

RESOLUTION NO. _____ (N.C.S.)

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AGREEMENTS
FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF SALINAS AND CSG
CONSULTANTS INC., 4LEAF INC. AND BUREAU VERITAS NORTH AMERICA INC.**

WHEREAS, the City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378); and

WHEREAS, the Permit Services Division has relied upon various professional services groups to assist with building official, plan review, permitting, and inspection services; and

WHEREAS, the City has identified the following three firms: CSG Consultants Inc., 4LEAF Inc., and Bureau Veritas North America Inc. that have the capacity to provide services and staff specifically tailored to manage the development process and can provide all levels of building official, plan review, permitting, and inspection services to the Permit Center; and

WHEREAS, CSG Consultants Inc., 4LEAF Inc. and Bureau Veritas North America, Inc. have extensive knowledge and experience in providing technical services to building departments throughout multiple jurisdictions in California and employ staff that have the requisite certification, training, and experience to perform the work necessary to meet the City's needs; and

WHEREAS, contract services allow for the scaling up of staffing resources in a budget conscious manner to respond to applications in a timely manner when workload dramatically increases due to economic growth, and maintain the City's workforce when there is an economic downturn; and

WHEREAS, the Permit Services Division strives to offer a complete complement of permitting and inspection services particularly for more complicated projects and is able to use more experienced contract workforce; and

WHEREAS, the Permit Services Division requires the services of an Interim Building Official while the position is vacant; and

WHEREAS, CSG Consultants Inc., 4LEAF Inc. and Bureau Veritas North America have been providing permitting services in the City for years and have a demonstrated record of quality performance in a timely and cost-effective manner; and

WHEREAS, contracting with new companies would require additional staff training and as a result would be more expensive and time intensive; and

WHEREAS, there are no other vendors within the City of Salinas or the County of Monterey at this time that can perform this level of work; and

WHEREAS, the costs associated with these agreements will be fully recouped with collected permit fees directly from the Permit Services Enterprise Fund; and

WHEREAS, given the history of work performed for the City by each of these companies and their familiarity with the City practices and policies and its customers, a low-based bid is not likely to serve the best interests of the City, yield the best value to the City, or result in the lowest price; and

WHEREAS, the City Council has authority pursuant to Salinas Municipal Code Section 12-28.080 to authorize the proposed agreements without application of the local purchasing preference.

NOW, THEREFORE, BE IT RESOLVED the Salinas City Council authorizes the Mayor to enter into professional services agreements with CSG Consultants Inc., 4LEAF Inc. and Bureau Veritas North America, Inc. in an amount not to exceed \$450,000 through the 2021-2022 fiscal year; and

BE IT FURTHER RESOLVED, that the Mayor, and her designee, are authorized to take whatever additional action may be necessary to effectuate the intent of this resolution.

PASSED AND APPROVED this 22nd day of June 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Kimbley Craig, Mayor

ATTEST:

Patricia M. Barajas, City Clerk