

**UNOFFICIAL MINUTES  
OF THE  
CDBG/HOUSING SUBCOMMITTEE  
October 17, 2018**

**PRESENT:** Mayor Joe Gunter, Councilmember Gloria De La Rosa, Councilmember John “Tony” Villegas

**ABSENT:**

**STAFF:** Megan Hunter, Director of Community Development, Christopher Callihan, City Attorney; Lorenzo Sanchez, Code Enforcement Manager; Joel Alvarez, Housing Services Supervisor, Luis Ochoa Flores, Community Development Analyst.

**1. CALL TO ORDER:** The meeting was called to order at 4:00 p.m. in the City Hall West Wing

**2. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA:**

A comment received that the community member is in favor of ADU's and requests that that process be pushed forward so that permits can be issued.

**3. APPROVAL OF THE MINUTES:** October 4, 2018

**AYES:** Mayor Joe Gunter, Councilmember John “Tony” Villegas and Councilmember Gloria De La Rosa

**NOES:** None

**ABSENT:** None

**4. ADMINISTRATIVE UPDATES/REPORT:**

**a. Homeless Shelter and Housing Update**

Staff Update only - No action taken

**b. 1081 Buckhorn Dr. – Childcare Facility Update**

Staff Update only - No action taken

**c. Chinatown (Revitalization Plan & Block Party) Update**

Staff Update only - No action taken

**d. Future Subcommittee Meeting Schedule**

Subcommittee members motioned to hold 2 subcommittee meetings monthly on the off Tuesday City Council days. Where no business to discuss, the unnecessary meeting will be canceled.

**e. Deferral of Impact Fees until Certificate of Occupancy**

No action taken

**f. Proposed Urgency Ordinance on Employee Housing**

Subcommittee members motioned to hold off taking any enforcement action until the season ends (approx. mid November 2018). Staff will schedule to take the Ordinance to the City Council November 20, 2018 instead of November 6, 2018.

**5. PUBLIC COMMENTS:**

Comments received regarding the Urgency Ordinance on Employee Housing. More time was requested to address the violations to meet the guidelines of the ordinance. City Code Enforcement staff to meet with persons who the violations were given too.

Why does the City allow only 6 persons maximum per house when the State allows for more?

**6. FUTURE AGENDA ITEMS:**

None

**7. QUESTIONS AND ADJOURN MEETING:**

Meeting adjourned at 5:15 p.m.