

CONTRACT
FOR SERVICES BETWEEN
THE CITY OF SALINAS AND
KIMLEY HORN & ASSOCIATES



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**AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN
THE CITY OF SALINAS AND KIMLEY-HORN AND ASSOCIATES**

This Agreement for Professional Services (the "Agreement") is made and entered into this ____ day of _____ 2017, by and between the **CITY OF SALINAS**, a California Charter city and municipal corporation (hereinafter "City"), and **KIMLEY-HORN AND ASSOCIATES**, a North Carolina Corporation, (hereinafter "Consultant").

RECITALS

WHEREAS, Consultant represents that it is specially trained, experienced, and competent to perform the special services which will be required by this Agreement; and

WHEREAS, Consultant is willing to render such professional services, as hereinafter defined, on the following terms and conditions in conjunction with the Master Services Agreement between City and Consultant and Resolution No. 21271 approved by City Council on October 10, 2017.

NOW, THEREFORE, City and Consultant agree as follows:

TERMS

1. **Scope of Service.** The project contemplated and the scope of Consultant's services are described in Exhibit A, attached hereto and incorporated herein by reference.
2. **Term; Completion Schedule.** This Agreement shall commence on December 6, 2017, and shall terminate on December 30, 2019, unless extended in writing by either party upon (30) days written notice. This Agreement may be extended only upon mutual written consent of the parties, and may be terminated only pursuant to the terms of this Agreement. Consultant shall fully comply with all time-lines for performance of its consulting services set forth in Exhibit A.
3. **Compensation.** City hereby agrees to pay Consultant for services rendered the City pursuant to this Agreement on a time and materials basis according to the rates of compensation set forth in **Exhibit A**. The total amount of compensation to be paid under this Agreement shall not exceed nine hundred four thousand, seven hundred fifty dollars (\$904,750.00).
4. **Billing.** Consultant shall submit to City an itemized invoice, prepared in a form satisfactory to City, describing its services and costs for the period covered by the invoice. Except as specifically authorized by City, Consultant shall not bill City for duplicate services performed by more than one person. Consultant's bills shall include the following information to which such services cost or pertain:
 - (A) A brief description of services performed;
 - (B) The date the services were performed;
 - (C) The number of hours spent and by whom;

- (D) A brief description of any costs incurred; and
- (E) The Consultant's signature.

Any such invoices shall be in full accord with any and all applicable provisions of this Agreement.

City shall make payment on each such invoice within thirty (30) days of receipt; provided, however, that if Consultant submits an invoice which is incorrect, incomplete, or not in accord with the provisions of this Agreement, City shall not be obligated to process any payment to Consultant until thirty (30) days after a correct and complying invoice has been submitted by Consultant. The City shall process undisputed portion immediately.

5. Additional Copies. If City requires additional copies of reports, or any other material which Consultant is required to furnish as part of the services under this Agreement, Consultant shall provide such additional copies as are requested, and City shall compensate Consultant for the actual costs related to the production of such copies by Consultant.

6. Responsibility of Consultant.

(A) By executing this Agreement, Consultant agrees that the services to be provided and work to be performed under this Agreement shall be performed in a fully competent manner. By executing this Agreement, Consultant further agrees and represents to City that the Consultant possesses, or shall arrange to secure from others, all of the necessary professional capabilities, experience, resources, and facilities necessary to provide the City the services contemplated under this Agreement and that City relies upon the professional skills of Consultant to do and perform Consultant's work. Consultant further agrees and represents that Consultant shall follow the current, generally accepted practices in this area to the profession to make findings, render opinions, prepare factual presentations, and provide professional advice and recommendations regarding the projects for which the services are rendered under this Agreement.

7. Responsibility of City. To the extent appropriate to the projects to be completed by Consultant pursuant to this Agreement, City shall:

(A) Assist Consultant by placing at its disposal all available information pertinent to the projects, including but not limited to, previous reports and any other data relative to the projects. Nothing contained herein shall obligate City to incur any expense in connection with completion of studies or acquisition of information not otherwise in the possession of City.

(B) Examine all studies, reports, sketches, drawings, specifications, proposals, and other documents presented by Consultant, and render verbally or in writing as may be appropriate, decisions pertaining thereto within a reasonable time so as not to delay the services of Consultant.

(C) **Jim Sandoval P.E.**, City Engineer shall act as City's representative with respect to the work to be performed under this Agreement. Such person shall have the complete authority to transmit instructions, receive information, interpret and define City's policies and

decisions with respect to materials, equipment, elements, and systems pertinent to Consultant's services. City may unilaterally change its representative upon notice to the Consultant.

(D) Give prompt written notice to Consultant whenever City observes or otherwise becomes aware of any defect in a project.

8. **Acceptance of Work Not a Release.** Acceptance by the City of the work to be performed under this Agreement does not operate as a release of Consultant from professional responsibility for the work performed.

9. **Indemnification and Hold Harmless.**

Consultant agrees to indemnify, including the cost to defend, City and its officers, officials, employees, and volunteers from and against any and all claims, demands, costs, or liability that arise out of, or pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant and its employees or agents in the performance of services under this contract, but this indemnity does not apply to liability for damages arising from the sole negligence, active negligence, or willful acts of the City; and does not apply to any passive negligence of the City unless caused at least in part by the Design Professional.

10. **Insurance.**

Consultant shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

- (A) **Commercial General Liability** ("CGL"): Insurance Services Office Form ("ISO") CG 00 01 covering CGL on an occurrence basis, including products and completed operations, property damage, bodily injury, and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
- (B) **Automobile Liability**: ISO Form CA 0001 covering Code 1 (any auto), or if Consultant has no owned autos, Code 8 (hired) and 9 (non-owned), with limits no less than **\$1,000,000** per accident for bodily injury and property damage.
- (C) **Workers' Compensation** insurance as required by the State of California, with statutory limits, and Employer's Liability Insurance with limits of no less than **\$1,000,000** per accident for bodily injury or disease.
- (D) **Professional Liability** (Errors and Omissions) insurance appropriate to the Consultant's profession, with limits no less than **\$1,000,000** per occurrence or claim, **\$2,000,000** aggregate.

If the Consultant maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or higher limits

maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

OTHER INSURANCE PROVISIONS

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

The City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 forms if later revisions used).

Primary Coverage

For any claims related to this Agreement, the **Consultant's insurance coverage shall be primary coverage** at least as broad as ISO Form CG 20 01 04 13 as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

Notice of Cancellation

Each insurance policy required above shall state that coverage shall not be canceled, except with notice to the City.

Waiver of Subrogation

Consultant hereby grants to City a waiver of any right to subrogation which any insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions

Self-insured retentions must be declared to and approved by the City. The City may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

Claims Made Policies

If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of this Agreement or the beginning of Agreement work.

2. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the Agreement of work.*
3. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Agreement effective date, the Consultant must purchase “extended reporting” coverage for a minimum of *five (5) years* after completion of Agreement work.

Verification of Coverage

Consultant shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant’s obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Subcontractors

Consultant shall require and verify that all sub-consultants and/or subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that Entity is an additional insured on insurance required from such sub-consultants and/or subcontractors.

Special Risks or Circumstances

City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Maintenance of Insurance

Maintenance of insurance by Consultant as specified shall in no way be interpreted as relieving Consultant of its indemnification obligations or any responsibility whatsoever and the Consultant may carry, at its own expense, such additional insurance as it deems necessary.

11. Access to Records. Consultant shall maintain all preparatory books, records, documents, accounting ledgers, and similar materials including but not limited to calculation and survey notes relating to work performed for the City under this Agreement on file for at least three (3) years following the date of final payment to Consultant by City. Any duly authorized representative(s) of City shall have access to such records for the purpose of inspection, audit, and copying at reasonable times during Consultant’s usual and customary business hours. Consultant shall provide proper facilities to City’s representative(s) for such access and inspection.

12. Assignment. It is recognized by the parties hereto that a substantial inducement to City for entering into this Agreement was, and is, the professional reputation and competence of Consultant. This Agreement is personal to Consultant and shall not be assigned by it without express written approval of the City.

13. Changes to Scope of Work. City may at any time, and upon a minimum of ten (10) days written notice, seek to modify the scope of services to be provided for any project to be completed under this Agreement. Consultant shall, upon receipt of said notice, determine the

impact on both time and compensation of such change in scope and notify City in writing. Rate of compensation shall be based upon the Consultant's rates shown in **Exhibit A** of this Agreement. Upon agreement between City and Consultant as to the extent of said impacts to time and compensation, an amendment to this Agreement shall be prepared describing such changes. Execution of the amendment by City and Consultant shall constitute the Consultant's notice to proceed with the changed scope.

14. Ownership of Documents. Title to all final documents, including drawings, specifications, data, reports, summaries, correspondence, photographs, computer software (if purchased on the City's behalf), video and audio tapes, software output, and any other materials with respect to work performed under this Agreement shall vest with City at such time as City has compensated Consultant, as provided herein, for the services rendered by Consultant in connection with which they were prepared. City agrees to hold harmless and indemnify the Consultant against all damages, claims, lawsuits, and losses of any kind including defense costs arising out of any use of said documents, drawings, and/or specifications on any other project without written authorization of the Consultant.

15. Termination.

(A) City shall have the authority to terminate this Agreement, upon written notice to Consultant, as follows:

(1) If in the City's opinion the conduct of the Consultant is such that the interest of the City may be impaired or prejudiced, or

(2) For any reason whatsoever.

(B) Upon termination, Consultant shall be entitled to payment of such amount as fairly compensates Consultant for all work satisfactorily performed up to the date of termination based upon the Consultant's rates shown in **Exhibit A**, except that:

(1) In the event of termination by the City for Consultant's default, City shall deduct from the amount due Consultant the total amount of additional expenses incurred by City as a result of such default. Such deduction from amounts due Consultant are made to compensate City for its actual additional costs incurred in securing satisfactory performance of the terms of this Agreement, including but not limited to, costs of engaging another consultant(s) for such purposes. In the event that such additional expenses shall exceed amounts otherwise due and payable to Consultant hereunder, Consultant shall pay City the full amount of such expense.

(C) In the event that this Agreement is terminated by City for any reason, Consultant shall:

(1) Upon receipt of written notice of such termination promptly cease all services on this project, unless otherwise directed by City; and

(2) Deliver to City all documents, data, reports, summaries, correspondence, photographs, computer software output, video and audio tapes, and any other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement. Such material is to be delivered to City in completed form; however, notwithstanding the provisions of Section 15 herein, City may condition payment for services rendered to the date of termination upon Consultant's delivery to the City of such material.

(D) In the event that this Agreement is terminated by City for any reason, City is hereby expressly permitted to assume the projects and complete them by any means, including but not limited to, an agreement with another party.

(E) The rights and remedy of the City and Consultant provided under this Section are not exclusive and are in addition to any other rights and remedies provided by law or appearing in any other section of this Agreement.

16. **Compliance with Laws, Rules, and Regulations.** Services performed by Consultant pursuant to this Agreement shall be performed in accordance and full compliance with all applicable federal, state, and City laws and any rules or regulations promulgated thereunder.

17. **Exhibits Incorporated.** All exhibits referred to in this Agreement and attached to it are hereby incorporated in it by this reference. In the event there is a conflict between and of the terms of this Agreement and any of the terms of any exhibit to the Agreement, the terms of the Agreement shall control the respective duties and liabilities of the parties.

18. **Independent Contractor.** It is expressly understood and agreed by both parties that Consultant, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and not an employee of the City. Consultant expressly warrants not to represent, at any time or in any manner, that Consultant is an employee or servant of the City.

19. **Integration and Agreement.** This Agreement represents the entire understanding of City and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters contained herein. This Agreement may not be modified or altered except by amendment in writing signed by both parties.

20. **Jurisdiction.** This Agreement shall be administered and interpreted under the laws of the State of California. Jurisdiction of litigation arising from this Agreement shall be in the State of California, in the County of Monterey or in the appropriate federal court with jurisdiction over the matter.

21. **Severability.** If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of the Agreement shall continue to be in full force and effect.

22. Notices.

(A) Written notices to the City hereunder shall, until further notice by City, be addressed to:

City Engineer City of Salinas
200 Lincoln Avenue
Salinas, California 93901

With a copy to:

City Attorney
City of Salinas
200 Lincoln Avenue
Salinas, California 93901

(B) Written notices to the Consultant shall, until further notice by the Consultant, be addressed to:

Kimley-Horn and Associates
Attn: Dave Sorenson
6 Quail Run Circle, Suite 102
Salinas, CA 93907

(C) The execution of any such notices by the City Manager of the City shall be effective as to Consultant as if it were by resolution or order of the City Council, and Consultant shall not question the authority of the City Manager to execute any such notice.

(D) All such notices shall either be delivered personally to the other party's designee named above, or shall be deposited in the United States Mail, properly addressed as aforesaid, postage fully prepaid, and shall be effective the day following such deposit in the mail.

23. Nondiscrimination. During the performance of this Agreement, Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, ancestry, creed, sex, national origin, familial status, sexual orientation, age (over 40 years) or disability. Consultant shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, ancestry, creed, sex, national origin, familial status, sexual orientation, age (over 40 years) or disability.

24. Conflict of Interest. Consultant warrants and declares that it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, in any manner or degree which will render the services required under the provisions of this Agreement a violation of any applicable local, state or federal law. Consultant further declares that, in the performance of this Agreement, no subcontractor or person having such an interest shall be employed. In the event that any conflict of interest should nevertheless hereinafter arise, Consultant shall promptly notify City of the existence of such conflict of interest so that City may determine whether to

terminate this Agreement. Consultant further warrants its compliance with the Political Reform Act (Government Code section 81000 et seq.) and Salinas City Code Chapter 2A that apply to Consultant as the result of Consultant's performance of the work or services pursuant to the terms of this Agreement.

25. **Headings.** The section headings appearing herein shall not be deemed to govern, limit, modify, or in any manner affect the scope, meaning or intent of the provisions of this Agreement.

26. **Attorney's Fees.** In case suit shall be brought to interpret or to enforce this Agreement, or because of the breach of any other covenant or provision herein contained, the prevailing party in such action shall be entitled to recover their reasonable attorneys' fees in addition to such costs as may be allowed by the Court. City's attorneys' fees, if awarded, shall be calculated at the market rate.

27. **Non-Exclusive Agreement.** This Agreement is non-exclusive and both City and Consultant expressly reserves the right to contract with other entities for the same or similar services.

28. **Rights and Obligations Under Agreement.** By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

29. **Licenses.** If a license of any kind, which term is intended to include evidence of registration, is required of Consultant, its representatives, agents or subcontractors by federal, state or local law, Consultant warrants that such license has been obtained, is valid and in good standing, and that any applicable bond posted in accordance with applicable laws and regulations.

30. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute a single agreement.

31. **Legal Representation.** Each party affirms that it has been represented by legal counsel of its own choosing regarding the preparation and the negotiation of this Agreement and the matters and claims set forth herein, and that each of them has read this Agreement and is fully aware of its contents and its legal effect. Neither party is relying on any statement of the other party outside the terms set forth in this Agreement as an inducement to enter into this Agreement.

32. **Joint Representation.** The language of all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against any party. No presumptions or rules of interpretation based upon the identity of the party preparing or drafting the Agreement, or any part thereof, shall be applicable or invoked.

33. **Warranty of Authority.** Each party represents and warrants that it has the right, power, and authority to enter into this Agreement. Each party further represents and warrants that it has given any and all notices, and obtained any and all consents, powers, and authorities, necessary to permit it, and the persons entering into this Agreement for it, to enter into this Agreement.

34. No Waiver of Rights. Waiver of a breach or default under this Agreement shall not constitute a continuing waiver or a waiver of a subsequent breach of the same or any other provision of this Agreement. The failure to provide notice of any breach of this Agreement or failure to comply with any of the terms of this Agreement shall not constitute a waiver thereof. Failure on the part of either party to enforce any provision of this Agreement shall not be construed as a waiver of the right to compel enforcement of such provision or any other provision. A waiver by the City of any one or more of the conditions of performance under this Agreement shall not be construed as waiver(s) of any other condition of performance under this Agreement.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the date first written above.

CITY OF SALINAS

Ray E. Corpuz, Jr., City Manager

APPROVED AS TO FORM:

Christopher A. Callihan, City Attorney

CONSULTANT

By: *Dennis Landaul, PE*
Its: *Senior Vice President*

KHACA
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Exhibit A Attached

EXHIBIT A



November 17, 2017

Mr. Jim Sandoval, P.E.
City Engineer
City of Salinas
201 Lincoln Avenue
Salinas, CA 93901

Re: *Professional Services Agreement – Main Street Construction Documents (Phase 2)*

Dear Jim:

Kimley-Horn and Associates, Inc. (“Kimley-Horn” or “Consultant”) is pleased to submit this letter agreement (the “Agreement”) to the City of Salinas (“Client”) for providing design for the rehabilitation of Main Street in Downtown Salinas.

Project Understanding:

The City of Salinas desires to improve the Main Street corridor within the downtown area to strengthen circulation, parking, and visibility to local businesses. The **City’s Downtown Vibrancy Plan** was developed to restore activity, commerce, and vitality to downtown Salinas. A key recommendation of the Vibrancy Plan was to create a **Streetscape Master Plan for Main Street** which established criteria for improving the safety and appearance of the downtown area, all while growing it into an economically vibrant and exciting area recognized as a destination and place of opportunity. This scope of services provides design plans to implement concepts in the Master Plan. This project will be separated into two phases. Phase 1 will consist of the primary data collection required to begin the design development phase of the project. Phase 2, described below, will be comprised of design development, construction drawings, bidding assistance and construction administration.

Scope of Services:

TASK 1: PROJECT MANAGEMENT

Task 1.1: Project Management

Consultant will provide management and coordination of design team staff and subconsultants, including management and review of Consultant team contracts and deliverables. Consultant will track and manage the work based on the agreed upon project scope. Consultant will develop a project schedule at the start of the project, and will review and update it monthly.

On a monthly basis, Consultant will prepare a brief written summary of work that has been accomplished in the month. The summary will include a list of impediments and actions required to work through each impediment to keep the project on schedule and budget. A project schedule showing project meetings and project deliverables will be incorporated into the report. For budget purposes, we estimate the total duration of this task and project to be 12 months.

Deliverables

1. Monthly invoices in accordance with contract requirements (pdf)
2. Insurance certificates, updated as necessary to remain current (pdf)
3. Monthly work summary and schedule updates (pdf)

Task 1.2: Project Initiation and Kick-Off

Consultant shall facilitate a project kick-off meeting at the City of Salinas with City stakeholders to discuss project schedule, design intent, budget and deliverables. The City shall provide direction on key design intent and site constraints, issues prior to starting the design process.

A project involvement matrix including a contact list of stakeholders will be developed. Consultant shall present the project schedule as detailed in the scope to deliver the project, achieve project goals and objectives, and clarify any assumptions. The outlined process shall be organized and mapped to show the relationship between tasks to allow effective and timely planning of tasks, designate key project milestones and deliverable dates for each phase.

The project schedule will evaluate and incorporate the time relationships between design, procurement, permitting, construction and delivery. The project lines of communication will be established between the Consultant, City of Salinas and others. The level of involvement and roles for each task and phase will also be identified.

Deliverables

1. Meeting minutes (pdf)
2. Stakeholder Identification Matrix with contact information (pdf)
3. Project schedule (pdf)

Task 1.3: Project Meetings and Coordination

An initial budget has been established to participate in up to 12 project coordination meetings via conference call. This task includes time spent in the preparation of exhibits, agendas, meeting minutes in an action format, sign-in sheets, travel, and meeting participation will be invoiced on a time and materials basis. An allocation of 104 hours has been assumed in our budget for this subtask.

Deliverables

1. Meeting minutes (pdf)
2. Updated task/action list (pdf)
3. Updated project schedule (pdf)

Task 1.4: Public Outreach

Kimley-Horn will participate in public outreach efforts led by the City. Our project manager will attend three workshops and/or open house meetings. We will also provide graphical support content for the meetings.

TASK 2: BASE MAPPING AND SURVEY**Task 2.1: Topographic Survey**

Consultant will finalize the existing topography surface from the data collection effort in Phase 1 and detail all existing features near the projects limits of work.

Task 2.2: Potholing

An expense budget of \$12,840 for potholing of gas and water utilities has been established, this assumes 10 potholes and 10 cores. Additional potholing can be completed as an additional service.

Task 2.3: Geotechnical Engineering

Consultant shall review all geotechnical findings from the data collection effort in Phase 1 and provide details and notes on the construction documents.

TASK 3: PRELIMINARY ENGINEERING**Task 3.1: Hydrology/ Hydraulics/ Drainage Report**

Consultant will evaluate existing and proposed storm drainage patterns and develop alternatives for collecting and disposing of onsite storm drainage. Consultant will identify the location of any storm water detention/retention ponds, improvements to existing points of storm water, control of off-site drainage across site and general routing of underground drainage piping. Consultant will determine an appropriate means of collecting and conveying on-site storm drainage runoff to the point of discharge while conforming with regional and local codes and regulations.

It is assumed that the downstream storm drain infrastructure has sufficient capacity. If required to expand existing or construction new storm system, it will be considered an additional service.

Deliverables

1. Drainage Report (pdf and one (1) 8.5"x11" Hard Copy)

Task 3.2: Utility Coordination

Consultant will research the existing utility companies within the project area, establish appropriate contact information, send Utility Notification Letters A, B, and C, and conduct up to one meeting and one formal conference call with each affected utility. Utility "A" letters will be prepared on City of Salinas letterheads.

Consultant will identify the utilities that will need to be relocated due to the proposed design and prepare an exhibit depicting the affected above-ground facilities, as well as known underground utilities that may be impacted by the relocation/ undergrounding of overhead wires and poles. Consultant will coordinate with utility providers to identify responsibility to relocate/underground facilities and identify cost to City (if any) as provided by the utility companies.

Deliverables

1. Utility Notification Letters (pdf)
2. Meeting Minutes (pdf)

Task 3.3: Water Quality Report

The project is anticipated to replace or create more than 2,500 square feet of new impervious surface and will be required to comply with the requirements from the City of Salinas Stormwater Department. Stormwater treatment and runoff retention will be required to demonstrate that the post development peak flows do not exceed the pre-project peak flows for the 2- through 100-year rainfall events. Continuous simulation modeling will be performed using Salinas HM. However, if there is not sufficient space to meet the City of Salinas stormwater treatment and runoff retention, propriety devices may be required.

Deliverables

1. Water Quality Report (pdf)

Task 3.4: Master Plan Refinement and Base File Development (30% Design)

Consultant shall refine and update the Main Street Master Plan based on the results of the topographic survey, utility potholing, geotechnical investigations and additional input from City staff input. An opinion of probable cost comparison for any changes will be prepared to identify cost and budget impacts to the original Master Plan. The scope of the opinion of probable cost estimate will be limited to the evaluation of changes for this task.

Deliverables

1. Revised Master Plan Base File (pdf and one (1) 24"x36" Hard Copy)

Task 3.5: Stormwater Pollution Prevention Plan

Consultant will prepare a storm water pollution prevention plan in accordance with Best Management Practices (BMP's) and other City criteria as provided by the City. Consultant shall also prepare the NPDES permit application for site construction activities. Consultant will prepare the NOI for submission by the City.

Deliverables

1. Stormwater Pollution Prevention Plan (pdf)

Task 3.6: Quality Control/ Assurances

The Consultant shall provide an in-house quality control review to facilitate coordination between The City, affected utilities, and consultant teams.

TASK 4: 60% PLANS AND ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST

The Consultant team will prepare 60% improvement plans and an engineer's opinion of probable construction costs based on the refinements made to the master plan in Task 3.4. The plans shall be prepared utilizing current Caltrans Procedures Manual, Standard Specifications and Standard Plans, City Standards, and County Standards, in effect at the time of contract execution and will include the following deliverables/tasks:

Task 4.1: Title and General Notes Sheets (3 Sheets)

Task 4.2: Demolition Plans (4 Sheets)

Task 4.3: Water Plans and Details (5 Sheets)

Task 4.4: Sanitary Sewer Plans and Details (3 Sheets)

Task 4.5: Street Improvement Plans and Details (8 Sheets)

Task 4.6: Signing and Striping Plans and Details (6 Sheets)

Task 4.7: Grading and Drainage Plans (20 Sheets)

Task 4.8: Hardscape Plans and Details (7 Sheets)

Task 4.9: Landscape Plans and Details (5 Sheets)

Task 4.10: Irrigation Plans and Details (6 Sheets)

Task 4.11: Electrical Plans and Details (20 Sheets)

Task 4.12 Communication and Security Plans and Details (12 Sheets)

Task 4.13: Signal Plans and Details (6 Sheets)

Task 4.14: Traffic Control Plans and Details (6 Sheets)

Task 4.15: Erosion Control Plans (5 Sheets)

Task 4.16: Opinion of Probable Construction Cost

The Consultant shall develop the opinion of probable construction costs based on the 60% design plans.

Task 4.17: Quality Control/ Assurances

The Consultant shall provide an in-house quality control review to facilitate coordination between The City, affected utilities, and consultant teams.

Task 4.18: Comment Resolution Meeting

Consultant will attend one meeting after the submittal to review comments and resolve remaining issues that may occur during review by the City. It is assumed that one consolidated set of comments will be provided by the City at least one week prior to the meeting. Consultant will provide written responses to the consolidated set of comments one day prior to the review coordination meeting.

Deliverables

1. 60% Plans and Opinion of Probable Construction Cost (pdf and three (3) 11"x17" Hard Copies)
2. 60% Comment Resolution Form (pdf)

TASK 5: 90% PLANS, OUTLINE SPECIFICATIONS AND ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST

The Consultant team will prepare 90% improvement plans, outline specifications and an engineer's opinion of probable construction costs based on the comments received from the City in Task 4. The plans shall be prepared utilizing current Caltrans Procedures Manual, Standard Specifications and Standard Plans, City Standards, and County Standards, in effect at the time of contract execution and will include the following deliverables/tasks:

Task 5.1: Title and General Notes Sheets (3 Sheets)

Task 5.2: Demolition Plans (4 Sheets)

Task 5.3: Water Plans and Details (5 Sheets)

Task 5.4: Sanitary Sewer Plans and Details (3 Sheets)

Task 5.5: Improvement Plans and Details (8 Sheets)

Task 5.6: Signing and Striping Plans and Details (6 Sheets)

Task 5.7: Grading and Drainage Plans (20 Sheets)

Task 5.8: Hardscape Plans and Details (7 Sheets)

Task 5.9: Landscape Plans and Details (5 Sheets)

Task 5.10: Irrigation Plans and Details (6 Sheets)

Task 5.11: Electrical Plans and Details (20 Sheets)

Task 5.12: Communication and Security Plans and Details (12 Sheets)

Task 5.13: Signal Plans and Details (6 Sheets)

Task 5.14: Traffic Control Plans and Details (6 Sheets)

Task 5.15: Erosion Control Plans (5 Sheets)

Task 5.16: Outline Technical Specifications

Task 5.17: Opinion of Probable Construction Cost

The Consultant shall develop the opinion of probable construction costs based on the 90% design plans.

Task 5.18: Quality Control/ Assurances

The Consultant shall provide an in-house quality control review to facilitate coordination between The City, affected utilities, and Consultant teams.

Task 5.19: Comment Resolution

Consultant will attend one meeting after the submittal to review comments and resolve remaining issues that may occur during review by the City. It is assumed that one consolidated set of comments will be provided by the City at least one week prior to the meeting. Consultant will provide written responses to the consolidated set of comments one day prior to the review coordination meeting.

Deliverables

1. 90% Plans, Opinion of Probable Construction Cost (pdf and three (3) 11"x17" Hard Copies) and Outline Technical Specifications (pdf and three (3) 8.5"x11" Hard Copies)
2. 90% Comment Resolution Form (pdf)

TASK 6: 100% PLANS, TECHNICAL SPECIFICATIONS AND ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST

The Consultant team will prepare 100% improvement plans, technical specifications and an engineer's opinion of probable Construction costs based on the comments received from the city in Task 5. The plans shall be prepared utilizing current Caltrans Procedures Manual, Standard Specifications and Standard Plans, City Standards, and County Standards, in effect at the time of contract execution and will include the following deliverables/tasks:

Task 6.1: Title and General Notes Sheets (3 Sheets)

Task 6.2: Demolition Plans (4 Sheets)

Task 6.3: Water Plans and Details (5 Sheets)

Task 6.4: Sanitary Sewer Plans and Details (3 Sheets)

Task 6.5: Improvement Plans and Details (8 Sheets)

Task 6.6: Signing and Striping Plans and Details (6 Sheets)

Task 6.7: Grading and Drainage Plans (20 Sheets)

Task 6.8: Hardscape Plans and Details (7 Sheets)

Task 6.9: Landscape Plans and Details (5 Sheets)

Task 6.10: Irrigation Plans and Details (6 Sheets)

Task 6.11: Electrical Plans and Details (20 Sheets)

Task 6.12: Communication and Security Plans and Details (12 Sheets)

Task 6.13: Signal Plans and Details (6 Sheets)

Task 6.14: Traffic Control Plans and Details (6 Sheets)

Task 6.15: Erosion Control Plans (5 Sheets)

Task 6.16: Technical Specifications

Task 6.17: Graphic Design Support (Signage and Wayfinding)

The Consultant will design up to four sign panels and up to twelve in pavement medallions.

Task 6.18: Opinion of Probable Construction Cost

The Consultant shall develop the opinion of probable construction costs based on the 100% design plans.

Task 6.19: Quality Control/ Assurances

The Consultant shall provide an in-house quality control review to facilitate coordination between The City, affected utilities, and Consultant teams.

Task 6.20: Comment Resolution Meeting

Consultant will attend one meeting after the submittal to review comments and resolve remaining issues that may occur during review by the City. It is assumed that one consolidated set of comments will be provided by the City at least one week prior to the meeting. Consultant will provide written responses to the consolidated set of comments one day prior to the review coordination meeting.

Deliverables

1. 100% Plans, Opinion of Probable Construction Cost (pdf and three (3) 11"x17" Hard Copies) and Outline Technical Specifications (pdf and three (3) 8.5"x11" Hard Copies)
2. 100% Comment Resolution Form (pdf)

TASK 7: FINAL PLANS, TECHNICAL SPECIFICATIONS AND ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST

The Consultant team will prepare Final improvement plans, technical specifications and an engineer's opinion of probable costs based on the comments received from the city in Task 6. The plans shall be prepared utilizing current Caltrans Procedures Manual, Standard Specifications and Standard Plans, City Standards, and County Standards, in effect at the time of contract execution and will include the following deliverables/tasks:

Task 7.1: Title and General Notes Sheets (3 Sheets)

Task 7.2: Demolition Plans (4 Sheets)

Task 7.3: Water Plans and Details (5 Sheets)

Task 7.4: Sanitary Sewer Plans and Details (3 Sheets)

Task 7.5: Improvement Plans and Details (8 Sheets)

Task 7.6: Signing and Striping Plans and Details (6 Sheets)

Task 7.7: Grading and Drainage Plans (20 Sheets)

Task 7.8: Hardscape Plans and Details (7 Sheets)

Task 7.9: Landscape Plans and Details (5 Sheets)

Task 7.10: Irrigation Plans and Details (6 Sheets)

Task 7.11: Electrical Plans and Details (20 Sheets)

Task 7.12: Communication and Security Plans and Details (12 Sheets)

Task 7.13: Signal Plans and Details (6 Sheets)

Task 7.14: Traffic Control Plans and Details (6 Sheets)

Task 7.15: Erosion Control Plans (5 Sheets)

Task 7.16: Technical Specifications

Task 7.17: Graphic Design Support (Signage and Wayfinding)

Task 7.18: Opinion of Probable Cost

The Consultant shall develop the opinion of probable costs based on the final design plans.

Task 7.19: Quality Control/ Assurances

The Consultant shall provide an in-house quality control review to facilitate coordination between The City, affected utilities, and Consultant teams.

Deliverables

1. Final Plans, Opinion of Probable Construction Cost (pdf and three (3) 11"x17" Hard Copies) and Outline Technical Specifications (pdf and three (3) 8.5"x11" Hard Copies)
2. Construction bid package (pdf, one (1) wet signed Mylar copy 24"x36", AutoCad digital files, specifications in Word, Estimate in Excel and pdf)

TASK 8: BIDDING ASSISTANCE

This phase of project activities consists of design support services from the time of advertisement through project award. Consultant will perform these services on a Time and Materials basis, as requested by the City. Consultant team will provide support during project advertisement by answering contractor inquiries and preparing addendums as requested by the City of Salinas. The level of effort associated with this task is assumed to total 80 hours for budgeting purposes, and will be performed on a time and materials basis. This can include, but is not limited to the following:

- Development of Invitation to Bid Documents
- Pre-Bid Meeting Attendance
- Development of Plan Set Addenda
- Product Substitution Review and Approval

TASK 9: DESIGN SERVICES DURING CONSTRUCTION

This phase of project activities consists of construction support services from the time of project award through construction. The duration of construction is assumed to be 12 months. Consultant will perform these services on a Time and Materials basis, as requested by the City. Consultant team will provide design support during project construction by answering contractor inquiries and preparing any design modifications for construction contract change orders. Consultant assumes a total effort of 200 hours for budgeting purposes, and will be performed on a time and materials basis.

This includes, but is not limited to the following:

- Pre-Construction Meeting Attendance
- Submittal Review
- Construction Phasing Assistance
- Construction Meeting Attendance
- Site Observation/ Field Visits and Review
- Review and Issue Requests for Information (RFIs/ASIs)

Consultant shall not, during such visits or as a result of such observations, supervise, direct, or have control over Contractor's work, nor shall Consultant have authority over or responsibility for the means, methods, techniques, equipment choice and usage, sequences, schedules, or procedures of construction selected by Contractor, for safety precautions and programs incident to Contractor's work, nor for any failure of Contractor to comply with applicable laws and regulations. Consultant neither

guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

Assumptions

- Requests for additional services and/or meetings beyond those identified in the Scope and Fee Proposal will be negotiated on a time and materials basis.
- Additional submittals beyond those identified in the Scope and Fee Proposal will be negotiated as an additional service.
- Adequate water pressure will be available for the specified performance of the irrigation system. Pressure readings and/or pump station design is not considered a part of this scope of work.
- Previously approved documents, studies and AutoCAD files will be provided by the City.
- Assume water and sewer relocations will consist of relocating pipe segments that are in conflict with the proposed work only. No capacity upgrades or offsite replacement of water and sewer utilities is assumed.
- The City will notify all property owners along the project limits prior to beginning field survey efforts.
- The City will block off parking (one day per block), including intersections to obtain the street centerline monument data (4 separate days total).
- The City will provide all as-built reference construction documents for existing improvements, wet and dry utilities, record maps and deed information (if required to establish City right-of-way).

Additional Services

Any services not specifically provided for in the above scope will be billed as additional services and performed at our then current hourly rates. Additional services we can provide include, but are not limited to, the following:

- GIS Services
- Color exhibits and/or rendered Landscape and Hardscape plans, perspectives, and/or elevations
- Structural Engineering Services
- Permitting Fees
- Easement coordination not specified in the scope of work
- Construction Phasing Plans
- Architectural services
- Hazardous and remediation services
- Franchise utility studies and/or design
- Construction Staking
- Post-construction corner record survey
- Replacement of existing monuments (disturbed during construction)
- Title report research
- Coordination with property owners
- As-built survey
- Payment of agency fees and deposits (if required, agency fees paid by Kimley-Horn will be reimbursed by the Client)
- Retaining wall plans and calculations

- Hydraulic design and sizing calculations for existing or proposed water and sewer mains
- Construction Noise and Vibration, Operational Vibration and Traffic Noise Generation studies
- Attendance at Public Hearings and/or preparation of graphics
- Construction phasing plans, schedule and estimates

Schedule

Consultant will complete the services contained in Tasks 1 – 8 by August 2018. Task 9 will be undertaken once the construction contract has been awarded.

Fee and Expenses

Consultant will complete the services in Task 1 – 9 for a Lump Sum Fee of \$904,750 including labor and expenses. Lump sum fees will be invoiced monthly based upon the overall percentage of services performed. Payment will be due within 30 days of your receipt of the invoice. Direct reimbursable expenses such as express delivery services, fees, air travel, and other direct expenses will be billed at 1.10 times cost. A percentage of labor fee will be added to each invoice to cover certain other expenses such as telecommunications, in-house reproduction, postage, supplies, project related computer time, and local mileage related to the Hourly tasks, and is estimated at \$51,1600. (See Exhibit A).

We appreciate the opportunity to provide these services to you. Please contact me if you have any questions at (619) 744-0105 or dave.sorenson@kimley-horn.com.

Very truly yours,

KIMLEY-HORN AND ASSOCIATES, INC.



By: Dave Sorenson
Senior Vice President
T.E. No 1548



Dennis Landaal, PE
Senior Vice President

City of Salinas Main Street Construction Documents - Phase 2 (Exhibit A)

11/17/2017

| | | | | | | Kimley-Horn Hours | Kimley-Horn Cost | Sub Cost | Subconsultant | Total Cost |
|---|--------------------------------------|--|---------------------------|-------------------------|------------------|----------------------|---|--------------------|-----------------|---------------------|
| | Senior Tech. Advisor <i>P8</i> | Senior Professional <i>P7-P6</i> | Professional <i>P5</i> | Analyst <i>P4-P1</i> | Support Staff | | | | | |
| Task Description | \$260.00 | \$245.00 | \$205.00 | \$130.00 | \$90.00 | | | | | |
| Task 1 - Project Management | 68 | 70 | 106 | 42 | 40 | 326 | \$65,620.00 | \$0.00 | | \$65,620.00 |
| 1.1 Project Management | 12 | 24 | 24 | 12 | 24 | 96 | \$ 17,640.00 | | | \$ 17,640.00 |
| 1.2 Project Initiation/ Kick-off | 6 | 12 | 24 | | 4 | 46 | \$ 9,780.00 | | | \$ 9,780.00 |
| 1.3 Project Meetings and Consultation | 20 | 24 | 48 | | 12 | 104 | \$ 22,000.00 | | | \$ 22,000.00 |
| 1.4 Public Outreach | 30 | 10 | 10 | 30 | | 80 | \$ 16,200.00 | | | \$ 16,200.00 |
| Task 2 - Base Mapping and Survey | 0 | 1 | 27 | 17 | 0 | 45 | \$7,990.00 | \$12,840.00 | | \$20,830.00 |
| 2.1 Topographic Survey | | | 4 | 11 | | 15 | \$2,250.00 | | | \$ 2,250.00 |
| 2.2 Potholing | | 1 | 10 | | | 11 | \$ 2,295.00 | \$12,840.00 | WRECO | \$ 15,135.00 |
| 2.3 Geotechnical Engineering | | | 13 | 6 | | 19 | \$ 3,445.00 | | | \$ 3,445.00 |
| Task 3 - Preliminary Engineering | 5 | 26 | 80 | 285 | 9 | 405 | \$61,930.00 | \$0.00 | | \$61,930.00 |
| 3.1 Hydrology/Hydraulics/Drainage Report | | 1 | 16 | 60 | 2 | 79 | \$ 11,505.00 | | | \$ 11,505.00 |
| 3.2 Utility Coordination | | 7 | 10 | 85 | 1 | 103 | \$ 14,905.00 | | | \$ 14,905.00 |
| 3.3 Water Quality Report | | 5 | 30 | 70 | 2 | 107 | \$ 16,655.00 | | | \$ 16,655.00 |
| 3.4 Master Plan Refinement | | 2 | 20 | 40 | | 62 | \$ 9,790.00 | | | \$ 9,790.00 |
| 3.5 Stormwater Pollution Prevention Plan | | 1 | 4 | 30 | 2 | 37 | \$ 5,145.00 | | | \$ 5,145.00 |
| 3.6 Quality Control/ Assurances | 5 | 10 | | | 2 | 17 | \$ 3,930.00 | | | \$ 3,930.00 |
| Task 4 - 60% Plans, Specifications and Estimate | 2 | 48 | 358 | 1222 | 2 | 1632 | \$244,710.00 | \$0.00 | | \$244,710.00 |
| 4.1 Title and General Notes Sheets | | 1 | 4 | 16 | | 21 | \$ 3,145.00 | | | \$ 3,145.00 |
| 4.2 Demolition Plans | | 1 | 4 | 16 | | 21 | \$ 3,145.00 | | | \$ 3,145.00 |
| 4.3 Water Plans and Details | | 1 | 5 | 50 | | 56 | \$ 7,770.00 | | | \$ 7,770.00 |
| 4.4 Sanitary Sewer Plans and Details | | 1 | 2 | 10 | | 13 | \$ 1,955.00 | | | \$ 1,955.00 |
| 4.5 Improvement Plans and Details | | 1 | 36 | 220 | | 257 | \$ 36,225.00 | | | \$ 36,225.00 |
| 4.6 Signing and Striping Plans and Details | | 3 | 15 | 20 | | 38 | \$ 6,410.00 | | | \$ 6,410.00 |
| 4.7 Grading and Drainage Plans | | 1 | 40 | 320 | | 361 | \$ 50,045.00 | | | \$ 50,045.00 |
| 4.8 Hardscape Plans and Details | | 2 | 50 | 120 | | 172 | \$ 26,340.00 | | | \$ 26,340.00 |
| 4.9 Landscape Plans and Details | | 1 | 20 | 60 | | 81 | \$ 12,145.00 | | | \$ 12,145.00 |
| 4.10 Irrigation Plans and Details | | 1 | 20 | 60 | | 81 | \$ 12,145.00 | | | \$ 12,145.00 |
| 4.11 Electrical Plans and Details | | 1 | 25 | 60 | | 86 | \$ 13,170.00 | | | \$ 13,170.00 |
| 4.12 Communication and Security Plans and Details | | 1 | 25 | 60 | | 86 | \$ 13,170.00 | | | \$ 13,170.00 |
| 4.13 Signal Plans and Details | | 15 | 40 | 80 | | 135 | \$ 22,275.00 | | | \$ 22,275.00 |
| 4.14 Traffic Control Plans and Details | | 5 | 12 | 30 | | 47 | \$ 7,585.00 | | | \$ 7,585.00 |
| 4.15 Erosion Control Plans | | 1 | 5 | 50 | | 56 | \$ 7,770.00 | | | \$ 7,770.00 |
| 4.16 Opinion of Probable Costs | | 2 | 25 | 50 | | 77 | \$ 12,115.00 | | | \$ 12,115.00 |
| 4.17 Quality Control/ Assurances | 2 | 10 | 30 | | 2 | 44 | \$ 9,300.00 | | | \$ 9,300.00 |
| Task 5 - 90% Plans, Specifications and Estimate | 6 | 36 | 309 | 863 | 2 | 1216 | \$186,095.00 | \$0.00 | | \$186,095.00 |
| 5.1 Title and General Notes Sheets | | 1 | 2 | 8 | | 11 | \$ 1,695.00 | | | \$ 1,695.00 |
| 5.2 Demolition Plans | | 1 | 4 | 16 | | 21 | \$ 3,145.00 | | | \$ 3,145.00 |
| 5.3 Water Plans and Details | | 1 | 3 | 25 | | 29 | \$ 4,110.00 | | | \$ 4,110.00 |
| 5.4 Sanitary Sewer Plans and Details | | 1 | 2 | 10 | | 13 | \$ 1,955.00 | | | \$ 1,955.00 |
| 5.5 Improvement Plans and Details | | 1 | 18 | 140 | | 159 | \$ 22,135.00 | | | \$ 22,135.00 |
| 5.6 Signing and Striping Plans and Details | | 1 | 10 | 18 | | 29 | \$ 4,635.00 | | | \$ 4,635.00 |
| 5.7 Grading and Drainage Plans | | 1 | 20 | 150 | | 171 | \$ 23,845.00 | | | \$ 23,845.00 |
| 5.8 Hardscape Plans and Details | | 2 | 30 | 70 | | 102 | \$ 15,740.00 | | | \$ 15,740.00 |
| 5.9 Landscape Plans and Details | | 1 | 20 | 40 | | 61 | \$ 9,545.00 | | | \$ 9,545.00 |
| 5.10 Irrigation Plans and Details | | 1 | 30 | 60 | | 91 | \$ 14,195.00 | | | \$ 14,195.00 |
| 5.11 Electrical Plans and Details | | 1 | 20 | 80 | | 101 | \$ 14,745.00 | | | \$ 14,745.00 |
| 5.12 Communication and Security Plans and Details | | 1 | 20 | 80 | | 101 | \$ 14,745.00 | | | \$ 14,745.00 |
| 5.13 Signal Plans and Details | | 10 | 30 | 40 | | 80 | \$ 13,800.00 | | | \$ 13,800.00 |
| 5.14 Traffic Control Plans and Details | | 4 | 12 | 20 | | 36 | \$ 6,040.00 | | | \$ 6,040.00 |
| 5.15 Erosion Control Plans | | 1 | 3 | 30 | | 34 | \$ 4,760.00 | | | \$ 4,760.00 |
| 5.16 Outline Technical Specifications | | 1 | 36 | 36 | | 73 | \$ 12,305.00 | | | \$ 12,305.00 |
| 5.17 Opinion of Probable Costs | | 1 | 25 | 40 | | 66 | \$ 10,570.00 | | | \$ 10,570.00 |
| 5.18 Quality Control/ Assurances | 6 | 6 | 24 | | 2 | 38 | \$ 8,130.00 | | | \$ 8,130.00 |
| Task 6 - 100% Plans, Specifications and Estimate | 6 | 37 | 219 | 536 | 42 | 840 | \$128,980.00 | \$0.00 | | \$128,980.00 |
| 6.1 Title and General Notes Sheets | | 1 | 2 | 4 | | 7 | \$ 1,175.00 | | | \$ 1,175.00 |
| 6.2 Demolition Plans | | 1 | 2 | 8 | | 11 | \$ 1,695.00 | | | \$ 1,695.00 |
| 6.3 Water Plans and Details | | 1 | 2 | 10 | | 13 | \$ 1,955.00 | | | \$ 1,955.00 |
| 6.4 Sanitary Sewer Plans and Details | | 1 | 2 | 10 | | 13 | \$ 1,955.00 | | | \$ 1,955.00 |
| 6.5 Improvement Plans and Details | | 1 | 9 | 65 | | 75 | \$ 10,540.00 | | | \$ 10,540.00 |
| 6.6 Signing and Striping Plans and Details | | 1 | 8 | 15 | | 24 | \$ 3,835.00 | | | \$ 3,835.00 |
| 6.7 Grading and Drainage Plans | | 1 | 10 | 65 | | 76 | \$ 10,745.00 | | | \$ 10,745.00 |
| 6.8 Hardscape Plans and Details | | 2 | 30 | 50 | | 82 | \$ 13,140.00 | | | \$ 13,140.00 |
| 6.9 Landscape Plans and Details | | 1 | 10 | 40 | | 51 | \$ 7,495.00 | | | \$ 7,495.00 |
| 6.10 Irrigation Plans and Details | | 1 | 10 | 40 | | 51 | \$ 7,495.00 | | | \$ 7,495.00 |
| 6.11 Electrical Plans and Details | | 1 | 20 | 40 | | 61 | \$ 9,545.00 | | | \$ 9,545.00 |
| 6.12 Communication and Security Plans and Details | | 1 | 20 | 40 | | 61 | \$ 9,545.00 | | | \$ 9,545.00 |
| 6.13 Signal Plans and Details | | 8 | 12 | 18 | | 38 | \$ 6,760.00 | | | \$ 6,760.00 |
| 6.14 Traffic Control Plans and Details | | 4 | 6 | 10 | | 20 | \$ 3,510.00 | | | \$ 3,510.00 |
| 6.15 Erosion Control Plans | | 1 | 2 | 20 | | 23 | \$ 3,255.00 | | | \$ 3,255.00 |
| 6.16 Technical Specifications | | 2 | 24 | 45 | | 71 | \$ 11,260.00 | | | \$ 11,260.00 |
| 6.17 Graphic Design (Signage and Wayfinding) | | 1 | 10 | 20 | 40 | 71 | \$ 8,495.00 | | | \$ 8,495.00 |
| 6.18 Opinion of Probable Costs | | 2 | 20 | 36 | | 58 | \$ 9,270.00 | | | \$ 9,270.00 |
| 6.19 Quality Control/ Assurances | 6 | 6 | 20 | | 2 | 34 | \$ 7,310.00 | | | \$ 7,310.00 |
| Task 7 - Final Plans, Specifications and Estimate | 5 | 29 | 132 | 406 | 42 | 614 | \$92,025.00 | \$0.00 | | \$92,025.00 |
| 7.1 Title and General Notes Sheets | | 1 | 2 | 4 | | 7 | \$ 1,175.00 | | | \$ 1,175.00 |
| 7.2 Demolition Plans | | 1 | 2 | 8 | | 11 | \$ 1,695.00 | | | \$ 1,695.00 |
| 7.3 Water Plans and Details | | 1 | 2 | 10 | | 13 | \$ 1,955.00 | | | \$ 1,955.00 |
| 7.4 Sanitary Sewer Plans and Details | | 1 | 2 | 10 | | 13 | \$ 1,955.00 | | | \$ 1,955.00 |
| 7.5 Improvement Plans and Details | | 1 | 3 | 24 | | 28 | \$ 3,980.00 | | | \$ 3,980.00 |
| 7.6 Signing and Striping Plans and Details | | 1 | 5 | 10 | | 16 | \$ 2,570.00 | | | \$ 2,570.00 |
| 7.7 Grading and Drainage Plans | | 1 | 4 | 36 | | 41 | \$ 5,745.00 | | | \$ 5,745.00 |
| 7.8 Hardscape Plans and Details | | 2 | 10 | 36 | | 48 | \$ 7,220.00 | | | \$ 7,220.00 |
| 7.9 Landscape Plans and Details | | 1 | 10 | 36 | | 47 | \$ 6,975.00 | | | \$ 6,975.00 |
| 7.10 Irrigation Plans and Details | | 1 | 10 | 36 | | 47 | \$ 6,975.00 | | | \$ 6,975.00 |
| 7.11 Electrical Plans and Details | | 1 | 10 | 36 | | 47 | \$ 6,975.00 | | | \$ 6,975.00 |
| 7.12 Communication and Security Plans and Details | | 1 | 10 | 36 | | 47 | \$ 6,975.00 | | | \$ 6,975.00 |
| 7.13 Signal Plans and Details | | 4 | 6 | 12 | | 22 | \$ 3,770.00 | | | \$ 3,770.00 |
| 7.14 Traffic Control Plans and Details | | 2 | 4 | 6 | | 12 | \$ 2,090.00 | | | \$ 2,090.00 |
| 7.15 Erosion Control Plans | | 1 | 2 | 20 | | 23 | \$ 3,255.00 | | | \$ 3,255.00 |
| 7.16 Technical Specifications | | 2 | 10 | 30 | | 42 | \$ 6,440.00 | | | \$ 6,440.00 |
| 7.17 Graphic Design (Signage and Wayfinding) | | 1 | 10 | 20 | 40 | 71 | \$ 8,495.00 | | | \$ 8,495.00 |
| 7.18 Opinion of Probable Costs | | 2 | 10 | 36 | | 48 | \$ 7,220.00 | | | \$ 7,220.00 |
| 7.19 Quality Control/ Assurances | 5 | 4 | 20 | | 2 | 31 | \$ 6,560.00 | | | \$ 6,560.00 |
| Task 8 - Bidding Assistance | 0 | 10 | 50 | 20 | 0 | 80 | \$15,300.00 | \$0.00 | | \$15,300.00 |
| T&M: Invitation for Bid Documents, Pre-Bid Meeting, Plan Set Addenda and Project Product Substitution Review | | 10 | 50 | 20 | | 80 | \$ 15,300.00 | | | \$ 15,300.00 |
| Task 9 - Construction Administration | 0 | 40 | 100 | 60 | 0 | 200 | \$38,100.00 | \$0.00 | | \$38,100.00 |
| T&M: Pre-Construction Meeting, Submittal Review, Construction Phasing Assistance, Construction Meetings, Site Observation Visits and Issue Requests for Information (RFI) | | 40 | 100 | 60 | | 200 | \$ 38,100.00 | | | \$ 38,100.00 |
| Sub Total (Rounded to the nearest \$1) | 92 | 297 | 1381 | 3451 | 137 | 5358 | \$840,750.00 | \$12,840.00 | Expenses | \$ 51,160.00 |
| | | | | | | | Total (Rounded to the nearest \$1) | | | \$904,750.00 |