



## **CITY OF SALINAS COUNCIL STAFF REPORT**

---

**DATE:** OCTOBER 12, 2021

**DEPARTMENT:** PUBLIC WORKS

**FROM:** DAVID JACOBS, DIRECTOR

**BY:** MARCOS QUINTERO, STREET MAINTENANCE MANAGER

**TITLE:** APPROVE AN AGREEMENT WITH SMITH & ENRIGHT

### RECOMMENDED MOTION:

A motion to approve a Resolution approving an agreement between the City of Salinas and Smith & Enright Landscape Services, Inc. for services related to the removal of unlawful campsites, bulky items, and personal property, associated with the City Cleanup Program Project, CIP 9068;

### RECOMMENDATION:

City staff recommends that Council approve a resolution authorizing the City Manager to execute an agreement with Smith and Enright Landscape Services Inc., to provide for the removal of unlawful campsites, bulky items, and personal property.

### EXECUTIVE SUMMARY:

On December 1, 2015, the City of Salinas entered into a Service Agreement (“Agreement”) with Smith & Enright Landscaping, Inc. (“S&E”), on an on-call, as needed basis, to implement the City’s encampment cleanup up process. The Agreement has been extended twice. Each for an additional two years. The first extension was through November 30, 2019 and the second extension is set to expire on November 30, 2021. Both parties desire to enter a new three (3) year agreement. With a not to exceed of \$250,000 per year for a total contract amount not to exceed \$750,000.

### BACKGROUND

On December 1, 2015, the City of Salinas entered into a Service Agreement (“Agreement”) with Smith & Enright Landscaping, Inc. (“S&E”), on an on-call, as needed basis, to implement the City’s encampment cleanup up process. S&E was selected from list of five contractors that successfully responded to a Request for Proposal issued in September of the same year. The original Agreement included a two-year term. In 2017, both parties executed two amendments which extended the term thru November 30, 2021.

Expenditures to-date on this agreement as follows:

<i>Fiscal Year</i>	<i>Amount Expended</i>
2015 – 16 *	\$ 107,836
2016 – 17	\$ 292,412
2017 – 18	\$ 218,348
2018 – 19	\$ 533,068
2019 – 20	\$ 223,250
2020 – 21	\$ 189,865
<b>TOTAL</b>	<b>\$ 1,564,779</b>

*\*Services started one-third into the fiscal year*

The COVID shelter in place decreased the number of cleanups over the last 2 years. With the shelter in place being eased, we expect the number of cleanups to increase over the next year. In the last two fiscal years, Staff has responded to 217 calls from residents requesting cleanup services.

<i>Fiscal Year</i>	<i>Number of Resident Complaints</i>
2019 – 20	117
2020 – 21	100
<b>Total</b>	<b>217</b>

#### CEQA CONSIDERATION:

A maintenance agreement of existing hardscape is not subject to CEQA review.

#### STRATEGIC PLAN INITIATIVE:

The removal of unlawful campsites, bulky items, and personal property, aligns best with the City Council’s Strategic Plan Goal of a “Public Safety”.

#### DEPARTMENTAL COORDINATION:

Public Works Department’s Maintenance Division staff works hand in hand with Police Department on the day-to-day activities involved in the implementation of the program. Legal Department Staff works with Public Works to ensure proper public notification.

#### FISCAL AND SUSTAINABILITY IMPACT:

The City Cleanup Program, CIP 9068 is funded 100% from the City’s General Fund and currently has a balance of \$519,000. This will cover the first year of the contract and additional funds will be requested at the beginning of the following fiscal year to cover the costs of the contract.

#### ATTACHMENTS:

Resolution  
Agreement