



## **CITY OF SALINAS COUNCIL STAFF REPORT**

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**DATE:** JANUARY 21, 2020

**DEPARTMENT:** LIBRARY & COMMUNITY SERVICES DEPARTMENT

**FROM:** KRISTAN LUNDQUIST, LCS DIRECTOR

**BY:** MARY ELLISON, MARKETING & DEVELOPMENT COOR.

**TITLE:** CALIFORNIA LIBRARY LITERACY SERVICES GRANT  
AWARD

### **RECOMMENDED MOTION:**

A motion to accept the California Library Literacy Services (CLLS) grant award in the amount of \$79,950.00, and authorize execution of all grant acceptance documents with the California State Library.

### **RECOMMENDATION:**

It is recommended that the City Council accept the California Library Literacy Services grant award of \$79,950.00 for the continuation of the library's adult literacy programs.

### **BACKGROUND:**

On December 23, 2019 the Salinas Public Library's Literacy Services was notified by the California State Library Literacy Services (CLLS) of approval for an award of \$79,950.00 to support adult literacy programs. The funding formula used by the State Library consists of a baseline amount, a per capita amount per adult learner served, and a match on local funds allocated for literacy services.

On August 16, 2019, the Salinas Public Library received an initial award letter in the amount of \$18,000.00 for funding from the California State Library Literacy Services (CLLS) to continue literacy programs. This current award of \$61,950.00 is the balance of funding allowed per the State Library's funding formula for a total funding of \$79,950.00.

The California Library Literacy Services (CLLS) funding helps sustain the library's literacy programs. Funding from CLLS allows the library to offer individualized and small group tutoring for adults wanting to learn how to read, write, speak and understand English better, to learn basic computer and workforce readiness skills, to prepare for the citizenship process, and to prepare for the High School Equivalency examination. The program also supports referrals to other library programs, including those supporting family literacy skills.

This grant will enable the library to continue to employ a regular part-time Literacy Specialist and temporary part-time staff to work in adult literacy programs, purchase equipment to support programs, acquire books, supplies and learning materials that enhance our adult and family education programs.

CEQA CONSIDERATION:

The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

STRATEGIC PLAN INITIATIVE:

The grant will support the City Council Strategic Plan Goal V: Quality of Life.

DEPARTMENTAL COORDINATION:

The Library & Community Services Department has worked with the Human Resources Department to hire a regular part-time Literacy Specialist position which is now funded through these CLLS funds. Library & Community Services will also work with the Finance Department to establish expenditure accounts, and prepare final budget reports required at the end of the grant period.

FISCAL AND SUSTAINABILITY IMPACT:

There is no impact to the City's General Fund Budget. No additional Measure E funding will be required beyond that already allocated to the Library's annual budget. No matching funds are required.

ATTACHMENTS:

Resolution

Initial Award Letter dated August 16, 2019

Signed Claim Form, Initial Award

Final Award Letter dated December 23, 2019 with Claim Form