



# CITY OF SALINAS

## COUNCIL STAFF REPORT

---

DATE: November 6, 2018

Department: HUMAN RESOURCES

FROM: Marina Horta-Gallegos, Human Resources Director

SUBJECT: **MODIFICATION TO THE CLASSIFICATION AND SALARY SCHEDULE**

### **RECOMMENDED MOTION:**

A motion to approve a Resolution to amend the Classification-Salary Schedule to include the part-time temporary classification of Public Service Maintenance Aide.

### **RECOMMENDATION:**

Staff recommends that the City Council approve the attached Resolution modifying the Classification – Salary Schedule to include the classification of Public Service Maintenance Aide at the rate of \$14.57 to \$17.72 per hour.

### **BACKGROUND:**

The Public Service Maintenance Aide is a new part-time temporary position that will provide assistance to staff in the Environmental and Maintenance Services divisions of the Public Works Department performing basic and routine unskilled labor as assigned.

### **CEQA CONSIDERATION:**

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (SEQA Guidelines Section 15378).

### **STRATEGIC PLAN INITIATIVE:**

The proposed action meets the Effective Sustainable Government Council goal.

### **FISCAL AND SUSTAINABILITY IMPACT:**

The Public Service Maintenance Aide position(s) will be filled on a part-time basis and will be paid through individual department temporary funds. Part-time temporary position are limited to 25-hours per week and 1,000 hours per fiscal year.

**ATTACHMENTS:**

Resolution

Exhibit A – Classification and Salary Schedule

**RESOLUTION NO. \_\_\_\_\_ (N.C.S.)**

**RESOLUTION AMENDING THE CLASSIFICATION AND SALARY SCHEDULE**

BE IT RESOLVED BY THE CITY COUNCIL OF SALINAS that the Classification and Salary Schedule previously adopted by the City Council by Resolution is hereby amended to include the classification of Public Service Maintenance Aide.

Attached, as Exhibit A is the amended Classification and Salary Schedule Plan.

PASSED AND ADOPTED this 6th day of November 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

---

Joe Gunter, Mayor

ATTEST:

---

Patricia M. Barajas, City Clerk

EXHIBIT A  
CLASSIFICATION AND SALARY SCHEDULE

29	29.9354	Public Service Maintenance Aide	14.5789	15.3115	16.0731	16.8808	17.7231
----	---------	------------------------------------	---------	---------	---------	---------	---------