

DRAFT



**City of Salinas
FY 2018-2019
Consolidated Annual Performance Evaluation Report
(CAPER - July 1, 2018 through June 30, 2019)**

City of Salinas
Community Development Department, Housing Division
65 W. Alisal St, 2nd Floor.
Salinas, CA 93901
(831) 758-7334

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Salinas is designated as an entitlement community for three funding programs administered by HUD: Community Development Block Grant (CDBG); HOME Investment Partnerships; and Emergency Solutions Grants (ESG). The FY 2018-19 CAPER describes the City's affordable housing and community development activities between July 1, 2018 through June 30, 2019. The CAPER also provides an evaluation of the City's progress in carrying out the goals and objectives as stated in the Five-Year Consolidated Plan FY 2015 –19 and the FY 2018-19 Action Plan.

Affordable Housing Multi-Family and Single-Family:

- **Vista de la Terraza (VDLT):** CDBG and HOME funds were provided to CHISPA to acquire and rehabilitate the 40-unit dilapidated VDLT project for lower income families. This project was at risk of converting to market-rate; however, CHISPA and the City partnered to preserve VDLT as affordable housing. CHISPA completed this 40-unit multi-family residential rehabilitation project on November 29, 2018 in which all construction work was completed, property standards were met, final drawdown of funds were disbursed and the project was marked complete in IDIS. A total of eight (8) HOME-assisted units were generated as a result of this project.
- **Haciendas Phase III (Hikari):** The developer, Monterey County Housing Authority Development Corporation (MCHADC) received a final Certificate of Occupancy for this 50-unit modular multi-family residential new construction project on March 18, 2019. A total of nine (9) HOME-assisted units were generated as a result of this project.
- **Mid-Peninsula Moon Gate Plaza (formerly 21 Soledad Street):** This mixed-use project consists of ground floor commercial/retail space along with 90 units of multi-family rental housing located in Chinatown. This project will include 12 HOME-assisted units. The estimated project completion date is November 2019.

The City continued to operate its Housing Services Programs (Housing Rehabilitation Direct and Deferred Loans, Housing Accessibility Assistance (HAA) Grants, Lead Based Paint (LBP) Grants, and GRID Alternatives Solar Program) which benefited 14 households in FY 2018-19 - 10 households by the GRID Alternatives Solar Program, and 4 households received a combination of Housing Rehabilitation Direct/Deferred Loans, a LBP grant, and a HAA grant.

Homeless Facilities and Services: The City continued to fund a variety of homeless services and facilities using ESG funds. During FY 2018-19, 873 homeless and at-risk homeless persons were served. On March 29, 2019 the First United Methodist Church (FUMC) and the City entered into a funding agreement for a project that includes, but is not limited to the reconstruction of the existing kitchen facility, lead and asbestos remediation, sewer line repairs, modification of existing bathrooms, and ADA improvements. FUMC is in the process of selecting an architectural firm for the project. In addition public services provided services to low-moderate income seniors, youth, persons with disabilities, homeless and general low-moderate income public City wide.

Neighborhood Conditions: During FY 2018-19, a total of eight CDBG public service programs were funded, serving families, seniors, and youths. Overall, approximately 4,426 residents were assisted.

In FY 2018-19, the City continued to implement the rehabilitation of the Sherwood Recreation Center, also known as the Old Municipal Swimming Pool Building located at 920 N. Main Street built in 1949. In 2009, after completion of the New Aquatic Center, the old swimming pool was drained, and the building has not been used since then. The Sherwood Recreation Center called for the remodeling of the old pool building into a recreational sports facility for City residents. The City's Community Development Department Housing Division, Public Works and Recreation and Community Services Departments are concurrently working on this project. The scope of work and funding amounts for this project has been broken-down into the following phases.

CDBG Sherwood Recreation Center (Old Municipal Swimming Pool Building)					
Fiscal Year	Phase	CDBG Budget	CDBG Expenditures	Project Delivery	Est. Completion Date
FY 2014-15	Phase I	\$350,000	\$350,000		Completed
FY 2015-16	Phase IB	\$797,285	\$797,285		End of 2019
FY 2016-17	Phase IC	\$280,000	\$280,000	\$16,001	Completed
FY 2016-17	Phase II	\$667,060	\$667,060	\$35,000	End of 2019
FY 2018-19	Phase III	\$914,000	\$138,143	\$20,000	End of 2019
Total		\$3,008,345	\$2,232,488	\$71,001	

Phase I

The Sherwood Recreation Center Phase I included \$350,000 of FY 2014-15 CDBG Funds. The scope of work for this phase included the demolition and removal of the existing swimming pool deck and the top 18" of vertical pool wall, fracturing of the existing pool bottom, structural backfill of the existing pool, construction of new reinforced concrete slab, minor ADA upgrades in the restroom areas, and installation of new emergency exit door mechanisms. All of the CDBG funds have been spent as of April of 2016. Phase I construction work is 100% completed.

Phase IB

The Sherwood Recreation Center Phase IB included \$797,285 of FY 2015-16 CDBG Funds along with \$100,000 of FY 2015-16 Measure G Funds and \$241,000 of FY 2015-16 General Funds. The scope of work for this phase included: 1) the removal and replacement of the roofing system in the building; 2) miscellaneous seismic upgrades; 3) repainting of interior and exterior spaces; 4) installation of new flooring system on the new concrete floor over the pool area; 5) removal and disposal of existing glass panels on the south, east and west walls and replacing it with new wood framing and glassing on these areas; 6) removal and disposal of broken windows and glassing in the lobby, men's and women's restroom and installing of new glassing; 7) removal and abatement of lead base paint and asbestos containing materials in various locations within the building; and 8) the removal and disposal of existing roll-up doors on the south wall and installing new roll-up door. All of the CDBG funds have been spent as of December 2016, and all of the scope of work under this phase has been completed for the exemption of the flooring installation. d. It was recommended by Premier Builders, the General Contractor, that the installation of a new gym floor surfacing system be done until after the electrical system and HVAC units are installed to prevent damaging the new flooring system. Overall, Phase IB construction work is 90-95% completed. All of the remaining scope of work is to be completed and paid with the General Funds allocated for this phase. The completion deadline for remaining work in this phase is by the end of 2019.

Phase IC

The Sherwood Recreation Center Phase IC included \$280,000 of FY 2016-2017 CDBG Funds. During the construction work of Phase IB, an unknown condition was discovered as the piping system serving all the restroom areas were badly deteriorated and needed to be repaired. The scope of work for this phase included the removal and replacement of the deteriorated piping system, and all the associated plumbing work to make the restroom facility fully functional and ADA compliant. A portion of the funds were used to pay for portion of the construction of the new wall system to separate the basketball area and have a foldable basketball goal system safely mounted onto the wall system. All CDBG funds for Phase IC have been spent as of March 2017. Phase IC construction work is 100% completed.

Phase II

The Sherwood Recreation Center Phase II included \$667,060 of FY 2016-17 CDBG Funds and \$280,000 of FY 2017-18 General Funds (Central Park Transfer). The scope of work for this phase included the demolition and

removal of existing electrical system and installation a new one for the entire building, the demolition and removal of the HVAC system, structural and wall framing as well as insulation, sealants, drywall and plumbing to install the future HVAC system, asbestos removal and abatement in the building, structural, flooring and plumbing changes in the men's and women's dressing and restrooms. The installation of the electrical panel/control for the building's new electrical system is the only pending scope of work for this phase. All CDBG funds for Phase II were spent as of June 2018. Overall, Phase II construction work is 80-90% completed. All of the remaining scope of work is to be completed and paid with the General Funds allocated for this phase. The completion deadline for this phase is to match that of Phase III, end of 2019.

Phase III

The Sherwood Recreation Center Phase III included \$914,000 of FY 2018-19 CDBG funds allocated under the City's FY 2018-19 Annual Action Plan. This phase will include the installation of the HVAC system for the entire building, installation of the basketball goals, transformation of mechanical room into offices, storage and exercise room, installation of finishes in the staff offices, storage room, exercise room, restrooms and community areas among other upgrades and repairs needed to make this facility fully functional. On January 8, 2019, the project bids were opened and on January 22, 2019, the contract was awarded by City Council to Jacob Construction & Design (GC), who was the lowest bidder on the project. On February of 2019 the construction contract was executed and the GC began the construction on March of 2019. As of June 30, 2019, the GC conducted the following work: completed most the demolition work in the mechanical room, finished the plumbing and wood framing within the men's and women's restrooms and prepare it for painting, completed the water intrusion work in the lobby area and repaired the dry rot at the lobby and staff office, and installed the new windows at the exercise room. Overall, Phase III construction work is 65% completed and 15% of CDBG funds have been expended. Phase III is scheduled to be completed by the end of 2019.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Enhanced Homeless Facilities and Services	Homeless	ESG: \$161,075	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	550	0	0.00%	0	0	0.00%
			Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	150	2,073	1382.00%	176	103	58.52%
			Homeless Person Overnight Shelter	Persons Assisted	10,000	2,235	22.35%	287	696	242.51%
			Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0	0.00%	0	0	0.00%
			Homelessness Prevention	Persons Assisted	5,000	2,409	48.18%	120	74	61.67%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Enhanced Neighborhood Conditions	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$1,252,014	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	55,970	136,643	244.10%	0	0	0.00%
			Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	50,000	26,519	53.04%	3,954	4,426	111.94%
			Businesses assisted	Businesses Assisted	20	34	170.00%	0	0	0.00%
Increased Decent and Affordable Housing	Affordable Housing	CDBG: \$612,974 HOME: \$793,138	Rental units constructed	Household Housing Unit	91	76	83.52%	90	50	55.56%
			Rental units rehabilitated	Household Housing Unit	8	40	500.00%	0	40	4000.00%
			Homeowner Housing Rehabilitated	Household Housing Unit	40	107	267.50%	15	17	113.33%

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

During FY 2018-19, the City continued to implement the priority needs established in the City's current FY 2015-19 Consolidated Plan. All High Priority Needs identified in the Consolidated Plan received funding from the CDBG, HOME, and/or ESG programs. The City was able to achieve or on track to achieving the majority of its goals and objectives.

The City is working on or has completed various affordable housing projects:

- **Vista de la Terraza:** The developer, Community Housing Improvement Systems and Planning Association, Inc. (CHISPA) completed this 40-unit multi-family residential rehabilitation project on November 29, 2018 in which all construction work was completed, property standards were met, final drawdown of funds were disbursed and the project was marked complete in IDIS. A total of eight (8) HOME-assisted units were generated as a result of this project.
- **Haciendas III:** The developer, Monterey County Housing Authority Development Corporation (MCHADC) received a final Certificate of Occupancy for this 50-unit modular multi-family residential new construction project on March 18, 2019. A total of nine (9) HOME-assisted units were generated as a result of this project.
- **Mid-Peninsula Moon Gate Plaza (formerly 21 Soledad Street):** The developer, MidPen Housing Inc. began construction of this 90-unit multi-family mixed use (residential and commercial/retail) new construction project. The estimated project completion date is November 2019. A total of 12 HOME-assisted units will be created at the completion of this project.

ESG funds were used to assist the homeless, with the following results:

- Central Coast Center for Independent Living - Homeless Prevention and Rapid Rehousing – 49 persons assisted
- Interim, Inc. - MCHOME - Street Outreach, Emergency Shelter – 38 persons assisted
- Housing Resource Center of Monterey County – Housing Resource Center Rapid Re-Housing Plan – 26 persons assisted
- Community Homeless Solutions – Warming Shelter - 108 persons assisted

On March 29, 2019 the First United Methodist Church (FUMC) and the City entered into a funding agreement for a project that includes; but is not limited to the reconstruction of the existing kitchen facility, lead and asbestos remediation, sewer line repairs, modification of existing bathrooms and ADA improvements. FUMC is in the process of selecting an architectural firm for the project.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG	HOME	ESG
White	3,913	8	727
Black or African American	98	0	72
Asian	224	0	15
American Indian or American Native	17	0	13
Native Hawaiian or Other Pacific Islander	17	0	8
Total	4,269	8	835
Hispanic	2,875	8	569
Not Hispanic	1,394	0	266

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Agency	Program	Persons Served
Alliance on Aging	Ombudsman & Tax Counseling for the Elderly	852
Boys & Girls Clubs	Catch the Bus (CTB) Transportation Program	711
Eden Council for Hope and Opportunity	Fair Housing and Tenant/Landlord Services	64
Food Bank	Food Bank for Monterey County	1,696
Girls Inc. of the Central Coast	Girls Inc. of the Central Coast	149
Girl Scouts of California	Girl Scouts Alisal Program Center	310
Legal Services for Seniors	Legal Services and Fair Housing	500
Partners for Peace	Families are the Heart of the Community	144
GRID Alternatives	Monterey County/City of Salinas Solar Affordable Housing Program	10
Totals		4,436

Narrative

The City assisted 4,436 residents/households with public services and housing activities using CDBG funds in FY 2018-19, but race data is not available for some persons, or their race categories are not among those allowable in Table 2. Specifically, race data is presented for 4,269 persons, but not for 167 persons whose races could not be accommodated in the categories provided in Table 2. These include: "Other Races" (157 persons); American Indian or Alaska Native AND White (nine persons); and American Indian/Alaska Native AND Black/African American (one person).. The majority (67 percent) of these residents assisted were Hispanics, reflecting the City's overall demographic characteristics.

The Vista de la Terraza project was completed and occupied in FY 2018-19. The eight HOME-assisted units are occupied by Hispanic households.

For ESG-funded homeless and homeless prevention services, 873 persons were assisted. However, 33 persons indicated they were of "Other Races" and five clients did not know / refused to answer. These responses could not be accommodated in Table 2. Among the 873 assisted, about 65 percent of those assisted were Hispanic, also reflecting the City homeless population.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	Public	\$2,223,931	\$1,070,309
HOME	Public	\$1,030,485	\$524,732
ESG	Public	\$173,930	\$515,583

Table 3 - Resources Made Available

Narrative

The CDBG allocation was \$2,093,734 and the City also utilized \$130,197 in Program Income (PI) for a total amount of \$2,223,931.

The HOME allocation was \$838,381. The total amount of HOME funding available, including PI of \$192,104, was \$1,030,485.

The ESG allocation was \$170,830. The total amount of ESG funding available, including \$3,100 of prior year funds was \$173,930.

For FY 2018-2019, the total amount of funds expended was \$2,110,624, on a variety of activities.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Alisal Neighborhood Revitalization Strategy Area	2	11	5 CDBG Public Service activities, 1 Multi-Family Housing project (Vista de la Terraza, 40 units) and 9 Single Family Housing Services Program households served in this area.
Chinatown Revitalization Area	37	1	1 CDBG Public Service activity and 1 ESG Public Service activity, 2 Multi-Family Housing projects (Moon Gate Plaza, 90 units and Haciendas Phase III, 50 units) served this area.

Table 4 – Identify the geographic distribution and location of investments

Narrative

Alisal Neighborhood Revitalization Strategy Area (NRSA)

This area represents one of the most distressed neighborhoods in the City. This area has some of the highest concentration of poverty and substandard living conditions in the City. The area faces challenges such as inadequate public infrastructure, high levels of unemployment, high levels of poverty, and violent criminal activity. Within the Alisal NRSA, a third (33.3 percent) of all residents lives in poverty, a higher proportion than the City overall (21 percent).

During FY 2018-2019, the following CDBG public service activities primarily benefit the Alisal NRSA: Boys and Girls Club, Food Bank for Monterey County, Partners for Peace, Girls Inc of the Central Coast and Girl Scouts of California.

During FY 2018-2019, the following Housing Services Programs benefited the Alisal NRSA: GRID Alternatives Solar Program (nine households).

Chinatown Area

The 12 blocks that form the Chinatown area are located primarily within Census Tract 18.02 Block Group (BG) 2. This BG has a population of about 2,000, with 78.5 percent being low and moderate income. Large numbers of homeless have been camping in Chinatown over the past few years. The Coalition has counted at the height of the encampments, 300 people were living on the streets within the area.

The Mid-Peninsula Moon Gate Plaza project (formerly know as 21 Soledad Street) will benefit the Chinatown area. In addition, the following CDBG and ESG activities primarily benefit the Chinatown area: Food Bank for Monterey County and Central Coast Center for Independent Living (CCCIL).

Chinatown Slum and Blight Designation

On May 16, 2019, Kimberly Nash, the Director of the Community Planning and Development Division, approved the Chinatown Slum and Blight Designation Report. With the designation of Chinatown as a Slum and Blight Area, the City has a greater opportunity to revitalize it. Chinatown is at the hearth of Salinas and it's an integral part of the City's rich history. This designation was effective July 1, 2017 and will continue for a period of 10 years after. The designation covers an area an area of six-blocks that are physically separated from the surrounding Downtown and the Intermodal Transit Center by the Union Pacific railroad tracks and by the main arterials such as East Market Street, Sherwood Drive, East Rossi Street, Monterey Street and North Main Street. The neighborhood includes the following minor streets: East Lake Street, California Street, Soledad Street, Market Way, Bridge Street. Within the neighborhood, there are three (3) alleys: Bridge, Rossi and Lake Alleys.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Three affordable multi-family housing projects were underway or completed during FY 2018-19: the 40-unit Vista de la Terraza (VDLT); 50-unit Haciendas III; and 90-unit Moon Gate Plaza (formerly 21 Soledad Street). VDLT is a 40-unit rehabilitation project which was on the verge of losing it affordability due to the State's HCD loan becoming due and payable. The project was completed on November 29, 2018.

The City also funded Haciendas III, a 50-unit residential multi-family new construction rental project. The final Certificate of Occupancy was issued on March 18, 2019 with nine HOME-assisted units.

The City provided CDBG and HOME funds to the MidPen Moon Gate Plaza (formerly 21 Soledad Street). There will be 12 HOME-assisted units in this project. This project is anticipated to be completed by the end of 2019.

For Public Services subrecipients, ESG funding is often an essential source of funds to access other funds. None of the subrecipients' essential safety net programs are funded exclusively by ESG. Local community foundations require matching funds and City of Salinas CDBG funds have frequently fulfilled that requirement.

There are also other more subtle forms of leverage. Public investment in a particular neighborhood (upgrading water mains or installing traffic signals or street lighting), for example, can be an inducement for additional investment by area property owners affected by the improvements.

In addition, the City is working on establishing several new public/community facilities on City-owned properties:

1081 Buckhorn Drive: The City purchased 1081 Buckhorn Drive with HUD Economic Development Initiatives (EDI) funds with the specific objective to develop a child care center. This 0.8-acre property is located immediately outside of the Alisal NRSA; it is expected that this child care center would primarily serve Alisal residents. The City is working with the Alisal Union School District (AUSD) to develop the site for the District's Early Childhood (Preschool) and Day Care programs. The City took the Enclave Negotiating Rights Agreement (ENRA) to City Council on August 15, 2017. The City and AUSD have entered into an ENRA extension to allow the AUSD to continue its due diligence

process on the property until December 3, 2019. The AUSD continues its public engagement process to include various stakeholders to determine future programming and funding for the center. The United Way is leading the public engagement process on behalf of AUSD. The AUSD is also fundraising to ensure the facility will be built as planned. The estimated construction start date is proposed to begin in 2020.

HOME Match Contribution: The City donated the land for MidPen for the construction of the Moon Gate project, with an appraised value of \$525,000. In addition, the City also waived the inclusionary fee of \$473,000. Total contribution to the match requirement is \$998,000.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	\$3,808,879
2. Match contributed during current Federal fiscal year	\$998,000
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$4,806,879
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$4,806,879

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
\$187,892.19	\$39,434.00	\$0.0	\$0.00	\$227,326.19

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period

	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number	1	0	0	0	0	1
Dollar Amount	\$12,746,436	\$0.0	\$0.0	\$0.0	\$0.0	\$12,746,436
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
	Total	Women Business Enterprises	Male			
Contracts						
Number	0	0	0			
Dollar Amount	\$0.0	\$0.0	\$0.0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	\$0.0	\$0.0	\$0.0			

Table 8 – Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted

	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

Parcels Acquired	0	\$0
Businesses Displaced	0	\$0
Nonprofit Organizations Displaced	0	\$0
Households Temporarily Relocated, not Displaced	5	\$0

Households Displaced	Total	Minority Property Enterprises				White Non- Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non- Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	90
Number of non-homeless households to be provided affordable housing units	15	14
Number of special-needs households to be provided affordable housing units	90	0
Total	105	104

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	90	90
Number of households supported through the rehab of existing units	15	14
Number of households supported through the acquisition of existing units	0	0
Total	105	104

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Under the City's Affordable Housing Goal for FY 2018-2019, the City proposed to pursue the following housing activities:

- Housing Rehabilitation Loans and Accessibility Assistance Grants (CDBG and HOME) – 5 owner-households
- GRID Alternatives (CDBG) -10 owner-households
- Mid-Peninsula Moon Gate Plaza (CDBG and HOME) – 90 units

The City was successful in completing or initiating all of its Affordable Housing Goals for FY 2018-2019.

- Housing Rehabilitation Loans (CDBG and HOME) - 1 owner-households
- Housing Accessibility Assistance Grants (CDBG) - 2 owner-households
- Lead-Based Paint Grant (CDBG) – 1 owner-households (duplicated)
- GRID Alternatives (CDBG) - 10 owner-households

- Vista de la Terraza (CDBG) - Construction was completed on the 40-unit rehabilitation project and the project was marked complete on November 29, 2018. Eight of the 40 units were HOME-funded.
- Haciendas Phase III (HOME) – a final Certificate of Occupancy for this 50-unit multi-family residential new construction project was received on March 18, 2019. Nine of the 50 units were HOME-funded.
- Mid-Peninsula Moon Gate Plaza (CDBG and HOME) – Currently under construction. Anticipated 90 unit new construction mixed-use project is scheduled to be completed by the end of 2019.

A total of 14 owner-households were assisted under the City's various Housing Services Programs. Specifically 4 owner-households received assistance under three following programs (Housing Rehabilitation Loan, Housing Accessibility Assistance, and Lead-Based Paint grant) and additional 10 households under the GRID Alternatives Solar Program.

The projects included in Table 11 and Table 12 are:

- Housing Rehabilitation (CDBG and HOME) – 4 owner-units assisted with rehabilitation, HAA, and/or LBP assistance
- GRID Alternatives (CDBG) - 10 owner-households
- Vista de la Terraza (CDBG) – 40 units
- Haciendas Phase III (HOME) – 50 units

Discuss how these outcomes will impact future annual action plans.

This City has been successful in pursuing affordable housing projects. The City will continue its efforts, allocating HOME and CDBG funds to support affordable housing development.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	2	3
Low-income	5	5
Moderate-income	7	0
Total	14	8

Table 13 – Number of Persons Served

Narrative Information

During FY 2018-19, the City addressed affordable housing needs by completing the Vista de la Terraza (40 affordable units, 8 HOME-funded) and Hacienda III (50 affordable units, 9 HOME funded).

Overall, 14 low-income households were assisted under the City's Housing Services Program (Low Interest Loan Program, HAA, LBP and GRID Alternatives Solar Program).

The City utilizes its CDBG and HOME funds to provide affordable housing for the low-income population. For example, Moon Gate Plaza is also a housing project that will benefit those that are currently or at-risk of becoming homeless and persons with disabilities. The VDLT project preserves housing units that would be at risk of converting to market-rate housing and thereby potentially preventing displacement and/or homelessness among some of the City's most vulnerable population. The Housing Services Program (Direct/Deferred Loans) allows homeowners to make much needed repairs on deteriorated housing which allows them to stay in their home. Housing Accessibility Grants also help persons with disabilities maintain and preserve access to adequate housing.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City's ESG-funded non-profit partners work directly to contact unsheltered persons in order to provide assistance: Interim Inc., Central Coast Center for Independent Living (CCCIL) and Community Homeless Solutions, Housing Resource Center. .

Chinatown Block Party

The City of Salinas in conjunction with New Harvest Christian Fellowship Group, Coalition of Homeless Services Providers, Dorothy's Place, MidPen Inc., PG&E, the Monterey County Housing Authority, Victory Mission, Chinatown Health Services Center, Interim Inc., Central Coast Center for Independent Living among other non-profit organizations organized the 2nd Chinatown Block Party. This event happened on November 17, 2018, and the principal purpose of this event was to assist the homeless population living in Chinatown take the first step to get into housing and navigate all the resources available to them.

Interim Inc. MCHOME Program: Interim outreaches to homeless persons in the community and then works with them to assess if they fit the criteria of chronic homelessness and psychiatric disabilities by having them meet with the psychiatric social worker and psychiatrist. Once eligibility is verified, clients may then be enrolled in the program. If the client does not meet the required criteria, they are referred to other appropriate service providers.

Housing Resource Center of Monterey County: HRC serves the County through social service programs in Rapid Rehousing. HRC needs to get qualified through HUD's certification for its Housing Counseling services provided.

City of Salinas: The City of Salinas participates in the Chinatown Homeless Action Team (CHAT) with representatives of the Coalition of Homeless Service Providers, Interim Inc., California State University Monterey Bay (CSUMB), Sun Street Centers, Mid-Peninsula Housing Coalition, Housing Resource Center of Monterey County (HRC) and the Franciscan Workers of Junipero Serra. CHAT meets monthly. The City also meets with the Coalition by participating in a monthly Administration and Implementation Meeting. The City has also attended bi-monthly meetings with the Community Foundation of Monterey County. Leaders from Monterey County, including City Managers, key City staff, non-profit institutions and the Community Foundation have met to try and create solutions to alleviate conditions in Chinatown and provide solutions, including housing and resources. City staff have also participated in a working group that meets monthly to create a vision for the Chinatown area as a portal to services and resources for the homeless. City staff also attended the Housing Pipeline Committee meetings held by the Coalition bi-monthly. The purpose of this group is to aid in understanding the availability of housing resources for homeless and to create new solutions to facilitate housing supply throughout the County. In addition, City staff participates in the Homeless Management Information System (HMIS) oversight committee meetings as well as the Homeless Prevention and Rapid Rehousing Program committee (HPRP). The City's Mayor also sits on the leadership council for the CoC.

Addressing the emergency shelter and transitional housing needs of homeless persons

Homeless Funding: In 2016 the City became the administrative entity (AE) to administer State ESG for San Benito and Monterey Counties. This collaboration has added emergency homeless funding and increased capacity to serve homeless in our CoC. This past year, the City and the County joined efforts to fund the Salinas Warming Shelter ran by Community Homeless Solutions.

Emergency Shelter: Community Homeless Solutions and Victory Mission provide emergency shelters for the homeless population in Salinas.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Discharge Policies: On May 8, 2007, the City of Salinas adopted a Discharge Coordination Policy pertaining to the discharge of persons from publicly funded institutions and systems of care. As the City neither owns nor operates any such facilities, the impact was largely symbolic. The Countywide Continuum of Care organization seeks to coordinate discharge policies among publicly funded institutions and systems of care. “Lead Me Home: The Game Plan for Housing Homeless People in Monterey and San Benito Counties” established the Discharge Planning Committee as well as Action Teams for Foster Youth, Health and Criminal Justice seeing to develop a county-wide discharge planning policy.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Homeless service agencies generally work to get homeless individuals into permanent housing as quickly as possible.

Central Coast Center for Independent Living (CCCIL): With ESG funding, CCCIL responded to residents, calling, walking in, and otherwise applying to HRC for emergency housing and homeless prevention services this year.

Housing Resources Center (HRC): HRC privately-funded Security Deposit Guarantee Program is a “self-help” program that provides assistance with move-in costs for low-income households. HRC provides a guarantee to the landlord, via a Letter of Credit, for the full deposit amount. Tenants pay their deposit to the landlord in twelve monthly installments without interest. HRC also provides Financial Literacy education, emergency clothing, and referrals.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Housing Authority of the County of Monterey (HACM) serves as housing authority for the County as a whole except the City of Soledad. The City of Salinas does not permanently own, manage, or otherwise control any residential property, including any property that could be categorized as “public housing.” HACM has the responsibility for addressing public housing improvements, housing voucher programs, and resident initiatives. HACM converted all public housing units countywide to Project-Based Rental Assistance. To-date, the City has completed a total of 26 California Tax Credit Allocation Committee (CTCAC) Local Review Agency (LRA) Project Evaluation Forms for HACM regarding proposed Residential Assistance Demonstration (RAD) proposed projects.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

HACM has taken the lead in developing innovative models to enable the homeless and other low income families to achieve economic independence and self-sufficiency. Their multi-faceted plan to improve the operation of public housing units and assist clients toward self-sufficiency is detailed in their periodically updated Five Year Action Plan. HACM converted all public housing units countywide to Project-Based Rental Assistance.

Actions taken to provide assistance to troubled PHAs

HACM has not been designated by HUD as “troubled.”

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The most critical barrier to affordable housing in Salinas is that the need for decent and affordable housing far exceeds the City's available resources. With the elimination of redevelopment funds, the City's ability to address its affordable housing needs is seriously compromised. In addition, rising housing costs combined with the decrease in the availability of public funds has forced the City to suspend its First-Time Homebuyer Program. The HOME program regulations established the maximum purchase price of an existing single family dwelling at \$396,000 in Salinas for FY 2018-2019; this maximum purchase price limits the number of eligible properties for purchase as there were a limited number of properties below this price range. The City continues to aggressively pursue funding available at the local, state, and federal levels to supplement its limited funds. The City values its partnership with nonprofit housing developers such as CHISPA, MidPen, and MCHADC in pursuing innovative strategies to address the City's affordable housing needs, including providing more permanent housing options for the homeless. Another method the City has utilized to assist developers is providing fee deferrals for certain eligible impact fees. The City typically structures the fee deferral as a low-interest loan over a fifty-five year period to be paid by the residual receipts. The City also updated its Inclusionary Housing Ordinance in June 2017 to add more flexible options for developers to produce affordable units on-site. The City also has a Density Bonus Ordinance which provides incentives and concessions to developers who propose a certain percentage of affordable housing in their developments. The City also updated its Zoning Ordinance to create more flexibility for auxillary (accessory) dwelling units to be constructed.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The homeless are among the most underserved group in Salinas, with ESG funding at a level far below what is needed to address the City's homeless issues. In response, the City has used its CDBG allocation to provide public services that can benefit this group.

In addition, the City has been working with the Counties of Monterey and San Benito Continnum of Care to implement homeless programs and services using State ESG funds. The City serves as the lead agency for administering the State ESG program. These funds are used for homeless prevention services, emergency shelter services, rapid rehousing and outreach. The following agencies were approved for funding with the FY 2018-19 State ESG funds:

- City of Salinas – Program Administration - \$8,391
- San Benito County Health and Human Services Agency – Housing Resource Center of San Benito County - \$116,176
- Community Homeless Solutions – Warming Shelter - \$174,264

These programs are underway.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

As required as a condition of receiving HUD funds, the City of Salinas complies with HUD's Lead Safe Housing Regulation (Title 24, Part 35). Primary compliance is through City Housing Services Program staff. Potential project sites with housing units constructed prior to 1978 are tested by a certified lead inspection firm (for lead paint and, where applicable, for other possible materials containing lead, such as ceramic tiles). When found, lead remediation is performed by certified LBP contractors before the rehabilitation contractor is permitted to begin work. In addition, regardless of date-of-construction, rehabilitation sites are inspected for failing paint surfaces (chipping, flaking) during the initial rehabilitation evaluation. If such deteriorating paint is found, lead testing is performed and the necessary

steps taken if lead is found. All general contractors involved in the Rehabilitation/Housing Accessibility Assistance grants have received their certification as an EPA Renovation, Repair and Painting (RRP) contractor.

Lead-based paint testing, remediation and abatement activities are expensive. While such activities are eligible items for rehabilitation loans, the cost was found to be a deterrent to potential rehabilitation clients. The City therefore established a lead hazard grant program whereby rehabilitation clients are provided a grant sufficient to cover most - if not all- the costs of lead abatement. The lead testing and lead hazard grant policies also apply to participants in the Housing Accessibility Assistance (HAA) program, also administered by Housing Services.

Among the 14 total housing units served in FY 2018-2019 through the Grid Alternatives Solar Program, City Housing Rehabilitation Loan Program, Housing and Accessibility Assistance (HAA) Grant Program, 1 household received a Lead Based Paint (LBP) Grant.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City's anti-poverty strategy is enumerated below, with specific FY 2018-19 actions noted within each category:

1. Continue to support the efforts of housing developers providing affordable housing opportunities in Salinas, particularly rental and multi-family housing. The City provided funds to CHISPA for the acquisition of property, relocation costs and Phase I and Phase II rehabilitation of Vista De La Terraza (VDLT), a 40-unit affordable housing development. The funding provided to CHISPA for VDLT was vital to maintain it's affordable housing status as the project would have converted to market rate. The project was completed during FY 2018-2019. Funding was also provided to the Monterey County Housing Authority Development Corporation for the development of Haciendas III (50-unit family housing) during FY 2017-2018 and the project was completed in FY 2018-2019. MidPen also received funding in FY 2018-2019 for the Moon Gate Plaza project (90-unit multi-family rental). This project is expected to be complete in late 2019.
2. Continue to provide housing rehabilitation programs targeting lower income homeowners. The City assisted 14 income-qualified households through the Housing Services Programs (Housing Rehabilitation Loans, Housing Accessibility Assistance (HAA) Grants, Lead Based Paint (LBP) Grants and Grid Alternatives Solar Program) in FY 2018-2019.
3. Continue to support senior-related services, particularly those that relate to fair housing issues, to enabling seniors to remain in their own homes, and to addressing basic needs. In FY 2018-2019, 852 seniors were assisted by the Alliance on Aging's Senior Tax Counseling program and Legal Services for Seniors – Fair Housing and Legal Services, served 500 unduplicated persons.
4. 57 persons with disabilities were assisted through Interim's MCHOME project serving those with psychiatric disabilities. Interim has five handicapped accessible units at all loctions in Salinas and about half of the residents have physical or sensory disabilities, in addition to psychiatric disabilities. While Interim does not provide support services specicially for physically disabled, it helps clients arrange in-home support services.
5. Continue to support homeless service providers in Salinas and the larger community. Among CCCIL homeless prevention activities, Housing Resource Center of Monterey County's Rapid Re-Housing, Community Homeless Solution's Warming Shelter, and Interim's MCHOME for persons with mental disabilities, the City assisted 873 homeless/at-risk homeless persons in FY 2018-2019.
6. Continue to support City and community programs focused upon the recreational and educational needs of Salinas' youth. An estimated 1,314 youths were served in FY 2018-2019 by the following programs: Girls Inc.'s empowerment program (149 persons); Girl Scouts of Central Coast (310 persons); Boys and Girls Clus – Catch the Bus (711 persons); and Partners for Peace (144 persons).
7. Continue to promote Section 3 Employment and Economic Opportunities for low income residents and business concerns through the City's various housing programs and public improvement projects. Specifically, the Section 3 Clause is included in all bid package for public works projects.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City collaborated with the County of Monterey to develop a joint funding application process/system to help reduce administrative works associated with funding application and reporting. Use of City Data Services allows for more efficient and accurate management of the funds. The City provided CDBG funding to eight non-profit agencies in FY 2018-2019 that have provided services within the City for many years. Four non-profit agencies received funding to alleviate homelessness utilizing ESG funding to supplement their efforts. The City has also established a CDBG/Housing Committee to oversee the use of HUD funds. This committee provides an additional forum for nonprofits and stakeholders to communicate with the City and community members regarding housing and community development needs and plans for future projects. The committee is tasked with the objective of enhancing coordination and improving the effectiveness and efficiency in using HUD funds. Specifically, the committee evaluated, with input from the service providers and stakeholders, made changes to the criteria for allocating funds, and established a minimum grant amount for each agency. The City implemented a two-year cycle and a competitive funding application that would reduce administrative burden on City staff and subrecipients and allow for funding to assist in serving more clients. The City will also continue to monitor and evaluate the changing needs within the City and how best to fund various agencies to assist the low and moderate income residents with CDBG, HOME and ESG funds.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Salinas partners with its strong network of public and private housing and social service agencies to provide housing and community development programs in the City. Coordination efforts are ongoing. In addition, the City is working with the Counties of Monterey and San Benito Continuum of Care to implement homeless programs and services using State ESG funds. This funding source available to the region allows the City to provide an increased level of services for the homeless and at-risk homeless. The City serves as the lead agency for this funding program.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In July 2019, the City adopted the Monterey County Regional Analysis of Impediments (AI) to Fair Housing Choice. The following are areas with fair housing concerns as identified in the 2019 Regional AI that are relevant to the City of Salinas:

1. Disparities in access to opportunities
2. Monitoring of lending practices
3. Discrimination in home sales and rental listings
4. Fair housing education
5. Regional collaboration

Actions taken to overcome effects of impediments identified included:

1. Disparities in Access to Opportunities:
 - Ensure bilingual fair housing information and resources are available on City website and at public counters and community locations. Expand fair housing information to languages according to the City's Limited English Proficiency (LEP) plan.
 - The City incorporated Limited English Proficiency (LEP) requirements into its Citizen Participation Plan. City staff continues to engage community stakeholders, business owners and non-profits in the assessment of priorities for the Alisal NRSA.
 - The City is working on implementing the Alisal Neighborhood Revitalization Strategy Area Plan, with focused efforts in building nonprofit capacity to serve residents in this neighborhood through providing funding to nonprofits and coordinating with the Public Works Department to provide public improvements in the Alisal NRSA.

- Ensure that annually, a portion of the City's CDBG and HOME funds is expended in the Alisal NRSA to help address housing issues in this area. Staff has identified strategies that take advantage of the Alisal NRSA designation to allow more flexible uses of CDBG funds in the Alisal NRSA
 - The City is exploring incentives to provide affordable housing on site, encouraging mixed income housing throughout the community and has completed an update on the Inclusionary Housing Ordinance to increase affordable housing opportunities in the City. The new Inclusionary Housing Ordinance was adopted on July 7, 2017.
 - ADA Transition Plan is to go to City Council by the end of December 2018. The plan is a living document and it will be implemented as sections of funding become available.
 - Through the City's Capital Improvement Planning, identify resources to rehabilitate public and community facilities in a timely manner.
 - Provide funding to projects through CDBG that will increase ADA compliant projects.
2. Monitoring of Lending Practices:
 - Periodically review the lending patterns of all financial institutions that provide financial services to the City.
 - Provide financial literacy and loan acquisition trainings, with particular attention to outreach in minority populations, through HRC's housing services.
 - In selecting financial institutions to participate in housing programs, consider the lender's performance history with regard to home loans in low/moderate income areas and minority concentration areas.
 - The fair housing service contractor(s) should monitor lending activities in the City and identify potential issues.
 3. Discrimination in Home Sales and Rental Listings:
 - Expand education and outreach efforts, with specific efforts outreaching to small rental properties where the owners/managers may not be aware of the fair housing laws.
 4. Fair Housing Education:
 - Support local groups to provide workshops informing tenants of their housing rights.
 - Pursue random testing to identify issues, trends, and problem properties and expand testing to cover other protected classes, especially those with emerging trends of suspected discriminatory practices.
 - Support enforcement activity by fair housing service providers and publicize outcomes of fair housing litigation as a means to deter discriminatory practices and to encourage reporting.
 - Celebrate Fair Housing Month and insert fair housing information into large community events. The City celebrated Fair Housing month with a proclamation at City Council.
 5. Regional Collaboration:
 - The City collaborated with Monterey County, the cities of Monterey and Seaside, as well as with the Housing Authority of the County of Monterey to conduct the Regional AI. The City also completed a regional farmworker housing study, collaborating with Monterey County, Santa Cruz County, the cities of King, Gonzales, Soledad, and Greenfield, and the Monterey Bay Association of Governments (AMBAG).

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

In FY 2018-19, the City performed desk review monitoring of all CDBG, ESG, and HOME subrecipients through its on-line grant management system called City Data Services (CDS). In addition, the City also performs on-site monitoring of all CDBG and ESG public service agencies. There were no findings made as a result of the desk review monitoring.

The City's monitoring procedures for the implementation of its CDBG, HOME, and ESG programs are summarized in Attachment B.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Citizen participation is one of the most important components of the Consolidated Plan (CP) process.

Publicity: Bilingual (Spanish-English) public notices were released in the Californian (English) and El Sol (Spanish) to inform the public that a draft CAPER was available for review and public comment. The draft CAPER was available for review at all three libraries, City Hall, Community Development Department as well as the City website. The meeting notice was distributed to the City NOFA distribution list and posted in City Hall, City Council chambers, and City Permit Center.

Public Review of Draft Documents: The City conducted a 15-day public review period from August 24, 2019 through September 10, 2019. Copies of the Draft CAPER were made available for the public at the following locations:

- City website: <http://www.ci.salinas.ca.us>
- Salinas City Hall
- Salinas Community Development Department
- All three City libraries: Cesar Chavez Library; Library connection at Northridge and John Steinbeck Library

The CP, amendments, annual Action Plans and performance reports will be available for five years at Salinas Community Development Department.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City did not amend the FY 2018-19 Action Plan.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Not applicable.

CR-50 - HOME 91.520(d)**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The following list below represents all of the City's HOME-assisted affordable multi-family rental housing projects and shows the total number of HOME assisted units in each project:

- California House (436 California Street) – 5 units
- Foster Care Housing (7 Spoleto Circle) - 1 unit
- Gateway Apartments (25 Lincoln Avenue) – 20 units
- Haciendas Phase I (233 Calle Cebu) – 4 units
- Haciendas Phase II (241 Calle Cebu) – 4 units
- Haciendas Phase IV (34 E. Rossi Street) – 3 units
- Jardines Del Monte (1253 Del Monte Avenue) – 5 units
- La Gloria Apartments (539 E. Market Street) – 10 units
- Los Padres Apartments (1260 John Street) - 5 units
- Lupine Gardens (300 Casentini Street) – 20 units
- Sherwood Village (808 N. Main Street) – 43 units
- Soledad House (439 Soledad Street) – 8 units
- Tesor Apartments (1041 Buckhorn Drive) – 8 units
- Tynan Village (323 Front Street) – 41 units
- Wesley Oaks (138 Carr Avenue) – 6 units

In accordance with the HOME final rule and §92.504(d), the following HOME assisted properties were inspected by City staff during FY 2018-2019.

Project Name	Address	HOME Units Inspected
Gateway Apartments	25 Lincoln Avenue	4
Hacienda's Phase I	201,233 Calle Cebu	4
Hacienda's Phase II	201, 233 Calle Cebu	4
Hacienda's Phase III	60 E. Rosssi St	9
Hacienda's Phase IV (Senior)	34 Rossi Street	3
La Gloria Aparments	539 E. Market St.	5
Las Casas de Madera	510 East Market Street	4
Sherwood Village	808 N. Main Street	9
Soledad House	439 Soledad Street	4
Vista de la Terraza	165-177 Carr Avenue	8
Wesley Oaks	138 Carr Ave, 603, 605, 607, 609, 611, 613, 615, 617, 619 Fremont Street	4

City staff conducted an on-site HOME site visit which includes an internal unit inspection for each HOME-assisted unit, common area inspection and external property inspection. City staff uses a HOME checklist to cross reference the property conditions. The Haciendas Phase IV project is a new construction project in which no deficiencies were detected during the on-site inspection.

For the remaining HOME-assisted properties that did not require an onsite inspection, and in accordance with the HOME final rule and §92.504(d), starting FY 2015-2016 the City customized its online grant management software system (City Data Services), which allows all property owners/managers to annually submit building and unit inspection reports and data as part of the HOME Annual Compliance Report. All Home-assisted properties that did not require an on-site inspection still received an annual desk monitoring review in which there were no deficiencies found. The desk monitoring review consist of developer property unit inspection reports, annual income recertification reports, insurance documentation in which the developer submits annually to the City through City Data Services (CDS). City staff has established a HOME spreadsheet which informs staff when the inspections are due on each of the properties.

In accordance with the HOME final rule and §92.504(d), the City will ensure that on-site inspections will occur within 12 months after project completion and at least once every 3 years thereafter during the period of affordability. In addition, the property owner/manager must annually certify to the City that each building and all HOME-assisted units in the project are suitable for occupancy, taking into account State and local health, safety, and other applicable codes, ordinances, and requirements, and the ongoing property standards established by the City to meet the requirements of §92.251. The City will ensure that inspections will be based on a statistically valid sample of units appropriate for the size of the HOME-assisted project, as set forth by HUD.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

There are three components to the City's "affirmative marketing" of activities funded by the HUD entitlement grants: 1) Outreach regarding program design and administration; 2) Marketing of programs operated by the City; and 3) Marketing of activities operated by sub-recipients and sub-grantees.

Language barriers can be an impediment to accessing housing of choice. Reflective of the demographics in the City, 68.5 percent of all Salinas residents spoke languages other than English at home, according to the American Community Survey (ACS). Over half of these residents spoke English "less than very well." Linguistic isolation is more severe among Hispanics than among Asians, with approximately 64 percent of Salinas residents speaking "Spanish or Spanish Creole¹" at home compared to only 3.8 percent speaking "Asian and Pacific Islander languages." Among "Spanish or Spanish Creole" speaking households approximately 58.3 percent spoke English "less than very well".

In May 2017, the City updated it's City's Citizen Participation Plan (CPP) to include guidelines for Limited English Proficiency (LEP).

The City also has a hard copy and electronic brochures (English and Spanish) for the Housing Services Programs (Low Interest Loans, HAA and LBP). City staff also distributes programs brochures (English and Spanish) for the GRID Alternatives Solar Program and Central Coast Energy Services.

Outreach Regarding Program Design and Administration: In keeping with the updated CPP, notices of Action Plan, CAPER, and community development need hearings and of annual Request for Proposals are typically published in Spanish in the local Hispanic newspaper "El Sol", in addition to the English notices in The Californian. The City also subscribes to the California Relay Service to accommodate TDD (telecommunication devices for the deaf) users; published public notices provide a TDD number. The City also provides notice to local agencies that serve groups that may need notice in a different format. The Draft Action Plan and CAPER were also made available at all City libraries. In addition, simultaneous Spanish/English translation (using headsets) is typically made available during City Council meetings (and at every hearing regarding Action Plans and other HUD-funded topics).

Marketing of Programs Operated by City: The City's HUD-funded activities are administered by the Housing Division of the Community Development Department. Of the five current full-time positions allocated to the Division,

¹ American Community Survey offers the following sub-categories for members of the population that "Speak a language other than English": "Spanish or Spanish Creole"; "Other Indo-European languages"; "Asian or Pacific Island languages"; and "Other languages"

three are certified by the City as bilingual English/Spanish, including the first point of contact for telephone and walk-in inquiries. Promotional materials are produced in both English and Spanish and whenever marketing is done via newspaper, the information is published in both English and Spanish. From time to time, targeted outreach for housing rehabilitation and first time homebuyer activities is focused upon Spanish-speaking residents, including information to bilingual realtors and mortgage loan packagers, and Spanish language Public Service Announcements to the local news media.

Marketing of Programs Operated by Subrecipients: All City funding agreements employing funds from HUD grants require affirmative marketing activities. The City's monitoring plan includes verification that affirmative marketing is being employed. Many of the funded non-profit agencies routinely provide their services in a bilingual format. City housing activities that are not HUD-funded (e.g. inclusionary housing and density bonus programs) routinely require affirmative marketing to the community.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

The City received \$192,104 in HOME program income. Program income has primarily been used to augment funding for the City's multi-family housing projects underway.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

In addition to using HOME funds for the creation of affordable housing units, the City continued to offer the CDBG Housing Services Program (Low Interest Loans, HAA, LBP and GRID Alternatives Solar Program) grants to foster and maintain affordable housing by giving current homeowners:

- An avenue, besides going to a private Lender, to apply for a loan to rehabilitate their home; most importantly is the benefit of available deferred loans for those households that would not otherwise be able to afford to make monthly payments.
- Availability to Construction management services (inspections, work write ups, contract docs, progress payments, project close-out) that are included as part of the rehabilitation loan/ grant process. Housing staff offers project oversight so that homeowners do not need to worry if the contractor is doing the actual work they are contracted to do. Also contractors are not paid in lump sums; they are paid as the work gets completed.

The City's rehabilitation programs allows homeowners to remain and live comfortably in their homes after the repairs/modifications are completed.

The City also has an Inclusionary Housing Ordinance that requires a specific percentage of affordable units be included in new housing developments. The City updated this Ordinance in 2017 to improve its effectiveness in fostering affordable housing.

The City also has a Density Bonus Ordinance that developers can utilize, in which the developer would provide a certain percentage of affordable housing in exchange for a greater density of market-rate units allowed in a project.

City staff performs the CTCAC Loan Review Agency (LRA) Evaluation Forms for each proposed project that applies for CTCAC funding within the jurisdiction.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	SALINAS
Organizational DUNS Number	010919447
EIN/TIN Number	946000412
Identify the Field Office	San Francisco
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Monterey County

ESG Contact Name

Prefix	Mr.
First Name	Christopher
Middle Name	
Last Name	Valenzuela
Suffix	
Title	Planning Manager

ESG Contact Address

Street Address 1	65 W. Alisal Street
Street Address 2	
City	Salinas
State	CA
ZIP Code	93901-
Phone Number	(831)775-4244
Extension	
Fax Number	
Email Address	christopherv@ci.salinas.ca.us

ESG Secondary Contact

Prefix	Mr.
First Name	Francisco
Last Name	Brambilla
Suffix	
Title	Community Development Analyst
Phone Number	(831) 758-7334
Extension	
Email Address	frankb@ci.salinas.ca.us

2. Reporting Period—All Recipients Complete

Program Year Start Date	07/01/2018
Program Year End Date	06/30/2019

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name	Central Coast Center for Independent Living
City	Salinas
State	CA
Zip Code	93901
DUNS Number	82-744-2948
Is subrecipient a victim services provider	No
Subrecipient Organization Type	Other Non-Profit Organization
ESG Subgrant or Contract Award Amount	\$51,952

Subrecipient or Contractor Name	Interim, Inc.
City	Marina
State	California
Zip Code	93933
DUNS Number	10-277-9576
Is subrecipient a victim services provider	No
Subrecipient Organization Type	Other Non-Profit Organization
ESG Subgrant or Contract Award Amount	\$79,724

Subrecipient or Contractor Name	Community Homeless Solutions
City	Marina
State	California
Zip Code	93933
DUNS Number	10-277-9576
Is subrecipient a victim services provider	No
Subrecipient Organization Type	Other Non-Profit Organization
ESG Subgrant or Contract Award Amount	\$22,442

Subrecipient or Contractor Name	Housing Resource Center of Monterey County
City	Salinas
State	California
Zip Code	93901
DUNS Number	62-145-9010
Is subrecipient a victim services provider	No

Subrecipient Organization Type

Other Non-Profit Organization

ESG Subgrant or Contract Award Amount

\$7,000

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 14 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	71
Children	43
Don't Know/Refused/Other	0
Missing Information	0
Total	114

Table 15 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	515
Children	181
Don't Know/Refused/Other	0
Missing Information	0
Total	696

Table 16 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	63
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	63

Table 17 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	649
Children	224
Don't Know/Refused/Other	0
Missing Information	0
Total	873

Table 18 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	439
Female	430
Transgender	4
Don't Know/Refused/Other	0
Missing Information	0
Total	873

Table 19 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	224
18-24	47
25 and over	602
Don't Know/Refused/Other	0
Missing Information	0
Total	873

Table 20 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	28	0	1	27
Victims of Domestic Violence	149	0	22	127
Elderly	82	0	11	71
HIV/AIDS	6	0	0	6
Chronically Homeless	277	0	32	245
Persons with Disabilities:				
Severely Mentally Ill	254	0	33	221
Chronic Substance Abuse	42	0	7	35
Other Disability	272	0	48	224
Total (unduplicated if possible)	568	0	88	480

Table 21 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

8. Shelter Utilization

Number of New Units – Rehabbed	0
Number of New Units – Conversion	0
Total Number of bed - nighths available	143
Total Number of bed - nights provided	143
Capacity Utilization	143

Table 22 – Shelter Capacity

9. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The City's ESG program is designed to complement the Monterey County Continuum of Care system, focusing on homeless prevention, rapid re-housing, and providing emergency shelters and essential services. To further enhance the City's ability to meeting the outcome and performance goals in the Continuum of Care Strategy, the City is taking the lead in the implementation of State ESG funds.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Expenditures for Rental Assistance	0		\$10,895
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services		0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	\$0	\$0	\$10,895

Table 23 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Expenditures for Rental Assistance	0	0	\$132,284.11
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	\$0	\$0	\$132,284.11

Table 24 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Essential Services	0	0	0
Operations	\$891	\$11,520	\$243,914.95
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	\$891	\$11,520	\$243,914.95

Table 25 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Street Outreach	\$17,308	\$25,123	\$68,687.17
HMIS	\$2,384	\$2,804	\$28,180.34
Administration	0	\$10,877	\$31,622.05

Table 26 - Other Grant Expenditures**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2016	2017	2018
	\$20,583	\$50,324	\$515,583.62

Table 27 - Total ESG Funds Expended**11f. Match Source**

	2016	2017	2018
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	\$22,037	0	0
State Government	\$715,173	\$49,847	\$1,299,700
Local Government	\$13,365	\$353,961	\$333,161
Private Funds	\$50,000	\$46,985	\$30,000
Other	\$38,213	0	0
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	\$838,788	\$450,793	\$1,662,861

Table 28 - Other Funds Expended on Eligible ESG Activities**11g. Total**

Total Amount of Funds Expended on ESG Activities	2016	2017	2018
	\$859,371	\$501,117	\$2,178,445

Table 29 - Total Amount of Funds Expended on ESG Activities

Attachment A: Public Participation

Text of Ad:

City of Salinas

PUBLIC HEARING NOTICE

DRAFT CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR FISCAL YEAR (FY) 2018-19 TO BE SUBMITTED TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) AND INPUT ON HOUSING AND COMMUNITY DEVELOPMENT NEEDS

NOTICE IS HEREBY GIVEN that on or before August 24, 2019, the City of Salinas will publish the draft FY 2018-19 (July 1, 2018 – June 30, 2019) Consolidated Annual Performance and Evaluation Report (CAPER) for submittal to the United States Department of Housing and Urban Development (HUD).

The CAPER summarizes the City's annual accomplishments completed utilizing HUD funds. All activities and projects completed by the City were eligible under the following programs: Community Development Block Grant (CDBG), Home Investment Partnerships Program (HOME), and Emergency Solutions Grants (ESG) funds. All projects met HUD and City priorities to serve primarily low-moderate income persons and households, prevention or elimination of slums or blight and activities that meet housing and community development needs having a particular urgency within the City of Salinas. The CAPER details how the City carried out the City's activities and accomplishments in relation to the 2015-19 Consolidated Plan (Con Plan) and the FY 2018-19 Annual Action Plan (AAP) in accordance with applicable regulations and priorities.

In FY 2018-2019, the City received approximately \$2,093,734 in HUD federal entitlement CDBG funds; \$838,381 in HOME funds and \$170,830 in ESG funds. The City also received \$117,542 in CDBG Program Income (PI), and \$192,104 in HOME PI.

NOTICE IS HEREBY GIVEN the draft CAPER will be available for a minimum fifteen (15) day public comment period starting August 24, 2019 and ending September 10, 2019.

The documents can be viewed at the following locations:

- City of Salinas' website: www.cityofsalinas.org
- The Community Development Department, Housing Division, 65 West Alisal Street, 2nd floor
- The City Clerk's office at 200 Lincoln Avenue
- The John Steinbeck Library
- The Cesar Chavez Library
- Library Connection at Northridge

PUBLIC COMMENT

The public is invited to provide oral or written comments regarding the CAPER and input on housing and community development needs. A summary of public comments received and the City's responses will become part of the public record. Comments will be accepted as of the date of this notice to close on September 10, 2019. Spanish translation is available upon request.

Citizen comments are welcomed, and any oral or written comments or questions may be directed to:

Christopher Valenzuela, Planning Manager
Community Development Department
65 W. Alisal Street, 2nd floor
Salinas, CA 93901

Phone: (831) 758-7334

Fax: (831) 775-4258

Email: christopherv@cic.salinas.ca.us

NOTICE IS HEREBY GIVEN that the Salinas City Council will hold a public hearing on Housing and Community Development needs and consider the FY 2018-2019 CAPER for adoption and is expected to direct staff to submit the documents to HUD no later than September 28, 2019 during a public hearing on:

Tuesday, September 10, 2019 at approximately 4:00 p.m. or as soon after at:

City Council Rotunda, 200 Lincoln Ave Salinas, CA 93901

DISABLED PERSONS REQUIRING ACCOMMODATION IN ORDER TO PARTICIPATE IN THE MEETING SHOULD CONTACT CITY CLERK AT (831) 758-7381 BY 3:00 P.M., ON SEPTEMBER 6, 2019. THE CITY COUNCIL ROTUNDA IS ACCESSIBLE TO THOSE WITH MOBILITY IMPAIRMENTS. SPANISH LANGUAGE TRANSLATION IS AVAILABLE AT THE MEETING. TDD USERS MAY CONTACT THE CITY THROUGH THE CALIFORNIA RELAY SERVICE AT 711.

Aug. 24 2019 (3748169)

Text of Ad:

City of Salinas

AVISO DE AUDIENCIA PUBLICA

REPORTE PRELIMINAR ANUAL CONSOLIDADO DE RENDIMIENTO Y EVALUACIÓN (CAPER) PARA EL AÑO FISCAL (FY) 2018-19 PARA SER PRESENTADO AL DEPARTAMENTO DE VIVIENDA Y DESARROLLO URBANO DE LOS ESTADOS UNIDOS (HUD) Y APORTES SOBRE LAS NECESIDADES DE VIVIENDA Y DESARROLLO COMUNITARIO

SE DA AVISO QUE en o antes del 24 de agosto de 2019, la Ciudad de Salinas publicará el reporte preliminar Anual Consolidado de Rendimiento y Evaluación (CAPER por sus siglas en inglés) del año fiscal 2018-19 (julio 1, 2018 – junio 30, 2019) para su presentación al Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD por sus siglas en inglés).

El reporte CAPER resume los logros anuales de la Ciudad completados utilizando fondos de HUD. Todas las actividades y proyectos que fueron completados por la Ciudad fueron elegibles bajo los siguientes programas: Subsidio de Desarrollo Comunitario en Bloque (CDBG por sus siglas en inglés); Programa de Sociedades para la Inversión de Vivienda (HOME por sus siglas en inglés); y los fondos del programa de Subsidios para Refugios de Emergencia (ESG por sus siglas en inglés). Todos los proyectos cumplieron con las prioridades de HUD y de la Ciudad para atender principalmente a personas y hogares con ingresos bajos a moderados, la prevención o eliminación de áreas marginadas o deterioradas y actividades que satisfacen las necesidades de vivienda y desarrollo comunitario y que tuvieron una urgencia particular dentro de la Ciudad de Salinas. El reporte CAPER detalla como la Ciudad ha llevado a cabo sus actividades y logros en relación con el Plan Consolidado (Con Plan por sus siglas en inglés) 2015-19 y el Plan de Acción Anual (AAP por sus siglas en inglés) FY 2018-19 de acuerdo con las regulaciones y prioridades aplicables.

Durante el año fiscal 2018-2019, la Ciudad recibió aproximadamente \$ 2,093,734 en fondos federales de CDBG; \$ 838,381 en fondos HOME y \$ 170,830 en fondos ESG por parte de HUD. Además, la Ciudad recibió \$ 117,542 en Ingresos de Programa CDBG (CDBG PI por sus siglas en inglés) y \$ 192,104 en Ingresos de Programa HOME (HOME PI por sus siglas en inglés).

SE DA AVISO QUE el reporte preliminar de CAPER estará disponible para comentarios públicos por un período mínimo de quince (15) días a partir del 24 de agosto de 2019 y hasta el 10 de septiembre de 2019.

Los documentos estarán disponibles para el público en las siguientes ubicaciones:

- Sitio web de la Ciudad de Salinas: www.cityofsalinas.org
- Oficina del Departamento de Desarrollo Comunitario ubicada en el 65 West Alisal Street, 2nd floor
- Oficina de la Secretaría de la Ciudad ubicada en 200 Lincoln Avenue
- La biblioteca John Steinbeck
- La biblioteca Cesar Chavez
- Conexión de la biblioteca en Northridge.

COMENTARIO PÚBLICO

Se invita al público para que aporte sus comentarios de forma oral o escrita referentes al reporte CAPER y a las necesidades de vivienda y desarrollo comunitario. Un resumen de los comentarios públicos recibidos y sus respectivas respuestas por parte de la Ciudad pasarán a formar parte del registro público. Los comentarios se aceptarán a partir de la fecha de cierre de este aviso y hasta el 10 de septiembre de 2019. La traducción al español está disponible bajo petición.

Comentarios por parte de la ciudadanía son bienvenidos, y cualquier comentario o pregunta de forma oral o escrita puede ser dirigida a:

Christopher Valenzuela, Planning Manager
Community Development Department
65 W. Alisal Street, 2nd floor
Salinas, CA 93901

Phone: (831) 758-7334

Fax: (831) 775-4258

Email: christopherv@ci.salinas.ca.us

SE DA AVISO que el Concilio de la Ciudad de Salinas llevará a cabo una audiencia pública sobre las necesidades de vivienda y desarrollo comunitario y considerará el reporte CAPER del año fiscal 2018-2019 para su adopción y se espera que ordene al personal someter estos documentos a HUD a más tardar el 28 de septiembre de 2019 durante una audiencia pública que se llevara a cabo el:

Martes, 10 de septiembre de 2019 aproximadamente a las 4:00 p.m. o tan pronto después en:

La Rotunda del Concilio de la Ciudad, localizada en el 200 Lincoln Ave., Salinas, CA 93901

LAS PERSONAS CON DISCAPACIDADES QUE REQUIERAN DE AYUDA PARA PODER PARTICIPAR EN LA JUNTA DEBEN COMUNICARSE CON LA SECRETARÍA DE LA CIUDAD (CITY CLERK) AL (831) 758-7381 ANTES DE LAS 3:00 PM, DEL 6 DE SEPTIEMBRE DEL 2018. EL AYUNTAMIENTO DE LA CIUDAD ES ACCESIBLE A PERSONAS CON PROBLEMAS DE MOVILIDAD. TRADUCCIÓN AL ESPAÑOL VA A ESTÁ DISPONIBLE DURANTE LA JUNTA. LOS USUARIOS QUE REQUIERAN UN DISPOSITIVO PARA DISCAPACIDADES AUDITIVAS (TDD POR SUS SIGLAS EN INGLÉS) PUEDEN COMUNICARSE CON LA CIUDAD A TRAVÉS DE CALIFORNIA RELAY SERVICE AL TELEFONO 711.

Aug. 24 2019 (3748177)

Attachment B: Monitoring Procedures

The City Housing Division maintains accurate records, both program and financial, pertaining to community development activities, including housing and emergency shelter grant activities. Emergency Solutions Grant (ESG) and CDBG-funded public service activities are monitored continuously. Documentation, including activity reports, is required to be submitted with all payment requests. All loan servicing functions (pay-offs, partial payments, subordinations, annual affidavits, etc.) of outstanding loans in the City loan portfolio are also handled in-house using City Data Services (CDS) interactive computer software system. The City utilizes CDS for loan servicing and monitoring functions for activity reports (monthly, quarterly, annually), invoices, inspections, progress payments, loan payoffs and audit confirmations.

The City's Labor Compliance Officer I, Leticia Altamirano, through the Public Works Department, oversees compliance with federal labor standards requirements (e.g., Davis-Bacon) for all Capital Improvement Projects (CIPs) assisted with CDBG funds. Further staff oversees compliance with all federal labor standards requirements on a project-by-project basis for all other CDBG- and HOME-assisted projects, beginning with contract drafting and pre-construction conferences and proceeding through the necessary contractor submittals to project close-out. In limited instances, qualified subrecipients (e.g., HACM and CHISPA) have the resources to oversee federal labor standards with their own staff or enter into a service contract with a Labor Compliance Consulting entity to oversee all federal labor compliance responsibilities. The Public Works Compliance Officer attends labor compliance training when available through the State or Federal agencies to stay abreast of any regulatory changes.

The City continues to implement its formal process of executing a Memorandum of Record (MOR) with other City Departments upon allocation of CDBG funds for Capital Improvement Projects (CIPs). The MOR continues to serve as an alternate method to a Funding Agreement for ensuring program compliance for federally assisted capital improvement projects. Since implementation of the MOR process, compliance issues have declined and successful compliance has increased. The Community Development Department, and Housing Division staff, requires that Public Works and other departments that were allocated CDBG funds report in City Data Services (CDS). The City reviews and monitors regularly and ensures compliance through monthly and quarterly desk reviews and attends construction meetings throughout the duration of the project.

The City has also implemented various steps to further ensure compliance by all CIPs with applicable CDBG program regulations. The MOR was enhanced to include additional language pertaining to submittal of reports on a timely manner. This will assist with early detection of critical project impediments with potential to impact the annual CDBG Timeliness Ratio criteria and will allow for implementation of effective remediation steps. Further language was added to the MOR regarding compliance with 24 CFR Part 570.505 applicable to real property within the City's control which was acquired or improved in whole or in part using CDBG funds in excess of \$25,000 and Change of Use Requirements for all Public Facilities & Improvements eligible under §570.201(c). A key focus during assessments is compliance with the adopted Consolidated Plan and the City's Housing Element, plus support to the City Council's Goals. Information gathered is employed to evaluate progress towards established goals; to confirm compliance with statutory and regulatory requirements of governing federal legislation (e.g., National Affordable Housing Act); to determine possible revisions to City policy and procedure, including the Consolidated Plan and Housing Element; and, to prepare performance reports such as this document.

Monitoring Consolidated Plan and HUD Program Compliance: The primary action in this regard occurs during the review of proposals received as a result of the annual funding RFP. Proposals are evaluated and compared based upon the policies and priorities in place and then City staff's allocation recommendations are based upon the results of this analysis. Any proposed amendments to the Action Plan during the program year are also evaluated on this basis. In each case, the various timeliness rules, with respect to commitment and expenditure of funds, are also considered. All funding agreements contain deadlines governing timely use of funds; Salinas has a long-standing record of meeting CDBG, HOME, and ESG commitment and drawdown standards. Subrecipient funding agreements require compliance with not only the relevant federal regulations and OMB guidance, but are drafted to ensure that funded activities are carried out as contemplated in the Action Plan. Division staff continues to closely monitor the performance of other City departments whenever they receive allocations of the federal funds in question through the

implementation of the Memorandum of Record (MOR) used for program and reporting compliance of CDBG assisted projects.

Compliance with Housing Standards: Compliance with housing standards is ongoing. Division staff schedules visits to assisted housing sites following completion of construction or rehabilitation. Recipients of deferred payment rehabilitation loans are evaluated every five years to determine feasibility and continued use of a deferred loan or conversion to amortized loans; the process includes a site visit to determine the up-keep of the unit and gathering of financial household information to determine eligibility. Desk monitoring of completed new construction projects is conducted to determine the appropriate intervals for performing site visits; in addition, almost all major projects receive restricted financing from other sources (e.g., federal tax credits, State funds), which typically include rigorous ongoing monitoring requirements.

In addition, transitioning of the multi-family reporting process into the CDS database was completed in FY 2013. The CDS database tracks all funded CDBG and HOME multi-family projects from award phase, construction phase to project completion. Thereafter, the project moves into the annual reporting category where it will remain active, meaning Annual Data Collection Forms will be submitted until the expiration of the affordability period. This provides Grantees with a more efficient data gathering process and offers a more consistent method in collecting annual reports and reviewing data for compliance. City staff continues to work with the CDS database programmers to ensure accurate compliance with project's income/rent restrictions. Various challenges were encountered as numerous affordable housing projects have multiple rent/income restrictions imposed by other program regulations such as the City's Inclusionary Housing Program and the former Salinas Redevelopment Agency (SRA). Thus, making it arduous to achieve comprehensive program compliance for each restricted unit. Staff continues to research and implement system changes in order to attain comprehensive program compliance for all existing affordable housing projects.

As stated previously, City staff continues to enforce revised reporting policies for all CDBG and HOME projects. Annual, Quarterly or Monthly Reporting is accomplished through CDS. Grantees continue to submit Quarterly Progress Reports (QPR) with reporting periods as follows: Period 1- July 1 to September 30; Period 2-October 1 to December 31; Period 3- January 1 to March 31; and Period 4-April 1 to June 30. Current reporting requirements during Period four for all CDBG and HOME assisted projects remains the same as prior years as grantees are required to submit an Annual Project Narrative following the end of the fiscal year.

While the City no longer offers the First-Time Homebuyer Program (FTHB) for new assistance, all active FTHB program participants are monitored to determine that homeowners are using subject properties as their principal place of residence, maintaining proper hazard insurance and are current on property taxes. Additional monitoring takes place throughout the year as homeowners contact staff to receive information on refinancing, subordination, loan payoff or just to ask questions about their loans. During these consultations, staff confirms that the information provided matches information in their project file.

As part of the City's deferred rehabilitation loan program, staff has prepared a plan to begin the monitoring of these loans every five years as stipulated in their agreement; subject properties will be monitored for: deferred loan continued eligibility, using home as their principal place of residence, maintaining proper hazard insurance and are current on property taxes. The City also utilizes CDS as a notification tool to remind staff when a loan is due for a review.

Public Services: Staff prepares an annual Monitoring Plan. Monitoring of program progress, accomplishments, and compliance with HUD program rules is an ongoing activity conducted by staff by means of thorough review of monthly and quarterly reimbursement requests, activity reports, and rate of expenditures.

Staff completes a Risk Assessment of every subrecipient every year and in most cases, a Desk Review Monitoring, utilizing two checklists designed for that purpose. The Desk Review Monitoring draws on information in the file, but also documents submitted during the application process (e.g. annual agency audit) since most have submitted applications for the following fiscal year. This year, to determine compliance with accommodations for Persons of Limited English Proficiency, staff requested copies of outreach materials and applications. All agencies had materials in Spanish. Staff also carefully reviewed intake forms and discovered that a few agencies had not correctly

incorporated HUD's nine revised categories for reporting ethnicity and race. Corrections were made immediately. The intake forms were also useful to review the categories of beneficiary data such as income levels, disabled, single parent, and elderly that HUD requires.

Monitoring standards used are HUD's forms under CDBG standards "Checklist for On-site Monitoring of a Subrecipient" in the "Managing CDBG, A Guide Book for Grantees on Subrecipient Oversight", as well as City of Salinas' CDBG Desk Guide and ESG Manual. Forms used to complete the monitoring visit are in the "CPD Grantee Monitoring Handbook" under CDBG Entitlement depending upon the type of activity provided. Staff notifies the agency about potential visit dates to conduct a site visit and requests review of program documents such as but not limited to: agency's payroll ledger, employee time cards, receipts for other claimed expenses, the most recent financial audit, personnel policies, equal opportunity policy, case files, and client files that support the reported data for Salinas clients (as noted on the monthly and quarterly Activity Data Report). After the monitoring visit, a follow up letter is sent stating the results of the visit. If there are any issues or signs of noncompliance, it is discussed in detail with the program manager/executive director to assist in bringing the agency in compliance at the exit conference. At this time there have been no findings for any agency. Staff is currently in the follow-up phase of the onsite monitoring process.

CDBG-Public Facilities: Public Facility Improvement Projects (where improvements have been completed) are required to annually submit an "Annual Data Collection Form" designed to capture service data such as: the total number of direct beneficiaries, race and ethnicity of each beneficiary, and all data required under HUD's Community Planning and Development Performance Measurement System. The City's Housing staff has currently transitioned all open projects to the CDS website, thus streamlining the reporting process and creating an improved database of all funded projects. As in prior reports, all data continues to be gathered on a monthly and/or quarterly and annual basis. Upon receipt of data, staff continues to review to ensure compliance with appropriate national objectives.

CDBG-Capital Improvement Projects: Staff continues to monitor projects during the design phase, bid opening phase, construction phase and completion phase to ensure compliance with all applicable federal provisions (i.e., Davis-Bacon, Minority Business Enterprise/Women Business Enterprise, Section 3, Executive Order 11246, Executive Order 11063, and Title 24 CFR Part 85). The City continues to revise and improve its existing tools to assist with project monitoring during these phases. Such tools include: Federal Labor Compliance Checklist; Contractor and Subcontractor Compliance Worksheet; Quarterly Progress Report; and monthly or bi-weekly correspondence with the subrecipient or assigned City of Salinas Construction Inspector. Additionally, the City continues to review the previously developed standard CDBG Bid Specification Package that includes all applicable federal forms and provisions to ensure all forms and data are current. The City will continue to assess current process and research better methods for ensuring compliance with all federal provisions. Currently, the established process continues to significantly reduce the amount of staff time previously required to achieve compliance.

As previously reported, Labor compliance in Capital Improvement Projects continues to be a high priority. The PW Labor Compliance Officer I, Leticia Altamirano, continues to increase her knowledge regarding the Federal labor compliance regulations and continues to attend State and Federal Labor Compliance trainings.

Attachment C: IDIS Report – PR 26

The City's PR 26 – CDBG Financial Summary Report is attached on the following pages.



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2018
SALINAS , CA

DATE: 08-26-19
TIME: 19:49
PAGE: 1

DRAFT

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	2,093,734.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	117,542.31
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,211,276.31

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	684,177.74
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	684,177.74
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	386,131.32
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	(45.00)
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,070,264.06
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	1,141,012.25

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	517,143.54
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	517,143.54
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	75.59%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	244,850.48
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	45.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	244,805.48
32 ENTITLEMENT GRANT	2,093,734.00
33 PRIOR YEAR PROGRAM INCOME	210,253.13
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	(45.00)
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	2,303,942.13
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	10.63%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	386,131.32
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	386,131.32
42 ENTITLEMENT GRANT	2,093,734.00
43 CURRENT YEAR PROGRAM INCOME	117,542.31
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	2,211,276.31
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	17.46%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Target Area Type	Drawn Amount
2015	5	1444	6212724	CHISPA Vista de la Terraza Phase II	14B	LMH	Strategy area	\$98,568.31
2015	5	1444	6217400	CHISPA Vista de la Terraza Phase II	14B	LMH	Strategy area	\$63,511.00
					14B	Matrix Code		\$162,079.31
2015	5	1445	6211062	CHISPA Vista de la Terraza Phase II Activity Delivery	14H	LMH	Strategy area	\$201.45
2015	5	1445	6211065	CHISPA Vista de la Terraza Phase II Activity Delivery	14H	LMH	Strategy area	\$939.79
2015	5	1445	6217400	CHISPA Vista de la Terraza Phase II Activity Delivery	14H	LMH	Strategy area	\$3,365.11
2015	5	1445	6230964	CHISPA Vista de la Terraza Phase II Activity Delivery	14H	LMH	Strategy area	\$448.54
					14H	Matrix Code		\$4,954.89
Total								\$167,034.20

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	24	1555	6269114	First United Methodist Church Kitchen Remodel	03C	LMC	\$846.76
					03C	Matrix Code	\$846.76
2014	10	1359	6211062	Old Municipal Swimming Pool Building Retrofit Phase I	03F	LMA	\$2,451.02
2014	10	1359	6211065	Old Municipal Swimming Pool Building Retrofit Phase I	03F	LMA	\$2,767.15
2014	10	1359	6212724	Old Municipal Swimming Pool Building Retrofit Phase I	03F	LMA	\$2,905.38
2014	10	1359	6217400	Old Municipal Swimming Pool Building Retrofit Phase I	03F	LMA	\$2,206.01
2014	10	1359	6228309	Old Municipal Swimming Pool Building Retrofit Phase I	03F	LMA	\$37,127.66
2014	10	1359	6230964	Old Municipal Swimming Pool Building Retrofit Phase I	03F	LMA	\$5,023.65
2014	10	1359	6255697	Old Municipal Swimming Pool Building Retrofit Phase I	03F	LMA	\$17,122.86
2014	10	1359	6255704	Old Municipal Swimming Pool Building Retrofit Phase I	03F	LMA	\$9,855.31
2014	10	1359	6256016	Old Municipal Swimming Pool Building Retrofit Phase I	03F	LMA	\$4,471.34
2014	10	1359	6269114	Old Municipal Swimming Pool Building Retrofit Phase I	03F	LMA	\$28,369.67
					03F	Matrix Code	\$112,300.05
2018	8	1536	6228309	Alliance on Aging - Tax Counseling for the Elderly	05A	LMC	\$3,596.64
2018	8	1536	6255704	Alliance on Aging - Tax Counseling for the Elderly	05A	LMC	\$8,794.08
2018	8	1536	6269114	Alliance on Aging - Tax Counseling for the Elderly	05A	LMC	\$9,659.33
2018	21	1540	6230964	Legal Services for Seniors - Legal Services and Fair Housing	05A	LMC	\$6,250.00
2018	21	1540	6255704	Legal Services for Seniors - Legal Services and Fair Housing	05A	LMC	\$6,250.00
2018	21	1540	6269114	Legal Services for Seniors - Legal Services and Fair Housing	05A	LMC	\$6,250.00
					05A	Matrix Code	\$40,800.05
2018	5	1533	6228309	Girl Scouts of California - East Salinas Program Center	05D	LMC	\$9,871.18
2018	5	1533	6255704	Girl Scouts of California - East Salinas Program Center	05D	LMC	\$9,757.57
2018	5	1533	6269114	Girl Scouts of California - East Salinas Program Center	05D	LMC	\$13,742.33
2018	6	1534	6228309	Boys & Girls Club of Monterey - Catch the Bus	05D	LMC	\$5,736.47
2018	6	1534	6255704	Boys & Girls Club of Monterey - Catch the Bus	05D	LMC	\$7,893.76
2018	6	1534	6269114	Boys & Girls Club of Monterey - Catch the Bus	05D	LMC	\$10,590.42
2018	7	1535	6228309	Partners for Peace - Families are the Heart of the Community	05D	LMC	\$3,002.47
2018	7	1535	6255704	Partners for Peace - Families are the Heart of the Community	05D	LMC	\$5,855.51
2018	7	1535	6269114	Partners for Peace - Families are the Heart of the Community	05D	LMC	\$6,053.24
2018	9	1537	6228309	Girls Inc. of the Central Coast	05D	LMC	\$8,333.31
2018	9	1537	6255704	Girls Inc. of the Central Coast	05D	LMC	\$8,400.00
2018	9	1537	6269114	Girls Inc. of the Central Coast	05D	LMC	\$8,266.69
					05D	Matrix Code	\$97,502.95



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	25	1509	6217400	Eden Council for Hope and Opportunity (ECHO) Fair Housing	05J	LMC	\$45.00
2018	11	1539	6228309	Eden Council for Hope and Opportunity (ECHO) Fair Housing	05J	LMC	\$10,842.26
2018	11	1539	6255704	Eden Council for Hope and Opportunity (ECHO) Fair Housing	05J	LMC	\$7,002.30
2018	11	1539	6269114	Eden Council for Hope and Opportunity (ECHO) Fair Housing	05J	LMC	\$9,879.07
					05J	Matrix Code	\$27,768.63
2018	10	1538	6230964	Food Bank of Monterey County	05W	LMC	\$26,840.25
2018	10	1538	6255704	Food Bank of Monterey County	05W	LMC	\$25,839.00
2018	10	1538	6269114	Food Bank of Monterey County	05W	LMC	\$26,099.60
					05W	Matrix Code	\$78,778.85
2018	1	1553	6228309	Housing Services Program FY 18-19	14A	LMH	\$12,600.00
2018	1	1553	6230964	Housing Services Program FY 18-19	14A	LMH	\$54,077.00
2018	1	1553	6255697	Housing Services Program FY 18-19	14A	LMH	\$406.20
2018	1	1553	6255704	Housing Services Program FY 18-19	14A	LMH	\$5,709.00
2018	1	1553	6256016	Housing Services Program FY 18-19	14A	LMH	\$1,400.00
2018	3	1548	6228309	GRID Alternatives	14A	LMH	\$14,999.97
2018	3	1548	6255697	GRID Alternatives	14A	LMH	\$22,822.73
2018	3	1548	6269114	GRID Alternatives	14A	LMH	\$12,177.30
					14A	Matrix Code	\$124,192.20
2016	6	1497	6211062	Housing Rehab and HAA Delivery	14H	LMH	\$2,380.56
2016	6	1497	6211065	Housing Rehab and HAA Delivery	14H	LMH	\$5,170.26
2016	6	1497	6212724	Housing Rehab and HAA Delivery	14H	LMH	\$1,918.95
2016	6	1497	6217400	Housing Rehab and HAA Delivery	14H	LMH	\$5,654.11
2016	6	1497	6228309	Housing Rehab and HAA Delivery	14H	LMH	\$1,957.76
2017	1	1554	6228309	Housing Rehab and HAA Delivery - 2017	14H	LMH	\$1,430.13
2017	1	1554	6230964	Housing Rehab and HAA Delivery - 2017	14H	LMH	\$3,931.40
2017	1	1554	6255697	Housing Rehab and HAA Delivery - 2017	14H	LMH	\$2,050.88
2017	1	1554	6255704	Housing Rehab and HAA Delivery - 2017	14H	LMH	\$1,599.27
2017	1	1554	6256016	Housing Rehab and HAA Delivery - 2017	14H	LMH	\$2,384.23
2017	1	1554	6269114	Housing Rehab and HAA Delivery - 2017	14H	LMH	\$1,476.50
2018	3	1549	6211062	GRID Alternatives Activity Delivery	14H	LMH	\$1,074.43
2018	3	1549	6211065	GRID Alternatives Activity Delivery	14H	LMH	\$417.67
2018	3	1549	6217400	GRID Alternatives Activity Delivery	14H	LMH	\$897.36
2018	3	1549	6228309	GRID Alternatives Activity Delivery	14H	LMH	\$1,156.01
2018	3	1549	6230964	GRID Alternatives Activity Delivery	14H	LMH	\$717.66
2018	3	1549	6255697	GRID Alternatives Activity Delivery	14H	LMH	\$736.87
					14H	Matrix Code	\$34,954.05
Total							\$517,143.54

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	8	1536	6228309	Alliance on Aging - Tax Counseling for the Elderly	05A	LMC	\$3,596.64
2018	8	1536	6255704	Alliance on Aging - Tax Counseling for the Elderly	05A	LMC	\$8,794.08
2018	8	1536	6269114	Alliance on Aging - Tax Counseling for the Elderly	05A	LMC	\$9,659.33
2018	21	1540	6230964	Legal Services for Seniors - Legal Services and Fair Housing	05A	LMC	\$6,250.00
2018	21	1540	6255704	Legal Services for Seniors - Legal Services and Fair Housing	05A	LMC	\$6,250.00
2018	21	1540	6269114	Legal Services for Seniors - Legal Services and Fair Housing	05A	LMC	\$6,250.00
					05A	Matrix Code	\$40,800.05
2018	5	1533	6228309	Girl Scouts of California - East Salinas Program Center	05D	LMC	\$9,871.18
2018	5	1533	6255704	Girl Scouts of California - East Salinas Program Center	05D	LMC	\$9,757.57
2018	5	1533	6269114	Girl Scouts of California - East Salinas Program Center	05D	LMC	\$13,742.33



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	6	1534	6228309	Boys & Girls Club of Monterey - Catch the Bus	05D	LMC	\$5,736.47
2018	6	1534	6255704	Boys & Girls Club of Monterey - Catch the Bus	05D	LMC	\$7,893.76
2018	6	1534	6269114	Boys & Girls Club of Monterey - Catch the Bus	05D	LMC	\$10,590.42
2018	7	1535	6228309	Partners for Peace - Families are the Heart of the Community	05D	LMC	\$3,002.47
2018	7	1535	6255704	Partners for Peace - Families are the Heart of the Community	05D	LMC	\$5,855.51
2018	7	1535	6269114	Partners for Peace - Families are the Heart of the Community	05D	LMC	\$6,053.24
2018	9	1537	6228309	Girls Inc. of the Central Coast	05D	LMC	\$8,333.31
2018	9	1537	6255704	Girls Inc. of the Central Coast	05D	LMC	\$8,400.00
2018	9	1537	6269114	Girls Inc. of the Central Coast	05D	LMC	\$8,266.69
					05D	Matrix Code	\$97,502.95
2017	25	1509	6217400	Eden Council for Hope and Opportunity (ECHO) Fair Housing	05J	LMC	\$45.00
2018	11	1539	6228309	Eden Council for Hope and Opportunity (ECHO) Fair Housing	05J	LMC	\$10,842.26
2018	11	1539	6255704	Eden Council for Hope and Opportunity (ECHO) Fair Housing	05J	LMC	\$7,002.30
2018	11	1539	6269114	Eden Council for Hope and Opportunity (ECHO) Fair Housing	05J	LMC	\$9,879.07
					05J	Matrix Code	\$27,768.63
2018	10	1538	6230964	Food Bank of Monterey County	05W	LMC	\$26,840.25
2018	10	1538	6255704	Food Bank of Monterey County	05W	LMC	\$25,839.00
2018	10	1538	6269114	Food Bank of Monterey County	05W	LMC	\$26,099.60
					05W	Matrix Code	\$78,778.85
Total							\$244,850.48

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	20	1550	6211062	CDBG Program Administration FY 18-19	21A		\$29,948.92
2018	20	1550	6211065	CDBG Program Administration FY 18-19	21A		\$41,310.44
2018	20	1550	6212724	CDBG Program Administration FY 18-19	21A		\$35,818.09
2018	20	1550	6217400	CDBG Program Administration FY 18-19	21A		\$44,609.51
2018	20	1550	6228309	CDBG Program Administration FY 18-19	21A		\$31,446.18
2018	20	1550	6230964	CDBG Program Administration FY 18-19	21A		\$53,432.05
2018	20	1550	6255697	CDBG Program Administration FY 18-19	21A		\$35,626.00
2018	20	1550	6255704	CDBG Program Administration FY 18-19	21A		\$57,412.43
2018	20	1550	6256016	CDBG Program Administration FY 18-19	21A		\$25,423.21
2018	20	1550	6269114	CDBG Program Administration FY 18-19	21A		\$31,104.49
					21A	Matrix Code	\$386,131.32
Total							\$386,131.32

Attachment D: CAPER Resolution