

RESOLUTION NO. _____ (N.C.S.)

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO
AGREEMENTS FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF SALINAS
AND CSG CONSULTANTS INC., 4LEAF INC., WILLDAN, AND BUREAU VERITAS
NORTH AMERICA INC.**

WHEREAS, over the past sixteen years, the Community Development Department has relied upon various professional services groups to assist with plan review, permitting, and inspection services; and

WHEREAS, the City has identified the following four firms: CSG Consultants Inc., 4Leaf Inc., Willdan, and Bureau Veritas North America Inc. that have the capacity to provide services and staff specifically tailored to manage the development process and can provide all levels of inspection and plan review support, CASp services, engineering, code enforcement, code development, and customer service to the Permit Center; and

WHEREAS, CSG Consultants Inc., 4Leaf Inc., Willdan, and Bureau Veritas North America, Inc. have extensive knowledge and experience in providing technical services to building departments throughout multiple jurisdictions in California and employ staff that have the requisite certification, training, and experience to perform the work necessary to meet the City's needs; and

WHEREAS, contract services allow for the scaling up of staffing resources in a budget conscious manner in order to respond to applications in a timely manner when workload dramatically increases due to economic growth, and maintain the City's workforce when there is an economic downturn; and

WHEREAS, the Permit Services Division still lacks a few key personnel to offer a complete complement of permitting and inspection services particularly for more complicated projects and is able to use the more experienced contract workforce to fill this gap until all vacancies are filled; and

WHEREAS, the costs associated with these agreements will be fully recouped with collected permit fees.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF SALINAS: the City Manager is authorized to enter into professional services agreements (Agreements) with CSG Consultants Inc., 4Leaf Inc., Willdan and Bureau Veritas North America, Inc. for a total, aggregate amount not to exceed \$425,000.

PASSED AND ADOPTED this 20th day of September, 2016, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Joe Gunter, MAYOR

ATTEST:

Patricia M. Barajas, CITY CLERK