

**UNOFFICIAL MINUTES OF THE
Salinas Airport Commission Meeting
Thursday, October 26, 2017
City Council Rotunda, 200 Lincoln Avenue**

CALL TO ORDER: Chairperson Robert McGregor called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Diane Ausonio, Paula Gail Johnson, Sue Purvis, Jim Shumaker, and Chairperson Robert McGregor.

ABSENT: Commissioners: Richard Fors and Wes White.

STAFF PRESENT: Brett Godown, Airport Manager, and Earl Paisant, Operations Supervisor.

PRESENTATIONS

ID#17-529 Skyway and Airport Blvd. Inter-Section Improvements

Mr. Godown introduced Mr. Andrew Easterling, Traffic Engineer from the City of Salinas Public Works Traffic Division. Mr. Easterling discussed the heavy traffic on Skyway and Airport Blvd and stated that the proposed concept layout is to have an all-way-stop with an additional left turn lane from Airport Blvd. to Skyway Blvd. to ease the traffic congestion. The traffic division will also be looking into future analysis to evaluate the long term concept to determine if a roundabout at this location would be beneficial in the future.

CONSENT

ID#00-530 Approval of Minutes for meeting held on August 24, 2017

Upon motion by Commissioner Ausonio and second by Commissioner Shumaker, the Minutes of August 24, 2017 were approved by the following votes: Ayes: Commissioners: Ausonio, Johnson, Purvis, Shumaker and Chairperson McGregor. Noes: None. Absent: Commissioners Fors and White. Abstained: None.

ID#17-531 Operations Report / Fuel Flowage Report

Upon motion by Commissioner Ausonio and second by Commissioner Shumaker, the Operations Report / Fuel Flowage Report for September 2017 were approved by the following votes: Ayes: Commissioners: Ausonio, Johnson, Purvis, Shumaker and Chairperson McGregor. Noes: None. Absent: Commissioners Fors and White. Abstained: None.

CONSIDERATONS

ID#17-532 Unmanned Aerial System (UAS) Policy for the City of Salinas

Mr. Godown introduced the Unmanned Aerial System (UAS) Policy for the City of Salinas and requested a recommendation from the Airport Commission to move this item forward to the City Council with a recommendation for approval of the City of Salinas Unmanned Aerial Systems (UAS) Policy.

Mr. Godown discussed the process that has occurred including the draft policy, aviation community meeting and several community outreach meetings.

Upon motion by Commissioner Shumaker and second by Commissioner Johnson, the Airport Commission approved to move the item forward to City Council with a recommendation to approve the Unmanned Aerial System (UAS) Policy for the City of Salinas by the following votes: Ayes: Commissioners: Ausonio, Johnson, Purvis, Shumaker and Chairperson McGregor. Noes: None. Absent: Commissioners Fors and White. Abstained: None.

ID#17-533 Airport Ranch LLC First Amendment to Ground Lease at the Salinas Municipal Airport

Mr. Godown began by providing some background on this item to the Airport Commission and requested a recommendation from the Airport Commission to move the item forward to the City Council to adopt a Resolution approving the First Amendment to the ground lease between the City of Salinas and Airport Ranch LLC.

Upon motion by Commissioner Ausonio and second by Commissioner Shumaker, the Airport Commission approved to move the item forward to City Council with a recommendation to adopt a Resolution approving the First Amendment to the ground lease between the City of Salinas and Airport Ranch LLC by the following votes: Ayes: Commissioners: Ausonio, Johnson, Purvis, Shumaker and Chairperson McGregor. Noes: None. Absent: Commissioners Fors and White. Abstained: None.

ID#17-534 Salinas Municipal Airport – Federal Aviation Administration 2018-2023 Airport Capital Improvement Plan

Mr. Godown discussed the logistics and the transmittal of the Salinas Municipal Airport – Federal Aviation Administration 2018-2023 Airport Capital Improvement Plan and the need to have the City Council's approval to accept the Plan and Adopt a Resolution.

Upon motion by Commissioner Shumaker and second by Commissioner Purvis, the Airport Commission approved to move the item forward to City Council with a recommendation approve and to adopt a Resolution approving the Salinas Municipal Airport – Federal Aviation Administration 2018-2023 Airport Capital Improvement Plan by the following votes: Ayes: Commissioners: Ausonio, Johnson, Purvis, Shumaker and Chairperson McGregor. Noes: None. Absent: Commissioners Fors and White. Abstained: None.

ADMINISTRATIVE REPORTS

ID#17-535 2017 California International Airshow Update

Mr. Godown stated Mr. Bruce Adams, Executive Director of the California International Airshow will be scheduled at a future Airport Commission meeting to give a report on the 2017 California International Airshow. Mr. Godown was very pleased with the efforts of Mr. Bruce Adams, Executive Director and Don Chapin, III, President of the California International Airshow along with the volunteers for a successful Airshow.

ID#17-536 SWAAAE – 58th Annual Airport Management Short Course

Mr. Godown informed the Airport Commission that the 58th Annual Airport Management Short Course is scheduled to be held on January 28-31, 2018 along with the Attorney Workshop which will be on Saturday, January 27, 2018. Mr. Godown asked the Airport Commissioner's that were interested in attending to please let airport staff know which part of the program they will be attending.

ANNOUNCEMENTS

None.

GENERAL PUBLIC COMMENT

None.

FUTURE AGENDA ITEMS

None.

GENERAL PUBLIC COMMENT

None.

NEXT MEETING DATE:

The next meeting is scheduled on Tuesday, December 12, 2017 at 5:30 p.m.

ADJOURNMENT

The Airport Commission meeting was adjourned at 6:50 p.m.