

# SALINAS PLANNING COMMISSION

## Staff Report

### City of Salinas

Community Development  
Department  
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### Director:

*Megan Hunter*

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*Courtney Grossman*

### Planning Commission:

*Matt Nohr, Chair*  
*George Anzo*  
*Brad Griffin*  
*Matthew Ottone, Vice-Chair*  
*John Meeks*  
*Joel Hernandez Laguna*  
*Sunil Patel*

Planning Manager Approval

Agenda Item

ID19-109

**DATE:** March 6, 2019

**TO:** Planning Commission

**FROM:** Courtney Grossman, Planning Manager

**THROUGH:** Christopher Valenzuela, Interim Planning Manager,  
Housing Division

**BY:** Luis Ochoa, Community Development Analyst,  
Housing Division

**SUBJECT:** HOUSING ELEMENT ANNUAL PROGRESS  
REPORT FOR 2018

### **RECOMMENDATION**

Staff recommends that the Planning Commission adopt the attached resolution recommending that the City Council approve the draft Housing Element Annual Progress Report for 2018 and authorize its submittal to the California Department of Housing and Community Development (HCD) and the Governor's Office of Planning and Research (OPR).

### **BACKGROUND**

Section 65400 of the California Government Code requires the City to file a Housing Element Annual Progress Report addressing the status of the General Plan Housing Element and progress made toward implementing its goals and policies. The report must be submitted to the HCD and OPR by April 1<sup>st</sup> of each year. The report covers the calendar year 2018 housing production and implementation programs in regards to the City of Salinas 2015-2023 Housing Element.

## **ANALYSIS**

The Housing Element Annual Progress Report for 2018 is attached as Exhibit 1 for Planning Commission review. The purpose of the Housing Element Annual Progress Report is to track and monitor progress in addressing the City's housing needs, goals and policies. HCD has specific reporting requirements for Housing Elements, which consist of a series of tables. The tables summarize the City's progress in each year for producing various types of housing units and implementing a variety of programs contained in the City's current Housing Element. Table D of the draft Housing Element Annual Progress Report tracks the City's implementation of Housing Element policies and action programs.

## **ENVIRONMENTAL REVIEW**

This is an information report and not a project as defined by CEQA Guidelines Section 15378. Therefore, no environmental assessment is required.

## **FINDINGS**

This is an information report and not a project. Therefore, there are no project findings.

## **TIME CONSIDERATION**

According to Section 65400(a)(2) of the California Government Code, the Housing Element Annual Progress Report is due to HCD and OPR by April 1<sup>st</sup> of each year. Failure to submit the report within sixty (60) days of the deadline would make the City ineligible for certain State grant programs. To ensure compliance with the mandated deadline, the Planning Commission is requested to take action in a timeframe that will permit City Council to consider approval of this item at the March 19, 2019 City Council meeting.

## **ALTERNATIVES AVAILABLE TO THE COMMISSION**

The Planning Commission has the following alternative:

Recommend to the City Council approval of the draft Housing Element Annual Progress Report for 2018 with modifications.

## **CONCLUSION**

To ensure compliance with State law and maintain the City's eligibility for certain State grant programs, staff recommends that the Planning Commission adopt a resolution recommending the City Council approve the Housing Element Annual Progress Report for 2018 and authorize its submittal to HCD and OPR by April 1, 2019.

COURTNEY GROSSMAN  
Planning Manager

BY: \_\_\_\_\_  
Christopher Valenzuela  
Interim Planning Manager, Housing Division

Attachments: Planning Commission Resolution  
Exhibit "1" Housing Element Annual Progress Report for 2018