



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: AUGUST 24, 2021

DEPARTMENT: PUBLIC WORKS DEPARTMENT

FROM: DAVID JACOBS, PUBLIC WORKS DIRECTOR

BY: ANDREW EASTERLING, TRAFFIC ENGINEER

TITLE: AMENDMENT NUMBER 1 TO AGREEMENT FOR SERVICES
BETWEEN THE CITY OF SALINAS AND BEAR ELECTRICAL
SOLUTIONS (BES)

RECOMMENDED MOTION:

A motion to approve a Resolution approving Amendment Number 1 to Agreement for Services between the City of Salinas and Bear Electrical Solutions (BES).

RECOMMENDATION:

It is recommended that the City Council approve a Resolution approving Amendment Number 1 to Agreement for Services Between the City of Salinas and Bear Electrical Solutions (BES).

EXECUTIVE SUMMARY:

On December 18, 2018 the City Council awarded a traffic signal maintenance contract to Bear Electrical Solutions (BES), Inc. The traffic signal maintenance contract was for three (3) years, through December 2021, with an option to award subsequent 2-year terms upon successful demonstration of exemplary contract performance. The contract amount was not to exceed \$300,000 each year. City staff recommends extending the contract until December 31, 2023 and recommends increasing the contract limit to \$570,000 each year.

BACKGROUND:

The City operates 114 traffic signals with several new traffic signals planned for construction in the next few years. Included with these are signals along corridors that work together to provide traffic progression. Maintenance of traffic signals typically fall under two categories:

1) Preventive Maintenance is performed at regularly scheduled intervals for upkeep of signal equipment such as, but not limited to, the signal cabinet (houses electronics for signal operations), pedestrian push buttons, LED signal heads, and associated tasks such as record keeping and testing.

Preventive Maintenance is designed to reduce the incidence of malfunctions and extends the life of a traffic signal. Signal malfunctions always creates inconveniences to motorists and pedestrians and other road users. Previously, the City relied on in-house staff for preventive maintenance of traffic signals, but due to changes in staffing, can no longer support in-house preventive maintenance for traffic signals.

2) Responsive Maintenance or Emergency Repair include the repair of failed equipment and traffic signal infrastructure and its restoration to safe and normal operation. These are typically unscheduled and are a result of unexpected failure or damage. Collision with a traffic signal, Acts of Nature, malicious mischief, or replacement of obsolete or deteriorated equipment are examples of responsive maintenance. These include calls outside of regular business hours, weekends and holidays. Outside contractors that specialize on traffic signals perform responsive maintenance for the City on an “as needed” basis. Most emergency response calls need specialized equipment, certified signal maintenance personnel, and electricians to repair or replace signal poles, mast arms, components of traffic signal cabinet or replacement of entire signal cabinets so traffic control can be restored within the least amount of time possible.

On October 5, 2018, Public Works staff released a Request for Proposals (RFP) for Traffic Signal Preventive Maintenance and Emergency Repair Services. The scope of work prescribed by the RFP scope of work includes providing preventative and routine traffic signal maintenance, responsive maintenance, emergency repair, inspection support, and supervision for the maintenance of traffic signals within the City of Salinas. The traffic signal maintenance contract was awarded to BES on December 18, 2018, by Council Resolution No. 21536.

The traffic signal maintenance contract was for three (3) years, through December 2021, with an option to award subsequent 2-year terms upon successful demonstration of exemplary contract performance. BES has demonstrated exemplary performance and staff wishes to extend the agreement, until December 31, 2023.

The contract amount was not to exceed \$300,000 each year. The program is reaching the annual \$300,000 limit and requires an amendment if the City wishes to continue to utilize BES for on-call signal maintenance. The City does not have the in-house ability to perform traffic signal repair and maintenance and must rely on contracting out this work. In order to streamline future maintenance and repair staff is recommending increasing the contract limit. City staff recommends increasing the contract limit to \$570,000 each year, approximately \$5,000 per signal per year. This is effective beginning in 2021, and the increase will not apply retroactively to past years.

All other covenants, terms, and conditions set forth in the Agreement and not amended by this Amendment shall remain in full force and in effect as if fully set forth herein.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to

activities which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project. Because the matter does not cause a direct or foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

STRATEGIC PLAN INITIATIVE:

The ability to respond quickly and efficiently to traffic signal maintenance supports the City Council's Goals of "Investment Strategies and Risk Management" and "Public Safety"

DEPARTMENTAL COORDINATION:

There is ongoing coordination between divisions within Public Works Department. The Transportation Division oversees the maintenance and traffic signal operations; the Administration Division coordinates the procurement and contract execution; and the Maintenance Services Division reports malfunctions and field checks traffic signal operations when needed. Traffic staff shares the contractor contact information with Police and Fire Department personnel who report most of after-hours signal maintenance calls. Staff also provides contact information to the County Dispatch (911) office for reported signal problems after-hours.

FISCAL AND SUSTAINABILITY IMPACT:

The annual traffic signal limit will increase from \$300,000 to \$570,000. This equates to approximately \$5,000 per year per traffic signal. Sufficient funds are available in Capital Improvement Program (CIP) 9654 account.

ATTACHMENTS:

Attachment 1: Resolution

Attachment 2: Agreement for Services Between the City of Salinas and Bear Electrical Solutions (BES)

Attachment 3: Amendment Number 1 to Agreement for Services Between the City of Salinas and Bear Electrical Solutions (BES)