



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: OCTOBER 10, 2017

DEPARTMENT: PUBLIC WORKS DEPARTMENT

FROM: GARY PETERSEN, C.A.E., PUBLIC WORKS DIRECTOR

THRU: EDA HERRERA, ASSOCIATE ENGINEER

TITLE: MASTER SERVICE AGREEMENTS FOR ON-CALL CIVIL
ENGINEERING AND PROJECT MANAGEMENT CONSULTING
SERVICES

RECOMMENDED MOTION:

A motion to approve a Resolution approving Master Service Agreements with BKF Engineers; Harris and Associates; Kimley-Horn Associates; MNS Engineers Inc.; and Wallace Group to provide design and project management consulting services for various City of Salinas Public Works Capital Improvement Program (CIP) projects.

RECOMMENDATION:

It is recommended that the City Council approve a Resolution approving Master Service Agreements with BKF Engineers; Harris and Associates; Kimley-Horn Associates; MNS Engineers Inc.; and Wallace Group to provide design and project management consulting services for various City of Salinas Public Works Capital Improvement Program (CIP) projects.

BACKGROUND:

Measure X and Prop SB-1 are two new sources of revenues available to fund transportation infrastructure projects and help catch up on deferred street maintenance. In anticipation of the unprecedented flow of revenue, along with the City's numerous pre-existing budgeted CIP projects, the Public Works department has identified the need to utilize on-call Civil Engineering consultants to assist the department to prepare plans, specifications and estimates for the various new Capital Improvement Projects. In an effort to address that need, the department released a Request for Qualifications (RFQ) for on-call Civil Engineering and Project Management services in July 2017. It is anticipated that consultants will provide services for project design and construction support activities and may include, but are not limited to general consulting; project peer review; environmental services, civil engineering; planning, project management and construction management services and other tasks associated with Public Works projects. Given the current level of funding and demand, staff would not be able to complete these projects without

the use of the engineering firms. As an alternative, full time positions could be added to the Public Works Department to support the work load; however, this is not recommended given the tenuous status of City finances.

DISCUSSION:

The five selected consultants, BKF Engineers; Harris and Associates; Kimley-Horn Associates; MNS Engineers Inc.; and Wallace Group submitted statement of qualifications on August 22, 2017 to the City of Salinas. Under the terms of the Master Services Agreement set forth, the consultants will be under this agreement for five years and have agreed to being compensated on a project-by-project basis, with each project subject to review and approval by the City Manager, Public Works Director and/or City Engineer. Consultants will be awarded projects based on an additional qualifications-based selection process, as required by law.

The firms will provide services under the terms and conditions of the Master Services agreement and work scope/cost negotiated by Staff. The City Council will review and approve any project with a scope of work that exceeds \$100,000 for each individual firm. The Master Services Agreement will end in October 10, 2022.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment.

STRATEGIC PLAN INITIATIVE:

The hiring of five On-Call Civil Engineering consultants will allow the Public Works Department to expedite CIP projects from planning through construction to maintain and improve our community. This item helps fulfill the Strategic Plan goal of a “Well Planned City and Excellent Infrastructure”.

FISCAL AND SUSTAINABILITY IMPACT:

There is no immediate fiscal impact associated with the approval of the Master Service Agreements. Costs associated with the consulting firms will be realized on a project basis and compensated using Council-approved funds, for approved CIP projects.

ATTACHMENTS:

Resolution

BKF Engineering Master Services Agreement

Harris and Associates Engineering Master Services Agreement

Kimley-Horn and Associates Engineering Master Services Agreement

MNS Engineering Inc. Master Services Agreement
Wallace Group Master Services Agreement

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