

**UNOFFICIAL MINUTES OF THE
Salinas Airport Commission Meeting
Thursday, March 28, 2019
City Council Rotunda, 200 Lincoln Avenue**

CALL TO ORDER: Chairperson McGregor called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Diane Ausonio, Richard Fors, Sue Purvis, Jim Shumaker and Chairperson Robert McGregor.

ABSENT: Commissioners: Paula Gail Johnson and John Lotz.

STAFF PRESENT: Brett Godown, Airport Manager, and Chris Schlough, Administrative Secretary.

CONSENT

ID#19-201 Approval of Minutes for meeting held on February 28, 2019

Upon motion by Commissioner Shumaker and second by Commissioner Purvis, the Minutes of February 28, 2019 were approved by the following votes: Ayes: Commissioners: Ausonio, Purvis, Shumaker and Chairperson McGregor. Noes: None. Absent: Commissioners: Johnson and Lotz. Abstained: Commissioner Fors.

ID#19-202 Operations and Fuel Flowage Reports

Upon motion by Commissioner Shumaker and second by Commissioner Purvis, the Operations and Fuel Flowage Reports for February 2019 was approved by the following votes: Ayes: Commissioners: Ausonio, Purvis, Shumaker and Chairperson McGregor. Noes: None. Absent: Commissioners: Johnson and Lotz. Abstained: Commissioner: Fors.

CONSIDERATIONS

ID#19-203 CalStar Air Medical Services, LLC 240 Mortensen Facility Lease

Mr. Godown introduced and requested the Airport Commission approve and move the CalStar Air Medical Services, LLC 240 Mortensen Facility Lease forward to the City Council with a recommendation for approval.

Upon motion by Commissioner Ausonio and second by Commissioner Fors the Airport Commission approved and moved the CalStar Air Medical Services, LLC 240 Mortensen Facility Lease forward to the City Council with a recommendation for approval by the following votes: Ayes: Commissioners: Ausonio, Fors, Purvis, Shumaker and Chairperson McGregor. Noes: None. Absent: Commissioners Johnson and Lotz. Abstained: None.

ADMINISTRATIVE REPORTS

ID#19-204 Airport Manager to Provide Verbal Reports

Mr. Godown discussed the Budget for 2019-2020 naming several items that will be included in this next fiscal years budget.

Mr. Godown talked about the Rates and Fees Schedule for 2019-2020. He stated there was no planned adjustment to Hangar Rents, however there would be a Gate Card Renewal Fee to help cover cost for replacing the Gate Card/Remote System and a Refuse Fee to tenants only to cover the cost for 2 dumpsters one on (North and South side of Airport) to manage additional refuse on the airfield.

Mr. Godown provide an update stating Runway Reconstruction Project for Runway 26 depression and Taxiways D, G, J & P runway stubs was completed prior to the California International Airshow and now that the California International Airshow is over the airport will begin scheduling the Slurry Seal for Runway 13-31 with the Contractor.

Mr. Godown briefed the Airport Commission on the 39th Annual California International Airshow stating that is was a huge success and will ask Mr. Harry Wardwell to attend a future Airport Commission meeting to update the Airport Commissioners with the results of attendance and finances.

Mr. Godown announced the AIP 28 Runway 08-26 & Heliport Reconstruction Project will be moving forward with Plans, Specifications, and Engineer's Report; Invitation to Bidders with the Bid opening on April 18, 2019. Mr. Godown stated once the bids are received the Airport will need to notify the FAA by May 1, 2019.

ANNOUNCEMENTS

Mr. Godown announced that Ms. Lori Atkinson, Cal Pacific Airmotive, Inc. has announced that she will be stepping down as Chairperson for the Salinas Airport Business Association. She has dedicated 19 years of service to the Salinas Airport Business Association. Commissioner Shumaker expressed his appreciation for all her services.

GENERAL PUBLIC COMMENT

None.

FUTURE AGENDA ITEMS

Commissioner Purvis asked for an update on the Airport Front Core Area development at the next Commission Meeting.

NEXT MEETING DATE:

The next meeting is scheduled on Thursday, April 25, 2019 at 6:00 p.m.

ADJOURNMENT

The Airport Commission meeting was adjourned at 6:46 p.m.