



CITY OF SALINAS FINANCE COMMITTEE

DATE: MARCH 3, 2020

DEPARTMENT: POLICE DEPARTMENT

FROM: ROBERTO FILICE, ASSISTANT CHIEF

TITLE: RECORDS MANAGEMENT SYSTEM

RECOMMENDED MOTION:

No motion is required for this item.

DISCUSSION:

The Salinas Police Department is seeking to modernize its current non-integrated records management solution which is overly reliant upon manual processes and comprised of out-of-date software and databases. The current system makes it impossible for the City to leverage current technology as a force multiplier and inhibits the use of vital internal resources toward the Department's overall goals.

The current RMS is a wIntegrate RMS (UniVerse) system and has been in place for more than 30 years. Unfortunately, the system requires handwritten face-sheets for reports and is not available for use in the mobile environment. Incident and arrest reports are dictated and recorded by Patrol personnel. Records personnel are responsible for transcription of incident, person, location and vehicle data into the wIntegrate RMS from the incoming handwritten face sheets and recorded reports.

In 2016 City Council awarded the \$ 2,300,000 RMS contract to CentralSquare (formerly known as TriTech). After several delays caused by the vendor, incomplete product updates, and unmet milestones, it was obvious that CentralSquare could not produce the system that met the requirements of the Salinas Police Department.

In 2019, after several failed attempts to complete the project, the Salinas Police Department opted to sever ties with CentralSquare and look for a new company to deliver a Records Management System.

The Salinas Police Department is finalizing the review of the request for proposals it received to ascertain the system that will meet the needs of the Department.

Although a large portion of the allocated funds has been spent, the Salinas Police Department is confident that it can obtain a cloud-based Records Management System by utilizing the remaining funds and a small mid-year budget adjustment.

ATTACHMENTS:

None