

Packard Playgroup Expansion Project FY 16/17

Scope of Work

Period: July 1, 2016 - June 30, 2017

Agency	Project Name	Contact Information
Salinas Public Library	Packard Playgroup Expansion Project FY 16/17	Eric Howard, Deputy Librarian erich@ci.salinas.ca.us
Project Summary & Requirements		
<p>The David and Lucile Packard Foundation (Packard) will likely continue award <b><i>First 5 Monterey County (F5MC)</i></b> funding for the expansion of playgroups in FY 2016/17. The F5MC Commission has authorized an amount of <b>\$25,625</b> for City of Salinas, Salinas Public Library to be used for expenditures associated with increasing the amount of playgroups available in high needs areas.</p> <p><b><i>F5MC</i></b> staff will centrally administer funding for the continuation of professional development opportunities as well as coordinate for the provision of training and reflective supervision.</p> <p>Allowable costs for the Packard grant include: the purchase of playgroup materials; connection of families to appropriate community resources for children ages 0-5; and expansion of playgroup services (not funded by Vision 1 funding) to increase the number of children ages 0-5 attending playgroups. This year, funding will also be provided for professional development staff time to attend F5MC-sponsored playgroup trainings, orientations, parent leaders, and parent reflection opportunities.</p> <p>Playgroup services will be in alignment with <b><i>First 5 Monterey County's</i></b> Playgroup Framework. While on-going efforts to improve the quality of services are underway, the following provisions, as outlined by the Best Practices Framework, are required:</p> <ol style="list-style-type: none"><li>1. <b><i>Group size:</i></b> Playgroups should consist of 4 to 12 families at one time. Use the children's ages, physical environment, special needs, and comfort of the facilitator to determine the ideal group size within this range. Playgroups should not be larger than 12 families, and considerably smaller if they are only serving children 0-5.</li><li>2. <b><i>Family friendly schedule:</i></b> At least one of the expanded playgroup should be offered on a weekday evening (after 5pm) or on a weekend morning (between 9am - 1pm). <i>If these are not offered, explanation as to why will be provided to Program Manager.</i></li><li>3. <b><i>Supervision:</i></b> Regular meetings with supervisor are expected to occur to help support the growth and improved practice of the playgroup leaders. With the support of F5MC, staff will be allowed to participate in monthly Reflective Supervision with a qualified infant-family and early childhood mental health endorsed consultant.</li><li>4. <b><i>Staff:</i></b> Playgroup leaders hired to provide expansion playgroups are expected to have formal education in child development, experience working with adult learners, and able to communicate in the languages of the families they support.</li></ol>		

Activities
<p>1. Expand playgroup services to increase the number of children ages 0-5 attending playgroups. Additional playgroup sessions (beyond those funded under Vision 1) will be offered at the following locations:</p> <ul style="list-style-type: none"><li>A. Cesar Chavez Library</li><li>B. Hebbbron Family Center</li></ul> <p>Unduplicated Target for Children = 80 Unduplicated Target for Parents/Caregivers = 80 <i>Targets should be based on an ideal size of 4 caregivers and 4 children.</i></p> <p>2. Playgroup Expansion services will be provided during the following times:</p> <ul style="list-style-type: none"><li>A. Cesar Chavez Library: Friday, Saturday 10:00 a.m. – 11:30 a.m.; Sunday 1:00 pm</li><li>B. Hebbbron Family Center: Monday and Wednesday 12:30 – 2:00 pm</li></ul> <p><b>Services will be provided for a minimum of 40 weeks beginning in July and ending in June of 2017.</b></p> <p><b>If applicable, please provide the following detail:</b></p> <p><b>There will be 4 sessions: Session 1 (7/11 /16 – 9/24/16); Session 2 (10/3/16– 12/17/16); Session 3 (1/ 9 /17 – 3/25 /17); Session 4 (4/3 /17 - 6/17 /17).</b></p>
<p>3. Improve quality through the purchase of playgroup materials. Materials will be carefully selected to align with the Playgroup Framework (items will be developmentally appropriate for children ages 0-5; safe and non-toxic; and based on natural materials, when appropriate). Purchasing list will be shared with <b>F5MC</b> <b>prior</b> to purchase.</p>
<p>4. Connect families to appropriate community resources for children ages 0-5. Connection services could include visits to local child appropriate museums, site visits from MY Museum, and other developmentally appropriate community resources based upon parent input. <u><i>This only applies if Funded Partner allocated resources to this budget line.</i></u></p>
<p><b>Professional Development and Capacity Building</b></p> <p>5. At least 1 playgroup leader per agency is expected to participate in 2 playgroup professional development opportunities that will be offered through the Oakland Children’s Hospital. The same leader need not attend both trainings.</p> <p>6. Grant administrator/project supervisor is expected to participate in 2 playgroup professional development opportunities that will be offered through the Oakland Children’s Hospital.</p> <p>7. Playgroup leaders will be expected to participate in a monthly Reflective Supervision with a qualified infant-family and early childhood mental health endorsed consultant. Grant coordinator has option of participating in group or individual sessions with consultant.</p>

Packard Playgroup Expansion Project FY 16/17

Scope of Work

Period: July 1, 2016 - June 30, 2017

- |   |
|---|
| <p>8. Provide a biannual report to <b>F5MC</b> in Persimmony that describes:</p> <ul style="list-style-type: none"><li>• the expansion services provided and how it increased services;</li><li>• progress and accomplishments;</li><li>• challenges and next steps;</li><li>• materials purchased and how they improved the quality of the playgroup;</li><li>• how families were connected to community resources;</li><li>• personnel or organizational changes;</li><li>• participation in playgroup professional development workshops;</li><li>• impact story</li></ul> |
|---|

<p>9. Invoice/Reporting – See Section V.B EVALUATION AND REPORTING.</p>
---