



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: MARCH 30, 2021

DEPARTMENT: FINANCE

FROM: MATT N. PRESSEY, CPA, FINANCE DIRECTOR

TITLE: FY 2021-22 BUDGET PROCESS AND DISCUSSION ON BUDGET PRIORITIES

RECOMMENDED MOTION:

There is no motion for this administrative report.

RECOMMENDATION:

There is no action for this administrative report.

EXECUTIVE SUMMARY:

The budget process is designed to efficiently and effectively receive and incorporate community input, allow staff to prepare and present a proposed budget, and allow the City Council time to review and direct staff on the budget prior to bringing the final budget back for adoption. For this administrative report, the Finance Director will present an overview of the budget process, present summary information on components of the budget, provide in-progress results on the community survey and results of the recent community meeting, and present how the public and City Council can provide input on budget priorities and the budget development.

BACKGROUND:

The FY 2021-22 budget process began in mid-February. Staff presented the budget process to the Finance Committee on March 1, 2021. Staff released a community survey in mid-March and conducted a virtual community meeting on March 24, 2021. The community survey will be kept open until the end of April 2021. The following list are public opportunities where the community could get involved and communicate their priorities:

- March 1, 2021 – Finance Committee – Presented budget process and timeline
- March 17, 2021 – Community Survey on budget priorities released
- March 24, 2021 – Virtual Community Meeting on budget priorities
- March 30, 2021 – City Council – Budget Process, Survey and Community Meeting Results
- May 6, 2021 – Measure E Oversight Committee

- May 13, 2021 – Measure G Oversight Committee
- May 18, 2021 – City Council – Introduce CIP Budgets Study Session
- May 25, 2021 – City Council – Introduce Operating Study Session
- June 8, 2021 – City Council – Adopt CIP and Operating Budgets

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

STRATEGIC PLAN INITIATIVE:

This administrative report promotes all four of the Council 2020-2023 Strategic Planning Goals: 1) Investment Strategies/Risk Management, 2) New Revenue, 3) Operational Efficiencies, 4) Public Safety.

DEPARTMENTAL COORDINATION:

This presentation was the combined effort of the Administration and the Finance Departments.

FISCAL AND SUSTAINABILITY IMPACT:

This presentation does not cause a fiscal impact on the City.

ATTACHMENTS:

1. PowerPoint Presentation (will be released the morning of March 30, 2021)