | 6072416 | Partners for Peace - Parent Project/Loving Solutions (2016) | 05D | LMC | \$4,894.59 |
| 2016 | 13 | 1467 | 5985938 | Community Human Services - Super Parents | 05D | LMC | \$2,682.55 |
| 2016 | 13 | 1467 | 6029977 | Community Human Services - Super Parents | 05D | LMC | \$2,744.00 |
| 2016 | 13 | 1467 | 6072416 | Community Human Services - Super Parents | 05D | LMC | \$4,573.45 |
| 2016 | 14 | 1468 | 6016897 | Family Service Agency - Suicide Prevention | 05D | LMC | \$6,197.72 |
| 2016 | 14 | 1468 | 6047838 | Family Service Agency - Suicide Prevention | 05D | LMC | \$6,237.46 |
| 2016 | 14 | 1468 | 6055466 | Family Service Agency - Suicide Prevention | 05D | LMC | \$2,564.82 |
| 2016 | 16 | 1471 | 5985938 | Girls Scouts of California - East Salinas Program Center (2016) | 05D | LMC | \$3,213.14 |
| 2016 | 16 | 1471 | 6047838 | Girls Scouts of California - East Salinas Program Center (2016) | 05D | LMC | \$5,719.40 |
| 2016 | 16 | 1471 | 6054951 | Girls Scouts of California - East Salinas Program Center (2016) | 05D | LMC | \$6,883.73 |
| 2016 | 16 | 1471 | 6072416 | Girls Scouts of California - East Salinas Program Center (2016) | 05D | LMC | \$4,183.73 |

| | | | | | | | |
|--------------|----|------|---------|---|------------|--------------------|---------------------|
| 2016 | 17 | 1472 | 5985938 | Girls Inc. of the Central Coast (2016) | 05D | LMC | \$2,000.00 |
| 2016 | 17 | 1472 | 6029977 | Girls Inc. of the Central Coast (2016) | 05D | LMC | \$3,000.00 |
| 2016 | 17 | 1472 | 6054951 | Girls Inc. of the Central Coast (2016) | 05D | LMC | \$3,000.00 |
| 2016 | 17 | 1472 | 6072416 | Girls Inc. of the Central Coast (2016) | 05D | LMC | \$2,000.00 |
| 2016 | 21 | 1477 | 5985938 | Sunrise House - YATV (2016) | 05D | LMC | \$5,400.00 |
| 2016 | 21 | 1477 | 6054951 | Sunrise House - YATV (2016) | 05D | LMC | \$2,700.00 |
| 2016 | 21 | 1477 | 6072429 | Sunrise House - YATV (2016) | 05D | LMC | \$1,900.00 |
| 2016 | 22 | 1478 | 5985938 | Sunrise House - 7 Challenges (2016) | 05D | LMC | \$10,000.00 |
| 2016 | 24 | 1489 | 6016836 | Boys & Girls Club of Monterey - Catch the Bus | 05D | LMC | \$5,836.01 |
| 2016 | 24 | 1489 | 6029977 | Boys & Girls Club of Monterey - Catch the Bus | 05D | LMC | \$5,031.39 |
| 2016 | 24 | 1489 | 6055466 | Boys & Girls Club of Monterey - Catch the Bus | 05D | LMC | \$5,520.27 |
| 2016 | 24 | 1489 | 6072416 | Boys & Girls Club of Monterey - Catch the Bus | 05D | LMC | \$3,612.33 |
| | | | | | 05D | Matrix Code | \$110,844.00 |
| 2016 | 15 | 1469 | 5985938 | Food Bank of Monterey County | 05W | LMC | \$5,000.00 |
| 2016 | 15 | 1469 | 6029977 | Food Bank of Monterey County | 05W | LMC | \$5,000.00 |
| 2016 | 15 | 1469 | 6054951 | Food Bank of Monterey County | 05W | LMC | \$5,000.00 |
| 2016 | 15 | 1469 | 6072416 | Food Bank of Monterey County | 05W | LMC | \$5,000.00 |
| | | | | | 05W | Matrix Code | \$20,000.00 |
| Total | | | | | | | \$285,844.00 |

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

| Plan Year | IDIS Project | IDIS Activity | voucher Number | Activity Name | matrix Code | national Objective | Drawn Amount |
|--------------|--------------|---------------|----------------|------------------------------|-------------|--------------------|---------------------|
| 2015 | 40 | 1446 | 5981699 | CDBG Administration FY 15-16 | 21A | | \$21,345.27 |
| 2015 | 40 | 1446 | 5985698 | CDBG Administration FY 15-16 | 21A | | \$1,147.50 |
| 2015 | 40 | 1446 | 5985873 | CDBG Administration FY 15-16 | 21A | | \$2,310.00 |
| 2016 | 23 | 1486 | 5981700 | CDBG Administration 16-17 | 21A | | \$421.57 |
| 2016 | 23 | 1486 | 5985697 | CDBG Administration 16-17 | 21A | | \$27,163.20 |
| 2016 | 23 | 1486 | 5985850 | CDBG Administration 16-17 | 21A | | \$31,329.27 |
| 2016 | 23 | 1486 | 5985926 | CDBG Administration 16-17 | 21A | | \$32,241.15 |
| 2016 | 23 | 1486 | 6016836 | CDBG Administration 16-17 | 21A | | \$62,895.00 |
| 2016 | 23 | 1486 | 6016897 | CDBG Administration 16-17 | 21A | | \$30,401.65 |
| 2016 | 23 | 1486 | 6029966 | CDBG Administration 16-17 | 21A | | \$35,226.21 |
| 2016 | 23 | 1486 | 6047838 | CDBG Administration 16-17 | 21A | | \$30,413.89 |
| 2016 | 23 | 1486 | 6054364 | CDBG Administration 16-17 | 21A | | \$36,179.69 |
| 2016 | 23 | 1486 | 6054951 | CDBG Administration 16-17 | 21A | | \$32,828.46 |
| 2016 | 23 | 1486 | 6055466 | CDBG Administration 16-17 | 21A | | \$50,028.76 |
| 2016 | 23 | 1486 | 6072398 | CDBG Administration 16-17 | 21A | | \$47,527.29 |
| | | | | | 21A | Matrix Code | \$441,458.91 |
| Total | | | | | | | \$441,458.91 |

Attachment 4: CAPER Resolution